

Meeting Minutes
Ottawa County Human Services Coordinating Council
November 1, 2006
9:30 a.m.

Attending: Andrea Mulder, OCHSCC Administrative Coordinator
Pat VerDuin, Family Court
Lisa Stefanovsky, Ottawa County Health Department
Gail Ringelberg, North Ottawa County Council on Aging
Bruce Bos, City of Holland
Janet DeYoung, Community Foundation of Holland/Zeeland Area
Ann Tabor, Grand Haven Area Community Foundation
Bud Ferguson, OAISD
Loren Snippe, Department of Human Services (DHS)
Gerry Cyranowski, Community Mental Health
Patrick Moran, Greater Holland United Way & Volunteer Center
Bill Raymond, Michigan Works & Community Action Agency

Absent: Mary Westrate, JCI; Michael VandenBerg, Good Samaritan Center;
Steve Eckert, Lakeshore Nonprofit Alliance; Ron Frantz, Ottawa County Prosecuting
Attorney

I. Business:

A. Election Operating Guideline

Review and discussion regarding the proposed Executive Committee Elections for the OCHSCC Operating Guidelines Manual. Motion by Gail Ringelberg to approve Guideline CM - 102, Executive Committee Elections as proposed. Supported by Ann Tabor, passed by unanimous yea vote.

B. Endorsement of Pathways Grant Application

Overview of the Pathways Grant Application, the OCHSCC Executive Committee has reviewed and supports endorsement of this grant. Unanimous yea vote to endorse the Pathways Grant Application at OCHSCC Endorsement Level 3.

C. Great Start Memorandum of Understanding

Review of the proposed MOU between the OCHSCC and the Great Start Grant collaborative initiative.

- The OCHSCC would be the parent organization, structural backbone of the collaborative.
- The OCHSCC will provide the leadership/prioritization and oversight of the strategic plan for the collaborative.
- Andrea already serves as the liaison from the Coordinating Council.
- This mirrors what is already taking place in 21 other Michigan counties.

Bruce Bos motioned to approve the Memorandum of Understanding with the Ottawa County Great Start grant collaborative at OCHSCC Endorsement Level 1. Supported by Bud Ferguson, passed by unanimous yeas vote.

D. Strengthening Relationships with County Elected Officials

- Al Vanderberg and Erika Rosebrook Dibble will continue to be fully involved in the Ottawa County Human Services Coordinating Council; Erika serves as an Ex-Officio member and will attend meetings on an “as needed” basis.
- The Health and Human Services Committee members will start to receive OCHSCC meeting minutes and/or Lisa will highlight the key items from the meeting minutes to the committee at their monthly meetings.
- Pat reviewed the Ottawa County Strategic Plan, identifying county goals and objectives that link with the goals and objectives identified and under discussion by the OCHSCC. The OCHSCC will have a significant role in assisting the county in achieving and assessing several identified goals and objectives, specifically in establishing a plan to respond to community needs regarding Community Mental Health structure and the substance abuse education/response structure.

E. Membership – MSU Cooperative Extension

Review of the history of a representative from the MSU Cooperative Extension serving on the membership board of the OCHSCC predecessor body, Multi-Purpose Collaborative Body (confirmed). There has been a request for continued representation on the OCHSCC. The Executive Committee intends to review the Membership Guidelines in the near future and will research this matter, with a timeline to have the Membership Guidelines in place by the February, 2007 election of the Executive Committee membership. Further action on this item was tabled until the Executive Committee conducts their review.

F. Review of Focus Area Results

Andrea led the discussion about the results of the September Strategic Planning session and identified the three agreed upon focus areas: Access to Services, Financial Sustainability and Strong Families.

- Change title of “Access to Services” to “Access to Health Services”.
- Agreement that Access to Health Services and Strong Families are the “hot” items to target. The Executive Committee will discuss and bring their findings and suggestions back to the Council.

G. Other Matters

- Patrick reported that the United Way Board of Director’s has determined that “it is time again” to conduct a community needs assessment. Patrick will insure that the Coordinating Council

receives a debriefing once the track for the upcoming community needs assessment is established.

Next meeting date:

December 6, 2006 – Special Date -- Combined November & December Meeting
at the Fillmore Administrative Complex, 9:30 a.m..

Respectfully Submitted,
Gail VanVels, Administrative Secretary