

PLANNING AND POLICY COMMITTEE

Approved Minutes

DATE: October 8, 2009

TIME: 9:30 a.m.

PLACE; Fillmore Street Complex

PRESENT: Roger Rycenga, Dennis Swartout, Jane Ruitter, Philip Kuyers

ABSENT: Matthew Hehl

STAFF & GUESTS: Mike Munch, Drain Commissioner's Office; June Hagan, Fiscal Services Director; Mark Knudsen, Planning & Performance Director; Sherri Sayles, Deputy Clerk; Alan Vanderberg, Administrator; John Scholtz, Parks & Recreation Director; Greg Rapple, Corporation Counsel; Media

SUBJECT: CONSENT ITEMS

PP 09-047 Motion: To approve the agenda of today as presented and amended removing Action Item #5 – Justice Document Management and Imaging System Evaluation and adding Discussion Item #3 – Cost of Removing Drain Obstruction – Unauthorized Dumping in the Brower Drain Easement.

Moved by: Swartout

UNANIMOUS

Approve by consent the minutes of the July 9, 2009, meeting as presented.

SUBJECT: RED PINE REMOVAL AT PIGEON CREEK PARK

PP 09-048 Motion: To receive bids for red pine timber sales at Pigeon Creek Park and approve and forward to the Board of Commissioners the recommendation to award the contract to the high bidder, Biewer Sawmill, at \$35 per cord.

Moved by: Kuyers

UNANIMOUS

SUBJECT: ECONOMIC DEVELOPMENT ADMINISTRATION REVOLVING LOAN FUND (RLF) GRANT

PP 09-049 Motion: To approve and forward to the Finance and Administration Committee a proposal to apply for a \$500,000 Economic Development Administration (EDA) Revolving Loan Fund (RLF) Grant and provide a permanent match not to exceed \$500,000 from funds in the County's Infrastructure Loan Fund.

Moved by: Swartout

UNANIMOUS

NOTE: This action may affect the Board's ability to use the Infrastructure Loan Fund for significant new projects, in the absence of additional funding.

Matthew Hehl arrived at 9:36 a.m.

SUBJECT: U.S. ENVIRONMENTAL PROTECTION AGENCY
(EPA) BROWNFIELD ASSESSMENT PROJECT
GRANT

PP 09-050 Motion: To approve and forward to the Board of Commissioners a proposal to apply to the U.S. Environmental Protection Agency for a \$400,000 Brownfield Assessment Project Grant.
Moved by: Swartout UNANIMOUS

SUBJECT: RECOVERY ZONE FACILITY BOND
QUALIFICATION MATERIALS

PP 09-051 Motion: To approve and forward to the Board of Commissioners the Ottawa County Recovery Zone Facility Bond Scoring System, Applicant Selection Criteria and the Application Form.
Moved by: Swartout UNANIMOUS

SUBJECT: INMATE CASE MANAGEMENT AND
TREATMENT (ICMT) INTERIM
ADMINISTRATIVE EVALUATION

PP 09-052 Motion: To approve and forward to the Board of Commissioners the Ottawa County Inmate Case Management and Treatment (ICMT) Interim Administrative Evaluation.
Moved by: Hehl UNANIMOUS

SUBJECT: COGNITIVE BEHAVIORAL THERAPY
PROGRAM EVALUATION

PP 09-053 Motion: To approve and forward to the Board of Commissioners the Ottawa County Cognitive Behavioral Therapy (CBT) Evaluation.
Moved by: Ruiter UNANIMOUS

SUBJECT: RESOLUTION OF SUPPORT FOR
REORGANIZATION OF THE METROPOLITAN
STATISTICAL AREA (MSA) FOR WEST
MICHIGAN

PP 09-054 Motion: To approve and forward to the Board of Commissioners a Resolution to support reorganization of the Metropolitan Statistical Area (MSA) for West Michigan into an area to exceed 1,000,000 in population.
Moved by: Swartout UNANIMOUS

SUBJECT: DISCUSSION ITEMS

1. Ottawa County Agricultural Technology Incubator Business Plan – Mark Knudsen, Planning and Performance Director, gave a brief background on the Agricultural Technology Incubator Business Plan. Mark reported the money from the State is no longer available at this time but he is looking at getting the money from private sources. He asked the Committee for support to continue to look for funding and the consensus was to pursue.
2. Cost of Removing Drain Obstruction – Unauthorized Dumping in the Brower Drain Easement – Mike Munch reported that a resident in Zeeland has been disposing of unauthorized building materials in the Brower Drain Easement and this is causing flow issues. This is a direct violation of the Michigan Drain Code. The Drain Commissioner sent a letter to the property owner informing them of the violation and asking them to remove the materials or the County will send a private contractor to remove the materials and assess the property owner. The consensus of the Committee was to send a certified letter giving the property owner one week to comply.
3. Closed Session to Discuss Property Acquisition

PP 09-055 Motion: To go into a Closed Session at 10:28 a.m. to discuss property acquisition.

Moved by: Kuyers

UNANIMOUS

Roll call: Yeas: Swartout, Hehl, Ruitter, Kuyers, Rycenga. (5)

PP 09-056 Motion: To rise from Closed Session at 10:42 a.m.

Moved by: Kuyers

UNANIMOUS

SUBJECT: ADJOURNMENT

The meeting adjourned at 10:43 a.m.