

HUMAN RESOURCES COMMITTEE

Approved Minutes

DATE: August 10, 2009

TIME: 1:30 p.m.

PLACE: Fillmore Street Complex

PRESENT: Joyce Kortman, Philip Kuyers, Jane Ruiter, Gordon Schrottenboer, James Holtrop

STAFF & GUESTS: Alan Vanderberg, Administrator; Marie Waalkes, Human Resources Director; Justin Roebuck, Clerk's Office

SUBJECT: CONSENT ITEMS

HR 09-011 Motion: To approve the agenda of today as presented and to approve the minutes of the March 24, 2009, meeting as presented.
Moved by: Holtrop UNANIMOUS

SUBJECT: APPROVAL FOR REORGANIZATION OF THE HUMAN RESOURCES DEPARTMENT

HR 09-012 Motion: To approve and forward to the Finance Committee the reorganization proposal from the Human Resources Department to:

- Eliminate one (1) FTE Benefits Specialist Position (Unclassified, paygrade 04)
- Eliminate one (1) FTE Personnel Specialist Position (Unclassified, paygrade 04)
- Create one (1) FTE Human Resources Generalist (Unclassified, paygrade 04)
- Increase an existing .5 FTE Training & Development Coordinator Position to full-time (1.0 FTE) (Unclassified, paygrade 04), for an annual dollar savings of \$23,279.

Moved by: Kortman UNANIMOUS

SUBJECT: ADJOURNMENT

HR 09-013 Motion: To adjourn at 1:50 p.m.
Moved by: Holtrop UNANIMOUS