



County of Ottawa

Board of Commissioners

Donald G. Disselkoen
Chairperson

Philip D. Kuyers
Vice-Chairperson

12220 Fillmore Street, Room 310, West Olive, Michigan 49460

West Olive (616) 738-4898

Fax (616) 738-4888

Grand Haven (616) 846-8295

Grand Rapids (616) 662-3100

Website: www.miOttawa.org

July 23, 2009

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, July 28, 2009 at 1:30 p.m.**, for the regular **July** meeting of the Board at the Ottawa County Fillmore Street Complex in West Olive, Michigan.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation – Commissioner Swartout
3. Pledge of Allegiance to the Flag
4. Roll Call
5. Presentation of Petitions and Communications
 - A. Unity Christian Girls Soccer Team
6. Public Comments and Communications from County Staff
7. Approval of Agenda
8. Actions and Reports
 - A. Consent Resolutions:

From the County Clerk

1. Board of Commissioners Meeting Minutes

Suggested Motion:

To approve the Minutes of the July 14, 2009 Board of Commissioners Meeting and the Minutes of the July 14, 2009 Board of Commissioners Work Session.

Joyce E. Kortman Dennis W. Swartout Jane M. Ruiter Matthew M. Hehl Roger G. Rycenga
Gordon D. Schrotenboer Robert W. Karsten James C. Holtrop James H. Holtvluwer

From the Finance and Administration Committee

2. Payroll
Suggested Motion:
To authorize the payroll of July 28, 2009 in the amount of \$_____.
3. Monthly Accounts Payable for July 1, 2009 through July 17, 2009.
Suggested Motion:
To approve the general claims in the amount of \$3,473,094.60 as presented by the summary report for July 1, 2009 through July 17, 2009.
4. Monthly Budget Adjustments
Suggested Motion:
To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of June 2009.

Action Items:

From Finance and Administration Committee

5. Letter from Auditors regarding Auditor Responsibility
Suggested Motion:
To receive for information the auditors' communication letter from Vredeveld Haefner LLC regarding their responsibility on the County's audit for the year ended December 31, 2008.
6. Letter from Auditors regarding Auditor Responsibility
Suggested Motion:
To receive for information the auditors' communication letter from Vredeveld Haefner LLC regarding their responsibility on the County's Drain Commissioner's audit for the year ended December 31, 2008.
7. Ottawa County Drain Commissioner's Annual Financial Report-Vredeveld Haefner LLC
Suggested Motion:
To receive for information the Ottawa County Drain Commissioner's Annual Financial Report for the year ended December 31, 2008.
8. County of Ottawa Annual Financial Report – Vredeveld Haefner LLC
Suggested Motion:
To receive for information the Comprehensive Annual Financial Report (CAFR) of the County of Ottawa for the year ended December 31, 2008.
9. County of Ottawa's Single Audit Report – Vredeveld Haefner LLC
Suggested Motion:
To receive for information the County of Ottawa's Single Audit Report for the year ended December 31, 2008.
10. Purchase of MERS (Michigan Municipal Employees Retirement System) Generic Service Credits for Evelyn Keyes.
Suggested Motion:
To approve the purchase of five (5) years of MERS generic service credit for Evelyn Keyes (total cost to be paid by employee).

Total Cost: \$94,603.00
Employer Cost: \$0
Employee Cost: \$94,603.00

11. User Fee Cost of Service Study

Suggested Motion:

To approve and authorize the Board Chairperson and Clerk to sign an agreement with Maximus to perform a User Fee Cost of Service Study for Ottawa County at a cost of \$75,000. Funding included in the 2009 budget.

From Health and Human Services

12. Senior Resources Multi-Year Area Plan FY 2010-2012

Suggested Motion:

To approve and authorize the Board Chairperson and Clerk to sign the Resolution approving the Senior Resources Multi-Year Area Plan FY 2010-2012.

B. Appointments: None

C. Discussion Items:

From Administration

13. Employee Survey - Presented by: RDA Group

14. Closed Session: Property Acquisition – John Scholtz

Suggested Motion:

To go into closed session for the purpose of discussing property acquisition.
(2/3 roll call vote required)

15. Report of County Administrator Review Committee/Approval of County Administrator Contract January 1, 2010 through December 31, 2012.

D. Report of the County Administrator

E. General Information, Comments, and Meetings Attended

9. Public Comments

10. Adjournment