

## **HEALTH AND HUMAN SERVICES COMMITTEE**

### **Approved Minutes**

DATE: March 11, 2009

TIME: 8:30 a.m.

PLACE: Fillmore Street Complex

PRESENT: Robert Karsten, James Holtrop, Matthew Hehl

ABSENT: Joyce Kortman, James Holtvluwer

STAFF & GUESTS: Alan Vanderberg, Administrator; Donna Cornwell, Human Services Coordinating Council Director; Lynn Doyle, Health Dept.; Dr. Paul Heidel, Medical Director; Sherri Sayles, Deputy Clerk; Sundy Vargas, Health Dept.; Dr. David Start, Medical Examiner; Jessica Kinser, Financial Analyst; Loren Snippe, Dept. of Human Services Director; Jinnifer Gibbs, MSU Extension; Lisa Stefanovsky, Health Officer

#### **SUBJECT: CONSENT ITEMS**

HHS 09-005 Motion: To approve the agenda of today as presented and to approve the minutes of the February 11, 2009, meeting as presented.  
Moved by: Karsten UNANIMOUS

#### **SUBJECT: COUNTY OF OTTAWA HEALTH DEPARTMENT ORGANIZATIONAL PLAN**

HHS 09-006 Motion: To approve and forward to the Board of Commissioners the Resolution adopting the 2009 County of Ottawa Health Department Organizational Plan for Accreditation.  
Moved by: Karsten UNANIMOUS

#### **SUBJECT: DISCUSSION ITEMS**

1. Medical Examiner Program Report - A powerpoint presentation of the Medical Examiner Program Report was presented by Dr. Start and Sundy Vargas.
2. Update - Human Services Coordinating Council – A Human Services Coordinating Council update was presented by Donna Cornwell.
3. Proposed Resolutions Regarding State and/or National Policy or Pending Legislation – The Administrator reported Ottawa County has

turned in their requests for the Stimulus Plan. The Administrator has been talking with Representative Meekhof about taxable values going up.

4. Departmental Updates:

MSU Extension – Jinnifer Gibbs reported on “Senior Project Fresh” and “Financial Counseling 101” which deals with what every frontline worker should know to help clients making budgeting decisions. The training will take place on April 1<sup>st</sup> at the Ottawa County Fillmore Street Complex.

Department of Human Services – Loren Snippe reported that the Department of Human Services will be going live on March 17<sup>th</sup> with the new statewide computer system, Bridges. This may cause possible delays.

Public Health – Dr. Heidel reported Hope College saw an increase in reported Norovirus cases. This was limited to one dorm and didn’t impact the college.

Lisa Stefanvosky reported Public Health will be implementing new software and going live on April 15<sup>th</sup>. She also reported Public Health partnered with Hope College and held an HIV Day. 66 students were tested.

Administration – The Administrator reported the new intern will be looking at county human services spending and what duplicate services are provided.

SUBJECTED: ADJOURNMENT

HHS 09-007 Motion: To adjourn at 9:37 a.m.

Moved by: Hehl

UNANIMOUS