

Approved Minutes
Community Mental Health of Ottawa County Board of Directors
Monday, July 27, 2009

Present: Ed Berghorst, Rita Bird, Michelle Cassens, Mary Ann Cartwright, Donald Disselkoen, Rebecca Gretzner, Penny Hesse, Barbara Vanderveen, Keith Van Zoeren

Absent: Richard Kanten, Joyce Kortman Rosa Nino

Staff: Joan Brown, Betty O'Rourke, Jennifer Luzum, Greg Hofman, Gentry Mohr, Patricia Genesky

CALL TO ORDER

Mr. Keith Van Zoeren, Board Chair, called the July 27, 2009 Board of Directors meeting to order at 3:01 p.m.

INVOCATION

Mr. Van Zoeren provided the invocation

CMHOC MISSION AND VISION STATEMENTS.

Mr. Van Zoeren noted the CMH mission and vision statements

PRESENTATION

Community Based Services – Shelley Nuismer/Jill Osterhout

Mr. Ed Royce, Behavior Specialist gave a brief overview of the CBS program and services provided to DD consumers through the CBS program. Ms. Liz Holmberg, CMHOC Job Developer, provided information and data regarding supported employment services for DD consumers. Ms. Joni Troeger, Behavior Specialist, reported on volunteer services provided by DD consumers. Ms. Jill Osterhout, Team Supervisor, announced the Tri-Cities CBS open house on Tuesday, July 28 from 3:00 – 7:00 p.m.

FY 2008 Financial Audit Results – Joan Brown

Mr. Stephen Blann of Rehmann Robson reviewed the findings and recommendations of the recent financial audit of CMHOC.

Housing Needs Assessment Preliminary Findings – Disability Network/Lakeshore

Ms. Stacey Trowbridge and Ms. Sandra Keirnan presented the preliminary findings of their recent Housing Needs Assessment and answered questions.

PUBLIC COMMENT

No public comment

CONSENT ITEMS:

CMH 09-030 Motion: To approve by consent the following items:

Amended Agenda for July 27, 2009

Minutes of June 22, 2009

Moved by: Berghorst

Supported by: Vander Veen

MOTION CARRIED

Ms. Joan Brown, Mental Health Finance Manager, requested that the addition of a contract for a residential placement be added under new business. Ms. Bird requested that discussions related to the CMS rule changes and a resolution supporting choice be included under new business.

REVIEW OF SERVICE CONTRACTS

CMH 09-031 Motion: To approve the July service contracts as presented
Moved by: Berghorst Supported by: Cassens
MOTION CARRIED

Ms. Brown reported that the rates reflected in the Board Packet for MOKA and Heritage Homes were inaccurate. She provided the correct rates information, noting that these new rates reflect an increase of one percent from State pass-through funds.

FINANCE ITEMS

a. Review of monthly financial statements

CMH 09-032 Motion: To accept the June, 2009 financial statements as presented and forward to the Board for approval.

Moved by: Bird Supported by: Cartwright
MOTION CARRIED

b. Review of FY09 Budget Adjustment

CMH 09-033 Motion: To accept the FY 09 Budget Adjustment #7 as presented and forward to the Board for approval.

Moved by: Berghorst Supported by: Gretzner
MOTION CARRIED

CHAIRPERSON'S REPORT

Consumer Advisory Appointments

CMH 09-034 Motion: To appoint Penny Hesse to the Consumer Advisory Committee

Moved by: Cartwright Supported by: Disselkoen
MOTION CARRIED

EXECUTIVE DIRECTOR'S REPORT

No report

COMMITTEE REPORTS

Program Planning & Quality Improvement Committee – Rita Bird

Ms. Bird provided her report from the July 13, 2009 PPQI Committee meeting. The Committee reviewed contracts and satisfaction survey results and discussed development of Board policies related to consumer complaints, personnel issues, consumer confidentiality, and closed session regulations. Also discussed were Board by-laws related to sub-committee structure. Discussion ensued related to the process for making changes to the by-laws and the responsibility of the Committees.

Finance Committee – Mary Ann Cartwright

No report as there was no Committee meeting held in July.

OLD BUSINESS

No old business

NEW BUSINESS

Resolution opposing language proposed in Section 470 of the S-1 version of the Department of Community Health Budget Bill

CMH 09-035 Motion: To approve and authorize the CMHOC Board Chairperson and Secretary to sign the Resolution as written.

Moved by: Disselkoen
MOTION CARRIED

Supported by: Cartwright

CMS Rule Changes – Rita Bird

Ms. Bird provided a brief overview and gave her impressions regarding proposed rule changes from CMS. She noted that feedback to these proposed changes is due by August 21, 2009. Ms. Vanderveen suggested that feedback from Dr. Brashears would be beneficial and the information will be provided to him so that he might draft a response.

Resolution for Choice – Rita Bird

Ms. Bird proposed adopting a Board resolution supporting choice for consumers. She provided suggested language that might be used in the resolution. Dr. Brashears will be asked to draft a resolution for signature.

Residential Placement Contract – Joan Brown

Ms. Brown reported on a recent development for one consumer, who will need to be moved to a new residential placement by Friday, July 31. She requested approval from the Board to proceed with this transfer. The formal contract will be brought before the Board of Directors in August.

CMH 09-036 Motion: To authorize CMHOC to enter into a contract with Cornerstone, Inc. for the residential placement of one consumer.

Moved by: Bird

Supported by: Cartwright

MOTION CARRIED

GENERAL INFORMATION, COMMENTS AND MEETINGS ATTENDED

Ms. Bird reported on her attendance and participation at the MACMHB Board Member Involvement Committee. Development of the Board Works curriculum was discussed as well as the Board appointment and interview process.

PUBLIC COMMENT

Tom Bird

THC

Mr. Bird discussed recent e-mails and newspaper articles related to Berrien County and the services provided in their day program.

ADJOURNMENT

CMH 09-037 Motion: To adjourn the July 27, 2009 CMHOC Board of Directors Meeting

Moved by: Disselkoen

Supported by: Hesse

MOTION CARRIED

Mr. Van Zoeren adjourned the July 27, 2009 CMHOC Board of Directors Meeting at 4:54 p.m.

Keith Van Zoeren, Board Chair

Donald Disselkoen, Board Secretary