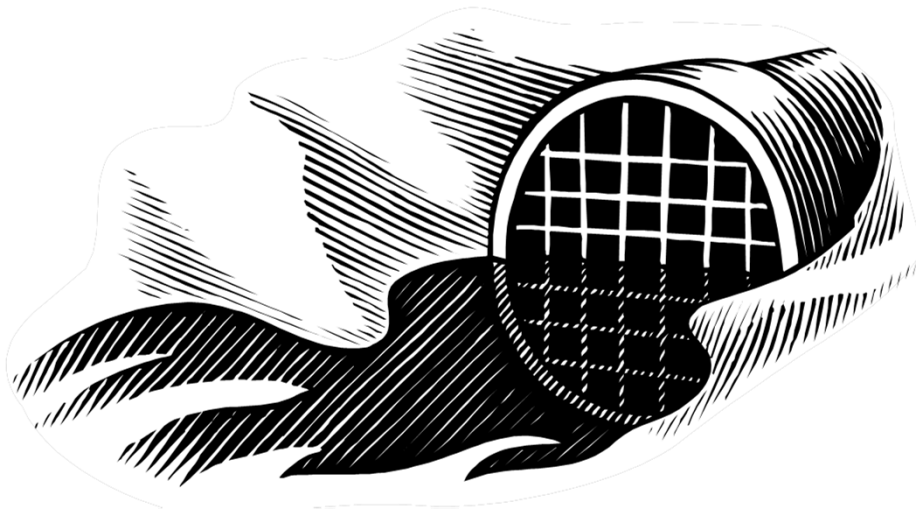


2014 General Fund Budget

Public Works Expenditures \$380,000



Fund: (1010) General Fund

Department: (4450) Drain Assessments

Function Statement

This department records the County's share of drain assessments as determined by the Water Resources Commissioner's office.

Resources

Personnel

No personnel has been allocated to this department.

Funding

	2010	2011	2012	2013	2014
	Actual	Actual	Actual	Current Year Estimated	Adopted by Board
Expenditures					
Other Services & Charges	\$344,229	\$245,670	\$296,732	\$89,500	\$380,000
Total Expenditures	\$344,229	\$245,670	\$296,732	\$89,500	\$380,000

Budget Highlights:

The County share of drain assessments varies by year depending on the number and scope of projects. The 2014 budget includes the County's \$300,000 share of the Park West drain project.

Fund: 2271 Solid Waste Clean-Up

Function Statement

The Solid Waste Clean-up fund is one of the County's "financing tools." The fund was established in 1990 to account for monies received from a \$1,100,000 settlement of the claim with Michigan Waste Systems, Inc. Interest income and General Fund appropriations (when available) in the fund allow for growth.

Resources

Personnel

No personnel has been allocated to this department.

Funding

	2010 Actual	2011 Actual	2012 Actual	2013 Current Year Estimated	2014 Adopted by Board
Revenues					
Intergovernmental Revenue					
Interest	\$41,126	\$30,602	\$37,156	\$38,309	\$36,895
Other Revenue					
Other Financing Sources			\$2,340,000		
Total Revenues	\$41,126	\$30,602	\$2,377,156	\$38,309	\$36,895
Expenditures					
Other Services & Charges	\$394,398	\$344,970	\$418,468	\$330,000	\$304,000
Supplies					
Capital Outlay	\$56,541	\$56,686	\$40,607	\$112,000	
Operating Transfers					
Total Expenditures	\$450,939	\$401,656	\$459,075	\$442,000	\$304,000

Budget Highlights:

During 2012, the County Board approved the transfer of \$2.34 million of the 2011 General Fund year-end unassigned fund balance dollars for projected higher landfill clean-up costs and capital improvements budgeted in 2013.

Function Statement

Environmental Health Services protect public health by assuring risks from exposure to environmental hazards are minimized through prevention, identification, and response. Hazards such as contaminated ground water, hazardous materials, and polluted surface water seriously threaten the health of Ottawa County residents and visitors. It is the mission of the Environmental Health Waste Management Services team to address those threats by providing household hazardous waste and pesticide disposal, mercury recovery, and recycling programs in an efficient and effective manner.

Mission Statement

Administer the Ottawa County Solid Waste Management Plan and provide residents with alternatives to landfills for disposing of waste.

TARGET POPULATION	Ottawa County Residents
PRIMARY GOALS & OBJECTIVES	County Goal: Contribute to a healthy physical, economic, and community environment
	Department Goal 1: Protect the public and environment from household hazardous materials
	<i>Objective 1)</i> Maintain a free service center for residents to properly dispose of household hazardous materials
	<i>Objective 2)</i> Educate residents on the proper disposal of household hazardous materials
	Department Goal 2: Prolong the lifespan of landfills
	<i>Objective 1)</i> Maintain a fee-based service center for residents to dispose of their recyclables
	<i>Objective 2)</i> Increase membership in recycling program
	<i>Objective 3)</i> Educate residents on the importance of recycling
	County Goal: Continually improve the County's organization and services
	Department Goal 3: Provide excellent customer service
<i>Objective 1)</i> Provide thorough and satisfactory services	
<i>Objective 2)</i> Provide interaction with customers that is courteous, respectful, and friendly	
<i>Objective 3)</i> Provide timely responses to requests for service	
Department Goal 4: Provide exceptional services/programs	
<i>Objective 1)</i> Maintain high-efficiency work outputs ¹	
<i>Objective 2)</i> Meet or exceed the administrative performance (e.g. workload, efficiency, customer service) of comparable services provided in comparable counties ²	
<i>Objective 3)</i> Meet or surpass the value-per-dollar (e.g. outcome results, cost per capita, FTE per resident) of comparable services provided in comparable counties ²	

SERVICES & PROGRAMS	Solid Waste Management Plan (e.g. Resource Recovery Service Center; Household Hazardous Waste Program) (<i>Goal 1</i>)
	Recycling Program (<i>Goal 2</i>)
	Professional Customer Service (<i>Goal 3</i>)
	Performance-Based Budgeting (e.g. Workload Analysis; Benchmark Analysis) (<i>Goal 4</i>)

WORKLOAD	ANNUAL MEASURES	TARGET	2011 ACTUAL	2012 ACTUAL	2013 ESTIMATED	2014 PROJECTED
		# of hours the Resource Recovery Service Centers were open to the public	-	2,496	2,496	2,496
	# of users of the Resource Recovery Service Center (RRSC)	-	12,958	13,429	13,250	13,500
	# of recycling service memberships	-	659	748	725	750
	# of pounds of pesticides collected	-	11,207	22,059	20,000	25,000
	# of gallons of liquid hazardous waste collected	-	11,207	8,275	9,250	10,000
	# of pounds of solid hazardous waste collected	-	71,270	93,021	95,000	100,000
	# of cubic yards of recyclables collected	-	3,606	3,450	3,500	3,700
	# of calls regarding mercury spill responded to	-	3	6	5	5

EFFICIENCY	ANNUAL MEASURES	TARGET	2011 ACTUAL	2012 ACTUAL	2013 ESTIMATED	2014 PROJECTED
	% of recycling membership applications processed within one month	100%	100%	100%	100%	100%
OUTCOMES	# of gallons of liquid household hazardous waste diverted from landfill	5,000	11,207	8,275	9,250	10,000
	# of pounds of solid household hazardous waste diverted from landfill	43,000	82,477	93,021	95,000	100,000
	% of Ottawa County's waste available for disposal in landfills (10 years)	100%	100%	100%	100%	100%
CUSTOMER SERVICE	% of customers indicating that the services/information received was helpful/useful	100%	n/a	n/a	n/a	n/a
	% of customers indicating that the services/information received met their needs	100%	n/a	n/a	n/a	n/a
	% of customers indicating that interaction with staff was courteous and professional	100%	n/a	n/a	n/a	n/a
COST ⁵	Cost of waste management per RRSC user (total expenses ³)	-	\$21.99	\$21.25	\$27.52	\$27.01
	Cost of waste management per capita (total expenses ³)	-	\$1.07	\$1.06	\$1.36	\$1.36
	# of RRSC users per waste management FTEs ⁴	-	3,483	3,950	3,487	3,553
	# of waste management FTEs ⁴ per 100,000 residents	-	1.40	1.26	1.41	1.41



The County has several recycling programs including electronics disposal, used appliance disposal, used motor oil recycling and sharps disposal.

1. Department efficiency is assessed using annual workload and efficiency measures identified in the Performance Outline
2. The counties that will be used for benchmarking purposes will be determined based on, but not limited to, the following considerations: Population size; County equalized value; General Fund expenditures; data availability; and/or any other factors deemed necessary to ensure comparable benchmarks
3. Total expenses include all department/division expenses less IT Charges (831002) and Administrative Expenses (831000)
4. FTE is calculated using Fiscal Service's History of Positions By Fund report
5. The cost and FTE calculations are computed by the Planning and Performance Improvement Department

Fund: 2272 Landfill Tipping Fees

Resources

Personnel

Position Name	2012 # of Positions	2013 # of Positions	2014 # of Positions
Environmental Health Manager	0.100	0.100	0.100
Team Supervisor - Health	1.000	1.000	1.000
Sr Environmental Health Specialist	0.600	0.100	0.100
Technician	0.000	0.500	0.500
Sr Recycle Center Attendant	0.000	0.000	1.000
Recycle Center Attendant	1.500	1.500	1.000
Environmental Health Clerk	0.200	0.600	0.600
	3.400	3.800	4.300

Funding

	2010 Actual	2011 Actual	2012 Actual	2013 Current Year Estimated	2014 Adopted by Board
Revenues					
Intergovernmental Revenue				\$25,000	\$28,000
Charges for Services	\$327,084	\$367,653	\$340,902	\$340,000	\$340,000
Interest and Rents					
Other Revenue	\$27,077	\$31,995	\$33,197	\$31,000	\$31,650
Other Financing Sources					
Total Revenues	\$354,161	\$399,648	\$374,099	\$396,000	\$399,650
Expenditures					
Personnel Services	\$222,608	\$171,318	\$181,943	\$221,015	\$252,513
Supplies	\$9,250	\$10,635	\$8,703	\$12,780	\$16,628
Other Services & Charges	\$139,201	\$144,441	\$115,998	\$152,468	\$168,711
Capital Outlay					
Total Expenditures	\$371,059	\$326,394	\$306,645	\$386,263	\$437,852

Budget Highlights:

Clean Sweep pesticide collection program moved from the Public Health Fund to this fund in 2013.

Fund: 2320 Transportation System

Function Statement

The purpose of the Transportation System Fund is to ensure that Michigan Department of Transportation dollars are provided to fund transportation services for Work First clients, as well as handicapped and senior citizens in rural areas of Ottawa County. The Planning and Grants Department administers the grant and subsequent contracts with two transportation providers (Georgetown Seniors and Pioneer Resources) to accomplish this objective.

Resources

Personnel

No personnel has been allocated to this department.

Funding

	2010 Actual	2011 Actual	2012 Actual	2013 Current Year Estimated	2014 Adopted by Board
Revenues					
Intergovernmental Revenue	\$157,569	\$157,569	\$157,569		
Other Financing Sources					
Total Revenues	\$157,569	\$157,569	\$157,569		
Expenditures					
Supplies					
Other Services & Charges	\$157,569	\$157,569	\$157,569		
Other Financing Uses		\$25,787			
Total Expenditures	\$157,569	\$183,356	\$157,569		

Budget Highlights:

During 2011, the County transferred \$25,787 from this fund to the DB/DC Conversion fund (2970) in preparation of switching from a Defined Benefit Plan to a Defined Contribution Plan for future hires.

Activity in this fund was moved to the Other Governmental Grants fund (2180) effective 10/1/12.