

Agenda  
**FINANCE AND ADMINISTRATION COMMITTEE**  
West Olive Administration Building  
12220 Fillmore, West Olive, MI 49460  
**July 21, 2009**  
9:30 a.m.

**Consent Items:**

1. Approval of Agenda
2. Approval of Minutes from the June 16, 2009 Meeting

**Action Items:**

1. Budget Adjustments Greater than \$50,000  
**Suggested Motion:**  
To approve budget adjustments #342, #343, #344, #383, #384, #385, and #386.
2. Monthly Budget Adjustments  
**Suggested Motion:**  
To approve and forward to the Board of Commissioners the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of June, 2009.
3. Statement of Review  
**Suggested Motion:**  
To approve the Statement of Review for the month of June, 2009.
4. Quarterly Financial Status Report  
**Suggested Motion:**  
To receive for information the Interim Financial Statement for the General Fund as of June 30, 2009.
5. Treasurer's Investment Report  
**Suggested Motion:**  
To receive for information the Treasurer's Quarterly Investment Report as of June, 2009.
6. Letter from Auditors regarding Auditor Responsibility (Please bring letter with you to the Board of Commissioners' meeting.)  
**Suggested Motion:**  
To receive for information and forward to the Board of Commissioners the auditors' communication letter from Vredeveld Haefner LLC regarding their responsibility on the County's audit for the year ended December 31, 2008.

7. Letter from Auditors regarding Auditor Responsibility Responsibility (Please bring letter with you to the Board of Commissioners' meeting.)  
**Suggested Motion:**  
 To receive for information and forward to the Board of Commissioners the auditors' communication letter from Vredeveld Haefner LLC regarding their responsibility on the County's Drain Commission audit for the year ended December 31, 2008.
  
8. Ottawa County Drain Commissioner's Annual Financial Report-Vredeveld Haefner LLC Responsibility (Please bring book with you to the Board of Commissioners' meeting.)  
**Suggested Motion:**  
 To receive as information and forward to the Board of Commissioners the Ottawa County Drain Commissioner's Annual Financial Report for the year ended December 31, 2008.
  
9. County of Ottawa Annual Financial Report – Vredeveld Haefner LLC Responsibility (Please bring book with you to the Board of Commissioners' meeting.)  
**Suggested Motion:**  
 To receive for information and forward to the Board of Commissioners the Comprehensive Annual Financial Report (CAFR) of the County of Ottawa for the year ended December 31, 2008.
  
10. County of Ottawa's Single Audit Report – Vredeveld Haefner LLC Responsibility (Please bring book with you to the Board of Commissioners' meeting.)  
**Suggested Motion:**  
 To receive as information and forward to the Board of Commissioners the County of Ottawa's Single Audit Report for the year ended December 31, 2008.
  
11. Purchase of MERS (Michigan Municipal Employees Retirement System) Generic Service Credits for Evelyn Keyes.  
**Suggested Motion:**  
 To approve and forward to the Board of Commissioners the purchase of five (5) years of MERS generic service credit for Evelyn Keyes (total cost to be paid by employee).

Total Cost:	\$94,603.00
Employer Cost:	\$0
Employee Cost:	\$94,603.00

**Discussion Item:**

1. 2010 Commissioner's Budget
2. DC/DB Pension Discussion Update