



County of Ottawa

Board of Commissioners

Donald G. Disselkoen
Chairperson

Philip D. Kuyers
Vice-Chairperson

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August 21, 2009

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, August 25, 2009 at 1:30 p.m.**, for the regular **August** meeting of the Board at the Ottawa County Fillmore Street Complex in West Olive, Michigan.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation – Commissioner Rycenga
3. Pledge of Allegiance to the Flag
4. Roll Call
5. Presentation of Petitions and Communications
 - A. Robert (“Bob”) Semple and Joyce Grow
 - B. IT – 2009 Digital Counties Survey Award
 - C. Planning and Performance Improvement – NACo 2009 Achievement Awards - Urban Smart Growth Demonstration Project and Model Wind Energy Ordinance
6. Public Comments and Communications from County Staff
7. Approval of Agenda
8. Actions and Reports
 - A. Consent Resolutions:

Joyce E. Kortman Dennis W. Swartout Jane M. Ruiter Matthew M. Hehl Roger G. Rycenga
Gordon D. Schrotenboer Robert W. Karsten James C. Holtrop James H. Holtvluwer

From the County Clerk

1. Board of Commissioners Meeting Minutes
Suggested Motion:
To approve the Minutes of the August 11, 2009 Board of Commissioners Meeting.

From the Finance and Administration Committee

2. Payroll
Suggested Motion:
To authorize the payroll of August 25, 2009 in the amount of \$_____.
3. Monthly Accounts Payable for August 1, 2009 through August 14, 2009.
Suggested Motion:
To approve the general claims in the amount of \$5,384,242.39 as presented by the summary report for August 1, 2009 through August 14, 2009.
4. Monthly Budget Adjustments
Suggested Motion:
To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of July 2009.

B. Action Items:

From the Finance and Administration Committee

5. Approval for Reorganization of the Human Resources Department
Suggested Motion:
To approve the reorganization proposal from the Human Resources Department to:
 - Eliminate one (1) FTE Benefits Specialist Position (Unclassified, paygrade 04)
 - Eliminate one (1) FTE Personnel Specialist Position (Unclassified, paygrade 04)
 - Create one (1) FTE Human Resources Generalist (Unclassified, paygrade 04)
 - Increase an existing .5 FTE Training & Development Coordinator Position to full-time (1.0 FTE) (Unclassified, paygrade 04),for an annual dollar savings of \$23,279.
6. Officer and Employee Delegate For MERS Annual Meeting
Suggested Motion:
To approve the nomination of Marcie VerBeek as Officer Delegate, Marie Waalkes as Alternate Officer Delegate, Sherrell Costello as Employee Delegate, and Robert Melamed as Alternate Employee Delegate to the MERS 63rd Annual Meeting held September 15-17, 2009, in Grand Rapids, Michigan
7. 2008 Cost Allocation Plan
Suggested Motion:
To approve the 2008 Cost Allocation Plan for implementation in the 2010 budget.
8. IT Billing Rate Study for 2010
Suggested Motion:
To approve the Information Technology Billing Rate Study for 2010 for implementation in the 2010 budget.

9. Fiscal Services Organizational Review
Suggested Motion:
To approve the request for proposal from Plante & Moran to perform a Fiscal Services Organizational Review at a cost of \$39,000. Funding is included in the 2009 budget.
10. Recovery Zone Bonds Resolution – City of Grand Haven
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the proposed resolution to designate the City of Grand Haven as a “Recovery Zone” and to assign an amount of not to exceed \$5.6 million of Ottawa County’s Recovery Zone Economic Development Bond allocation to the City of Grand Haven for the “Washington Avenue Reconstruction” Project.
11. Ottawa County Michigan Works! Michigan Prisoner Re-Entry Proposal
Suggested Motion:
To approve a proposal that Ottawa County, working through Ottawa County Michigan Works! Agency, act as fiscal agent for the Regional Michigan Prisoner Re-Entry Initiative Grant (Muskegon, Ottawa and Oceana Counties) and to add a new position to assist with administering the program, funding therefore to be included in the grant.
12. Ottawa County Public Housing Commission – Consultant Proposal
Suggested Motion:
To approve a request by Community Action Agency (CAA) to seek proposals from qualified consulting firms for a study concerning the need for an expanded role for the Ottawa County Housing Commission. Funding to come from a CAA Block grant.

C. Appointments:

None

D. Discussion Items:

From Administration

13. County of Ottawa Road Commission 2008 Annual Report
(Presented by: Kent Rubley, Managing Director)

E. Report of the County Administrator

F. General Information, Comments, and Meetings Attended

9. Public Comments
10. Adjournment