



County of Ottawa

Board of Commissioners

Donald G. Disselkoen
Chairperson

Philip D. Kuyers
Vice-Chairperson

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March 19, 2009

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, March 24, 2009 at 1:30 p.m.**, for the regular **March** meeting of the Board at the Ottawa County Fillmore Street Complex in West Olive, Michigan.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation – Commissioner Kuyers
3. Pledge of Allegiance to the Flag
4. Roll Call
5. Presentation of Petitions and Communications

Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting

6. Public Comments and Communications from County Staff
7. Approval of Agenda
8. Actions and Reports

A. Consent Resolutions:

From the County Clerk

1. Board of Commissioners Meeting Minutes

Suggested Motion:

To approve the Minutes of the March 12, 2009 Board of Commissioners Meeting.

Joyce E. Kortman Dennis W. Swartout Jane M. Ruiter Matthew M. Hehl Roger G. Rycenga
Gordon D. Schrottenboer Robert Karsten James C. Holtrop James H. Holtvluwer

From the Finance and Administration Committee

2. Payroll
Suggested Motion:
To authorize the payroll of March 24, 2009 in the amount of \$_____.
3. Monthly Accounts Payable for March 1, 2009 through March 13, 2009
Suggested Motion:
To approve the general claims in the amount of \$2,458,953.48 as presented by the summary report for March 1, 2009 through March 13, 2009.
4. Monthly Budget Adjustments
Suggested Motion:
To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of February 2009.
5. Government Finance Officers Association Certificate for Excellence in Financial Reporting
Suggested Motion:
To receive the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting for the County of Ottawa's December 31, 2007 Comprehensive Annual Financial Report.

From Administration

6. Ottawa County Public Health Department's 2008 Annual Report
Suggested Motion:
To receive for information the Ottawa County Public Health Department's Annual Report.
7. Ottawa County Treasurer's Office 2008 Annual Report
Suggested Motion:
To receive for information the Ottawa County Treasurer's Office 2008 Annual Report.

B. Action Items:

From the Finance and Administration Committee

1. Software Services Agreement with BizStream, Inc.
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the "Software Services Agreement Between Ottawa County and BizStream, Inc."
2. Resolution Authorizing the County Equalization Director to Audit "Homestead Exemptions" within Ottawa County
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the Resolution Authorizing the County Equalization Director to audit "Homestead Exemptions" within Ottawa County, from October 1, 2009 through September 30, 2014.

3. New Position Request for a Mental Health Team Supervisor-Holland
Suggested Motion:
To approve the recommendation to create the new position of Mental Health Team Supervisor-Holland at the cost of \$74,731.00, plus \$3,500.00 for equipment. Funding to come from the elimination of one vacant Mental Health Therapist position and one vacant Mental Health Specialist position.

From the Health & Human Services Committee

4. Ottawa County Health Department Organizational Plan-Ratification
Suggested Motion:
To ratify the submission of the Ottawa County Health Department Organizational Plan (for Accreditation Purposes).

From Administration

5. Ottawa County Strategic and 2009 Business Plan
Suggested Motion:
To receive and approve the Ottawa County Strategic and 2009 Business Plan.

C. Appointments:

From Finance and Administration

1. Approval of Appointment of Magistrate
Suggested Motion:
To approve the appointment of Craig Bosman as a magistrate for the 58th District Court, pursuant to MCL 600.8501(1). *

* *“All magistrates provided for shall be appointed by the judges of the district and the appointments shall be subject to approval by the county board of commissioners before a person assumes the duties of the office of magistrate.”* [MCL 600.8501(1)]

2. Appointment to the Ottawa County Tax Allocation Board
Suggested Motion:
To appoint Roger Cotner to the Ottawa County Tax Allocation Board, pursuant to MCL 211.205(e).

D. Discussion Items:

1. Ottawa County Public Health Department’s 2008 Annual Report
(Presented by Lisa Stefanovsky, Health Officer)
2. Ottawa County Treasurer’s Office 2008 Annual Report
(Presented by Bradley Slagh, Treasurer)
3. Citizens Budget Meetings – June Hagan
4. Closed Session: Labor Negotiations
To go into closed session for the purpose of discussing labor negotiations.
(2/3 roll call vote required)

E. Report of the County Administrator

F. General Information, Comments, and Meetings Attended

9. Public Comments

10. Adjournment