

## PLANNING & POLICY COMMITTEE

### Approved Minutes

DATE: June 11, 2009

TIME: 9:30 a.m.

PLACE: Fillmore Street Complex

PRESENT: Matthew Hehl, Dennis Swartout, Jane Ruiter, Philip Kuyers

ABSENT: Roger Rycenga

STAFF GUESTS: Alan Vanderberg, Administrator; Marie Waalkes, Human Resources Director; Keith VanBeek, Assistant Administrator; Sherri Sayles, Deputy Clerk; Greg Rappleye, Corporation Counsel; Mark Knudsen, Planning Performance Director; June Hagan, Fiscal Services Director; Media

#### SUBJECT: CONSENT ITEMS

PP 09-038 Motion: To approve the agenda of today as presented and to approve the minutes of the May 14, 2009, meeting as presented.

Moved by: Swartout

UNANIMOUS

#### SUBJECT: RESOLUTION TO AMEND THE OTTAWA COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY ORGANIZATIONAL DOCUMENTS

PP 09-039 Motion: To approve and forward to the Board of Commissioners the proposed Resolution to amend the Ottawa County Brownfield Redevelopment Authority Organizational documents to clarify and provide that the Authority is "County-Wide" rather than "project specific".

Moved by: Swartout

UNANIMOUS

#### SUBJECT: DISCUSSION ITEMS

1. Ottawa County Metropolitan Statistical Area (MSA) – Mark Knudsen was contacted a few months ago by Senator Stabenow's office on where Ottawa County was with the Metropolitan Statistical Area. Mark reported the Planning Commission had drafted a Resolution but area hospitals were concerned about the possible loss of Medicaid money. The Planning Commission will be double-checking with the hospitals and the Economic Development Group and looking at the

hard facts before bringing the Resolution before the Board of Commissioners.

2. Human Resources Policy Review – Marie Waalkes reported the auditors wanted to see Procedure for the Remembrance and Procedure for Reimbursement of In-County Refreshments, Meals, and/or Snacks put into one policy. The new policy will be entitled “De Minimis Benefits”. Will be on next month’s agenda as an Action Item.
3. Proposal to Demolish Co-op Extension Building in Grand Haven – The Administrator passed out the proposed Grand Haven Maintenance Building and site plan. The Co-op Extension Building will be demolished at the same time as the old Courthouse. Possible construction of the new Maintenance Building will begin next year.

PP 09-040 Motion: To approve and forward to the Finance Committee the recommendation to demolish the County Building at 333 Clinton, Grand Haven, and complete a berm with landscaping at a cost of approximately \$28,500. Funding to come from the Building Projects budget or the Public Improvement Fund.

Moved by: Swartout

UNANIMOUS

SUBJECT: ADJOURNMENT

PP 09-041 Motion: To adjourn at 10:06 a.m.

Moved by: Ruiters

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