

Agenda  
**FINANCE AND ADMINISTRATION COMMITTEE**  
West Olive Administration Building  
12220 Fillmore, West Olive, MI 49460  
**November 24, 2009**  
12:00 Noon

**Consent Items:**

1. Approval of Agenda
2. Approval of Minutes from the October 20, 2009 Meeting

**Action Items:**

1. Monthly Budget Adjustments  
**Suggested Motion:**  
To approve and forward to the Board of Commissioners the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of October 2009.
2. Budget Adjustments Greater than \$50,000  
**Suggested Motion:**  
To approve budget adjustments #689, 690, 703, 744, 745, 746, 747 and 756.
3. Statement of Review for October  
**Suggested Motion:**  
To approve the Statement of Review for the month of October 2009.
4. Economic Development Administration Revolving Loan Fund (RLF) Grant (Tabled at October meeting)  
**Suggested Motion:**  
To postpone further consideration of a proposal to apply for a \$500,000 Economic Development Administration (EDA) Revolving Loan Fund (RLF) Grant and provide a permanent match not to exceed \$500,000 from funds in the County's Infrastructure Loan Fund, pending further research of alternative structures for such a program.
5. Amended 2009 Apportionment Report  
**Suggested Motion:**  
To approve and forward to the Board of Commissioners the amended 2009 Apportionment Report.

6. 2008 Wage and Classification Study

**Suggested Motion:**

To approve and forward to the Board of Commissioners the 2008 Wage and Classification Study to be inclusive of the Unclassified Group, Court Unclassified Group, Group T, Juvenile Court Employees Association, District Court Employees Association, Michigan Nurses Association, and Circuit Court-Friend of the Court Employees Association, to be effective January 1, 2009. (Employees of Community Mental Health, Prosecutor's Office, County Clerk's Office and the Chief Deputy Clerks are not included in the study.) Total cost for all funds for 2009 and 2010 is \$554,843. The General Fund costs are budgeted in the 2009 and 2010 Budgets. The General Fund may provide minimal support to those grant funded programs that require supplemented funding in 2010.

7. Housekeeping Services

**Suggested Motion:**

To approve and forward to the Board of Commissioners the Bid Acceptance for Housekeeping Services with \_\_\_\_\_ in the amount of \$\_\_\_\_\_. Funding is included in the 2010 Budget.

**Discussion Items:**

1. Treasurer's Financial Month End Update for October 2009.