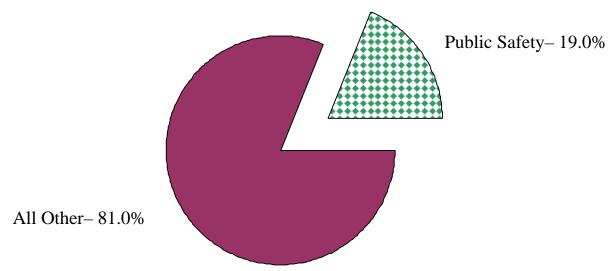
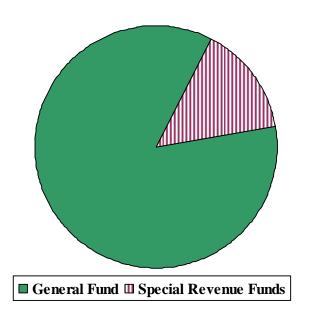
Public Safety Functions

Total County Budget Perspective *



* Graph does not reflect operating transfers out since these expenditures are already reflected in the other expenditure categories

Public Safety Expenditures by Fund Type



Administrative Division

The function of the Administrative Division is to set objectives for the department; make plans; develop procedures; organize and reorganize; provide for staffing and equipping the department; adopt rules and regulations for the administration; discipline; equipment and uniforms of the members and officers of the department; affixing powers and duties, prescribing penalties for violations of any such rules and regulations, and providing for enforcement thereof, inspect and recommend promotion of personnel; coordinate efforts and relationships; establish policies; report on departmental activities and/or accomplishments; maintain good public and official relations; present the department budget; provide general administration to the department; and to provide adequate training of department personnel.

In addition to our main office in West Olive, our Law Enforcement Division Operations and Services operates out of small satellite offices in Grand Haven, Holland, Spring Lake and Marne to more efficiently service those areas of the County.

Various indicators are used to discern the effectiveness of department programs. It is important to note that the Sheriff's department does not control these indicators, but rather has an influence on them. Consequently, these measures do not tell whether or not the Sheriff's department is doing a good job, but will indicate if programs additions or changes are necessary.

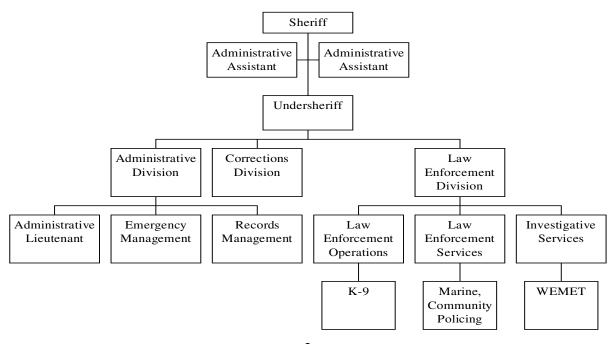
Records Unit

The function of the Records Unit is to maintain a centralization of records; to provide timely, accurate, and complete information to administrative and operational components of the department and provide maintenance of warrants; to document all civil process and subpoenas and expedite the timely service of said documents within the time prescribed by law.

Investigative Unit

The function of the Investigative Unit is to coordinate criminal investigations and investigate as necessary all criminal offenses and situations which may become criminal in nature for the purpose of apprehending, interrogating and prosecuting offenders, and recovering stolen property; interrogate arrested persons referred by Uniformed Services or Operations; investigate or arrest persons wanted for criminal offenses by other jurisdictions, and maintain investigative liaisons with other police agencies; to supply information necessary for effective operations on matters of inter-divisional interest; coordinate incoming extraditions.

Ottawa County Sheriff's Department



Mission Statement

The mission of the Ottawa County Sheriff's Office is to protect and preserve the general safety and welfare of the county residents through effective law enforcement.

ADMINISTRATIVE DIVISION

Goal: To provide programs and services that minimize crime in order to assure a high quality of life for the citizens of Ottawa County.

Objective: Violent (Index) crimes will be below 18 per 1,000 residents

Objective: Non violent (Non-Index) crimes will be below 70 per 1,000 residents

Measures	2005	2006	2007 Estimated	2008 Projected
Outcome				
Violent crimes per 1,000 residents	13	14	16	18
Non-violent crimes per 1,000 residents	61	63	66	69
% of residents who feel safe in their neighborhood during the day *	N/A	N/A	N/A	N/A
% of residents who feel safe in their neighborhood at night *	N/A	N/A	N/A	N/A

^{*} Information will be gathered on 2008 citizen survey

RECORDS DIVISION

Goal: To provide quality records management services for the criminal justice system and residents of Ottawa County.

Objective: Enter warrants in the Michigan Law Enforcement Information Network (LEIN) within 1 day of receipt
Objective: Enter personal protection orders (PPO) in the Michigan Law Enforcement Information Network (LEIN) within 1 day of receipt

Objective: Provide police reports within 2 days of request **Objective:** Transcribe officer reports within 2 days of receipt

Measures	2005	2006	2007 Estimated	2008 Projected
Output:				
# of documents transcribed	15,386	15,563	15,874	16,191
# of original and supplemental reports	23,910	20,309	20,715	21,219
Outcome/Efficiency:				
% of time warrants are entered in to the LEIN				
within 1 day of receipt	N/A	90%	100%	100%
% of time PPOs are entered in to the LEIN within 1				
days of receipt	N/A	94%	96%	97%
% of time police reports are provided within 2 days				
of request	N/A	90%	92%	92%
% of time officer reports are transcribed within 2				
days of receipt	N/A	80%	85%	90%

Fund: (1010) General Fund Departments: (3020) Sheriff, (3160) Sheriff Curb Auto Theft (SCAT)

INVESTIGATIVE DIVISION

Goal: To provide closure to citizens of Ottawa County who have been the victims of crime and hold offenders accountable for their actions.

Objective: To attain a clearance rate on violent (Index) crimes of no less than 90%

Measure: % of violent crimes cleared

Objective: To attain a clearance rate on non-violent (Non-Index) crimes of no less than 90%

Measure: % of non-violent crimes cleared

Measures	2005	2006	2007 Estimated	2008 Projected
Output:				
# of cases assigned	1,364	1,684	1,717	1,752
# of criminal arrests	311	321	327	333
Efficiency:				
# cases per detective	114	140	146	152
Outcome:				
% of violent crimes cleared	91%	92%	94%	95%
% of non-violent crimes cleared	90%	93%	93%	94%

PATROL DIVISION

Goal: To enhance public safety through the use of road patrol officers to deter and respond timely to traffic violations and crashes

Objective: Minimize traffic crashes

Measure: The number of traffic crashes per 1,000 citizens will be below 55 **Measure:** The number of fatal traffic crashes per 1,000 citizens will be below .15 **Measure:** The number of alcohol related crashes per 1,000 citizens will be below 3

Objective: To provide timely assistance to citizen calls for service

Measure: The average County-wide response time for calls will be less than 10 minutes

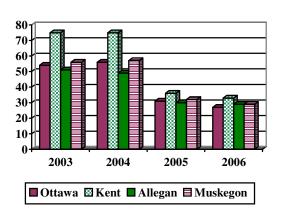
Measures	2005	2006	2007 Estimated	2008 Projected
Output:				
# of calls for service	71,737	73,523	74,993	76,493
# of traffic accidents investigated	6,184	5,468	5,610	5,985
Efficiency:				
# citizens per deputy	2,970	2,970	2,999	3,029
Outcome:				
# of traffic crashes per 1,000 citizens *	31	27	23	25
# of fatal traffic crashes per 1,000 citizens *	.11	.10	.12	.13
# of alcohol related crashes per 1,000 citizens *	1.24	1.17	1.0	1.1
Average # of minutes to respond to call	N/A	6.8	<10	<10

^{*} Figures represent the total crashes for the entire County, whether reported by the Ottawa County Sheriff's Department or the police department of a city within Ottawa County.

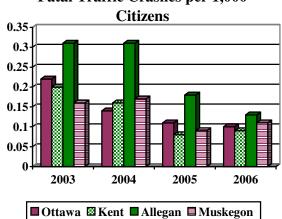
Fund: (1010) General Fund Departments: (3020) Sheriff, (3160) Sheriff Curb Auto Theft (SCAT)

Outcome Benchmarks:	2003	2004	2005	2006
# of traffic crashes per 1,000 citizens - Ottawa	54	56	31	27
# of traffic crashes per 1,000 citizens - Kent	75	75	36	32
# of traffic crashes per 1,000 citizens -				
Allegam	51	49	30	29
# of traffic crashes per 1,000 citizens -				
Muskegon	56	56	32	29
# of fatal traffic crashes per 1,000 citizens -	22	1.4	1.1	10
Ottawa	.22	.14	.11	.10
# of fatal traffic crashes per 1,000 citizens -	20	16	00	00
Kent	.20	.16	.08	.09
# of fatal traffic crashes per 1,000 citizens -	.31	.31	.18	.13
Allegan # of fatal traffic crashes per 1,000 citizens -	.31	.31	.10	.13
Muskegon	.16	.17	.09	.11
# of alcohol related crashes per 1,000 citizens	.10	.17	.07	.11
- Ottawa	1.67	2.0	1.24	1.17
# of alcohol related crashes per 1,000 citizens				
- Kent	2.83	2.93	1.73	1.57
# of alcohol related crashes per 1,000 citizens				
- Allegan	2.41	2.21	1.54	1.47
# of alcohol related crashes per 1,000 citizens				
- Muskegon	1.86	2.15	1.35	1.34

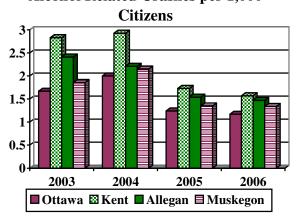
Traffic Crashes per 1,000 Citizens



Fatal Traffic Crashes per 1,000



Alcohol Related Crashes per 1,000



The graphs above show that crash rates in Ottawa County compare favorably with adjacent counties.

Fund: (1010) General Fund Department: (3020) Sheriff

	- F	Resources			
Personnel					
		2006	2007	2008	2008
		# of	# of	# of	Budgeted
Position Name		Positions	Positions	Positions	Salary
Sheriff		1.000	1.000	1.000	\$107,23
Undersheriff		1.000	1.000	1.000	\$88,52
Administrative Management	Director	0.000	0.000	0.000	\$
Records Management Direct	or	1.000	1.000	1.000	\$61,56
Sergeant		8.950	8.950	8.950	\$569,55
Lieutenant		4.000	4.000	4.000	\$286,64
Evidence Technician		1.000	1.000	1.000	\$56,41
Road Patrol Deputy		29.000	29.000	29.000	\$1,609,412
Detective		12.000	12.000	12.000	\$719,679
Administrative Secretary II		2.000	2.000	2.000	\$93,46
Clerk Typist II/Matron		9.000	9.000	9.000	\$290,79
		68.950	68.950	68.950	\$3,883,27
Tunding				2007	2000
	2004	2005	2006	Current	2008
	2004	2005	2006	Year	Adopted
Revenues	Actual	Actual	Actual	Estimated	by Board
Revenues					
Intergovernmental Revenue			\$6,908		
Charges for Services	\$176,475	\$171,104	\$161,800	\$170,500	\$164,500
Other Revenue	\$7,919	\$31,965	\$8,869	\$9,180	\$10,000
Total Revenues	\$184,394	\$203,069	\$177,577	\$179,680	\$174,500
Expenditures					
Personnel Services	\$5,110,841	\$5,241,439	\$5,621,560	\$6,044,502	\$6,415,536
Supplies	\$211,293	\$241,478	\$300,896	\$282,000	\$294,672
Other Services & Charges	\$1,011,896	\$1,005,223	\$1,138,419	\$1,263,573	\$1,353,466
Capital Outlay	\$33,922		· · ·		
Total Expenditures	\$6,367,952	\$6,488,140	\$7,060,875	\$7,590,075	\$8,063,674

Budget Highlights:

2008 Other Services & Charges reflect the increased cost associated with the imaging system.

Fund: (1010) General Fund Department: (3100) WEMET

Function Statement

The West Michigan Enforcement Team (WEMET) consists of five deputies and one sergeant assigned to the WEMET Multi-Jurisdictional Drug Enforcement Team (coordinated by the Michigan State Police) to enhance drug enforcement activities.

Mission Statement

Enhance drug enforcement efforts and reduce drug related incidents in the county.

Goal: County law enforcement will be proactive in its efforts to curtail the use and trafficking of illegal drugs.

Objective: Reduce the incidence of drug activity in Ottawa County

Measure: # of drug related complaints will be less than 1.3 per 1,000 residents **Measure:** # of drug related deaths will be less than .05 per 1,000 residents

Objective: Identify deterrents to the threat of methamphetamine production in Ottawa County.

Measure: # of methamphetamine related incidents will be no more than .03 per 1,000 residents

Objective: Provide drug education in the schools to reduce juvenile use of drugs

Measure: # of juvenile arrests for drug and narcotic violations will be no more than .6 per 1,000 residents

Measure: % of juveniles reporting they have ever used marijuana will be less than 25%

Measures	2005	2006	2007 Estimated	2008 Projected
Output:				
# of Arrests	310	194	199	205
# of Narcotic Presentations	20	21	24	26
# of Vehicle Seizures	12	17	15	17
\$ of Asset Forfeitures	\$39,976	\$71,988	\$55,482	\$58,256
Outcome:				
# of public complaints per 1,000 residents	1.08	1.04	1.06	1.09
# of drug related deaths per 1,000 residents	.03	.02	.03	.03
#of methamphetamine related incidents per 1,000	<.02	<.02	<.02	<.02
# of juvenile arrests for drug/narcotics violations	.50	.50	.49	.47
% of juveniles reporting they have ever used marijuana	26.7%	N/A	N/A	N/A

Resources								
Personnel		2006	2007	2008	2008			
		# of	# of	# of	Budgeted			
Position Name		Positions	Positions	Positions	Salary			
Sergeant		1.000	1.000	1.000	\$64,832			
Road Patrol Deputy	_	5.000	5.000	5.000	\$281,480			
		6.000	6.000	6.000	\$346,312			
Funding				2007 Current	2008			
<u> </u>	2004	2005	2006	Year	Adopted			
	Actual	Actual	Actual	Estimated	by Board			
Revenues								
Intergovernmental Revenue	\$10,196	\$3,895	\$25,854	\$10,000	\$10,000			
Other Revenue	\$650			\$350	\$350			
Total Revenues	\$10,846	\$3,895	\$25,854	\$10,350	\$10,350			
Expenditures								
Personnel Services	\$454,823	\$462,648	\$498,136	\$520,693	\$534,476			
Supplies	\$6,088	\$5,888	\$5,927	\$12,000	\$6,100			
Other Services & Charges	\$59,937	\$50,821	\$53,671	\$48,394	\$58,890			
Total Expenditures	\$520,848	\$519,357	\$557,734	\$581,087	\$599,466			

Fund: (1010) General Fund

Departments: (3110-3113 and 3130-3180) Community Policing Contracts

Function Statement

This schedule reports the activity in six departments in the General Fund: 3110 - COPS -Georgetown/ Jamestown, 3112 - COPS - Allendale/Jenison, 3113 - COPS - Holland/West Ottawa, 3130 - Zoning Enforcement, 3170 - Blendon/Tallmadge/Holland/Zeeland (CITE), and 3180 - COPS - West Ottawa. Each of these departments records a contractual arrangement between the Sheriff's department and a municipality for community policing services.

Several municipalities contract with the Sheriff's Department to provide Community Policing Services. The mission, goals, objectives and performance measures are coordinated with those of the Sheriff's department as a whole.

Resources							
Personnel							
Position Name		2006 # of Positions	2007 # of Positions	2008 # of Positions	2008 Budgeted Salary		
Road Patrol Deputy		8.000	8.000		\$112,328		
Funding							
	2004 Actual	2005 Actual	2006 Actual	2007 Current Year Estimated	2008 Adopted by Board		
Revenues							
Intergovernmental Revenue Other	\$595,614	\$602,329	\$612,655	\$388,529	\$111,107		
Total Revenues	\$595,614	\$602,329	\$612,655	\$388,529	\$111,107		
Expenditures							
Personnel Services	\$576,028	\$575,490	\$599,848	\$391,900	\$169,150		
Supplies Other Services & Charges Capital Outlay	\$6,341 \$80,243	\$7,338 \$81,206	\$5,845 \$70,667	\$18,130 \$53,073	\$2,063 \$17,352		
Total Expenditures	\$662,612	\$664,034	\$676,360	\$463,103	\$188,565		

Budget Highlights:

Certain contractual programs were consolidated with others to streamline accounting and billing. These programs were moved to fund 2610- Sheriff Contracts.

Department: (3119) City of Coopersville

Fund: (1010) General Fund

The City of Coopersville contracts with the Sheriff's Department to provide Community Policing Services. The mission, goals, objectives and performance measures are coordinated with those of the Sheriff's department as a whole.

Resources							
Personnel							
		2006	2007	2008	2008		
		# of	# of	# of	Budgeted		
Position Name	-	Positions	Positions	Positions	Salary		
Sergeant		1.000	1.000	1.000	\$63,596		
Road Patrol Deputy		4.000	4.000	4.000	\$220,220		
	-	5.000	5.000	5.000	\$283,816		
Funding				2007			
				Current	2008		
	2004	2005	2006	Year	Adopted		
_	Actual	Actual	Actual	Estimated	by Board		
Revenues							
Intergovernmental Revenue	\$383,985	\$453,510	\$469,681	\$495,761	\$497,515		
Total Revenues	\$383,985	\$453,510	\$469,681	\$495,761	\$497,515		
Expenditures							
Personnel Services	\$330,862	\$401,307	\$412,431	\$436,736	\$442,829		
Supplies	\$3,313	\$4,032	\$5,240	\$3,000	\$9,620		
Other Services & Charges	\$49,809	\$48,172	\$52,009	\$56,025	\$45,066		
Total Expenditures	\$383,984	\$453,511	\$469,680	\$495,761	\$497,515		

Fund: (1010) General Fund Department: (3120) City of Hudsonville

The City of Hudsonville contracts with the Sheriff's Department to provide Community Policing Services. The mission, goals, objectives and performance measures are coordinated with those of the Sheriff's department as a whole.

Resources						
Personnel						
reisonner		2006	2007	2008	2008	
		# of	# of	# of	Budgeted	
Position Name		Positions	Positions	Positions	Salary	
Sergeant		0.000	1.000	1.000	\$64,160	
Road Patrol Deputy		0.000	5.000	5.000	\$270,940	
		0.000	6.000	6.000	\$335,100	
Funding				2007		
<u> </u>				Current	2008	
	2004	2005	2006	Year	Adopted	
	Actual	Actual	Actual	Estimated	by Board	
Revenues						
Intergovernmental Revenue			\$248,238	\$472,812	\$582,402	
Total Revenues			\$248,238	\$472,812	\$582,402	
Expenditures						
Personnel Services			\$199,497	\$405,471	\$517,979	
Supplies			\$26,243	\$5,476	\$6,100	
Other Services & Charges			\$22,498	\$61,865	\$58,323	
Total Expenditures			\$248,238	\$472,812	\$582,402	

Budget Highlights:

During 2006, the County finalized an agreement with the City of Hudsonville to provide policing services. 2007 and beyond reflect full year activity.

Fund: (1010) General Fund Department: (3200) Sheriff's Training

Function Statement

Public Act 302 of 1982 enables law enforcement agencies to receive 60% of funds generated by certified, full-time, Road Patrol Officers. Training provides and strengthens the opportunity for Officers to gain more expertise in all areas of law enforcement.

Mission Statement

To maintain and improve the expertise of Ottawa County officers.

Goal: Provide quality training to all department law enforcement officers.

Objective: New deputies will receive a nine week training program administered by the Road Patrol Field Training Program

Measure 1: 100% of new deputies will complete the nine-week training program

Objective: Officers will receive adequate training to achieve/maintain certification and expertise.

Measure 1: 100% of County deputies will be certified officers

Measure 2: 90% of all officers will receive 40+ hours of training per year

Measures	2005	2006	2007 Estimated	2008 Projected
Output:				
# of hours of training provided	900	931	950	960
% of officers receiving 40 hours of training per year	N/A	85%	90%	90%
% of new deputies completing training course before				
deployment	100%	100%	100%	100%
% of deputies certified	N/A	100%	100%	100%
Efficiency:				
Average Cost per officer for training sessions	N/A	\$110	\$120	\$130

Resources

Personnel

No personnel has been allocated to this department.

Funding				2007	
				Current	2008
	2004	2005	2006	Year	Adopted
	Actual	Actual	Actual	Estimated	by Board
Revenues					
Intergovernmental Revenue	\$18,714	\$15,309	\$27,169	\$27,500	\$27,500
Total Revenues	\$18,714	\$15,309	\$27,169	\$27,500	\$27,500
Expenditures					
Other Services & Charges	\$18,714	\$15,309	\$27,169	\$27,500	\$27,500
Capital Outlay					
Total Expenditures	\$18,714	\$15,309	\$27,169	\$27,500	\$27,500

Fund: (1010) General Fund Department: (3250) Central Dispatch

Function Statement

This department records the tax revenue collected for the Ottawa County Central Dispatch Authority (OCCDA), a component unit of the County, and the lease payments to cover the principal and interest payments on the bond issue for the E-911 Central Dispatch system.

The last payment on the issue will be in the year 2009.

Resources

Personnel

No personnel has been allocated to this department.

Funding

	2004 Actual	2005 Actual	2006 Actual	2007 Current Year Estimated	2008 Adopted by Board
Revenues					
Taxes	\$3,419,770	\$3,613,436	\$3,787,704	\$4,010,500	\$4,253,466
Total Revenues	\$3,419,770	\$3,613,436	\$3,787,704	\$4,010,500	\$4,253,466
Expenditures					
Other Services & Charges	\$3,436,927	\$3,611,058	\$3,776,967	\$3,997,183	\$4,253,466
Total Expenditures	\$3,436,927	\$3,611,058	\$3,776,967	\$3,997,183	\$4,253,466

Budget Highlights:

The tax levy for the 2008 tax revenue is set at .4407 mills which is identical to the prior year levy.

The function of the Marine Patrol is to enforce State/local ordinances; perform miscellaneous services related to public health and safety; receive and process complaints; arrest offenders; prepare reports and testify in court; investigate water accidents; maintain records and logs of activity; cooperate with the United States Coast Guard, Michigan Department of Natural Resources, and other law enforcement agencies as necessary for the preservation of law and order; furnish assistance and provide control at special events; provide emergency medical aid; assist in the recovery of bodies; assist in the recovery of submerged property.

The School Safety Program provides instruction in marine laws and operation, snowmobile laws and operation, and other matters relating to public safety.

The Dive Team assists in the rescue and/or recovery of water accident victims, the recovery of underwater evidence, standby availability at special water events, and other details as determined by the Dive Team Coordinator and/or Marine Patrol Supervisor.

Mission Statement

Protect life and property on Ottawa County waterways and assist as needed in waterway incidents/accidents

Goal: Provide Marine Safety to the citizens and visitors of Ottawa County through education and enforcement. **Objective:** Provide boater safety classes and seize media opportunities to educate citizens about marine safety

Measure: # of complaints per 1,000 residents will be less than 2

Measure: # of accidents will be less than 28 **Measure:** # of drownings will be less than 10

Objective: Maintain the Dive Team for needed responses in Ottawa County.

Measure: # of dive calls

Measure: 80% of dive team members will have received training within the last 12 months **Measure:** The average number of minutes to respond to a dive call will be less than 10 minutes

Measures	2005	2006	2007 Estimated	2008 Projected
Output:				
# of contacts	4,536	3,696	4,100	4,190
# of tickets	266	244	270	280
# of persons certified in boat safety	843	490	500	550
# of Dive Calls	19	23	20	20
% of dive team member trained in last 12				
months	100%	100%	100%	100%
Outcome:				
# of public complaints per 1,000 residents	1.26	1.03	1.25	1.30
# of accidents	12	19	15	17
# of drownings	5	2	4	6
Average # of minutes to respond to call	8	8	8	8

]	Resources			
Personnel					
Position Name	_	2006 # of Positions	2007 # of Positions	2008 # of Positions	2008 Budgeted Salary
Sergeant		0.750	0.750	0.750	\$48,960
Funding	2004 Actual	2005 Actual	2006 Actual	2007 Current Year Estimated	2008 Adopted by Board
Revenues					
Intergovernmental Revenue Charges for Services Other Revenue	\$67,954 \$32	\$74,978 \$272	\$85,747 \$92	\$84,000	\$68,000
Total Revenues	\$67,986	\$75,250	\$85,839	\$84,000	\$68,000
Expenditures					
Personnel Services Supplies Other Services & Charges Capital Outlay	\$105,925 \$7,674 \$42,190 \$14,942	\$144,691 \$6,001 \$43,136	\$150,360 \$13,731 \$52,726 \$11,238	\$149,349 \$15,670 \$61,329 \$16,000	\$149,727 \$30,632 \$84,291
Total Expenditures	\$170,731	\$193,828	\$228,055	\$242,348	\$264,650

Budget Highlights:

In 2004, 2006, and 2007, State funds were provided for boating equipment.

(3550) Excelling in the Correctional Environment

Department: (3510) Jail, (3540) Local Corrections Academy Grant, Fund: (1010) General Fund

Function Statement

The function of the Sheriff's Correctional Facilities is to provide safe, secure, and clean housing for all inmates within; to insure adequate medical treatment, counseling, guidance, and educational programs; to provide rehabilitative programs to include: Alcoholics Anonymous, Narcotics Anonymous, Sentence Work Abatement Program, and the Work Release Program. Additionally, this division provides court security for all courts and judges in the County as well as transports inmates to and from all courts, prisons, and any other facility as directed by the courts, documenting such movements.

Mission Statement

Protect the public from offenders that pose a danger and provide a safe and humane environment for individuals in custody

DETAINMENT

Maintain a secure and healthy correctional facility for inmates, staff and the community

Objective: Injuries and illness will be minimized

Measure: The number of jail incidents per average daily population will be no more than 3

Objective: The jail will be maintained in accordance with standards set by the American Corrections Association (ACA)

Measure: % compliance with ACA standards

Goal: Citizens will be safe from inmates

Objective: Provide adequate supervision of inmates to reduce risk of escape

Measure: Incidence of escape or attempted escape from the jail will be zero

Continue to provide support to the inmate population

Provide volunteer services designed to equip inmates with the skills necessary to improve financial **Objective:**

organization, job interview techniques, and basic health education.

Measure: # of inmates attending programs.

Measure: # of programs offered.

Objective: Provide religious services to interested inmates

Measure: # of inmates attending.services

Objective: Provide educational opportunities to inmates in the form of general equivalency programs.

Measure: Number of inmates receiving GED certificates

Objective: Continue to provide training opportunities to reduce liability and increase staff professionalism and skills

Measure: # of inmate grievances upheld will be zero

Measure: 90% of corrections officers will have had 40 hours of training in the last 12 months

TRANSPORT

Improve the efficiency and effectiveness of the correctional operation

Objective: Use video arraignment technology to limit the number of transports for court arraignments

Measure: Physical transports for arraignments will be less than 10

Goal: Citizens will be safe from inmates during transport to Court proceedings

Objective: Provide adequate supervision of inmates during transport to reduce risk of escape

Measure: Incidence of escape or attempted escape during transport will be zero

COURT HOUSE SECURITY

Goal: Provide building security at county courthouses.

Objective: Screen members of the public for weapons/contraband at the entrance to all facilities **Measure:** There will be zero incidences of contraband items found/used in the court room

Objective: Respond to court panic alarms and respond to medical calls within the facility in a timely fashion.

Measure: Court panic alarms and medical calls will be responded to within 2 minutes

Measures	2005	2006	2007 Estimated	2008 Projected
Output:				
Average daily jail population	329	365	372	380
% compliance with ACA standards	100%	100%	100%	100%
# inmate support programs offered	4	5	5	6
# of inmates attending support programs	>9,000	>9,000	>9,000	>9,000
# of inmates attending religious services	>8,000	>8,000	>8,000	>8,000
% of corrections officers who have received				
40 hours of training within the last 12 months	95%	95%	95%	95%
# of contraband items found/confiscated by				
court security staff	3,691	2,322	2,365	2,413
# of court panic/medical emergency alarms				
responded to by court security staff	32	49	53	55
Efficiency:				
Cost per day/inmate	\$55	\$57	\$59	\$60
# of inmates physically transported to court	8,997	8,981	8,950	9,000
Outcome:				
# of incidents per average daily population	5	5	6	7
# inmates receiving GED certificates	145	147	150	154
# of inmate escapes/attempted escapes during				
incarceration and transport	0	0	0	0
# of contraband/weapons found at screen	3,472	2,322	2,301	2,298
% of court panic alarms and medical emergencies responded to within 2 minutes	100%	100%	100%	100%

Fund:	(1010)	General	Fund
-------	--------	---------	------

		Resources			
Personnel					
Position Name		2006 # of Positions	2007 # of Positions	2008 # of Positions	2008 Budgeted Salary
Lieutenant/Jail Administrator Sergeant Corrections Officer Transportation Officer Clerk Typist II/Matron		1.000 6.000 51.000 14.000 5.000 77.000	1.000 6.000 51.000 14.000 5.000 77.000	1.000 6.000 50.000 15.000 5.000 77.000	\$66,803 \$354,324 \$2,216,591 \$708,992 \$161,619 \$3,508,329
Funding	2004	2005	2006	2007 Current Year	2008 Adopted
Revenues	Actual	Actual	Actual	Estimated	by Board
Intergovernmental Revenue	\$73,421	\$45,870		\$64,500	
Charges for Services	\$617,419	\$623,258	\$614,541	\$621,026	\$642,500
Other Revenue	\$11,824	\$10,785	\$13,777	\$12,500	\$10,500
Total Revenues	\$702,664	\$679,913	\$628,318	\$698,026	\$653,000
Expenditures					
Personnel Services	\$4,115,916	\$4,520,077	\$4,831,317	\$5,131,255	\$5,440,555
Supplies	\$757,448	\$688,472	\$806,534	\$847,500	\$879,500
Other Services & Charges Capital Outlay	\$1,280,287	\$1,427,314	\$1,453,255	\$1,560,386	\$1,596,941
Total Expenditures	\$6,153,651	\$6,635,863	\$7,091,106	\$7,539,141	\$7,916,996

The Emergency Services department is the designated agency to coordinate disaster preparedness/response actions and recovery assistance on behalf of Ottawa County. The department performs hazards analysis, makes assessments of the response capabilities available locally and maintains an emergency operations plan to document the organization and functions of key county/local agencies in such situations (These agencies take an active role in updating these plans.) Emergency Services, by the authority of the Board of Commissioners, performs the tasks required in making disaster declarations/assistance requests to state and federal government. The department also routinely seeks ways and means to enhance local capabilities including financial assistance, performs public information/education activities, and recruits citizens for volunteer disaster response groups performing specific tasks (i.e., alternate radio liaison via amateur radio, weather spotting, and more).

Mission Statement

Enhance public safety and promote domestic preparedness through a comprehensive emergency management program that will adequately mitigate, prepare for, respond appropriately to and quickly recover from natural, technological, and terrorist-related emergencies

Goal: Provide sustained activities to eliminate or reduce the long-term risk of property damage and loss of life from hazards and their effects

Objective: Identify locations for temporary shelters

Measure: Percent of County having an identified emergency shelter **Objective:** Minimize the occurrence of local emergency declarations

Measure: # of declared emergencies **Measure:** # of declared disasters

Goal: Establish authority and responsibility for emergency actions and provide resources to support them

Objective: Through the Local Emergency Planning Committee, develop and maintain emergency response plans for each

type of emergency

Measure: Emergency response plans will be written and reviewed regularly

Objective: Communication and activity between response team members will be coordinated through a central location **Measure:** The Emergency Operations Center will remain properly equipped to coordinate interagency response

Goal: A response team will be available to respond to emergencies

Objective: The Technical Response team and Hazardous Materials (HAZMAT) team are adequately trained for a variety of emergencies

Measure: 100% of Technical Response Team/HAZMAT members are trained to respond to a variety of emergencies

Objective: Training exercises will be conducted to identify deficiencies and test the community's ability to respond to an emergency

Measure: Number of training exercises conducted

Goal: Response to an emergency will be prompt

Objective: An emergency declaration will be requested within 24 hours of the causal event

Measure: Time between emergency occurrence and formal declaration

Fund: ((1010)	General	Fund

Measures	2005	2006	2007 Estimated	2008 Projected
Output:				
Local emergency response plans are				
established and up to date (Yes/No)	Yes	Yes	Yes	Yes
Emergency Operations Center equipped to				
handle interagency coordination in the event of				
an emergency (Yes/No)	Yes	Yes	Yes	Yes
# of training exercises conducted	5	4	4	3
Outcome:				
% of County with an identified emergency shelter	100%	100%	100%	100%
# of emergencies declared	1	0	0	1
# of disasters declared	1	0	0	0
% of Technical Response team members trained to				
Medical First Responder level and five different				
rescue emergencies	100%	100%	100%	100%
% of Hazardous Material team members trained to				
HAZAMAT Advanced Technician Level	100%	100%	100%	100%
Time (in hours) between emergency occurrence and				· · · · · · · · · · · · · · · · · · ·
formal declaration	<24	<24	<24	<20

	Res	ources			
Personnel					
		2006	2007	2008	2008
		# of	# of	# of	Budgeted
Position Name		Positions	Positions	Positions	Salary
Director of Emergency Management		1.000	1.000	1.000	\$67,483
L.E.P.L Coordinator		0.600	0.600	0.600	\$22,553
Records Processing Clerk II		0.500	0.500	0.500	\$14,268
		2.100	2.100	2.100	\$104,304
Funding				2007	2000
	2004	2005	2006	2007 Current Year	2008
	2004 Actual	2005 Actual	Actual	Estimated	Adopted by Board
Revenues	Actual	Actual	Actual	Estimated	by Board
	Φ174 O41	¢20.172	Ф20 7. 41	Ф20,000	Ф20,000
Intergovernmental Revenue	\$174,241	\$30,172	\$39,741	\$30,000	\$30,000
Charges for Services		\$33			
Other Revenue					
Total Revenues	\$174,241	\$30,205	\$39,741	\$30,000	\$30,000
Expenditures					
Personnel Services	\$114,237	\$126,552	\$138,168	\$146,294	\$151,817
Supplies	\$127,480	\$12,912	\$6,505	\$11,000	\$8,150
Other Services & Charges	\$101,064	\$70,971	\$76,168	\$152,004	\$171,755
Capital Outlay	· ,	. ,	. ,	. ,	
Total Expenditures	\$342,781	\$210,435	\$220,841	\$309,298	\$331,722

In January of 2004, Ottawa County and municipalities within the County formed the Ottawa County Hazardous Materials Response and Technical Rescue Team. The team was formed to jointly own equipment and establish training for HAZMAT operations. In addition, the HAZMAT team will respond as requested to all hazardous material and technical rescue incidents in the County.

	Re	esources			
Personnel					
Position Name		2006 # of Positions	2007 # of Positions	2008 # of Positions	2008 Budgeted Salary
LEPC Coordinator		0.400	0.400	0.400	\$15,035
Funding	2004 Actual	2005 Actual	2006 Actual	2007 Current Year Estimated	2008 Adopted by Board
Revenues	7 Ictual	7 ictuar	7 Ictuar	Estimated	by Board
Intergovernmental Revenue	\$14,191	\$17,283	\$33,771	\$42,753	\$36,319
Other Revenue	\$50,563	\$9,099	\$350		
Total Revenues	\$64,754	\$26,382	\$34,121	\$42,753	\$36,319
Expenditures					
Personnel Services	\$13,903	\$16,442	\$20,303	\$22,679	\$23,314
Supplies	\$22,153	\$13,384	\$8,725	\$15,950	\$14,550
Other Services & Charges	\$11,279	\$16,499	\$34,727	\$36,265	\$35,040
Total Expenditures	\$47,335	\$46,325	\$63,755	\$74,894	\$72,904

Budget Highlights:

HAZMAT eliminated the Records Processing Clerk II position (the position had never been filled).

Fund: (1010) General Fund

Function Statement

In the aftermath of the 9/11 tragedy, the President created the Department of Homeland Security to address terrorism threats within the country. The department provides grant dollars to local governments to help then address potential weaknesses in security specific to their region.

]	Resources			
Personnel					
Position Name		2005 # of Positions	2006 # of Positions	2008 # of Positions	2008 Budgeted Salary
Solution Area Planner		0.500	1.000	0.000	\$0
Funding	2004 Actual	2005 Actual	2006 Actual	2007 Current Year Estimated	2008 Adopted by Board
Revenues Intergovernmental Revenue Other Revenue	\$171,089	\$1,314,968	\$17,677	\$60,393	бу Боага
Total Revenues	\$171,089	\$1,314,968	\$17,677	\$60,393	
Expenditures					
Personnel Services	\$51,636 \$50,175	\$68,793	(\$183)	\$54,632	
Supplies Other Services & Charges	\$59,175 \$62,900	\$851,344 \$119,253 \$281,106	\$39,074 \$147	\$1,000 \$4,761	
Total Expenditures	\$173,711	\$1,320,496	\$39,038	\$60,393	

Budget Highlights:

2007 represents a one-time grant.

The primary function of the Animal Control Program is to investigate, as necessary, all animal-related complaints and enforce all state laws in connection with animal control. This includes issuing summons where appropriate, picking up stray animals, conducting kennel inspections, and providing education services related to animal control issues. In addition, the department is responsible for enforcing dog licensing laws, which entails canvassing a specific area for dog licenses, as well as coordinating and conducting the dog census. The department is also required to investigate all livestock loss complaints.

Mission Statement

Enhance public health and safety by responding to animal-related complaints and addressing the stray animal population

Goal: Educate the public regarding animal control issues and licensing requirements

Objective: Provide educational program to school children through the Be Aware, Kind & Responsible (BARK) program

Measure: # of children educated

Objective: Use media outlets and the annual dog census to promote the licensing of all dogs (in Michigan, dogs must be

up-to-date on rabies vaccinations to be licensed)

Measure: # of dogs licensed

Goal: Ensure humane treatment of animals in Ottawa County of Ottawa

Objective: Animal Control officers will respond to animal cruelty complaints within 12 hours

Goal: Address public health concerns related to stray animals

Objective: The County will capture stray animals and transport them to the Harbor Shores Humane Society

Measure: # of stray animal bites will be less than 1 person per 1,000 residents

Measure: Reported incidence of rabies will be zero

Objective: The County will respond promptly to vicious animal complaints

Measure: Vicious animal complaints will be responded to within 10 minutes of receipt

Measures	2005	2006	2007 Estimated	2008 Projected
Output:				
# of Animals Retrieved	1,599	1,612	1,636	1,661
# of students educated by BARK program	3,225	2,940	3,000	3,050
# of licensed dogs	20,180	20,115	20,525	20,944
Efficiency:				
*Average # of hours before responding to animal cruelty complaints	<1	<1	<1	<1
*Average # of minutes before responding to vicious animal call	<10	<10	<10	<10
Outcome:				
# of dog bites per 1,000 residents	.79	.62	.74	.75
# of reported cases of rabies	0	0	0	0
# of animal cruelty complaints	102	90	93	97

^{*} Time depends if Animal Control is on or off duty. During off duty time the road patrol will respond to these calls.

		Resources			
Personnel					
Position Name	<u>.</u>	2006 # of Positions	2007 # of Positions	2008 # of Positions	2008 Budgeted Salary
Animal Control Officer		3.000	3.000	3.000	\$118,293
Funding	2004 Actual	2005 Actual	2006 Actual	2007 Current Year Estimated	2008 Adopted by Board
Expenditures					
Personnel Services Supplies	\$137,006 \$9,821	\$147,296 \$4,819	\$125,965 \$3,799	\$166,782 \$4,251	\$181,081 \$24,540
Other Services & Charges Capital Outlay	\$208,068	\$196,514	\$198,096	\$201,313	\$190,057
Total Expenditures	\$354,895	\$348,629	\$327,860	\$372,346	\$395,678

Budget Highlights:

The 2008 budget includes costs associated with three new vehicles. However, the new contract with the Ottawa Shores Humane Society is significantly lower.

Fund: 2608 COPS Fast - Allendale

	Resources							
Personnel								
		2006 # of	2007 # of	2008 # of	2008 Budgeted			
Position Name		Positions	Positions	Positions	Salary			
Sergeant		1.000						
Funding								
	2004 Actual	2005 Actual	2006 Actual	2007 Current Year Estimated	2008 Adopted by Board			
Revenues					<i>y</i> 2			
Intergovernmental Revenue	\$86,740	\$100,910						
Total Revenues	\$86,740	\$100,910						
Expenditures								
Personnel Services	\$72,571	\$89,995						
Supplies	\$431	\$445						
Other Services & Charges	\$13,738	\$10,472						
Total Expenditures	\$86,740	\$100,912						

Budget Highlights:

This program has been combined with fund 2610 since its funding sources are similar.

Fund: 2609 Sheriff Grant Programs

This fund records miscellaneous grants obtained by the Sheriff's department. The mission, goals, objectives and performance measures are coordinated with those of the Sheriff's department as a whole (General Fund 1010, Department 3020)

	Resources							
Personnel								
Position Name		2006 # of Positions	2007 # of Positions	2008 # of Positions	2008 Budgeted Salary			
Road Patrol Deputy				0.750	\$42,714			
Funding								
_	2004 Actual	2005 Actual	2006 Actual	2007 Current Year Estimated	2008 Adopted by Board			
Revenues								
Intergovernmental Revenue	\$63,799	\$62,383	\$379,838	\$966,499	\$121,368			
Interest	\$422	\$86						
Other Financing Sources	\$6,087	\$14,520	\$1,994	\$41	\$15,678			
Total Revenues	\$70,308	\$76,989	\$381,832	\$966,540	\$137,046			
Expenditures								
Personnel Services	\$21,145	\$29,292	\$79,083	\$64,107	\$94,641			
Supplies	\$49,164	\$26,993	\$193,875	\$242,308	\$36,308			
Other Services & Charges			\$24,667	\$49,912	\$8,701			
Capital Outlay		\$20,706	\$84,206	\$607,609				
Total Expenditures	\$70,309	\$76,991	\$381,831	\$963,936	\$139,650			

Budget Highlights:

Total expenditures and type of expenditures will vary depending on grants received. The Homeland Security Equipment Grant was transferred to General Fund in 2008, thus decreasing Capital Outlay.

Fund: 2610 Sheriff Contracts

This fund was originally established to record U.S. Department of Justice COPS Universal grants. All of these grants have since ended, but in most cases local municipalities and school districts now contract with the Sheriff's department to provide the same community policing services they received under the grants.

The mission, goals, objectives and performance measures are coordinated with those of the Sheriff's department as a whole (General Fund 1010, Department 3020)

	Resources							
Personnel								
Position Nove		2006 # of	2007 # of	2008 # of	2008 Budgeted			
Position Name		Positions	Positions	Positions	Salary			
Sergeant Road Patrol Deputy		0.000 18.000	1.000 18.000		\$188,496 \$2,237,975			
		18.000	19.000	43.000	\$2,426,471			
Funding								
Revenues	2004 Actual	2005 Actual	2006 Actual	2007 Current Year Estimated	2008 Adopted by Board			
Intergovernmental Revenue Other Other Financing Sources	\$1,164,507 \$70 \$176,170	\$1,324,582 \$200 \$199,519	\$1,414,882 \$533 \$205,093	\$2,555,124 \$245,711	\$4,254,259 \$254,188			
Total Revenues	\$1,340,747	\$1,524,301	\$1,620,508	\$2,800,835	\$4,508,447			
Expenditures Personnel Services	\$1,130,551	\$1,318,377	\$1,384,550	\$2,339,225	\$3,773,051			
Supplies	\$18,021	\$27,387	\$36,850	\$98,560	\$142,750			
Other Services & Charges Capital Outlay	\$192,801	\$178,870	\$198,824	\$363,050	\$592,646			
Total Expenditures	\$1,341,373	\$1,524,634	\$1,620,224	\$2,800,835	\$4,508,447			

Funds 2640, 2650 and 1010-3112 were combined with this fund in 2008 due to similar funding sources.

Fund: 2640 EMT Holland-Park

Function Statement

The mission of the Ottawa County Sheriff's Office is to protect and preserve the general safety and welfare of the residents of Holland and Park Township through effective law enforcement, and providing emergency medical response to the residences and visitors of the townships.

The mission, goals, objectives and performance measures are coordinated with those of the Sheriff's department as a whole (General Fund 1010, Department 3020)

]	Resources			
Personnel					
Position Name		2006 # of Positions	2007 # of Positions	2008 # of Positions	2008 Budgeted Salary
Sergeant Road Patrol Deputy		2.000 7.000 9.000	2.000 7.000 9.000	1	
Funding				2007	2008
	2004 Actual	2005 Actual	2006 Actual	Current Year Estimated	Adopted by Board
Revenues					•
Intergovernmental Revenue	\$754,806	\$767,753	\$768,904		
Total Revenues	\$754,806	\$767,753	\$768,904		
Expenditures					
Personnel Services	\$674,849	\$702,616	\$705,174		
Supplies	\$14,066	\$12,513	\$10,557		
Other Services & Charges Capital Outlay	\$65,890	\$52,624	\$53,174		
Total Expenditures	\$754,805	\$767,753	\$768,905		

Budget Highlights:

This program has been combined with fund 2610 since its funding sources are similar.

Fund: 2650 EMT Georgetown Township

Resources							
Personnel							
		2006 # of	2007 # of	2008 # of	2008 Budgeted		
Position Name	-	Positions	Positions	Positions	Salary		
Sergeant Road Patrol Deputy		1.000 6.000 7.000	1.000 6.000 7.000)			
		7.000	7.000				
Funding				2007	2008		
	2004	2005	2006	Current Year	Adopted		
	Actual	Actual	Actual	Estimated	by Board		
Revenues							
Intergovernmental Revenue	\$608,817	\$627,442	\$658,011	\$777,747			
Total Revenues	\$608,817	\$627,442	\$658,011	\$777,747			
Expenditures							
Personnel Services	\$518,575	\$536,841	\$557,833	\$654,723			
Supplies	\$11,818	\$13,995	\$17,658	\$22,677			
Other Services & Charges	\$78,424	\$76,607	\$82,521	\$100,347			
Capital Outlay							
Total Expenditures	\$608,817	\$627,443	\$658,012	\$777,747			

Budget Highlights:

This program has been combined with fund 2610 since its funding sources are similar.

Fund: (2661) Sheriff Road Patrol

The Sheriff Road Patrol fund was established in accordance with Public Act 416 of 1978, which provides State of Michigan funding for public safety services on secondary roads within Ottawa County. Specifically, the Sheriff's Department agrees to patrol and monitor traffic violations on County primary roads and County secondary roads along with any road or highway within the boundaries of a County park. In addition, the department agrees to investigate accidents involving motor vehicles, which includes providing emergency assistance to persons on or near a highway or road patrolled and monitored by assigned Deputies. The department is also expected to enforce the criminal laws of the State of Michigan, violations of which are observed by or brought to the attention of the Sheriff's Department while providing the patrolling and monitoring required. The mission, goals, objectives and performance measures are coordinated with those of the Sheriff's department as a whole (General Fund 1010, Department 3020).

Resources							
Personnel							
		2006	2007	2008	2008		
		# of	# of	# of	Budgeted		
Position Name		Positions	Positions	Positions	Salary		
9		1.000	1 000	1 000	Φ62 122		
Sergeant		1.000	1.000	1.000	\$63,133		
Road Patrol Deputy	-	2.000 3.000	2.000 3.000	2.000 3.000	\$111,772 \$174,905		
		3.000	3.000	3.000	Ψ174,203		
Funding							
				2007	2008		
	2004	2005	2006	Current Year	Adopted		
	Actual	Actual	Actual	Estimated	by Board		
Revenues							
Intergovernmental Revenue	\$264,444	\$264,539	\$253,631	\$263,166	\$234,561		
Other Financing Sources	\$2,762	\$4,058	\$23,603	\$41,930	\$103,848		
Total Revenues	\$267,206	\$268,597	\$277,234	\$305,096	\$338,409		
Expenditures							
Personnel Services	\$203,960	\$232,149	\$239,600	\$258,826	\$270,409		
Supplies	\$10,137	\$3,220	\$1,866	\$3,450	\$14,550		
Other Services & Charges	\$33,516	\$33,228	\$35,766	\$42,820	\$53,450		
Capital Outlay	\$19,592						
Total Expenditures	\$267,205	\$268,597	\$277,232	\$305,096	\$338,409		

Fund: 2750 - Grant Programs - Pass Thru

This fund records grants which the County passes through to other agencies. The prior year budgets included grants for juvenile services, public safety, and economic development.

]	Resources			
Personnel					
		2006 # of Positions	2007 # of Positions	2008 # of Positions	2008 Budgeted Salary
Deputy/Road Patrol		1.000	1.000	1.000	\$56,652
Funding					
Revenues	2004 Actual	2005 Actual	2006 Actual	2007 Current Year Estimated	2008 Adopted by Board
Intergovernmental Revenue Other Revenue	\$443,019	\$210,684	\$135,978	\$60,137	\$62,403
Other Financing Sources		\$6,139	\$22,670	\$30,077	\$31,209
Total Revenues	\$443,019	\$216,823	\$158,648	\$90,214	\$93,612
Expenditures					
Personnel Services Supplies Other Services & Charges Capital Outlay	\$45,805 \$2,302 \$412,974	\$53,865 \$659 \$176,212	\$60,717 \$772 \$97,160	\$78,038 \$4,330 \$7,846	\$82,829 \$2,500 \$8,283
Total Expenditures	\$461,081	\$230,736	\$158,649	\$90,214	\$93,612

Budget Highlights:

 $2004\ \mathrm{Intergovernmental}\ \mathrm{Revenue}\ \mathrm{and}\ \mathrm{Other}\ \mathrm{Services}\ \mathrm{and}\ \mathrm{Charges}\ \mathrm{reflect}\ \mathrm{a}\ \$331,\!000\ \mathrm{economic}\ \mathrm{development}\ \mathrm{grant}.$