



County of Ottawa
Board of Commissioners

Donald G. Disselkoen
Chairperson

Philip D. Kuyers
Vice-Chairperson

12220 Fillmore Street, Room 310, West Olive, Michigan 49460

West Olive (616) 738-4898
Fax (616) 738-4888
Grand Haven (616) 846-8295
Grand Rapids (616) 662-3100
Website: www.miOttawa.org

September 17, 2009

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, September 22, 2009 at 1:30 p.m.**, for the regular **September** meeting of the Board at the Ottawa County Fillmore Street Complex in West Olive, Michigan.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation – Commissioner Holtvluwer
3. Pledge of Allegiance to the Flag
4. Roll Call
5. Presentation of Petitions and Communications
6. Public Comments and Communications from County Staff
7. Approval of Agenda
8. Actions and Reports

A. Consent Resolutions:

From the County Clerk

1. Board of Commissioners Meeting Minutes

Suggested Motion:

To approve the Minutes of the September 8, 2009 Board of Commissioners Meeting, and the September 8, 2009 Board of Commissioners Work Session.

From the Finance and Administration Committee

2. Payroll

Suggested Motion:

To authorize the payroll of September 22, 2009 in the amount of \$_____.

Joyce E. Kortman Dennis W. Swartout Jane M. Ruiter Matthew M. Hehl Roger G. Rycenga
Gordon D. Schrotenboer Robert W. Karsten James C. Holtrop James H. Holtvluwer

3. Monthly Accounts Payable for September 1, 2009 through September 11, 2009
Suggested Motion:
To approve the general claims in the amount of \$9,330,366.29 as presented by the summary report for September 1, 2009 through September 11, 2009.
4. Monthly Budget Adjustments
Suggested Motion:
To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of August 2009.

B. Action Items:

From Administration

5. Contingency Plan for Certain State-Funded Ottawa County Operations
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the Resolution to provide a contingency plan for certain state-funded Ottawa County operations in the event the Michigan legislature fails to adopt a budget for the State of Michigan on or before September 30, 2009.

From Finance and Administration

6. Purchase of MERS (Michigan Municipal Employees Retirement System) Generic Service Credits for Suzanne Kampenga
Suggested Motion:
To approve the purchase of five (5) years of MERS generic service credit for \$39,478 (total cost to be paid by employee).

Total Cost:	\$39,478
Employer Cost:	\$0
Employee Cost:	\$39,478

7. Tuition Reimbursement
Suggested Motion:
To approve the suspension of Tuition Reimbursement for the year of 2010 and to review this recommendation in 2010 for the 2011 budget year.
8. Benefit Adjustments for County and Court Unclassified Employees (Excluding Elected Officials, Judges and the Board Of Commissioners) for 2010
Suggested Motion:
To approve the following benefit adjustments for County and Court Unclassified Employees (excluding Elected Officials, Judges and the Board of Commissioners) for 2010:
 - a. Increase wages 2%.
 - b. Increase Health Plan employee co-pay to ten percent (10%) of the current actuarial determined amount.
 - c. Increase Office Co-pay from \$10 per visit to \$25 per visit.
 - d. Change health plan for in-network co-insurance to ninety percent (90%) up to a cap of \$1000 for single and \$2000 for couple/family.
 - e. Increase out-of-network deductible to \$1000 for single coverage and \$2000 for couple/family coverage.
 - f. Increase the annual out-of-pocket maximum on out-of-network claims to \$2,550 (single)/\$3,600 (couple/family).

- g. Change prescription co-pay to \$10/\$25/\$50.
 - h. Implement Auto Exclusion in the County Health Plan.
 - i. Change the maximum annual employer contribution on the County's Deferred Compensation plans to one thousand dollar (\$1,000).
9. Benefit Adjustments for Group T Employees for 2010
Suggested Motion:
To approve the following benefit adjustments for Group T Employees for 2010:
- a. Increase wages 2%.
 - b. Increase Health Plan employee co-pay to ten percent (10%) of the current actuarial determined amount.
 - c. Increase Office Co-pay from \$10 per visit to \$25 per visit.
 - d. Change health plan for in-network co-insurance to ninety percent (90%) up to a cap of \$1000 for single and \$2000 for couple/family.
 - e. Increase out-of-network deductible to \$1000 for single coverage and \$2000 for couple/family coverage.
 - f. Increase the annual out-of-pocket maximum on out-of-network claims to \$2,550 (single)/\$3,600 (couple/family).
 - g. Change prescription co-pay to \$10/\$25/\$50.
10. Benefit Adjustments for Ottawa County Judges for 2010
Suggested Motion:
To approve the following benefit adjustments for Ottawa County Judges for 2010:
- a. Increase Health Plan employee co-pay to ten percent (10%) of the current actuarial determined amount.
 - b. Increase Office Co-pay from \$10 per visit to \$25 per visit.
 - c. Change health plan for in-network co-insurance to ninety percent (90%) up to a cap of \$1000 for single and \$2000 for couple/family.
 - d. Increase out-of-network deductible to \$1000 for single coverage and \$2000 for couple/family coverage.
 - e. Increase the annual out-of-pocket maximum on out-of-network claims to \$2,550 (single)/\$3,600 (couple/family).
 - f. Change prescription co-pay to \$10/\$25/\$50.
 - g. Implement Auto Exclusion in the County Health Plan.
11. Benefit Adjustments for Ottawa County Retirees for 2010
Suggested Motion:
To approve the following benefit adjustments for Ottawa County Retirees for 2010:
- a. Increase Office Co-pay from \$10 per visit to \$25 per visit.
 - b. Change health plan for in-network co-insurance to ninety percent (90%) up to a cap of \$1000 for single and \$2000 for couple/family.
 - c. Increase out-of-network deductible to \$1000 for single coverage and \$2000 for couple/family coverage.
 - d. Increase the annual out-of-pocket maximum on out-of-network claims to \$2,550 (single)/\$3,600 (couple/family).
 - e. Change prescription co-pay to \$10/\$25/\$50.

12. Benefit Adjustments for Elected Officials (Excluding Judges and the Board of Commissioners) for 2010
Suggested Motion:
To approve the following benefit adjustments for Elected Officials (excluding Judges and the Board of Commissioners) for 2010:
 - a. Increase Health Plan employee co-pay to ten percent (10%) of the current actuarial determined amount.
 - b. Increase Office Co-pay from \$10 per visit to \$25 per visit.
 - c. Change health plan for in-network co-insurance to ninety percent (90%) up to a cap of \$1000 for single and \$2000 for couple/family.
 - d. Increase out-of-network deductible to \$1000 for single coverage and \$2000 for couple/family coverage.
 - e. Increase the annual out-of-pocket maximum on out-of-network claims to \$2,550 (single)/\$3,600 (couple/family).
 - f. Change prescription co-pay to \$10/\$25/\$50.
 - g. Implement Auto Exclusion in the County Health Plan.
 - h. Change the maximum annual employer contribution on the County's Deferred Compensation plans to one thousand dollar (\$1,000).

13. Benefit Adjustments for Commissioners for 2010
Suggested Motion:
To approve the following benefit adjustments for Commissioners for 2010:
 - a. Increase Health Plan employee co-pay to ten percent (10%) of the current actuarial determined amount.
 - b. Increase Office Co-pay from \$10 per visit to \$25 per visit.
 - c. Change health plan for in-network co-insurance to ninety percent (90%) up to a cap of \$1000 for single and \$2000 for couple/family.
 - d. Increase out-of-network deductible to \$1000 for single coverage and \$2000 for couple/family coverage.
 - e. Increase the annual out-of-pocket maximum on out-of-network claims to \$2,550 (single)/\$3,600 (couple/family).
 - f. Change prescription co-pay to \$10/\$25/\$50.
 - g. Implement Auto Exclusion in the County Health Plan.

14. New CMH Peer Specialist – Clubhouse Position
Suggested Motion:
To approve the recommendation to create one (1) FTE position of Peer Specialist – Clubhouse (Group T/paygrade 06) at the cost of \$45,204 for the budget year. Funding to come from Medicaid/State/Local funding.

15. New CMH Peer Specialist – Multidisciplinary Treatment Team Positions
Suggested Motion:
To approve the recommendation to create two (2) FTE positions of Peer Specialist – Multidisciplinary Treatment Team (Group T/paygrade 06) at the cost of \$90,408 for the budget year. Funding to come from Medicaid/State/Local funding.

16. New CMH Medical Assistant Position
Suggested Motion:
To approve the recommendation to create one (1) FTE position of Medical Assistant (Group T/paygrade 07) at the cost of \$48,277 for the budget year. Funding to come from the elimination of a Records Processing Clerk II (Group T/paygrade 06).

17. New CMH Records Processing Clerk I (Non-Benefited)
Suggested Motion:
To approve the recommendation to create three (3) non-benefited part-time positions of Records Processing Clerk I (16 hours/week) at a cost of \$30,000 for the budget year.
Funding to come from Medicaid/State/Local funding.
18. Resolution Regarding the Distribution of Convention Facility Tax Revenues to Counties Under Public Acts 106 and 107 of 1985
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the Resolution Regarding the Distribution of Convention Facility Tax Revenues to Counties Under Public Acts 106 and 107 of 1985.
19. Resolution Regarding the Distribution of Cigarette Tax Revenues to Counties Under Public Acts 219 and 264 of 1987
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the Resolution Regarding the Distribution of Cigarette Tax Revenues to Counties Under Public Acts 219 and 264 of 1987.
20. Setting of Public Hearing on the 2010 Ottawa County Budget
Suggested Motion:
To set a public hearing on the 2010 Ottawa County budget for Tuesday, October 13, 2009, to be held in the Ottawa County Board Room, 12220 Fillmore Street, West Olive, at 1:30 p.m.
21. Conference and Travel
Suggested Motion
To approve to cut the 2010 Conference and Travel adopted budget to fifty percent, of the 2009 adopted budget including all departments.

From Health and Human Services

22. 2009 County of Ottawa Letter(s) of Intent for an Ottawa County Health Plan
Suggested Motion:
To approve and authorize the Board Chairperson and County of Ottawa Health Officer to sign the Letter(s) of Intent to the Michigan Department of Community Health, Medical Services Division, Actuarial and Managed Care Plan Divisions notifying this Agency of Ottawa County's readiness to form a non-profit organization for the purpose of operating a community-based County Health Plan.

C. Appointments:

From Human Resources

23. Ottawa County Workforce Development Board – Community Based Organization Unexpired Vacancy
Suggested Motion:
To place into nomination the name of *Cindy Brown to fill one (1) Community Based Organization unexpired vacancy on the Ottawa County Workforce Development Board, to begin immediately and ending December 31, 2010. (**Indicates recommendation of the Interview Subcommittee. Second Posting.*)

24. Ottawa County Veterans Affairs Committee – One (1) Veteran
Vacancy

Suggested Motion

To place into nomination the name of *Randall Cope to fill one (1) Veteran vacancy on the Ottawa County Veterans Affairs Committee, to serve a four (4) year term beginning October 1, 2007, and ending September 30, 2011. (Revision of Board Motion B/C 07-285.)

D. Discussion Items: None

E. Report of the County Administrator

F. General Information, Comments, and Meetings Attended

9. Public Comments

10. Adjournment