

Approved Minutes  
Community Mental Health of Ottawa County Board of Directors  
Monday, August 24, 2009 3:00 p.m.

**Present:** Ed Berghorst, Rita Bird, Michelle Cassens, Mary Ann Cartwright, Donald Disselkoen, Rebecca Gretzner, Penny Hesse, Richard Kanten, Joyce Kortman, Barbara Vanderveen Keith Van Zoeren

**Staff:** Lynne Doyle, Joan Brown, Greg Hofman, Jane Longstreet, Patrick O'Rourke, Albert Doorn, Kathy Coffey, Patricia Genesky

**Guests:** June Hagan

CALL TO ORDER

Mr. Keith Van Zoeren, Board Chair, called the August 24, 2009 Board of Directors meeting to order at 3:00 p.m.

INVOCATION

Ms. Rita Bird provided the invocation.

CMHOC MISSION AND VISION STATEMENTS.

Mr. Van Zoeren noted the CMH mission and vision statements

PUBLIC COMMENT

No public comment

CONSENT ITEMS:

CMH 09- 038 Motion: To approve by consent the following items:

Agenda of August 24, 2009

Minutes of July 27, 2009

Moved by: Disselkoen

Supported by: Cartwright

MOTION CARRIED

REVIEW OF SERVICE CONTRACTS

CMH 09- 039 Motion: To approve the August service contracts as presented

Moved by: Kanten

Supported by: Cassens

MOTION CARRIED

Ms. Joan Brown, Mental Health Finance Manager reported that the final consumer residing at Mt. Pleasant will be placed in a new setting on September 1.

FINANCE ITEMS

CMH 09-040 Motion: To approve the July, 2009 financial statements as presented.

Moved by: Cassen

Supported by: Berghorst

MOTION CARRIED

Ms. Brown noted that the report presented reflects a general fund deficit of \$150,000. However, the amount does not include the \$94,000 that will be taken from the Internal Service Fund.

Ms. Brown also discussed the future of the Adults Benefit Waiver program, reporting that the status of those served under that funding source is as yet undetermined, as the waiver has not been approved beyond 2009 and the State has not decided on the future of the program

#### CHAIRPERSON'S REPORT

Mr. Van Zoeren reported on his recent conversation with Dr. Brashears, noting that Dr. Brashears has requested a meeting Executive Committee, which will be held on Wednesday, August 26 at 1:00 p.m.

Mr. Van Zoeren recommended to the Board that Dr. Brashears receive full pay for the duration of his bereavement leave and that he retain the use of the county car.

CMH 09-041 Motion: That Dr. Michael Brashears continue to receive full regular pay for the duration of his bereavement leave and that the contract provision for use of an Ottawa County car for the purpose of commuting to and from Lansing be maintained as needed on a month-to-month basis for the duration of his contract.

Moved by: Kortman Support: Disselkoen

MOTION CARRIED

Mr. Van Zoeren noted that the resignation of Rosa Nino from the CMHOC Board of Directors has been received and the Board of Commissioners is in the process of making a new appointment.

On behalf of the Board, Mr Van Zoeren thanked Ms. Lynne Doyle, CMH Program Director and the entire Leadership Team for the efforts during Dr. Brashears' absence.

#### EXECUTIVE DIRECTOR'S REPORT

Ms. Doyle reported that the budget has been the primary focus of the Leadership Group. Charges were given to the Leadership Team by Dr. Brashears to find ways in which to address the shortfall. The group has looked at both immediate and long-term solutions. Ms. Doyle and members of the Leadership Team have met with Human Resources to discuss proposed staffing changes, which will include the addition of some peer support specialists and aide positions as a means to manage resources in the most effective way and to coordinates with best practice. Management also continues to look at creating new positions to stay in line with the strategy and direction of the agency. The General Administration budget has been reviewed, resulting in reductions in the conference and training budget as well as reducing the number of computers to be replaced this year.

#### OLD BUSINESS

No old business

#### NEW BUSINESS

No new business

#### GENERAL COMMENTS AND MEETINGS ATTENDED

Ms. Vanderveen reported on her participation in the MACMHB Executive Committee Meeting, where the State budget continues to be discussed. The Committee is requesting that each county

provide “real-life” examples of the effects of proposed budget cuts. Also discussed were contingency plans in the event of a State government shut down.

PUBLIC COMMENT

No public comment

ADJOURNMENT

CMH 09-042 Motion: To adjourn the August 24, 2009 CMHOC Board of Directors Meeting

Moved by: Disselkoen

Supported by: Berghorst

MOTION CARRIED

Mr. Van Zoeren adjourned the August 24, 2009 CMHOC Board of Directors Meeting at 3:22p.m.

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Keith Van Zoeren, Board Chair

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Donald Disselkoen, Secretary