

Agenda
FINANCE AND ADMINISTRATION COMMITTEE
West Olive Administration Building
12220 Fillmore, West Olive, MI 49460
June 16, 2009
9:30 a.m.

Consent Items:

1. Approval of Agenda
2. Approval of Minutes from the May 19, 2009 Meeting

Action Items:

1. Budget Adjustments Greater than \$50,000
Suggested Motion:
To approve budget adjustments #257, #264, #265, #340, and #341.
2. Monthly Budget Adjustments
Suggested Motion:
To approve and forward to the Board of Commissioners the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of May 2009.
3. Statement of Review
Suggested Motion:
To approve the Statement of Review for the month of May 2009.
4. Resolution to Designate Keith Van Beek, Assistant County Administrator, as the “Contact Person” for the Federal Stimulus Energy and Efficiency and Conservation Block Grant Application and Award Process, as required by Federal Regulation.
Suggested Motion:
To approve and forward to the Board of Commissioners the proposed resolution to designate Keith Van Beek, Assistant County Administrator, as the “contact person” for the Federal Stimulus Energy and Efficiency and Conservation Block Grant application and award process, as required by Federal Regulation.
5. Resolution to Approve 2009 Tax Allocation
Suggested Motion:
To approve and forward to the Board of Commissioners the Resolution to accept and approve the 2009 Final Order of the Ottawa County Tax Allocation Board; allocating 4.440 mills to the County of Ottawa.

6. Government Finance Officers Association Distinguished Budget Presentation Award
Suggested Motion:
To receive and forward to the Board of Commissioners the Government Finance Officers Association's Distinguished Budget Presentation Award for the fiscal year beginning January 1, 2009.
7. Treasurer's Annual "Balance in Land Sale Proceeds Account" Report
Suggested Motion:
To accept for information and forward to the Board of Commissioners the Annual "Balance in Land Sale Proceeds Account" Report.
8. Demolition of the County Building at 333 Clinton (MSU Extension)
Suggested Motion:
To approve and forward to the Board of Commissioners the recommendation to demolish the County Building at 333 Clinton, Grand Haven, and complete a berm with landscaping at a cost of approximately \$28,500. Funding to come from the Building Projects budget or the Public Improvement Fund.
9. Creation of Reserve Account – Technology Improvements
Suggested Motion:
To approve and forward to the Board of Commissioners the creation of a reserve account – Technology Improvements – for lease revenue received from the Fillmore Street tower with revenue received to be reserved for future technology improvements.
10. Contract: Financial Advisor for Bond Issues
Suggested Motion:
To approve and forward to the Board of Commissioners the contract with The PFM Group to provide financial advisor services for County and Public Utility bond issues.

Discussion Item:

General Pooled Fund Portfolio as of May 31, 2009. – Brad Slagh