

Proposed Minutes
Community Mental Health of Ottawa County Board of Directors
Monday, September 28, 2009 3:00 p.m.

Present: Ed Berghorst, Rita Bird, Michelle Cassens, Mary Ann Cartwright, Rebecca Gretzner, Penny Hesse, Richard Kanten, Joyce Kortman, Keith Van Zoeren

Absent: Donald Disselkoen, Barbara Vanderveen

Staff: Dr. Michael Brashears, Joan Brown, Greg Hofman, Jane Longstreet, Patrick O'Rourke, Albert Doorn, Kathy Coffey, Patricia Genesky

Guests: June Hagan

CALL TO ORDER

Mr. Keith Van Zoeren, Board Chair, called the September 28, 2009 Board of Directors meeting to order at 3:00 p.m.

INVOCATION

Mr. Edward Berghorst provided the invocation.

CMHOC MISSION AND VISION STATEMENTS.

Mr. Van Zoeren noted the CMH mission and vision statements

PUBLIC COMMENT

No public comment

CONSENT ITEMS:

CMH 09-043 Motion: To approve by consent the following items:
Agenda for the September 21, 2009 Board of Directors Meeting
Minutes from the August 24, 2009 Board of Directors Meeting
September Service Contracts as amended
August 2009 Financial Statements as presented
FY 2009 Budget Adjustment #8a as presented

Moved by: Cartwright Supported by: Bird

MOTION CARRIED

Dr. Brashears requested that the contract with Patrick O'Rourke be removed from the consent agenda, as Mr. O'Rourke will be providing services effective October 1, rather than November 1 as indicated in the previously presented contract.

Also, he provided information on the renewal contract with Dr. Ronald VanValkenberg, which had not been included in the Board packet. Dr. VanValkenberg provides psychiatry services to children.

CMH 09-044 Motion: To approve the amended contract for Patrick O'Rourke and the renewal contract with Dr. Ronald VanValkenberg as presented.

Moved by: Berghorst Supported by: Cassens

MOTION CARRIED

CHAIRPERSON'S REPORT

Mr. Van Zoeren reported that three Board members will attend the MACMHB Fall Conference. Mr. Berghorst and Mr. Bird were appointed as voting delegates. Mr. Van Zoeren recommended that, given the current financial situation, the Board consider sending no more than three members to each of the three annual conferences for FY2010.

Dr. Brashears supported this suggestion with the contingency that he would have the ability to recommend specific individuals to attend conferences and/or expand the number of attendees if he deems it prudent to do so based on activities at the State level and/or the potential need for representation to address specific issues.

Mr. Van Zoeren asked that Board members who attend conferences be prepared to report to the full Board to keep the body informed.

CMH 09-045 Motion: To limit the number of CMH Board members attending MACMHB conferences in FY2010 to no more than three unless the Executive Director specifically recommends otherwise.

Moved by: Bird Support: Berghorst

MOTION CARRIED

EXECUTIVE DIRECTOR'S REPORT

Dr. Brashears expressed his appreciation to the board for the support and kindness that has been shown throughout his recent personal tragedy.

FY 2010 Budget Plan

Dr. Brashears reported that it appears that CMHOC will balance their budget for FY2009. This is in large part due to the efforts of CMHOC staff, the community, and stakeholders, said efforts resulting in almost \$950 thousand in efficiencies. Currently, there is not a State budget for FY2010. However, it is very likely that there will be a need to close a deficit again in FY2010. Plans to address the deficit include freezing all vacancies, continuing to restructure to capture efficiencies and lower operating expenses, and continuing to fight for funding equity. Once there is a clearer understanding of the depth of the deficit, CMH can more accurately determine actions that will need to be taken.

Dr. Brashears also reported that the State is increasing all regulatory oversight, noting that the ARR is considered a regulatory process. A panel is being created to ensure compliance to the concepts of the ARR. A group from the State has been assigned to the LBHA.

Dr. Brashears provided updates related to his participation with the State wide workgroup focusing on Wait Lists. A technical advisory for managing wait lists for General Fund consumers will be issued and CMH's will be required to adhere to these guidelines. This information will be presented at the MACMHB Fall Conference

COMMITTEE REPORTS

Program Planning & Quality Improvement Committee – Rita Bird

Ms. Bird provided an update on the activities of the PPQI Committee. Contracts were reviewed, and a list of all contracts will be prepared and presented to the Board. The policy on conflict resolution was reviewed along with the annual Performance Improvement Plan. The

Transportation Committee minutes were also reviewed and the role of self-determination as an option for community services was discussed.

2009 Performance Improvement Plan

CMH 09-046 Motion: To approve the 2009 Performance Improvement Plan as presented

Moved by: Cartwright

Supported by: Bird

MOTION CARRIED

Finance Committee – Mary Ann Cartwright

Ms. Cartwright reported on the activities of the Finance Committee, noting that the Committee reviewed the contracts. She expressed appreciation to Dr. Brashears and the CMHOOC staff who have worked diligently to address the budget issues.

Annual Public Hearing on the Proposed FY2010 CMHOC Operating Budget

CMH 09-047 Motion: To open the Annual Public Hearing on the Proposed FY2010 CMHOC Operating Budget.

Moved by: Bird

Support: Kortman

MOTION CARRIED

PUBLIC COMMENT

Ms. June Hagan, Ottawa County Finance Director, reported on the proposed FY2010 CMHOC budget, noting that adjustments to this budget will likely be made due to the uncertainty of the current fiscal situation. She reported that the Ottawa County Board Finance Committee has voted to approve a reduction in conferences and travel by 50%, which will also apply to the CMHOC budget.

Sandra Keirnan

Requested any information related to a potential lawsuit against the state.

CMH 09-048 Motion: To close the Annual Public Hearing,

Moved by: Berghorst

Support: Hesse

MOTION CARRIED

CMH 09-049 Motion: To approve the Proposed FY2010 CMHOC Operating Budget

Moved by: Cartwright

Support: Berghorst

MOTION CARRIED

OLD BUSINESS

No Old Business

NEW BUSINESS

Dr. Brashears reported Muskegon CMH Services' intention to approach DCH in an effort to become the Coordinating Agency, which would eliminate the LCC. Dr. Brashears requested the Board's approval to participate with Muskegon CMH Services and Ottawa County Administration in this endeavor.

CMH 09-050 Motion: To support the Executive Director in his efforts to work with Muskegon CMH Services toward becoming the Coordinating Agency.

Moved by: Kortman
MOTION CARRIED

Support: Cartwright

GENERAL COMMENTS AND MEETINGS ATTENDED

Ms. Gretzner reported on her participation in the MACMHB Children's Issues Committee.

Ms. Kortman reported on activities of the Ottawa County Health and Human Services Committee.

PUBLIC COMMENT

Sandra Kiernan

Requested further information related to the reasons for pursuing the CA/LCC issue.

Beth Childress

Kandu

Ms. Childress invited the Board to celebrate Disability Awareness Month by attending an open house at Kandu on October 14 from 3:00 – 6:00. There will also be a dinner event on October 22 and an art exhibit and silent auction at the Holland Area Arts Council on November 10.

Dr. Brashears remarked that Patrick O'Rourke, who has served Community Mental Health for 30 years, will retire on September 30. He congratulated Mr. O'Rourke and thanked him for his many years of dedicated service and his many contributions to the agency

ADJOURNMENT

CMH 09-051 Motion: To adjourn the September 28, 2009 CMHOC Board of Directors Meeting

Moved by: Berghorst

Supported by: Cassens

MOTION CARRIED

Mr. Van Zoeren adjourned the September 28, 2009 CMHOC Board of Directors Meeting at 4:10 p.m.

Keith Van Zoeren, Board Chair

Donald Disselkoen, Secretary