

**APPROVED  
PROCEEDINGS OF THE OTTAWA COUNTY  
BOARD OF COMMISSIONERS  
APRIL SESSION – SECOND DAY**

The Ottawa County Board of Commissioners met on Tuesday, April 28, 2009, at 1:30 p.m. and was called to order by the Chair.

Mr. Swartout pronounced the invocation.

The Clerk led in the Pledge of Allegiance to the Flag.

Present at roll call: Mrs. Kortman, Messrs. Kuyers, Swartout, Mrs. Ruiter, Messrs. Hehl, Rycenga, Schrotenboer, Disselkoen, Holtrop, Holtvluwer.  
(10)

Absent: Mr. Karsten. (1)

Public Comments and Communications from County Staff

Dr. Paul Heidel, Medical Director, and Lisa Stafanovsky, Health Officer, addressed the Board regarding the swine flu.

B/C 09-099 Mr. Kuyers moved to approve the agenda of today as presented. The motion passed.

B/C 09-100 Mr. Kuyers moved to approve the following Consent Resolutions:

1. To approve the Minutes of the April 14, 2009, Board of Commissioners Meeting.
2. To authorize the payroll of April 28, 2009, in the amount of \$539.15.
3. To approve the general claims in the amount of \$15,124,549.08 as presented by the summary report for April 1, 2009, through April 17, 2009.
4. To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of March 2009.
5. To receive for information the Ottawa County Sheriff's Department /Office of Emergency Management's 2008 Annual Report.

6. To receive for information the Ottawa County Prosecuting Attorney's Annual Report.

The motion passed as shown by the following votes: Yeas: Messrs. Swartout, Holtvluwer, Mrs. Kortman, Messrs. Holtrop, Kuyers, Schrotenboer, Rycenga, Hehl, Mrs. Ruiter, Mr. Disselkoen. (10)

- B/C 09-101 Mr. Swartout moved to approve the 2009 Equalization Report and to appoint the Equalization Director to represent Ottawa County at State Equalization hearings. The motion passed as shown by the following votes: Yeas: Mr. Holtvluwer, Mrs. Ruiter, Messrs. Holtrop, Rycenga, Kuyers, Schrotenboer, Mrs. Kortman, Messrs. Hehl, Swartout, Disselkoen. (10)
- B/C 09-102 Mr. Swartout moved to approve and authorize the Board Chairperson and Clerk to sign the Resolution to authorize Certification of a "Qualifying Statement" for bonding purposes. The motion passed as shown by the following votes: Yeas: Messrs. Rycenga, Hehl, Mrs. Ruiter, Mr. Schrotenboer, Mrs. Kortman, Messrs. Swartout, Holtvluwer, Kuyers, Holtrop, Disselkoen. (10)
- B/C 09-103 Mr. Swartout moved to approve the proposal from Michigan Works!/CAA to create eight (8) positions as listed below at a cost of \$357,930. All eight (8) positions will sunset when the Recovery Act and Stimulus grant funding ends.
- a. **Two (2) Weatherization Inspectors**  
To create 2 FTE Weatherization Inspectors (Group T paygrade 11C) at a cost of \$112,524. Funding to come from the U.S. Department of Energy Regular Weatherization Grant and the U.S. Department of Energy Recovery Act Weatherization Grant.
  - b. **One (1) Assessment & Eligibility Specialist**  
To create 1 FTE Assessment & Eligibility Specialist (Group T paygrade 9B) at a cost of \$49,684. Funding to come from the U.S. Department of Energy Regular Weatherization Grant and the U.S. Department of Energy Recovery Act Weatherization Grant and the Community Services Block Grant Recovery Act Grant.
  - c. **One (1) Records Processing Clerk II**  
To create 1 FTE Records Processing Clerk II (Group T paygrade 6C) at a cost of \$45,182. Funding to come from the U.S. Department of Energy Regular Weatherization Grant and the U.S. Department of Energy Recovery Act Weatherization Grant.
  - d. **One (1) Secretary**

To create 1 FTE Secretary (Group T paygrade 7C) at a cost of \$47,011. Funding to come from Workforce Investment Act Audit, Dislocated Worker & Youth Stimulus Grants.

e. **One (1) Procurement Contract Coordinator**

To create a .6 FTE Procurement Contract Coordinator (Group T paygrade 12C) at a cost of \$34,821. Funding to come from Workforce Investment Act Adult, Dislocated Worker and Youth funds through June 30, 2009, and then a combination of the Workforce Investment Act program and American Recovery and Reinvestment Act funding.

f. **One (1) Emergency Services Coordinator**

To create 1 FTE Emergency Services Coordinator (CAA) (Unclassified paygrade 3C) at a cost of \$62,711. Funding to come from Community Services Block Grant Recovery Act Grant and American Recovery and Reinvestment Act funding.

g. **Reclassification of One (1) Assessment & Eligibility Specialist to One (1) Weatherization Assistance Program Coordinator**

To reclassify 1 FTE Assessment & Eligibility Specialist (Group T paygrade 9) to 1 FTE Weatherization Assistance Program Coordinator (Group T paygrade 14B) at a cost of \$5,997. Funding to come from U.S. Department of Energy Recovery Act Weatherization Grant.

The motion passed as shown by the following votes: Yeas: Messrs. Holtrop, Holtvluwer, Swartout, Schrotenboer, Mrs. Kortman, Mr. Kuyers, Mrs. Ruiter, Messrs. Rycenga, Hehl, Disselkoen. (10)

B/C 09-104 Mr. Swartout moved to approve the proposal from the Sheriff's Office to reclassify 1 FTE Corrections Officer (POAM Non-312 E-Step) to 1 FTE Court Services Officer (POAM Non-312 E-Step) at a cost of \$3,612. Funding to come from Sheriff's Office existing budget. The motion passed as shown by the following votes: Yeas: Messrs. Kuyers, Holtrop, Mrs. Kortman, Messrs. Holtvluwer, Schrotenboer, Mrs. Ruiter, Messrs. Swartout, Rycenga, Hehl, Disselkoen. (10)

B/C 09-105 Mr. Swartout moved to approve the purchase of MERS generic service credits for David J. Knoll.

Total Cost:	\$34,408.00
Employer Cost:	\$0
Employee Cost:	\$34,408.00

The motion passed as shown by the following votes: Yeas: Messrs. Kuyers, Hehl, Holtrop, Mrs. Kortman, Mr. Swartout, Mrs. Ruiter, Messrs. Rycenga, Holtvluwer, Schrotenboer, Disselkoen. (10)

- B/C 09-106 Mr. Swartout moved to approve the proposal from Community Mental Health to create 1 FTE Mental Health Program Director (Unclassified paygrade 10) at a cost of \$110,920. Funding to come from positions that are currently vacant and fund balance. The motion passed as shown by the following votes: Yeas: Mr. Schrottenboer, Mrs. Kortman, Messrs. Swartout, Holtvluwer, Mrs. Ruiter, Messrs. Kuyers, Hehl, Holtrop, Rycenga, Disselkoen. (10)
- B/C 09-107 Mr. Swartout moved to approve and authorize the Board Chairperson and Clerk to sign the Resolution of support for the restoration of revenue sharing to Michigan counties, as required by MCL 141.911(6). The motion passed as shown by the following votes: Yeas: Mrs. Kortman, Messrs. Holtvluwer, Kuyers, Holtrop, Mrs. Ruiter, Messrs. Hehl, Rycenga, Swartout, Schrottenboer, Disselkoen. (10)
- B/C 09-108 Mr. Swartout moved to accept low bid by Lamar Construction to construct a storage building at the Fillmore Complex. Total cost of the project is \$411,500. Funding will come from the unspent funds from the Grand Haven Courthouse and Fillmore Street addition projects. The motion passed as shown by the following votes: Yeas: Mrs. Ruiter, Mrs. Kortman, Messrs. Hehl, Swartout, Holtvluwer, Rycenga, Holtrop, Kuyers, Schrottenboer, Disselkoen. (10)
- B/C 09-109 Mr. Swartout moved to approve reimbursement for all conference and travel costs incurred by the Administrator to attend the International City/County Management Association (ICMA) 2009 Annual Conference, September 13-16, in Montreal, Quebec, Canada. The motion passed as shown by the following votes: Yeas: Messrs. Hehl, Rycenga, Schrottenboer, Kuyers, Holtvluwer, Mrs. Kortman, Messrs. Holtrop, Swartout, Mrs. Ruiter, Mr. Disselkoen. (10)
- B/C 09-110 Mr. Swartout moved to approve and authorize the Board Chairperson and Clerk to sign the 2009 Enhancements Agreement with BizStream for the web based collaborative case management system in Juvenile Court (Phase III), with funding to come from the Child Care Fund fund balance. The motion passed as shown by the following votes: Yeas: Messrs. Swartout, Holtvluwer, Mrs. Kortman, Messrs. Holtrop, Kuyers, Schrottenboer, Rycenga, Hehl, Mrs. Ruiter, Mr. Disselkoen. (10)
- B/C 09-111 Mr. Swartout moved to approve the elimination of the General Fund Reserve for Grants – JTPA – (MiWorks) in the amount of \$122,505.20 as of 1/1/2009. The motion passed as shown by the following votes: Yeas: Mr. Holtvluwer, Mrs. Ruiter, Messrs. Holtrop, Rycenga, Kuyers, Schrottenboer, Mrs. Kortman, Messrs. Hehl, Swartout, Disselkoen. (10)

- B/C 09-112 Mr. Swartout moved to approve the elimination of future reserves of Map Royalties Revenues for Arial Surveys effective 12/31/2008. The motion passed as shown by the following votes: Yeas: Messrs. Rycenga, Hehl, Mrs. Ruiter, Mr. Schrottenboer, Mrs. Kortman, Messrs. Swartout, Holtvluwer, Kuyers, Holtrop, Disselkoen. (10)
- B/C 09-113 Mr. Swartout moved to approve the use of \$25,000 included in the 2009 budget for economic development attraction to fund either a part-time position or contractual position to administer the American grants that will be received under the Recovery and Reinvestment Act. The motion passed as shown by the following votes: Yeas: Messrs. Holtrop, Holtvluwer, Swartout, Schrottenboer, Mrs. Kortman, Mr. Kuyers, Mrs. Ruiter, Messrs. Rycenga, Hehl, Disselkoen. (10)
- B/C 09-114 Mr. Swartout moved to approve and authorize the Board Chairperson and Clerk to sign the Lease between Huntington National Bank and the County of Ottawa for additional space for Ottawa County Michigan Works!, at 115 Clover Avenue, Holland, Michigan, with funding to come from State of Michigan grant fund (Federal Stimulus package). The motion passed as shown by the following votes: Yeas: Messrs. Kuyers, Holtrop, Mrs. Kortman, Messrs. Holtvluwer, Schrottenboer, Mrs. Ruiter, Messrs. Swartout, Rycenga, Hehl, Disselkoen. (10)

#### Discussion Items

1. Ottawa County Sheriff's Department/Office of Emergency Management's 2008 Annual Report. The 2008 Ottawa County Sheriff's Department/Office of Emergency Management's Annual Report was presented by Gary Rosema, Sheriff.
  2. Ottawa County Prosecuting Attorney's 2008 Annual Report – The Ottawa County Prosecuting Attorney's 2008 Annual Report was presented by Ronald Frantz, Prosecutor.
- B/C 09-115 Mr. Kuyers moved to go into a Closed Session at 2:50 p.m. for the purpose of discussing labor negotiations. The motion passed as shown by the following votes: Yeas: Messrs. Kuyers, Hehl, Holtrop, Mrs. Kortman, Mr. Swartout, Mrs. Ruiter, Messrs. Rycenga, Holtvluwer, Schrottenboer, Disselkoen. (10)
- B/C 09-116 Mr. Swartout moved to rise from Closed Session at 3:00 p.m. The motion passed.
- B/C 09-117 Mr. Schrottenboer moved to approve the tentative contract agreement between the County of Ottawa and the 58<sup>th</sup> District Court. The motion passed as shown by the following votes: Yeas: Mr. Schrottenboer, Mrs.

Kortman, Messrs. Swartout, Holtvluwer, Mrs. Ruiter, Messrs. Kuyers, Hehl, Holtrop, Rycenga, Disselkoen. (10)

The County Administrator's report was presented.

Several Commissioners commented on meeting attended and future meetings to be held.

B/C 09-118 Mr. Kuyers moved to adjourn at 3:07 p.m. subject to the call of the Chair.  
The motion passed.

DANIEL C. KRUEGER, Clerk  
Of the Board of Commissioners

DONALD DISSELKOEN, Chairman  
Of the Board of Commissioners