

**Meeting Minutes**  
**Ottawa County Human Services Coordinating Council**  
**January 24, 2007**  
**9:30 a.m.**

Attending: Andrea Mulder, OCHSCC Administrative Coordinator  
Pat VerDuin, Family Court  
Lisa Stefanovsky, Ottawa County Health Department  
Ann Tabor, Grand Haven Area Community Foundation  
Steve Eckert, Lakeshore Nonprofit Alliance  
Loren Snippe, Department of Human Services (DHS)  
Bill Raymond, Michigan Works & Community Action Agency  
Gail Ringelberg, North Ottawa County Council on Aging  
Joel Dye, City of Holland  
Janet DeYoung and Kerry Wiersma, Community Foundation of  
Holland/Zeeland Area  
Bud Ferguson, OAISD  
Bill Robb, MSU Extension Services  
Liz Vanderby for Patrick Moran, Greater Holland United Way & Volunteer  
Center

Absent: Mary Westrate, JCI; Michael VandenBerg, Good Samaritan Center; Gerry  
Cyranowski, Community Mental Health; Ron Frantz, Ottawa County  
Prosecuting Attorney

Guests: Janet Shangle, Great Start Collaborative Workgroup; Lis Vanderby,  
United Way Community Assessment

- I. Great Start Collaborative Workgroup – *Janet Shangle* (PowerPoint presentation and accompanying handout)
  - Explanation of the link with Early Childhood Interagency Coordinating Committee (ECICC).
  - Overview of what the Great Start Collaborative grant provides to Ottawa County and a vision of what the ECICC wants to see in every county in Michigan – the initiatives heavily involve parents and should and will be based on data driven assessment.
  - Membership needs discussion, membership requirements are mandated by the grant. Membership requirements are similar and/or match representation on the OCHSC Council. The OCHSCC Executive Committee will follow through on this membership matter.
  - The same amount of money is allocated each year over three years – first year is allocated monies are for strategic planning (per grant guidelines); next two years have not been clarified by the state.
  - The Great Start Collaborative Workgroup will be meeting February 19 at 12:30 at the OAISD.
  
- II. United Way Community Assessment– *Liz Vanderby*

- Distribution of handout addressing questions regarding the development of the United Way's upcoming Community Assessment survey and subsequent publication.
- Patrick Moran is the lead on the Community Assessment development product – is working closely with the Executive Board of the OCHSCC to develop the assessment tool – the challenge is to come up with one set of data collection responses and not duplicate collection, the assessment MUST be data driven.

### III. Business

#### A. Executive Committee Elections:

- Andrea brought up the OCHSCC policy of election of members of the Executive Committee to that committee, in turn the Executive Committee thought the matter should be brought to the council
  - Discussion: given that this a newly (re)formatted council, is this group ready to have an election of [new members] the Executive Committee and subsequent turn-over/change of executive leadership?
  - It was noted that the OCHSCC election language is in the operating guidelines, rather than in the bylaws so the bylaws do not require such an election at this point.
  - Suggested that a Governess Committee be created to look over the guidelines.
  - General consensus to table an Executive Committee election today and bring some suggestions back to the membership via an Ad Hoc committee. The Ad Hoc Committee, along with Andrea will consist of the following three council members: Gail Ringelberg; Loren Snippe and Janet DeYoung.
  - They will bring their suggestions to the March meeting.

#### B. Workgroup Updates:

(Special Note: normally the Great Start Collaborative would also be part of this agenda item because of their level of endorsement by the OCHCC, however they presented earlier on today's agenda).

- i. Cross Collaboration (Strong Families focus), Loren Snippe, Patrick Moran and Steve Eckert have agreed to champion this workgroup. They will be meeting during the week of January 29 and will meet quarterly to discuss coordinating the collaboratives (identifying silos within the focus area).
- ii. Access to Health Services: Lisa Stefanovsky, Pat VerDuin and Gerry Cyranowski will be championing this workgroup and will be getting together for their first meeting on

February 21. This is a combined mental health/substance abuse and physical/dental health workgroup.

C. Logic Model Update: Andrea

- The original model/matrix (created as a result of the grant endowments) has been updated. Distribution of the new version.

D. Other Matters/Announcements:

- Gail Ringelberg, North Ottawa County Council on Aging announced that their Grand Haven office will do free tax returns for (qualified) seniors.
- Steve Eckert: The Lakeshore Nonprofit Alliance meets every other month (January meeting is Monday, the 29<sup>th</sup> at Evergreen Commons).
- The OCHSCC Executive Committee will look at membership vacancies on the council.

In recognition of some new individuals, introductions were made “around the table”

There was no further business.

Next meeting date: February 28, 2007 at the Fillmore Administrative Complex, 9:30 a.m.

Respectfully Submitted,  
Gail VanVels, Administrative Secretary