

HUMAN RESOURCES COMMITTEE

Approved Minutes

DATE: November 9, 2009

TIME: 1:30 p.m.

PLACE: Fillmore Street Complex

PRESENT: James Holtrop, Gordon Schrottenboer, Philip Kuyers, Jane Ruiter, Joyce Kortman

STAFF & GUESTS: Keith Van Beek, Assistant Administrator; Sherri Sayles, Deputy Clerk; Alan Vanderberg, Administrator

SUBJECT: CONSENT ITEMS

HR 09-019 Motion: To approve the agenda of today as presented and to approve the minutes of the October 12, 2009, meeting as presented.
Moved by: Kortman UNANIMOUS

SUBJECT: OTTAWA COUNTY WORKFORCE
DEVELOPMENT BOARD – ONE (1) LABOR
SECTOR VACANCY

HR 09-020 Motion: To approve and forward to the Board of Commissioners the name(s) of *Kelly Falconer and Jeff Wilkerson to fill one (1) Labor Sector vacancy on the Ottawa County Workforce Development Board, beginning immediately and ending December 31, 2012. (**Indicates recommendation of the Interview Subcommittee. Second posting.*)
Moved by: Holtrop UNANIMOUS

SUBJECT: OTTAWA COUNTY WORKFORCE
DEVELOPMENT BOARD – ONE (1)
COMMUNITY BASED ORGANIZATION
VACANCY

HR 09-021 Motion: To approve and forward to the Board of Commissioners the name of *Richard Diamond to fill one (1) Community Based Organization vacancy on the Ottawa County Workforce Development Board, to serve a three (3) year term beginning January 1, 2010, and ending December 31, 2012. (**Indicates recommendation of the Interview Subcommittee. Second posting.*)
Moved by: Holtrop UNANIMOUS

SUBJECT: OTTAWA COUNTY WORKFORCE
DEVELOPMENT BOARD – FOUR (4)
BUSINESS SECTOR VACANCIES

HR 09-022 Motion: To approve and forward to the Board of Commissioners the name(s) of *Sara Hambley and *Richard J. DeSpelder to fill two (2) of four (4) Business Sector vacancies on the Ottawa County Workforce Development Board, to serve a three (3) year term beginning January 1, 2010, and ending December 31, 2012. (**Indicates recommendation of the Interview Subcommittee. Second posting.*)
Moved by: Holtrop UNANIMOUS

SUBJECT: OTTAWA COUNTY WORKFORCE
DEVELOPMENT BOARD – TWO (2) ECONOMIC
DEVELOPMENT SECTOR VACANCIES

HR 09-023 Motion: To approve and forward to the Board of Commissioners the name(s) of *Randy Thelen and *David C. Miller to fill two (2) Economic Development Sector vacancies on the Ottawa County Workforce Development Board, to serve a three (3) year term beginning January 1, 2010, and ending December 31, 2012. (**Indicates recommendation of the Interview Subcommittee. Second posting.*)
Moved by: Holtrop UNANIMOUS

SUBJECT: OTTAWA COUNTY PARKS & RECREATION
COMMISSION – ONE (1) MEMBER VACANCY

HR 09-024 Motion: To approve and forward to the Board of Commissioners the name(s) of *Roberta Ellen Jones Sabine, Paul W. Scalf, and Daniel Van Ommen to fill one (1) Member vacancy on the Ottawa County Parks and Recreation Commission, beginning January 1, 2010, and ending December 31, 2012. (**Indicates recommendation of the Interview Subcommittee. Second Posting.*)
Moved by: Holtrop UNANIMOUS

SUBJECT: OTTAWA COUNTY HOUSING COMMISSION –
FOUR (4) MEMBER VACANCIES

HR 09-025 Motion: To approve and forward to the Board of Commissioners the name of *Sandra M. Keirnan to fill one (1) of four (4) Member vacancies on the Ottawa County Housing Commission, beginning immediately and ending December 31, 2014. (**Indicates recommendation of the Interview Subcommittee. Second posting.*)
Moved by: Holtrop UNANIMOUS

SUBJECT: OTTAWA COUNTY COMMUNITY
CORRECTIONS ADVISORY BOARD – ONE
(1) BUSINESS COMMUNITY VACANCY

HR 09-026 Motion: To approve and forward to the Board of Commissioners the name of *Gary A. Barton to fill one (1) Business Community vacancy on the Ottawa County Community Corrections Advisory Board, beginning January 1, 2010, and ending December 31, 2011. (**Indicates recommendation of the Interview Subcommittee. Second posting.*)
Moved by: Kortman UNANIMOUS

SUBJECT: OTTAWA COUNTY MENTAL HEALTH BOARD
- ONE (1) FAMILY MEMBER VACANCY

HR 09-027 Motion: To approve and forward to the Board of Commissioners the name of *Rita S. Bird to fill one (1) Family Member vacancy on the Ottawa County Mental Health Board, beginning April 1, 2010, and ending March 31, 2013. (**Indicates recommendation of the Interview Subcommittee. Second posting.*)
Moved by: Holtrop UNANIMOUS

SUBJECT: OTTAWA COUNTY COMMUNITY ACTION
AGENCY ADVISORY BOARD – FOUR (4)
PUBLIC SECTOR VACANCIES

HR 09-028 Motion: To approve and forward to the Board of Commissioners the name of *Barton Lucas to fill one (1) of four (4) Public Sector vacancies on the Ottawa County Community Action Agency Advisory Board, beginning October 1, 2009, and ending September 30, 2011. (**Indicates recommendation of the Interview Subcommittee. Second posting.*)
Moved by: Holtrop UNANIMOUS

SUBJECT: OTTAWA COUNTY COMMUNITY ACTION
AGENCY ADVISORY BOARD – THREE (3)
PRIVATE SECTOR VACANCIES

HR 09-029 Motion: To approve and forward to the Board of Commissioners the name of *Daniel Van Ommen to fill one (1) of three (3) Private Sector vacancies on the Ottawa County Community Action Agency Advisory Board, beginning on October 1, 2009, and ending September 30, 2011. (**Indicates recommendation of the Interview Subcommittee. Second posting.*)
Moved by: Holtrop UNANIMOUS

SUBJECT: OTTAWA COUNTY PLANNING COMMISSION –
ONE (1) AGRICULTURAL SECTOR VACANCY

HR 09-030 Motion: To approve and forward to the Board of Commissioners the name of *Bill Miller to fill one (1) Agriculture Sector vacancy on the Ottawa County Planning Commission, beginning on January 1, 2010, and ending December 31, 2012. (**Indicates recommendation of the Interview Subcommittee. Second posting.*)
Moved by: Holtrop UNANIMOUS

SUBJECT: OTTAWA COUNTY PLANNING COMMISSION –
ONE (1) BUSINESS/INDUSTRY/ TOURISM
VACANCY

HR 09-031 Motion: To approve and forward to the Board of Commissioners the name of *Jeff Wincel to fill one (1) business/Industry/Tourism vacancy on the Ottawa County Planning Commission, beginning on January 1, 2010, and ending December 31, 2012. (**Indicates recommendation of the Interview Subcommittee. Second posting.*)
Moved by: Holtrop UNANIMOUS

SUBJECT: OTTAWA COUNTY REMONUMENTATION
COMMITTEE – ONE (1) SURVEYOR VACANCY

HR 09-032 Motion: To approve and forward to the Board of Commissioners the name of *Rodney D. Unema to fill one (1) Surveyor vacancy on the Ottawa County Remonumentation Committee, beginning on January 1, 2010, and ending December 31, 2011. (**Indicates recommendation of the Interview Subcommittee. Second posting.*)
Moved by: Holtrop UNANIMOUS

SUBJECT: OTTAWA COUNTY REMONUMENTATION
COMMITTEE – ONE (1) REALTOR VACANCY

HR 09-033 Motion: To approve and forward to the Board of Commissioners the name of *R. Dale Sall to fill one (1) Realtor vacancy on the Ottawa County Remonumentation Committee, beginning January 1, 2010, and ending December 31, 2011. (**Indicates recommendation of the Interview Subcommittee. Second posting.*)
Moved by: Kuyers UNANIMOUS

SUBJECT: OTTAWA COUNTY AGRICULTURAL
PRESERVATION BOARD – ONE (1)
AGRICULTURAL INTEREST VACANCY

HR 09-034 Motion: To approve and forward to the Board of Commissioners the name of *Michael Bronkema to fill one (1) Agricultural Interest vacancy on the Ottawa County Agricultural Preservation Board, beginning on January 1, 2010, and ending December 31, 2012. (**Indicates recommendation of the Interview Subcommittee. Second posting.*)
Moved by: Holtrop UNANIMOUS

SUBJECT: OTTAWA COUNTY AGRICULTURAL
PRESERVATION BOARD – ONE (1) REALTOR/
DEVELOPER REPRESENTATIVE VACANCY

HR 09-035 Motion: To approve and forward to the Board of Commissioners the name of *Gregory DeJong to fill one (1) Realtor/Developer Representative vacancy on the Ottawa County Agricultural Preservation Board, beginning on January 1, 2010, and ending December 31, 2012. (**Indicates recommendation of the Interview Subcommittee. Second posting.*)
Moved by: Holtrop UNANIMOUS

SUBJECT: DISCUSSION ITEMS

1. Board and Commissions – Keith Van Beek gave a brief update on the new Boards and Commissions application process and database WebTecs is currently working on with the Clerk's Office and Human Resources.

SUBJECT: ADJOURNMENT

The meeting adjourned at 1:47 p.m.