



County of Ottawa

Board of Commissioners

Donald G. Disselkoen
Chairperson

Philip D. Kuyers
Vice-Chairperson

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November 19, 2009

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, November 24, 2009 at 1:30 p.m.**, for the regular **November** meeting of the Board at the Ottawa County Fillmore Street Complex in West Olive, Michigan.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation – Commissioner Kortman
3. Pledge of Allegiance to the Flag
4. Roll Call
5. Presentation of Petitions and Communications
 - A. Resolution of Congratulations to the Unity Christian Boys Soccer Team
6. Public Comments and Communications from County Staff
 - A. 2009 Michigan Department of Community Health Annual Director's Award, Lisa Stefanovsky
7. Approval of Agenda
8. Actions and Reports
 - A. Consent Resolutions:

From the County Clerk

1. Board of Commissioners Meeting Minutes

Suggested Motion:

To approve the Minutes of the October 27, 2009 Board of Commissioners Meeting and the October 27, 2009 Board of Commissioners Work Session.

Joyce E. Kortman Dennis W. Swartout Jane M. Ruiter Matthew M. Hehl Roger G. Rycenga
Gordon D. Schrotenboer Robert W. Karsten James C. Holtrop James H. Holtvluwer

2. Correspondence Log 398
Suggested Motion:
To receive for information the Correspondence Log.

From the Finance and Administration Committee

3. Payroll
Suggested Motion:
To authorize the payroll of November 11, 2009 in the amount of \$ _____
and the payroll of November 24, 2009 in the amount of \$ _____.
4. Monthly Accounts Payable for October 19, 2009 through October 31, 2009
Suggested Motion:
To approve the general claims in the amount of \$4,674,773.87 as presented by the summary report for October 19, 2009 through October 31, 2009.
5. Monthly Accounts Payable for November 1, 2009 through November 13, 2009
Suggested Motion:
To approve the general claims in the amount of \$4,327,222.19 as presented by the summary report for November 1, 2009 through November 13, 2009.
6. Monthly Budget Adjustments
Suggested Motion:
To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of October 2009.

From Administration

7. Resolution of Congratulations to the Unity Christian Boys Soccer Team
Suggested Motion:
To approve and authorize the signature of the resolution of congratulations to the Unity Christian High School Boys Soccer Team for their 2009 State Championship in Division II.

B. Action Items:

From the Finance and Administration Committee

8. Amended 2009 Apportionment Report
Suggested Motion:
To approve the amended 2009 Apportionment Report.
9. 2008 Wage and Classification Study
Suggested Motion:
To approve the 2008 Wage and Classification Study to be inclusive of the Unclassified Group, Court Unclassified Group, Group T, Juvenile Court Employees Association, District Court Employees Association, Michigan Nurses Association, and Circuit Court-Friend of the Court Employees Association, to be effective January 1, 2009. (Employees of Community Mental Health, Prosecutor's Office, County Clerk's Office and the Chief Deputy Clerks are not included in the study.) Total cost for all funds for 2009 and 2010 is \$554,843. The General Fund costs are budgeted in the 2009 and 2010 Budgets. The General Fund may provide minimal support to those grant funded programs that require supplemented funding in 2010.

10. Housekeeping Contract
Suggested Motion:
To approve the Bid Acceptance for Housekeeping Services with _____
in the amount of \$ _____. Funding is included in the 2010 Budget.

From the Planning and Policy Committee

11. Human Resources Policy
Suggested Motion:
To receive for comment the following proposed Human Resources policy: 018 – Mileage Policy. (First Reading)
12. Tunnel Park Stairs Replacement Project
Suggested Motion:
To receive bids for the Tunnel Park Dune Stairs Replacement Project and approve the low bid from Plaggemars Construction at a cost of \$62,900 with funding from the Parks and Recreation budget.

From the Health and Human Services Committee

13. 2009 County of Ottawa Letter of Intent for an Ottawa County Health Plan
Suggested Motion:
To Approve and authorize the Board Chairperson and Ottawa County Health Officer to sign the Letter of Intent to the Michigan Department of Community Health, Medical Services Division, Actuarial and Managed Care Plan Divisions notifying the Department of Ottawa County's readiness to form a non-profit organization for the purpose of operating a community-based County Health Plan.

C. Appointments:

From the Human Resources Committee

14. Ottawa County Workforce Development Board – One (1) Labor Sector Vacancy
Suggested Motion:
To place into nomination the name(s) of *Kelly Falconer and Jeff Wilkerson to fill one (1) Labor Sector vacancy on the Ottawa County Workforce Development Board, beginning immediately and ending December 31, 2012. (**Indicates recommendation of the Interview Subcommittee. Second Posting.*)
15. Ottawa County Workforce Development Board – One (1) Community Based Organization Vacancy
Suggested Motion
To place into nomination the name of *Richard Diamond to fill one (1) Community Based Organization vacancy on the Ottawa County Workforce Development Board, to serve a three (3) year term beginning January 1, 2010, and ending December 31, 2012. (**Indicates recommendation of the Interview Subcommittee. Second Posting.*)
16. Ottawa County Workforce Development Board- Four (4) Business Sector Vacancies
Suggestion Motion:
To place into nomination the name(s) of *Sara Hambley and *Richard J. DeSpelder to fill two (2) of four (4) Business Sector vacancies on the Ottawa County Workforce Development Board, to serve a three (3) year term beginning January 1, 2010, and ending December 31, 2012. (**Indicates recommendation of the Interview Subcommittee. Second Posting.*)
17. Ottawa County Workforce Development Board – Two (2) Economic Development Sector Vacancies

Suggested Motion:

To place into nomination the name(s) of *Randy Thelen and *David C. Miller to fill two (2) Economic Development Sector vacancies on the Ottawa County Workforce Development Board, to serve a three (3) year term beginning January 1, 2010, and ending December 31, 2012. (**Indicates recommendation of the Interview Subcommittee. Second Posting.*)

18. Ottawa County Parks & Recreation Commission – One (1) Member Vacancy

Suggested Motion:

To place into nomination the name(s) of *Roberta Ellen Jones Sabine, Paul W. Scalf, and Daniel Van Ommen to fill one (1) Member vacancy on the Ottawa County Parks and Recreation Commission, beginning January 1, 2010, and ending December 31, 2012. (**Indicates recommendation of the Interview Subcommittee. Second Posting.*)

19. Ottawa County Housing Commission – Four (4) Member Vacancies

Suggested Motion:

To place into nomination the name of *Sandra M. Keirnan to fill one (1) of four (4) Member vacancies on the Ottawa County Housing Commission, beginning immediately and ending December 31, 2014. (**Indicates recommendation of the Interview Subcommittee. Second Posting.*)

20. Ottawa County Community Corrections Advisory Board – One (1) Business Community Vacancy

Suggested Motion:

To place into nomination the name of *Gary A. Barton to fill one (1) Business Community vacancy on the Ottawa County Community Corrections Advisory Board, beginning January 1, 2010, and ending December 31, 2011. (**Indicates recommendation of the Interview Subcommittee. Second Posting.*)

21. Ottawa County Mental Health Board – One (1) Family Member Vacancy

Suggested Motion:

To place into nomination the name of *Rita S. Bird to fill one (1) Family Member vacancy on the Ottawa County Mental Health Board, beginning April 1, 2010, and ending March 31, 2013. (**Indicates recommendation of the Interview Subcommittee. Second Posting.*)

22. Ottawa County Community Action Agency Advisory Board – Four (4) Public Sector Vacancies

Suggested Motion:

To place into nomination the name of *Barton Lucas to fill one (1) of four (4) Public Sector vacancies on the Ottawa County Community Action Agency Advisory Board, beginning October 1, 2009, and ending September 30, 2011. (**Indicates recommendation of the Interview Subcommittee. Second Posting.*)

23. Ottawa County Community Action Agency Advisory Board – Three (3) Private Sector Vacancies

Suggested Motion:

To place into nomination the name of *Daniel Van Ommen to fill one (1) of three (3) Private Sector vacancies on the Ottawa County Community Action Agency Advisory Board, beginning on October 1, 2009, and ending September 30, 2011. (**Indicates recommendation of the Interview Subcommittee. Second Posting.*)

24. Ottawa County Planning Commission – One (1) Agriculture Sector Vacancy

Suggested Motion:

To place into nomination the name of *Bill Miller to fill one (1) Agriculture Sector vacancy on the Ottawa County Planning Commission, beginning on January 1, 2010, and ending December 31, 2012. (**Indicates recommendation of the Interview Subcommittee. Second Posting.*)

25. Ottawa County Planning Commission – One (1) Business/Industry/ Tourism Vacancy
Suggested Motion:
To place into nomination the name of *Jeff Wincel to fill one (1) Business/Industry/Tourism Vacancy on the Ottawa County Planning Commission, beginning on January 1, 2010, and ending December 31, 2012. (**Indicates recommendation of the Interview Subcommittee. Second Posting.*)
26. Ottawa County Remonumentation Committee – One (1) Surveyor Vacancy
Suggested Motion:
To place into nomination the name of *Rodney D. Unema to fill one (1) Surveyor vacancy on the Ottawa County Remonumentation Committee, beginning on January 1, 2010, and ending December 31, 2011. (**Indicates recommendation of the Interview Subcommittee. Second Posting.*)
27. Ottawa County Remonumentation Committee – One (1) Realtor Vacancy
Suggested Motion:
To place into nomination the name of *R. Dale Sall to fill one (1) Realtor vacancy on the Ottawa County Remonumentation Committee, beginning on January 1, 2010, and ending December 31, 2011. (**Indicates recommendation of the Interview Subcommittee. Second Posting.*)
28. Ottawa County Agricultural Preservation Board – One (1) Agricultural Interest Vacancy
Suggested Motion:
To place into nomination the name of *Michael Bronkema to fill one (1) Agricultural Interest vacancy on the Ottawa County Agricultural Preservation Board, beginning on January 1, 2010, and ending December 31, 2012. (**Indicates recommendation of the Interview Subcommittee. Second Posting.*)
29. Ottawa County Agricultural Preservation Board – One (1) Realtor/ Developer Representative Vacancy
Suggested Motion:
To place into nomination the name of *Gregory DeJong to fill one (1) Realtor/Developer Representative Vacancy on the Ottawa County Agricultural Preservation Board, beginning on January 1, 2010, and ending December 31, 2012. (**Indicates recommendation of the Interview Subcommittee. Second Posting.*)

D. Discussion Items: None

E. Report of the County Administrator

F. General Information, Comments, and Meetings Attended

9. Public Comments

10. Adjournment