

## **LEPC MEETING MINUTES** **July, 2009**

Chairperson Lt. Lee Hoeksema called the meeting to order at 10:00 a.m.

**Members in Attendance:** Blain Bechtold, Tom Bosscher, Gerry Dawson, Dave Geurink, Deb Guy, Adiline Hambley, Lt. Lee Hoeksema, Carl Jager, Anne McManus, Randy Mergener, Dianne Phillips, Tom Shepard, Rich Szczepanek, Beth Thomas, Judy Vischer, Paul Ziegler

**Members Excused:** Don Hutchens, Eric Klingensmith, Chris Saddler, Gordon Schrotenboer, Bonnie Schuitema, Bill Smith, Steve VanderHill

**Members Unexcused:** Michael Averill, Jason Jenkinson, Dr. Adam Kantrovich, Susan Paauwe, Amy Swords, Rick Velderman, Ken Walits

**New Members Introduced:** None

**Guests Present:** Rick Dill, MSP Motor Carrier Division

**Handouts:** 2009 meeting dates, Subcommittee assignments, LEPC Mission Statement, LEPC By-Laws, Fair information, Sub-Committee Lists, NIMS training information

### **Minutes of May 20, 2009**

- Minutes were approved as written.

## **COMMITTEE REPORTS**

**Executive Subcommittee:** (Lt. Lee Hoeksema)

- Lee summarized information from the last meeting.

**Public Relations & Promotions Subcommittee:** (Randy Mergener)

- Discussion on our participation at the fairs:
  - Berlin Fair during the Bus Races (Wednesday, July 15, 5:00-8:00)
    - .Randy Mergener and Blain Bechtold will be there.
  - Ottawa County Fair on Children's Day (Tuesday, July 28, 3:00-6:00)
    - Judy Vischer and Anne McManus will be there.
    - If anyone else wants to take a "Shift", please let Chris Saddler know.

- Hudsonville Fair
  - Still need people to volunteer for a day and time. Let Chris Saddler know if you are willing to help-out.
- Discussion of a topic for our 2010 conference
  - This committee will work with the Training & Exercising Committee on the conference.

**Training & Exercise Subcommittee:** (Judy Vischer)

- Will work with PR & P committee on the 2010 conference
- Judy had several ideas for training at the meetings.
  - Tour of the James DeYoung Power plant in Holland
  - Tour of Request Foods (will be later in 2010)
  - HazMat Team brings trucks and demonstrates some equipment
  - Pipeline awareness safety presentation (Judy has a contact for this)
  - Have a local hospital take about their emergency response program and how it would work in a chemical emergency

**Outreach Subcommittee:** (Dave Krevda)

- No Report

**OLD BUSINESS**

- Update on HLS Grants
  - Regional programs have been approved.
  - Training is on-going
  - The regional 5-Year Strategic Plan should be approved and sent to the state by next month. The objectives of the plan are based on improving weaknesses in the region.
- NIMS update
  - On Thursday, August 6, 2006 (8:30-4:00) there will be an IS 100 class at GVSU. Contact Bill Smith to register.
  - There will be an ICS 300 and ICS 400 class in the fall and one in early 2010.
  - Lt. Hoeksema mentioned that IS 100 is now required for all new employees of the Sheriffs department. Lee suggested that LEPC members suggest to your HR departments, that is be included in your organization.
  - If your organization has had employees take any of the IS or ICS classes. Please send this information to Emergency Management. EM needs this information for quarterly reports to the state showing the county's progress in training in the county. You can send a copy of the certificate or an "Official" list of those who have taken the class. Please include Company/Organization name, person's name, and date (MM-YY) of when they took the class.
  - It was suggested that Bill Smith speak to the Road Commission Board about the need for NIMS Training for their employees. Lt. Hoeksema said he will attend the meeting with Bill.

- 2010 LEPC Conference topic is going to be Ammonia Planning & Response
  - How and what each responder category does: Fire, HazMat, LE, EMS, Hospital, IMT, Community
  - How NIMS/ICS is utilized
  - Invite Industries, farms and public facilities that use ammonia.

### NEW BUSINESS

- Training Update
  - Ottawa County participated in a Region 6 Interoperability Exercise. The use of the 800 MHz radios and the “Black Box” was exercised. A puzzle needed to be solved based on clues given on the radio. Ottawa County came in first.
  - A second/continuation exercise was held in Mt. Pleasant. Each team had to identify other teams by clues on the radio. I
  - Several people on the LEPC serve on the Region 6 IMT (Incident Management Team). The IMT is available to assist local jurisdiction in the case of an emergency event.
  - May 2009 HLS Conference-Several LEPC members attended the conference. Everyone found it to be very informational.
  - 2009 Emergency Management Conference. – October 12-14, 2009 in Traverse City. No further information is available at this time. As information is made available it will be on the MSP EH.HLS web site. If you are interested in attending, contact Bill Smith. He will know if there will be grant money available.
  - Blain Bechtold had a question about the H1N1 flu. Lee attended a meeting on July 14. The US has approx. 4,000 cases now. There are only a few in Michigan. The group is looking at ways to handle the communication to the public on these issues. Nothing has been heard about any problems with the hog population in the area.
  - On September 21 & 22, 2009 there will be an excellent speaker coming to Holland. Lt. Col (Ret) David Grossman will be speaking on school violence. There will be no cost for attending this program.
  - Monday from 8:00-2:00 his presentation is for Educators & schools  
Monday from 7:00-9:00 the presentation is for the community.  
Tuesday, from 8:00-4:00 the presentation is for Law Enforcement personnel. It is being held at Hope College. Watch for more information.

### HAZMAT/TECH RESCUE TEAM UPDATE

- Hazmat Team had one call
  - A mercury spill in Holland
  - Dianne has heard that a former member may be returning to the team. She is trying to contact him.
- Tech Rescue:
  - TR did a demonstration for the Fire Academy. We are hoping this will attract new members.
  - Dianne received a call for applications for the TR team. Have not received them yet.

## NEXT MEETING

The next meeting will be on September 16, 2009. This meeting will probably be held off site. Information will be included in the September agenda.

## TRAINING

Rick Dill from the MSP Motor Carrier Division

## ADJOURN

Meeting was adjourned.