

Approved Minutes  
Community Mental Health of Ottawa County Board of Directors  
November 23, 2009

**Present:** Ed Berghorst, Rita Bird, Mary Ann Cartwright, Michelle Cassens, Penny Hesse, Richard Kanten, Joyce Kortman,

**Absent:** Yvette Chiquito, Donald Disselkoen, Rebecca Gretzner, Barbara Vanderveen, Keith Van Zoeren

**Staff:** Dr. Michael Brashears (via teleconference), Lynne Doyle, Joan Brown, Greg Hofman, Jane Longstreet, Kathy Coffey, Patricia Genesky

**Guests:** June Hagan

INVOCATION

Ms. Cassens provided the invocation

CMHOC MISSION AND VISION STATEMENTS

Mr. Berghorst noted the mission and vision statements.

PUBLIC COMMENT

No Public Comment

CALL TO ORDER

Mr. Edward Berghorst called the meeting of the CMHOC Board of Directors to order at 3:15 p.m.

CONSENT ITEMS –

CMH 09-057 Motion: To approve by consent the following items:

Agenda for the November 23, 2009 Board of Directors Meeting

Minutes from the October 26, 2009 Board of Directors Meeting

November service contracts as presented

October financial statements as presented

Moved by: Cartwright

Supported by: Bird

MOTION CARRIED

CHAIRPERSON'S REPORT

Mr. VanZoeren was not available to provide a report.

EXECUTIVE DIRECTOR'S REPORT

Dr. Brashears provided the following updates:

The State of Michigan has approved the FY10 budget and the General Fund contract will be presented to the CMHOC Board of Directors for approval today. The Standards Group workgroup has concluded their work on wait lists and will begin working on needs assessment requirements. Dr. Brashears will participate in this project and invited Board members to participate as well.

CMHOC is currently on target related to the FY10 budget. Dr. Brashears and management staff will now look toward creating and filling key positions that are part of the overall restructuring of the agency. Collaborative efforts continue with outpatient therapy providers and the community group continues to meet to determine ways to fill gaps in service.

CMHOC was the focus of an article in the Holland Sentinel on November 22. The article outlined some of the changes that have occurred at CMH due to budgeting issues and restructuring. Management continues the efforts to determine which services should be directly operated and which should be provided contractually.

#### COMMITTEE REPORTS

##### **Program Planning & Quality Improvement Committee – Rita Bird**

Ms. Bird provided an update on the activities of the Committee. Contracts were reviewed and topics of discussion included the transportation committee, medical emergency protocol, and the Consumer Advisory Committee. Ms. Bird has requested that minutes from each of these groups be provided to the Committee. Other items of discussion included development of a board member orientation manual, communication with local new media and legislative officials, the wait list for General Fund consumers and the annual needs assessment process.

##### **Finance Committee – Mary Ann Cartwright**

Ms. Cartwright provided an update on the activities of the Committee. Contracts were reviewed and forwarded to the Board for approval. The budget was reviewed and reflects that CMHOC is currently on target for FY2010. The final FY2009 budget report will be brought to the board for approval in January. Ms. Cartwright recognized the efforts of the Board, staff, and Executive Director related to the budget process and thanked everyone for their participation.

#### OLD BUSINESS

##### **Rights/Appeals and Consumer Advisory Committees – Michael Brashears**

Dr. Brashears reported on his recommendations for the development of the Rights/Appeals Committee as requested by the Board of Directors. The Consumer Advisory Committee will be severed from the Rights/Appeals Committee. As discussed in the Board Work Session in June, 2009, the Rights/Appeals Committee will be made up of Board Members and members of the public. Dr. Brashears will forward his recommendations to Board members via e-mail and requested that they provide feedback over the next week, with formal Board action taking place in December

#### NEW BUSINESS

##### **Recipient Rights Annual Report – Gentry Mohr**

Ms. Gentry Mohr, Director of Recipient Rights, shared an award that was received by CMHOC from DCH for a perfect Rights review, noting that CMHOC is one of only four counties in the State that received a perfect score.

Ms. Brianna Fowler, Recipient Rights Officer, reviewed information provided and answered questions. She discussed the differences between an investigation and an intervention and the parameters under which each are conducted. Ms. Fowler also discussed trainings and conferences attended, achieved outcomes for the past year and recommended outcomes for the coming year.

CMH 09-058 Motion: To approve the Recipient Rights Annual Report as presented.

Moved by: Kortman

Supported by: Cartwright

MOTION CARRIED

#### **Clinical Privileging**

CMH 09-059 Motion: To approve the Application and Authorization for Reappointment of Clinical Privileges for Isha Salva, MD

Moved by: Kortman  
MOTION CARRIED

Supported by: Cartwright

**Clinical Privileging**

CMH 09-060 Motion: To approve the Application and Authorization for Reappointment of Clinical Privileges for Mary Derksen, NP

Moved by: Cassens  
MOTION CARRIED

Supported by: Hesse

**FY2010 MDCH/CMHSP Managed Mental Health Supports and Services Contract**

Dr. Brashears recommended that the Board approve the signing of this contract. In response to Ms. Kortman's inquiry, he reported that the contract does not specifically address jail services, noting that the State is holding their position that General Fund dollars cannot be used to fund services in the jail. He continues to work closely with county administration on this issue. Dr. Brashears also commented on changes in reporting requirements under this new contract.

CMH 09-061 Motion: To authorize the Board Chairperson to sign the FY2010 MDCH/CMHSP Managed Mental Health Supports and Services Contract

Moved by: Cartwright  
MOTION CARRIED

Supported by: Hesse

GENERAL INFORMATION, COMMENTS AND MEETINGS ATTENDED

Ms. Bird read from a letter to the Association from several Boards expressing their dissatisfaction with the leadership of Association in response to cutting general funds.

PUBLIC COMMENT

No public comment

ADJOURNMENT

CMH 09-062 Motion: To adjourn the November 23, 2009 CMHOC Board of Directors meeting.

Moved by: Cartwright  
MOTION CARRIED

Supported by: Hesse

Mr. Berghorst adjourned the November 23, 2009 CMHOC Board of Directors meeting at 4:07 p.m.

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Keith VanZoeren, Board Chair

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Donald Disselkoen, Secretary