

Meeting Minutes
Ottawa County Human Services Coordinating Council
September 27, 2006
9:30 a.m.

Attending: Andrea Mulder, OCHSCC Administrative Coordinator
Pat VerDuin, Family Court
Lisa Stefanovsky, Ottawa County Health Department
Bruce Bos, City of Holland
Gerry Cyanowski, Ottawa County Mental Health
Janet DeYoung, Community Foundation of Holland/Zeeland Area
Bud Ferguson, OAISD
Gail Ringelberg, North Ottawa County Council on Aging
Loren Snippe, Department of Human Services (DHS)
Ann Tabor, Grand Haven Area Community Foundation
Steve Eckert, Lakeshore Nonprofit Alliance
Patrick Moran, Greater Ottawa County United Way & VC
Michael VandenBerg, Good Samaritan Center
Ronald Frantz, Ottawa County Prosecutor's Office
Bill Raymond, Michigan Works!/Community Action Agency

Mary Ludtke, Statewide Coordinator for Community Collaboratives

Absent: Mary Westrate, JCI;
Erika Rosebrook Dibble, Assistant County Administrator

- I. The meeting began with an overview of the purpose. At today's meeting we planned to accomplish:
 - A. Delineate and Agree on Focus Areas for the next 12 months
 - B. Determine Outcomes for each Focus Area
 - C. Determine "steps" to facilitate planning for the focus area(s)
 - D. Discuss different approaches Community Collaboratives use to achieve their outcomes.
- II. Comments from Mary Ludtke
 - A. Mary Ludtke shared materials and information with the group. These materials included organizational charts, HSCC websites, coordinators roles, agreements between members, and community report cards.
 - B. She suggested we participate a process using collaborative assessment tools such as the Fieldstone Alliance. These measure progress, functionality, and process.
 - C. Communication is key. Good web presence and inclusiveness.
 - D. Successful collaboratives have good leadership – a champion for the collaborative. The leader must work across systems. Collaborative leadership is different from organizational leadership.
 - E. Funding – funding is more effective when received and administered by a collaborative, Make sure to apply for grants based on focus areas; do not create a focus area based on a grant.

- F. There are no HSCC that are incorporated into a 501(c)3, but many have agreements between the members. They are not incorporated often due to the potential for misperception as competitive or a superstructure,
 - G. Regional alliances when there is a share metro area are good – joint committees, joint workgroups.
 - H. Meetings should focus on decision making not information sharing. A small group is good.
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- III. Members participated in a process to select focus areas. Attached to these minutes are summaries of those results.
 - IV. Next steps – Mary Ludtke suggested that the group review the results and do further planning and brainstorming.

Next meeting date: **November 1, 2006**, Conference Room D at the Fillmore Administrative Complex.