

Agenda
Finance and Administration Committee
West Olive Administration Building
12220 Fillmore, West Olive, MI 49460
Tuesday, January 26, 2010
12:00 p.m.

Consent Items:

1. Approval of the Agenda
2. Approval of Minutes from the December 15, 2009 Meeting

Action Items:

3. Election of Vice Chairperson
Suggested Motion:
To elect _____ as Vice Chairperson of the Finance and Administration Committee for 2010.
4. Budget Calendar
Suggested Motion:
To approve and forward to the Board of Commissioners the 2011 Budget Calendar.
5. Monthly Budget Adjustments
Suggested Motion:
To approve and forward to the Board of Commissioners the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of December 2009.
6. Budget Adjustments Greater than \$50,000
Suggested Motion:
To approve budget adjustments # 906, 907, 908, 909, 911, 912, 913, 914, 915, 916, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 42 and 43.
7. Statement of Review for December
Suggested Motion:
To approve the Statement of Review for the month of December 2009.
8. MERS Military Service Credits Purchase
Suggested Motion:
To approve and forward to the Board of Commissioners the purchase of four (4) years of military service credits for Christopher J. Munley (Sergeant, Ottawa County Sheriff's Office).

County Cost: \$19,837.74
Employee Cost: 13,154.26
Total Cost: \$32,992.00

9. Position Request for Developmental Disabilities Clinical Team Program Coordinator
Suggested Motion:

To approve and forward to the Board of Commissioners the recommendation to create one (1) FTE position of DD Clinical Team program Coordinator - (Unclassified/paygrade 07) at the cost of \$83,054 - \$98,678 for the budget year. Funding to come from Medicaid / State / Local funding.

10. Position Request for Mental Health Clinician/Waiting List Manager
Suggested Motion:
To approve the recommendation to create one (1) FTE position of Mental Health Clinician - (Group T/paygrade 14) at the cost of \$69,856.00 for the budget year. Funding to come from Medicaid / State / Local funding.
11. Request to temporarily increase hours for Program Coordinator – Evidence Base Practices/Program Development
Suggested Motion:
To approve the recommendation to temporarily increase the hours of the CMH Program Coordinator - Evidence Based Practiced/Program Development from 24 hours to 40 hours per week for 6 months - at a cost of \$47,726 for the Budget Year. Funding to come from Medicaid / State / Local funding.
12. Commissioner Travel Survey
Suggested Motion:
To approve and forward to the Board of Commissioners option _____ for the Board of Commissioners Conference and Travel.
13. Quarterly Treasurer's Investment Report
Suggested Motion:
To receive for information the Treasurer's Quarterly Investment Report as of December 31, 2009.
14. Quarterly Financial Status Report
Suggested Motion:
To receive for information the Interim Financial Statement for General Fund, Mental Health and Public Health as of December 31, 2009.
15. Intergovernmental Agreement to Create the Ottawa Land Bank Authority
Suggested Motion:
To approve and forward to the Board of Commissioners the Resolution to approve the proposed Intergovernmental Agreement between the Michigan Land Bank Fast Track Authority and the Treasurer of Ottawa County establishing the Ottawa County Land Bank Authority.
16. Articles of Incorporation and By-Laws of the Ottawa County Land Bank Authority
Suggested Motion:
To approve and forward to the Board of Commissioners the Resolution to approve the proposed Articles of Incorporation and By-Laws of the Ottawa County Land Bank Authority.
17. "Mission Statement" and "Priorities and Policies" of the Ottawa County Land Bank Authority
Suggested Motion:
To approve and forward to the Board of Commissioners the Resolution of the proposed the "Mission Statement" and "Priorities and Policies for Property Acquisition and Disposition" of the Ottawa County Land Bank Authority.
18. Loan of \$50,000 from the Land Sale Proceeds Account to the Ottawa County Land Bank Authority
Suggested Motion:

To approve and forward to the Board of Commissioners the request of the Ottawa County Treasurer to loan \$50,000 (interest-free) from the Land Sale Proceeds Account to fund the start-up operations of the Ottawa County Land Bank Authority.

Discussion Items:

19. Engagement letter with Vredeveld Haefner, LLC for the Ottawa County, Michigan Insurance Authority's 2009 audit.
20. Engagement letter with Vredeveld Haefner, LLC for the County of Ottawa 2009 audit.
21. Engagement letter with Vredeveld Haefner, LLC for the Ottawa County Drain Commission 2009 audit.
22. ARRA Funding List for MiWorks and CAA.

Adjournment

Comments on the day's business are to be limited to three (3) minutes.

FINANCE AND ADMINISTRATION COMMITTEE

Proposed Minutes

DATE: December 15, 2009

TIME: 9:29 a.m.

PLACE: Fillmore Street Complex

PRESENT: Roger Rycenga, Gordon Schrotenboer, Robert Karsten, Dennis Swartout,
James Holtvluwer

STAFF & GUESTS: Alan Vanderberg, Administrator; June Hagan, Fiscal Services
Director; Greg Rappleye, Corporation Counsel; Bradley Slagh, Treasurer;
Sherri Sayles, Deputy Clerk; Jessica Kinser, Management Financial
Analyst, Keith Van Beek, Assistant Administrator; Media

SUBJECT: CONSENT ITEMS

Approve by consent the Agenda of today as presented and approve by
consent the Minutes of the November 24, 2009, meeting as presented.

SUBJECT: MONTHLY BUDGET ADJUSTMENTS

FC 09-139 Motion: To approve and forward to the Board of Commissioners the
appropriation changes greater than \$50,000 and those approved by the
Administrator and Fiscal Services Director for \$50,000 or less which
changed the total appropriation from the amended budget for the month of
November 2009.

Moved by: Holtvluwer

UNANIMOUS

SUBJECT: BUDGET ADJUSTMENTS GREATER THAN \$50,000

FC 09-140 Motion: To approve budget adjustments #816, 817, 843, 844 and 845.

Moved by: Schrotenboer

UNANIMOUS

SUBJECT: STATEMENT OF REVIEW FOR NOVEMBER

FC 09-141 Motion: To approve the Statement of Review for the month of November 2009.

Moved by: Karsten

UNANIMOUS

SUBJECT: WESTERN OTTAWA TRAFFIC OPTIMIZATION/
SYNCHRONIZATION STUDY

FC 09-142 Motion: To approve and forward to the Board of Commissioners a contract
with the Macatawa Area Coordinating Council (MACC) to perform and/or
supervise the Western Ottawa Traffic Optimization/Synchronization Study for

\$410,560, funding to come from the Energy Efficiency and Conservation Block Grant (EECBG).

Moved by: Rycenga

UNANIMOUS

SUBJECT: OTTAWA COUNTY HVAC RETROFITS

FC 09-143 Motion: To approve and forward to the Board of Commissioners a contract with Technical Energy Solutions Inc. (TES) to engineer, design, and install HVAC upgrades to Ottawa County facilities for \$908,455, funding to come from the Energy Efficiency and Conservation Block Grant (EECBG).

Moved by: Holtvluwer

UNANIMOUS

SUBJECT: LOCAL GOVERNMENT RETROFIT PROGRAM

FC 09-144 Motion: To approve and forward to the Board of Commissioners the Scoring System, Application, and Selection Criteria for the Local Government Retrofit Program to award \$370,000, funding to come from the Energy Efficiency and Conservation Block Grant (EECBG).

Moved by: Schrotenboer

UNANIMOUS

SUBJECT: PRIVATE INDUSTRY RETROFIT PROGRAM

FC 09-145 Motion: To approve and forward to the Board of Commissioners the Scoring System, Application, and Selection Criteria for the Private Industry Retrofit Program to award \$100,000, funding to come from the Energy Efficiency and Conservation Block Grant (EECBG).

Moved by: Holtvluwer

UNANIMOUS

SUBJECT: DISCUSSION ITEMS

1. 2010 Commissioners' Conference and Travel Budget – June Hagan explained the Board of Commissioners need to decide how Conference/Travel Budget money will be spent. After much discussion, it was decided to have each Commissioner prioritize the conferences they wish to attend and submit their list to Administration. Administration will look at the proposals and bring back the results and recommendations to the January Finance and Administration Meeting.
2. Financial Month End Update for November 2009 – The November 2009 financial month end update was presented by Bradley Slagh.

SUBJECT: ADJOURNMENT

FC 09-146 Motion: To adjourn at 9:57 a.m.

Action Request



Committee: Finance and Administration
Meeting Date: 1/26/2010
Requesting Department: Fiscal Services
Submitted By: June Hagan
Agenda Item: Election of Vice Chairperson

SUGGESTED MOTION:

To elect _____ as Vice Chairperson of the Finance and Administration Committee for 2010.

SUMMARY OF REQUEST:

Election of Vice Chairperson per Rule IV of the Board Rules.

FINANCIAL INFORMATION:

Total Cost: \$0	County Cost: \$0	Included in Budget:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
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If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

<input type="checkbox"/> Mandated	<input checked="" type="checkbox"/> Non-Mandated	<input type="checkbox"/> New Activity
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ACTION IS RELATED TO STRATEGIC PLAN:

Goal:
All Goals

Objective:

ADMINISTRATION RECOMMENDATION:

<input checked="" type="checkbox"/> Recommended	<input type="checkbox"/> Not Recommended
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County Administrator:

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, c=US, o=County of Ottawa, ou=Administrator's Office,
email=avanderberg@miottawa.org
Date: 2010.01.21 09:15:54 -0500

Committee/Governing/Advisory Board Approval Date:

Action Request



Committee: Finance and Administration
Meeting Date: 1/26/2010
Requesting Department: Fiscal Services
Submitted By: June Hagan
Agenda Item: Budget Calendar

SUGGESTED MOTION:

To approve and forward to the Board of Commissioners the 2011 Budget Calendar.

SUMMARY OF REQUEST:

Previously the finance Committee and Board of Commissioners have not formally approved the budget calendar. The budget process is one of the most important activities of the government. Adoption of the budget calendar gives guidance to the process for all stakeholders.

FINANCIAL INFORMATION:

Total Cost: \$0	County Cost: \$0	Included in Budget:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
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If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

<input type="checkbox"/> Mandated	<input type="checkbox"/> Non-Mandated	<input checked="" type="checkbox"/> New Activity
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ACTION IS RELATED TO STRATEGIC PLAN:

Goal: #1

Objective: All

ADMINISTRATION RECOMMENDATION:

<input checked="" type="checkbox"/> Recommended	<input type="checkbox"/> Not Recommended
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County Administrator:

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, c=US, o=County of Ottawa, ou=Administrator's Office,
email=avanderberg@miottawa.org
Date: 2010.01.21 09:14:08 -05'00'

Committee/Governing/Advisory Board Approval Date:

County of Ottawa

2011 Budget Calendar

March 1, 2010	Equipment and Personnel Request Forms sent to department heads.
March 31, 2010	Department requests for 2011 equipment requests should all be submitted through the equipment requisition process Personnel requests for 2011 should be submitted to Fiscal Services
April 1, 2010	Performance Measures sent to department heads for updating.
April 30, 2010	Performance Measures returned to Fiscal Services Department.
May 10, 2010	2011 Budget information session to be held in conjunction with the management meeting. (Packets to be distributed May 17
May 11, 2010	Finance Committee approves the Resolutions of Intent to Increase Millage Rate. <i>The County operating levy under consideration is for the 2010 levy and 2010 budget year. The 911 and Parks levies under consideration are for the 2010 levy and the 2011 budget year.</i> Board reviews Truth-in-Taxation Calculation, the Resolutions of Intent to Increase Millage Rate and sets the date for public hearing.
May 17, 2010	Budget packets distributed to departments.
May 17, 2010- June 11, 2010	Fiscal Services Department available to provide any needed assistance in completing budget documents.
May 18, 2010	Finance Committee approves the Resolutions to Approve the Millage Rate and forwards them to the Board
May 19, 2010	Deadline for the publication of the public hearing notice on the 2010 tax levy.
May 25, 2010	Board holds public hearing and approves the 2010 millage rates
June 11, 2010	Departments submit completed budget requests and narratives to the Fiscal Services Department.
June 11, 2010 - July 31, 2010	Fiscal Services Department summarizes budgets and prepares documents for Administrative review.
July 19, 2010 - August 13, 2010	Administration meets with Department Heads in preparation of a proposed budget.
August 10, 2010	Preliminary General Fund budget presented at Board Work Session and discussion of balancing methods

- August 24, 2010 Board Work session to discuss balancing options for the 2011 General Fund budget
- September 14, 2010 Board Work session on the 2011 General Fund budget and balancing recommendations proposed by Administration
- September 21, 2010 Finance Committee final review of the total 2011 budget and approval of the resolutions regarding the Distribution of the Convention Facility Tax and Distribution of the Cigarette Tax.; approval of the Salary and Fringe Benefits Adjustments.
- Deadline for publication of the public hearing notice on the 2011 Community Mental Health budget.
- September 27, 2010 Community Mental Health board holds the public hearing for the Mental Health budget and adopts the budget.
- September 28, 2010 Board approves the resolutions regarding the Distribution of the Convention Facility Tax and Distribution of the Cigarette Tax, and approves the Salary and Fringe Benefit Adjustments. Board sets the date for the public hearing on the County Budget for October 12, 2010
- Board receives final overview of 2011 budget.
- October 6, 2010 Deadline for the publication of the public hearing notice on the 2011 budget.
- October 12, 2010 Board holds the public hearing on the budget and receives the formal Budget Presentation.
- October 19, 2010 Finance Committee reviews Resolution to Approve 2011 County Budget, Insurance Authority Budget and the Apportionment Report.
- October 26, 2010 Board adopts the 2011 County Budget, the Insurance Authority Budget and the Apportionment Report.

Action Request



Committee: Finance and Administration
Meeting Date: 1/26/2010
Requesting Department: Fiscal Services
Submitted By: June Hagan
Agenda Item: Monthly Budget Adjustments

SUGGESTED MOTION:

To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of December 2009.

SUMMARY OF REQUEST:

Approve budget adjustments processed during the month for appropriation changes and line item adjustments.

Mandated action required by PA 621 of 1978, the Uniform Budget and Accounting Act.

Compliance with the Ottawa County Operating Budget Policy.

FINANCIAL INFORMATION:

Total Cost: \$670,543	County Cost: \$60,839	Included in Budget:	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
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If not included in budget, recommended funding source:

County costs to be funded by Fund Balance use. Remaining total costs are budgeted or offset by increased revenue.

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

<input checked="" type="checkbox"/> Mandated	<input type="checkbox"/> Non-Mandated	<input type="checkbox"/> New Activity
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ACTION IS RELATED TO STRATEGIC PLAN:

Goal: # 1

Objective: # 1-6

ADMINISTRATION RECOMMENDATION:

<input checked="" type="checkbox"/> Recommended	<input type="checkbox"/> Not Recommended
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County Administrator:

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, c=US, o=County of Ottawa, ou=Administrator's Office,
email=avanderberg@mioottawa.org
Date: 2010.01.21 10:00:15 -0500

Committee/Governing/Advisory Board Approval Date:

County of Ottawa
Fiscal Services Department
Changes to Total Appropriations and Adjustments
Budget Adjustments From Date: 12/01/2009 Thru 12/31/2009

Adjustment Number	G/L Date	Fund	Dept	Sub Dept	Account Number	Account Name	Adjustment Amount
<u>TO EST NEG ARRA GRANT</u>							
BA 816	12/16/2009	2748	7431	0031	5610.0000	State Of Mich - Welfare	416,191.00-
BA 816	12/16/2009	2748	7431	0031	7040.0000	Salaries - Regular	22,282.00
BA 816	12/16/2009	2748	7431	0031	7150.0000	Social Security	1,705.00
BA 816	12/16/2009	2748	7431	0031	7160.0000	Hospitalization	4,201.00
BA 816	12/16/2009	2748	7431	0031	7160.0020	OPFB - Health Care	153.00
BA 816	12/16/2009	2748	7431	0031	7170.0000	Life Insurance	68.00
BA 816	12/16/2009	2748	7431	0031	7180.0000	Retirement & Sick Leave	3,385.00
BA 816	12/16/2009	2748	7431	0031	7180.0010	457 Plan Contribution	100.00
BA 816	12/16/2009	2748	7431	0031	7190.0000	Dental Insurance	234.00
BA 816	12/16/2009	2748	7431	0031	7200.0000	Worker's Compensation	15.00
BA 816	12/16/2009	2748	7431	0031	7220.0000	Unemployment	78.00
BA 816	12/16/2009	2748	7431	0031	7230.0000	Optical Insurance	58.00
BA 816	12/16/2009	2748	7431	0031	7240.0000	Disability Insurance	85.00
BA 816	12/16/2009	2748	7431	0031	7270.0000	Office Supplies	100.00
BA 816	12/16/2009	2748	7431	0031	7280.0000	Printing & Binding	200.00
BA 816	12/16/2009	2748	7431	0031	7300.0000	Postage	100.00
BA 816	12/16/2009	2748	7431	0031	7390.0000	Operational Supplies	300.00
BA 816	12/16/2009	2748	7431	0031	8080.0000	Service Contracts	1,500.00
BA 816	12/16/2009	2748	7431	0031	8300.0000	Memberships & Dues	100.00
BA 816	12/16/2009	2748	7431	0031	8310.0000	Administrative Expense	1,200.00
BA 816	12/16/2009	2748	7431	0031	8310.0020	Data Processing Services	1,500.00
BA 816	12/16/2009	2748	7431	0031	8500.0000	Telephone	100.00
BA 816	12/16/2009	2748	7431	0031	8600.0000	Travel - Mileage	755.00
BA 816	12/16/2009	2748	7431	0031	8610.0000	Conferences & Othr Travel	600.00
BA 816	12/16/2009	2748	7431	0031	9010.0000	Advertising	1,400.00
BA 816	12/16/2009	2748	7431	0031	9100.0000	Insurance & Bonds	100.00
BA 816	12/16/2009	2748	7431	0031	9390.0000	Building Rental	1,200.00
BA 816	12/16/2009	2748	7431	0031	9400.0000	Equipment Rental	100.00
BA 816	12/16/2009	2748	7433	0031	8440.0040	Other Training	374,572.00
<u>TO EST FOOD ASSISTANT</u>							
BA 817	12/16/2009	2748	7445		5610.0000	State Of Mich - Welfare	57,514.00-
BA 817	12/16/2009	2748	7445		7390.0000	Operational Supplies	5,609.00
BA 817	12/16/2009	2748	7445		8420.0010	Supportive Services	1,420.00
BA 817	12/16/2009	2748	7445		8440.0050	Administration-Sub Agents	50,485.00
<u>CVR OVRBDGT LINE ITEM</u>							
BA 827	12/07/2009	1010	2290		5400.0000	St Of MI-General Govt.	398.00-
BA 827	12/07/2009	1010	2290		7180.0000	Retirement & Sick Leave	2,600.00
BA 827	12/07/2009	1010	2290		7180.0010	457 Plan Contribution	398.00
BA 827	12/07/2009	1010	2290		8300.0000	Memberships & Dues	85.00-

Date 1/12/10
Time 15:37:12

County of Ottawa
Fiscal Services Department
Changes to Total Appropriations and Adjustments
Budget Adjustments From Date: 12/01/2009 Thru 12/31/2009

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BRADTMUELL

Adjustment Number	G/L Date	Fund	Dept	Sub Dept	Account Number	Account Name	Adjustment Amount
<u>CVR OVRBDGT LINE ITEM</u>							
BA 827	12/07/2009	1010	2290		8610.0000	Conferences & Othr Travel	2,600.00-
BA 827	12/07/2009	1010	2290		8680.0000	Vehicle Insurance	85.00
<u>PUR OF OPERATNAL EQUIP</u>							
BA 828	12/07/2009	1010	2570		6420.0000	Sales	1,140.00-
BA 828	12/07/2009	1010	2570		7390.0000	Operational Supplies	1,140.00
<u>ADJ FOR EXP THRU EOY</u>							
BA 840	12/07/2009	2748	7431	0010	5610.0000	State Of Mich - Welfare	7,000.00-
BA 840	12/07/2009	2748	7433	0010	9390.0050	Building Rental-Homeless	7,000.00
<u>TO EST TEFAP-ARRA FDS</u>							
BA 841	12/07/2009	2800	7480	0006	5610.0000	State Of Mich - Welfare	22,883.00-
BA 841	12/07/2009	2800	7480	0006	7390.0000	Operational Supplies	7,883.00
BA 841	12/07/2009	2800	7480	0006	8080.0000	Service Contracts	15,000.00
<u>TO INC LAND ACCOUNT</u>							
BA 843	12/16/2009	2081	7510		9710.0000	Land	75,000.00
<u>ADJ GF/GP BDG-ST AFRY</u>							
BA 844	12/16/2009	2748	7431	0003	5610.0100	Most-Allegan DSS Revenue	81,520.00
BA 844	12/16/2009	2748	7431	0003	7390.0000	Operational Supplies	3,391.00-
BA 844	12/16/2009	2748	7431	0003	8080.0000	Service Contracts	3,391.00-
BA 844	12/16/2009	2748	7433	0007	8440.0050	Administration-Sub Agents	74,738.00-
<u>TO ESTABLISH ERP FUND</u>							
BA 845	12/16/2009	2870	7294		8430.0000	Client Assistance Pymts	62,150.00
BA 845	12/16/2009	2870	7295		5610.0000	State Of Mich - Welfare	62,150.00-
<u>FOR OFFICE SUPPLY EXP</u>							
BA 846	12/14/2009	1010	1310		6010.0000	Court Filing Fees	3,000.00-
BA 846	12/14/2009	1010	1310		7270.0000	Office Supplies	3,000.00
<u>INCR COURIER/MILEAGE</u>							
BA 856	12/21/2009	1010	1010		7300.0000	Postage	400.00

County of Ottawa
Fiscal Services Department
Changes to Total Appropriations and Adjustments
Budget Adjustments From Date: 12/01/2009 Thru 12/31/2009

Adjustment Number	G/L Date	Fund	Dept	Sub Dept	Account Number	Account Name	Adjustment Amount
<u>INCR COURIER/MILEAGE</u>							
BA 856	12/21/2009	1010	1010		8600.0000	Travel - Mileage	2,450.00
<u>HIGHR THN EXP REV/EXP</u>							
BA 857	12/14/2009	2081	7510		6070.0110	Reservation Fees	1,300.00-
BA 857	12/14/2009	2081	7510		6070.0120	Entrance Fees	200.00-
BA 857	12/14/2009	2081	7510		6710.0000	Other Revenue	65.00-
BA 857	12/14/2009	2081	7510		8660.0000	Vehicle Repairs & Maint.	1,000.00
BA 857	12/14/2009	2081	7510		9300.0000	Equipment Repairs	1,200.00
<u>EST SCAT BDG 10-11/09</u>							
BA 858	12/14/2009	2609	3160		5430.0000	St Of MI-Public Safety	12,269.00-
BA 858	12/14/2009	2609	3160		6990.1010	Oper Trans-General Fund	12,522.00-
BA 858	12/14/2009	2609	3160		7040.0000	Salaries - Regular	15,000.00
BA 858	12/14/2009	2609	3160		7090.0000	Overtime	100.00
BA 858	12/14/2009	2609	3160		7150.0000	Social Security	1,400.00
BA 858	12/14/2009	2609	3160		7160.0000	Hospitalization	2,800.00
BA 858	12/14/2009	2609	3160		7160.0020	OPEB - Health Care	78.00
BA 858	12/14/2009	2609	3160		7170.0000	Life Insurance	15.00
BA 858	12/14/2009	2609	3160		7180.0000	Retirement & Sick Leave	2,000.00
BA 858	12/14/2009	2609	3160		7180.0010	457 Plan Contribution	80.00
BA 858	12/14/2009	2609	3160		7190.0000	Dental Insurance	155.00
BA 858	12/14/2009	2609	3160		7200.0000	Worker'S Compensation	40.00
BA 858	12/14/2009	2609	3160		7210.0000	Longevity	850.00
BA 858	12/14/2009	2609	3160		7220.0000	Unemployment	60.00
BA 858	12/14/2009	2609	3160		7230.0000	Optical Insurance	39.00
BA 858	12/14/2009	2609	3160		7240.0000	Disability Insurance	60.00
BA 858	12/14/2009	2609	3160		8500.0000	Telephone	300.00
BA 858	12/14/2009	2609	3160		8650.0000	Gas And Oil	800.00
BA 858	12/14/2009	2609	3160		8660.0000	Vehicle Repairs & Maint.	300.00
BA 858	12/14/2009	2609	3160		8680.0000	Vehicle Insurance	461.00
BA 858	12/14/2009	2609	3160		9100.0000	Insurance & Bonds	253.00
<u>TO SETUP SNNMOBLE GRT</u>							
BA 859	12/14/2009	2609	3320		5430.0000	St Of MI-Public Safety	1,650.00-
BA 859	12/14/2009	2609	3320		7040.0000	Salaries - Regular	984.00
BA 859	12/14/2009	2609	3320		7050.0040	Temp. Salaries-Reserves	125.00
BA 859	12/14/2009	2609	3320		7150.0000	Social Security	57.00
BA 859	12/14/2009	2609	3320		7160.0000	Hospitalization	128.00
BA 859	12/14/2009	2609	3320		7160.0020	OPEB - Health Care	5.00
BA 859	12/14/2009	2609	3320		7170.0000	Life Insurance	1.00

County of Ottawa
Fiscal Services Department
Changes to Total Appropriations and Adjustments
Budget Adjustments From Date: 12/01/2009 Thru 12/31/2009

Adjustment Number	G/L Date	Fund	Dept	Sub Dept	Account Number	Account Name	Adjustment Amount
<u>TO SETUP SNMWOBLE GRI</u>							
BA 859	12/14/2009	2609	3320		7180.0000	Retirement & Sick Leave	80.00
BA 859	12/14/2009	2609	3320		7190.0000	Dental Insurance	8.00
BA 859	12/14/2009	2609	3320		7200.0000	Worker'S Compensation	4.00
BA 859	12/14/2009	2609	3320		7220.0000	Unemployment	3.00
BA 859	12/14/2009	2609	3320		7230.0000	Optical Insurance	2.00
BA 859	12/14/2009	2609	3320		7240.0000	Disability Insurance	3.00
BA 859	12/14/2009	2609	3320		7390.0000	Operational Supplies	150.00
BA 859	12/14/2009	2609	3320		8650.0000	Gas And Oil	100.00
<u>TO SETUP ORV GRANT</u>							
BA 860	12/14/2009	2609	3321		5430.0000	St Of MI-Public Safety	3,000.00-
BA 860	12/14/2009	2609	3321		7040.0000	Salaries - Regular	1,500.00
BA 860	12/14/2009	2609	3321		7050.0040	Temp. Salaries-Reserves	852.00
BA 860	12/14/2009	2609	3321		7150.0000	Social Security	140.00
BA 860	12/14/2009	2609	3321		7160.0000	Hospitalization	280.00
BA 860	12/14/2009	2609	3321		7160.0020	OPEB - Health Care	7.00
BA 860	12/14/2009	2609	3321		7170.0000	Life Insurance	2.00
BA 860	12/14/2009	2609	3321		7180.0000	Retirement & Sick Leave	180.00
BA 860	12/14/2009	2609	3321		7190.0000	Dental Insurance	16.00
BA 860	12/14/2009	2609	3321		7200.0000	Worker'S Compensation	6.00
BA 860	12/14/2009	2609	3321		7220.0000	Unemployment	8.00
BA 860	12/14/2009	2609	3321		7230.0000	Optical Insurance	4.00
BA 860	12/14/2009	2609	3321		7240.0000	Disability Insurance	5.00
<u>TO INC ACP BUDGET</u>							
BA 863	12/14/2009	2740	7430		5610.0020	Cost Pool Revenue	15,000.00-
BA 863	12/14/2009	2740	7431	1120	8080.0000	Service Contracts	15,000.00
<u>TO COR BDG EXCPIN RPT</u>							
BA 871	12/14/2009	2748	7430	0014	5610.0000	State Of Mich - Welfare	49,000.00-
BA 871	12/14/2009	2748	7430	0014	8440.0050	Administration-Sub Agents	49,000.00
<u>TO ADJ TEFAP BDGT</u>							
BA 873	12/14/2009	2800	7480		5610.0000	State Of Mich - Welfare	13,601.00
BA 873	12/14/2009	2800	7480		7040.0000	Salaries - Regular	9,080.00-
BA 873	12/14/2009	2800	7480		7150.0000	Social Security	699.00-
BA 873	12/14/2009	2800	7480		7160.0000	Hospitalization	2,490.00-
BA 873	12/14/2009	2800	7480		7160.0020	OPEB - Health Care	84.00-
BA 873	12/14/2009	2800	7480		7170.0000	Life Insurance	18.00-

Adjustment Number	G/L Date	Fund	Dept	Sub Dept	Account Number	Account Name	Adjustment Amount
<u>TO ADJ TEFAP BDCI</u>							
BA 873	12/14/2009	2800	7480		7180.0000	Retirement & Sick Leave	944.00-
BA 873	12/14/2009	2800	7480		7180.0010	457 Plan Contribution	12.00-
BA 873	12/14/2009	2800	7480		7190.0000	Dental Insurance	124.00-
BA 873	12/14/2009	2800	7480		7200.0000	Worker'S Compensation	5.00
BA 873	12/14/2009	2800	7480		7210.0000	Longevity	49.00-
BA 873	12/14/2009	2800	7480		7220.0000	Unemployment	28.00-
BA 873	12/14/2009	2800	7480		7230.0000	Optical Insurance	34.00-
BA 873	12/14/2009	2800	7480		7240.0000	Disability Insurance	32.00-
BA 873	12/14/2009	2800	7480		8080.0000	Service Contracts	12.00-
<u>STIMULS T/TA FOR TRAIN</u>							
BA 875	12/14/2009	2890	7297		5720.0000	St Of MI-Energy Coordin.	10,000.00-
BA 875	12/14/2009	2890	7299		8440.0040	Other Training	10,000.00
<u>ALOCIE ESD ON CUR AMT</u>							
BA 881	12/31/2009	1010	6480		6070.0000	Chrgs. For Serv. - Fees	175.00-
BA 881	12/31/2009	1010	6480		7040.0000	Salaries - Regular	500.00
BA 881	12/31/2009	1010	6480		7050.0000	Salaries - Temporary	5,000.00
BA 881	12/31/2009	1010	6480		7150.0000	Social Security	450.00
BA 881	12/31/2009	1010	6480		7160.0000	Hospitalization	90.00
BA 881	12/31/2009	1010	6480		7160.0020	OPEB - Health Care	2.00
BA 881	12/31/2009	1010	6480		7170.0000	Life Insurance	1.00
BA 881	12/31/2009	1010	6480		7180.0000	Retirement & Sick Leave	30.00
BA 881	12/31/2009	1010	6480		7210.0000	Longevity	10.00
BA 881	12/31/2009	1010	6480		7220.0000	Unemployment	25.00
BA 881	12/31/2009	1010	6480		7230.0000	Optical Insurance	2.00
BA 881	12/31/2009	1010	6480		7240.0000	Disability Insurance	1.00
BA 881	12/31/2009	1010	6480		7280.0000	Printing & Binding	110.00-
BA 881	12/31/2009	1010	6480		7300.0000	Postage	50.00-
BA 881	12/31/2009	1010	6480		8080.0000	Service Contracts	15.00
BA 881	12/31/2009	1010	6480		8350.0000	Health Services	5,800.00
BA 881	12/31/2009	1010	6480		8370.0000	Laboratory Services	4,180.00-
BA 881	12/31/2009	1010	6480		8500.0000	Telephone	15.00
BA 881	12/31/2009	1010	6480		8590.0000	Transportation Charges	3,000.00-
BA 881	12/31/2009	1010	6480		8600.0000	Travel - Mileage	600.00
BA 881	12/31/2009	1010	6480		9560.0000	Employee Training	387.00-
<u>TENSE BETWEEN CST CUR</u>							
BA 886	12/21/2009	2220	6491	1349	7040.0000	Salaries - Regular	53.00-
BA 886	12/21/2009	2220	6491	1349	7090.0000	Overtime	53.00

County of Ottawa
Fiscal Services Department
Changes to Total Appropriations and Adjustments
Budget Adjustments From Date: 12/01/2009 Thru 12/31/2009

Adjustment Number	G/L Date	Fund	Dept	Sub Dept	Account Number	Account Name	Adjustment Amount
<u>TRNSF BETWEEN CST_CTR</u>							
BA 886	12/21/2009	2220	6491	1357	7040.0000	Salaries - Regular	12.00-
BA 886	12/21/2009	2220	6491	1357	7090.0000	Overtime	12.00
BA 886	12/21/2009	2220	6491	1440	7040.0000	Salaries - Regular	5.00-
BA 886	12/21/2009	2220	6491	1440	7090.0000	Overtime	5.00
BA 886	12/21/2009	2220	6491	1440	8680.0000	Vehicle Insurance	150.00
BA 886	12/21/2009	2220	6491	1441	6710.0000	Other Revenue	150.00-
BA 886	12/21/2009	2220	6491	5510	5170.0050	Medicaid - Capitated	40,000.00
BA 886	12/21/2009	2220	6491	5522	5170.0050	Medicaid - Capitated	40,000.00-
BA 886	12/21/2009	2220	6493	3240	6070.0020	Insurance Fees	1,500.00-
BA 886	12/21/2009	2220	6493	3241	7390.0000	Operational Supplies	1,500.00
BA 886	12/21/2009	2220	6493	3241	8600.0000	Travel - Mileage	150.00
BA 886	12/21/2009	2220	6493	3241	9390.0000	Building Rental	150.00-
BA 886	12/21/2009	2220	6493	3242	8660.0000	Vehicle Repairs & Maint.	20.00
BA 886	12/21/2009	2220	6495	5027	8660.0000	Vehicle Repairs & Maint.	20.00-
<u>TRNSF BETWEEN CST_CTR</u>							
BA 887	12/21/2009	2220	6491	1240	5170.0130	Medicaid-Children's Waivr	12,000.00-
BA 887	12/21/2009	2220	6491	1240	5180.0010	Medicare	600.00-
BA 887	12/21/2009	2220	6491	1442	5170.0130	Medicaid-Children's Waivr	12,000.00
BA 887	12/21/2009	2220	6491	5400	6070.0040	Seminar/Employee Training	100.00-
BA 887	12/21/2009	2220	6493	3244	5180.0010	Medicare	5,600.00
BA 887	12/21/2009	2220	6493	3249	5170.0000	Medicare	5,000.00-
BA 887	12/21/2009	2220	6493	3249	5180.0010	Medicare	5,000.00-
BA 887	12/21/2009	2220	6493	3254	5170.0000	Medicaid	5,000.00
BA 887	12/21/2009	2220	6493	3254	5550.0020	Community Program	1,050.00
BA 887	12/21/2009	2220	6493	3451	5550.0060	Community Program	1,000.00-
BA 887	12/21/2009	2220	6493	3451	5550.0060	MI Child	50.00-
BA 887	12/21/2009	2220	6493	3459	5550.0020	Community Program	50.00-
BA 887	12/21/2009	2220	6494	4244	5550.0060	MI Child	50.00
BA 887	12/21/2009	2220	6494	4244	7040.0000	Salaries - Regular	1,000.00-
BA 887	12/21/2009	2220	6494	4244	7150.0000	Social Security	100.00-
BA 887	12/21/2009	2220	6494	4244	7160.0000	Hospitalization	240.00-
BA 887	12/21/2009	2220	6494	4244	7160.0020	OPFB - Health Care	8.00-
BA 887	12/21/2009	2220	6494	4244	7170.0000	Life Insurance	2.00-
BA 887	12/21/2009	2220	6494	4244	7180.0000	Retirement & Sick Leave	80.00-
BA 887	12/21/2009	2220	6494	4244	7190.0000	Dental Insurance	14.00-
BA 887	12/21/2009	2220	6494	4244	7200.0000	Worker'S Compensation	4.00-
BA 887	12/21/2009	2220	6494	4244	7220.0000	Unemployment	4.00-
BA 887	12/21/2009	2220	6494	4244	7230.0000	Optical Insurance	4.00-
BA 887	12/21/2009	2220	6494	4244	7240.0000	Disability Insurance	4.00-
BA 887	12/21/2009	2220	6494	4245	7300.0000	Postage	200.00
BA 887	12/21/2009	2220	6494	4245	8600.0000	Travel - Mileage	250.00

Adjustment Number	G/L Date	Fund	Dept	Sub Dept	Account Number	Account Name	Adjustment Amount
<u>TRNSF BETWEEN CST CTR</u>							
BA 887	12/21/2009	2220	6494	4245	9390.0000	Building Rental	1,085.00
BA 887	12/21/2009	2220	6494	4451	7090.0000	Overtime	2.00
BA 887	12/21/2009	2220	6494	4451	7300.0000	Postage	120.00
BA 887	12/21/2009	2220	6494	4472	6070.0270	Chgs/Serv-Mental Health	1,557.00-
BA 887	12/21/2009	2220	6494	5800	7040.0000	Salaries - Regular	1,000.00
BA 887	12/21/2009	2220	6494	5800	7150.0000	Social Security	100.00
BA 887	12/21/2009	2220	6494	5800	7160.0020	Hospitalization	240.00
BA 887	12/21/2009	2220	6494	5800	7170.0000	OPEB - Health Care	8.00
BA 887	12/21/2009	2220	6494	5800	7180.0000	Life Insurance	2.00
BA 887	12/21/2009	2220	6494	5800	7190.0000	Retirement & Sick Leave	80.00
BA 887	12/21/2009	2220	6494	5800	7200.0000	Dental Insurance	14.00
BA 887	12/21/2009	2220	6494	5800	7200.0000	Worker'S Compensation	4.00
BA 887	12/21/2009	2220	6494	5800	7200.0000	Worker'S Compensation	4.00
BA 887	12/21/2009	2220	6494	5800	7230.0000	Optical Insurance	4.00
BA 887	12/21/2009	2220	6494	5800	7240.0000	Disability Insurance	4.00
BA 887	12/21/2009	2220	6495	5024	7390.0000	Operational Supplies	200.00-
BA 887	12/21/2009	2220	6495	5024	8610.0000	Conferences & Othr Travel	200.00
<u>TO INCR CSEB BDGT</u>							
BA 889	12/21/2009	2870	7470		5610.0130	MSHDA - Revenue	500.00-
BA 889	12/21/2009	2870	7471		7280.0000	Printing & Binding	500.00
<u>RECVD MRE REV THN ANT</u>							
BA 897	12/28/2009	2081	7510		5050.0000	Fed. Grants-Public Safety	12,461.00-
BA 897	12/28/2009	2081	7510		6070.0110	Reservation Fees	1,000.00-
BA 897	12/28/2009	2081	7510		6070.0120	Entrance Fees	100.00-
BA 897	12/28/2009	2081	7510		7270.0000	Office Supplies	300.00
<u>DONAINS FRM FP CHURCH</u>							
BA 898	12/28/2009	2170	1371		7390.0000	Operational Supplies	5,016.00
<u>GENT W/CAA FR COMM HL</u>							
BA 899	12/28/2009	2210	6310		6710.0000	Other Revenue	12,000.00-
BA 899	12/28/2009	2210	6310		8210.0000	Contractual - Other	12,000.00
<u>TRAINING;PRNTSHP</u>							
BA 901	12/28/2009	1010	9650		9990.2420	Planning Commission	14,040.00-

Action Request



Committee: Finance and Administration

Meeting Date: 1/26/2010

Requesting Department: Fiscal Services

Submitted By: June Hagan

Agenda Item: Budget Adjustments Greater than \$50,000

SUGGESTED MOTION:

To approve budget adjustments # 906, 907, 908, 909, 911, 912, 913, 914, 915, 916, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 42, and 43.

SUMMARY OF REQUEST:

Approve budget adjustments processed during the month for appropriation changes and line item adjustments.

Mandated action required by PA 621 of 1978, the Uniform Budget and Accounting Act.

Compliance with the Ottawa County Operating Budget Policy.

FINANCIAL INFORMATION:

Total Cost:	County Cost:	Included in Budget:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
-------------	--------------	---------------------	-----------------------------------------	-----------------------------

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

<input checked="" type="checkbox"/> Mandated	<input type="checkbox"/> Non-Mandated	<input type="checkbox"/> New Activity
----------------------------------------------	---------------------------------------	---------------------------------------

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: # 1

Objective: # 1-6

ADMINISTRATION RECOMMENDATION:

<input checked="" type="checkbox"/> Recommended	<input type="checkbox"/> Not Recommended
-------------------------------------------------	------------------------------------------

County Administrator:

Alan G. Vanderberg

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, c=US, o=County of Ottawa, ou=Administrator's Office,
email=avanderberg@mioottawa.org
Date: 2010.01.21 09:57:31 -0500

Committee/Governing/Advisory Board Approval Date:

Budget Adjustments Over \$50,000

BA Number	Fund	Department	Explanation	Adjustment
906	General	Various	Anticipated year end personnel costs, reduce contingency budget, others	\$ 1,363,350
907	General	Various	Adjust other General Fund expenditures	\$ 1,515,790
908	General	Various	Adjust equipment rental at year end	\$ 61,457
909	General	Various	Adjust revenues in anticipation of year end totals	\$ 1,676,383
911	Solid Waste Cleanup	Sanitary Landfill	Operations expenditures were greater than anticipated; less progress on improvements than projected	\$ 160,000
912	Landfill Tipping Fees	Allied	Allocate revenue and expenditures through December 31, 2009 based on current amounts	\$ 61,000
913	Planning Commission	Planning & Transportation	Reduce operating transportation for seminars and partnerships	\$ 56,540
914	Public Improvement	Fiscal Services	Adjust revenue and expenditures to year end	\$ 97,000
915	IT	IT	WIA reclassified to fund 2748; Programmer vacancy for entire year	\$ 59,034
916	PSF Health Insurance	Various	Adjust for overages	\$ 250,700
10	Parks	Parks & Recreation	To increase fund to reflect grand award for the Grand River Ravines project	\$ 720,000
11	MIWorks 9/30 Grant Programs	Various	To increase NEG grant	\$ 750,000
12	Protected Self-Funded Unemployment Insurance	Unemployment Insurance	Reflect suspension of tuition reimbursement program	\$ 90,106
13	Community Action Agency	Program - ARRA	To correct budget to match final CSBG-ARRA budget with State	\$ 52,000
14	Child Care - Circuit Court	Various	Allocate child care indirect cost charges by department (per State contract)	\$ 51,757
15	6/30 Grant Program	Dislocated Work Stimulus	To adjust budget for transfer of money to Kandu and MCC	\$ 203,783
16	9/30 Grant Program	Various	To establish MPRI grant 10/1/09 to 9/30/10	\$ 1,012,155

Budget Adjustments Over \$50,000

BA Number	Fund	Department	Explanation	Adjustment
17	9/30 Grant Programs	JET	To increase JET Transportation budget for DHS Supportive Service money given	\$ 75,000
18	Health	Various	Adjust budget for reduction in Family Planning allocation	\$ 61,357
19	Parks	Parks & Recreation	Carryover of 2009 Projects	\$ 754,901
42	Automation Fund	Register of Deeds	Final Payment for Software Services contracted through Fidler	\$ 122,935
43	Parks	Parks & Recreation	Carry over remainder of NEC project. Crockery Creek Silo Repair & Weaver House 2nd floor	\$ 296,376
TOTAL COST				

Action Request



Committee: Finance and Administration

Meeting Date: 1/26/2010

Requesting Department: Fiscal Services

Submitted By: June Hagan

Agenda Item: Statement of Review for December

SUGGESTED MOTION:

To approve the Statement of Review for the month of December 2009.

SUMMARY OF REQUEST:

PerDiem and mileage payments to Commissioners per the Officers Compensation Commission

FINANCIAL INFORMATION:

Total Cost: \$2,573.95 County Cost: \$2,573.95 Included in Budget: Yes No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated Non-Mandated New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal:
All Goals

Objective:

ADMINISTRATION RECOMMENDATION:

Recommended Not Recommended

County Administrator:

Alan G. Vanderberg

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, c=US, o=County of Ottawa, ou=Administrator's Office,
email=avanderberg@miottawa.org
Date: 2010.01.21 09:19:51 -05'00'

Committee/Governing/Advisory Board Approval Date:

STATEMENT OF REVIEW FOR THE MONTH OF: December 2009

Disselkoen	<u>✓</u>
Hehl	<u>✓</u>
Holtrop	<u>✓</u>
Holtvluwer	<u>✓</u>
Karsten	<u>✓</u>
Kortman	<u>✓</u>
Kuyers	<u>✓</u>
Ruiter	<u>✓</u>
Rycenga	<u>✓</u>
Schrotenboer	<u>✓</u>
Swartout	<u>✓</u>

**Board of Commissioners
Per Diem and Mileage Voucher**

Commissioner: **Donald Disselkoen** For the month beginning December 01, 2009
Status: **Submitted to Fiscal Services**

Date	Time	Purpose	Mileage	Per Diem
12/02/2009	08:45 AM - 04:00 PM	MDOT Asset Management Council	.0	✓ \$70.00
12/04/2009	08:30 AM - 02:15 PM	Michigan Association of Counties - Steering	172.0	✓ \$70.00
12/08/2009	01:30 PM - 02:15 PM	Board of Commissioners Meeting	23.0	✓ \$40.00
12/14/2009	11:30 AM - 01:15 PM	West Michigan Airport Authority (Tulip City Airport)	10.0	✓ \$40.00
12/16/2009	07:40 AM - 04:30 PM	MDOT Asset Management Council	.0	✓ \$70.00
12/18/2009	09:00 AM - 10:45 AM	Lakeshore Coordinating Council	24.0	✓ \$40.00
-	12:00 PM - 01:00 PM	Christmas Party - Fillmore - mileage only	23.0	✓ -
12/21/2009	10:00 AM - 11:15 AM	LCC of Muskegon re CMH - mileage only	46.0	✓ -
-	11:30 AM - 04:15 PM	MDOT Asset Management Council	.0	✓ \$70.00
12/24/2009	10:30 AM - 11:00 AM	WHTC Talk of the Town - mileage only	7.0	✓ -
12/29/2009	11:15 AM - 12:15 PM	Sign contracts at Fillmore - mileage only	23.0	✓ -
-	-	-	-	✓ -
Total Per Diem:				\$400.00
Total Mileage:			328.0	\$180.40
Total Voucher:				\$580.40

✓
1010-1070
✓

01/13/2010

Revision History

Created by Karen Echter on 01/13/2010 09:54:54 AM
Modified by Karen Echter on 01/13/2010 10:10:04 AM

**Board of Commissioners
Per Diem and Mileage Voucher**

Commissioner: **Matthew Hehl** For the month beginning December 01, 2009
Status: **Submitted to Fiscal Services**

Date	Time	Purpose	Mileage	Per Diem
12/01/2009	07:00 PM - 08:30 PM	Road comm. update Rosey Mound office - mileage only	38.0 ✓	-
12/02/2009	01:00 PM - 02:30 PM	Ag incubator meeting filmore - mileage only	32.0 ✓	-
12/17/2009	07:00 PM - 09:30 PM	Purchase of Development Rights Study Committee	32.0 ✓	\$40.00
-	-	-	-	-
			Total Per Diem:	\$40.00
			Total Mileage:	102.0
			Total Voucher:	\$96.10

✓
1010-1010
✓

01/13/2010

Revision History

Created by Matthew Hehl on 12/30/2009 01:09:20 AM

**Board of Commissioners
Per Diem and Mileage Voucher**

Commissioner: **James Holtrop** For the month beginning December 01, 2009
Status: **Submitted to Fiscal Services**

Date	Time	Purpose	Mileage	Per Diem
12/03/2009	08:30 AM - 09:30 AM	Grand Valley Metro Council	28.0	✓ \$40.00
12/04/2009	01:00 PM - 04:30 PM	Personnel Interview Committee	37.0	✓ \$40.00
12/08/2009	01:00 PM - 01:11 PM	Health & Human Services Committee	.0	✓ \$40.00
-	01:30 PM - 02:15 PM	Board of Commissioners Meeting	37.0	✓ -
-	-	-	-	✓ -
Total Per Diem:				\$120.00
Total Mileage:			102.0	\$56.10
Total Voucher:				\$176.10

✓
1010-1010
✓

01/13/2010

Revision History

Created by James Holtrop on 12/03/2009 11:07:28 AM
Modified by James Holtrop on 12/05/2009 12:06:55 PM
Modified by Karen Echter on 01/13/2010 10:47:46 AM

**Board of Commissioners
Per Diem and Mileage Voucher**

Commissioner: **James Holtvluwer** For the month beginning December 01, 2009
Status: **Submitted to Fiscal Services**

Date	Time	Purpose	Mileage	Per Diem
12/08/2009	01:00 PM - 01:11 PM	Health & Human Services Committee	.0	✓ \$40.00
-	01:30 PM - 02:15 PM	Board of Commissioners Meeting	32.0	✓ -
12/15/2009	09:29 AM - 09:57 AM	Finance & Administration Committee	32.0	✓ \$40.00
-	-	-	-	-
Total Per Diem:				\$80.00
Total Mileage:			64.0	\$35.20
Total Voucher:				\$115.20

✓
✓ 1010-1010

01/13/2010

Revision History

Created by Karen Echter on 01/13/2010 10:55:45 AM

**Board of Commissioners
Per Diem and Mileage Voucher**

Commissioner: **Robert Karsten** For the month beginning December 01, 2009
Status: **Submitted to Fiscal Services**

Date	Time	Purpose	Mileage	Per Diem
12/08/2009	01:00 PM - 01:11 PM	Health & Human Services Committee	.0	\$40.00
-	01:30 PM - 02:15 PM	Board of Commissioners Meeting	24.0	-
12/15/2009	09:29 AM - 09:57 AM	Finance & Administration Committee	24.0	\$40.00
-	-	-	-	-
Total Per Diem:				\$80.00
Total Mileage:			48.0	\$26.40
Total Voucher:				\$106.40

✓
10/10 - 10/10
✓

01/13/2010

Revision History

Created by Karen Echter on 01/13/2010 10:59:16 AM

**Board of Commissioners
Per Diem and Mileage Voucher**

Commissioner: **Joyce Kortman** For the month beginning December 01, 2009
Status: **Submitted to Fiscal Services**

Date	Time	Purpose	Mileage	Per Diem
12/08/2009	01:00 PM - 01:11 PM	Health & Human Services Committee	.0 ✓	\$40.00
-	01:30 PM - 02:15 PM	Board of Commissioners Meeting	30.0 ✓	-
12/14/2009	09:00 AM - 12:15 PM	Michigan Association for Local Public Health (MALPH)	194.0 ✓	\$70.00
12/16/2009	09:30 AM - 11:00 AM	Michigan Association for Local Public Health (MALPH)	194.0 ✓	\$70.00
12/18/2009	09:00 AM - 11:15 AM	Lakeshore Coordinating Council	34.0 ✓	\$40.00
12/21/2009	10:00 AM - 11:45 AM	Lakeshore Behavioral Health Alliance - mileage only	38.0 ✓	-
-	03:00 PM - 04:30 PM	Community Mental Health Board	15.0 ✓	\$40.00 X
12/24/2009	10:15 AM - 11:15 AM	WHTC Radio - mileage only	16.0 ✓	-
-	-	-	-	-
Total Per Diem:				\$260.00 ✓
Total Mileage:			521.0	\$286.55 ✓
Total Voucher:				\$546.55

01/13/2010

Revision History

Created by Joyce Kortman on 12/26/2009 10:07:14 AM
Modified by Joyce Kortman on 12/26/2009 10:17:56 AM
Modified by Joyce Kortman on 12/26/2009 10:35:40 AM
Modified by Karen Echter on 01/13/2010 11:04:34 AM

Per Diem

2220-6495-5020 @ 20
2220-6495-5029 20
1010-1010 220

\$ 260.

Mileage

7.5 miles = \$ 4.13
7.5 miles = 4.12
506 miles = 278.30

\$ 286.55

**Board of Commissioners
Per Diem and Mileage Voucher**

Commissioner: **Philip Kuyers** For the month beginning December 01, 2009
Status: **Submitted to Fiscal Services**

Date	Time	Purpose	Mileage	Per Diem
12/02/2009	04:00 PM - 06:00 PM	Parks & Recreation Commission	2.0	✓ \$40.00
12/04/2009	01:00 PM - 03:30 PM	Personnel Interview Committee	2.0	✓ \$40.00
12/08/2009	01:30 PM - 02:15 PM	Board of Commissioners Meeting	2.0	✓ \$40.00
12/10/2009	09:30 AM - 10:10 AM	Planning and Policy Committee	2.0	✓ \$40.00
-	-	-	-	-
Total Per Diem:				\$160.00 ✓
Total Mileage:			8.0	\$4.40 ✓
Total Voucher:				\$164.40

01/13/2010

Revision History

Created by Philip Kuyers on 12/07/2009 07:47:00 PM
Modified by Karen Echter on 01/13/2010 11:06:18 AM

Per Diem
2081-250 \$ 40
1010-1010 120

\$ 160

Mileage
2 miles = \$ 1.10
6 miles = 3.30

\$ 4.40

**Board of Commissioners
Per Diem and Mileage Voucher**

Commissioner: **Jane Ruiter** For the month beginning December 01, 2009
Status: **Submitted to Fiscal Services**

Date	Time	Purpose	Mileage	Per Diem
12/08/2009	01:30 PM - 02:15 PM	Board of Commissioners Meeting	30.0	✓ \$40.00
12/10/2009	09:32 AM - 10:10 AM	Planning and Policy Committee	30.0	✓ \$40.00
-	-	-	-	-
			Total Per Diem:	\$80.00 ✓
			Total Mileage:	60.0 ✓ \$33.00
			Total Voucher:	\$113.00 ✓

✓
10/10-10/10
✓

01/13/2010

Revision History

Created by Jane Ruiter on 12/10/2009 11:22:16 AM
Modified by Karen Echter on 01/13/2010 11:07:58 AM

**Board of Commissioners
Per Diem and Mileage Voucher**

Commissioner: **Roger Rycenga** For the month beginning December 01, 2009
 Status: **Submitted to Fiscal Services**

Date	Time	Purpose	Mileage	Per Diem
12/08/2009	01:30 PM - 02:15 PM	Board of Commissioners Meeting	14.0	✓ \$40.00
12/10/2009	09:32 AM - 10:10 AM	Planning and Policy Committee	14.0	✓ \$40.00
12/14/2009	09:00 AM - 09:45 AM	Veterans' Affairs Committee	14.0	✓ \$40.00
12/15/2009	09:29 AM - 09:57 AM	Finance & Administration Committee	14.0	✓ \$40.00
-	-	-	-	-
Total Per Diem:				\$160.00 ✓
			Total Mileage: 56.0	\$30.80 ✓
Total Voucher:				\$190.80 ✓

1010-1010 ✓

01/13/2010

Revision History

Created by Roger Rycenga on 01/06/2010 10:38:37 AM
 Modified by Karen Echter on 01/13/2010 11:09:42 AM

**Board of Commissioners
Per Diem and Mileage Voucher**

Commissioner: **Gordon Schrotenboer** For the month beginning December 01, 2009
 Status: **Submitted to Fiscal Services**

Date	Time	Purpose	Mileage	Per Diem
12/01/2009	01:30 PM - 02:20 PM	OCCDA Policy Board	26.0 ✓	\$40.00
12/03/2009	08:00 AM - 08:50 AM	OCCDA Director evaluation - mileage only	.0 ✓	-
-	09:00 AM - 10:15 AM	OCCDA Policy Board	26.0 ✓	\$40.00
-	07:00 PM - 07:35 PM	Holland Trustee meeting - mileage only	.0 ✓	-
12/08/2009	07:00 AM - 07:55 AM	Meet OCCDA & EOC Directors - mileage only	31.0 ✓	-
-	01:30 PM - 02:15 PM	Board of Commissioners Meeting	26.0 ✓	\$40.00
12/10/2009	05:00 PM - 07:30 PM	MACC Director Retirement - mileage only	9.0 ✓	-
12/14/2009	09:00 AM - 09:30 AM	Veterans' Affairs Committee	26.0 ✓	\$40.00
12/15/2009	09:29 AM - 09:57 AM	Finance & Administration Committee	26.0 ✓	\$40.00
-	10:10 AM - 12:20 PM	LEPT @ Fillmore - mileage only	.0 ✓	-
12/21/2009	04:00 PM - 05:30 PM	OCCDA Service Awards - mileage only	26.0 ✓	-
-	-	-	-	-
Total Per Diem:				\$200.00
Total Mileage:			196.0	\$107.80
Total Voucher:				\$307.80

✓
1010-1010
✓

01/13/2010

Revision History

Created by Gordon Schrotenboer on 12/29/2009 10:23:50 AM
 Modified by Gordon Schrotenboer on 12/29/2009 11:36:56 AM
 Modified by Gordon Schrotenboer on 12/30/2009 12:30:30 PM
 Modified by Karen Echter on 01/13/2010 11:10:56 AM

**Board of Commissioners
Per Diem and Mileage Voucher**

Commissioner: **Dennis Swartout** For the month beginning December 01, 2009
Status: **Submitted to Fiscal Services**

Date	Time	Purpose	Mileage	Per Diem
12/08/2009	01:30 PM - 02:15 PM	Board of Commissioners Meeting	26.0	✓ \$40.00
12/10/2009	09:32 AM - 10:10 AM	Planning and Policy Committee	26.0	✓ \$40.00
12/15/2009	09:29 AM - 09:57 AM	Finance & Administration Committee	26.0	✓ \$40.00
12/18/2009	11:30 AM - 12:30 PM	County Employee Potluck, signed invoices - mileage only	26.0	✓ -
-	-	-	-	-
			Total Per Diem:	\$120.00
			Total Mileage:	104.0 \$57.20
			Total Voucher:	\$177.20

✓
1010-1010
✓

01/13/2010

Revision History

Created by Dennis Swartout on 01/01/2010 11:00:14 AM
Modified by Karen Echter on 01/13/2010 11:13:10 AM

Action Request



Committee: Finance and Administration

Meeting Date: 01/26/2010

Requesting Department: Human Resources

Submitted By: Marcie VerBeek

Agenda Item: MERS Military Service Credits Purchase

SUGGESTED MOTION:

To approve and forward to the Board of Commissioners the purchase of four (4) years of military service credits for Christopher J. Munley (Sergeant, Ottawa County Sheriff's Office).

County Cost: \$19,837.74

Employee Cost: 13,154.26

Total Cost: \$32,992.00

SUMMARY OF REQUEST:

FINANCIAL INFORMATION:

Total Cost: \$32,992.00

County Cost: \$19,837.74

Included in Budget:

Yes

No

If not included in budget, recommended funding source:

General Fund fund balance

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated

Non-Mandated

New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal:

Objective:

ADMINISTRATION RECOMMENDATION:

Recommended

Not Recommended

County Administrator:

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, c=US, o=County of Ottawa, ou=Administrator's Office,
email=avanderberg@mioottawa.org
Date: 2010.01.21 10:09:21 -0500

Committee/Governing/Advisory Board Approval Date:



Municipal Employees' Retirement System of Michigan

1134 Municipal Way, Lansing, Michigan 48917

Office of Employee & Retiree Services - Direct Line (800) 767-2308 • Fax (517) 703-9706

Phone (517) 703-9030 • (800) 767-6377 • Fax (517) 327-8336 • Web site: www.mersofmich.com

**APPLICATION FOR ADDITIONAL CREDITED SERVICE
Member Certification and Governing Body Resolution**

RECEIVED

DEC 31 2009

OTTAWA CO HUMAN RESOURCES

MEMBER

Name: Christopher J. Munley
SSN: XXX-XX-3826
DOB: 5/22/1968
Age: 41 years, 7 months
Spouse's DOB: 6/22/1974

CALCULATION DATE - 1/1/2010

(Estimate Not Valid After 2 Months)

BENEFIT PROGRAMS

Benefit B-2
Benefit F55 (With 25 Years of Service)
Benefit FAC-5 (5 Year Final Average Compensation)
10 Year Vesting

EMPLOYER

Name: Ottawa County
Number/Div: 7003 / 22

ESTIMATED FAC ON CALCULATION DATE: \$58,719.55

CREDITED SERVICE

Member's Service Credit as of Calculation Date:

11 years, 1 month

Type of Credited Service to be Granted:

Generic

Amount of Credited Service to be Granted:

4 years, 0 months

Total Estimated Actuarial Cost of Additional Credited Service:

\$32,992.00 [Payment Options on Reverse]

BENEFIT CALCULATION ASSUMPTIONS

1. It is assumed that the Member will continue working until the earliest date for unreduced retirement benefits. If the Member terminates prior to becoming eligible for unreduced benefits, the Employer understands and accepts that the actuarial cost will be different from the actuarial cost shown above.
2. The Member's Final Average Compensation (FAC) is projected to increase 4.5% annually from the date of purchase to the date of retirement.
3. The Plan's Investment Return is projected to be 8% annually.

THE ADDITIONAL CREDITED SERVICE IS PROJECTED TO RESULT IN THE FOLLOWING CHANGES:

	Retirement Date	Age	Service Through	Total Service	FAC	Annual Benefit
Before Purchase	12/1/2023	55 yrs., 6 mths.	11/30/2023	25 yrs., 0 mths.	\$108,347.22	\$54,173.64
After Purchase	6/1/2023	55 yrs., 0 mths.	5/31/2023	28 yrs., 6 mths.	\$105,988.72	\$60,413.52

Note: MERS is not responsible for any Member or Employer supplied information, or any losses which may result if actual experience differs from actuarial assumptions. The Member and Employer are responsible for reviewing the information contained herein for accuracy, and assuming the risk that actual experience results in liability different than that estimated.

MEMBER CERTIFICATION

I certify that the above information is correct and accurate. If this is a purchase of qualifying "other governmental" service, I certify that the service has not and will not be recognized for the purpose of obtaining or increasing a pension under another defined benefit retirement plan.

Christopher J. Munley
Signature of Member

1-15-2010
Date

GOVERNING BODY RESOLUTION

As provided by the MERS Plan Document, and in accordance with the Employer's policy there under, the additional credited service described above is hereby granted this Member by Resolution of the Governing Body of _____, at its meeting on _____. The Employer understands this is an estimated cost, calculated using actuarial assumptions approved by the Retirement Board. Any difference between the assumptions and actual experience will affect the true cost of the additional service. For example, changes in benefit programs through adoption or transfer of the affected employee to a division with 'better' benefits; increases in wages other than 4.5% per year; and changes to the anticipated date of termination, will affect the actual cost of the additional service (increase or decrease). Thus, actual future events and experience may result in changes different than those assumed, and liability different than that estimated. The Employer understands and agrees that it is accountable for any difference between estimated and actual costs.

Signature of Authorized Official

Date

Action Request



Committee: Finance and Administration

Meeting Date: 1/26/2010

Requesting Department: Community Mental Health

Submitted By: Marcie VerBeek

Agenda Item: Position Request for Developmental Disabilities Clinical Team Program Coordinator

SUGGESTED MOTION:

To approve and forward to the Board of Commissioners the recommendation to create one (1) FTE position of DD Clinical Team program Coordinator - (Unclassified/paygrade 07) at the cost of \$83,054 - \$98,678 for the budget year. Funding to come from Medicaid / State / Local funding.

SUMMARY OF REQUEST:

This position provides administrative supervision of a CMH and contractual team of clinical professionals including psychologists, occupational therapist, nurses, speech-language pathologists, and physical therapists. Must be a Qualified Mental Retardation professional in order to provide clinical oversight to professional team. May provide direct service to individuals, families or groups. May require diagnostic and/or therapeutic services in accordance with individual plans of service which are derived from psychosocial assessments and ongoing review of consumer's needs, progress toward goals and diagnosis. May also require community organizing and/or education to assist consumers, family members, or other stakeholders to engage in the ongoing quality improvement of the agency. Assists DD Program Supervisor in evaluating and managing the team effectiveness, team productivity and cost center budget.

FINANCIAL INFORMATION:

Total Cost: \$88,048

County Cost: \$0

Included in Budget:

Yes

No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated

Non-Mandated

New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: #4

Objective: #3

ADMINISTRATION RECOMMENDATION:

Recommended

Not Recommended

County Administrator:

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, c=US, o=County of Ottawa, ou=Administrator's Office,
email=avanderberg@mioottawa.org
Date: 2010.01.21 09:21:37 -0500

Committee/Governing/Advisory Board Approval Date:

To: Marie Waalkes & Marcie VerBeek
From: Lynne Doyle
Re: Position Requests
Date: 1/12/10

Marie and Marcie,

This memo will serve to request two new positions and increase the hours of one position. Details are as follows:

1. Developmental Disabilities Clinical Team Program Coordinator -

We would like to hire one (1) FTE position of DD Clinical Team Program Coordinator (unclassified/paygrade 07) at the cost of \$83,054 - \$98,678 for the budget year. Funding to come from Medicaid/State/Local funding.

Rationale for this position: This position provides administrative supervision of a CMH and contractual team of clinical professionals including psychologists, occupational therapists, nurses, speech-language pathologists, and physical therapists. Must be a Qualified Mental Retardation professional in order to provide clinical oversight to professional team. May provide direct service to individuals, families or groups. May require diagnostic and/or therapeutic services in accordance with individual plans of service which are derived from psychosocial assessments and ongoing review of consumer's needs, progress toward goals and diagnosis. May also require community organizing and/or education to assist consumers, family members, or other stakeholders to engage in the ongoing quality improvement of the agency. Assists DD Program Supervisor in evaluating and managing the team effectiveness, team productivity and cost center budget.

2. Mental Health Clinician/Waiting List Manager –

We would like to hire one (1) FTE position of Mental Health Clinician – (Group T/paygrade 14) at the cost of \$69,856.00 for the budget year. Funding to come from Medicaid/State/Local funding.

Rationale for this position: Due to expected State funding reductions a waiting list for services has been created. This position is needed to manage the general fund waiting list consumers and assure they receive sufficient monitoring and referrals to other services when appropriate. It is expected that this position will also help to oversee several administrative duties for the Substance Abuse Coordinating Agency if there is successful transition of this program from the Lakeshore Coordinating Council to the Lakeshore Behavioral Health Alliance. There will be additional funding for this position if this occurs. Other duties include; maintain procedures that allow for continuous reprioritization of persons on the waiting list

with the most severe and urgent needs, reports annually the summary of information related to waiting lists to the CMHOC administrative and governing board, and to MDCH in a form dictated by the MDCH/CMHSP contract, provides financial authorization of services provided by contractual adult outpatient service providers, monitors service delivery of contractual adult outpatient service providers to assure compliance with treatment objectives, treatment methodologies and authorization parameters, maintains a database on contractual adult outpatient service providers pre and post SA-45 outcome measures.

3. Program Coordinator -

We would like to temporarily increase the hours of the CMH Program Coordinator – Evidence Based Practices/Program Development from 24 hours to 40 hours per week for 6 months. Funding to come from Medicaid/State/Local funding.

Rationale for increasing hours for this position: This increase in hours is requested to address the need for a comprehensive Developmental Disabilities Services program review. Dr. Lubbers will assist in conducting a thorough evaluation of the existing programs and develop tools to measure program effectiveness and fidelity. This evaluation is necessary as CMHOC has been told to expect continued budget cuts in Medicaid and General Fund. This evaluation will help us to make clinically sound decisions about future programming and services.

Please let me know if you have questions.

County of Ottawa
 Community Mental Health
 2010 Estimated Personnel Costs

Employee Name	Union code	W/C code	FTE	Salaries Permanent	Salaries Temp	FICA	Hospitalization	OPEB	Life	Retirement	457 Match	Dental	W/C	Longevity	Unemployment	Optical	Disability	Total Fringes	Salaries & fringes
DD Clinical Team Coord	15	8810	1.0000	\$59,685		\$4,566	\$12,373	\$452	\$183	\$9,597	\$0	\$690	\$14	\$0	\$88	\$170	\$230	\$28,363	\$88,048
Clinician/Waiting List Mgr	13	8810	1.0000	\$45,053		\$3,447	\$12,373	\$452	\$92	\$4,249	\$0	\$690	\$10	\$0	\$67	\$170	\$173	\$21,723	\$66,776
Lubbers from 24 to 40 hr -1 yr	15	8810	1.0000	\$27,323		\$2,090	\$12,373	\$452	\$84	\$4,393	\$0	\$690	\$6	\$0	\$40	\$170	\$105	\$20,403	\$47,726
				\$132,061	\$0	\$10,103	\$37,119	\$1,356	\$359	\$18,239	\$0	\$2,070	\$30	\$0	\$195	\$510	\$508	\$70,489	\$202,530
				7040.0000	7050.0000	7150.0000	7160.0000	7160.0020	7170.0000	7180.0000	7180.0010	7190.0000	7200.0000	7210.0000	7220.0000	7230.0000	7240.0000		

Action Request



Committee: Finance and Administration

Meeting Date: 1/26/2010

Requesting Department: Community Mental Health

Submitted By: Marcie VerBeek

Agenda Item: Position Request for Mental Health Clinician/Waiting List Manager

SUGGESTED MOTION:

To approve and forward to the Board of Commissioners the recommendation to create one (1) FTE position of Mental Health Clinician - (Group T/paygrade 14) at the cost of \$69,856.00 for the budget year. Funding to come from Medicaid / State / Local funding.

SUMMARY OF REQUEST:

Due to expected State funding reductions a waiting list for services has been created. This position is needed to manage the general fund waiting list consumers and assure they receive sufficient monitoring and referrals to other services when appropriate. Other duties include; maintain procedures that allow for continuous reprioritization of persons on the waiting list with the most severe and urgent needs, reports annually the summary of information related to waiting lists to the CMHOC administrative and governing board, and to MDCH in a form dictated by the MDCH/CMHSP contract, provides financial authorization of services provided by contractual adult outpatient service providers, monitors service delivery of contractual adult outpatient service providers to assure compliance with treatment objectives, treatment methodologies and authorization parameters, maintains a database on contractual adult outpatient service providers pre and post SA-45 outcome measures.

FINANCIAL INFORMATION:

Total Cost: \$66,776 County Cost: \$0 Included in Budget: Yes No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated Non-Mandated New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: # 4

Objective: # 3

ADMINISTRATION RECOMMENDATION:

Recommended Not Recommended

County Administrator:

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, c=US, o=County of Ottawa, ou=Administrator's Office,
email=avanderberg@mottawa.org
Date: 2010.01.21 09:22:21 -0500

Committee/Governing/Advisory Board Approval Date:

To: Marie Waalkes & Marcie VerBeek
From: Lynne Doyle
Re: Position Requests
Date: 1/12/10

Marie and Marcie,

This memo will serve to request two new positions and increase the hours of one position. Details are as follows:

1. Developmental Disabilities Clinical Team Program Coordinator -

We would like to hire one (1) FTE position of DD Clinical Team Program Coordinator (unclassified/paygrade 07) at the cost of \$83,054 - \$98,678 for the budget year. Funding to come from Medicaid/State/Local funding.

Rationale for this position: This position provides administrative supervision of a CMH and contractual team of clinical professionals including psychologists, occupational therapists, nurses, speech-language pathologists, and physical therapists. Must be a Qualified Mental Retardation professional in order to provide clinical oversight to professional team. May provide direct service to individuals, families or groups. May require diagnostic and/or therapeutic services in accordance with individual plans of service which are derived from psychosocial assessments and ongoing review of consumer's needs, progress toward goals and diagnosis. May also require community organizing and/or education to assist consumers, family members, or other stakeholders to engage in the ongoing quality improvement of the agency. Assists DD Program Supervisor in evaluating and managing the team effectiveness, team productivity and cost center budget.

2. Mental Health Clinician/Waiting List Manager –

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Rationale for this position: Due to expected State funding reductions a waiting list for services has been created. This position is needed to manage the general fund waiting list consumers and assure they receive sufficient monitoring and referrals to other services when appropriate. It is expected that this position will also help to oversee several administrative duties for the Substance Abuse Coordinating Agency if there is successful transition of this program from the Lakeshore Coordinating Council to the Lakeshore Behavioral Health Alliance. There will be additional funding for this position if this occurs. Other duties include; maintain procedures that allow for continuous reprioritization of persons on the waiting list

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3. Program Coordinator -

We would like to temporarily increase the hours of the CMH Program Coordinator – Evidence Based Practices/Program Development from 24 hours to 40 hours per week for 6 months. Funding to come from Medicaid/State/Local funding.

Rationale for increasing hours for this position: This increase in hours is requested to address the need for a comprehensive Developmental Disabilities Services program review. Dr. Lubbers will assist in conducting a thorough evaluation of the existing programs and develop tools to measure program effectiveness and fidelity. This evaluation is necessary as CMHOC has been told to expect continued budget cuts in Medicaid and General Fund. This evaluation will help us to make clinically sound decisions about future programming and services.

Please let me know if you have questions.

County of Ottawa
 Community Mental Health
 2010 Estimated Personnel Costs

Employee Name	Union code	W/C code	FTE	Salaries Permanent	Salaries Temp	FICA	Hospitalization	OPEB	Life	Retirement	457 Match	Dental	W/C	Longevity	Unemployment	Optical	Disability	Total Fringes	Salaries & fringes
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				\$132,061	\$0	\$10,103	\$37,119	\$1,356	\$359	\$18,239	\$0	\$2,070	\$30	\$0	\$195	\$510	\$508	\$70,489	\$202,530
				7040.0000	7050.0000	7150.0000	7160.0000	7160.0020	7170.0000	7180.0000	7180.0010	7190.0000	7200.0000	7210.0000	7220.0000	7230.0000	7240.0000		

Action Request



Committee: Finance and Administration

Meeting Date: 1/26/2010

Requesting Department: Community Mental Health

Submitted By: Marcie VerBeek

Agenda Item: Request to temporarily increase hours for Program Coordinator – Evidence Based Practices/Program Development

SUGGESTED MOTION:

To approve and forward to the Board of Commissioners the recommendation to temporarily increase the hours of the CMH Program Coordinator - Evidence Based Practiced/Program Development from 24 hours to 40 hours per week for 6 months. Funding to come from Medicaid / State / Local funding.

SUMMARY OF REQUEST:

This increase in hours is requested to address the need for a comprehensive Developmental Disabilities Services program review. Dr. Lubbers will assist in conducting a thorough evaluation of the existing programs and develop tools to measure program effectiveness and fidelity. This evaluation is necessary as CMHOC has been told to expect continued budget cuts in Medicaid and General Fund. This evaluation will help us to make clinically sound decisions about future programming and services.

FINANCIAL INFORMATION:

Total Cost: \$47,726 County Cost: \$0 Included in Budget: Yes No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated Non-Mandated New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: #4

Objective: #3

ADMINISTRATION RECOMMENDATION:

Recommended Not Recommended

County Administrator:

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, c=US, o=County of Ottawa, ou=Administrator's Office,
email=avanderberg@mottawa.org
Date: 2010.01.21 09:20:41 -05'00'

Committee/Governing/Advisory Board Approval Date:

To: Marie Waalkes & Marcie VerBeek
From: Lynne Doyle
Re: Position Requests
Date: 1/12/10

Marie and Marcie,

This memo will serve to request two new positions and increase the hours of one position. Details are as follows:

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2. Mental Health Clinician/Waiting List Manager –

We would like to hire one (1) FTE position of Mental Health Clinician – (Group T/paygrade 14) at the cost of \$69,856.00 for the budget year. Funding to come from Medicaid/State/Local funding.

Rationale for this position: Due to expected State funding reductions a waiting list for services has been created. This position is needed to manage the general fund waiting list consumers and assure they receive sufficient monitoring and referrals to other services when appropriate. It is expected that this position will also help to oversee several administrative duties for the Substance Abuse Coordinating Agency if there is successful transition of this program from the Lakeshore Coordinating Council to the Lakeshore Behavioral Health Alliance. There will be additional funding for this position if this occurs. Other duties include; maintain procedures that allow for continuous reprioritization of persons on the waiting list

with the most severe and urgent needs, reports annually the summary of information related to waiting lists to the CMHOC administrative and governing board, and to MDCH in a form dictated by the MDCH/CMHSP contract, provides financial authorization of services provided by contractual adult outpatient service providers, monitors service delivery of contractual adult outpatient service providers to assure compliance with treatment objectives, treatment methodologies and authorization parameters, maintains a database on contractual adult outpatient service providers pre and post SA-45 outcome measures.

3. Program Coordinator -

We would like to temporarily increase the hours of the CMH Program Coordinator – Evidence Based Practices/Program Development from 24 hours to 40 hours per week for 6 months. Funding to come from Medicaid/State/Local funding.

Rationale for increasing hours for this position: This increase in hours is requested to address the need for a comprehensive Developmental Disabilities Services program review. Dr. Lubbers will assist in conducting a thorough evaluation of the existing programs and develop tools to measure program effectiveness and fidelity. This evaluation is necessary as CMHOC has been told to expect continued budget cuts in Medicaid and General Fund. This evaluation will help us to make clinically sound decisions about future programming and services.

Please let me know if you have questions.

County of Ottawa
 Community Mental Health
 2010 Estimated Personnel Costs

Employee Name	Union code	W/C code	FTE	Salaries Permanent	Salaries Temp	FICA	Hospitalization	OPEB	Life	Retirement	457 Match	Dental	W/C	Longevity	Unemployment	Optical	Disability	Total Fringes	Salaries & fringes
DD Clinical Team Coord	15	8810	1.0000	\$59,685		\$4,566	\$12,373	\$452	\$183	\$9,597	\$0	\$690	\$14	\$0	\$88	\$170	\$230	\$28,363	\$88,048
Clinician/Waiting List Mgr	13	8810	1.0000	\$45,053		\$3,447	\$12,373	\$452	\$92	\$4,249	\$0	\$690	\$10	\$0	\$67	\$170	\$173	\$21,723	\$66,776
Lubbers from 24 to 40 hr -1 yr	15	8810	1.0000	\$27,323		\$2,090	\$12,373	\$452	\$84	\$4,393	\$0	\$690	\$6	\$0	\$40	\$170	\$105	\$20,403	\$47,726
				\$132,061	\$0	\$10,103	\$37,119	\$1,356	\$359	\$18,239	\$0	\$2,070	\$30	\$0	\$195	\$510	\$508	\$70,489	\$202,530
				7040.0000	7050.0000	7150.0000	7160.0000	7160.0020	7170.0000	7180.0000	7180.0010	7190.0000	7200.0000	7210.0000	7220.0000	7230.0000	7240.0000		

Action Request



Committee: Finance and Administration
Meeting Date: 1/26/2010
Requesting Department: Fiscal Services
Submitted By: June Hagan
Agenda Item: Commissioner Travel Survey

SUGGESTED MOTION:

Approve and forward to the Board of Commissioners option _____ for the Board of Commissioners Conference and Travel.

SUMMARY OF REQUEST:

At a recent Board of Commissioners Work Session the following options were presented for the Board of Commissioners Conference and Travel.

FINANCIAL INFORMATION:

Total Cost:	County Cost:	Included in Budget:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
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If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

<input type="checkbox"/> Mandated	<input type="checkbox"/> Non-Mandated	<input type="checkbox"/> New Activity
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ACTION IS RELATED TO STRATEGIC PLAN:

Goal:

Objective:

ADMINISTRATION RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended	<input type="checkbox"/> Not Recommended
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County Administrator:

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, c=US, o=County of Ottawa, ou=Administrator's Office, email=avanderberg@mioottawa.org
Date: 2010.01.21 09:40:20 -0500

Committee/Governing/Advisory Board Approval Date:

Commissioner Travel Survey

Options

Budget \$12,000 Misc Meals \$500 **Available \$11,500**

- # 1 \$9,600 All first choices - 10 Commissioners
 980 Second Choice MAC Legislative Conference - 2 Commissioners
 930 Second Choice MAC Summer Conference - 3 Commissioners

 \$11,510
- This option allows all Commissioners to attend their first choice and all other Commissioners who chose MAC Conferences as their second choice are able to attend. This would not include one NACo Legislative Conference and one NACo Summer Conference that were second choices.
- #2 \$4,900 MAC Legislative Conference - 10 Commissioners (however, not everyone requested to attend)
 \$3,100 MAC Summer Conference - 10 Commissioners (however, not everyone requested to attend)
 \$2,000 NACo Legislative Conference - 1 Commissioner
 \$1,990 NACo Summer Conference - 1 Commissioner

 \$11,990
- This option allows all Commissioners to attend the MAC Legislative and MAC Summer Conferences. However, not all Commissioners had these conferences as their first and second choices. Two Commissioners who chose a NACo Conference as their first choice would not be able to attend and one Commissioner whose second choice was a NACo Conference would not be able to attend.
- #3 \$3,430 MAC Legislative Conference - 7 Commissioners requested
 \$2,480 MAC Summer Conference - 8 Commissioners requested
 \$4,000 NACo Legislative Conference - 2 Commissioners' 1st Choice
 \$1,990 NACo Summer Conference - 1 Commissioner's 1st Choice

 \$11,900
- This option would allow all Commissioners whose first and second choice were MAC Conferences to attend those conferences. One Commissioner whose first choice was a NACo Conference would not be able to attend and one Commissioner whose second choice was a NACo Conference would not be able to attend.
- #4 \$310 MAC Summer Conference - single request for 1 Commissioner
 \$1,990 NACo Summer Conference - single request for 1 Commissioner
 \$3,430 MAC Legislative Conference - 7 Commissioners requested
 \$2,170 MAC Summer Conference - 7 Commissioners requested
 \$2,000 NACo Legislative Conference - 1 Commissioner
 \$1,210 NACo Justice & Public Safety - 1 Commissioner

 \$11,110
- This option ensures that two Commissioners that only had one conference chosen would be able to attend that Conference. All other Commissioners who chose the MAC Conferences as their first or second choice would be able to attend. This also includes the other two NACo Conferences that were first choices for two Commissioners.

Commissioner	1st Choice	2nd Choice	3rd Choice	4th Choice	5th Choice	6th Choice
Kortman	\$490	\$310				
Kuyers	\$490	\$310			\$2,000	
Swartout	\$490	\$310				\$1,990
Ruiter	\$310	\$1,990				
Hehl	\$310					
Rycenga	\$310	\$490	\$1,990	\$2,000		
Schrotenboer	\$1,210	\$2,000	\$490			\$1,990
Disselkoen	\$2,000	\$490	\$310			
Jim Holtrop	\$2,000		\$490	\$310	\$1,990	
James Holtvluwer	\$1,990					
	\$9,600	\$5,900	\$3,280	\$2,310	\$3,990	\$3,980
MAC Conferences					Total Cost	\$29,060
NACo Committee					Misc Meals	500
NACo Legislative						\$29,560
NACo Summer						

Commissioner Travel Survey

Commissioners Conference Survey Results

MAC Legislative Conference	MAC Summer Conference	NACo Winter Conference	NACo Summer Conference	NACo Justice & Public Safety	NACo Transportation
Top Choice					
Phil Kuyers (Drive-2)	Roger Rycenga (Drive- 3)	Don Disselkoen (Fly-4)	Jim Holtvluwer	Gordon Schrottenboer (Fly-3)	At Winter Conference - Jim
Denny Swartout (Drive-1)	Matt Hehl (Drive- 2)	Jim Holtrop (Fly-4)			
Joyce Kortman (Drive - 2)	Jane Ruiter (Drive-3)				

Est Costs:	\$1,470	\$930	\$4,000	\$1,990	\$1,210	Total
					Misc Meals	\$9,600
						\$500
						<u>\$10,100</u>

WILL NOT ATTEND: Robert Karsten

#2	Roger Rycenga	Phil Kuyers	Gord Schrottenboer	Jane Ruiter		
	Don Disselkoen	Denny Swartout				
		Joyce Kortman				

Est Costs:	\$980	\$930	\$2,000	\$1,990		\$5,900
Est Costs:	\$980	\$930				\$1,910

#3	Gord Schrottenboer	Don Disselkoen		Roger Rycenga		
	Jim Holtrop					

Est Costs:	\$980	\$310		\$1,990		\$3,280
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#4		Jim Holtrop				Roger Rycenga
						Don Disselkoen

Est Costs:		\$310			\$2,000	\$2,310
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#5			Roger Rycenga	Jim Holtrop		
			Phil Kuyers			

Est Costs:			\$2,000	\$1,990		\$3,990
			(Roger same as #4)			

#6				Gord Schrottenboer		
				Denny Swartout		

Est Costs:				\$3,980		\$3,980
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Total Cost \$29,560

WILL NOT ATTEND: Robert Karsten

	Registration	Estimated Hotel/night	Estimated Meals	Estimated Air Fare	Estimated Cost Per Person	Cost = 10 Commissioners
MAC Legislative Conference (2 nights)	230	125	10	0	490	4,900
MAC Summer Conference	300	0	10	0	310	3,100
NACo Legislative Conference (4 nights)	490	230	240	350	2,000	
NACo Summer Conference (4 nights)	465	200	125	600	1,990	
NACo Justice & Safety (3 nights)	195	155		550	1,210	

Action Request



Committee: Finance and Administration

Meeting Date: 1/26/2010

Requesting Department: Fiscal Services

Submitted By: June Hagan

Agenda Item: Quarterly Treasurer's Investment Report

SUGGESTED MOTION:

To receive for information the Treasurer's Quarterly Investment Report as of December 31, 2009.

SUMMARY OF REQUEST:

The Treasurer provides a variety of quarterly investment report. They include:

- Open Investments Report
- Earnings and Yields Summary
- GASB31 Compliance - Unamortized Book Value
- GASB40 Compliance - Unamortized Book Value
- Interest Yield
- Current Portfolio
- OPEB Trust

FINANCIAL INFORMATION:

Total Cost: \$0 County Cost: \$0 Included in Budget: Yes No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated Non-Mandated New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: #1

Objective: # 1-6

ADMINISTRATION RECOMMENDATION:

Recommended Not Recommended

County Administrator:

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, c=US, o=County of Ottawa, ou=Administrator's Office, email=avanderberg@mioottawa.org
Date: 2010.01.21 09:42:09 -0500

Committee/Governing/Advisory Board Approval Date:



County of Ottawa

Office of the Treasurer

Bradley J. Slagh
County Treasurer

Steven Brower
Chief Deputy Treasurer

Cheryl Clark
Deputy Treasurer

12220 Fillmore St., P.O. Box 310, West Olive, MI 49460-0310

Phone: (616) 994-4501
1-800-764-4111, ext. 4501
Fax: (616) 994-4509

Web Site: www.miOttawa.org

Report To: Ottawa County Finance Committee & County Board

From: Bradley Slagh

Date: January 20, 2010

Re: Investment Report – 12 months ending December 31, 2009

Attached are multiple reports detailing much of the investment information for calendar/fiscal year 2009 as of December 31, 2009. The Open Investments report shows all of the Ottawa County funds on December 31 detailing the type of investment, coupon interest rate, maturity date, purchase date, yield to maturity along with a lot of other information. The chart of General Fund (Open Investments) provides graphic information on the breakdown of investment type and their percentage to the General Fund portfolio. The asset distribution by percentage meets the requirements specified in the Investment Policy. The two (2) figures below are found on the GASB 31 report.

\$ 78,181,943.07	Par Value (6 th column from the right)
78,922,760.48	Market Value (4 th column from the right)

An overview of some of the other report provided are summarized below: The net change in fair market value representing unrealized capital loss for calendar year 2009 was (\$772,457.76) The interest yield earned after considering the unrealized capital loss was 1.096 % as compared to 4.421% in 2008 and 6.103% in 2007. The interest yield earned before the unrealized capital loss was 2.052% as compared to 3.312% in 2008 and 4.467% in 2007. The yield to maturity on the open investments at December 31 is 1.9166%. Total gross interest dollars earned on the portfolio in 2009 was \$1,690,542.67 as compared to \$3,431,588 in 2008. At the time of this report, the distribution breakdown of interest has not been calculated.

Approximately \$40.6 million of the portfolio is laddered over a five year period with an average portfolio maturity of 2.73 years. We will continue to ladder the investments, changing the weight of the ladder to take advantage of the yield curve as the trends change.

For consistency of your review of the General Fund investments financial status, I have included the two pages of graphs that I normally provide on a monthly basis.

Included in this packet are several pages from our year end statement for the Other Post Employee Benefits (OPEB) trust account. These are funds set aside to cover Other Post Employee Benefits under PA 149 of 1999, instead of carrying this as a liability on our balance sheet. This account does not fall under the same investment rules as our regular investments so they are being handled by CLS Investment Firm and the diversification will look significantly different than other statements that you get from me. We funded the account for the first time in December of 2008, and because of the original funding date and the equity market run up since that date our OPEB account has experienced significant gains and missed the loses many funds experienced in 2008. Current market conditions and predictions indicate that average gains will be more limited in 2010 barring some unknown geo-political event.

Our recent review of financial institutions showed that in general banks continue to be less strong than before. Especially across the state of Michigan, 70% of the banks reported higher levels of non-performing assets over the past quarter. Ambassador Capital Management, reports that 22% of all Michigan banking institutions rated an “F” when their financial scores are compiled. As a comparison only 10% of the U.S. banking institutions rated an “F”. Across the nation the 10% number equates to about 750 banks, and gives reason to believe that a few hundred additional bank closures will take place and especially in Michigan throughout 2010. (2) One of the fallouts of this high number of bank closures will be an increase in the FDIC member institution insurance fee increases. These fees will be passed on to all of their customers and share holders in for form of increased fees, reduced yields, and reduced bank earnings.

One of the concerns about our General Fund investments for the County is that in a rising rate environment we are unable to insulate ourselves against the effects of inflation by using commodities or other tools. Inflation is generally understood to be directly related to increases in the Money Supply and/or the rate (speed) at which money is used to purchase goods or services. In review the Money Supply increased about 10% year over year through December 2008 and another 5% through November in 2009⁽¹⁾, due primarily to Federal financial stimulus plans. As a result one of the concerns with the market changes in 2009 was the potential for a steep rise in inflation. Because of the handling of the situation by the Fed Chairman through a very deliberate monetary policy, inflation has not been of issue to date. (3) It does continue to be of concern as we look to the end of 2010 and beyond, and will affect the timing and length of time that our investments are locked in.

I plan on being at the Finance Committee meeting to answer questions. Please feel free to call me if you have any questions prior to the meeting.

1. *Money Stock Measures* January 8, 2010
<<http://www.federalreserve.gov/releases/h6/current/h6.htm> >
2. Greg Prost, “December 8, 2009 Ambassador Capital Management Bank Review Letter”
3. Michael F. Odar, “How to Protect Against Inflation” in *Perspectives* December 2009, volume 18, issue 12

Open Investments															
Ottawa County Treasurer															
Unamortized Book Value															
Receipts in Period															
12/31/09															
Invest Number	Security Description	Invest Class	Purchase Date	Call Date	Purchase Institut	Safekeep Institut	Issuing Institut	Yield Matur	Yield Call	Original Unit Cost	Original Par Val/Shares	Original Princ/Cost	Orig Prem Discount	Ending Unit Price	Ending Par Val/Shares
99-0130	C.D. 1.81 01/08/10		10/14/09	Open 115	None	None	115	1.8100	1.8100	1.000000	250,450.00	250,450.00	0.00	1.000000	250,450.00
99-0140	C.D. 3.65 0.75 01/08/10		10/29/09	Open 121	None	None	None	0.7503	0.7503	1.000000	250,000.00	250,000.00	0.00	1.000000	250,000.00
99-0141	C.D. 3.65 0.25 01/08/10		10/29/09	Open 114	None	None	114	0.2500	0.2500	1.000000	250,000.00	250,000.00	0.00	1.000000	250,000.00
99-0142	C.D. 3.65 0.25 01/08/10		10/29/09	Open 117	None	None	None	0.2500	0.2500	1.000000	250,000.00	250,000.00	0.00	1.000000	250,000.00
99-0143	C.D. 3.65 0.75 01/15/10		10/29/09	Open 121	None	None	None	0.7504	0.7504	1.000000	250,000.00	250,000.00	0.00	1.000000	250,000.00
99-0144	C.D. 3.65 0.25 01/15/10		10/29/09	Open 114	None	None	114	0.2500	0.2500	1.000000	250,000.00	250,000.00	0.00	1.000000	250,000.00
99-0145	C.D. 3.65 0.65 01/15/10		10/29/09	Open 112	None	None	None	0.6500	0.6500	1.000000	250,000.00	250,000.00	0.00	1.000000	250,000.00
99-0146	C.D. 3.65 0.25 01/15/10		10/29/09	Open 117	None	None	None	0.2500	0.2500	1.000000	250,000.00	250,000.00	0.00	1.000000	250,000.00
99-0147	C.D. 3.65 0.40 01/15/10		10/29/09	Open 118	None	None	None	0.4000	0.4000	1.000000	250,000.00	250,000.00	0.00	1.000000	250,000.00
99-0148	C.D. 3.65 0.50 01/15/10		10/29/09	Open 122	None	None	122	0.5000	0.5000	1.000000	250,000.00	250,000.00	0.00	1.000000	250,000.00
99-0149	C.D. 3.65 0.75 01/22/10		10/29/09	Open 121	None	None	121	0.7500	0.7500	1.000000	250,000.00	250,000.00	0.00	1.000000	250,000.00
99-0150	C.D. 3.65 0.65 01/22/10		10/29/09	Open 112	None	None	112	0.6500	0.6500	1.000000	250,000.00	250,000.00	0.00	1.000000	250,000.00
99-0151	C.D. 3.65 0.40 01/22/10		10/29/09	Open 118	None	None	None	0.4000	0.4000	1.000000	250,000.00	250,000.00	0.00	1.000000	250,000.00
99-0152	C.D. 3.65 0.50 01/22/10		10/29/09	Open 122	None	None	122	0.5000	0.5000	1.000000	250,000.00	250,000.00	0.00	1.000000	250,000.00
99-0153	C.D. 3.65 0.60 01/29/10		10/29/09	Open 116	None	None	116	0.6000	0.6000	1.000000	250,000.00	250,000.00	0.00	1.000000	250,000.00
99-0154	C.D. 3.65 0.75 01/29/10		10/29/09	Open 121	None	None	121	0.7500	0.7500	1.000000	250,000.00	250,000.00	0.00	1.000000	250,000.00
99-0155	C.D. 3.65 0.70 01/29/10		10/29/09	Open 112	None	None	112	0.7000	0.7000	1.000000	250,000.00	250,000.00	0.00	1.000000	250,000.00
99-0156	C.D. 3.65 1.96 01/29/10		10/29/09	Open 115	None	None	115	1.9600	1.9600	1.000000	250,000.00	250,000.00	0.00	1.000000	250,000.00
99-0157	C.D. 3.65 0.60 01/29/10		10/29/09	Open 108	None	None	None	0.6000	0.6000	1.000000	250,000.00	250,000.00	0.00	1.000000	250,000.00
99-0158	C.D. 3.65 0.55 01/29/10		10/29/09	Open 122	None	None	122	0.5500	0.5500	1.000000	250,000.00	250,000.00	0.00	1.000000	250,000.00
99-0163	C.D. 1.76 02/05/10		11/13/09	Open 115	None	None	115	1.7600	1.7600	1.000000	250,000.00	250,000.00	0.00	1.000000	250,000.00
99-0167	C.D. 3.65 0.70 02/05/10		11/13/09	Open 121	None	None	121	0.7000	0.7000	1.000000	250,195.92	250,195.92	0.00	1.000000	250,195.92
99-0164	C.D. 1.96 02/12/10		11/13/09	Open 115	None	None	115	1.9600	1.9600	1.000000	250,000.00	250,000.00	0.00	1.000000	250,000.00
99-0172	C.D. 0.55 02/12/10		12/04/09	Open 123	None	None	123	0.5500	0.5500	1.000000	250,000.00	250,000.00	0.00	1.000000	250,000.00
99-0165	C.D. 1.96 02/19/10		11/13/09	Open 115	None	None	115	1.9600	1.9600	1.000000	250,000.00	250,000.00	0.00	1.000000	250,000.00
99-0173	C.D. 0.45 02/19/10		12/04/09	Open 119	None	None	119	0.4500	0.4500	1.000000	250,000.00	250,000.00	0.00	1.000000	250,000.00
99-0174	C.D. 0.55 02/19/10		12/04/09	Open 123	None	None	123	0.5500	0.5500	1.000000	250,000.00	250,000.00	0.00	1.000000	250,000.00
99-0166	C.D. 1.96 02/26/10		11/13/09	Open 115	None	None	115	1.9600	1.9600	1.000000	250,000.00	250,000.00	0.00	1.000000	250,000.00
99-0177	C.D. 0.50 02/26/10		12/29/09	Open 109	None	None	None	0.5001	0.5001	1.000000	250,000.00	250,000.00	0.00	1.000000	250,000.00
99-0178	C.D. 3.65 1.00 02/26/10		12/30/09	Open 110	None	None	110	1.0000	1.0000	1.000000	250,000.00	250,000.00	0.00	1.000000	250,000.00
99-0179	C.D. 3.65 0.45 02/26/10		12/30/09	Open 119	None	None	119	0.4500	0.4500	1.000000	250,000.00	250,000.00	0.00	1.000000	250,000.00
99-0180	C.D. 3.65 0.95 02/26/10		12/30/09	Open 120	None	None	None	0.9500	0.9500	1.000000	250,000.00	250,000.00	0.00	1.000000	250,000.00
99-0182	C.D. 0.35 02/26/10		12/30/09	Open 105	None	None	105	0.3500	0.3500	1.000000	250,319.44	250,319.44	0.00	1.000000	250,319.44
99-0181	C.D. 3.65 0.50 03/05/10		12/30/09	Open 109	None	None	109	0.5001	0.5001	1.000000	250,378.28	250,378.28	0.00	1.000000	250,378.28
99-0183	C.D. 0.35 03/05/10		12/30/09	Open 105	None	None	105	0.3500	0.3500	1.000000	250,268.75	250,268.75	0.00	1.000000	250,268.75
99-0184	C.D. 0.35 03/05/10		12/30/09	Open 118	None	None	118	0.3500	0.3500	1.000000	250,238.89	250,238.89	0.00	1.000000	250,238.89
99-0185	C.D. 3.65 0.40 03/05/10		12/30/09	Open 122	None	None	122	0.4000	0.4000	1.000000	250,235.62	250,235.62	0.00	1.000000	250,235.62
99-0089	C.D. 3.65 0.70 04/09/10		09/17/09	Open 116	None	None	116	0.7000	0.7000	1.000000	1,000,000.00	1,000,000.00	0.00	1.000000	1,000,000.00
99-0090	C.D. 3.65 0.65 04/09/10		09/17/09	Open 109	None	None	109	0.6500	0.6500	1.000000	1,000,000.00	1,000,000.00	0.00	1.000000	1,000,000.00
99-0131	C.D. 3.65 0.60 04/09/10		10/19/09	Open 109	None	None	109	0.6000	0.6000	1.000000	250,000.00	250,000.00	0.00	1.000000	250,000.00
99-0132	C.D. 3.65 0.50 04/09/10		10/19/09	Open 111	None	None	111	0.5000	0.5000	1.000000	250,000.00	250,000.00	0.00	1.000000	250,000.00
99-0133	C.D. 3.65 0.45 04/09/10		10/19/09	Open 105	None	None	105	0.4500	0.4500	1.000000	250,000.00	250,000.00	0.00	1.000000	250,000.00
99-0134	C.D. 3.65 0.36 04/09/10		10/19/09	Open 107	None	None	107	0.3600	0.3600	1.000000	250,000.00	250,000.00	0.00	1.000000	250,000.00
99-0097	C.D. 3.65 0.25 04/10/10		09/25/09	Open 106	None	None	106	0.2500	0.2500	1.000000	1,000,000.00	1,000,000.00	0.00	1.000000	1,000,000.00
99-0098	C.D. 3.65 0.25 04/12/10		09/25/09	Open 150	None	None	150	0.2500	0.2500	1.000000	1,000,000.00	1,000,000.00	0.00	1.000000	1,000,000.00
99-0112	C.D. 3.65 0.25 04/16/10		10/05/09	Open 150	None	None	150	0.2500	0.2500	1.000000	1,000,000.00	1,000,000.00	0.00	1.000000	1,000,000.00

Open Investments

Ottawa County Treasurer

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Invest Number	Security Description	Invest Class	Purchase Date	Call Date	Purchase Instit	Safekeep Instit	Issuing Instit	Yield Matur	Yield Call	Original Unit Cost	Par Val/Shares	Original Princ/Cost	Orig Prem Discount	Ending Unit Price	Par Val/Shares	Ending
AR-0041	Ambassador Cap. Mgmt - MF/MM		06/14/04	Open	1014	1014	1014	0.3000	0.3000	1.000000	2,000,000.00	2,000,000.00	0.00	1.000000	2,358,709.14	2,358,709.14
								0.3000	0.3000	1.000000	2,000,000.00	2,000,000.00	0.00	1.000000	2,358,709.14	2,358,709.14
AR-0045	GF Savings 2 (MM/HB)		11/19/04	Open	101	101	101	0.6510	0.6510	1.000000	4,000,000.00	4,000,000.00	0.00	1.000000	3,912,426.00	3,912,426.00
AR-0064	GF Savings (PB NOW Acct)		12/02/09	Open	118	118	118	0.4700	0.4700	1.000000	750,000.00	750,000.00	0.00	1.000000	750,281.25	750,281.25
								0.6219	0.6219	1.000000	4,750,000.00	4,750,000.00	0.00	1.000000	4,662,707.25	4,662,707.25
7-0052	Treasury Note 3.50 02/15/10		09/19/07	Open	1012	100	None	4.1190	4.1190	0.985938	2,000,000.00	1,971,875.00	28,125.00	0.985938	2,000,000.00	2,000,000.00
8-0081	Treasury Note 2.00 02/28/10		10/06/08	Open	1011	100	1011	1.5242	1.5242	1.006563	2,300,000.00	2,315,093.75	-15,093.75	1.006563	2,300,000.00	2,300,000.00
8-0043	Treasury Note 2.125 04/30/10		05/22/08	Open	1011	100	None	2.3401	2.3401	0.995938	2,000,000.00	1,991,875.00	8,125.00	0.995938	2,000,000.00	2,000,000.00
7-0051	Treasury Note 3.875 09/15/10		09/18/07	Open	1015	100	None	4.1102	4.1102	0.993440	2,000,000.00	1,986,880.00	13,120.00	0.993440	2,000,000.00	2,000,000.00
7-0050	Treasury Note 4.25 01/15/11		09/17/07	Open	1011	100	None	4.0962	4.0962	1.004688	2,000,000.00	2,009,375.00	-9,375.00	1.004688	2,000,000.00	2,000,000.00
9-0003	Treasury Note 1.125 01/15/12		01/29/09	Open	1011	100	None	1.1842	1.1842	0.998281	2,000,000.00	1,996,562.50	3,437.50	0.998281	2,000,000.00	2,000,000.00
9-0049	Treasury Note 1.375 04/15/12		07/16/09	Open	1011	100	None	1.4039	1.4039	0.999219	2,000,000.00	1,998,437.50	1,562.50	0.999219	2,000,000.00	2,000,000.00
7-0039	Treasury Note 4.00 11/15/12		08/27/07	Open	1012	100	None	4.2144	4.2144	0.990000	2,000,000.00	1,980,000.00	20,000.00	0.990000	2,000,000.00	2,000,000.00
7-0081	Treasury Note 3.875 02/15/13 3.875 02/15/13		11/27/07	Open	1011	100	1011	3.4389	3.4389	1.020625	1,000,000.00	1,020,625.00	-20,625.00	1.020625	1,000,000.00	1,000,000.00
8-0068	Treasury Note 2.50 03/31/13		09/22/08	Open	1012	100	1012	2.8634	2.8634	0.984688	3,000,000.00	2,954,062.50	45,937.50	0.984688	3,000,000.00	3,000,000.00
								2.8773	2.8773	0.996295	20,300,000.00	20,224,786.25	75,213.75	0.996295	20,300,000.00	20,300,000.00
								1.9166	2.0604	1.000768	81,242,339.84	81,304,742.32	-62,402.48	1.000768	78,189,943.08	78,189,943.08

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Invest Number	Security Description	Invest Class	Purchase Date	Call Date	Purchase Instit	Safekeep Instit	Issuing Instit	Yield Matur	Yield Call	Original Unit Cost	Par Val/Shares	Original Princ/Cost	Orig Prem Discount	Ending Unit Price	Par Val/Shares	Ending
99-0160	C.D. 365 0.75 01/26/10		11/06/09	Open 121	None	121	121	0.7500	0.7500	1.000000	250,000.00	250,000.00	0.00	1.000000	250,000.00	250,000.00
99-0161	C.D. 365 0.75 02/23/10		11/06/09	Open 109	None	109	109	0.7500	0.7500	1.000000	250,000.00	250,000.00	0.00	1.000000	250,000.00	250,000.00
99-0162	C.D. 365 0.75 03/23/10		11/06/09	Open 112	None	112	112	0.7500	0.7500	1.000000	250,000.00	250,000.00	0.00	1.000000	250,000.00	250,000.00
99-0169	C.D. 365 1.00 04/13/10		11/24/09	Open 116	None	116	116	1.0000	1.0000	1.000000	250,000.00	250,000.00	0.00	1.000000	250,000.00	250,000.00
99-0170	C.D. 365 1.57 07/27/10		11/24/09	Open 115	None	115	115	1.5700	1.5700	1.000000	250,000.00	250,000.00	0.00	1.000000	250,000.00	250,000.00
								0.9640	0.9640	1.000000	1,250,000.00	1,250,000.00	0.00	1.000000	1,250,000.00	1,250,000.00
RR-0005	Pooled Fund (Road)		12/31/98	Open 102	102	102	102	0.0500	0.0500	1.000000	1,100,932.44	1,100,932.44	0.00	1.000000	580,808.58	580,808.58
RR-0066	Pooled Fund (Road)		12/04/09	Open 123	123	123	123	0.0000	0.0000	1.000000	185,000.00	185,000.00	0.00	1.000000	685,511.67	685,511.67
								0.0229	0.0229	1.000000	1,285,932.44	1,285,932.44	0.00	1.000000	1,266,320.25	1,266,320.25
RR-0034	Road Savings (MM/FTB)		05/21/02	Open 102	102	102	102	0.0600	0.0600	1.000000	280,000.00	280,000.00	0.00	1.000000	206,406.02	206,406.02
RR-0053	W6S Con-Wyoming 2007 (FT Bk)		05/24/07	Open 102	102	102	102	0.3180	0.3180	0.000000	0.00	0.00	0.00	1.000000	5,889.71	5,889.71
								0.0672	0.0672	1.000000	280,000.00	280,000.00	0.00	1.000000	212,295.73	212,295.73
								0.4576	0.4576	1.000000	2,815,932.44	2,815,932.44	0.00	1.000000	2,728,615.98	2,728,615.98

Open Investments

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Invest Number	Security Description	Invest Class	Purchase Date	Call Date	Purchase Institut	Safekeep Institut	Issuing Institut	Yield Matur	Yield Call	Original Unit Cost	Par Val/Shares	Original Princ/Cost	Orig Prem Discount	Ending Unit Price	Ending Par Val/Shares
AR-0061	Pooled Fund #4 ROD Fidlar Escr		04/15/09	Open	106	106	106	0.5000	0.5000	1.000000	160,000.00	160,000.00	0.00	1.000000	123,102.80
								<u>0.5000</u>	<u>0.5000</u>	<u>1.000000</u>	<u>160,000.00</u>	<u>160,000.00</u>	<u>0.00</u>	<u>1.000000</u>	<u>123,102.80</u>
								<u>0.5000</u>	<u>0.5000</u>	<u>1.000000</u>	<u>160,000.00</u>	<u>160,000.00</u>	<u>0.00</u>	<u>1.000000</u>	<u>123,102.80</u>

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Ottawa County Treasurer

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Invest Number	Security Description	Invest Class	Purchase Date	Call Date	Purchase Institut	Safekeep Institut	Issuing Institut	Yield Matur	Yield Call	Original Unit Cost	Par Val/Shares	Original Princ/Cost	Orig Prem Discount	Ending Unit Price	Ending Par Val/Shares
AR-0023	Pooled fund #12 (Bond & Int.)		12/31/98	Open	100	100	100	0.0500	0.0500	1.000000	1,617,965.89	1,617,965.89	0.00	1.000000	1,587,086.93
								<u>0.0500</u>	<u>0.0500</u>	<u>1.000000</u>	<u>1,617,965.89</u>	<u>1,617,965.89</u>	<u>0.00</u>	<u>1.000000</u>	<u>1,587,086.93</u>
								<u>0.0500</u>	<u>0.0500</u>	<u>1.000000</u>	<u>1,617,965.89</u>	<u>1,617,965.89</u>	<u>0.00</u>	<u>1.000000</u>	<u>1,587,086.93</u>

Open Investments

Ottawa County Treasurer

Unamortized Book Value Receipts in Period 12/31/09

Invest Number	Security Description	Invest Class	Purchase Date	Call Date	Purchase Instit	Safekeep Instit	Issuing Instit	Yield Matur	Yield Call	Original Unit Cost	Par Val/Shares	Original Princ/Cost	Orig Prem Discount	Ending Unit Price	Par Val/Shares	Ending
19-0058	C.D. 365 0.47 01/08/10		07/17/09	Open 104	None	None	None	0.4700	0.4700	1.000000	1,180,000.00	1,180,000.00	0.00	1.000000	1,180,000.00	1,180,000.00
19-0059	C.D. 365 0.75 03/10/10		07/17/09	Open 107	None	None	107	0.7500	0.7500	1.000000	905,000.00	905,000.00	0.00	1.000000	905,000.00	905,000.00
19-0060	C.D. 365 0.99 04/09/10		07/21/09	Open 150	None	None	150	0.9900	0.9900	1.000000	1,080,000.00	1,080,000.00	0.00	1.000000	1,080,000.00	1,080,000.00
19-0061	C.D. 365 1.13 06/13/10		07/20/09	Open 102	None	None	102	1.1300	1.1300	1.000000	880,000.00	880,000.00	0.00	1.000000	880,000.00	880,000.00
19-0062	C.D. 365 1.23 08/10/10		07/21/09	Open 150	None	None	150	1.2300	1.2300	1.000000	435,000.00	435,000.00	0.00	1.000000	435,000.00	435,000.00
on								0.8540	0.8540	1.000000	4,480,000.00	4,480,000.00	0.00	1.000000	4,480,000.00	4,480,000.00
17-0090	CMO 5.00 08/15/26		12/01/07	Open 1005	None	None	None	5.0000	5.0000	1.000000	658,366.89	658,366.89	0.00	1.000000	658,366.89	32,628.65
17-0085	CMO 4.50 08/15/27		12/01/07	Open 1005	None	None	None	4.5298	4.5298	0.997500	749,939.34	748,064.50	1,874.84	0.997500	11,970.59	11,970.59
on Total								4.8740	4.8740	0.998669	1,408,306.23	1,406,431.39	1,874.84	0.995329	44,599.24	44,599.24
19-0086	C.P. 0.00 01/07/10		09/11/09	Open 1005	1005	None	None	1.3362	1.3362	0.995739	1,700,000.00	1,692,756.11	7,243.89	0.995739	1,350,000.00	1,350,000.00
								1.3362	1.3362	0.995739	1,700,000.00	1,692,756.11	7,243.89	0.995739	1,350,000.00	1,350,000.00
19-0050	Agency - FNMA 4.375 09/13/10		07/17/09	Open 1012	100	None	None	0.5117	0.5117	1.044448	620,000.00	647,557.60	-27,557.60	1.044448	620,000.00	620,000.00
19-0051	Agency - FNMA 2.875 10/12/10		07/17/09	Open 1012	100	None	None	0.6000	0.6000	1.027970	2,000,000.00	2,055,940.00	-55,940.00	1.027970	2,000,000.00	2,000,000.00
19-0052	Agency - FNMA 1.75 03/23/11		07/17/09	Open 1012	100	None	None	0.9098	0.9098	1.014000	1,100,000.00	1,115,400.00	-15,400.00	1.014000	1,100,000.00	1,100,000.00
								0.6755	0.6755	1.026585	3,720,000.00	3,818,897.60	-98,897.60	1.026585	3,720,000.00	3,720,000.00
RR-0006	Pooled Fund #18 (Const.)		10/24/00	Open 100	100	100	100	0.0500	0.0500	1.000000	9,900.00	9,900.00	0.00	1.000000	52,714.98	52,714.98
RR-0007	Pooled Fund #11 (Const.)		05/18/01	Open 100	100	100	100	0.0500	0.0500	1.000000	2,816,000.00	2,816,000.00	0.00	1.000000	12,273.27	12,273.27
RR-0011	Pooled Fund #13 (Const.)		12/31/98	Open 100	100	100	100	0.0500	0.0500	1.000000	777,052.39	777,052.39	0.00	1.000000	1,148,631.42	1,148,631.42
RR-0016	Pooled Fund #29 (Const.)		12/31/98	Open 100	100	100	100	0.0500	0.0500	1.000000	219,695.95	219,695.95	0.00	1.000000	29,817.82	29,817.82
RR-0032	Pooled Fund #17 (Const.)		08/23/00	Open 100	100	100	100	0.0500	0.0500	1.000000	48,100.00	48,100.00	0.00	1.000000	74,164.64	74,164.64
RR-0033	Pooled Fund #3 (Const.)		03/13/02	Open 100	100	100	100	0.0500	0.0500	1.000000	433,000.77	433,000.77	0.00	1.000000	207,357.54	207,357.54
RR-0035	Pooled Fund #14 (Const.)		06/19/02	Open 100	100	100	100	0.0500	0.0500	1.000000	11,500.00	11,500.00	0.00	1.000000	26,132.14	26,132.14
RR-0036	Pooled Fund #19 (Const.)		06/19/02	Open 100	100	100	100	0.0500	0.0500	1.000000	7,950.00	7,950.00	0.00	1.000000	123,499.90	123,499.90
RR-0042	Pooled Fund #20 (Const.)		06/25/04	Open 100	100	100	100	0.0500	0.0500	1.000000	3,009,522.20	3,009,522.20	0.00	1.000000	758,378.76	758,378.76
RR-0043	Pooled Fund #21 (Const.)		06/25/04	Open 100	100	100	100	0.0500	0.0500	1.000000	1,758,225.00	1,758,225.00	0.00	1.000000	166,319.60	166,319.60
RR-0044	Pooled Fund #23 (Const.)		11/04/04	Open 100	100	100	100	0.0500	0.0500	1.000000	1,259,624.06	1,259,624.06	0.00	1.000000	67,214.86	67,214.86
RR-0046	Pooled Fund #30 (Const.)		05/24/05	Open 100	100	100	100	0.0500	0.0500	1.000000	70,782.00	70,782.00	0.00	1.000000	29,996.87	29,996.87
RR-0048	Pooled Fund #36 (Const.)		06/29/05	Open 100	100	100	100	0.0500	0.0500	1.000000	0.00	0.00	0.00	1.000000	48,335.76	48,335.76
RR-0051	Pooled Fund #37 (Const.)		08/02/06	Open 100	100	100	100	0.0500	0.0500	1.000000	0.00	0.00	0.00	1.000000	363,628.06	363,628.06
RR-0052	Pooled Fund #39 (Const.)		11/14/06	Open 100	100	100	100	0.0500	0.0500	1.000000	0.00	0.00	0.00	1.000000	108,762.40	108,762.40
RR-0062	Pooled Fund #1 (Const.)		07/07/09	Open 100	100	100	100	0.0500	0.0500	1.000000	15,342,900.00	15,342,900.00	0.00	1.000000	788,185.24	788,185.24
								0.0500	0.0500	1.000000	25,764,252.37	25,764,252.37	0.00	1.000000	4,005,413.26	4,005,413.26
RR-0057	Mutual Fund - Money Market		04/10/08	Open 100	100	100	100	0.0500	0.0500	1.000000	960,375.00	960,375.00	0.00	1.000000	224,247.02	224,247.02
								0.0500	0.0500	1.000000	960,375.00	960,375.00	0.00	1.000000	224,247.02	224,247.02
RR-0053	W6S Con-Wyoming 2007 (FT Bk)		05/24/07	Open 102	102	102	102	0.3180	0.3180	1.000000	39,177,659.80	39,177,659.80	0.00	1.000000	2,458,465.88	2,458,465.88
RR-0063	W6S Con-Wyoming 2009 (FT Bk)		07/24/09	Open 102	102	102	102	0.0000	0.0000	1.000000	2,970,000.00	2,970,000.00	0.00	1.000000	2,678,308.75	2,678,308.75
								0.1522	0.1522	1.000000	42,147,659.80	42,147,659.80	0.00	1.000000	5,136,774.63	5,136,774.63
								0.4957	0.4957	1.001120	80,180,593.40	80,270,372.27	-89,778.87	1.004911	18,961,034.15	18,961,034.15

Open Investments

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Invest Number	Security Description	Invest Class	Purchase Date	Call Date	Purchase Institut	Safekeep Institut	Issuing Institut	Yield Matur	Yield Call	Original Unit Cost	Par Val/Shares	Original Princ/Cost	Orig Prem Discount	Ending Unit Price	Ending Par Val/Shares
AR-0058	State Pool		06/30/08	Open	100	100	100	0.0500	0.0500	1.000000	1,838,648.19	1,838,648.19	0.00	1.000000	1,571,801.79
AR-0059	State Pool		06/30/08	Open	100	100	100	0.0500	0.0500	1.000000	90,236.00	90,236.00	0.00	1.000000	94,197.51
								<u>0.0500</u>	<u>0.0500</u>	<u>1.000000</u>	<u>1,928,884.19</u>	<u>1,928,884.19</u>	<u>0.00</u>	<u>1.000000</u>	<u>1,665,999.30</u>
								<u>0.0500</u>	<u>0.0500</u>	<u>1.000000</u>	<u>1,928,884.19</u>	<u>1,928,884.19</u>	<u>0.00</u>	<u>1.000000</u>	<u>1,665,999.30</u>

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Invest Number	Security Description	Invest Class	Purchase Date	Call Date	Purchase Institut	Safekeep Institut	Issuing Institut	Yield Matur	Yield Call	Original Unit Cost	Par Val/Shares	Original Princ/Cost	Orig Prem Discount	Ending Unit Price	Ending Par Val/Shares
19-0023	C.D. 365 1.25 04/22/10		04/15/09	Open	107	None	107	1.2500	1.2500	1.0000000	7,000.00	7,000.00	0.00	1.0000000	7,000.00
								<u>1.2500</u>	<u>1.2500</u>	<u>1.0000000</u>	<u>7,000.00</u>	<u>7,000.00</u>	<u>0.00</u>	<u>1.0000000</u>	<u>7,000.00</u>
								<u>1.2500</u>	<u>1.2500</u>	<u>1.0000000</u>	<u>7,000.00</u>	<u>7,000.00</u>	<u>0.00</u>	<u>1.0000000</u>	<u>7,000.00</u>

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Invest Number	Security Description	Invest Class	Purchase Date	Call Date	Purchase Institut	Safekeep Institut	Issuing Institut	Yield Matur	Yield Call	Original Unit Cost	Par Val/Shares	Original Princ/Cost	Orig Prem Discount	Ending Unit Price	Ending Par Val/Shares
09-0175	C.D. 365 1.05 12/09/10		12/09/09	Open 116		None	None	1.0500	1.0500	1.000000	6,351.42	6,351.42	0.00	1.000000	6,351.42
								<u>1.0500</u>	<u>1.0500</u>	<u>1.000000</u>	<u>6,351.42</u>	<u>6,351.42</u>	<u>0.00</u>	<u>1.000000</u>	<u>6,351.42</u>
								<u>1.0500</u>	<u>1.0500</u>	<u>1.000000</u>	<u>6,351.42</u>	<u>6,351.42</u>	<u>0.00</u>	<u>1.000000</u>	<u>6,351.42</u>

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Invest Number	Security Description	Invest Class	Purchase Date	Call Date	Purchase Institut	Safekeep Institut	Issuing Institut	Yield Matur	Yield Call	Original Unit Cost	Par Val/Shares	Original Princ/Cost	Orig Prem Discount	Ending Unit Price	Ending Par Val/Shares
AR-0055	Pooled Fund #55 (N.Drm)-Dbt Srv		06/05/07	Open	100	100	100	0.0500	0.0500	1.000000	2,097.63	2,097.63	0.00	1.000000	11,587.10
								<u>0.0500</u>	<u>0.0500</u>	<u>1.000000</u>	<u>2,097.63</u>	<u>2,097.63</u>	<u>0.00</u>	<u>1.000000</u>	<u>11,587.10</u>
AR-0040	Drain-Vincent Svgs/BO		04/28/04	Open	100	100	100	0.4500	0.4500	1.000000	238,801.28	238,801.28	0.00	1.000000	153,319.25
								<u>0.4500</u>	<u>0.4500</u>	<u>1.000000</u>	<u>238,801.28</u>	<u>238,801.28</u>	<u>0.00</u>	<u>1.000000</u>	<u>153,319.25</u>
								<u>0.4219</u>	<u>0.4219</u>	<u>1.000000</u>	<u>240,898.91</u>	<u>240,898.91</u>	<u>0.00</u>	<u>1.000000</u>	<u>164,906.35</u>

Open Investments

Ottawa County Treasurer

Unamortized Book Value Receipts in Period 12/31/09

Invest Number	Security Description	Invest Class	Purchase Date	Call Date	Purchase Institut	Safekeep Institut	Issuing Institut	Yield Matur	Yield Call	Original Unit Cost	Par Val/Shares	Original Princ/Cost	Orig Prem Discount	Ending Unit Price	Ending Par Val/Shares
0)															
AR-0020	Pooled Fund #2 (M & O)		12/31/98	Open	100	100	100	0.0500	0.0500	1.0000000	617,113.42	617,113.42	0.00	1.0000000	554,527.57
								<u>0.0500</u>	<u>0.0500</u>	<u>1.0000000</u>	<u>617,113.42</u>	<u>617,113.42</u>	<u>0.00</u>	<u>1.0000000</u>	<u>554,527.57</u>
0) Total								<u>0.0500</u>	<u>0.0500</u>	<u>1.0000000</u>	<u>617,113.42</u>	<u>617,113.42</u>	<u>0.00</u>	<u>1.0000000</u>	<u>554,527.57</u>

Days Remaining to Maturity										Yield	Prem
Ottawa County Treasurer										Amort	Amor
Effective Interest - Actual Life										Shares	Val
Receipts in Period										End	Cost
12/31/09										Val	Cost
Invest Number	Security Description	Purchase Date	Days to Maturity	Yield Amort	Par Val	Ending Shares	Amor Val	Ending Cost	Prem		
09-0130	C.D. 1.81	01/08/10	8	1.8100	250,450.00	250,450.00	250,450.00	250,450.00	250,450.00		
09-0140	C.D. 3.65	0.75 01/08/10	8	0.7503	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00		
09-0141	C.D. 3.65	0.25 01/08/10	8	0.2500	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00		
09-0142	C.D. 3.65	0.25 01/08/10	8	0.2500	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00		
09-0143	C.D. 3.65	0.75 01/15/10	15	0.7504	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00		
09-0144	C.D. 3.65	0.25 01/15/10	15	0.2500	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00		
09-0145	C.D. 3.65	0.65 01/15/10	15	0.6500	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00		
09-0146	C.D. 3.65	0.25 01/15/10	15	0.2500	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00		
09-0147	C.D. 3.65	0.40 01/15/10	15	0.4000	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00		
09-0148	C.D. 3.65	0.50 01/15/10	15	0.5000	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00		
09-0149	C.D. 3.65	0.75 01/22/10	22	0.7500	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00		
09-0150	C.D. 3.65	0.65 01/22/10	22	0.6500	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00		
09-0151	C.D. 3.65	0.40 01/22/10	22	0.4000	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00		
09-0152	C.D. 3.65	0.50 01/22/10	22	0.5000	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00		
09-0153	C.D. 3.65	0.60 01/29/10	29	0.6000	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00		
09-0154	C.D. 3.65	0.75 01/29/10	29	0.7500	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00		
09-0155	C.D. 3.65	0.70 01/29/10	29	0.7000	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00		
09-0156	C.D. 3.65	1.96 01/29/10	29	1.9600	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00		
09-0157	C.D. 3.65	0.60 01/29/10	29	0.6000	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00		
09-0158	C.D. 3.65	0.55 01/29/10	29	0.5500	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00		
09-0163	C.D. 1.76	02/05/10	36	1.7600	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00		
09-0167	C.D. 3.65	0.70 02/05/10	36	0.7000	250,195.92	250,195.92	250,195.92	250,195.92	250,195.92		
09-0164	C.D. 1.96	02/12/10	43	1.9600	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00		
09-0172	C.D. 0.55	02/12/10	43	0.5500	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00		
09-0165	C.D. 1.96	02/19/10	50	1.9600	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00		
09-0173	C.D. 0.45	02/19/10	50	0.4500	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00		
09-0174	C.D. 0.55	02/19/10	50	0.5500	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00		
09-0166	C.D. 1.96	02/26/10	57	1.9600	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00		
09-0177	C.D. 0.50	02/26/10	57	0.5001	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00		
09-0178	C.D. 3.65	1.00 02/26/10	57	1.0000	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00		
09-0179	C.D. 3.65	0.45 02/26/10	57	0.4500	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00		
09-0180	C.D. 3.65	0.95 02/26/10	57	0.9500	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00		
09-0182	C.D. 0.35	02/26/10	57	0.3500	250,319.44	250,319.44	250,319.44	250,319.44	250,319.44		
09-0181	C.D. 3.65	0.50 03/05/10	64	0.5001	250,378.28	250,378.28	250,378.28	250,378.28	250,378.28		
09-0183	C.D. 0.35	03/05/10	64	0.3500	250,268.75	250,268.75	250,268.75	250,268.75	250,268.75		
09-0184	C.D. 0.35	03/05/10	64	0.3500	250,238.89	250,238.89	250,238.89	250,238.89	250,238.89		
09-0185	C.D. 3.65	0.40 03/05/10	64	0.4000	250,235.62	250,235.62	250,235.62	250,235.62	250,235.62		
09-0089	C.D. 3.65	0.70 04/09/10	99	0.7000	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00		
09-0090	C.D. 3.65	0.65 04/09/10	99	0.6500	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00		
09-0131	C.D. 3.65	0.60 04/09/10	99	0.6000	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00		
09-0132	C.D. 3.65	0.50 04/09/10	99	0.5000	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00		
09-0133	C.D. 3.65	0.45 04/09/10	99	0.4500	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00		
09-0134	C.D. 3.65	0.36 04/09/10	99	0.3600	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00		
09-0097	C.D. 3.65	0.25 04/10/10	100	0.2500	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00		
09-0098	C.D. 3.65	0.25 04/12/10	102	0.2500	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00		
09-0112	C.D. 3.65	0.25 04/16/10	106	0.2500	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00		
09-0113	C.D. 3.65	0.30 04/23/10	113	0.3000	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00		

Days Remaining to Maturity

Ottawa County Treasurer

Effective Interest - Actual Life Receipts in Period 12/31/09

Invest Number	Security Description	Purchase Date	Days to Maturity	Yield Amort	Par Val/Shares	Ending Amor Val/Cost	Prem
09-0114	C.D. 365 0.36 04/30/10	10/05/09	120	0.3600	1,000,000.00	1,000,000.00	
09-0115	C.D. 365 0.75 04/30/10	10/05/09	120	0.7500	1,500,000.00	1,500,000.00	
09-0037	C.D. 365 1.40 05/14/10	05/14/09	134	1.4000	1,500,000.00	1,500,000.00	
09-0135	C.D. 365 0.68 05/14/10	10/19/09	134	0.6800	250,000.00	250,000.00	
09-0136	C.D. 365 0.50 05/14/10	10/19/09	134	0.5000	250,000.00	250,000.00	
09-0137	C.D. 365 0.45 05/14/10	10/19/09	134	0.4500	250,000.00	250,000.00	
09-0138	C.D. 365 0.92 05/14/10	10/19/09	134	0.9200	250,000.00	250,000.00	
09-0120	C.D. 365 0.95 05/28/10	10/07/09	148	0.9500	250,000.00	250,000.00	
09-0121	C.D. 365 0.68 05/28/10	10/07/09	148	0.6800	250,000.00	250,000.00	
09-0122	C.D. 365 0.75 05/28/10	10/07/09	148	0.7500	250,000.00	250,000.00	
09-0123	C.D. 365 0.44 05/28/10	10/07/09	148	0.4400	250,000.00	250,000.00	
09-0124	C.D. 365 0.29 06/04/10	10/07/09	155	0.2900	250,000.00	250,000.00	
09-0125	C.D. 365 0.95 06/04/10	10/07/09	155	0.9500	250,000.00	250,000.00	
09-0126	C.D. 365 0.68 06/04/10	10/07/09	155	0.6800	250,000.00	250,000.00	
09-0127	C.D. 365 0.75 06/04/10	10/07/09	155	0.7500	250,000.00	250,000.00	
09-0128	C.D. 365 0.44 06/04/10	10/07/09	155	0.4400	250,000.00	250,000.00	
09-0129	C.D. 365 0.40 06/04/10	10/07/09	155	0.4000	250,000.00	250,000.00	
09-0139	C.D. 365 0.75 07/01/10	10/27/09	182	0.7500	250,000.00	250,000.00	
09-0081	C.D. 365 1.00 07/23/10	09/01/09	204	1.0000	1,000,000.00	1,000,000.00	
			92	0.6684	25,502,086.90	25,502,086.90	
09-0176	FFCB 1.20 03/15/12	12/15/09	795	1.2000	2,000,000.00	2,000,000.00	
			795	1.2000	2,000,000.00	2,000,000.00	
08-0016	Agency-FHLB 2.875 03/11/11	02/19/08	431	2.9849	1,200,000.00	1,198,465.46	
08-0098	Agency - FHLB 4.35 08/13/12	12/04/08	943	3.5330	2,000,000.00	2,040,486.77	
09-0014	Agency - FHLB 2.625 02/11/13	02/13/09	1121	2.6250	2,000,000.00	2,000,000.00	
08-0062	Agency-FHLB 4.70 05/14/15	08/15/08	1934	4.7754	2,000,000.00	1,992,932.87	
			1180	3.5334	7,200,000.00	7,231,885.10	
08-0014	Agency - FHLMC 3.125 02/12/10	02/14/08	42	3.0924	2,000,000.00	2,000,073.18	
04-0036	Agency-FHLMC 4.00 04/08/11	04/08/04	458	4.0000	1,500,000.00	1,500,000.00	
04-0037	Agency-FHLMC 4.00 04/08/11	04/08/04	458	4.0000	1,500,000.00	1,500,000.00	
09-0018	Agency - FHLMC 2.85 01/02/14	02/19/09	1442	3.0275	2,000,000.00	1,986,713.58	
			619	3.4637	7,000,000.00	6,986,786.76	
08-0099	Agency - FNMA 4.00 04/15/13	12/05/08	1185	2.7900	2,135,000.00	2,215,626.88	
09-0168	Agency-FNMA 3.40 12/07/16	12/07/09	2497	3.3806	2,000,000.00	2,002,379.55	
			1807	3.0700	4,135,000.00	4,218,006.43	
AR-0002	Pooled Fund #34 (S.E.T.)	01/31/98	1	0.0500	189,806.00	189,806.00	
AR-0003	Pooled Fund #40 (Class) GF	12/31/98	1	0.2600	1,820,730.28	1,820,730.28	
AR-0004	Pooled Fund #41 (Class) Lib.	08/04/00	1	0.2600	194,435.75	194,435.75	
AR-0027	Pooled Fund - GF Sweep	03/28/05	1	4.7500	799,265.12	799,265.12	
AR-0060	Pooled Fund #5 (Gen Fund)	10/06/08	1	0.0050	1,026,205.38	1,026,205.38	
AR-0065	Pooled Fund #6 (GF)	12/04/09	1	1.3100	1,000,997.26	1,000,997.26	
			1	1.1222	5,031,439.79	5,031,439.79	
Total							

Days Remaining to Maturity

Ottawa County Treasurer

Effective Interest - Actual Life
Receipts in Period
12/31/09

Invest Number	Security Description	Cap. Mgmt - MF/MM	Purchase Date	Days to Maturity	Yield Amort	Par Val/Shares	Ending Amor Val/Cost	Prem
AR-0041	Ambassador Cap.		06/14/04	<u>1</u>	<u>0.3000</u>	<u>2,358,709.14</u>	<u>2,358,709.14</u>	
				<u>1</u>	<u>0.3000</u>	<u>2,358,709.14</u>	<u>2,358,709.14</u>	
AR-0045	GF Savings 2 (MM/HB)		11/19/04	1	0.6510	3,912,426.00	3,912,426.00	
AR-0064	GF Savings (PB NOW Acct)		12/02/09	<u>1</u>	<u>0.4700</u>	<u>750,281.25</u>	<u>750,281.25</u>	
				<u>1</u>	<u>0.6219</u>	<u>4,662,707.25</u>	<u>4,662,707.25</u>	
07-0052	Treasury Note	3.50	09/19/07	46	4.1190	2,000,000.00	1,998,516.76	1
08-0081	Treasury Note	2.00	10/06/08	59	1.5242	2,300,000.00	2,301,740.12	-1
08-0043	Treasury Note	2.125	05/22/08	120	2.3401	2,000,000.00	1,998,602.48	1
07-0051	Treasury Note	3.875	09/18/07	258	4.1102	2,000,000.00	1,996,785.20	3
07-0050	Treasury Note	4.25	09/17/07	380	4.0962	2,000,000.00	2,003,093.55	-3
09-0003	Treasury Note	1.125	01/29/09	745	1.1842	2,000,000.00	1,997,623.14	2
09-0049	Treasury Note	1.375	07/16/09	836	1.4039	2,000,000.00	1,998,706.73	1
07-0039	Treasury Note	4.00	08/27/07	1050	4.2144	2,000,000.00	1,988,524.59	11
07-0081	Treasury Note	3.875	11/27/07	1142	3.4389	1,000,000.00	1,012,802.90	-12
08-0068	Treasury Note	2.50	09/22/08	1186	2.8634	3,000,000.00	2,966,463.27	33
				<u>576</u>	<u>2.8796</u>	<u>20,300,000.00</u>	<u>20,262,858.74</u>	<u>37.1</u>
				<u>463</u>	<u>1.9173</u>	<u>78,189,943.08</u>	<u>78,254,480.11</u>	<u>-64.1</u>

GASB 31 Compliance
Ottawa County Treasurer
Unamortized Book Value
Receipts for Period
01/01/09 - 12/31/09

CUSIP	Invest Number	Security Description	Purchase Date	Sale Valuation Date Method	Yield Earned	Price Source	Beginning Unit Price	Par Value On 01/01/09	Reported Value 01/01/09	Purchase Cost	Sales Proceeds	Ending Unit Price	Par Value On 12/31/09	Price Source 12/31/09	Reported Value 12/31/09	Change in Fair Value	Interest	Net Investment Income
	08-0064-01	C.D. 2.65 01/02/09	09/19/08	01/02/09 Amort Value	2.6500	1.000000	1.000000	100,000.00	100,000.00	0.00	100,000.00	0.000000	0.00	0.00	0.00	0.00	7.36	7.36
	08-0066-01	C.D. 3.15 01/02/09	09/19/08	01/02/09 Amort Value	3.1500	1.000000	1.000000	100,000.00	100,000.00	0.00	100,000.00	0.000000	0.00	0.00	0.00	0.00	8.75	8.75
	08-0067-01	C.D. 2.80 01/02/09	09/19/08	01/02/09 Amort Value	2.8000	1.000000	1.000000	100,000.00	100,000.00	0.00	100,000.00	0.000000	0.00	0.00	0.00	0.00	7.78	7.78
	08-0073-01	C.D. 2.85 01/02/09	09/23/08	01/02/09 Amort Value	2.8500	1.000000	1.000000	100,000.00	100,000.00	0.00	100,000.00	0.000000	0.00	0.00	0.00	0.00	7.92	7.92
	08-0065-01	C.D. 2.73 01/02/09	09/19/08	01/02/09 Amort Value	2.7300	1.000000	1.000000	100,000.00	100,000.00	0.00	100,000.00	0.000000	0.00	0.00	0.00	0.00	7.61	7.61
	08-0070-01	C.D. 2.86 01/02/09	09/22/08	01/02/09 Amort Value	2.8600	1.000000	1.000000	100,000.00	100,000.00	0.00	100,000.00	0.000000	0.00	0.00	0.00	0.00	7.94	7.94
	08-0075-01	C.D. 3.23 01/02/09	09/23/08	01/02/09 Amort Value	3.2300	1.000000	1.000000	100,000.00	100,000.00	0.00	100,000.00	0.000000	0.00	0.00	0.00	0.00	8.97	8.97
	08-0072-01	C.D. 2.55 01/02/09	09/23/08	01/02/09 Amort Value	2.5147	1.000000	1.000000	100,000.00	100,000.00	0.00	100,000.00	0.000000	0.00	0.00	0.00	0.00	6.99	6.99
	08-0071-01	C.D. 2.85 01/05/09	09/22/08	01/05/09 Amort Value	2.8533	1.000000	1.000000	100,000.00	100,000.00	0.00	100,000.00	0.000000	0.00	0.00	0.00	0.00	31.70	31.70
	08-0074-01	C.D. 3.30 01/21/09	09/23/08	01/21/09 Amort Value	3.3000	1.000000	1.000000	100,000.00	100,000.00	0.00	100,000.00	0.000000	0.00	0.00	0.00	0.00	183.33	183.33
	08-0087-01	C.D. 2.90 01/30/09	09/22/08	01/30/09 Amort Value	2.9000	1.000000	1.000000	1,000,000.00	1,000,000.00	0.00	1,000,000.00	0.000000	0.00	0.00	0.00	0.00	2,336.11	2,336.11
	08-0082-01	C.D. 3.74 02/02/09	10/06/08	02/02/09 Amort Value	3.7400	1.000000	1.000000	1,000,000.00	1,000,000.00	0.00	1,000,000.00	0.000000	0.00	0.00	0.00	0.00	3,324.44	3,324.44
	08-0093-01	C.D. 2.62 02/11/09	10/28/08	02/11/09 Amort Value	2.6200	1.000000	1.000000	150,000.00	150,000.00	0.00	150,000.00	0.000000	0.00	0.00	0.00	0.00	447.58	447.58
	08-0078-01	C.D. 3.10 02/11/09	10/01/08	02/11/09 Amort Value	3.1000	1.000000	1.000000	100,000.00	100,000.00	0.00	100,000.00	0.000000	0.00	0.00	0.00	0.00	353.06	353.06
	08-0086-01	C.D. 3.10 02/11/09	10/07/08	02/11/09 Amort Value	3.1000	1.000000	1.000000	150,000.00	150,000.00	0.00	150,000.00	0.000000	0.00	0.00	0.00	0.00	529.58	529.58
	08-0079-01	C.D. 4.29 02/11/09	10/01/08	02/11/09 Amort Value	4.2900	1.000000	1.000000	100,000.00	100,000.00	0.00	100,000.00	0.000000	0.00	0.00	0.00	0.00	488.58	488.58
	08-0083-01	C.D. 4.10 02/11/09	10/07/08	02/11/09 Amort Value	4.1000	1.000000	1.000000	150,000.00	150,000.00	0.00	150,000.00	0.000000	0.00	0.00	0.00	0.00	700.42	700.42
	08-0084-01	C.D. 2.70 02/11/09	10/07/08	02/11/09 Amort Value	2.7000	1.000000	1.000000	150,000.00	150,000.00	0.00	150,000.00	0.000000	0.00	0.00	0.00	0.00	461.25	461.25
	08-0085-01	C.D. 4.25 02/11/09	10/07/08	02/11/09 Amort Value	4.2500	1.000000	1.000000	150,000.00	150,000.00	0.00	150,000.00	0.000000	0.00	0.00	0.00	0.00	726.04	726.04
	08-0080-01	C.D. 3.00 02/11/09	10/02/08	02/11/09 Amort Value	3.0057	1.000000	1.000000	100,000.00	100,000.00	0.00	100,000.00	0.000000	0.00	0.00	0.00	0.00	337.62	337.62
	08-0092-01	C.D. 3.00 02/25/09	10/28/08	02/25/09 Amort Value	3.0000	1.000000	1.000000	150,000.00	150,000.00	0.00	150,000.00	0.000000	0.00	0.00	0.00	0.00	687.50	687.50
	08-0090-01	C.D. 3.51 02/27/09	10/16/08	02/27/09 Amort Value	3.5100	1.000000	1.000000	1,000,000.00	1,000,000.00	0.00	1,000,000.00	0.000000	0.00	0.00	0.00	0.00	5,557.50	5,557.50
	08-0089-01	C.D. 3.65 3.00 03/11/09	10/16/08	03/11/09 Amort Value	3.0000	1.000000	1,000,000.00	1,000,000.00	0.00	1,000,000.00	0.000000	0.00	0.00	0.00	0.00	0.00	5,671.23	5,671.23
	08-0094-01	C.D. 3.15 03/13/09	10/28/08	03/13/09 Amort Value	3.1500	1.000000	1,000,000.00	1,000,000.00	0.00	1,000,000.00	0.000000	0.00	0.00	0.00	0.00	0.00	6,212.50	6,212.50
	09-0010-01	C.D. 0.90 03/22/09	02/11/09	03/22/09 Fair Value	0.9822	0.000000	0.00	0.00	0.00	152,169.58	152,169.58	0.000000	0.00	0.00	0.00	0.00	159.78	159.78
	08-0028-01	C.D. 3.25 03/25/09	03/25/08	03/25/09 Fair Value	3.2500	Matrix	2,040,000.00	2,040,000.00	0.00	0.00	2,040,000.00	0.000000	0.00	0.00	0.00	0.00	15,285.84	15,285.84
	09-0013-01	C.D. 1.50 03/25/09	02/11/09	03/25/09 Amort Value	1.4795	0.000000	0.00	0.00	0.00	101,084.93	101,084.93	0.000000	0.00	0.00	0.00	0.00	174.48	174.48
	09-0011-01	C.D. 0.90 03/25/09	02/11/09	03/25/09 Amort Value	0.9000	0.000000	0.00	0.00	0.00	101,584.92	101,584.92	0.000000	0.00	0.00	0.00	0.00	106.66	106.66
	09-0007-01	C.D. 0.68 03/25/09	02/11/09	03/25/09 Amort Value	0.6800	0.000000	0.00	0.00	0.00	151,157.17	151,157.17	0.000000	0.00	0.00	0.00	0.00	119.92	119.92
	08-0091-01	C.D. 3.50 03/27/09	10/28/08	03/27/09 Amort Value	3.5160	1.000000	1,000,000.00	1,000,000.00	0.00	0.00	1,000,000.00	0.000000	0.00	0.00	0.00	0.00	8,187.92	8,187.92
	08-0095-01	C.D. 3.12 04/08/09	11/11/08	04/08/09 Amort Value	3.1200	1.000000	500,000.00	500,000.00	0.00	0.00	500,000.00	0.000000	0.00	0.00	0.00	0.00	4,145.75	4,145.75
	09-0012-01	C.D. 0.75 04/22/09	02/11/09	04/22/09 Amort Value	0.7500	0.000000	0.00	0.00	0.00	100,000.00	100,000.00	0.000000	0.00	0.00	0.00	0.00	145.83	145.83
	09-0015-01	C.D. 0.49 04/22/09	02/11/09	04/22/09 Amort Value	0.4900	0.000000	0.00	0.00	0.00	152,248.96	152,248.96	0.000000	0.00	0.00	0.00	0.00	145.06	145.06
	09-0008-01	C.D. 2.65 04/22/09	02/11/09	04/22/09 Amort Value	2.6500	0.000000	0.00	0.00	0.00	151,640.42	151,640.42	0.000000	0.00	0.00	0.00	0.00	781.37	781.37
	09-0009-01	C.D. 2.65 04/22/09	02/11/09	04/22/09 Amort Value	2.6500	0.000000	0.00	0.00	0.00	101,145.28	101,145.28	0.000000	0.00	0.00	0.00	0.00	521.18	521.18
	08-0097-01	C.D. 2.40 05/08/09	11/21/08	05/08/09 Amort Value	2.4000	1.000000	1,000,000.00	1,000,000.00	0.00	0.00	1,000,000.00	0.000000	0.00	0.00	0.00	0.00	8,466.67	8,466.67
	08-0101-01	C.D. 2.80 06/23/09	12/08/08	06/23/09 Amort Value	2.8000	1.000000	1,000,000.00	1,000,000.00	0.00	0.00	1,000,000.00	0.000000	0.00	0.00	0.00	0.00	13,271.23	13,271.23
	09-0043-01	C.D. 1.60 07/15/09	06/23/09	07/15/09 Amort Value	1.6000	0.000000	0.00	0.00	0.00	250,000.00	250,000.00	0.000000	0.00	0.00	0.00	0.00	244.44	244.44
	09-0044-01	C.D. 1.60 07/15/09	06/23/09	07/15/09 Amort Value	1.6000	0.000000	0.00	0.00	0.00	250,000.00	250,000.00	0.000000	0.00	0.00	0.00	0.00	244.44	244.44
	09-0045-01	C.D. 1.60 07/17/09	06/23/09	07/17/09 Amort Value	1.6000	0.000000	0.00	0.00	0.00	250,000.00	250,000.00	0.000000	0.00	0.00	0.00	0.00	266.67	266.67
	09-0046-01	C.D. 1.60 07/17/09	06/23/09	07/17/09 Amort Value	1.6000	0.000000	0.00	0.00	0.00	250,000.00	250,000.00	0.000000	0.00	0.00	0.00	0.00	266.67	266.67
	09-0025-01	C.D. 2.55 07/29/09	04/22/09	07/29/09 Amort Value	2.5500	0.000000	0.00	0.00	0.00	152,421.79	152,421.79	0.000000	0.00	0.00	0.00	0.00	1,058.06	1,058.06
	09-0026-01	C.D. 2.55 07/29/09	04/22/09	07/29/09 Amort Value	2.5500	0.000000	0.00	0.00	0.00	101,666.46	101,666.46	0.000000	0.00	0.00	0.00	0.00	705.73	705.73
	09-0036-01	C.D. 3.65 1.05 08/12/09	05/14/09	08/12/09 Amort Value	1.0509	0.000000	0.00	0.00	0.00	1,000,000.00	1,000,000.00	0.000000	0.00	0.00	0.00	0.00	2,591.27	2,591.27
	09-0028-01	C.D. 3.65 1.05 08/14/09	05/13/09	08/14/09 Amort Value	1.0510	0.000000	0.00	0.00	0.00	250,000.00	250,000.00	0.000000	0.00	0.00	0.00	0.00	678.74	678.74
	09-0029-01	C.D. 3.65 1.05 08/14/09	05/13/09	08/14/09 Amort Value	1.0500	0.000000	0.00	0.00	0.00	250,000.00	250,000.00	0.000000	0.00	0.00	0.00	0.00	678.12	678.12
	08-0100-01	C.D. 3.05 08/26/09	12/12/08	08/26/09 Amort Value	3.0500	1.000000	500,000.00	500,000.00	0.00	0.00	500,000.00	0.000000	0.00	0.00	0.00	0.00	10,039.58	10,039.58

Certificate of Deposit

GASB 31 Compliance
Ottawa County Treasurer
Unamortized Book Value
Receipts for Period
01/01/09 - 12/31/09

Invest Number	Security Description	Purchase Date	Sale Valuation Date Method	Yield Earned	Price Source	Beginning Unit Price	Par Value On 01/01/09	Reported Value 01/01/09	Purchase Cost	Sales Proceeds	Ending Unit Price	Par Value On 12/31/09	Price Source 12/31/09	Reported Value 12/31/09	Change in Fair Value	Interest	Net Investment Income
09-0063-01	C.D. 365 0.73 09/04/09	08/07/09	09/04/09 Amort Value	0.7300	0.000000	0.00	0.00	0.00	250,000.00	250,000.00	0.000000	0.00	0.00	0.00	0.00	140.00	140.00
09-0064-01	C.D. 365 0.65 09/04/09	08/07/09	09/04/09 Amort Value	0.8500	0.000000	0.00	0.00	0.00	250,000.00	250,000.00	0.000000	0.00	0.00	0.00	0.00	163.01	163.01
09-0065-01	C.D. 365 1.42 09/04/09	08/07/09	09/04/09 Amort Value	1.4200	0.000000	0.00	0.00	0.00	250,000.00	250,000.00	0.000000	0.00	0.00	0.00	0.00	276.11	276.11
09-0030-01	C.D. 365 1.05 09/11/09	05/13/09	09/11/09 Amort Value	1.0514	0.000000	0.00	0.00	0.00	250,000.00	250,000.00	0.000000	0.00	0.00	0.00	0.00	883.46	883.46
09-0068-01	C.D. 365 0.95 09/11/09	08/07/09	09/11/09 Amort Value	0.9500	0.000000	0.00	0.00	0.00	250,000.00	250,000.00	0.000000	0.00	0.00	0.00	0.00	230.90	230.90
09-0066-01	C.D. 365 1.62 09/11/09	08/07/09	09/11/09 Amort Value	1.6200	0.000000	0.00	0.00	0.00	250,000.00	250,000.00	0.000000	0.00	0.00	0.00	0.00	393.75	393.75
09-0031-01	C.D. 365 1.05 09/11/09	05/14/09	09/11/09 Amort Value	1.0587	0.000000	0.00	0.00	0.00	250,000.00	250,000.00	0.000000	0.00	0.00	0.00	0.00	882.29	882.29
09-0067-01	C.D. 365 0.95 09/11/09	08/07/09	09/11/09 Amort Value	0.9501	0.000000	0.00	0.00	0.00	250,000.00	250,000.00	0.000000	0.00	0.00	0.00	0.00	230.92	230.92
09-0032-01	C.D. 365 1.20 09/16/09	05/13/09	09/16/09 Amort Value	1.2000	0.000000	0.00	0.00	0.00	250,000.00	250,000.00	0.000000	0.00	0.00	0.00	0.00	1,035.62	1,035.62
09-0033-01	C.D. 365 1.20 09/16/09	05/13/09	09/16/09 Amort Value	1.2000	0.000000	0.00	0.00	0.00	250,000.00	250,000.00	0.000000	0.00	0.00	0.00	0.00	1,035.62	1,035.62
09-0034-01	C.D. 365 1.40 09/25/09	05/13/09	09/25/09 Amort Value	1.4000	0.000000	0.00	0.00	0.00	250,000.00	250,000.00	0.000000	0.00	0.00	0.00	0.00	1,312.50	1,312.50
09-0035-01	C.D. 365 1.40 09/25/09	05/13/09	09/25/09 Amort Value	1.4000	0.000000	0.00	0.00	0.00	250,000.00	250,000.00	0.000000	0.00	0.00	0.00	0.00	1,312.50	1,312.50
09-0072-01	C.D. 365 0.87 10/02/09	08/21/09	10/02/09 Amort Value	0.8700	0.000000	0.00	0.00	0.00	250,000.00	250,000.00	0.000000	0.00	0.00	0.00	0.00	253.75	253.75
09-0073-01	C.D. 365 0.87 10/02/09	08/21/09	10/02/09 Amort Value	0.8700	0.000000	0.00	0.00	0.00	250,000.00	250,000.00	0.000000	0.00	0.00	0.00	0.00	253.75	253.75
09-0074-01	C.D. 365 0.85 10/02/09	08/21/09	10/02/09 Amort Value	0.8502	0.000000	0.00	0.00	0.00	250,000.00	250,000.00	0.000000	0.00	0.00	0.00	0.00	244.57	244.57
09-0071-01	C.D. 365 0.65 10/02/09	08/21/09	10/02/09 Amort Value	0.6500	0.000000	0.00	0.00	0.00	250,000.00	250,000.00	0.000000	0.00	0.00	0.00	0.00	189.58	189.58
09-0077-01	C.D. 365 1.81 10/26/09	08/25/09	10/26/09 Amort Value	1.8100	0.000000	0.00	0.00	0.00	250,000.00	250,000.00	0.000000	0.00	0.00	0.00	0.00	779.31	779.31
09-0076-01	C.D. 365 0.90 10/26/09	08/25/09	10/26/09 Amort Value	0.9000	0.000000	0.00	0.00	0.00	250,000.00	250,000.00	0.000000	0.00	0.00	0.00	0.00	387.50	387.50
09-0075-01	C.D. 365 0.75 10/26/09	08/25/09	10/26/09 Amort Value	0.7502	0.000000	0.00	0.00	0.00	500,000.00	500,000.00	0.000000	0.00	0.00	0.00	0.00	637.19	637.19
09-0078-01	C.D. 365 0.95 10/30/09	08/31/09	10/30/09 Amort Value	0.9504	0.000000	0.00	0.00	0.00	500,000.00	500,000.00	0.000000	0.00	0.00	0.00	0.00	791.98	791.98
09-0079-01	C.D. 365 0.95 10/30/09	08/31/09	10/30/09 Amort Value	0.9500	0.000000	0.00	0.00	0.00	500,000.00	500,000.00	0.000000	0.00	0.00	0.00	0.00	791.67	791.67
09-0080-01	C.D. 365 0.75 10/30/09	09/01/09	10/30/09 Amort Value	0.7505	0.000000	0.00	0.00	0.00	500,000.00	500,000.00	0.000000	0.00	0.00	0.00	0.00	614.95	614.95
08-0013-01	C.D. 3.60 11/02/09	02/01/08	11/02/09 Fair Value	3.7226 Matrix	1.000000	2,000,000.00	2,000,000.00	2,000,000.00	0.00	2,000,000.00	0.000000	0.00	0.00	0.00	0.00	62,212.86	62,212.86
09-0083-01	C.D. 365 1.62 11/06/09	09/11/09	11/06/09 Amort Value	1.6200	0.000000	0.00	0.00	0.00	250,000.00	250,000.00	0.000000	0.00	0.00	0.00	0.00	630.00	630.00
09-0107-01	C.D. 365 0.70 11/13/09	09/30/09	11/13/09 Amort Value	0.7001	0.000000	0.00	0.00	0.00	250,000.00	250,000.00	0.000000	0.00	0.00	0.00	0.00	213.92	213.92
09-0109-01	C.D. 365 0.40 11/13/09	09/30/09	11/13/09 Amort Value	0.4000	0.000000	0.00	0.00	0.00	250,000.00	250,000.00	0.000000	0.00	0.00	0.00	0.00	122.22	122.22
09-0110-01	C.D. 365 0.35 11/13/09	09/30/09	11/13/09 Amort Value	0.3500	0.000000	0.00	0.00	0.00	250,000.00	250,000.00	0.000000	0.00	0.00	0.00	0.00	105.47	105.47
09-0102-01	C.D. 365 0.65 11/13/09	09/30/09	11/13/09 Amort Value	0.6501	0.000000	0.00	0.00	0.00	250,000.00	250,000.00	0.000000	0.00	0.00	0.00	0.00	195.92	195.92
09-0027-01	C.D. 365 0.95 11/20/09	05/11/09	11/20/09 Amort Value	0.9524	0.000000	0.00	0.00	0.00	1,000,000.00	1,000,000.00	0.000000	0.00	0.00	0.00	0.00	5,106.04	5,106.04
09-0101-01	C.D. 365 0.50 11/27/09	09/30/09	11/27/09 Amort Value	0.5000	0.000000	0.00	0.00	0.00	250,000.00	250,000.00	0.000000	0.00	0.00	0.00	0.00	198.63	198.63
09-0103-01	C.D. 365 0.65 11/27/09	09/30/09	11/27/09 Amort Value	0.6502	0.000000	0.00	0.00	0.00	250,000.00	250,000.00	0.000000	0.00	0.00	0.00	0.00	258.29	258.29
09-0104-01	C.D. 365 0.45 11/27/09	09/30/09	11/27/09 Amort Value	0.4500	0.000000	0.00	0.00	0.00	250,000.00	250,000.00	0.000000	0.00	0.00	0.00	0.00	181.25	181.25
09-0108-01	C.D. 365 0.70 11/30/09	09/30/09	11/30/09 Amort Value	0.7002	0.000000	0.00	0.00	0.00	250,000.00	250,000.00	0.000000	0.00	0.00	0.00	0.00	296.62	296.62
09-0105-01	C.D. 365 0.45 12/11/09	09/30/09	12/11/09 Amort Value	0.4500	0.000000	0.00	0.00	0.00	250,000.00	250,000.00	0.000000	0.00	0.00	0.00	0.00	225.00	225.00
09-0099-01	C.D. 365 0.60 12/11/09	09/30/09	12/11/09 Amort Value	0.6002	0.000000	0.00	0.00	0.00	250,000.00	250,000.00	0.000000	0.00	0.00	0.00	0.00	295.99	295.99
09-0091-01	C.D. 365 0.36 12/18/09	09/24/09	12/18/09 Amort Value	0.3600	0.000000	0.00	0.00	0.00	250,000.00	250,000.00	0.000000	0.00	0.00	0.00	0.00	35.42	35.42
09-0092-01	C.D. 365 0.50 12/18/09	09/24/09	12/18/09 Amort Value	0.5000	0.000000	0.00	0.00	0.00	250,000.00	250,000.00	0.000000	0.00	0.00	0.00	0.00	291.09	291.09
09-0093-01	C.D. 365 0.45 12/18/09	09/24/09	12/18/09 Amort Value	0.4500	0.000000	0.00	0.00	0.00	250,000.00	250,000.00	0.000000	0.00	0.00	0.00	0.00	265.63	265.63
09-0094-01	C.D. 365 0.20 12/18/09	09/24/09	12/18/09 Amort Value	0.2000	0.000000	0.00	0.00	0.00	250,000.00	250,000.00	0.000000	0.00	0.00	0.00	0.00	118.05	118.05
09-0095-01	C.D. 365 0.13 12/18/09	09/24/09	12/18/09 Amort Value	0.1300	0.000000	0.00	0.00	0.00	250,000.00	250,000.00	0.000000	0.00	0.00	0.00	0.00	76.74	76.74
09-0096-01	C.D. 365 0.20 12/18/09	09/24/09	12/18/09 Amort Value	0.2000	0.000000	0.00	0.00	0.00	250,000.00	250,000.00	0.000000	0.00	0.00	0.00	0.00	118.05	118.05
09-0111-01	C.D. 365 0.20 12/24/09	09/30/09	12/24/09 Amort Value	0.2000	0.000000	0.00	0.00	0.00	1,000,000.00	1,000,000.00	0.000000	0.00	0.00	0.00	0.00	472.22	472.22
09-0117-01	C.D. 365 0.95 12/30/09	10/05/09	12/30/09 Amort Value	0.9500	0.000000	0.00	0.00	0.00	250,000.00	250,000.00	0.000000	0.00	0.00	0.00	0.00	567.36	567.36
09-0116-01	C.D. 365 0.45 12/30/09	10/05/09	12/30/09 Amort Value	0.4500	0.000000	0.00	0.00	0.00	250,000.00	250,000.00	0.000000	0.00	0.00	0.00	0.00	268.75	268.75
09-0118-01	C.D. 365 0.40 12/30/09	10/05/09	12/30/09 Amort Value	0.4000	0.000000	0.00	0.00	0.00	250,000.00	250,000.00	0.000000	0.00	0.00	0.00	0.00	238.89	238.89
09-0119-01	C.D. 365 0.40 12/30/09	10/05/09	12/30/09 Amort Value	0.4000	0.000000	0.00	0.00	0.00	250,000.00	250,000.00	0.000000	0.00	0.00	0.00	0.00	235.62	235.62
09-0100-01	C.D. 365 0.60 12/31/09	09/30/09	12/31/09 Amort Value	0.6003	0.000000	0.00	0.00	0.00	250,000.00	250,000.00	0.000000	0.00	0.00	0.00	0.00	378.27	378.27

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Invest Number	Security Description	Purchase Date	Sale Valuation Date Method	Yield Earned	Price Source	Beginning Unit Price	Par Value On 01/01/09	Reported Value 01/01/09	Purchase Cost	Sales Proceeds	Ending Unit Price	Par Value On 12/31/09	Price Source 12/31/09	Reported Value 12/31/09	Change in Fair Value	Interest	Net Investment Income
09-4016-01	C.D. 365 0.50 12/31/09	09/30/09	12/31/09 Amort Value	0.5000		0.000000	0.00	0.00	250,000.00	250,000.00	0.000000	0.00		0.00	0.00	319.44	319.44
09-4037	C.D. 365 1.40 05/14/10	05/14/09	Open Amort Value	1.4000		0.000000	0.00	0.00	1,500,000.00	1,500,000.00	1.000000	1,500,000.00		0.00	0.00	13,347.95	13,347.95
09-4081	C.D. 365 1.00 07/23/10	09/01/09	Open Amort Value	1.0000		0.000000	0.00	0.00	1,000,000.00	1,000,000.00	1.000000	1,000,000.00		0.00	0.00	3,342.47	3,342.47
09-4089	C.D. 365 0.70 04/09/10	09/17/09	Open Amort Value	0.7000		0.000000	0.00	0.00	1,000,000.00	1,000,000.00	1.000000	1,000,000.00		0.00	0.00	2,032.88	2,032.88
09-4090	C.D. 365 0.65 04/09/10	09/17/09	Open Amort Value	0.6500		0.000000	0.00	0.00	1,000,000.00	1,000,000.00	1.000000	1,000,000.00		0.00	0.00	1,887.67	1,887.67
09-4098	C.D. 365 0.25 04/12/10	09/25/09	Open Amort Value	0.2500		0.000000	0.00	0.00	1,000,000.00	1,000,000.00	1.000000	1,000,000.00		0.00	0.00	671.23	671.23
09-4112	C.D. 365 0.25 04/16/10	10/05/09	Open Amort Value	0.2500		0.000000	0.00	0.00	1,000,000.00	1,000,000.00	1.000000	1,000,000.00		0.00	0.00	602.74	602.74
09-4097	C.D. 365 0.25 04/10/10	09/25/09	Open Amort Value	0.2500		0.000000	0.00	0.00	1,000,000.00	1,000,000.00	1.000000	1,000,000.00		0.00	0.00	671.23	671.23
09-4113	C.D. 365 0.30 04/23/10	10/05/09	Open Amort Value	0.3000		0.000000	0.00	0.00	1,500,000.00	1,500,000.00	1.000000	1,500,000.00		0.00	0.00	1,084.93	1,084.93
09-4114	C.D. 365 0.36 04/30/10	10/05/09	Open Amort Value	0.3600		0.000000	0.00	0.00	1,000,000.00	1,000,000.00	1.000000	1,000,000.00		0.00	0.00	867.95	867.95
09-4115	C.D. 365 0.75 04/30/10	10/05/09	Open Amort Value	0.7500		0.000000	0.00	0.00	1,500,000.00	1,500,000.00	1.000000	1,500,000.00		0.00	0.00	2,712.33	2,712.33
09-4120	C.D. 365 0.95 05/28/10	10/07/09	Open Amort Value	0.9500		0.000000	0.00	0.00	250,000.00	250,000.00	1.000000	250,000.00		0.00	0.00	559.59	559.59
09-4121	C.D. 365 0.68 05/28/10	10/07/09	Open Amort Value	0.6800		0.000000	0.00	0.00	250,000.00	250,000.00	1.000000	250,000.00		0.00	0.00	400.55	400.55
09-4122	C.D. 365 0.75 05/28/10	10/07/09	Open Amort Value	0.7500		0.000000	0.00	0.00	250,000.00	250,000.00	1.000000	250,000.00		0.00	0.00	441.78	441.78
09-4123	C.D. 365 0.44 05/28/10	10/07/09	Open Amort Value	0.4400		0.000000	0.00	0.00	250,000.00	250,000.00	1.000000	250,000.00		0.00	0.00	259.18	259.18
09-4124	C.D. 365 0.29 06/04/10	10/07/09	Open Amort Value	0.2900		0.000000	0.00	0.00	250,000.00	250,000.00	1.000000	250,000.00		0.00	0.00	170.82	170.82
09-4125	C.D. 365 0.95 06/04/10	10/07/09	Open Amort Value	0.9500		0.000000	0.00	0.00	250,000.00	250,000.00	1.000000	250,000.00		0.00	0.00	559.59	559.59
09-4127	C.D. 365 0.75 06/04/10	10/07/09	Open Amort Value	0.7500		0.000000	0.00	0.00	250,000.00	250,000.00	1.000000	250,000.00		0.00	0.00	441.78	441.78
09-4128	C.D. 365 0.44 06/04/10	10/07/09	Open Amort Value	0.4400		0.000000	0.00	0.00	250,000.00	250,000.00	1.000000	250,000.00		0.00	0.00	259.18	259.18
09-4129	C.D. 365 0.40 06/04/10	10/07/09	Open Amort Value	0.4000		0.000000	0.00	0.00	250,000.00	250,000.00	1.000000	250,000.00		0.00	0.00	235.62	235.62
09-4131	C.D. 365 0.60 04/09/10	10/19/09	Open Amort Value	0.6000		0.000000	0.00	0.00	250,000.00	250,000.00	1.000000	250,000.00		0.00	0.00	304.11	304.11
09-4132	C.D. 365 0.50 04/09/10	10/19/09	Open Amort Value	0.5000		0.000000	0.00	0.00	250,000.00	250,000.00	1.000000	250,000.00		0.00	0.00	253.42	253.42
09-4133	C.D. 365 0.45 04/09/10	10/19/09	Open Amort Value	0.4500		0.000000	0.00	0.00	250,000.00	250,000.00	1.000000	250,000.00		0.00	0.00	228.08	228.08
09-4134	C.D. 365 0.36 04/09/10	10/19/09	Open Amort Value	0.3600		0.000000	0.00	0.00	250,000.00	250,000.00	1.000000	250,000.00		0.00	0.00	182.47	182.47
09-4135	C.D. 365 0.68 05/14/10	10/19/09	Open Amort Value	0.6800		0.000000	0.00	0.00	250,000.00	250,000.00	1.000000	250,000.00		0.00	0.00	344.66	344.66
09-4136	C.D. 365 0.50 05/14/10	10/19/09	Open Amort Value	0.5000		0.000000	0.00	0.00	250,000.00	250,000.00	1.000000	250,000.00		0.00	0.00	253.42	253.42
09-4137	C.D. 365 0.45 05/14/10	10/19/09	Open Amort Value	0.4500		0.000000	0.00	0.00	250,000.00	250,000.00	1.000000	250,000.00		0.00	0.00	228.08	228.08
09-4138	C.D. 365 0.92 05/14/10	10/19/09	Open Amort Value	0.9200		0.000000	0.00	0.00	250,000.00	250,000.00	1.000000	250,000.00		0.00	0.00	466.30	466.30
09-4139	C.D. 365 0.75 07/01/10	10/27/09	Open Amort Value	0.7500		0.000000	0.00	0.00	250,000.00	250,000.00	1.000000	250,000.00		0.00	0.00	339.04	339.04
09-4149	C.D. 365 0.75 01/22/10	10/29/09	Open Amort Value	0.7500		0.000000	0.00	0.00	250,000.00	250,000.00	1.000000	250,000.00		0.00	0.00	328.77	328.77
09-4150	C.D. 365 0.65 01/22/10	10/29/09	Open Amort Value	0.6500		0.000000	0.00	0.00	250,000.00	250,000.00	1.000000	250,000.00		0.00	0.00	284.93	284.93
09-4151	C.D. 365 0.40 01/22/10	10/29/09	Open Amort Value	0.4000		0.000000	0.00	0.00	250,000.00	250,000.00	1.000000	250,000.00		0.00	0.00	177.78	177.78
09-4152	C.D. 365 0.50 01/22/10	10/29/09	Open Amort Value	0.5000		0.000000	0.00	0.00	250,000.00	250,000.00	1.000000	250,000.00		0.00	0.00	219.18	219.18
09-4155	C.D. 365 0.70 01/29/10	10/29/09	Open Amort Value	0.7000		0.000000	0.00	0.00	250,000.00	250,000.00	1.000000	250,000.00		0.00	0.00	306.85	306.85
09-4156	C.D. 365 1.96 01/29/10	10/29/09	Open Amort Value	1.9600		0.000000	0.00	0.00	250,000.00	250,000.00	1.000000	250,000.00		0.00	0.00	859.18	859.18
09-4126	C.D. 365 0.68 06/04/10	10/07/09	Open Amort Value	0.6800		0.000000	0.00	0.00	250,000.00	250,000.00	1.000000	250,000.00		0.00	0.00	400.55	400.55
09-4157	C.D. 365 0.60 01/29/10	10/29/09	Open Amort Value	0.6000		0.000000	0.00	0.00	250,000.00	250,000.00	1.000000	250,000.00		0.00	0.00	266.67	266.67
09-4158	C.D. 365 0.55 01/29/10	10/29/09	Open Amort Value	0.5500		0.000000	0.00	0.00	250,000.00	250,000.00	1.000000	250,000.00		0.00	0.00	241.10	241.10
09-4163	C.D. 1.76 02/05/10	11/13/09	Open Amort Value	1.7600		0.000000	0.00	0.00	250,000.00	250,000.00	1.000000	250,000.00		0.00	0.00	598.89	598.89
09-4164	C.D. 1.96 02/12/10	11/13/09	Open Amort Value	1.9600		0.000000	0.00	0.00	250,000.00	250,000.00	1.000000	250,000.00		0.00	0.00	666.94	666.94
09-4165	C.D. 1.96 02/19/10	11/13/09	Open Amort Value	1.9600		0.000000	0.00	0.00	250,000.00	250,000.00	1.000000	250,000.00		0.00	0.00	666.94	666.94
09-4166	C.D. 1.96 02/06/10	11/13/09	Open Amort Value	1.9600		0.000000	0.00	0.00	250,000.00	250,000.00	1.000000	250,000.00		0.00	0.00	666.94	666.94
09-4167	C.D. 365 0.70 02/05/10	11/13/09	Open Amort Value	0.7000		0.000000	0.00	0.00	250,195.92	250,195.92	1.000000	250,195.92		0.00	0.00	235.12	235.12
09-4172	C.D. 0.55 02/12/10	12/04/09	Open Amort Value	0.5500		0.000000	0.00	0.00	250,000.00	250,000.00	1.000000	250,000.00		0.00	0.00	106.94	106.94
09-4173	C.D. 0.45 02/19/10	12/04/09	Open Amort Value	0.4500		0.000000	0.00	0.00	250,000.00	250,000.00	1.000000	250,000.00		0.00	0.00	87.50	87.50
09-4178	C.D. 365 1.00 02/26/10	12/30/09	Open Amort Value	1.0000		0.000000	0.00	0.00	250,000.00	250,000.00	1.000000	250,000.00		0.00	0.00	13.70	13.70
09-4179	C.D. 365 0.45 02/26/10	12/30/09	Open Amort Value	0.4500		0.000000	0.00	0.00	250,000.00	250,000.00	1.000000	250,000.00		0.00	0.00	6.25	6.25
09-4180	C.D. 365 0.95 02/26/10	12/30/09	Open Amort Value	0.9500		0.000000	0.00	0.00	250,000.00	250,000.00	1.000000	250,000.00		0.00	0.00	13.01	13.01

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CDSID	Invest Number	Security Description	Purchase Date	Sale Valuation Date Method	Yield Earned	Price Source	Beginning Unit Price	Par Value On 01/01/09	Reported Value 01/01/09	Purchase Cost	Sales Proceeds	Ending Unit Price	Par Value On 12/31/09	Price Source 12/31/09	Reported Value 12/31/09	Change in Fair Value	Interest	Net Investment Income
	09-0181	C.D. 365 0.50 03/05/10	12/30/09	Open Amort Value	0.4999	0.00000	0.00	0.00	0.00	250,378.28	0.00	1.00000	250,378.28		250,378.28	0.00	6.86	6.86
	09-0182	C.D. 0.35 02/26/10	12/30/09	Open Amort Value	0.3500	0.00000	0.00	0.00	0.00	250,319.44	0.00	1.00000	250,319.44		250,319.44	0.00	4.87	4.87
	09-0183	C.D. 0.35 03/05/10	12/30/09	Open Amort Value	0.3500	0.00000	0.00	0.00	0.00	250,268.75	0.00	1.00000	250,268.75		250,268.75	0.00	4.87	4.87
	09-0185	C.D. 365 0.40 03/05/10	12/30/09	Open Amort Value	0.4000	0.00000	0.00	0.00	0.00	250,255.62	0.00	1.00000	250,255.62		250,255.62	0.00	5.48	5.48
	09-0130	C.D. 1.81 01/08/10	10/14/09	Open Amort Value	1.8100	0.00000	0.00	0.00	0.00	250,450.00	0.00	1.00000	250,450.00		250,450.00	0.00	994.77	994.77
	09-0140	C.D. 365 0.75 01/08/10	10/29/09	Open Amort Value	0.7503	0.00000	0.00	0.00	0.00	250,000.00	0.00	1.00000	250,000.00		250,000.00	0.00	328.88	328.88
	09-0142	C.D. 365 0.25 01/08/10	10/29/09	Open Amort Value	0.2500	0.00000	0.00	0.00	0.00	250,000.00	0.00	1.00000	250,000.00		250,000.00	0.00	111.11	111.11
	09-0141	C.D. 365 0.25 01/08/10	10/29/09	Open Amort Value	0.2500	0.00000	0.00	0.00	0.00	250,000.00	0.00	1.00000	250,000.00		250,000.00	0.00	109.59	109.59
	09-0153	C.D. 365 0.60 01/29/10	10/29/09	Open Amort Value	0.6000	0.00000	0.00	0.00	0.00	250,000.00	0.00	1.00000	250,000.00		250,000.00	0.00	263.01	263.01
	09-0154	C.D. 365 0.75 01/29/10	10/29/09	Open Amort Value	0.7500	0.00000	0.00	0.00	0.00	250,000.00	0.00	1.00000	250,000.00		250,000.00	0.00	328.77	328.77
	09-0174	C.D. 0.55 02/19/10	12/04/09	Open Amort Value	0.5500	0.00000	0.00	0.00	0.00	250,000.00	0.00	1.00000	250,000.00		250,000.00	0.00	106.94	106.94
	09-0177	C.D. 0.50 02/26/10	12/29/09	Open Amort Value	0.4999	0.00000	0.00	0.00	0.00	250,000.00	0.00	1.00000	250,000.00		250,000.00	0.00	10.41	10.41
	09-0184	C.D. 0.35 03/05/10	12/30/09	Open Amort Value	0.3500	0.00000	0.00	0.00	0.00	250,238.89	0.00	1.00000	250,238.89		250,238.89	0.00	4.87	4.87
	09-0143	C.D. 365 0.75 01/15/10	10/29/09	Open Amort Value	0.7503	0.00000	0.00	0.00	0.00	250,000.00	0.00	1.00000	250,000.00		250,000.00	0.00	328.88	328.88
	09-0145	C.D. 365 0.65 01/15/10	10/29/09	Open Amort Value	0.6500	0.00000	0.00	0.00	0.00	250,000.00	0.00	1.00000	250,000.00		250,000.00	0.00	288.89	288.89
	09-0146	C.D. 365 0.25 01/15/10	10/29/09	Open Amort Value	0.2500	0.00000	0.00	0.00	0.00	250,000.00	0.00	1.00000	250,000.00		250,000.00	0.00	111.11	111.11
	09-0147	C.D. 365 0.40 01/15/10	10/29/09	Open Amort Value	0.4000	0.00000	0.00	0.00	0.00	250,000.00	0.00	1.00000	250,000.00		250,000.00	0.00	177.78	177.78
	09-0148	C.D. 365 0.50 01/15/10	10/29/09	Open Amort Value	0.5000	0.00000	0.00	0.00	0.00	250,000.00	0.00	1.00000	250,000.00		250,000.00	0.00	219.18	219.18
	09-0144	C.D. 365 0.25 01/15/10	10/29/09	Open Amort Value	0.2500	0.00000	0.00	0.00	0.00	250,000.00	0.00	1.00000	250,000.00		250,000.00	0.00	109.59	109.59
					1.6011	1.00000	15,240,000.00	15,240,000.00	15,240,000.00	49,787,205.41	33,505,119.51	1.00000	25,592,086.90		25,592,086.90	0.00	225,927.99	225,927.99
	08-0065-01	Commercial Paper 0.00 01/14/09	09/02/08	01/14/09 Amort Value	28.1133	0.98950	2,500,000.00	2,474,875.00	0.00	0.00	2,500,000.00	0.00000	0.00	0.00	0.00	25,125.00	0.00	25,125.00
	09-0001-01	US Finance DE 0.00 10/16/09	01/20/09	10/16/09 Amort Value	1.6066	0.00000	0.00	0.00	2,470,671.53	0.00	2,500,000.00	0.00000	0.00	0.00	0.00	29,328.47	0.00	29,328.47
					2.8456	0.98950	2,500,000.00	2,474,875.00	2,474,875.00	2,470,671.53	5,000,000.00	0.00000	0.00		0.00	54,453.47	0.00	54,453.47
	08-0007-01	FPCB 3.25 08/12/10	02/12/08	01/16/09 Fair Value	2.5860	1.000310	2,000,000.00	2,000,620.00	0.00	0.00	2,000,000.00	0.00000	0.00	0.00	0.00	-620.00	2,708.33	2,088.33
	08-0100-01	Agency - FPCB 2.84 12/09/10	12/09/08	03/09/09 Fair Value	1.3508	Memor.	3,000,000.00	3,006,439.00	0.00	0.00	3,000,000.00	0.00000	0.00	0.00	0.00	-8,439.00	16,093.33	7,654.33
	09-0002-01	Agency - FPCB 1.85 02/04/11	02/04/09	05/07/09 Fair Value	1.8500	0.00000	0.00	0.00	2,500,000.00	0.00	2,500,000.00	0.00000	0.00	0.00	0.00	0.00	11,947.92	11,947.92
	09-0176	FPCB 1.20 03/15/12	12/15/09	Open Fair Value	-17.081	0.00000	0.00	0.00	2,000,000.00	0.00	0.00	0.94875	2,000,000.00	FIT	1,983,750.00	-16,250.00	1,066.67	-15,183.33
					0.4699	1.001812	5,000,000.00	5,009,059.00	4,500,000.00	4,500,000.00	7,500,000.00	0.93875	2,000,000.00		1,983,750.00	-25,309.00	31,816.25	6,507.25
	08-0005-01	Agency-FHB 3.50 02/13/12	02/13/08	02/13/09 Fair Value	1.0914	1.002810	2,000,000.00	2,005,620.00	0.00	0.00	2,000,000.00	0.00000	0.00	0.00	0.00	-5,620.00	8,166.67	2,546.67
	04-0031-01	Agency-FHB 3.32 03/30/09	03/30/04	03/30/09 Fair Value	0.2863	1.007500	2,000,000.00	2,015,000.00	0.00	0.00	2,000,000.00	0.00000	0.00	0.00	0.00	-15,000.00	16,415.56	1,415.56
	08-0016	Agency-FHB 2.875 03/11/11	02/19/08	Open Fair Value	2.0865	1.03440	1,200,000.00	1,249,128.00	0.00	0.00	0.00	1.03460	1,200,000.00	FIT	1,229,628.00	-10,500.00	34,500.00	24,000.00
	08-0098	Agency - FHB 4.35 08/13/12	12/04/08	Open Fair Value	2.3716	Memor.	2,000,000.00	2,084,376.00	0.00	0.00	0.00	1.023130	2,000,000.00	FIT	2,046,260.00	-38,116.00	87,000.00	48,884.00
	08-0062	Agency-FHB 4.70 05/14/15	08/15/08	Open Fair Value	3.3075	1.028130	2,000,000.00	2,056,260.00	0.00	0.00	0.00	1.014660	2,000,000.00	FIT	2,028,120.00	-28,140.00	94,000.00	65,860.00
	09-0014	Agency - FHB 2.625 02/11/13	02/13/09	Open Fair Value	3.2975	0.00000	0.00	0.00	2,000,000.00	0.00	0.00	1.005340	2,000,000.00	FIT	2,011,880.00	11,880.00	46,375.00	58,255.00
					2.5971	1.021890	9,200,000.00	9,401,394.00	2,000,000.00	2,000,000.00	4,000,000.00	1.016095	7,200,000.00		7,315,688.00	-85,696.00	266,457.23	200,961.23
	04-0049-01	Agency-FHMC 3.75 04/15/09	05/14/04	04/15/09 Fair Value	0.5864	1.008130	1,500,000.00	1,516,195.00	0.00	0.00	1,500,000.00	0.00000	0.00	0.00	0.00	-12,195.00	14,625.00	2,430.00
	08-0044-01	Agency - FHMC 3.125 02/12/10	02/14/08	12/15/09 Fair Value	1.3210	1.027230	2,000,000.00	2,045,460.00	0.00	0.00	2,005,000.00	0.00000	0.00	0.00	0.00	-34,460.00	59,722.23	25,262.23
	08-0014	Agency - FHMC 3.125 02/12/10	02/14/08	Open Fair Value	1.3682	1.022230	2,000,000.00	2,045,460.00	0.00	0.00	0.00	1.003490	2,000,000.00	FIT	2,006,080.00	-36,300.00	62,500.00	26,120.00
	04-0036	Agency-FHMC 4.00 04/08/11	04/08/04	Open Fair Value	1.9860	1.039270	1,500,000.00	1,586,905.00	0.00	0.00	0.00	1.039130	1,500,000.00	FIT	1,538,695.00	-30,210.00	60,000.00	29,790.00
	04-0037	Agency-FHMC 4.00 04/08/11	04/08/04	Open Fair Value	1.9860	1.039270	1,500,000.00	1,586,905.00	0.00	0.00	0.00	1.039130	1,500,000.00	FIT	1,538,695.00	-30,210.00	60,000.00	29,790.00
	09-0018	Agency - FHMC 2.85 01/02/14	02/19/09	Open Fair Value	3.0207	0.00000	0.00	0.00	1,984,000.00	0.00	0.00	0.938270	2,000,000.00	FIT	1,986,540.00	2,540.00	49,400.00	51,940.00
					1.8274	1.022344	8,500,000.00	8,774,925.00	1,984,000.00	1,984,000.00	3,508,000.00	1.015716	7,000,000.00		7,110,010.00	-110,915.00	306,247.23	165,392.23
	08-0006-01	Agency - FWA 3.00 08/16/10	02/06/08	02/06/09 Fair Value	0.7474	1.002190	2,000,000.00	2,004,380.00	0.00	0.00	2,000,000.00	0.00000	0.00	0.00	0.00	-4,380.00	5,633.33	1,453.33

Certificate of Deposit Total:

Commercial Paper

Commercial Paper Total:

FPCB

FHB

FHMC

FWA

GASB 31 Compliance
Ottawa County Treasurer
Unamortized Book Value
Receipts for Period
01/01/09 - 12/31/09

CUSIP	Invest Number	Security Description	Purchase Date	Sale Date	Valuation Method	Yield Earned	Price Source	Beginning Unit Price	Par Value On 01/01/09	Reported Value 01/01/09	Purchase Cost	Sales Proceeds	Ending Unit Price	Par Value On 12/31/09	Price Source 12/31/09	Reported Value 12/31/09	Change in Fair Value	Interest	Net Investment Income
313629289	08-0107-01	Agency-FWA 3.00 12/30/13	12/30/08	03/30/09	Fair Value	6.6588	Memal	0.993938	2,000,000.00	1,981,875.00	0.00	2,000,000.00	0.000000	0.00	0.00	0.00	18,125.00	14,533.33	32,958.33
313629289	09-0168	Agency-FWA 3.40 12/07/16	12/07/09	Open	Fair Value	-22.748		0.000000	0.00	0.00	2,002,400.00	0.00	0.983750	2,000,000.00	FTI	1,967,500.00	-34,900.00	4,533.33	-30,366.67
313629289	08-0059	Agency - FWA 4.00 04/15/13	12/05/08	Open	Fair Value	4.0534	Memal	1.060938	2,135,000.00	2,265,102.63	0.00	0.00	1.063440	2,135,000.00	FTI	2,270,444.40	5,344.77	85,400.00	90,744.77
FWA Total						3.0964		1.018966	6,135,000.00	6,251,357.63	2,002,400.00	4,000,000.00	1.024996	4,185,000.00		4,237,944.40	-15,863.23	110,599.99	94,786.76
Money Market																			
498001335	RR-0002	Pooled Fund #34 (S.B.T.I.)	01/31/98	Open	Fair Value	0.0977	Memal	1.000000	1,023,876.04	1,023,878.04	0.00	834,072.04	1.000000	189,806.00	Manual	189,806.00	0.00	2,634.16	2,634.16
63622006-1	AR-0003	Pooled Fund #40 (Class) GF	12/31/98	Open	Fair Value	0.4695	Memal	1.000000	5,549,255.51	5,549,255.51	0.00	3,726,525.23	1.000000	1,820,730.28	Manual	1,820,730.28	0.00	21,474.77	21,474.77
63622006-2	AR-0004	Pooled Fund #41 (Class) Lib.	08/04/00	Open	Fair Value	0.4422	Memal	1.000000	398,899.50	398,899.50	0.00	204,463.75	1.000000	194,435.75	Manual	194,435.75	0.00	1,826.22	1,826.22
28000 0010300-S	AR-0027	Pooled Fund - GF Sweep	03/28/05	Open	Fair Value	0.2411	Memal	1.000000	10,531,354.99	10,531,354.99	0.00	9,732,089.87	1.000000	799,265.12	Manual	799,265.12	0.00	14,089.29	14,089.29
RLM Institutional Funds	AR-0060	Pooled Fund #5 (Gen Fund)	10/06/08	Open	Fair Value	0.2868	Memal	1.000000	5,012,855.51	5,012,855.51	0.00	3,986,650.13	1.000000	1,026,205.38	Manual	1,026,205.38	0.00	13,949.87	13,949.87
GF Bank of Mich 801402027	AR-0065	Pooled Fund #6 (GF)	12/04/09	Open	Fair Value	1.3000	Memal	0.000000	0.00	0.00	1,000,000.00	-997.26	1.000000	1,000,997.26	Manual	1,000,997.26	0.00	997.26	997.26
Money Market Total						0.2978		1.000000	27,516,743.55	27,516,743.55	1,000,000.00	18,484,803.76	1.000000	5,031,439.79		5,031,439.79	0.00	54,371.57	54,371.57
Municipal Bond																			
94482899	09-0042-01	Wayne Cnty 4.00 12/01/09	06/25/09	12/01/09	Amort Value	3.5501		0.000000	0.00	0.00	2,003,840.00	2,000,000.00	0.000000	0.00	0.00	0.00	-3,840.00	34,666.67	30,826.67
Municipal Bond Total						3.5501		0.000000	0.00	0.00	2,003,840.00	2,000,000.00	0.000000	0.00	0.00	0.00	-3,840.00	34,666.67	30,826.67
Money Market - Money Market																			
115900018	AR-0041	Ambassador Cap. Mgmt - HF/HM	06/14/04	Open	Fair Value	0.5150	Memal	1.000000	2,346,585.58	2,346,585.58	0.00	-12,123.56	1.000000	2,358,709.14	Manual	2,358,709.14	0.00	12,123.56	12,123.56
Money Market - Money Market Total						0.5150		1.000000	2,346,585.58	2,346,585.58	0.00	-12,123.56	1.000000	2,358,709.14		2,358,709.14	0.00	12,123.56	12,123.56
Savings																			
Private Bank 246288	AR-0064	GF Savings (PB MW Acct)	12/02/09	Open	Fair Value	0.4582	Memal	0.000000	0.00	0.00	750,000.00	-281.25	1.000000	750,281.25	Manual	750,281.25	0.00	281.25	281.25
0115300124	AR-0045	GF Savings 2 (MW/HB)	11/19/04	Open	Fair Value	0.7822	Memal	1.000000	4,874,740.40	4,874,740.40	0.00	962,314.40	1.000000	3,912,426.00	Manual	3,912,426.00	0.00	37,897.60	37,897.60
Savings Total						0.7820		1.000000	4,874,740.40	4,874,740.40	750,000.00	962,033.15	1.000000	4,662,707.25		4,662,707.25	0.00	37,978.85	37,978.85
Treasury Note																			
912828971	04-0012-01	Treasury Note 3.25 01/15/09	01/30/04	01/15/09	Fair Value	0.6675	FTI	1.000980	2,500,000.00	2,502,450.00	0.00	2,500,000.00	0.000000	0.00	0.00	0.00	-2,450.00	3,091.03	641.03
912828208	05-0043-01	Treasury Note 3.625 07/15/09	06/29/05	07/15/09	Fair Value	0.3105	FTI	1.017850	2,000,000.00	2,035,700.00	0.00	2,000,000.00	0.000000	0.00	0.00	0.00	-35,700.00	39,008.15	3,308.15
912828014	07-0081	Treasury Note 3.875 02/15/13	11/27/07	Open	Fair Value	-1.0102	FTI	1.114000	1,000,000.00	1,114,060.00	0.00	0.00	1.065000	1,000,000.00	FTI	1,065,000.00	-49,060.00	38,750.00	-10,310.00
912828835	09-0049	Treasury Note 1.375 04/15/12	07/16/09	Open	Fair Value	1.7478		0.000000	0.00	0.00	1,989,437.50	0.00	1.009940	2,000,000.00	FTI	2,001,880.00	3,442.50	12,730.29	16,172.79
912828495	07-0039	Treasury Note 4.00 11/15/12	08/27/07	Open	Fair Value	-0.1899	FTI	1.110800	2,000,000.00	2,220,160.00	0.00	0.00	1.068200	2,000,000.00	FTI	2,136,400.00	-83,760.00	80,000.00	-3,760.00
912828651	07-0051	Treasury Note 3.875 09/15/10	09/18/07	Open	Fair Value	0.4057	FTI	1.058880	2,000,000.00	2,117,960.00	0.00	0.00	1.024260	2,000,000.00	FTI	2,048,530.00	-69,440.00	77,500.00	8,060.00
912828975	08-0068	Treasury Note 2.50 03/31/13	09/22/08	Open	Fair Value	-1.2065	FTI	1.059610	3,000,000.00	3,178,830.00	0.00	0.00	1.022730	3,000,000.00	FTI	3,068,190.00	-110,640.00	75,000.00	-35,640.00
912828011	07-0052	Treasury Note 3.50 02/15/10	09/19/07	Open	Fair Value	0.3327	FTI	1.035550	2,000,000.00	2,071,100.00	0.00	0.00	1.003850	2,000,000.00	FTI	2,007,660.00	-63,440.00	70,000.00	6,560.00
912828035	09-0003	Treasury Note 1.125 01/15/12	01/29/09	Open	Fair Value	1.2114		0.000000	0.00	0.00	1,996,562.50	0.00	0.999650	2,000,000.00	FTI	1,998,120.00	20,737.86	22,331.36	22,331.36
912828952	08-0081	Treasury Note 2.00 02/28/10	10/06/08	Open	Fair Value	0.4808	FTI	1.016010	2,300,000.00	2,341,423.00	0.00	0.00	1.002850	2,300,000.00	FTI	2,306,555.00	-34,868.00	46,000.00	11,132.00
912828931	08-0043	Treasury Note 2.125 04/30/10	05/22/08	Open	Fair Value	0.3805	FTI	1.023910	2,000,000.00	2,047,820.00	0.00	0.00	1.006560	2,000,000.00	FTI	2,012,900.00	-34,920.00	42,500.00	7,580.00
912828655	07-0050	Treasury Note 4.25 01/15/11	09/17/07	Open	Fair Value	0.4350	FTI	1.075630	2,000,000.00	2,151,260.00	0.00	0.00	1.037500	2,000,000.00	FTI	2,015,000.00	-76,260.00	8,740.00	8,740.00
Treasury Note Total						0.1127		1.047152	20,800,000.00	21,780,763.00	3,995,000.00	4,500,000.00	1.020701	20,300,000.00		20,270,225.00	-55,538.00	590,333.33	34,813.33
Investment Total						1.0963		1.016037	97,112,569.53	98,669,933.16	64,473,117.94	83,447,832.86	1.009372	78,189,943.08		78,322,760.48	-772,457.76	1,690,542.67	98,084.91

GASB 40 Compliance Ottawa County Treasurer

Unamortized Book Value Receipts for Period 01/01/09 - 12/31/09

Security Description	CUSIP	Invest Number	Issuing Institution	S & P Rating	Yield Matur	Beginning Par Val/Shares	Maturity Date	Ending Market Val	Change in Fair Value	Macaulay Duration	Modified Duration	Days to Maturity	% of Port
1010 - General Fund													
Certificate of Deposit													
C.D. 3.60 11/02/09		08-0013-01	None		3.6989	2,000,000.00	11/02/09	2,000,000.00	0.00	0.0000	0.0000	305	1.41
C.D. 3.25 03/25/09		08-0028-01	The Private Bank		3.2500	2,040,000.00	03/25/09	2,040,000.00	0.00	0.0000	0.0000	83	1.44
C.D. 2.65 01/02/09		08-0064-01	None		2.6500	100,000.00	01/02/09	100,000.00	0.00	0.0000	0.0000	1	0.07
C.D. 2.73 01/02/09		08-0065-01	None		2.7300	100,000.00	01/02/09	100,000.00	0.00	0.0000	0.0000	1	0.07
C.D. 3.15 01/02/09		08-0066-01	None		3.1500	100,000.00	01/02/09	100,000.00	0.00	0.0000	0.0000	1	0.07
C.D. 2.80 01/02/09		08-0067-01	None		2.8000	100,000.00	01/02/09	100,000.00	0.00	0.0000	0.0000	1	0.07
C.D. 2.86 01/02/09		08-0070-01	None		2.8600	100,000.00	01/02/09	100,000.00	0.00	0.0000	0.0000	1	0.07
C.D. 2.85 01/05/09		08-0071-01	None		2.8500	100,000.00	01/05/09	100,000.00	0.00	0.0000	0.0000	4	0.07
C.D. 2.55 01/02/09		08-0072-01	None		2.5500	100,000.00	01/02/09	100,000.00	0.00	0.0000	0.0000	1	0.07
C.D. 2.85 01/02/09		08-0073-01	None		2.8500	100,000.00	01/02/09	100,000.00	0.00	0.0000	0.0000	1	0.07
C.D. 3.30 01/21/09		08-0074-01	None		3.3000	100,000.00	01/21/09	100,000.00	0.00	0.0000	0.0000	20	0.07
C.D. 3.23 01/02/09		08-0075-01	None		3.2300	100,000.00	01/02/09	100,000.00	0.00	0.0000	0.0000	1	0.07
C.D. 3.10 02/11/09		08-0078-01	None		3.1000	100,000.00	02/11/09	100,000.00	0.00	0.0000	0.0000	41	0.07
C.D. 4.29 02/11/09		08-0079-01	None		4.2900	100,000.00	02/11/09	100,000.00	0.00	0.0000	0.0000	41	0.07
C.D. 3.00 02/11/09		08-0080-01	None		3.0000	100,000.00	02/11/09	100,000.00	0.00	0.0000	0.0000	41	0.07
C.D. 3.74 02/02/09		08-0082-01	Charter One-RBS CITIZENS NA		3.7400	1,000,000.00	02/02/09	1,000,000.00	0.00	0.0000	0.0000	32	0.70
C.D. 4.10 02/11/09		08-0083-01	None		4.1000	150,000.00	02/11/09	150,000.00	0.00	0.0000	0.0000	41	0.11
C.D. 2.70 02/11/09		08-0084-01	None		2.7000	150,000.00	02/11/09	150,000.00	0.00	0.0000	0.0000	41	0.11
C.D. 4.25 02/11/09		08-0085-01	None		4.2500	150,000.00	02/11/09	150,000.00	0.00	0.0000	0.0000	41	0.11
C.D. 3.10 02/11/09		08-0086-01	None		3.1000	150,000.00	02/11/09	150,000.00	0.00	0.0000	0.0000	41	0.11
C.D. 2.90 01/30/09		08-0087-01	None		2.9000	1,000,000.00	01/30/09	1,000,000.00	0.00	0.0000	0.0000	29	0.70
C.D. 3.65 3.00 03/11/09		08-0089-01	None		3.0000	1,000,000.00	03/11/09	1,000,000.00	0.00	0.0000	0.0000	69	0.70
C.D. 3.51 02/27/09		08-0090-01	Bank of America		3.5100	1,000,000.00	02/27/09	1,000,000.00	0.00	0.0000	0.0000	57	0.70
C.D. 3.50 03/27/09		08-0091-01	None		3.5000	1,000,000.00	03/27/09	1,000,000.00	0.00	0.0000	0.0000	85	0.70
C.D. 3.00 02/25/09		08-0092-01	Citizens Bank		3.0000	150,000.00	02/25/09	150,000.00	0.00	0.0000	0.0000	55	0.11
C.D. 2.62 02/11/09		08-0093-01	None		2.6200	150,000.00	02/11/09	150,000.00	0.00	0.0000	0.0000	41	0.11
C.D. 3.15 03/13/09		08-0094-01	Comecia Bank		3.1500	1,000,000.00	03/13/09	1,000,000.00	0.00	0.0000	0.0000	71	0.70
C.D. 3.12 04/08/09		08-0095-01	None		3.1200	500,000.00	04/08/09	500,000.00	0.00	0.0000	0.0000	97	0.35
C.D. 2.40 05/08/09		08-0097-01	National City Bank		2.4000	1,000,000.00	05/08/09	1,000,000.00	0.00	0.0000	0.0000	127	0.70
C.D. 2.80 06/23/09		08-0101-01	None		2.8000	1,000,000.00	06/23/09	1,000,000.00	0.00	0.0000	0.0000	173	0.70
C.D. 3.05 08/26/09		08-0106-01	Huntington Bank		3.0500	500,000.00	08/26/09	500,000.00	0.00	0.0000	0.0000	237	0.35
C.D. 0.68 03/25/09		09-0007-01	First Financial/Irwin Union		0.6800	151,157.17	03/25/09	151,157.17	0.00	0.0000	0.0000	42	0.11
C.D. 2.65 04/22/09		09-0008-01	Mercantile Bank of W. Mich.		2.6500	151,640.42	04/22/09	151,640.42	0.00	0.0000	0.0000	70	0.11
C.D. 2.65 04/22/09		09-0009-01	Mercantile Bank of W. Mich.		2.6500	101,145.28	04/22/09	101,145.28	0.00	0.0000	0.0000	70	0.07
C.D. 0.90 03/22/09		09-0010-01	Flagstar Bank		0.9000	152,169.58	03/22/09	152,169.58	0.00	0.0000	0.0000	39	0.11
C.D. 0.90 03/25/09		09-0011-01	Flagstar Bank		0.9000	101,584.92	03/25/09	101,584.92	0.00	0.0000	0.0000	42	0.07
C.D. 0.75 04/22/09		09-0012-01	Chemical Bank West		0.7500	100,000.00	04/22/09	100,000.00	0.00	0.0000	0.0000	70	0.07
C.D. 1.50 03/25/09		09-0013-01	Bank of Holland		1.5000	101,084.93	03/25/09	101,084.93	0.00	0.0000	0.0000	42	0.07
C.D. 0.49 04/22/09		09-0015-01	None		0.4900	152,248.36	04/22/09	152,248.36	0.00	0.0000	0.0000	70	0.11
C.D. 2.55 07/29/09		09-0025-01	Mercantile Bank of W. Mich.		2.5500	152,421.79	07/29/09	152,421.79	0.00	0.0000	0.0000	98	0.11
C.D. 2.55 07/29/09		09-0026-01	Mercantile Bank of W. Mich.		2.5500	101,666.46	07/29/09	101,666.46	0.00	0.0000	0.0000	98	0.07
C.D. 3.65 0.95 11/20/09		09-0027-01	None		0.9524	1,000,000.00	11/20/09	1,000,000.00	0.00	0.0000	0.0000	193	0.70
C.D. 3.65 1.05 08/14/09		09-0028-01	None		1.0500	250,000.00	08/14/09	250,000.00	0.00	0.0000	0.0000	93	0.18
C.D. 3.65 1.05 08/14/09		09-0029-01	None		1.0500	250,000.00	08/14/09	250,000.00	0.00	0.0000	0.0000	93	0.18
C.D. 3.65 1.05 09/11/09		09-0030-01	None		1.0500	250,000.00	09/11/09	250,000.00	0.00	0.0000	0.0000	121	0.18
C.D. 3.65 1.05 09/11/09		09-0031-01	None		1.0500	250,000.00	09/11/09	250,000.00	0.00	0.0000	0.0000	120	0.18

GASB 40 Compliance

Ottawa County Treasurer

Unamortized Book Value Receipts for Period 01/01/09 - 12/31/09

CUSIP	Security Description	Invest Number	Issuing Institution	S & P Rating	Yield	Beginning Par Val./Shares	Maturity Date	Ending Market Val.	Change in Fair Value	Macanlay Duration	Modified Duration	Days to Maturity	% of Port
C.D. 365 1.20	09/16/09	09-0032-01	None		1.2000	250,000.00	09/16/09	250,000.00	0.00	0.0000	0.0000	126	0.18
C.D. 365 1.20	09/16/09	09-0033-01	West Michigan Community Bank		1.2000	250,000.00	09/16/09	250,000.00	0.00	0.0000	0.0000	126	0.18
C.D. 365 1.40	09/25/09	09-0034-01	None		1.4000	250,000.00	09/25/09	250,000.00	0.00	0.0000	0.0000	135	0.18
C.D. 365 1.40	09/25/09	09-0035-01	None		1.4000	250,000.00	09/25/09	250,000.00	0.00	0.0000	0.0000	135	0.18
C.D. 365 1.05	08/12/09	09-0036-01	None		1.0500	1,000,000.00	08/12/09	1,000,000.00	0.00	0.0000	0.0000	90	0.70
C.D. 365 1.40	05/14/10	09-0037	Bank of Holland		1.4000	1,500,000.00	05/14/10	1,500,000.00	0.00	0.3702	0.3676	365	1.06
C.D. 1.60	07/15/09	09-0043-01	Mercantile Bank of W. Mich.		1.6000	250,000.00	07/15/09	250,000.00	0.00	0.0000	0.0000	22	0.18
C.D. 1.60	07/15/09	09-0044-01	Mercantile Bank of W. Mich.		1.6000	250,000.00	07/15/09	250,000.00	0.00	0.0000	0.0000	22	0.18
C.D. 1.60	07/17/09	09-0045-01	Mercantile Bank of W. Mich.		1.6000	250,000.00	07/17/09	250,000.00	0.00	0.0000	0.0000	24	0.18
C.D. 1.60	07/17/09	09-0046-01	Mercantile Bank of W. Mich.		1.6000	250,000.00	07/17/09	250,000.00	0.00	0.0000	0.0000	24	0.18
C.D. 365 0.73	09/04/09	09-0063-01	Byron Bank		0.7300	250,000.00	09/04/09	250,000.00	0.00	0.0000	0.0000	28	0.18
C.D. 365 0.85	09/04/09	09-0064-01	ChoiceOne Bank		0.8500	250,000.00	09/04/09	250,000.00	0.00	0.0000	0.0000	28	0.18
C.D. 365 1.42	09/04/09	09-0065-01	None		1.4200	250,000.00	09/04/09	250,000.00	0.00	0.0000	0.0000	28	0.18
C.D. 365 1.62	09/11/09	09-0066-01	None		1.6200	250,000.00	09/11/09	250,000.00	0.00	0.0000	0.0000	35	0.18
C.D. 365 0.95	09/11/09	09-0067-01	None		0.9500	250,000.00	09/11/09	250,000.00	0.00	0.0000	0.0000	35	0.18
C.D. 365 0.95	09/11/09	09-0068-01	None		0.9500	250,000.00	09/11/09	250,000.00	0.00	0.0000	0.0000	35	0.18
C.D. 365 0.65	10/02/09	09-0071-01	None		0.6500	250,000.00	10/02/09	250,000.00	0.00	0.0000	0.0000	42	0.18
C.D. 365 0.87	10/02/09	09-0072-01	None		0.8700	250,000.00	10/02/09	250,000.00	0.00	0.0000	0.0000	42	0.18
C.D. 365 0.87	10/02/09	09-0073-01	None		0.8700	250,000.00	10/02/09	250,000.00	0.00	0.0000	0.0000	42	0.18
C.D. 365 0.85	10/02/09	09-0074-01	ChoiceOne Bank		0.8500	250,000.00	10/02/09	250,000.00	0.00	0.0000	0.0000	42	0.18
C.D. 365 0.75	10/26/09	09-0075-01	None		0.7500	500,000.00	10/26/09	500,000.00	0.00	0.0000	0.0000	62	0.35
C.D. 365 0.90	10/26/09	09-0076-01	None		0.9000	250,000.00	10/26/09	250,000.00	0.00	0.0000	0.0000	62	0.18
C.D. 365 1.81	10/26/09	09-0077-01	None		1.8100	250,000.00	10/26/09	250,000.00	0.00	0.0000	0.0000	62	0.18
C.D. 365 0.95	10/30/09	09-0078-01	None		0.9504	500,000.00	10/30/09	500,000.00	0.00	0.0000	0.0000	60	0.35
C.D. 365 0.95	10/30/09	09-0079-01	None		0.9500	500,000.00	10/30/09	500,000.00	0.00	0.0000	0.0000	60	0.35
C.D. 365 0.75	10/30/09	09-0080-01	None		0.7505	500,000.00	10/30/09	500,000.00	0.00	0.0000	0.0000	59	0.35
C.D. 365 1.00	07/23/10	09-0081	Bank of Holland		1.0000	1,000,000.00	07/23/10	1,000,000.00	0.00	0.5625	0.5597	325	0.70
C.D. 1.62	10/14/09	09-0082-01	Mercantile Bank of W. Mich.		1.6200	250,000.00	10/14/09	250,000.00	0.00	0.0000	0.0000	40	0.18
C.D. 365 1.62	11/06/09	09-0083-01	None		1.6200	250,000.00	11/06/09	250,000.00	0.00	0.0000	0.0000	56	0.18
C.D. 365 0.70	04/09/10	09-0089	Bank of Holland		0.7000	1,000,000.00	04/09/10	1,000,000.00	0.00	0.2720	0.2710	204	0.70
C.D. 365 0.65	04/09/10	09-0090	Byron Bank		0.6500	1,000,000.00	04/09/10	1,000,000.00	0.00	0.2720	0.2711	204	0.70
C.D. 365 0.06	12/18/09	09-0091-01	None		0.0600	250,000.00	12/18/09	250,000.00	0.00	0.0000	0.0000	85	0.18
C.D. 365 0.50	12/18/09	09-0092-01	Chemical Bank West		0.5000	250,000.00	12/18/09	250,000.00	0.00	0.0000	0.0000	85	0.18
C.D. 365 0.45	12/18/09	09-0093-01	None		0.4500	250,000.00	12/18/09	250,000.00	0.00	0.0000	0.0000	85	0.18
C.D. 365 0.20	12/18/09	09-0094-01	None		0.2000	250,000.00	12/18/09	250,000.00	0.00	0.0000	0.0000	85	0.18
C.D. 365 0.13	12/18/09	09-0095-01	None		0.1300	250,000.00	12/18/09	250,000.00	0.00	0.0000	0.0000	85	0.18
C.D. 365 0.20	12/18/09	09-0096-01	None		0.2000	250,000.00	12/18/09	250,000.00	0.00	0.0000	0.0000	85	0.18
C.D. 365 0.25	04/10/10	09-0097	National City Bank		0.2500	1,000,000.00	04/10/10	1,000,000.00	0.00	0.2747	0.2744	197	0.70
C.D. 365 0.25	04/12/10	09-0098	Charter One-RBS CITIZENS NA		0.2500	1,000,000.00	04/12/10	1,000,000.00	0.00	0.2802	0.2799	199	0.70
C.D. 365 0.60	12/11/09	09-0099-01	None		0.6002	250,000.00	12/11/09	250,000.00	0.00	0.0000	0.0000	72	0.18
C.D. 365 0.60	12/31/09	09-0100-01	None		0.6003	250,000.00	12/31/09	250,000.00	0.00	0.0000	0.0000	92	0.18
C.D. 365 0.50	11/27/09	09-0101-01	Chemical Bank West		0.5000	250,000.00	11/27/09	250,000.00	0.00	0.0000	0.0000	58	0.18
C.D. 365 0.65	11/13/09	09-0102-01	ChoiceOne Bank		0.6500	250,000.00	11/13/09	250,000.00	0.00	0.0000	0.0000	44	0.18
C.D. 365 0.65	11/27/09	09-0103-01	ChoiceOne Bank		0.6500	250,000.00	11/27/09	250,000.00	0.00	0.0000	0.0000	58	0.18
C.D. 365 0.45	11/27/09	09-0104-01	None		0.4500	250,000.00	11/27/09	250,000.00	0.00	0.0000	0.0000	58	0.18
C.D. 365 0.45	12/11/09	09-0105-01	None		0.4500	250,000.00	12/11/09	250,000.00	0.00	0.0000	0.0000	72	0.18
C.D. 365 0.50	12/31/09	09-0106-01	None		0.5000	250,000.00	12/31/09	250,000.00	0.00	0.0000	0.0000	92	0.18
C.D. 365 0.70	11/13/09	09-0107-01	None		0.7001	250,000.00	11/13/09	250,000.00	0.00	0.0000	0.0000	44	0.18

GASB 40 Compliance Ottawa County Treasurer Unamortized Book Value Receipts for Period 01/01/09 - 12/31/09										Run Date: 01/20/11 Run Time: 11:32:55 Page 3 of 5			
CUSIP	Security Description	Invest Number	Issuing Institution	S & P Rating	Yield Matur	Beginning Par Val./Shares	Maturity Date	Ending Market Val	Change in Fair Value	Macaulay Duration	Modified Duration	Days to Maturity	% of Port
C.D. 365 0.70	11/30/09	09-0108-01	None		0.7002	250,000.00	11/30/09	250,000.00	0.00	0.0000	0.0000	61	0.18
C.D. 365 0.40	11/13/09	09-0109-01	None		0.4000	250,000.00	11/13/09	250,000.00	0.00	0.0000	0.0000	44	0.18
C.D. 365 0.35	11/13/09	09-0110-01	Wolverine Bank		0.3500	250,000.00	11/13/09	250,000.00	0.00	0.0000	0.0000	44	0.18
C.D. 365 0.20	12/24/09	09-0111-01	None		0.2000	1,000,000.00	12/24/09	1,000,000.00	0.00	0.0000	0.0000	85	0.70
C.D. 365 0.25	04/16/10	09-0112	Charter One-FBS CITIZENS NA		0.2500	1,000,000.00	04/16/10	1,000,000.00	0.00	0.2912	0.2908	193	0.70
C.D. 365 0.30	04/23/10	09-0113	Bank of America		0.3000	1,500,000.00	04/23/10	1,500,000.00	0.00	0.3104	0.3100	200	1.06
C.D. 365 0.36	04/30/10	09-0114	Comerica Bank		0.3600	1,000,000.00	04/30/10	1,000,000.00	0.00	0.3315	0.3309	207	0.70
C.D. 365 0.75	04/30/10	09-0115	Chemical Bank West		0.7500	1,500,000.00	04/30/10	1,500,000.00	0.00	0.3315	0.3303	207	1.06
C.D. 365 0.45	12/30/09	09-0116-01	None		0.4500	250,000.00	12/30/09	250,000.00	0.00	0.0000	0.0000	86	0.18
C.D. 365 0.95	12/30/09	09-0117-01	None		0.9500	250,000.00	12/30/09	250,000.00	0.00	0.0000	0.0000	86	0.18
C.D. 365 0.40	12/30/09	09-0118-01	None		0.4000	250,000.00	12/30/09	250,000.00	0.00	0.0000	0.0000	86	0.18
C.D. 365 0.40	12/30/09	09-0119-01	Wolverine Bank		0.4000	250,000.00	12/30/09	250,000.00	0.00	0.0000	0.0000	86	0.18
C.D. 365 0.95	05/28/10	09-0120	Bank of Holland		0.9500	250,000.00	05/28/10	250,000.00	0.00	0.4088	0.4069	233	0.18
C.D. 365 0.68	05/28/10	09-0121	Byron Bank		0.6800	250,000.00	05/28/10	250,000.00	0.00	0.4088	0.4075	233	0.18
C.D. 365 0.75	05/28/10	09-0122	Chemical Bank West		0.7500	250,000.00	05/28/10	250,000.00	0.00	0.4088	0.4073	233	0.18
C.D. 365 0.44	05/28/10	09-0123	Comerica Bank		0.4400	250,000.00	05/28/10	250,000.00	0.00	0.4088	0.4079	233	0.18
C.D. 365 0.29	06/04/10	09-0124	Bank of America		0.2900	250,000.00	06/04/10	250,000.00	0.00	0.4258	0.4252	240	0.18
C.D. 365 0.95	06/04/10	09-0125	Bank of Holland		0.9500	250,000.00	06/04/10	250,000.00	0.00	0.4258	0.4238	240	0.18
C.D. 365 0.68	06/04/10	09-0126	Byron Bank		0.6800	250,000.00	06/04/10	250,000.00	0.00	0.4258	0.4244	240	0.18
C.D. 365 0.75	06/04/10	09-0127	Chemical Bank West		0.7500	250,000.00	06/04/10	250,000.00	0.00	0.4258	0.4242	240	0.18
C.D. 365 0.44	06/04/10	09-0128	Comerica Bank		0.4400	250,000.00	06/04/10	250,000.00	0.00	0.4258	0.4249	240	0.18
C.D. 365 0.40	06/04/10	09-0129	Fifth Third Bank		0.4000	250,000.00	06/04/10	250,000.00	0.00	0.4258	0.4250	240	0.18
C.D. 1.81	01/08/10	09-0130	Mercentile Bank of W. Mich.		1.8100	250,450.00	01/08/10	250,450.00	0.00	0.0217	0.0215	86	0.18
C.D. 365 0.60	04/09/10	09-0131	Byron Bank		0.6000	250,000.00	04/09/10	250,000.00	0.00	0.2720	0.2712	172	0.18
C.D. 365 0.50	04/09/10	09-0132	Chemical Bank West		0.5000	250,000.00	04/09/10	250,000.00	0.00	0.2720	0.2713	172	0.18
C.D. 365 0.45	04/09/10	09-0133	Citizens Bank		0.4500	250,000.00	04/09/10	250,000.00	0.00	0.2720	0.2714	172	0.18
C.D. 365 0.36	04/09/10	09-0134	Comerica Bank		0.3600	250,000.00	04/09/10	250,000.00	0.00	0.2720	0.2715	172	0.18
C.D. 365 0.68	05/14/10	09-0135	Byron Bank		0.6800	250,000.00	05/14/10	250,000.00	0.00	0.3702	0.3689	207	0.18
C.D. 365 0.50	05/14/10	09-0136	Chemical Bank West		0.5000	250,000.00	05/14/10	250,000.00	0.00	0.3702	0.3692	207	0.18
C.D. 365 0.45	05/14/10	09-0137	Citizens Bank		0.4500	250,000.00	05/14/10	250,000.00	0.00	0.3702	0.3693	207	0.18
C.D. 365 0.92	05/14/10	09-0138	First Financial/Irwin Union		0.9200	250,000.00	05/14/10	250,000.00	0.00	0.3702	0.3685	207	0.18
C.D. 365 0.75	07/01/10	09-0139	Byron Bank		0.7500	250,000.00	07/01/10	250,000.00	0.00	0.5027	0.5008	247	0.18
C.D. 365 0.75	01/08/10	09-0140	None		0.7503	250,000.00	01/08/10	250,000.00	0.00	0.0217	0.0217	71	0.18
C.D. 365 0.25	01/08/10	09-0141	First Financial/Irwin Union		0.2500	250,000.00	01/08/10	250,000.00	0.00	0.0217	0.0217	71	0.18
C.D. 365 0.25	01/08/10	09-0142	None		0.2500	250,000.00	01/08/10	250,000.00	0.00	0.0217	0.0217	71	0.18
C.D. 365 0.75	01/15/10	09-0143	None		0.7504	250,000.00	01/15/10	250,000.00	0.00	0.0408	0.0406	78	0.18
C.D. 365 0.25	01/15/10	09-0144	First Financial/Irwin Union		0.2500	250,000.00	01/15/10	250,000.00	0.00	0.0408	0.0407	78	0.18
C.D. 365 0.65	01/15/10	09-0145	None		0.6500	250,000.00	01/15/10	250,000.00	0.00	0.0408	0.0406	78	0.18
C.D. 365 0.25	01/15/10	09-0146	None		0.2500	250,000.00	01/15/10	250,000.00	0.00	0.0408	0.0407	78	0.18
C.D. 365 0.40	01/15/10	09-0147	None		0.4000	250,000.00	01/15/10	250,000.00	0.00	0.0408	0.0407	78	0.18
C.D. 365 0.50	01/15/10	09-0148	Wolverine Bank		0.5000	250,000.00	01/15/10	250,000.00	0.00	0.0408	0.0407	78	0.18
C.D. 365 0.75	01/22/10	09-0149	ChoiceOne Bank		0.7500	250,000.00	01/22/10	250,000.00	0.00	0.0598	0.0596	85	0.18
C.D. 365 0.65	01/22/10	09-0150	Flagstar Bank		0.6500	250,000.00	01/22/10	250,000.00	0.00	0.0598	0.0596	85	0.18
C.D. 365 0.40	01/22/10	09-0151	None		0.4000	250,000.00	01/22/10	250,000.00	0.00	0.0598	0.0597	85	0.18
C.D. 365 0.50	01/22/10	09-0152	Wolverine Bank		0.5000	250,000.00	01/22/10	250,000.00	0.00	0.0598	0.0596	85	0.18
C.D. 365 0.60	01/29/10	09-0153	Bank of Holland		0.6000	250,000.00	01/29/10	250,000.00	0.00	0.0788	0.0786	92	0.18
C.D. 365 0.75	01/29/10	09-0154	ChoiceOne Bank		0.7500	250,000.00	01/29/10	250,000.00	0.00	0.0788	0.0785	92	0.18
C.D. 365 0.70	01/29/10	09-0155	Flagstar Bank		0.7000	250,000.00	01/29/10	250,000.00	0.00	0.0788	0.0785	92	0.18

GASB 40 Compliance

Ottawa County Treasurer

Unamortized Book Value Receipts for Period 01/01/09 - 12/31/09

Security Description	CUSIP	Invest Number	Issuing Institution	S & P Rating	Yield Matur	Beginning Par Val./Shares	Maturity Date	Ending Market Val.	Change in Fair Value	Macanlay Duration	Modified Duration	Days to Maturity	% of Port
Agency - FNMA 3.00 08/06/10	313678W5	08-0006-01	NatCity Investments		3.0000	2,000,000.00	08/06/10	2,000,000.00	-4,390.00	0.0000	0.0000	575	1.41
Agency - FNMA 4.00 04/15/13	313679W4	08-0009	UBS Financial Services		2.7900	2,135,000.00	04/15/13	2,270,444.40	5,341.77	3.0968	3.0662	1544	1.58
Agency-FNMA 3.00 12/30/13	313679B9	08-0107-01	UBS Financial Services		3.0652	2,000,000.00	12/30/13	2,000,000.00	18,125.00	0.0000	0.0000	1799	1.40
Agency-FNMA 3.40 12/07/16	313670H6	09-0168	None		3.3806	2,000,000.00	12/07/16	1,967,500.00	-34,900.00	6.2148	6.1029	2520	1.41
FNMA Total					2.8734	8,135,000.00		8,237,944.40	-15,813.23	2.5374	2.5101	1566	5.80
Money Market													
Pooled Fund #34 (S.E.T.1)	49800135	AR-0002	JPMorgan Chase		0.0500	1,023,878.04	Open	189,806.00	0.00	0.0000	0.0000	1	0.13
Pooled Fund #40 (Class) GF	63MC2006-1	AR-0003	M.B.I.A. (Class)		0.2600	5,549,255.51	Open	1,820,730.28	0.00	0.0000	0.0000	1	1.28
Pooled Fund #41 (Class) Lib.	63MC2006-2	AR-0004	M.B.I.A. (Class)		0.2600	398,899.50	Open	194,435.75	0.00	0.0000	0.0000	1	0.14
Pooled Fund - GF Sweep	28000 0010300-S	AR-0027	JPMorgan Chase		4.7500	10,531,354.99	Open	799,265.12	0.00	0.0000	0.0000	1	0.56
Pooled Fund #5 (Gen Fund)	AIM Institutional Funds	AR-0060	UBS Financial Services		0.0050	5,012,855.51	Open	1,026,205.38	0.00	0.0000	0.0000	1	0.72
Pooled Fund #6 (GF)	GF Bank of Mich 801402027	AR-0065	Bank of Michigan		1.9100	0.00	Open	1,000,997.26	0.00	0.0000	0.0000	1	0.70
Money Market Total					1.6053	22,516,243.55		5,031,439.79	0.00	0.0000	0.0000	1	3.54
Municipal Bond													
Wayne Cnty 4.00 12/01/09	944488W9	09-0042-01	None	SP 1+	3.5407	2,000,000.00	12/01/09	2,000,000.00	-3,840.00	0.0000	0.0000	156	1.41
Municipal Bond Total					3.5407	2,000,000.00		2,000,000.00	-3,840.00	0.0000	0.0000	156	1.41
Mutual Fund - Money Market													
Ambassador Cap. Mgmt. - MF/MM	112580018	AR-0041	Ambassador Capital Management		0.3000	2,346,585.58	Open	2,358,709.14	0.00	0.0000	0.0000	1	1.66
Mutual Fund - Money Market Total					0.3000	2,346,585.58		2,358,709.14	0.00	0.0000	0.0000	1	1.66
Savings													
GF Savings 2 (MM/HB)	01153001324	AR-0045	Huntington Bank		0.6510	4,874,740.40	Open	3,912,426.00	0.00	0.0000	0.0000	1	2.75
GF Savings (PB NOW Acct)	Private Bank 2246288	AR-0064	The Private Bank		0.4700	0.00	Open	750,281.25	0.00	0.0000	0.0000	1	0.53
Savings Total					0.6487	4,874,740.40		4,662,707.25	0.00	0.0000	0.0000	1	3.28
Treasury Note													
Treasury Note 3.25 01/15/09	912828W1	04-0012-01	None		3.2154	2,500,000.00	01/15/09	2,500,000.00	-2,450.00	0.0000	0.0000	14	1.76
Treasury Note 3.625 07/15/09	912828W8	05-0043-01	None		3.7002	2,000,000.00	07/15/09	2,000,000.00	-35,700.00	0.0000	0.0000	195	1.40
Treasury Note 4.00 11/15/12	912828H5	07-0039	None		4.2144	2,000,000.00	11/15/12	2,136,400.00	-83,760.00	2.7354	2.7142	1414	1.39
Treasury Note 4.25 01/15/11	912828H5	07-0050	None		4.0962	2,000,000.00	01/15/11	2,075,000.00	-76,260.00	1.0106	1.0075	744	1.41
Treasury Note 3.875 09/15/10	912828G1	07-0051	None		4.1102	2,000,000.00	09/15/10	2,048,520.00	-69,440.00	0.6951	0.6936	622	1.40
Treasury Note 3.50 02/15/10	912828U1	07-0052	None		4.1190	2,000,000.00	02/15/10	2,007,660.00	-63,440.00	0.1250	0.1247	410	1.39
Treasury Note 3.875 02/15/13	912828H4	07-0081	NatCity Investments		3.4389	1,000,000.00	02/15/13	1,065,000.00	-49,060.00	2.9396	2.9144	1506	0.72
Treasury Note 2.125 04/30/10	912828X1	08-0043	None		2.3401	2,000,000.00	04/30/10	2,012,900.00	-34,920.00	0.3315	0.3312	484	1.40
Treasury Note 2.50 03/31/13	912828H5	08-0068	UBS Financial Services		2.8624	3,000,000.00	03/31/13	3,068,190.00	-110,640.00	3.1221	3.0946	1550	2.08
Treasury Note 4.00 02/28/10	912828G2	08-0081	NatCity Investments		1.5242	2,300,000.00	02/28/10	2,306,555.00	-34,868.00	0.1603	0.1601	423	1.63
Treasury Note 1.125 01/15/12	912828H5	09-0003	None		1.1842	2,000,000.00	01/15/12	1,998,120.00	1,557.50	2.0129	2.0012	1081	1.40
Treasury Note 1.375 04/15/12	912828H5	09-0049	None		1.4039	2,000,000.00	04/15/12	2,001,880.00	3,442.50	2.2546	2.2396	1004	1.41
Treasury Note Total					3.0137	24,800,000.00		25,220,225.00	-555,538.00	1.9951	1.9855	869	17.39
1010 - General Fund Total					2.3077	159,879,775.94		142,935,879.99	-772,457.16	0.8297	0.8206	531	100.00

Memorandum

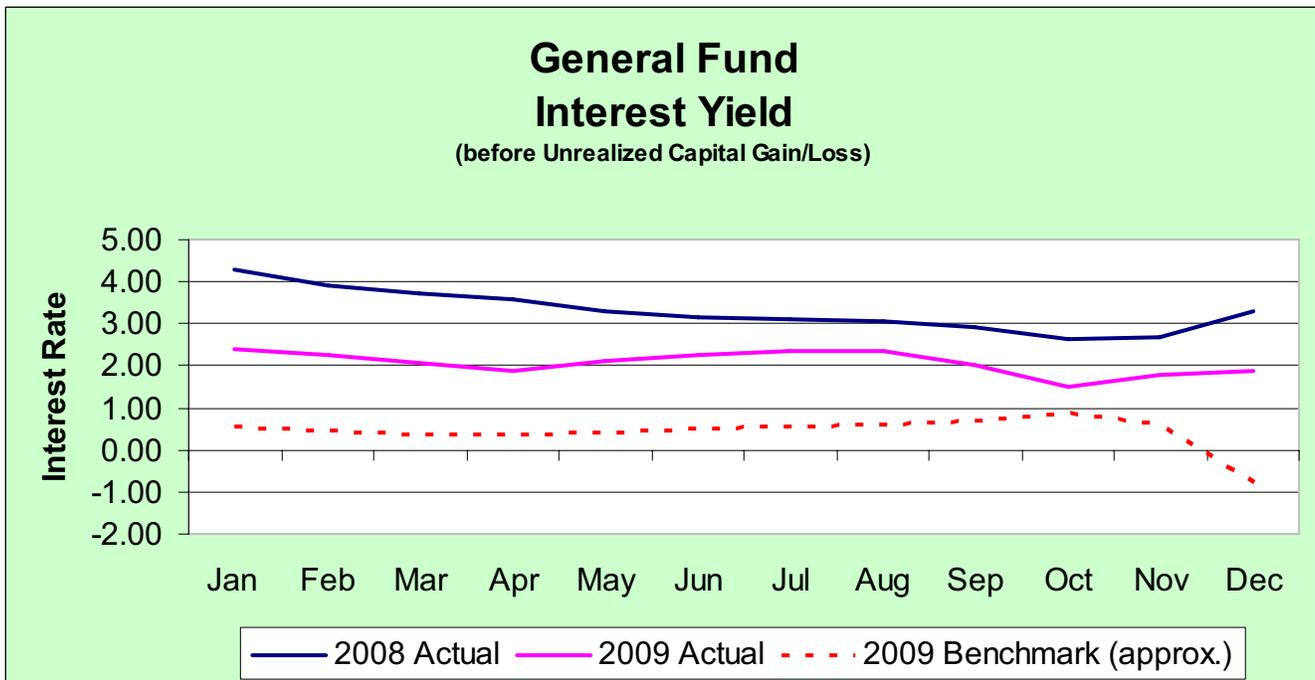
DATE: January 20, 2010
TO: Finance and Administration Committee
FROM: Bradley Slagh
RE: Yield

This is my first cut at beginning to provide a visual of current yields on our General Fund investment portfolio along with the yield benchmark that we are using.

I was only able to capture the last two months of actual data from our benchmark sources so the Benchmark line is estimated prior to November. The benchmark is a combination of Barclays US 1-5 Yr Government Index (2/3) and (1/3) Citigroup 3-Month T-Bill Index. This takes into account the County's need to have Government notes for longer timelines and our need for CDs to account for shorter investments.

This is all part of information that I need to have for our annual reports and the audit, I am just now converting it to a monthly responsibility and graphing it. Would you be interested in seeing this on a quarterly basis with my investment reporting?

Eventually I intend to have this posted on the Treasurer's web site for information to our constituents.



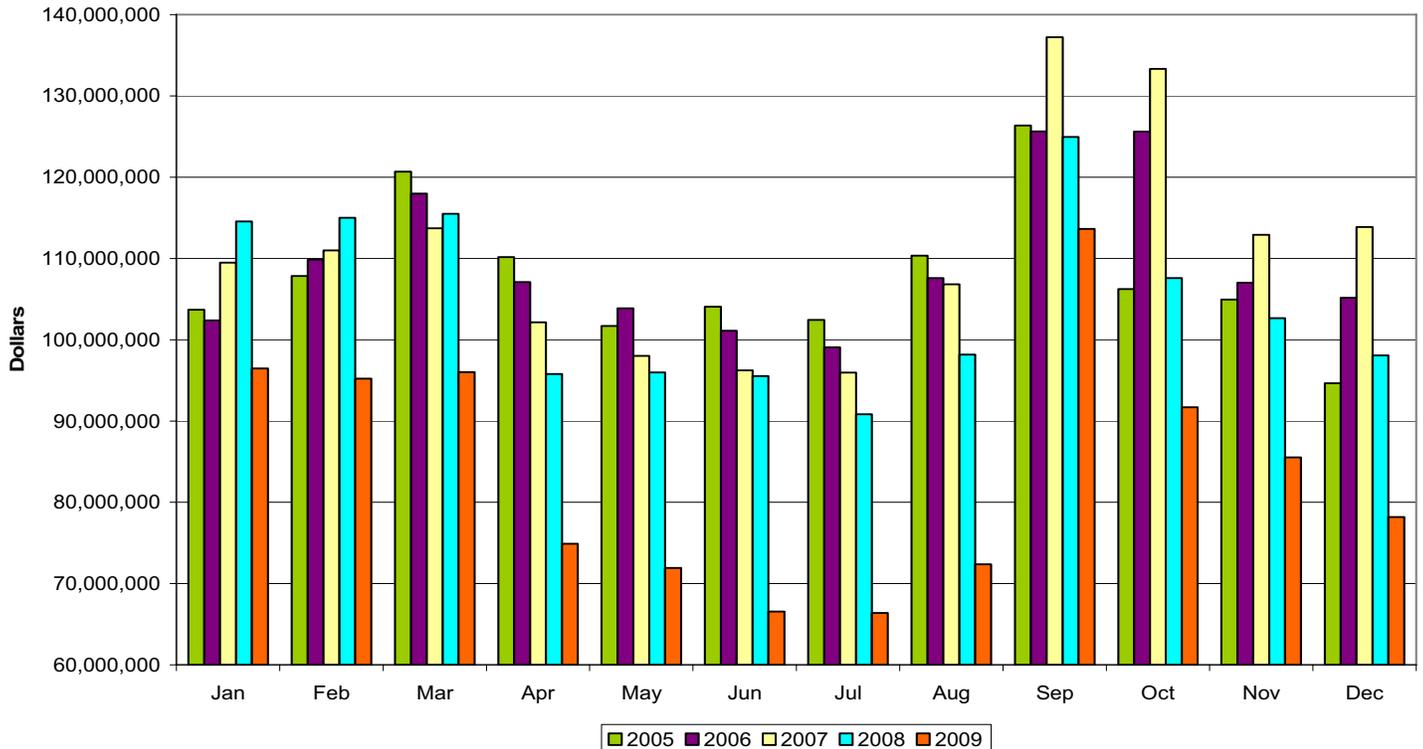
Ottawa County General Pooled Funds

Current Portfolio Size

December 31, 2009

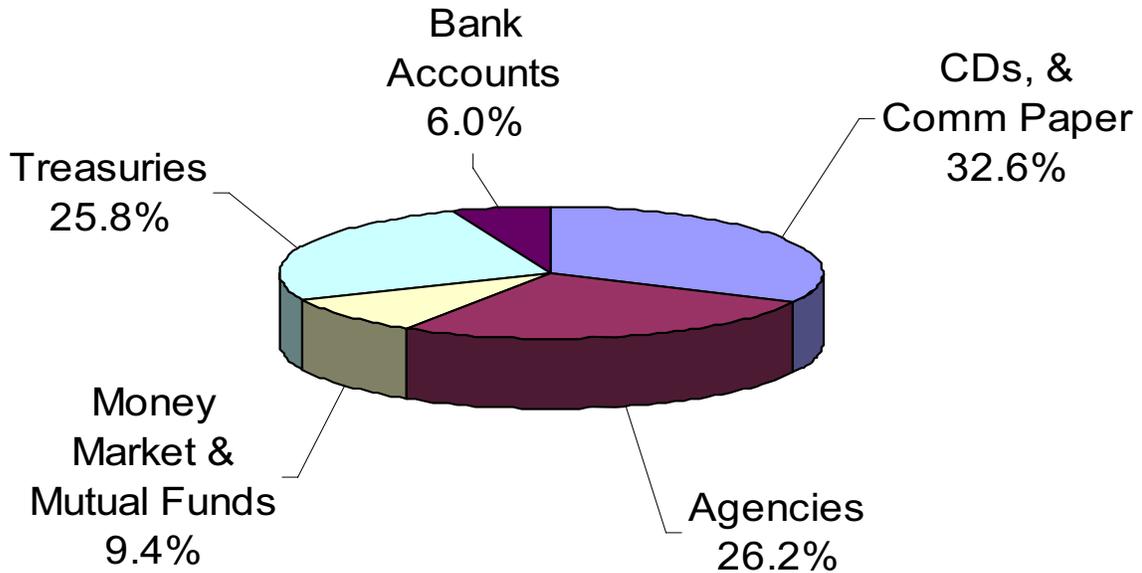
<i>CDs, & Comm Paper</i>	\$25,502,086.90
<i>Agencies</i>	\$20,471,366.23
<i>Money Market & Mutual Funds</i>	\$7,390,148.93
<i>Treasuries</i>	\$20,224,786.25
<i>Bank Accounts</i>	\$4,662,707.25
Total	\$78,251,095.56

Historical Comparison By Month

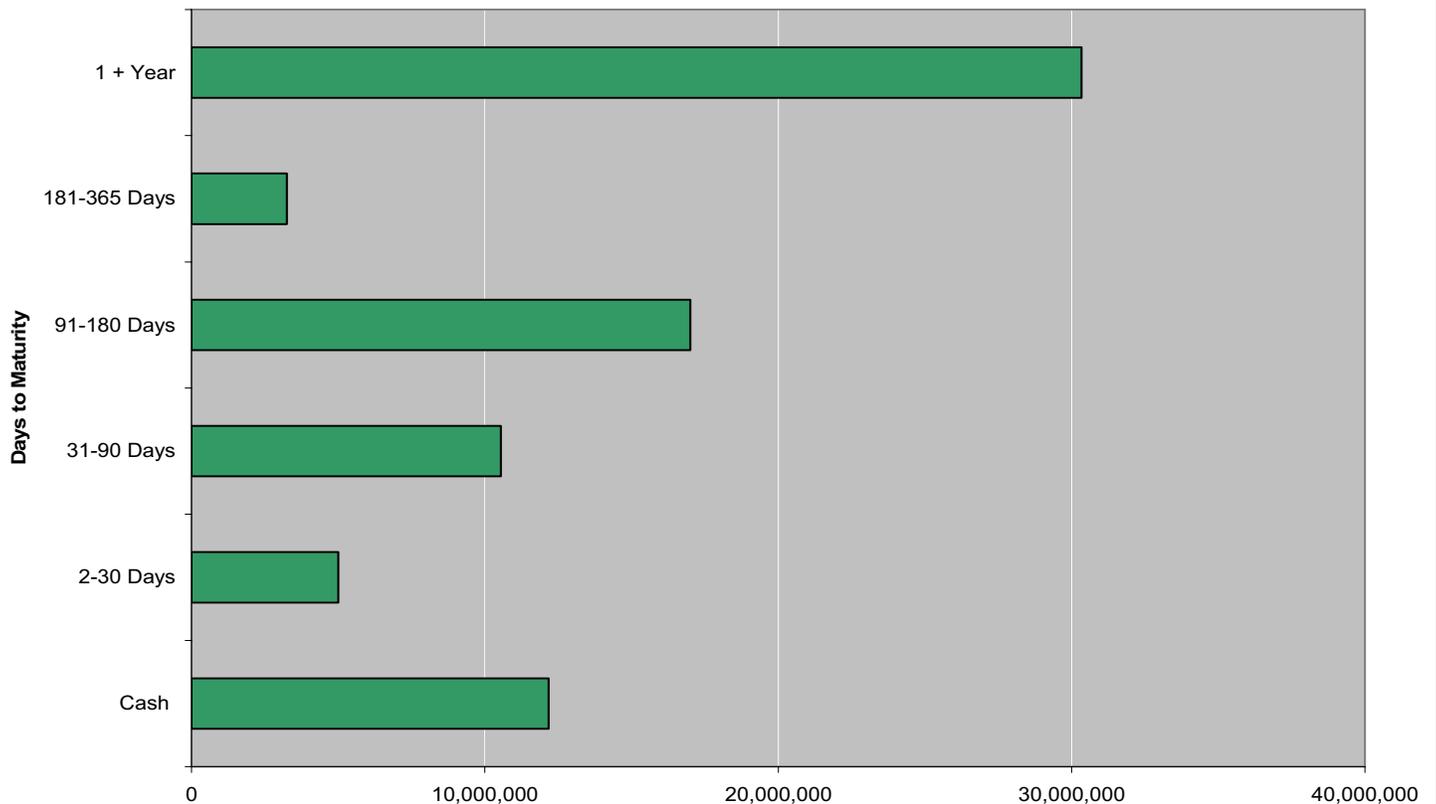


Ottawa County General Pooled Funds

Diversification by Investment December 31, 2009



Diversification By Maturity Date - December 31, 2009





Your Financial Representative:

CLS House Account- Logan

Quarterly Performance Evaluation for 10/1/2009 to 12/31/2009

Prepared for:

The Ottawa County Section 115 Trust
PO Box 310
12220 Fillmore St Room 155
West Olive, MI 49460-0310

Portfolio Summary
as of 12/31/2009

CTC FBO Ottawa County Section 115 Trust/SEC115

\$1,890,604.15

CTC FBO Ottawa County Section 115 Trust/SEC115

Account Value Summary

	QTD (10/01-12/31/2009)	YTD (01/01-12/31/2009)
Beginning Market Value (for the period)	\$1,721,153.41	\$977,996.21
Deposits/Transfers In	\$111,143.00	\$561,789.00
Withdrawals/Transfers Out	\$0.00	\$0.00
Net Dividends/Interest/ Gains Withdrawn	\$0.00	\$3,019.07
Advisory Fee Paid	(\$4,193.27)	(\$11,162.29)
Miscellaneous Charges	(\$2.02)	(\$4.03)
Market Value Increase/Decrease	\$62,503.03	\$358,966.19
Ending Market Value	\$1,890,604.15	\$1,890,604.15

Account Allocation as of 12/31/2009

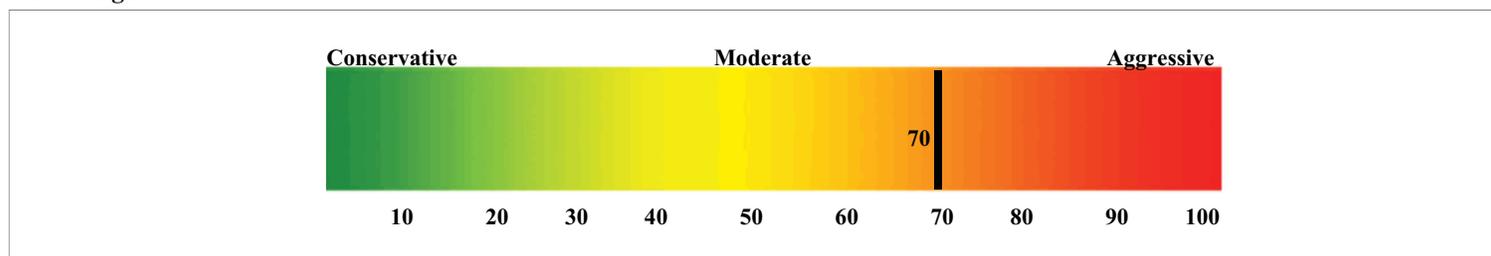


Risk Category	Current Allocation %	Allocation 12 Months Ago %
Short Term Bonds/Cash (STB)	22.16%	6.76%
Interm/Long Term Bnd (LTB)	18.27%	16.48%
Large Cap Growth (LCG)	13.69%	22.15%
International (IN)	12.06%	15.29%
Large Cap Value (LCV)	11.42%	13.19%
Small/Mid Growth (SMG)	7.21%	6.26%
Large Cap Core (LCC)	4.47%	N/A
Other	10.73%	19.88%

Investment Objectives

Registration Objective	Risk Budget Score	Target Rate of Return	Time Horizon	CLS Registration ID#
	70			117283
Please review this Investment Objectives Section carefully. If your financial situation or your investment objectives noted above have changed or you would like to impose reasonable restrictions on your account, please contact your financial representative or you may contact CLS directly at (888) 455-4244.				

Risk Budget



Performance Summary

	QTD	YTD	2008	2007	2006	2005	2004	Since Inception	Inception Date
Portfolio Time Weighted Return	3.49%	25.18%	6.38%	N/A	N/A	N/A	N/A	29.39%	11/20/2008
<i>Performance returns are net of fees.</i>									

Action Request



Committee: Finance and Administration

Meeting Date: 1/26/2010

Requesting Department: Fiscal Services

Submitted By: June Hagan

Agenda Item: Quarterly Financial Status Report

SUGGESTED MOTION:

To receive for information the Interim Financial Statement for General Fund, Mental Health and Public Health as of December 31, 2009.

SUMMARY OF REQUEST:

The reports are distributed in department level detail for the quarterly revenue and expenditure budgets and actual activity. The activity is summarized at the end of each report to reflect the total revenues, total expenditures, and fund balance.

FINANCIAL INFORMATION:

Total Cost: \$0 County Cost: \$0 Included in Budget: Yes No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated Non-Mandated New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: #1

Objective: # 1-6

ADMINISTRATION RECOMMENDATION:

Recommended Not Recommended

County Administrator:

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, c=US, o=County of Ottawa, ou=Administrator's Office, email=avanderberg@mioottawa.org
Date: 2010.01.20 16:05:55 -0500

Committee/Governing/Advisory Board Approval Date:

**GENERAL FUND (1010) - INTERIM STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE - BUDGET AND ACTUAL**

For the Quarter Ended December 31, 2009

(with comparative actual amounts for the quarter ended December 31, 2008 and year ended December 31, 2008)

	2009					2008 Total at 12/31/2008	2008 Actual
	Original Budget	Amended Budget	Actual	Actual as a % of Budget	Variance		
Revenues:							
Taxes	\$41,465,748	\$41,465,748	\$40,609,180	97.9%	(\$856,568)	\$40,088,469	\$40,088,470
Intergovernmental	4,534,572	4,790,813	3,758,921	78.5%	(1,031,892)	4,612,462	4,612,460
Charges for services	9,738,398	9,756,529	8,691,652	89.1%	(1,064,877)	9,824,405	6,308,875
Fines and forfeits	961,100	961,100	1,000,406	104.1%	39,306	936,944	936,944
Interest on investments	950,000	950,000	1,186,042	124.8%	236,042	1,552,691	1,552,691
Licenses and permits	251,675	281,675	248,054	88.1%	(33,621)	247,208	247,209
Rental income	2,873,024	2,874,623	2,657,535	92.4%	(217,088)	2,666,911	2,666,911
Other	276,414	337,631	274,657	81.3%	(62,974)	312,650	312,650
Total revenues	61,050,931	61,418,119	58,426,448	95.1%	(2,991,671)	60,241,740	56,726,210
Expenditures:							
Current operations:							
Legislative	574,569	601,344	538,793	89.6%	62,551	559,364	559,364
Judicial	10,023,962	10,140,829	9,758,388	96.2%	382,441	10,060,800	10,060,800
General government	17,153,854	17,216,658	15,400,460	89.5%	1,816,198	16,248,417	12,732,871
Public safety	23,949,288	24,106,382	23,359,298	96.9%	747,084	22,735,971	22,735,971
Public works	124,050	124,050	36,807	29.7%	87,243	73,561	73,561
Health and welfare	735,349	1,474,433	1,250,907	84.8%	223,526	758,692	758,692
Community and economic development	673,050	803,056	628,222	78.2%	174,834	611,925	611,925
Other governmental functions	895,286	897,286	149,627	16.7%	747,659	272,874	272,874
Total expenditures	54,129,408	55,364,038	51,122,502	92.3%	4,241,536	51,321,604	47,806,058
Revenues over expenditures	6,921,523	6,054,081	7,303,946		1,249,865	8,920,136	8,920,152
Other Financing Sources (Uses):							
Transfers from other funds	5,132,000	5,195,407	4,695,407	90.4%	(500,000)	4,497,516	4,497,515
Transfers to other funds	(18,542,035)	(17,756,319)	(16,963,979)	95.5%	792,340	(13,479,719)	(13,479,719)
Total other financing sources (uses)	(13,410,035)	(12,560,912)	(12,268,572)	97.7%	292,340	(8,982,203)	(8,982,204)
Net change in fund balance	(6,488,512)	(6,506,831)	(4,964,626)		1,542,205	(62,067)	(62,052)
Fund balance, beginning of year	22,084,426	22,084,426	22,084,426		0	22,146,478	22,146,478
Fund balance, end of year	\$15,595,914	\$15,577,595	\$17,119,800		\$1,542,205	\$22,084,411	\$22,084,426

This schedule does not include accruals and other adjustments compliant with Generally Accepted Accounting Principals. Consequently, the fund balance may be overstated or understated.

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DEPT	NAME	ACTUAL 2008	ORIGINAL BUDGET 2009	BUDGET ADJMTS 2009	AMENDED BUDGET 2009	YTD ACTUAL 2009	% OF BUDGET COLLECTED/ USED	YTD ACTUAL (OVER) UNDER AMENDED BUDGET
1310	CIRCUIT COURT	\$237,647	\$227,600	\$4,300	\$231,900	\$226,731	97.77%	\$5,169
1360	DISTRICT COURT	\$2,985,543	\$2,994,500	\$3,700	\$2,998,200	\$2,889,338	96.37%	\$108,862
1361	DISTRICT COURT SCOA DRUG CT GRT	\$0	\$0	\$0	\$0	\$0	N/A	\$0
1370	DRUG COURT	\$0	\$0	\$28,000	\$28,000	\$26,000	92.86%	\$2,000
1371	SCAO ADULT DRUG COURT GRANT	\$0	\$0	\$0	\$0	\$0	N/A	\$0
1380	CC-STRATEGIC PLAN INITIATIVE	\$28,202	\$0	\$54,900	\$54,900	\$34,073	62.06%	\$20,827
1480	PROBATE COURT	\$66,490	\$62,800	\$0	\$62,800	\$59,128	94.15%	\$3,672
1490	FAMILY COURT-JUVENILE SERVICES	\$124,797	\$148,667	\$0	\$148,667	\$124,838	83.97%	\$23,829
1491	FAMILY COURT-TREATMENT	\$0	\$0	\$0	\$0	\$0	N/A	\$0
1492	JUVENILE ACCOUNT. INCENT.	\$14,372	\$0	\$14,686	\$14,686	\$9,555	65.06%	\$5,131
1660	FAMILY COUNSELING SERVICE	\$25,493	\$24,750	\$0	\$24,750	\$23,505	94.97%	\$1,245
1910	ELECTIONS	\$26,678	\$13,238	\$0	\$13,238	\$22,303	168.48%	(\$9,065)
1920	CANVASSING BOARD	\$0	\$100	\$0	\$100	\$0	0.00%	\$100
2010	FISCAL SERVICES	\$4,180,979	\$3,856,274	\$0	\$3,856,274	\$3,489,884	90.50%	\$366,390
2120	BUDGET	\$0	\$0	\$0	\$0	\$0	N/A	\$0
2150	COUNTY CLERK	\$568,447	\$596,500	\$30,000	\$626,500	\$525,338	83.85%	\$101,162
2250	EQUALIZATION	\$94	\$100	\$0	\$100	\$1,608	1608.00%	(\$1,508)
2290	PROSECUTING ATTORNEY	\$173,257	\$196,996	\$398	\$197,394	\$139,778	70.81%	\$57,616
2320	CRIME VICTIMS RIGHTS	\$0	\$0	\$0	\$0	\$0	N/A	\$0
2330	ADMINISTRATIVE SERVICES	\$0	\$0	\$0	\$0	\$0	N/A	\$0
2360	REGISTER OF DEEDS	\$1,706,167	\$1,980,000	\$0	\$1,980,000	\$1,570,031	79.29%	\$409,969
2430	PROPERTY DES/MAPPING	\$0	\$0	\$0	\$0	\$0	N/A	\$0
2450	SURVEY & REMONUMENTATION	\$129,758	\$120,000	(\$35,889)	\$84,111	(\$44,230)	-52.59%	\$128,341
2530	COUNTY TREASURER	\$39,428,893	\$39,991,150	\$18,373	\$40,009,523	\$38,931,966	97.31%	\$1,077,557
2570	COOPERATIVE EXTENSION	\$53,968	\$33,714	\$1,140	\$34,854	\$24,384	69.96%	\$10,470
2590	GEOGRAPHIC INFORM. SYSTEM	\$137,320	\$90,300	\$5,680	\$95,980	\$96,981	101.04%	(\$1,001)
2651	B/G HUD. HUMAN SERVICE	\$62,091	\$75,601	\$0	\$75,601	\$63,268	83.69%	\$12,333
2652	B/G HOLLAND HUMAN SERVICE	\$195,719	\$224,942	\$717	\$225,659	\$200,789	88.98%	\$24,870
2653	B/G FULTON STREET	\$70,534	\$88,440	\$0	\$88,440	\$67,679	76.53%	\$20,761
2654	B/G GRAND HAVEN	\$0	\$0	\$0	\$0	\$0	N/A	\$0
2655	B/G HOLLAND HEALTH FACILITY	\$193,184	\$229,743	\$3,263	\$233,006	\$200,302	85.96%	\$32,704
2658	B/G GH HEALTH FACILITY	\$137,893	\$156,363	\$0	\$156,363	\$136,876	87.54%	\$19,487
2659	B/G COMM. MH FACILITY	\$227,845	\$262,883	\$10,885	\$273,768	\$231,194	84.45%	\$42,574
2660	B/G COOPERSVILLE HUMAN SERVICE	\$28,148	\$0	\$0	\$0	\$0	N/A	\$0
2665	B/G JUVENILE SERV COMPLEX	\$1,431,052	\$1,529,174	(\$13,983)	\$1,515,191	\$1,474,617	97.32%	\$40,574
2667	B/G ADMIN. ANNEX	\$59,450	\$49,350	\$3,350	\$52,700	\$49,509	93.95%	\$3,191
2668	B/G FIA	\$263,848	\$256,678	\$717	\$257,395	\$236,386	91.84%	\$21,009
2750	DRAIN COMMISSION	\$44,605	\$55,000	\$0	\$55,000	\$26,123	47.50%	\$28,878
3020	SHERIFF	\$198,648	\$177,500	\$5,850	\$183,350	\$208,404	113.66%	(\$25,054)
3100	WEMET OPERATIONS	\$17,084	\$20,350	\$0	\$20,350	\$2,944	14.47%	\$17,406
3110	C.O.P.S. GEARGE TWN/JAMESTOWN	\$0	\$0	\$0	\$0	\$0	N/A	\$0
3112	C.O.P.S. GEORGETOWN TWP	\$0	\$0	\$0	\$0	\$0	N/A	\$0
3113	C.O.P.S. HOLLAND/ W OTTAWA	\$62,534	\$70,877	\$0	\$70,877	\$47,181	66.57%	\$23,696
3119	CITY OF COOPERSVILLE	\$469,387	\$487,871	\$0	\$487,871	\$421,746	86.45%	\$66,125
3120	CITY OF HUDSONVILLE	\$550,048	\$592,738	\$0	\$592,738	\$453,148	76.45%	\$139,590
3130	ZONING ENFORCEMNT COMM POLICING	\$0	\$0	\$0	\$0	\$0	N/A	\$0
3160	S.C.A.T.	\$0	\$0	\$0	\$0	\$0	N/A	\$0
3170	BLENDON/HOLL/ROBINSON/ZEELAND	\$40,265	\$42,896	\$0	\$42,896	\$42,880	99.96%	\$16
3180	COMM.POLICING-WEST OTTAWA	\$0	\$0	\$0	\$0	\$0	N/A	\$0
3200	SHERIFF TRAINING	\$37,228	\$30,000	\$0	\$30,000	\$26,999	90.00%	\$3,001
3250	CENTRAL DISPATCH	\$4,233,129	\$4,396,371	\$0	\$4,396,371	\$4,373,989	99.49%	\$22,382
3310	MARINE SAFETY	\$109,369	\$126,679	\$83,050	\$209,729	\$210,789	100.51%	(\$1,060)
3510	JAIL	\$731,907	\$721,194	(\$30,000)	\$691,194	\$713,504	103.23%	(\$22,310)
3540	LOCAL CORR ACADEMY GRANT	\$4,850	\$0	\$0	\$0	\$0	N/A	\$0
3550	EXCELLING - CORR ENVIRONMENT GRT	\$35,000	\$0	\$0	\$0	\$0	N/A	\$0
4260	EMERGENCY SERVICES	\$42,022	\$30,000	\$0	\$30,000	\$9,037	30.12%	\$20,963
4261	SHSGP - EXERCISE GRANT	\$0	\$0	\$0	\$0	\$0	N/A	\$0
4262	SOLUTION AREA PLANNER GRANT	\$36,241	\$0	\$112,465	\$112,465	\$65,853	58.55%	\$46,612
4263	HAZ-MAT RESPONSE TEAM	\$40,247	\$42,489	\$2,550	\$45,039	\$17,941	39.83%	\$27,098
4264	TRAINING GRANT	\$0	\$0	\$0	\$0	\$0	N/A	\$0
4265	HOMELAND SECURITY EQUIPMT GRANT	\$37,665	\$60,000	(\$60,000)	\$0	\$0	N/A	\$0
6039	JAIL HEALTH SERVICES	\$0	\$0	\$11,820	\$11,820	\$9,749	82.48%	\$2,071
6300	SUBSTANCE ABUSE	\$964,247	\$978,603	\$0	\$978,603	\$944,420	96.51%	\$34,183
6480	MEDICAL EXAMINERS	\$15,201	\$8,500	\$6,210	\$14,710	\$14,460	98.30%	\$250
7210	PLANNING & TRANSPORTATION	\$4,995	\$0	\$105,006	\$105,006	\$25,007	23.81%	\$79,999
7211	PLANNER - GRANTS	\$9,201	\$0	\$0	\$0	\$441	N/A	(\$441)
7212	PROJECT IMPACT	\$0	\$0	\$0	\$0	\$0	N/A	\$0
9300	TRANSFERS IN CONTROL	\$4,497,516	\$5,132,000	\$63,407	\$5,195,407	\$4,695,407	90.38%	\$500,000
TOTAL REVENUES		\$64,739,256	\$66,182,931	\$430,595	\$66,613,526	\$63,121,855	94.76%	\$3,491,671

DEPT	NAME	ACTUAL 2008	ORIGINAL BUDGET 2009	BUDGET ADJMTS 2009	AMENDED BUDGET 2009	YTD ACTUAL 2009	% OF BUDGET COLLECTED/ USED	YTD ACTUAL (OVER) UNDER AMENDED BUDGET
1010	COMMISSIONERS	\$558,168	\$572,739	\$26,775	\$599,514	\$537,584	89.67%	\$61,930
1290	REAPPORTIONMENT/TAX ALLOC.	\$1,196	\$1,830	\$0	\$1,830	\$1,208	66.01%	\$622
	TOTAL LEGISLATIVE	\$559,364	\$574,569	\$26,775	\$601,344	\$538,792	89.60%	\$62,552
1310	CIRCUIT COURT	\$2,165,815	\$2,105,516	\$4,075	\$2,109,591	\$2,068,537	98.05%	\$41,054
1360	DISTRICT COURT	\$6,017,812	\$6,037,997	\$9,849	\$6,047,846	\$5,946,778	98.33%	\$101,068
1361	DISTRICT COURT SCOA DRUG CT GR	\$0	\$0	\$0	\$0	\$0	N/A	\$0
1370	DRUG TREATMT CRT PLAN GRANT	\$0	\$0	\$28,000	\$28,000	\$727	2.60%	\$27,273
1371	SCAO ADULT DRUG COURT GRANT	\$0	\$0	\$0	\$0	\$0	N/A	\$0
1380	CC - STRATEGIC PLAN INITIATIVE	\$23,923	\$0	\$54,900	\$54,900	\$50,600	92.17%	\$4,300
1480	PROBATE COURT	\$797,354	\$832,273	\$225	\$832,498	\$763,469	91.71%	\$69,029
1490	FAMILY COURT-JUVENILE SERVICES	\$877,807	\$937,252	\$0	\$937,252	\$815,935	87.06%	\$121,317
1491	FAMILY COURT-TREATMENT	\$0	\$0	\$0	\$0	\$0	N/A	\$0
1492	JUVENILE ACCOUNT. INCENT.	\$15,969	\$0	\$16,318	\$16,318	\$11,394	69.82%	\$4,924
1520	ADULT PROBATION	\$116,775	\$72,514	\$0	\$72,514	\$63,413	87.45%	\$9,101
1660	FAMILY COUNSELING SERVICE	\$36,771	\$32,785	\$3,500	\$36,285	\$34,018	93.75%	\$2,267
1670	JURY BOARD	\$8,569	\$5,625	\$0	\$5,625	\$3,517	62.52%	\$2,108
	TOTAL JUDICIAL	\$10,060,795	\$10,023,962	\$116,867	\$10,140,829	\$9,758,388	96.23%	\$382,441
1910	ELECTIONS	\$309,980	\$167,157	(\$44,910)	\$122,247	\$76,062	62.22%	\$46,185
1920	CANVASSING BOARD	\$5,476	\$1,191	\$0	\$1,191	\$0	0.00%	\$1,191
2010	FISCAL SERVICES	\$1,176,564	\$1,301,822	\$16,756	\$1,318,578	\$1,271,202	96.41%	\$47,376
2020	AUDITING	\$0	\$0	\$0	\$0	\$0	N/A	\$0
2100	CORPORATE COUNSEL	\$205,752	\$211,448	\$450	\$211,898	\$211,950	100.02%	(\$52)
2120	BUDGET	\$0	\$0	\$0	\$0	\$0	N/A	\$0
2150	COUNTY CLERK	\$1,508,186	\$1,677,617	\$74,910	\$1,752,527	\$1,666,009	95.06%	\$86,518
2230	ADMINISTRATOR	\$382,994	\$480,158	\$500	\$480,658	\$427,483	88.94%	\$53,175
2250	EQUALIZATION	\$996,369	\$1,030,292	\$0	\$1,030,292	\$1,024,512	99.44%	\$5,780
2260	HUMAN RESOURCES	\$576,620	\$661,493	\$0	\$661,493	\$546,588	82.63%	\$114,905
2290	PROSECUTING ATTORNEY	\$3,221,434	\$3,265,680	\$398	\$3,266,078	\$3,189,488	97.65%	\$76,590
2330	ADMINISTRATIVE SERVICES	(\$1,719)	\$0	\$0	\$0	\$0	N/A	\$0
2360	REGISTER OF DEEDS	\$720,752	\$730,054	(\$79,997)	\$650,057	\$650,933	100.13%	(\$876)
2430	PROPERTY DES/MAPPING	\$0	\$0	\$0	\$0	\$0	N/A	\$0
2450	SURVEY & REMONUMENTATION	\$665,759	\$877,675	\$101,721	\$979,396	\$268,563	27.42%	\$710,833
2470	PLAT BOARD	\$896	\$3,963	\$0	\$3,963	\$474	11.96%	\$3,489
2530	COUNTY TREASURER	\$813,353	\$878,165	\$20,644	\$898,809	\$807,047	89.79%	\$91,762
2570	COOPERATIVE EXTENSION	\$563,955	\$588,841	(\$32,717)	\$556,124	\$519,986	93.50%	\$36,138
2590	GEOGRAPHIC INFORMATION SYSTEMS	\$589,507	\$503,036	\$0	\$503,036	\$490,621	97.53%	\$12,415
2610	BUILDING AUTHORITY-ADMIN.	\$2,558	\$3,467	\$0	\$3,467	\$866	24.98%	\$2,601
2651	B/G HUD. HUMAN SERVICE	\$167,309	\$190,194	\$0	\$190,194	\$159,283	83.75%	\$30,911
2652	B/G HOLLAND HUMAN SERVICE	\$181,888	\$200,235	\$717	\$200,952	\$176,645	87.90%	\$24,307
2653	B/G FULTON STREET	\$66,713	\$79,879	\$0	\$79,879	\$59,341	74.29%	\$20,538
2654	B/G GRAND HAVEN	\$674,864	\$687,555	\$32,500	\$720,055	\$673,347	93.51%	\$46,708
2655	B/G HOLLAND HEALTH FACILITY	\$281,819	\$229,170	\$3,263	\$232,433	\$194,218	83.56%	\$38,215
2656	B/G HOLLAND DIST CT	\$241,033	\$265,255	\$0	\$265,255	\$209,242	78.88%	\$56,013
2657	B/G JAIL	\$0	\$0	\$0	\$0	\$0	N/A	\$0
2658	B/G GH HEALTH FACILITY	\$67,816	\$82,172	\$0	\$82,172	\$62,908	76.56%	\$19,264
2659	B/G COMM. MH FACILITY	\$181,248	\$209,857	\$10,885	\$220,742	\$176,774	80.08%	\$43,968
2660	B/G COOPERSVILLE	\$51,079	\$54,453	\$0	\$54,453	\$35,462	65.12%	\$18,991
2661	B/G EMERG SERV	\$3,436	\$5,700	\$0	\$5,700	\$1,873	32.86%	\$3,827
2662	B/G COMM. HAVEN	\$0	\$0	\$0	\$0	\$0	N/A	\$0
2663	B/G WORK RELEASE	\$0	\$0	\$0	\$0	\$0	N/A	\$0
2664	B/G 4TH & CLINTON	\$33,426	\$39,938	\$0	\$39,938	\$26,183	65.56%	\$13,755
2665	B/G JUVENILE SERV COMPLEX	\$883,478	\$905,081	(\$13,983)	\$891,098	\$857,013	96.17%	\$34,085
2666	B/G 434 FRANKLIN	\$611	\$0	\$0	\$0	\$0	N/A	\$0
2667	B/G ADMIN. ANNEX	\$706,238	\$832,082	(\$29,150)	\$802,932	\$675,259	84.10%	\$127,673
2668	B/G FIA	\$310,637	\$317,624	\$717	\$318,341	\$275,135	86.43%	\$43,206
2750	DRAIN COMMISSION	\$631,132	\$639,834	\$100	\$639,934	\$642,270	100.37%	(\$2,336)
2800	SOIL & WATER CONSERV	\$27,244	\$32,766	\$0	\$32,766	\$23,724	72.40%	\$9,042
	TOTAL GENERAL GOVERNMENT	\$16,248,407	\$17,153,854	\$62,804	\$17,216,658	\$15,400,461	89.45%	\$1,816,197

DEPT	NAME	ACTUAL 2008	ORIGINAL BUDGET 2009	BUDGET ADJMTS 2009	AMENDED BUDGET 2009	YTD ACTUAL 2009	% OF BUDGET COLLECTED/ USED	YTD ACTUAL (OVER) UNDER AMENDED BUDGET
3020	SHERIFF	\$7,741,019	\$8,485,136	\$16,934	\$8,502,070	\$8,126,001	95.58%	\$376,069
3100	WEMET OPERATIONS	\$564,864	\$609,627	\$28,950	\$638,577	\$620,976	97.24%	\$17,601
3112	C.O.P.S. GEORGETOWN TWP	\$0	\$0	\$0	\$0	\$0	N/A	\$0
3113	C.O.P.S. HOLLAND/ W OTTAWA	\$93,334	\$106,329	\$0	\$106,329	\$81,828	76.96%	\$24,501
3119	CITY OF COOPERSVILLE	\$469,387	\$487,871	\$0	\$487,871	\$507,147	103.95%	(\$19,276)
3120	CITY OF HUDSONVILLE	\$550,048	\$592,738	\$0	\$592,738	\$551,185	92.99%	\$41,553
3130	ZONING ENFORCMENT COMM POLICING	\$0	\$0	\$0	\$0	\$0	N/A	\$0
3160	S.C.A.T.	\$0	\$0	\$0	\$0	\$0	N/A	\$0
3170	BLENDON/HOLL/ROBINSON/ZEELAND	\$82,000	\$87,317	\$0	\$87,317	\$85,965	98.45%	\$1,352
3180	COMM.POLICING-WEST OTTAWA	\$0	\$0	\$0	\$0	\$0	N/A	\$0
3200	SHERIFF TRAINING	\$37,228	\$30,000	\$0	\$30,000	\$27,781	92.60%	\$2,219
3250	CENTRAL DISPATCH	\$4,260,366	\$4,394,321	\$0	\$4,394,321	\$4,345,952	98.90%	\$48,369
3310	MARINE SAFETY	\$231,813	\$260,241	\$83,050	\$343,291	\$328,111	95.58%	\$15,180
3510	JAIL	\$7,778,979	\$8,052,372	(\$27,276)	\$8,025,096	\$7,880,325	98.20%	\$144,771
3540	LOCAL CORR ACADEMY GRANT	\$5,392	\$0	\$0	\$0	\$0	N/A	\$0
3550	EXCELLING - CORR ENVIRONMENT GR	\$35,000	\$0	\$0	\$0	\$0	N/A	\$0
4260	EMERGENCY SERVICES	\$335,582	\$308,999	\$0	\$308,999	\$303,258	98.14%	\$5,741
4261	SHSGP - EXERCISE GRANT	\$0	\$0	\$0	\$0	\$0	N/A	\$0
4262	SOLUTION AREA PLANNER GRANT	\$39,404	\$0	\$112,465	\$112,465	\$86,668	77.06%	\$25,797
4263	HAZ-MAT RESPONSE TEAM	\$75,213	\$84,977	\$2,550	\$87,527	\$72,458	82.78%	\$15,069
4264	TRAINING GRANT	\$0	\$0	\$0	\$0	\$0	N/A	\$0
4265	HOMELAND SECURITY EQUIPMENT GR	\$37,557	\$59,579	(\$59,579)	\$0	\$0	N/A	\$0
4300	ANIMAL CONTROL	\$398,786	\$389,781	\$0	\$389,781	\$341,644	87.65%	\$48,137
	TOTAL PUBLIC SAFETY	\$22,735,972	\$23,949,288	\$157,094	\$24,106,382	\$23,359,299	96.90%	\$747,083
4450	DRAIN ASSESSMENTS	\$73,561	\$124,050	\$0	\$124,050	\$36,807	29.67%	\$87,243
4490	ROAD COMMISSION	\$0	\$0	\$0	\$0	\$0	N/A	\$0
	TOTAL PUBLIC WORKS	\$73,561	\$124,050	\$0	\$124,050	\$36,807	29.67%	\$87,243
6039	JAIL HEALTH SERVICES	\$0	\$0	\$733,470	\$733,470	\$599,409	81.72%	\$134,061
6300	SUBSTANCE ABUSE	\$414,123	\$421,302	\$0	\$421,302	\$378,258	89.78%	\$43,044
6480	MEDICAL EXAMINERS	\$303,664	\$259,047	\$5,614	\$264,661	\$223,062	84.28%	\$41,599
6810	VETERANS BURIAL	\$40,905	\$55,000	\$0	\$55,000	\$50,178	91.23%	\$4,822
6890	SOILDERS & SAILORS RELIEF	\$0	\$0	\$0	\$0	\$0	N/A	\$0
	TOTAL HEALTH AND WELFARE	\$758,692	\$735,349	\$739,084	\$1,474,433	\$1,250,907	84.84%	\$223,526
7210	PLANNING & TRANSPORTATION	\$4,995	\$0	\$105,006	\$105,006	\$24,973	23.78%	\$80,033
7211	PLANNER - GRANTS	\$606,930	\$661,952	\$25,000	\$686,952	\$597,232	86.94%	\$89,720
7212	ROAD SALT MANAGEMENT PLAN	\$0	\$11,098	\$0	\$11,098	\$6,018	54.23%	\$5,080
	TOTAL COMMUNITY & ECON DEV	\$611,925	\$673,050	\$130,006	\$803,056	\$628,223	78.23%	\$174,833
8650	INSURANCE	\$272,874	\$143,395	\$2,000	\$145,395	\$149,627	102.91%	(\$4,232)
8900	CONTINGENCY	\$0	\$738,211	\$0	\$738,211	\$0	0.00%	\$738,211
9010	EQUIPMENT POOL	\$0	\$13,680	\$0	\$13,680	\$0	0.00%	\$13,680
	TOTAL OTHER	\$272,874	\$895,286	\$2,000	\$897,286	\$149,627	16.68%	\$747,659
9650	OPERATING TRANS OUT-INTERNAL	\$13,479,717	\$18,542,035	(\$785,716)	\$17,756,319	\$16,963,979	95.54%	\$792,340
	TOTAL EXPENDITURES	\$64,801,307	\$72,671,443	\$448,914	\$73,120,357	\$68,086,483	93.12%	\$5,033,874
	TOTAL REVENUES	\$64,739,256	\$66,182,931	\$430,595	\$66,613,526	\$63,121,855	94.76%	\$3,491,671
	FUND BALANCE <USE>	(\$62,051)	(\$6,488,512)	(\$18,319)	(\$6,506,831)	(\$4,964,628)		(\$1,542,203)

DEPT	NAME	ACTUAL 2009	ORIGINAL BUDGET 2010	BUDGET ADJUSTMENTS 2010	AMENDED BUDGET 2010	YTD ACTUAL 2010	% OF BUDGET COLLECTED/ USED	YTD ACTUAL (OVER) UNDER AMENDED BUDGET
6010	AGENCY SUPPORT	\$6,182,391	\$5,456,073	\$0	\$5,456,073	\$316,707	5.80%	\$5,139,366
6011	PUBLIC HLTH PREPAREDNESS	\$182,258	\$182,258	\$0	\$182,258	\$45,564	25.00%	\$136,694
6013	PHP - SURVEILLANCE	\$12,330	\$0	\$13,088	\$13,088	\$0	0.00%	\$13,088
6016	PHP - SURVEILLANCE	\$0	\$0	\$506,578	\$506,578	\$253,290	50.00%	\$253,288
6017	PANDEMIC INFLUENZA	\$24,608	\$0	\$271,719	\$271,719	\$67,929	25.00%	\$203,790
6020	ENVIRONMENTAL HLTH FIELD SERV	\$319,745	\$379,442	\$5,000	\$384,442	\$45,670	11.88%	\$338,772
6021	ENVIRONMENTAL FOOD SERVICE	\$359,711	\$339,630	\$0	\$339,630	\$16,940	4.99%	\$322,690
6031	HEARING/ VISION	\$37,582	\$23,000	\$0	\$23,000	\$0	0.00%	\$23,000
6033	COMMUNITY HEALTH PROMOTION	\$34,014	\$0	\$23,725	\$23,725	\$5,934	25.01%	\$17,791
6034	TOBACCO REDUCTION	\$24,549	\$0	\$25,000	\$25,000	\$6,249	25.00%	\$18,751
6039	JAIL HEALTH SERVICES	\$16,221	\$0	\$0	\$0	\$0	N/A	\$0
6042	FAMILY PLANNING	\$575,232	\$581,122	\$0	\$581,122	\$64,341	11.07%	\$516,781
6043	DENTAL GRANT	\$0	\$0	\$32,934	\$32,934	\$8,235	25.00%	\$24,699
6044	IMMUNIZATION CLINIC	\$1,067,243	\$1,600,229	\$0	\$1,600,229	\$212,033	13.25%	\$1,388,196
6045	HEALTHY CHILDREN'S CONTRACT	\$210,900	\$202,829	\$0	\$202,829	\$11,493	5.67%	\$191,336
6046	LCC -CHOOSE	\$35,019	\$28,790	\$0	\$28,790	(\$6,531)	-22.68%	\$35,321
6047	EPSDT SCREENING-WELL CHILD	\$482	\$0	\$0	\$0	\$0	N/A	\$0
6048	TOBACCO COMMUNITY/ AWARE	\$59,686	\$57,210	(\$16,892)	\$40,318	(\$11,841)	-29.37%	\$52,159
6049	SUBSTANCE ABUSE PREVENTION	\$5,316	\$0	\$50,638	\$50,638	\$1,120	2.21%	\$49,518
6050	CHILDREN'S SPECIAL HEALTH	\$312,412	\$272,129	\$5,000	\$277,129	\$45,499	16.42%	\$231,630
6052	EARLY ON	\$71,770	\$48,991	\$0	\$48,991	\$291	0.59%	\$48,700
6053	MATERNAL/INFANT SUPPT SERV	\$283,568	\$387,172	\$0	\$387,172	\$18,432	4.76%	\$368,740
6055	AIDS/STD	\$19,384	\$17,756	\$0	\$17,756	\$3,434	19.34%	\$14,322
6058	PNC ENROLL/COORDINATION	\$65,514	\$17,500	\$0	\$17,500	\$0	0.00%	\$17,500
6059	COMMUNICABLE DISEASE	\$9,581	\$1,424	\$0	\$1,424	\$15	1.05%	\$1,409
6060	PRENATAL EDUCATION	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6061	RESTRICTED DONATIONS	\$3,410	\$3,820	\$677	\$4,497	\$4,497	100.00%	(\$0)
6310	HEALTH EDUCATION	\$36,607	\$35,833	\$12,000	\$47,833	\$8,961	18.73%	\$38,872
6311	WELLNESS PROGRAM	\$60	\$0	\$0	\$0	\$255	N/A	(\$255)
TOTAL REVENUE		\$9,949,592	\$9,635,208	\$929,467	\$10,564,675	\$1,118,518	10.59%	\$9,446,157

DEPT	DEPARTMENT NAME	ACTUAL 2009	ORIGINAL BUDGET 2010	BUDGET ADJUSTMENTS 2010	AMENDED BUDGET 2010	YTD ACTUAL 2010	% OF BUDGET COLLECTED/ USED	YTD ACTUAL (OVER) UNDER AMENDED BUDGET
6010	AGENCY SUPPORT	\$953,110	\$980,437	\$0	\$980,437	\$282,887	28.85%	\$697,550
6011	PUBLIC HEALTH PREPAREDNESS	\$115,676	\$118,905	\$0	\$118,905	\$32,866	27.64%	\$86,039
6012	ACCOUNTING/ MIS	\$956,164	\$921,922	\$0	\$921,922	\$245,193	26.60%	\$676,729
6013	PHP - SURVIELLANCE	\$2,354	\$0	\$13,088	\$13,088	\$3,060	23.38%	\$10,028
6014	PHP - COMMUNICATION & IT	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6015	PHP - RISK COMMUNICATION	\$19,505	\$22,593	\$0	\$22,593	(\$350)	-1.55%	\$22,943
6016	PHP - EDUCATION & TRAINING	\$0	\$0	\$506,578	\$506,578	\$16,546	3.27%	\$490,032
6017	PANDEMIC INFLUENZA	\$12,871	\$0	\$239,794	\$239,794	\$54,481	22.72%	\$185,313
6020	ENVIRONMENTAL HLTH FIELD SERV	\$561,491	\$625,565	\$5,000	\$630,565	\$143,801	22.81%	\$486,764
6021	ENVIRONMENTAL FOOD SERVICE	\$567,814	\$610,304	\$0	\$610,304	\$137,092	22.46%	\$473,212
6030	DENTAL	\$0	\$0	\$0	\$0	\$2	N/A	(\$2)
6031	VISION	\$285,721	\$286,922	\$0	\$286,922	\$82,402	28.72%	\$204,520
6032	HEARING	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6033	COMMUNITY HEALTH PROMOTION	\$34,014	\$0	\$23,725	\$23,725	\$972	4.10%	\$22,753
6034	TOBACCO REDUCTION	\$24,549	\$0	\$25,000	\$25,000	\$5,398	21.59%	\$19,602
6035	EPIDEMIOLOGY	\$302	\$0	\$0	\$0	\$0	N/A	\$0
6039	JAIL HEALTH SERVICES	\$268,752	\$0	\$0	\$0	\$0	N/A	\$0
6040	SCOLIOSIS	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6041	NURSING SUPERVISION	\$664,835	\$692,806	\$0	\$692,806	\$163,654	23.62%	\$529,152
6042	FAMILY PLANNING	\$770,346	\$854,838	\$0	\$854,838	\$182,259	21.32%	\$672,579
6043	DENTAL GRANT	\$0	\$0	\$32,934	\$32,934	\$9,162	27.82%	\$23,772
6044	IMMUNIZATION CLINIC	\$1,243,420	\$1,750,697	\$0	\$1,750,697	\$280,903	16.05%	\$1,469,794
6045	HEALTH CHILDREN'S CONTRACT	\$409,937	\$381,114	\$0	\$381,114	\$90,751	23.81%	\$290,363
6046	LCC - CHOOSE	\$34,969	\$28,790	\$0	\$28,790	\$403	1.40%	\$28,387
6047	EPSDT SCREENING - WELL CHLD	\$482	\$0	\$0	\$0	\$0	N/A	\$0
6048	TOBACCO COMMUNITY/AWARENESS	\$59,581	\$57,098	(\$16,892)	\$40,206	\$8,482	21.10%	\$31,724
6049	SUBSTANCE ABUSE PREVENTION	\$120,288	\$0	\$50,638	\$50,638	\$12,887	25.45%	\$37,751
6050	CHILDRENS SPECIAL HEALTH CARE	\$331,836	\$362,182	\$5,000	\$367,182	\$90,783	24.72%	\$276,399
6052	EARLY ON	\$112,374	\$61,240	\$0	\$61,240	\$17,859	29.16%	\$43,381
6053	MATERNAL/INFANT SUPPORT	\$872,894	\$817,394	\$0	\$817,394	\$198,263	24.26%	\$619,131
6054	HIV COUNSELING & TESTING	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6055	AIDS/STD	\$309,478	\$361,357	\$0	\$361,357	\$82,583	22.85%	\$278,774
6056	SOCIAL WORK	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6058	PNC-ENROLL/COORDINATION	\$39,630	\$14,289	\$0	\$14,289	\$2,739	19.17%	\$11,550
6059	COMMUNICABLE DISEASE	\$331,729	\$356,063	\$0	\$356,063	\$85,883	24.12%	\$270,180
6060	PRENATAL EDUCATION	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6061	RESTRICTED DONATIONS	\$3,409	\$3,820	\$677	\$4,497	\$607	13.50%	\$3,890
6310	HEALTH EDUCATION	\$225,680	\$236,180	\$12,000	\$248,180	\$46,069	18.56%	\$202,111
6311	WELLNESS PROGRAM	\$223,648	\$183,218	\$0	\$183,218	\$37,463	20.45%	\$145,755
TOTAL EXPENDITURES		\$9,556,860	\$9,727,734	\$897,542	\$10,625,276	\$2,315,099	21.79%	\$8,310,177
TOTAL REVENUES		\$9,949,592	\$9,635,208	\$929,467	\$10,564,675	\$1,118,518	10.59%	\$9,446,157
FUND BALANCE <USE>		\$392,732	(\$92,526)	\$31,925	(\$60,601)	(\$1,196,581)		\$1,135,980

DEPT	SUB-DEPT	NAME	ACTUAL 2009	ORIGINAL BUDGET 2010	BUDGET ADJUSTMENTS 2010	AMENDED BUDGET 2010	YTD ACTUAL 2010	% OF BUDGET COLLECTED/USED	YTD ACTUAL (OVER) UNDER AMENDED BUDGET
6491	0363	MT. PLEASANT CENTER	\$141,400	\$25,560	\$0	\$25,560	\$0	0.00%	\$25,560
6491	1240	DD CLINICAL SUPPORT	\$240,090	\$827,360	\$12,600	\$839,960	\$47,946	5.71%	\$792,014
6491	1245	DD OBRA SCREENING	\$74,095	\$61,242	\$0	\$61,242	\$2,318	3.79%	\$58,924
6491	1347	DD WORK ACTIVITIES	\$2,155,514	\$2,271,946	\$0	\$2,271,946	\$200,219	8.81%	\$2,071,727
6491	1348	PRE-VOCATIONAL ACTIVITIES	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6491	1349	DD SUPPORTED EMPLOYMENT	\$2,137,746	\$1,706,558	\$0	\$1,706,558	\$112,970	6.62%	\$1,593,588
6491	1357	DD COMMUN. BASED EXPERIENC	\$2,059,142	\$2,532,805	\$0	\$2,532,805	\$518,112	20.46%	\$2,014,693
6491	1358	DD KANDU SUPP EMPLOYMENT	\$17,085	\$23,739	\$0	\$23,739	\$1,337	5.63%	\$22,402
6491	1440	DD RESPITE CARE	\$190,306	\$396,029	\$0	\$396,029	\$9,437	2.38%	\$386,593
6491	1441	DD RES FOSTER CARE-CHILD	\$811	\$0	\$150	\$150	\$200	133.33%	(\$50)
6491	1442	DD CHILDREN'S WAIVER	\$1,066,346	\$813,540	(\$12,000)	\$801,540	\$138,607	17.29%	\$662,933
6491	1443	DD RES.SERV. - S.I.L.	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6491	1451	DD RES. SERV-FELCH AIS	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6491	1452	DD RES. SERV-PIERCE AIS	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6491	1453	DD RES. SERV-WAVERLY AIS	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6491	1454	DD RES. SERV-40TH ST CLF	\$1,099,237	\$1,126,573	\$0	\$1,126,573	\$80,328	7.13%	\$1,046,245
6491	1455	DD RES. SERV-OTHER RESIDENT	\$645,332	\$796,916	\$0	\$796,916	\$54,262	6.81%	\$742,654
6491	1456	DD RES. SERV. LEGION CT. AIS	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6491	1457	DD RES. SERV-SETTLERS ROAD	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6491	1459	DD RES. SERV-MAGNOLIA DRIVE	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6491	1460	DD WAIVER RESIDENTIAL	\$7,102,052	\$8,699,481	\$0	\$8,699,481	\$644,645	7.41%	\$8,054,836
6491	1461	DD RES. SERV. - FERRIS STREET	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6491	1462	NON-WAIVER RESIDENTIAL	\$320	\$0	\$0	\$0	\$0	N/A	\$0
6491	1463	RES. SERV-OTHER COUNTIES	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6491	1466	DD NEW HOLLAND - AIS	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6491	1468	DD RES. SERV-OAKLANE AIS	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6491	5400	TRAINING	\$240	\$0	\$100	\$100	\$111	111.25%	(\$11)
6491	5401	GROUP HOME TRAINING	\$2,380	\$167,316	\$0	\$167,316	\$800	0.48%	\$166,516
6491	5510	DD CLIENT SVC MANAGEMENT	\$1,194,233	\$1,493,406	(\$40,000)	\$1,453,406	\$168,148	11.57%	\$1,285,258
6491	5514	RES. CLIENT SERV MGT-CLF	\$25,066	\$25,897	\$0	\$25,897	\$2,041	7.88%	\$23,856
6491	5522	CHILD CASE MANAGEMENT	\$435,762	\$442,696	\$40,000	\$482,696	\$59,364	12.30%	\$423,332
6492	5511	CHILD CASE MANAGEMENT	\$83,687	\$104,040	\$0	\$104,040	\$730	0.70%	\$103,311
6492	5540	NURSING HOME REVIEW	\$9,783	\$18,829	\$0	\$18,829	\$0	0.00%	\$18,829
6492	5541	HUD LEASING ASSISTANCE GRAN	\$205,763	\$234,619	\$0	\$234,619	\$0	0.00%	\$234,619
6493	0361	KALAMAZOO PSYCH HOSPITAL	\$18,228	\$63,547	\$0	\$63,547	\$0	0.00%	\$63,547
6493	3240	MI ADULT EMERGENCY SERVICE	\$846,368	\$847,109	\$1,500	\$848,609	\$102,035	12.02%	\$746,574
6493	3241	MI ADULT ACCESS CENTER	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6493	3242	MEDICATION CLINIC	\$1,123,505	\$0	\$0	\$0	\$25,820	N/A	(\$25,820)
6493	3243	MI ADULT OUTPATIENT	\$8,777	\$87,335	\$1,500	\$88,835	\$154	0.17%	\$88,681
6493	3244	MI ADULT GRAND HAVEN - MDT	\$1,013,626	\$1,638,808	(\$5,600)	\$1,633,208	\$164,750	10.09%	\$1,468,458
6493	3245	MI ADLT OUTPT COMM SUPPORT	\$720,153	\$0	\$0	\$0	\$39,608	N/A	(\$39,608)
6493	3246	MI ADLT OLDER ADULTS	\$139,420	\$248,136	\$0	\$248,136	\$5,454	2.20%	\$242,682
6493	3247	MI ADLT VOC.REHABILITATION	\$0	\$97,536	\$0	\$97,536	\$0	0.00%	\$97,536
6493	3248	MI ADULT-SPANISH OUTREACH	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6493	3249	ASSERTV COMM TREATMT-SOUT	\$730,318	\$1,052,930	\$10,000	\$1,062,930	\$110,734	10.42%	\$952,196
6493	3252	ASSERTV COMM TREATMT-NORT	\$16,660	\$16,186	\$0	\$16,186	\$725	4.48%	\$15,461
6493	3254	MI ADULT-MDT HOLLAND	\$502,865	\$1,792,302	(\$6,050)	\$1,786,252	\$302,559	16.94%	\$1,483,693
6493	3255	OBRA ACTIVE TREATMENT	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6493	3343	NEW HOPE HOUSE	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6493	3344	SOUTH COUNTY CLUBHOUSE	\$589,397	\$748,989	\$0	\$748,989	\$85,769	11.45%	\$663,220
6493	3345	MI DAY TREATMENT/KANDU	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6493	3346	MI PEER OPERATED SERVICES	\$0	\$82,273	\$0	\$82,273	\$0	0.00%	\$82,273
6493	3347	MI SUPPORTED IND. LIVING	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6493	3348	MI KANDU SUPPORTED EMPLOY	\$25,805	\$39,803	\$0	\$39,803	\$1,331	3.34%	\$38,472
6493	3349	MI ADULT SUPPORTED EMPLOY	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6493	3450	MI RIVER VIEW RTC	\$761,725	\$0	\$0	\$0	(\$480)	N/A	\$480
6493	3451	MI HOSPITALS	\$225,310	\$220,467	\$1,050	\$221,517	\$24,536	11.08%	\$196,981
6493	3452	MI ROBERT BROWN CENTER	\$703,191	\$0	\$0	\$0	\$0	N/A	\$0
6493	3453	OTHER CRISIS RESIDENTIAL	\$13,536	\$733,700	\$0	\$733,700	\$53,540	7.30%	\$680,160

DEPT	SUB-DEPT	NAME	ACTUAL 2009	ORIGINAL BUDGET 2010	BUDGET ADJUSTMENTS 2010	AMENDED BUDGET 2010	YTD ACTUAL 2010	% OF BUDGET COLLECTED/USED	YTD ACTUAL (OVER) UNDER AMENDED BUDGET
6493	3456	OTHER HOSPITALS-MI ADULT	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6493	3457	HACKELY HOSPITAL	\$927,330	\$1,027,059	\$0	\$1,027,059	\$49,273	4.80%	\$977,786
6493	3458	PINE REST	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6493	3459	ADULT ALTERNATIVE RESIDENTI	\$618,199	\$972,184	\$50	\$972,234	\$70,253	7.23%	\$901,981
6493	5515	COMM SUPPORT CASE MGT	\$695,483	\$9,207	\$0	\$9,207	(\$174)	-1.89%	\$9,381
6493	5516	CASE MGMT - OLDER ADULTS	\$43,394	\$48,109	\$0	\$48,109	\$2,547	5.29%	\$45,562
6493	5519	MINORITY SERVICES-CASE MGT	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6494	4243	MI CHILD OUTPATIENT	\$158,888	\$140,023	\$0	\$140,023	\$5,952	4.25%	\$134,071
6494	4244	HOME BASED SERVICES	\$247,310	\$419,940	(\$50)	\$419,890	\$34,598	8.24%	\$385,292
6494	4245	EL CENTRO	\$87,407	\$487,124	\$0	\$487,124	\$25,252	5.18%	\$461,872
6494	4247	EMOTIONAL IMPAIRED	\$163	\$0	\$0	\$0	\$0	N/A	\$0
6494	4450	MI CRISIS RESIDENTIAL	\$600	\$4,222	\$0	\$4,222	\$0	0.00%	\$4,222
6494	4451	MI CHILD RESPITE SERVICES	\$52,072	\$103,094	\$0	\$103,094	\$5,181	5.03%	\$97,913
6494	4472	LOCAL INPATIENT	\$216,408	\$213,217	\$1,557	\$214,774	\$16,478	7.67%	\$198,296
6494	5800	PREVENTION-INDIRECT	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6494	5801	PREVENTION-DIRECT	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6495	5020	MH ADMINISTRATION	\$614,116	\$601,410	\$0	\$601,410	\$100,200	16.66%	\$501,210
6495	5021	ADM. LIFE SUPPORT SERV.	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6495	5022	QUALITY IMPROVEMENT	\$4,253	\$3,375	\$0	\$3,375	\$585	17.33%	\$2,790
6495	5024	OFFICE-COMM RELATIONS	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6495	5025	RECEIVABLES/BILLING	\$630	\$0	\$0	\$0	\$0	N/A	\$0
6495	5026	FINANCE	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6495	5027	ALLOCATED COSTS	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6495	5028	DIVISION DIRECTORS	\$301	\$0	\$0	\$0	\$0	N/A	\$0
6495	5029	MCO ADMINISTRATION	\$301	\$0	\$0	\$0	\$0	N/A	\$0
TOTAL REVENUES			\$29,992,126	\$33,466,637	\$4,807	\$33,471,444	\$3,268,254	9.76%	\$30,203,190

COUNTY OF OTTAWA
 MENTAL HEALTH EXPENDITURES - 2220
 THREE MONTHS ENDING DECEMBER 31, 2009

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DEPT	SUB-DEPT	NAME	ACTUAL 2009	ORIGINAL BUDGET 2010	BUDGET ADJUSTMENTS 2010	AMENDED BUDGET 2010	YTD ACTUAL 2010	% OF BUDGET COLLECTED/ USED	YTD ACTUAL (OVER) UNDER AMENDED BUDGET
6491	0363	MT. PLEASANT CENTER	\$174,636	\$30,960	\$0	\$30,960	\$0	0.00%	\$30,960
6491	1240	DD CLINICAL SUPPORT	\$520,050	\$631,099	\$827	\$631,926	\$155,976	24.68%	\$475,950
6491	1245	DD OBRA SCREENING	\$47,116	\$56,200	\$0	\$56,200	\$12,692	22.58%	\$43,508
6491	1347	DD WORK ACTIVITIES	\$2,402,669	\$2,075,433	\$0	\$2,075,433	\$403,769	19.45%	\$1,671,664
6491	1348	PRE-VOCATIONAL ACTIVITIES	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6491	1349	DD SUPPORTED EMPLOYMENT	\$349,096	\$1,292,746	\$4,738	\$1,297,484	\$296,987	22.89%	\$1,000,497
6491	1357	DD COMMUNITY BASED EXPERIENCE	\$2,662,911	\$1,950,697	(\$4,158)	\$1,946,539	\$483,526	24.84%	\$1,463,013
6491	1358	DD KANDU SUPPORTED EMPLOYMT	\$19,454	\$22,000	\$0	\$22,000	\$3,050	13.87%	\$18,950
6491	1359	KANDU PRE-VOC.BEHAVIOR	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6491	1440	DD RESPITE CARE	\$232,460	\$300,000	\$1,055	\$301,055	\$36,024	11.97%	\$265,031
6491	1441	DD RES FOSTER CARE-CHILD	\$961	\$0	\$0	\$0	\$50	N/A	(\$50)
6491	1442	DD CHILDREN'S WAIVER	\$819,932	\$753,950	\$0	\$753,950	\$158,866	21.07%	\$595,084
6491	1443	DD RES.SERV.- S.I.L.	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6491	1454	DD RES. SERV-40TH ST CLF	\$1,095,340	\$1,044,054	\$0	\$1,044,054	\$148,643	14.24%	\$895,411
6491	1455	DD RES. SERV-OTHER RES SETTING	\$702,834	\$738,544	\$0	\$738,544	\$112,827	15.28%	\$625,717
6491	1460	DD WAIVER RESIDENTIAL	\$7,122,120	\$8,040,020	\$0	\$8,040,020	\$1,224,998	15.24%	\$6,815,022
6491	1462	NON-WAIVER RESIDENTIAL	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6491	5400	TRAINING	\$36,713	\$34,837	\$27	\$34,864	\$8,202	23.53%	\$26,662
6491	5401	GROUP HOME TRAINING	\$158,096	\$157,851	\$80	\$157,931	\$44,977	28.48%	\$112,954
6491	5510	DD CLIENT SVC MANAGEMENT	\$1,063,214	\$1,138,997	(\$464)	\$1,138,533	\$273,131	23.99%	\$865,402
6491	5514	DD RESID CLIENT SVC MGT-CLF	\$31,448	\$24,000	\$0	\$24,000	\$3,868	16.12%	\$20,132
6491	5522	CHILD CASE MANAGEMENT	\$217,630	\$336,240	(\$1,600)	\$334,640	\$44,332	13.25%	\$290,308
6492	5511	HUD LEASING GRANT 3	\$75,756	\$97,145	\$0	\$97,145	\$25,270	26.01%	\$71,875
6492	5540	NUSING HOME REVIEW	\$8,599	\$17,578	\$0	\$17,578	\$2,360	13.43%	\$15,218
6492	5541	HUD LEASING ASSISTANCE	\$217,062	\$219,048	\$0	\$219,048	\$68,167	31.12%	\$150,881
6493	0361	KALAMAZOO PSYCH HOSPITAL	\$24,478	\$86,975	\$0	\$86,975	\$0	0.00%	\$86,975
6493	0362	FORENSIC CENTER	\$26,233	\$26,083	\$0	\$26,083	\$0	0.00%	\$26,083
6493	3240	MI ADULT EMERGENCY SERVICES	\$581,450	\$663,687	\$7,605	\$671,292	\$133,024	19.82%	\$538,268
6493	3241	MI ADULT ACCESS CENTER	\$547,186	\$824,333	(\$36,649)	\$787,684	\$181,131	23.00%	\$606,553
6493	3242	MEDICATION CLINIC	\$736,787	\$210,862	\$1,540	\$212,402	\$63,196	29.75%	\$149,206
6493	3243	MI ADULT OUTPATIENT	\$128,022	\$90,120	\$42,500	\$132,620	\$7,516	5.67%	\$125,104
6493	3244	MI ADULT GRAND HAVEN - MDT	\$705,040	\$1,154,512	(\$1)	\$1,154,511	\$264,040	22.87%	\$890,471
6493	3245	MI ADLT OUTPT COMM SUPPORT	\$594,969	\$0	\$0	\$0	\$0	N/A	\$0
6493	3246	MI ADLT OLDER ADULTS	\$128,909	\$239,595	\$0	\$239,595	\$16,111	6.72%	\$223,484
6493	3247	MI ADULT VOCATIONAL REHAB	\$93,261	\$100,435	(\$1)	\$100,434	\$13,266	13.21%	\$87,168
6493	3248	MI ADULT-SPANISH OUTREACH	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6493	3249	ASSERTIVE COMM TREATMT - SOUTH	\$722,182	\$787,964	(\$3,212)	\$784,752	\$150,941	19.23%	\$633,811
6493	3252	ASSERTIVE COMM TREATMT - NORTH	\$19,592	\$15,000	\$0	\$15,000	\$1,467	9.78%	\$13,533
6493	3253	OBRA SCREENING - MI ADULT	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6493	3254	MI ADULT MDT-HOLLAND	\$398,404	\$1,266,668	(\$1,214)	\$1,265,454	\$307,511	24.30%	\$957,943
6493	3343	NEW HOPE HOUSE	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6493	3344	SOUTH COUNTY CLUBHOUSE	\$528,637	\$553,201	\$3	\$553,204	\$102,643	18.55%	\$450,561
6493	3346	MI PEER OPERATED SERVICES	\$77,550	\$77,550	\$0	\$77,550	\$19,388	25.00%	\$58,163
6493	3347	MI SUPPORTED IND. LIVING	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6493	3348	MI KANDU SUPPORTED EMPLOY	\$41,974	\$37,425	\$0	\$37,425	\$6,491	17.34%	\$30,934
6493	3349	MI ADULT SUPP. EMPLOYMENT	\$46,500	\$0	\$0	\$0	\$0	N/A	\$0
6493	3450	MI RIVER VIEW RTC	\$515,538	\$0	\$0	\$0	\$0	N/A	\$0
6493	3451	MI HOSPITALS	\$178,668	\$204,318	\$0	\$204,318	\$42,499	20.80%	\$161,819
6493	3452	MI ROBERT BROWN CENTER	\$523,273	\$0	\$0	\$0	\$0	N/A	\$0
6493	3453	OTHER CRISIS RESIDENTIAL	\$14,446	\$679,958	\$0	\$679,958	\$84,425	12.42%	\$595,533
6493	3457	HACKLEY HOSPITAL	\$908,735	\$1,000,000	\$0	\$1,000,000	\$75,648	7.56%	\$924,352
6493	3459	ADULT ALTERNATIVE RESIDENTIAL	\$632,954	\$900,974	\$0	\$900,974	\$149,405	16.58%	\$751,569
6493	5515	COMM SUPPORT CASE MGT	\$535,577	\$8,800	(\$2,000)	\$6,800	\$0	0.00%	\$6,800
6493	5516	CASE MGT-OLDER ADULTS	\$64,417	\$45,000	\$0	\$45,000	\$9,447	20.99%	\$35,553
6494	4243	MI CHILD OUTPATIENT	\$138,399	\$130,720	\$0	\$130,720	\$17,718	13.55%	\$113,002
6494	4244	HOME BASED SERVICES	\$277,520	\$304,321	(\$1,419)	\$302,902	\$58,259	19.23%	\$244,643
6494	4245	EL CENTRO	\$93,300	\$358,291	\$1,497	\$359,788	\$87,747	24.39%	\$272,041
6494	4247	EMOTIONALLY IMPAIRED PROGRAM	\$163	\$0	\$500	\$500	\$39	7.87%	\$461

DEPT	SUB-DEPT	NAME	ACTUAL 2009	ORIGINAL BUDGET 2010	BUDGET ADJUSTMENTS 2010	AMENDED BUDGET 2010	YTD ACTUAL 2010	% OF BUDGET COLLECTED/USED	YTD ACTUAL (OVER) UNDER AMENDED BUDGET
6494	4450	MI CHILD CRISIS RESIDENTIAL	\$600	\$3,913	(\$500)	\$3,413	\$0	0.00%	\$3,413
6494	4451	MI CHILD RESPITE SERVICES	\$67,411	\$78,096	\$259	\$78,355	\$13,653	17.43%	\$64,702
6494	4472	LOCAL INPATIENT	\$213,736	\$200,000	\$0	\$200,000	\$27,634	13.82%	\$172,366
6494	5800	PREVENTION - INDIRECT	\$2,940	\$0	\$1,460	\$1,460	\$475	32.55%	\$985
6494	5801	PREVENTION - DIRECT	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6495	5020	MH ADMINISTRATION	\$1,984,428	\$2,093,978	(\$1,525)	\$2,092,453	\$516,864	24.70%	\$1,575,589
6495	5021	ADMIN. LIFE SUPPORT SERVICES	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6495	5022	QUALITY IMPROVEMENT	\$183,412	\$264,714	\$510	\$265,224	\$64,616	24.36%	\$200,608
6495	5023	RECIPIENT RIGHTS	\$130,636	\$138,437	\$0	\$138,437	\$35,793	25.86%	\$102,644
6495	5024	OFFICE-COMM. RELATIONS/ED	\$147,904	\$170,483	\$0	\$170,483	\$39,170	22.98%	\$131,313
6495	5025	RECEIVABLES/BILLING	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6495	5026	FINANCE	\$428,254	\$490,485	(\$1,097)	\$489,388	\$105,607	21.58%	\$383,781
6495	5027	ALLOCATED COSTS	\$10	\$54,127	(\$20)	\$54,107	\$3,879	7.17%	\$50,228
6495	5028	DIVISION DIRECTORS	\$276,590	\$0	\$0	\$0	\$0	N/A	(\$0)
6495	5029	MCO ADMINISTRATION	\$976,193	\$1,094,092	(\$3,246)	\$1,090,846	\$247,078	22.65%	\$843,768
6495	5030	MEDICAL RECORDS	\$144,219	\$150,121	(\$688)	\$149,433	\$35,586	23.81%	\$113,847
TOTAL EXPENDITURES			\$31,798,594	\$33,466,637	\$4,807	\$33,471,444	\$6,389,984	19.09%	\$27,081,460
TOTAL REVENUE			\$29,992,126	\$33,466,637	\$4,807	\$33,471,444	\$3,268,254	9.76%	\$30,203,190
FUND BALANCE (USE)			(\$1,806,468)	\$0	\$0	\$0	(\$3,121,730)		\$3,121,730

Action Request



Committee: Finance and Administration

Meeting Date: 01/26/2010

Requesting Department: Treasurer

Submitted By: Greg Rappleye

Agenda Item: Intergovernmental Agreement to Create the Ottawa Land Bank Authority

SUGGESTED MOTION:

To approve and forward to the Board of Commissioners the Resolution to approve the proposed Intergovernmental Agreement between the Michigan Land Bank Fast Track Authority and the Treasurer of Ottawa County establishing the Ottawa County Land Bank Authority.

SUMMARY OF REQUEST:

The Ottawa County Board of Commissioners have previously discussed the concept of establishing a land bank to facilitate the return of tax-reverted real property to the active tax-rolls. This action is a required part of the process to establish the Ottawa County Land Bank Authority. See MCC 124.751 et. seq.

FINANCIAL INFORMATION:

Total Cost: \$0 County Cost: \$0 Included in Budget: Yes No

If not included in budget, recommended funding source:
N/A

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated Non-Mandated New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: #4

Objective: #6

ADMINISTRATION RECOMMENDATION:

Recommended Not Recommended

County Administrator:

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, c=US, o=County of Ottawa, ou=Administrator's Office, email=avanderberg@miottawa.org
Date: 2010.01.20 16:04:47 -0500

Committee/Governing/Advisory Board Approval Date:
Planning and Policy on 1/14/2010

COUNTY OF OTTAWA

STATE OF MICHIGAN

RESOLUTION

At a regular meeting of the Board of Commissioners of the County of Ottawa, Michigan, held at the Fillmore Complex in the Township of Olive, Michigan on the _____ day of _____, 2010 at _____ o'clock p.m. local time.

PRESENT: Commissioners: _____

ABSENT: Commissioners: _____

It was moved by Commissioner _____ and supported by Commissioner _____ that the following Resolution be adopted:

WHEREAS, the Ottawa County Board of Commissioners recognizes the need to strengthen and revitalize the economy of the State and the local units of government through assembling or disposing of public property, including tax reverted property, in a coordinated manner to foster the development of that property and to promote economic growth; and,

WHEREAS, the Land Bank Fast Track Act, 2003 PA 258, MCL 124.751 to 124.774, authorizes the creation of a county land bank that owns, holds, and accepts property for the purpose of maintaining it and returning it to a productive and economically viable use; and,

WHEREAS, the establishment of a land bank for Ottawa County requires approval of an Intergovernmental Agreement between the Ottawa County Treasurer and the Michigan Land Bank Fast Track Authority establishing and organizing the authority; and,

WHEREAS, the land bank will enable Ottawa County to hold, manage and redevelop tax reverted, donated and purchased property; and,

WHEREAS, a copy of a proposed “Intergovernmental Agreement between the Michigan Land Bank Fast Track Authority and the Treasurer of Ottawa County is attached as Exhibit “A”;

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Ottawa County Board of Commissioners approve the attached Intergovernmental Agreement between the Michigan Land Bank Fast Track Authority and Treasurer of the County to create the Ottawa County Land Bank Authority; and,

BE IT FURTHER RESOLVED, that all resolutions and parts of resolutions insofar as they conflict with this Resolution are hereby repealed.

YEAS: Commissioners: _____

NAYS: Commissioners: _____

ABSTENTIONS: Commissioners: _____

RESOLUTION ADOPTED:

Chairperson, Ottawa County
Board of Commissioners

Ottawa County Clerk

INTERGOVERNMENTAL AGREEMENT

BETWEEN THE

MICHIGAN LAND BANK FAST TRACK AUTHORITY
(a Michigan public body corporate and politic)

AND THE

TREASURER OF THE COUNTY OF OTTAWA, MICHIGAN

CREATING THE

OTTAWA COUNTY LAND BANK AUTHORITY
(a Michigan public body corporate)

This Agreement is entered into under Section 5 of Article 3 and Section 28 of Article 7 of the Michigan Constitution of 1963 and the Land Bank Fast Track Act, 2003 PA 258, MCL 124.751 to 124.774, between the **MICHIGAN LAND BANK FAST TRACK AUTHORITY**, a Michigan public body corporate and politic, and the **TREASURER OF THE COUNTY OF OTTAWA, MICHIGAN**, for the purpose of establishing and creating the **OTTAWA COUNTY LAND BANK AUTHORITY**, a separate legal entity and public body corporate to administer and execute the purposes and objectives of this Agreement.

RECITALS

A. In enacting the Land Bank Fast Track Act, 2003 PA 258, MCL 124.751 to 124.774, the 92nd Michigan Legislature found that there exists in the State of Michigan a continuing need to strengthen and revitalize the economy of the State of Michigan and local units of government in this state and that it is in the best interests of the State of Michigan and local units of government in this state to assemble or dispose of public property, including tax reverted property, in a coordinated manner to foster the development of the property and to promote economic growth in the State of Michigan and local units of government in this state.

B. The Michigan Land Bank Fast Track Authority is created as a public body corporate and politic within the Michigan Department of Labor and Economic Growth, a principal department of the executive branch of state government, under the Land Bank Fast Track Act, 2003 PA 258, MCL 124.751 to 124.774, and is authorized to enter into an intergovernmental agreement with a county foreclosing governmental unit providing for the creation of a county authority to exercise the powers, duties, functions, and responsibilities of an authority under that act.

C. The Treasurer of the County of Ottawa, Michigan is a foreclosing governmental unit under the Land Bank Fast Track Act, 2003 PA 258, MCL 124.751 to 124.774, and Section 78 of The General Property Tax Act, 1893 PA 206, MCL 211.78.

D. It is the intent of the Michigan Land Bank Fast Track Authority and the Treasurer of the County of Ottawa, Michigan to establish a county authority as a separate legal entity and as a public body corporate under the Land Bank Fast Track Act, consistent with this agreement. Accordingly, the Michigan Land Bank Fast Track Authority and the Treasurer of the County of Ottawa, Michigan agree to the following:

ARTICLE I DEFINITIONS

As used in this Agreement:

Section 1.01. “**Act 7**” means the Urban Cooperation Act of 1967, 1967 (Ex Sess) PA 7, MCL 124.501 to 124.512.

Section 1.02. “Agreement” means this intergovernmental agreement between the Michigan Land Bank Fast Track Authority, a Michigan public body corporate and politic, and the Treasurer of the County of Ottawa, Michigan.

Section 1.03. “Budget Act” means the Uniform Budgeting and Accounting Act, 1968 PA 2, MCL 141.421 to 141.440a.

Section 1.04. “County Authority” means the Ottawa County Land Bank Authority, the public body corporate created under this Agreement pursuant to the Land Bank Act.

Section 1.05. “County Authority Board” means the board of directors of the county authority created under Article IV.

Section 1.06. “County Board” means the Board of Commissioners for the County of Ottawa, Michigan.

Section 1.07. “Effective Date” means the date upon which all of the following are satisfied, as provided under Section 23 of the Land Bank Act:

- (a) The Agreement is entered into by the Treasurer.
- (b) The Agreement is approved by the County Board.
- (c) The Agreement is entered into by the State Authority.
- (d) The Agreement is filed with the County Clerk for the County of Ottawa, Michigan.
- (e) The Agreement is filed with the County Clerk for the County of Ingham, Michigan.
- (f) The Agreement is filed with the Secretary of State.

Section 1.08. “Executive Director” means the executive director of the County Authority selected under Section 4.12.

Section 1.09. “Fiscal Year” means the fiscal year of the County Authority, which shall begin on January 1 of each year and end on the following December 31.

Section 1.10. “FOIA” means the Freedom of Information Act, 1976 PA 442, MCL 15.231 to 15.246.

Section 1.11. “Foreclosing Governmental Unit” means that term as defined under Section 3(f) of the Land Bank Act, and Section 78 of The General Property Tax Act, 1893 PA 206, MCL 211.78.

Section 1.12. “Ottawa County” means the County of Ottawa, Michigan.

Section 1.13 “Land Bank Act” means the Land Bank Fast Track Act, 2003 PA 258, MCL 124.751 to 124.774.

Section 1.14. “Open Meetings Act” means the Open Meetings Act, 1976 PA 267, MCL 15.261 to 15.275.

Section 1.15 “Party” or “Parties” means either individually or collectively as applicable, the State Authority or the Treasurer as each is a signatory to this Agreement.

Section 1.16. “Person” means an individual, authority, Limited Liability Company, partnership, firm, corporation, organization, association, joint venture, trust, governmental entity, or other legal entity.

Section 1.17. “State” means the State of Michigan.

Section 1.18. “State Authority” means the Michigan Land Bank Fast Track Authority, a Michigan public body corporate and politic created under the Land Bank Act.

Section 1.19. “Tax Reverted Property” means that term as defined under Section 3(q) of the Land Bank Fast Track Act, 2003 PA 258, MCL 124.753(3)(q).

Section 1.20. “Treasurer” means the Treasurer of Ottawa County.

ARTICLE II PURPOSE

Section 2.01. Purpose. The purpose of this Agreement is to create and empower the County Authority to exercise the powers, duties, functions, and responsibilities of an authority under the Land Bank Act for the benefit of Ottawa County and the State.

Section 2.02. Programs and Functions. The County Authority shall endeavor to carry out the powers, duties, and functions, and responsibilities of an authority under the Land Bank Act consistent with this Agreement, including, but not limited to, the power, privilege, and authority to acquire, manage, and dispose of interests in property, and doing all other things necessary or convenient to implement the purposes, objectives, and provisions of the Land Bank Act and the purposes, objectives, and powers delegated to a County Authority under other laws or executive orders.

ARTICLE III CREATION OF COUNTY AUTHORITY

Section 3.01. Creation and Legal Status of County Authority. The County Authority is established as a separate legal entity and public body corporate to be known as the “Ottawa County Land Bank Authority” for the purposes of acting as an authority under the Land Bank Act and administering and executing this Agreement.

Section 3.02. Articles of Incorporation. At its initial meeting, the County Authority Board shall adopt articles of incorporation consistent with the provisions of this Agreement and the Land Bank Act.

Section 3.03. Principal Office. The principal office of the County Authority is at the location within the area of West Olive, as determined by the County Authority Board.

Section 3.04. Title of County Authority Assets. Except as otherwise provided in this Agreement, the County Authority shall have exclusive title to all of its property and no Party shall have an ownership interest in County Authority property.

Section 3.05. Tax-exempt Status. The County Authority shall not be operated for profit. No earnings of the County Authority shall inure to the benefit of a Person other than the County Authority or the Parties. The Parties intend the activities of the County Authority to be governmental functions carried out by an instrumentality or political subdivision of government as described in Section 115 of Internal Revenue code of 1986, 26 USC 115, or any corresponding provisions of any future tax code. The Parties also intend the activities of the County Authority to be governmental functions carried out by a political subdivision of this State, exempt to the extent provided under Michigan law from taxation by this State, including, but not limited to, the Michigan business tax under the Michigan Business Tax Act, 2007 PA 36, MCL 208.1101 to 208.1601, and property taxes under the General Property Tax Act, 1893 PA 206, MCL 211.1 to 211.157 or corresponding provisions of future State tax laws. The property of the County Authority and its income and operations are exempt from all taxation by the State or its political subdivisions under Section 4(5) of the Land Bank Act.

Section 3.06. Compliance with Law. The County Authority shall comply with all federal and State laws, rules, regulations, and orders applicable to this Agreement.

Section 3.07. Relationship of Parties. The Parties agree that no Party shall be responsible, in whole or in part, for the acts of the employees, agents, and servants of any other Party, whether acting separately or in conjunction with the implementation of this Agreement. The Parties shall only be bound and obligated under this Agreement as

expressly agreed to by each Party. No Party may obligate any other Party. No employee, agent, or servant of the County Authority shall be or shall be deemed to be an employee, agent or servant of the State for any reason.

Section 3.08. No Third-Party Beneficiaries. Except as otherwise specifically provided, this Agreement does not create in any Person, other than a Party, and is not intended to create by implication or otherwise, any direct or indirect benefit, obligation, duty, promise, right to be indemnified (such as contractually, legally, equitably, or by implication), right to be subrogated to any Party's rights under this Agreement, and/or any other right or benefit.

ARTICLE IV

COUNTY AUTHORITY BOARD AND EXECUTIVE DIRECTOR

Section 4.01. County Authority Board Composition. The County Authority shall be governed by the County Authority Board, a board of directors that shall be appointed within thirty (30) calendar days of the Effective Date. Elected officials and other public officers are eligible to serve as members of the County Authority Board to the extent permitted under Michigan law.

The County Authority Board, all of whom shall be residents, shall consist of the following members except as provided in Section 4.02:

- (a) The Treasurer.
- (b) One member of the County Board residing in Ottawa County, appointed by the County Board.
- (c) One member representing the Ottawa County Economic Development Corporation appointed by the County Board.
- (d) Two members representing townships in the County of Ottawa, appointed by the County Board.
- (e) Two members representing cities/village in the County of Ottawa, appointed by the County Board.
- (f) One member representing citizens in the County of Ottawa, appointed by the County Board.
- (g) One member being the Ottawa County Administrator or their designate, appointed by the County Board.

Section 4.02. Appointments by Elected County Executive. If Ottawa County adopts a unified form of county government providing for an elected county executive under 1973 PA 139, MCL 45.551 to 45.573, or if Ottawa County adopts a county charter providing for an elected county executive under 1966 PA 293, MCL 45.501 to 45.521, the appointments under Sections 4.01(b) shall be made by the elected county executive.

Section 4.03. Term of Office. Except as otherwise provided under this section, the members of the County Authority Board appointed under Sections 4.01(b) through 4.01(g) shall be appointed for a term of six (6) years. To provide for staggered terms, of the members initially appointed under Section 4.01(b) through 4.01(g), (2) members shall be appointed for a term expiring December 31, 2010, two (2) member shall be appointed for a term expiring December 31, 2011, two (2) members shall be appointed for a term expiring December 31, 2012, two (2) members shall be appointed for a term expiring December 31, 2013. After the expiration of the initial terms, members appointed under Section 4.01(b) through 4.01(g) shall be appointed in the same manner as the original appointments but for terms of six (6) years. An elected official appointed under Section

4.01(b) may serve on the County Authority Board only while he/she maintains that elected status. A vacancy resulting from an election will be filled by appointment of the County Board, except for the Treasurer, who holds a statutory position on the County Authority.

Section 4.04. Removal. A member of the County Authority Board appointed under Section 4.01(b) through 4.01(g) may be removed for cause by the County Board.

Section 4.05. Vacancies. A vacancy among the appointed members of the County Authority Board appointed under Section 4.01(b) through (g) caused by death, resignation, or removal of a County Authority Board member shall be filled in the same manner as the original appointment for the balance of the unexpired term.

Section 4.06. Meetings. The County Authority Board shall conduct its first meeting no later than forty-five (45) calendar days after the Effective Date, provided that a quorum of the County Authority Board has been appointed. The County Authority Board shall meet at least annually and hold such other meetings at the place, date, and time as the County Authority Board shall determine. All meetings of the County Authority Board shall comply with the Open Meetings Act. Public notice of the time, date, and place of the meetings shall be given in the manner required by the Open Meetings Act.

Section 4.07. Quorum and Voting. A majority of the County Authority Board shall be required to constitute a quorum for the transaction of business. The County Authority Board shall act by a majority vote at a meeting at which a quorum is present. A quorum shall be necessary for the transaction of business by the County Authority Board. Presence in person for both quorum and voting at a meeting may include electronic communication by which such member of the County Authority Board is both seen and heard by the members of the County Authority Board and any members of the public at the meeting.

Section 4.08. County Authority Board Responsibilities. The County Authority Board shall do all of the following by a majority vote of its members appointed and serving:

(a) Consistent with this Agreement and the Land Bank Act, adopt amendments to the initial articles of incorporation adopted under Section 3.02 and adopt subsequent amendments to the articles of incorporation as deemed necessary by the County Authority Board.

(b) Adopt bylaws, rules, and procedures governing the County Authority Board and its actions and meetings. Initial bylaws shall be adopted within six (6) months of the first meeting of the County Authority Board.

(c) Elect officers. Initial officers shall be elected within thirty (30) days of the first meeting of the County Authority Board.

(d) Approve policies to implement day-to-day operation of the County Authority, including policies governing any staff of the County Authority.

(e) Provide for a system of accounts to conform to a uniform system required by law, and review and approve the County Authority's budget to assure that the budgets are approved and administered in accordance with the Budget Act.

(f) Provide for an annual audit in accordance with the Budget Act.

(g) Adopt personnel policies and procedures.

(h) Adopt policies and procedures for contracting and procurement.

(i) Adopt an investment policy in accordance with 1943 PA 20, MCL 129.91 to 129.96, and establish banking arrangements for the County Authority.

(j) Take such other actions and steps as shall be necessary or advisable to accomplish the purposes of this Agreement.

Section 4.09. Fiduciary Duty. The members of the County Authority Board are under a fiduciary duty to conduct the activities and affairs of the County Authority in the best interests of the County Authority, including the safekeeping and use of all County Authority monies and assets. The members of the County Authority Board shall discharge their duties in good faith, with the care an ordinarily prudent individual in a like position would exercise under similar circumstances.

Section 4.10. Chairman. The County Treasurer shall be the Chairman of the County Authority Board.

Section 4.11. Compensation. The members of the County Authority Board shall receive no compensation for the performance of their duties. A County Authority Board member may engage in private or public employment, or in a profession or business, except to the extent prohibited by law. The County Authority may reimburse members of the County Authority Board for actual and necessary expenses including mileage incurred in the discharge of their official duties as provided by the County Authority Board.

Section 4.12. Executive Director. The County Authority Board may select and retain an Executive Director. An Executive Director selected and retained by the County Authority Board shall administer the County Authority in accordance with the operating budget adopted by the County Authority Board, general policy guidelines established by the County Authority Board, other applicable governmental procedures and policies, and this Agreement. The Executive Director shall be responsible for the day-to-day operations of the County Authority, the control, management, and oversight of the County Authority's function and the supervision of all County Authority employees. All terms and conditions of the Executive Director's length of service shall be specified in a written contract between the Executive Director and the County Authority Board, provided that the Executive Director shall serve at the pleasure of the County Authority Board.

Section 4.13. Ethics. Within six (6) months of the first meeting of the County Authority Board, the County Authority Board shall adopt ethics policies governing the conduct of the County Authority Board members, directors, officers, appointees, and employees as required under Section 4(9) of the Land Bank Act. The policies shall be no less stringent than those provided for public officers and employees under 1973 PA 196, MCL 15.341 to 15.348.

Section 4.14. Conflicts of Interest. Members of the County Authority Board and directors, officers, appointees, and employees of the County Authority shall be deemed to be public servants for the purposes of 1968 PA 317, MCL 15.321 to 15.330, and are subject to any other applicable law with respect to conflicts of interest. As required under Section 4(10) of the Land Bank Act, the County Authority shall establish policies and procedures requiring the disclosure of relationships that may give rise to a conflict of interest. The County Authority Board shall require that any member of the County Authority Board with a direct or indirect interest in any matter before the County Authority Board disclose the member's interest to the governing body before the board takes any action on the matter.

Section 4.15 Relationship to the County. The County Authority shall exercise its powers, duties, functions and responsibilities independently of the County Board. Subject to available appropriations, Ottawa County may provide the County Authority staff and other support, including but not limited to, legal, clerical and information technology services.

ARTICLE V
GENERAL POWERS OF COUNTY AUTHORITY

Section 5.01. General Powers Under Land Bank Act. The County Authority may exercise all of the powers, duties, functions, and responsibilities of an authority under the Land Bank Act, including, but not limited to, each of the following:

(a) Adopt, amend, and repeal bylaws for the regulation of its affairs and the conduct of its business.

(b) Sue and be sued in its own name and plead and be impleaded, including, but not limited to, defending the County Authority in an action to clear title to property conveyed by the County Authority.

(c) Borrow money and issue bonds and notes according to the provisions of the Land Bank Act.

(d) Enter into contracts and other instruments necessary, incidental, or convenient to the performance of its duties and the exercise of its powers, including, but not limited to, interlocal agreements under Act 7, for the joint exercise of powers under the Land Bank Act.

(e) Solicit and accept gifts, grants, labor, loans, and other aid from any Person, or the federal government, the State, or political subdivision of the State, or any agency of the federal government, the State, a political subdivision of the State, or an intergovernmental entity created under the laws of the State or participate in any other way in a program of the federal government, the State, a political subdivision of the State, or an intergovernmental entity created under the laws of the State.

(f) Procure insurance against loss in connection with the property, assets, or activities of the County Authority.

(g) Invest money of the County Authority, at the discretion of the County Authority Board, in instruments, obligations, securities, or property determined proper by the County Authority Board and name and use depositories for County Authority money.

(h) Employ legal and technical experts, other officers, agents, or employees, permanent or temporary, paid from the funds of the County Authority. The County Authority shall determine the qualifications, duties, and compensation of those it employs. The County Authority Board may delegate to 1 or more members, officers, agents, or employees any powers or duties it considers proper. Members of the County Authority Board shall serve without compensation but shall be reimbursed for actual and necessary expenses including mileage, subject to available appropriations.

(i) Contract for goods and services and engage personnel as necessary and engage the services of private consultants, managers, legal counsel, engineers, accountants, and auditors for rendering professional financial assistance and advice payable out of any money of the County Authority.

(j) Study, develop, and prepare the reports or plans the County Authority considers necessary to assist in the exercise of its powers under the Land Bank Act and to monitor and evaluate progress under the Land Bank Act.

(k) Enter into contracts for the management of, the collection of rent from, or the sale of real property held by an authority.

(l) Do all other things necessary or convenient to achieve the objectives and purposes of the County Authority under the Land Bank Act or other laws that relate to the purposes and responsibilities of the County Authority.

Section 5.02. Bonds or Notes. The County Authority shall not issue any type of bond in its own name except as authorized by the Land Bank Act. The County Authority shall not

possess the power to in any way indebted a Party. Bonds or notes issued by the County Authority are the debt of the County Authority and not of the Parties. Bonds or notes issued by the County Authority are for an essential public and governmental purpose. Pursuant to Section 24(7) of the Land Bank Act, bonds or notes, together with the interest on the bonds or notes and income from the bonds or notes, are exempt from all taxes by the State or any political subdivision of the State.

Section 5.03. Casino Development Prohibited. Pursuant to Section 4(6) of the Land Bank Act, the County Authority shall not assist or expend any funds for, or related to, the development of a casino.

Section 5.04. Tax Limitation. Pursuant to Section 4(7) of the Land Bank Act, the County Authority shall not levy any type of tax or special assessment.

Section 5.05. Condemnation Prohibited. The County Authority is prohibited from exercising the power of eminent domain or condemning property under Section 4(8) of the Land Bank Act.

Section 5.06. Limitation on Political Activities. The County Authority shall not spend any public funds on political activities. Subject to the foregoing, this section is not intended to prohibit the County Authority from engaging in activities authorized by applicable law.

Section 5.07. No Waiver of Governmental Immunity. The Parties agree that no provision of the Agreement is intended, nor shall it be construed, as a waiver by any Party of any governmental immunity provided under any applicable law.

Section 5.08. Non-Discrimination. The County Authority shall comply with all applicable law prohibiting discrimination. The County Authority shall not fail or refuse to hire, recruit, or promote; demote; discharge; or otherwise discriminate against an individual with respect to employment, compensation, or a term, condition, or privilege of employment because of religion, race, color, national origin, age, sex, sexual orientation, height, weight, marital status, partisan considerations, or a disability or genetic information that is unrelated to the individual's ability to perform the duties of a particular job or position. The County Authority shall not limit, segregate, or classify an employee or applicant for employment in a way that deprives or tends to deprive the employee or applicant of an employment opportunity or otherwise adversely affects the status of an employee or applicant because of religion, race, color, national origin, age, sex, sexual orientation, height, weight, marital status, partisan considerations, or a disability or genetic information that is unrelated to the individual's ability to perform the duties of a particular job or position. The County Authority shall not provide services in a manner that discriminates against an individual with respect to employment, compensation, or a term, condition, or privilege of employment because of religion, race, color, national origin, age, sex, sexual orientation, height, weight, marital status, partisan considerations, or a disability or genetic information that is unrelated to the individual's ability to receive services from the County Authority.

ARTICLE VI

SPECIFIC POWERS OF THE COUNTY AUTHORITY

Section 6.01. Acquisition of Property. Except as otherwise provided in this Agreement or under the Land Bank Act, the County Authority may acquire by gift, devise, transfer, exchange, foreclosure, purchase, or otherwise real or personal property, or rights or interests in real or personal property, on terms and conditions and in a manner the County Authority considers proper. Real property acquired by the County Authority by purchase

may be by purchase contract, lease purchase agreement, installment sales contract, land contract, or otherwise. The County Authority may acquire real property or rights or interests in real property for any purpose the County Authority considers necessary to carry out the purposes of the Land Bank Act.

Section 6.02. Deed in Lieu of Foreclosure. The County Authority may accept from a Person with an interest in a tax delinquent property or Tax Reverted Property a deed conveying that Person's interest in the property in lieu of the foreclosure or sale of the property as provided under Section 6 of the Land Bank Act.

Section 6.03. Expedited Quiet Title and Foreclosure. The County Authority may initiate an expedited quiet title and foreclosure action to quiet title to interests in real property held by the County Authority as provided under Section 9 of the Land Bank Act.

Section 6.04. Execution of Legal Documents Relating to Property. All deeds, mortgages, contracts, leases, purchases, or other agreements regarding property of the County Authority, including agreements to acquire or dispose of real property, shall be approved by and executed in the name of the County Authority.

Section 6.05. Holding and Managing Property. The County Authority may hold and own in its name any property acquired by the County Authority or conveyed to the County Authority by the State, a Foreclosing Governmental Unit, a local unit of government, an intergovernmental entity created under the laws of the State, or any other public or private Person, including, but not limited to, Tax Reverted Property and property with or without clear title. The County Authority may, without the approval of a local unit of government in which property held by the County Authority is located, control, hold, manage, maintain, operate, repair, lease as lessor, secure, prevent the waste or deterioration of, demolish, and take all other actions necessary to preserve the value of the property it holds or owns. All real property held by the County Authority shall be inventoried and classified by the County Authority according to title status of the property and suitability for use. The County Authority may take or perform the following with respect to property held or owned by the County Authority:

(a) Grant or acquire a license, easement, or option with respect to property as the County Authority determines is reasonably necessary to achieve the purposes of this Agreement and the Land Bank Act.

(b) Fix, charge, and collect rents, fees, and charges for use of property under the control of the County Authority or for services provided by the County Authority.

(c) Pay any tax or special assessment due on property acquired or owned by the County Authority.

(d) Take any action, provide any notice, or institute any proceeding required to clear or quiet title to property held by the County Authority in order to establish ownership by and vest title to property in the County Authority, including, but not limited to, an expedited quiet title and foreclosure action under Section 9 of the Land Bank Act.

(e) Remediate, or cause to be remediated, environmental contamination on any property held by the County Authority.

Section 6.06. Civil Action to Protect County Authority Property. The County Authority may institute a civil action to prevent, restrain, or enjoin the waste of or unlawful removal of any property from Tax Reverted Property or other real property held by the County Authority, as provided under Section 11 of the Land Bank Act.

Section 6.07. Environmental Contamination. If the County Authority has reason to believe that property held by the County Authority may be the site of environmental contamination, the County Authority shall provide the Michigan Department of

Environmental Quality with any information in the possession of the County Authority that suggests that the property may be the site of environmental contamination, as required under Section 10 of the Land Bank Act. The County Authority shall cooperate with the Michigan Department of Environmental Quality with regard to any request made or action taken by the Department under Section 10 of the Land Bank Act.

Section 6.08. Transfer of Interest in Property by County Authority. Pursuant to Section 7 of the Land Bank Act, on terms and conditions, and in a manner and for an amount of consideration the County Authority considers proper, fair, and valuable, including for no monetary consideration, the County Authority may convey, sell, transfer, exchange, lease as lessor, or otherwise dispose of property or rights or interests in property in which the County Authority holds a legal interest to any public or private Person for value determined by the County Authority. Any transfer or other disposition of property or interests in property by the County Authority shall be in accordance with guidelines established by the County Authority Board.

Section 6.09. Disposition of Proceeds. Any proceeds from the sale or transfer of property by the County Authority shall be retained by the County Authority, or expended or transferred by the County Authority consistent with the provisions of the Land Bank Act and pursuant to a plan adopted by the County Authority Board.

Section 6.10. Collective Bargaining. The County Authority shall have the right to bargain collectively and enter into agreements with labor organizations. The County Authority shall fulfill its responsibilities as a public employer subject to 1947 PA 336, MCL 423.201 to 423.217 with respect to all its employees.

Section 6.11. Municipal Employee Retirement System. To the extent permitted under Michigan law, the County Authority Board may elect to become a participating municipality on behalf of County Authority employees but only pursuant to Section 2c(2) of the Municipal Employees Retirement Act of 1984, 1984 PA 427, MCL 38.1501 to 38-1558.

ARTICLE VII

BOOKS, RECORDS, AND FINANCES

Section 7.01. County Authority Records. The County Authority shall keep and maintain at the principal office of the County Authority, all documents and records of the County Authority. The records of the County Authority, which shall be available to the Parties, shall include, but not be limited to, a copy of this Agreement along with any amendments to the Agreement. The records and documents shall be maintained until the termination of this Agreement and shall be delivered to any successor entity or, if none, to the Treasurer or any successor agency of the Treasurer.

Section 7.02. Financial Statements and Reports. The County Authority shall cause to be prepared, at County Authority expense, audited financial statements (balance sheet, statement of revenue and expense, statement of cash flows, and changes in fund balance) on an annual basis. Such financial statements shall be prepared in accordance with generally accepted accounting principles and accompanied by a written opinion of an independent certified public accounting firm. A copy of the annual financial statement and report shall be filed with the Michigan Department of Treasury, or any successor agency, and shall be made available to each of the Parties.

Section 7.03. Audits. The County Authority shall provide for the conduct of audits in accordance with Sections 6 to 13 of the Budget Act, which shall be made available at the request of any Party. The County Authority Board shall establish a dedicated audit

committee of the County Authority Board for the purpose of overseeing the accounting and financial reporting processes of the County Authority and audits of its financial statements. The County Authority shall establish specific duties and obligations of the audit committee and standards and qualifications for membership on the audit committee. The County Authority may require at least one member to be specifically knowledgeable about financial reports.

Section 7.04. Freedom of Information Act. The County Authority shall be subject to and comply with the FOIA.

Section 7.05. Uniform Budgeting and Accounting Act. The County Authority shall be subject to and comply with the Budget Act. The Executive Director annually shall prepare and the County Authority Board shall approve a budget for the County Authority for each Fiscal Year. Each budget shall be approved by the November 1 immediately preceding the beginning of the Fiscal Year of the County Authority.

Section 7.06. Deposits and Investments. The County Authority shall deposit and invest funds of the County Authority, not otherwise employed in carrying out the purposes of the County Authority, in accordance with an investment policy established by the County Authority Board consistent with laws and regulations regarding investment of public funds.

Sections 7.07. Disbursements. Disbursements of funds shall be in accordance with guidelines established by the County Authority Board.

Section 7.08. Performance Objectives. Each Fiscal Year, the executive Director shall prepare objectives for the County Authority's performance for review and approval by the County Authority Board.

Section 7.09. Annual Reports. Not less than annually, the County Authority shall file with the Treasurer, the County Board, and with the State Authority a report detailing the activities of the County Authority, and any additional information as requested by the Treasurer, the County Board, or the State Authority.

ARTICLE VIII DURATION OF AGREEMENT

Section 8.01. Duration. This Agreement and the County Authority shall commence on the Effective Date and shall continue in effect for an initial term of 5 years and after that until terminated by joint action of the Parties and the County Board or withdrawal by a Party under Section 8.02

Section 8.02. Withdrawal of Either Party. Either Party may withdraw from this Agreement after the initial term, upon six (6) months notice in writing to the County Authority as provided under Section 9.01. The Treasurer shall withdraw from this Agreement under this section if required to withdraw under the terms of a resolution adopted by the County Board.

Section 8.03. Disposition upon Termination. As soon as possible after termination of this Agreement, the County Authority shall finish its affairs as follows:

(a) All of the County Authority's debts, liabilities, and obligations to its creditors and all expenses incurred in connection with the termination of the County Authority and distribution of its assets shall be paid first.

(b) The remaining assets, if any, shall be distributed to any successor entity, subject to approval by the Parties. In the event that no successor entity exists, the remaining assets shall be distributed to Ottawa County or as otherwise agreed by the Parties.

ARTICLE IX MISCELLANEOUS

Section 9.01. Notices. Any and all correspondence or notices required, permitted, or provided for under this Agreement to be delivered to any Party shall be sent to that Party by first class mail. All such written notices, including any notices of withdrawal under Article VIII, shall be sent to each other Party's signatory to this Agreement, or that signatory's successor. All correspondence shall be considered delivered to a Party as of the date that such notice is deposited with sufficient postage with the United States Postal Service. Any notice of withdrawal shall be sent via certified mail.

Section 9.02. Entire Agreement. This Agreement sets forth the entire agreement between the Parties and supersedes any and all prior agreements or understandings between them in any way related to the subject matter of this Agreement. It is further understood and agreed that the terms and conditions of this Agreement are contractual and are not a mere recital and that there are no other agreements, understandings, contracts, or representations between the Parties in any way related to the subject matter of this Agreement, except as expressly stated in this Agreement.

Section 9.03. Interpretation of Agreement. The Parties intend that this Agreement shall be construed liberally to effectuate the intent and purposes of this Agreement and the legislative intent and purposes of the Land Bank Act as complete and independent authorization for the performance of each and every act and thing authorized by this Agreement and the Land Bank Act. All powers granted to the County Authority under this Agreement and the Land Bank Act shall be broadly interpreted to effectuate the intent and purposes and not as a limitation of powers.

Section 9.04. Severability of Provisions. If any provision of this Agreement, or its application to any Person, Party, or circumstance, is invalid or unenforceable, the remainder of this Agreement and the application of the provision to other Persons, Party, or circumstances are not affected but will be enforced to the extent permitted by law.

Section 9.05. Governing Law. This Agreement is made and entered into in the State of Michigan and shall in all respects be interpreted, enforced, and governed under the laws of the State of Michigan without regard to the doctrines of conflict of laws. The language of all parts of this Agreement shall in all cases be construed as a whole according to its plain and fair meaning, and not construed strictly for or against any Party.

Section 9.06. Captions and Headings. The captions, headings, and titles in this Agreement are intended for the convenience of the reader and are not intended to have any substantive meaning and or to be interpreted as part of this Agreement.

Section 9.07. Terminology. All terms and words used in this Agreement, regardless of the number or gender in which they are used, are deemed to include any other number and any other gender as the context may require.

Section 9.08. Cross-References. References in this Agreement to any Article include all sections, subsections, and paragraphs in the Article, unless specifically noted otherwise. References in this Agreement to any Section include all subsections and paragraphs in the Section.

Section 9.09. References to Public Acts and Statutes. All References to public acts and statutes in this Agreement shall be construed to mean the acts or statutes as amended.

Section 9.09. Jurisdiction and Venue. In the event of any disputes between the Parties over the meaning, interpretation, or implementation of the terms, covenants, or conditions of this Agreement, the matter under dispute, unless resolved between the Parties, shall be submitted to the courts of the State of Michigan. Subject to Sections 6419 and 6419a of the Revised Judicature Act of 1961, 1961 PA 236, MCL 600.6419 and 600.6419a, any and all claims against the State Authority must be brought and maintained in the Court of Claims in Ingham County notwithstanding Section 6421 of the Revised Judicature Act of 1961, MCL 600.6421.

Section 9.10. Amendment. This Agreement may be amended or an alternative form of this Agreement adopted only upon written agreement of all Parties.

Section 9.11. Effective Date. This Agreement shall become effective as of the Effective Date. This Agreement is executed by the authorized representatives of the Parties on the date(s) indicated below:

**MICHIGAN LAND BANK FAST TRACK
AUTHORITY**, a Michigan public body corporate and politic

Dated: _____, 2010 By: _____

Authorized Officer

COUNTY OF OTTAWA TREASURER

Dated: _____, 2010 By: _____

Bradley J. Slagh, Treasurer

Action Request



Committee: Finance and Administration

Meeting Date: 01/26/2010

Requesting Department: Treasurer

Submitted By: Greg Rappleye

Agenda Item: Articles of Incorporation and By-Laws of the Ottawa County Land Bank Authority

SUGGESTED MOTION:

To approve and forward to the Board of Commissioners the Resolution to approve the proposed Articles of Incorporation and By-Laws of the Ottawa County Land Bank Authority.

SUMMARY OF REQUEST:

The Ottawa County Board of Commissioners has previously discussed the concept of establishing a land bank to facilitate the return of tax-reverted real property to the active tax-rolls. To facilitate this, the Board is required to approve Articles of Incorporation and By-Laws for the proposed Ottawa County Land Bank Authority. See MCC 124.751 et. seq.

FINANCIAL INFORMATION:

Total Cost: \$0 County Cost: \$0 Included in Budget: Yes No

If not included in budget, recommended funding source:
N/A

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated Non-Mandated New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: #4

Objective: #6

ADMINISTRATION RECOMMENDATION:

Recommended Not Recommended

County Administrator:

Alan G. Vanderberg

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, c=US, o=County of Ottawa, ou=Administrator's Office, email=avanderberg@miottawa.org
Date: 2010.01.20 16:04:15 -0500

Committee/Governing/Advisory Board Approval Date:
Planning and Policy on 1/14/2010

**ARTICLES OF INCORPORATION
OF
OTTAWA COUNTY LAND BANK AUTHORITY**

Incorporated under the laws of the State of Michigan

**ARTICLE ONE
NAME, LOCATION AND OFFICES**

The name of this corporation shall be Ottawa County Land Bank Authority (hereinafter referred to as the "Corporation"). The Corporation may also elect to be identified simply as the Ottawa County Land Bank.

The Corporation shall maintain an office in the State of Michigan, and shall have an agent whose address is 12220 Fillmore St., West Olive, Michigan 49460. The initial agent of the Corporation shall be the County Treasurer, Ottawa County, Michigan.

The principal office of the Corporation shall be located at 12220 Fillmore St., West Olive, Michigan 49460. The Corporation may have other offices at such place or places, within the State of Michigan, as the Board of Directors may determine from time-to-time or the affairs of the Corporation may require or make desirable.

**ARTICLE TWO
PUBLIC BODY CORPORATE**

The Corporation shall be organized and operated as a land bank authority under the provisions, of the Michigan Land Bank Fast Track Act, 2003 P.A. 258, MCL 124.751 et seq., (the "Land Bank Act") and the Intergovernmental Agreement by and between the Michigan Land Bank Fast Track Authority and the Treasurer of the County of Ottawa, Michigan dated _____, 2010 (hereinafter referred to as the "Intergovernmental Agreement").

The Corporation shall have all of the powers, duties, functions, rights, privileges, immunities, and responsibilities of a county land bank fast track authority pursuant to the Land Bank Act and the Intergovernmental Agreement. The Corporation is created to acquire, assemble, dispose of, and quiet title to property located in the County of Ottawa, to provide for financing of the acquisition, assembly, disposition, and quieting of title to such property, and to exercise other powers granted to an authority under the Land Bank Act.

**ARTICLE THREE
BOARD OF DIRECTORS**

The Corporation is a Michigan corporation governed by a Board of Directors. The Corporation shall be financed in accordance with the provisions of the Land Bank Act

and the Intergovernmental Agreement. The Corporation shall be governed by its articles of incorporation and its bylaws. The number of Directors of the Corporation and method of appointment shall be as set out in the bylaws, or as directed in the Organizational Resolution of the Ottawa County Board of Commissioners.

**ARTICLE FOUR
DISSOLUTION OF CORPORATION**

The Corporation shall exist for an initial terms of five (5) years, and after that until either terminated by joint action of the Michigan Land Bank Fast Track Authority, the Treasurer of Ottawa County, and the Board of Commissioners of Ottawa County, or by the withdrawal of a party to the Intergovernmental Agreement. Upon the dissolution of the Corporation, the Board of Directors shall, after paying or making provisions for the payment of all liabilities of the Corporation, distribute all assets of the Corporation exclusively to Ottawa County, Michigan and to such other local units of government as may be required pursuant to interlocal agreements entered into by the Corporation and such other local units of government.

**ARTICLE FIVE
AMENDMENTS**

These Articles of Incorporation may be amended or repealed by a majority vote of the Directors of the Corporation present at a meeting at which a quorum is present; provided, however, that the Board of Directors shall have no power or authority to make any changes which would be inconsistent with the Land Bank Act or the Intergovernmental Agreement.

**ARTICLE SIX
FILING**

These Articles of Incorporation, pursuant to and in accordance with the Intergovernmental Agreement, are filed by:

Ottawa County Treasurer
Ottawa County, Michigan
12220 Fillmore St.
West Olive, MI 49460
616-994-4505

Bradley Slagh, Treasurer
Ottawa County, Michigan

BYLAWS
OF
OTTAWA COUNTY LAND BANK AUTHORITY

An authority organized pursuant to
the Michigan Land Bank Fast Track Act and an
Intergovernmental Agreement between the Michigan Land Bank Fast Track
Authority, and
the Treasurer of the County of Ottawa, Michigan

Adopted by the Board of Director as of _____, 2010.

APPROVED BY THE OTTAWA COUNTY BOARD OF COMMISSIONERS AS OF
_____, 2010

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BYLAWS

OTTAWA COUNTY LAND BANK AUTHORITY

Incorporated under the laws of the State of Michigan

ARTICLE ONE

NAME, LOCATION AND OFFICES

1.1 Name. The name of this corporation shall be “Ottawa County Land Bank Authority” (hereinafter referred to as the “Corporation”). The Corporation may also elect to be identified simply as the “Ottawa County Land Bank”

1.2 Office and Agent. The Corporation shall maintain an office in the State of Michigan, and shall have an agent whose address is 12220 Fillmore St. West Olive, Michigan 49460. The initial agent of the Corporation shall be Brad Slagh, Treasurer, Ottawa County, Michigan.

1.3 Other Offices. The principal office of the Corporation shall be located in West Olive, Ottawa County, Michigan. The Corporation may have other offices at such place or places, within the State of Michigan, as the Board of Directors may determine from time to time or the affairs of the Corporation may require or make desirable.

ARTICLE TWO

PURPOSE AND GOVERNING INSTRUMENTS

2.1 Public Body Corporate. The Corporation shall be organized and operated as a land bank authority under the provisions of the Michigan Land Bank Fast Track Act, 2003 P.A. 258, 124.751 (the “Land Bank Act”) and the Intergovernmental Agreement by and between the Michigan Land Bank Fast Track Authority and the Treasurer of the County of Ottawa, Michigan, dated _____, 2009, (hereinafter referred to as the Intergovernmental Agreement”). The Corporation is an authority governed by a Board of Directors.

2.2 Governing Instruments. The Corporation shall be governed by its articles of incorporation and its bylaws, with specific direction from Priorities and Policies document.

ARTICLE THREE

BOARD OF DIRECTORS

3.1 Powers and Duties of the Board of Directors

- (a) Except as otherwise provided in the articles of incorporation of the Corporation or in these bylaws, all the powers, duties, and functions of the Corporation conferred by the Land Bank, Act, the Intergovernmental Agreement, the articles of incorporation, these bylaws, other state statutes, common law, court decisions, or otherwise shall by exercised, performed, or controlled by the Board of Directors.
- (b) The Board of Directors shall be the governing body of the Corporation and shall have general charge of the affairs, property and assets of the Corporation. It shall be the duty of the Board of Directors to determine the policies of the Corporation or changes therein, actively to prosecute the purposes and objectives of the Corporation, and, to this end, to manage and control all of its property and assets and to supervise the disbursement of its funds. The Board of Directors may adopt, by majority vote, such rules and regulations for the conduct of its business and the

business of the Corporation as shall be deemed advisable, and, in the execution of the powers granted, may delegate certain of its authority and responsibility to an executive committee. Under no circumstances, however, shall any actions be taken which are inconsistent with the articles of incorporation and these bylaws, or the understanding that Local Unit control of property and developmental direction is foundational. Members of the Board of Directors shall receive no compensation for service as a member of the Board of Directors, but shall be entitled to be reimbursed by the Corporation for actual and necessary expenses incurred in connection with performance of official functions of the Corporation subject to available appropriations.

- (c) The Board of Directors may, from time to time, appoint, as advisors, persons whose advice, assistance, and support may be deemed helpful in determining policies and formulating programs for carrying out the purposes and functions of the Corporation.

3.2 Initial and Regular Board of Directors. The Board of Directors of the Ottawa County Land Bank shall consist of nine (9) members including:

- (a) The Treasurer of Ottawa County;

And,

- (b) Eight (8) members appointed by the Ottawa County Board of Commissioners all of whom must be residents of Ottawa County;

1. Two (2) representatives of the Cities & Villages – one from a large and one from a small municipality (from senior elective or appointed officials);
2. Two (2) representatives of the Townships - one from a large and one from a small municipality (from senior elective or appointed officials);
3. A member of the Ottawa County Board of Commissioners;
4. A representative from Ottawa County Administration;
5. A representative from the Ottawa County Economic Development Office OCEDO;
6. A person not married to or directly related to an Ottawa County employee.

3.3 Term of Office. The Treasurer of Ottawa County shall serve as a member of the Board of Directors without a term. Other members on a six year rotation basis.

3.4 Removal. Other than the Treasurer of Ottawa County a director may be removed from office for cause by the Board of Commissioners of Ottawa County, and shall be automatically terminated from any “ex officio” appointment upon leaving the office which was the basis for appointment.

3.5 Vacancies. Any vacancy in the Board of Directors, other than the Treasurer, arising at any time and from any cause, may be filled for the unexpired term by the Board of Commissioners of Ottawa County. Each director so appointed shall hold office until the

expiration of his term, or the unexpired term of his predecessor, as the case may be, and until his successor is appointed.

3.6 Conflict of Interest. A director who has a direct or indirect personal or financial interest in any matter before the Corporation shall disclose his or her interest prior to any action on the matter by the Corporation, which disclosure shall become part of the record of the Corporation's official proceedings. The disclosure shall be made by written instrument, and copies of the disclosure form shall be filed with the Secretary of the Board of Directors. The interested director shall further refrain from participation in the Corporation's action relating to the matter. Each director, upon taking office and annually thereafter, shall acknowledge in writing that they have read and agreed to abide by this section.

ARTICLE FOUR

MEETINGS OF THE BOARD OF DIRECTORS

4.1 Regular Meetings. Regular meetings of the Board of Directors shall be held from time to time at such times and at such places as the Board of Directors may prescribe. Notice of the time and place of each such regular meeting shall be given by the secretary either personally or by telephone or by mail not less than seven (7) nor more than thirty (30) days before such regular meeting. The meetings of the Board of Directors shall be public, and the appropriate notice of such meetings provided to the public. Notice of any and all meetings of the Board of Directors shall be given in accordance with the Open Meetings Act, 1976 P.A. 267, as amended. The Board of Directors shall meet at least annually.

4.2 Special Meetings. Special meetings of the Board of Directors may be called by or at the request of the Chairperson or by any three (3) of the directors in office at that time. Notice of the time, place and purpose of any special meeting of the Board of Directors shall be given by the secretary either personally or by telephone or by mail at least twenty-four (24) hours before such meeting.

4.3 Annual Meeting. The first meeting of the Board of Directors in each calendar year shall be deemed to be the annual meeting of the Board of Directors. All officers of the Board of Directors shall be elected at the annual meeting by the Board of Directors, unless a vacancy in such office occurs prior to the annual meeting, and each officer shall hold such office until the following annual meeting.

4.4 Waiver. Attendance by a director at a meeting shall constitute waiver of notice of such meeting, except where a director attends a meeting for the express purpose of objecting to the transaction of business because the meeting is not lawfully called.

4.5 Quorum. A majority of the Board of Directors shall be required to constitute a quorum for the transaction of business. The Board of Directors shall act by a majority vote at a meeting at which a quorum is present. A quorum shall be necessary for the transaction of business. Presence in person for both quorum and voting may include electronic communication by which such member is both seen and heard.

4.6 Vote Required for Action. Except as otherwise provided in these bylaws or by law, the act of a majority of the directors present at a meeting at which a quorum is present at the time shall be the act of the Board of Directors. Adoption, amendment and repeal of a bylaw are provided for in Article Twelve of these bylaws. Vacancies in the Board of Directors may be filled as provided in Section 3.5 of these bylaws.

4.7 Adjournments. A meeting of the Board of Directors, whether or not a quorum is present, may be adjourned by a majority of the directors present to reconvene at a specific time and place. Notice of any reconvened meeting of the Board of Directors shall be given in accordance with the Open Meetings Act, MCL 15.261 et seq., as amended. At any such reconvened meeting at which a quorum is present, any business may be transacted which could have been transacted at the meeting which was adjourned.

ARTICLE FIVE NOTICE AND WAIVER

5.1 Procedure. Whenever these bylaws require notice to be given to any director, the notice shall be given as prescribed in Article Four. Whenever notice is given to a director by mail, the notice shall be sent first-class mail by depositing the same in a post office or letter box in a postage prepaid sealed envelope addressed to the director at his or her address as it appears on the books of the Corporation; and such notice shall be deemed to have been given at the time the same is deposited in the United States mail.

5.2 Waiver. Whenever any notice is required to be given to any director by the articles of incorporation or by these bylaws a waiver thereof in writing signed by the director entitled to such notice, whether before or after the meeting to which the waiver pertains, shall be deemed equivalent thereto but only in those circumstances in which such notice is not required by law.

ARTICLE SIX BOARD OF ADVISORS

6.1 Appointment. The Board of Directors may appoint such persons as it reasonably deems necessary or desirable to act as the Board of Advisors of the Corporation. To the extent possible, the Board of Advisors should consist of representatives of the community who have demonstrated an interest in and commitment to the redevelopment of properties within the geographical boundaries of Ottawa County. The number of persons appointed to constitute the Board of Advisors shall be determined in the sole discretion of the Board of Directors.

6.2 Purpose. It shall be the function and purpose of the Board of Advisors to advise the Board of Directors on matters relating to the business and affairs of the Corporation, and to suggest or be available for consultation with regard to projects or activities which the Corporation may undertake, consistent with its purposes, in furtherance of its goals and objectives. The Board of Advisors shall serve solely in an advisory capacity.

ARTICLE SEVEN

OFFICERS

7.1 Number and Qualifications. The officers of the Corporation shall be members of the Board of Directors and shall consist of a Chairperson, who shall act as the chairperson of the Board of Directors, a secretary, a treasurer, and such other officers as may be designated by the Board of Directors. The Chairperson of the Corporation shall be the Treasurer of Ottawa County.

7.2 Removal. Any officer of the Corporation other than the Chairperson may be removed as an officer by the Board of Directors of the Corporation with or without cause at any time.

7.3 Chairperson. The Chairperson shall be the principal executive officer of the Corporation and shall preside at all meetings of the Board of Directors. Subject to any policies adopted by the Board of Directors, the Chairperson shall have the right to supervise and direct the management and operation of the Corporation and to make all decisions as to policy and otherwise which may arise between meetings of the Board of Directors, and the other officers and employees of the Corporation shall be under the Chairperson's supervision and control during such interim. The Chairperson shall perform such other duties and have such other authority and powers as the Board of Directors may from time to time prescribe.

7.4 Vice-Chairperson. The Vice-Chairperson, if such office has been designated by the Board of Directors, shall, in the absence or disability of the Chairperson, perform the duties and have the authority and exercise the powers of the Chairperson. The Vice Chairperson shall perform such other duties and have such other authority and powers as the Board of Directors may from time to time prescribe or as the Chairperson may from time to time delegate.

7.5 Secretary. The secretary shall attend all meetings of the Board of Directors and record all votes, actions and the minutes of all proceedings in a book, to be kept for that purpose and shall perform like duties for the executive and other committees when required.

- (a) The Secretary shall give, or cause to be given, notice of all meetings of the Board of Directors.
- (b) The Secretary shall keep in safe custody the seal of the Corporation and, when authorized by the Board of Directors or the Chairperson, affix it to any instrument requiring it. When so affixed, it shall be attested by his or her signature or by the signature of the treasurer.
- (c) The Secretary shall be under the supervision of the Chairperson. He or she shall perform such other duties and have such other authority and powers as the Board of Directors may from time to time delegate.

7.5 Treasurer.

- (a) The Treasurer shall have the custody of the corporate funds and securities and shall keep full and accurate accounts of receipts and disbursements of the Corporation and shall deposit all monies and other valuables in the name and to the credit of the Corporation into depositories designated by the Board of Directors.
- (b) The Treasurer shall disburse the funds of the Corporation as ordered by the Board of Directors, and prepare financial statements each month or at such other intervals as the Board of Directors shall direct.

- (c) The Treasurer shall be under the supervision of the Chairperson. The Treasurer shall perform such other duties and have such other authority and powers as the Board of Directors may from time to time prescribe or as the Chairperson may from time to time delegate.

ARTICLE EIGHT

COMMITTEES OF DIRECTORS

8.1 Executive Committee. By resolution adopted by a majority of the directors in office, the Board of Directors may designate from among its members an executive committee which shall consist of three (3) or more directors, including the Chairperson or a Vice Chairperson of the Corporation, which executive committee, to the extent provided in such resolution, shall have and exercise the authority of the Board of Directors in the management of the affairs of the Corporation; provided, however, the designation of such executive committee and the delegation thereto of authority shall not operate to relieve the Board of Directors, or any individual director, of any responsibility imposed upon it or him by law and such executive committee may not do the following:

- (a) Approve the dissolution or the sale, pledge, or transfer of all or substantially all of the Corporation's assets;
- (b) Elect, appoint, or remove directors or fill vacancies on the Board of Directors or on any of its committees; or
- (c) Adopt, amend, or repeal the Corporation's Articles of Incorporation or these Bylaws.

8.2 Other Committees of Directors. Other committees, each consisting of two (2) or more directors, not having and exercising the authority of the Board of Directors in the management of the Corporation may be designated by a resolution adopted by a majority of directors present at a meeting at which a quorum is present. Such resolution shall assign the duties and responsibilities of such committees. Except as otherwise provided in such resolution, members of each such committee shall be appointed by the Chairperson of the Corporation. Any member of any committee may be removed by the person or persons authorized to appoint such member whenever in their judgment the best interests of the Corporation shall be served by such removal.

8.3 Term of Appointment. Each member of a committee shall continue as such until his successor is appointed, unless the committee shall be sooner terminated, or unless such member shall be removed from such committee, or unless such member shall cease to qualify as a member thereof.

8.4 Chairman. One member of each committee shall be appointed chairman thereof.

8.5 Vacancies. Vacancies in the membership of any committee may be filled by appointments made in the same manner as provided in the case of the original appointments.

8.6 Quorum. Unless otherwise provided in the resolution of the Board of Directors designating a committee, a majority of the whole committee shall constitute a quorum; and the act of a majority of members present at a meeting at which a quorum is present shall be the act of the committee.

8.7 Rules. Each committee may adopt rules for its own government, so long as such rules are not inconsistent with these bylaws or with rules adopted by the Board of Directors.

ARTICLE NINE

EMPLOYEES, CONTRACTED SERVICES

9.1 Employees. The Corporation may employ or otherwise contract for the services of any staff deemed necessary to carry out the duties and responsibilities of the Corporation. Such staff may be employed as employees of the Corporation, or the services of such staff may be retained pursuant to contracts with Ottawa County, with the Treasurer of Ottawa County, or other public or private entities.

9.2 Executive Director. The Board of Directors may select and retain an Executive Director. An Executive Director selected and retained by the Board of Directors shall administer the Corporation in accordance with the operating budget adopted by the Board of Directors, general policy guidelines established by the Board of Directors, other applicable governmental procedures and policies, and the Intergovernmental Agreement. The Executive Director shall be responsible for the day-to-day operations of the Corporation, the control, management, and oversight of the Corporation's functions; and supervision of all Corporation employees. All terms and conditions of the Executive Director's length of service shall be specified in a written contract between the Executive Director and the Board of Directors, provided that the Executive Director shall serve at the pleasure of the Board of Directors.

ARTICLE TEN

CONTRACTS, CHECKS, DEPOSITS AND FUNDS

10.1 Contracts. The Board of Directors may authorize any officer or officers, agent or agents of the Corporation, in addition to the officers so authorized by these bylaws, to enter into any contract or execute and deliver any instrument in the name and on behalf of the Corporation. Such authority must be in writing and may be general or confined to specific instances. In the absence of such express authority granted by the Board of Directors, or a vacancy in the office to which the authority is delegated by the Board of Directors, the Chairperson shall have all authority necessary and appropriate to execute any and all documents, instruments and agreements on behalf of the Corporation.

10.2 Checks, Drafts, Notes, Etc. All checks, drafts or other orders for the payment of money, notes or other evidences of indebtedness issued in the name of the Corporation shall be signed by such officer or officers, agent or agents, of the Corporation and in such other manner as may from time to time be determined by resolution of the Board of Directors. In the absence of such determination by the Board of Directors, such instruments shall be signed by the treasurer or an assistant treasurer and countersigned by the Chairperson or the Vice-Chairperson of the Corporation. The Board of Directors shall require all individuals who handle funds of the Corporation to qualify for a security bond to be obtained by the Corporation, at the expense of the Corporation, in an amount not less than \$100,000.00.

10.3 Deposits. All funds of the Corporation shall be deposited from time to time to the credit of the Corporation in such banks, trust companies or other depositories as the Board of Directors may select.

10.4 Gifts. The Corporation may acquire by gift, bequest, or devise any real or personal property or interests in real or personal property for the general purposes or for any special purpose of the Corporation on terms and conditions and in a manner the Board of Directors considers appropriate.

ARTICLE ELEVEN
MISCELLANEOUS

11.1 Books and Records. The Corporation shall keep and maintain at the principal office of the Corporation all documents and records of the Corporation. The records of the Corporation shall include, but not be limited to, a copy of the Intergovernmental Agreement along with any amendments to the Intergovernmental Agreement. The records shall also include correct and complete books and records of accounts and minutes of the proceedings of its Board of Directors and committees having any of the authority of the Board of Directors. All records of the Corporation shall be made available to the public to the extent required by the Michigan Freedom of Information Act, 1976 P.A. 442, as amended. Not less than annually the Corporation shall file with the parties to the Intergovernmental Agreement, and with the Board of commissioners of Ottawa County a report detailing the activities of the Corporation and any additional information as requested by such parties.

11.2 Corporate Seal. The corporate seal (of which there may be one or more exemplars) shall be in such form as the Board of Directors may from time to time determine.

11.3 Fiscal Year. The fiscal year of the Corporation shall begin on January 1 of each year and end on the following December 31.

11.4 Budget. The Board of Directors shall adopt annually a budget for all operations, income, expenses and assets. The Corporation shall be subject to and comply with the Budget Act, 1968 PA 2, MCL 14 1.421 to 141 .440a. The Chairperson or Executive Director shall prepare and the Board of Directors shall approve a budget for the Corporation for each Fiscal Year. Each budget shall be approved by the November 1 immediately preceding the beginning of the Fiscal Year of the Corporation.

11.5 Audit. The Corporation shall provide for the conduct of audits in accordance with section 6 to 13 of the Budget Act, 1968 PA 2, MCL 141.421 to 141 .440a, which shall be made available to the parties to the Intergovernmental Agreement. The Corporation shall establish a dedicated audit committee of the Board of Directors for the purpose of overseeing the accounting and financial reporting processes of the Corporation and audits of its financial statements. The Corporation shall establish specific duties and obligations of the audit committee and standards and qualifications for membership on the audit committee. The Corporation may require at least one member to be specifically knowledgeable about financial reports.

11.6 Construction. Whenever the context so requires, the masculine shall include the feminine and neuter, and the singular shall include the plural, and conversely. If any portion of these bylaws shall be invalid or inoperative, then, so far as is reasonable and possible:

- (a) The remainder of these bylaws shall be considered valid and operative.
- (b) Effect shall be given to the intent manifested by the portion held invalid or inoperative.

11.7 Table of Contents Headings. The table of contents and headings are for organization, convenience and clarity. In interpreting these bylaws, they shall be subordinated in importance to the other written material.

11.8 Relation to Articles of Incorporation. These bylaws are subject to, and governed by, the articles of incorporation and the Land Bank Act.

ARTICLE TWELVE

AMENDMENTS

12.1 Power to Amend Bylaws. The Board of Directors being directed by the “Policies and Procedures for Property Acquisition and Disposition” shall have the power to alter, amend, or repeal these bylaws, or adopt new bylaws; provided, however, that the Board of Directors shall have no power or authority to make any changes in the bylaws which would be inconsistent with the Land Bank Act or the Intergovernmental Agreement.

12.2 Conditions. Action by the Board of Directors with respect to these bylaws shall be taken by the affirmative vote of a majority of all directors then holding office.

Whereas those Bylaws of the Ottawa County Land Bank Authority were adopted by the Board of Directors on the ____ day of _____, 2010.

Chairperson, Ottawa County Land Bank Authority

Secretary, Ottawa County Land Bank Authority

Action Request



Committee: Finance and Administration

Meeting Date: 01/26/2010

Requesting Department: Treasurer

Submitted By: Greg Rappleye

Agenda Item: "Mission Statement" and "Priorities and Policies" of the Ottawa County Land Bank Authority

SUGGESTED MOTION:

To approve and forward to the Board of Commissioners the Resolution of the proposed the "Mission Statement" and "Priorities and Policies for Property Acquisition and Disposition" of the Ottawa County Land Bank Authority.

SUMMARY OF REQUEST:

The Ottawa County Board of Commissioners has previously discussed the concept of establishing a land bank to facilitate the return of tax-reverted real property to the active tax-rolls. To facilitate this, the Treasurer has proposed that the Board of Commissioners approve the "Mission Statement" and the "Priorities and Policies for Property Acquisition and Disposition" of the Ottawa County Land Bank Authority. See MCC 124.751 et. seq.

FINANCIAL INFORMATION:

Total Cost: \$0 County Cost: \$0 Included in Budget: Yes No

If not included in budget, recommended funding source:
N/A

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated Non-Mandated New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: #4

Objective: #6

ADMINISTRATION RECOMMENDATION:

Recommended Not Recommended

County Administrator:

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, c=US, o=County of Ottawa, ou=Administrator's Office, email=avanderberg@miottawa.org
Date: 2010.01.20 16:05:23 -0500

Committee/Governing/Advisory Board Approval Date:
Planning and Policy on 1/14/2010

COUNTY OF OTTAWA

STATE OF MICHIGAN

RESOLUTION

At a regular meeting of the Board of Commissioners of the County of Ottawa, Michigan, held at the Fillmore Complex in the Township of Olive, Michigan on the _____ day of _____, 2010 at _____ o'clock p.m. local time.

PRESENT: Commissioners: _____

ABSENT: Commissioners: _____

It was moved by Commissioner _____ and supported by Commissioner _____ that the following Resolution be adopted:

WHEREAS, the State of Michigan recognizes the need to strengthen and revitalize the economy of the State and the local units of government through assembling or disposing of public property, including tax reverted property, in a coordinated manner to foster the development of that property and to promote economic growth; and,

WHEREAS, the Land Bank Fast Track Act, 2003 PA 258, MCL 124.751 to 124.774, authorizes the creation of a Land Bank at the County level that owns, holds, and accepts property for the purpose of maintaining it and returning it to a productive and economically viable use; and,

WHEREAS, the Ottawa County Treasurer has proposed the creation of the "Ottawa County Land Bank Authority"; and,

WHEREAS, the Intergovernmental Agreement between the Ottawa County Treasurer and the Michigan Land Bank Fast Track Authority establishing and organizing the authority; and,

WHEREAS, to facilitate the orderly operation of the proposed Ottawa County Land Bank Authority, the Ottawa County Treasurer has proposed a “Mission Statement” and “Priorities and Policies for Property Acquisition and Disposition” by the Authority, copies of which are attached as Exhibit “A” and “B”;

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Ottawa County Board of Commissioners approve the attached Mission Statement of the Ottawa County Land Bank Authority (Exhibit “A”) and the attached “Priorities and Policies for Property Acquisition and Disposition” of the Ottawa County Land Bank Authority; and,

BE IT FURTHER RESOLVED, that all resolutions and parts of resolutions insofar as they conflict with this Resolution are hereby repealed.

YEAS: Commissioners: _____

NAYS: Commissioners: _____

ABSTENTIONS: Commissioners: _____

RESOLUTION ADOPTED:

Chairperson, Ottawa County
Board of Commissioners

Ottawa County Clerk

Direction for the Ottawa County Land Bank Authority

Mission Statement

The Ottawa County Land Bank Authority will utilize tax-reverted properties, acquired properties and other resources for encouraging housing, economic development opportunities, and other public purposes through collaboration with community organizations and local governmental units; while providing the right for local government units to consent to projects

OTTAWA COUNTY
LAND BANK AUTHORITY

PRIORITIES AND POLICIES
FOR
PROPERTY ACQUISITION AND DISPOSITION

APPROVED BY THE OTTAWA COUNTY BOARD OF COMMISSIONERS AS OF
_____, 2010.

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The acquisition and disposition of properties acquired by the Treasurer of Ottawa County through tax foreclosure procedures in accordance with 1893 P.A. 206, as amended by 1999 P.A. 123, MCL §211.1 et. seq., and properties that are owned by the Ottawa County Land Bank Fast Track Authority (the “LBA”), shall be governed by the following basic priorities and policies.

The acquisition, use, and disposition of such properties shall at all times be consistent with the authority granted by the Constitution of Michigan, the laws of the state of Michigan, the Land Bank Agreement by and between Ottawa County, Michigan and the State of Michigan dated _____, 2009, the articles of incorporation, bylaws of the Ottawa County Land Bank Fast Track Authority, and the public purposes set forth therein, along with the understanding that Local Unit control of property and developmental direction is foundational.

1. Policies Governing the Acquisition of Properties

The LBA will not acquire or transfer properties where the local unit of government requests the LBA to refrain. In all other determinations of which, if any, properties shall be acquired that become available through the tax foreclosure processes or otherwise for acquisition by Ottawa County or by the Land Bank Authority, the LBA shall give consideration to the following factors:

1. Proposals and requests by nonprofit corporations that identify specific properties for ultimate acquisition and redevelopment.
2. Proposals and requests by governmental entities that identify specific properties for ultimate use and redevelopment.
3. Residential properties that are available for immediate occupancy without need for substantial rehabilitation.
4. Improved properties that are the subject of an existing order for demolition of the improvements and properties that meet the criteria for demolition of improvements.
5. Vacant properties the best use of which would be to place the property into the Side Lot Disposition Program.
6. Properties that would be in support of local plans, and have a determined timeline in place which also meets the mission of the Ottawa County Land Bank Authority.
7. Properties that would form a part of a land assemblage development plan by the Ottawa County Land Bank Authority.
8. Properties that will generate operating resources for the functions of the Ottawa County Land Bank Authority.

9. Properties that will result in a planned development that benefits the community, and are supported by the local government.
10. All properties should have clear title and must be absent of any financial liabilities. Ottawa County Land Bank Authority must be aware of any environmental conditions, if any adverse conditions are determined; a Baseline Environmental Assessment must be conducted prior to the Land Bank taking title to the property.

The LBA may request the Treasurer to combine properties from one or more of the foregoing categories in structuring the terms and conditions of the statutorily required auctions of the tax foreclosure properties, and may acquire any such properties prior to auctions, at such auctions, or subsequent to auctions as authorized by law. In determining the nature and extent of the properties to be acquired the Treasurer shall also give consideration to underlying values of the subject properties, the financial resources available for acquisitions, the operational capacity of the LBA, and the projected length of time for transfer of such properties to the ultimate transferees.

2. Priorities Concerning the Disposition of Properties

The disposition of properties shall be based upon the local unit of government's intended or planned use of the property. The disposition of any given parcel will be based upon an assessment of the most efficient and effective way to maximize the aggregate policies and priorities. The Board and Staff of the LBA shall at all times retain flexibility in evaluating the appropriate balancing of the priorities for the use of property and priorities as to the nature of the transferee of properties.

Priorities for Use of Property

1. Return of the property to productive tax paying status.
2. Affordable housing.
3. Neighborhood revitalization.
4. Land assemblage for economic development.
5. Provision of financial resources for operating functions of the Ottawa County Land Bank Authority.
6. Long term "banking" of properties for future strategic uses.

Individuals and entities that were the prior owners of property at the time of the tax foreclosure which transferred title to the Treasurer shall be ineligible to be the transferee of such property from the Treasurer.

3. Factors in Determining Consideration Due Upon Transfers

The following factors shall constitute general guidelines for determination of the consideration to be received by the LBA for the transfer of properties. In each and every transfer of real property the LBA shall require good and valuable consideration in an amount determined by the LBA in its sole discretion. The LBA will consider both the fair market value of the property and the Property Costs in its determination of consideration for each property. "Property Costs" shall mean the aggregate costs and expenses of the LBA attributable to the specific property in question, including costs of acquisition, maintenance, repair, demolition, marketing of the property and indirect costs of the operations of the LBA allocable to the property.

The consideration to be provided by the transferee to the LBA may take the form of cash, deferred financing, performance of contractual obligations, imposition of restrictive covenants, or other obligations and responsibilities of the transferee, or any combination thereof.

1. Transfers to Nonprofit entities for affordable housing.
 - (a) Transfers of property to nonprofit entities for the development, operation or maintenance of affordable housing shall require consideration not less than the Property Costs.
 - (b) Consideration shall be established at a level between the Property Costs and fair market value of the property. To the extent that the consideration exceeds the Property Costs, such amount shall be reflected by a combination of contractual obligations to develop, maintain, or preserve the property for specified affordable housing purposes. Such amount may be secured by subordinate financing in which amortization of the obligation occurs by virtue of annual performance of the required conditions.
 - (c) The dominant priority in determining the amount of and method of payment of the consideration shall be to facilitate the development of affordable housing and simultaneously to ensure that the property is dedicated over an appropriate period of time for affordable housing.
2. Transfers to Governmental Entities.
 - (a) To the extent that transfers of property to governmental entities are designed to be held by such governmental entities in perpetuity for governmental purposes, the aggregate consideration for the transfer shall be based upon deed restrictions upon the use of the property.
 - (b) To the extent that transfers of property to governmental entities are anticipated as conduit transfers by such governmental entities to third parties, the consideration shall consist of not less than Property Costs, to be paid in cash.

The difference between the Property Costs and the fair market value may be included in consideration depending upon the relationship between the anticipated uses and the governing priorities of the LBA.

3. Side Lot Disposition Program.

The pricing policies applicable to the Side Lot Disposition Program shall be as set forth in the policies and procedures applicable to the Side Lot Disposition Program (Section 4).

4. Transfers of Property at Open Market Conditions.

Property that is transferred on the open real estate market, whether through auction or negotiated transfers, without restrictions as to future use shall be based upon consideration equal to the fair market value of the property. Such consideration shall be paid in full at the time of the transfer.

4. Side Lot Disposition Program

Individual parcels of property may be acquired by the Treasurer, the County, or the Land Bank Authority, and transferred by the LBA to individuals in accordance with the following policies. The transfer of any given parcel of property in the Side Lot Disposition Program is subject to override by higher priorities as established by the LBA.

A. Side Lot Disposition Policies

1. Qualified Residential Properties. Parcels of property eligible for inclusion in the Side Lot Disposition Program shall meet the following minimum criteria:
 - (a) The property shall be vacant unimproved real property.
 - (b) The property shall be physically contiguous (with not less than a 75% common boundary line at the side).
 - (c) The property shall consist of no more than one lot capable of development. Initial priority shall be given to the disposition of properties of insufficient size to permit independent development.
 - (d) No more than one lot may be transferred per contiguous lot.

2. Qualified Commercial Properties
 - (a) The property shall be vacant unimproved real property.
 - (b) The property shall be physically contiguous.
 - (c) The property shall consist of only properties that are of insufficient size to permit independent development.

3. Transferees.

- (a) All transferees must own and occupy the contiguous property, and priority is given to Transferees who personally occupy the contiguous property.
- (b) The transferee must not own any real property (including both the contiguous lot and all other property in Ottawa County) that is subject to any unremediated citation of violation of the state and local codes and ordinances.
- (c) The transferee must not own any real property (including both the contiguous lot and all other property in Ottawa County) that is tax delinquent.
- (d) The transferee must not have been the prior owner of any real property in Ottawa County that was transferred to the Treasurer or to a local government as a result of tax foreclosure proceedings unless the LBA approves the anticipated disposition prior to the effective date of completion of such tax foreclosure proceedings.

4. Pricing

- (a) Parcels of property that are not capable of independent development may be transferred for nominal consideration.
- (b) Parcels of property that are capable of independent development or non-residential properties shall be transferred for consideration in an amount not less than the amount of the costs incurred in acquisition, demolition and maintenance of the lot.

5. Additional Requirements

- (a) In the event that multiple adjacent property owners desire to acquire the same side lot, the lot shall either be transferred to the highest bidder for the property, or divided and transferred among the interested contiguous property owners.
- (b) In the event that a contiguous property needs land for a driveway or other local code compliance issues this subsection will take precedence.

B. Side Lot Disposition Requirements

1. The prospective buyer must submit the following documents to the LBA Transaction Specialist:
 - (1) List of property address(es)

- (2) Project Description – property use must be consistent with current zoning requirements
- (3) Picture Identification
- (4) Evidence of compliance with all Ottawa County Land Bank Authority Side Lot Disposition Policies

5. Residential Land Transfers

A. Land Transfer Policies

These policies pertain to transfers whose future use is residential. At time of transfer the property may be vacant, improved or ready to occupy.

1. The transferee must not own any real property that has any unremediated citation of violation of the state and/or local codes and ordinances.
2. The transferee must not own any real property that is tax delinquent.
3. The subject property must not have been used by the transferee or a family member of the transferee as his or her personal residence at any time during the twelve (12) months immediately preceding the submission of application (except in rental cases).
4. The transferee must not have been the prior owner of any real property in Ottawa County that was transferred to the Treasurer or to a local government as a result of tax foreclosure proceedings unless the LBA approves the anticipated disposition prior to the effective date of completion of such tax foreclosure proceedings.
5. Parcels of property shall be transferred for consideration in an amount not less than the costs incurred in acquisition, demolition and maintenance of the lot/building.
6. All development projects should be started and completed within a time frame negotiated with LBA.
7. Options are available for 10% of the parcel price for up to a 12-month period. This fee will be credited to the parcel price at closing. If closing does not occur, the fee is forfeited. All option agreements are subject to all policies and procedures of the LBA pertaining to property transfers.
8. A precise narrative description of future use of the property is required.
9. Transactions shall be structured in a manner that permits the LBA to enforce recorded covenants or conditions upon title pertaining to development and use of the property for a specified period of time. Such restrictions may be enforced, in certain cases, through reliance on subordinate financing held by the LBA.

10. The transferee must agree to pay future property taxes from time of transfer.
11. The dwelling must not be in violation of any local code or ordinances, including building maintenance with respect to the property at the time of transfer; or the transfer agreements shall specify a maximum period of time for elimination or correction of such violations, with the period of time being established as appropriate to the nature of the violation of the anticipated redevelopment or reuse of the property.
12. The proposed use must be consistent with current zoning requirements or a waiver for non-conforming use is a condition precedent to the transfer.
13. Where part or all of the consideration for the transfer is the prospective affordability of the housing units, affordability requirements may be set forth in the transfer agreement and enforceable through recorded covenants, conditions or limitations upon title.
14. Where rehabilitation of a property by the transferee is a condition of the transfer, the requirement for such rehabilitation shall be in accordance with rehabilitation standards as established by the LBA and adequate completion of such rehabilitation shall be a condition to the release of restrictions or lien securing such performance.
15. Transfer of a property may be refused by the LBA following a written request from the affected local municipality, in instances in which properties owned by the proposed transferee within the affected municipality are properties upon which the proposed transferee permits or has permitted criminal activity to occur.

B. Residential Land Transfer Requirements - Individual Transferees

1. The prospective transferee must submit the following documents to the LBA:
 - (1) List of property address(es)
 - (2) Rehabilitation / Improvement Specifications
 - (3) Time Line for Rehabilitation / Improvement Completion (if applicable)
 - (4) Project Financing (Pre-Qualification Letter from a Lender)
 - (5) Development Budget (if applicable)
 - (6) Picture Identification
 - (7) Most Recent Federal Tax Return

C. Residential Land Transfer Requirements – Corporate Transferees

1. Required Application Documentation. The prospective buyer must submit the following documents to the LBA.
 - (1) List of property address(es)

- (2) Project Description
- (3) Development Team Description, including complete information on the following parties:
 - (a) Developer:
 - (b) Co-developer/Partner:
 - (c) Owner:
 - (d) General Contractor:
 - (e) Consultants:
 - (f) Architect:
 - (g) Project Manager (during construction):
 - (h) Lead Construction Lender:
 - (i) Marketing Agent:
 - (j) Project Management (post-construction):
- (4) Market Information / Plan
- (5) Project Financing
- (6) Development Budget
- (7) All Rental Transactions Must Attach an Operating Budget
- (8) Most Recent Audited Financial Statement
- (9) List of Potential Tenants and pre-lease agreements
- (10) Evidence of compliance with all applicable LBA policies

6. Commercial Industrial Land Transfers

A. Commercial Land Transfer Policies

These policies pertain to transfers of real property for which the intended future use is non-residential. At time of transfer the property may be vacant, improved or ready to occupy.

1. The transferee must not own any real property that has any un-remediated citation or violation of the state and local codes and ordinances.
2. The transferee must not own any real property that is tax delinquent.
3. The transferee must not have been the prior owner of any real property in Ottawa County that was transferred to the Treasurer or to a local government as a result of tax foreclosure proceedings unless the LBA approves the anticipated disposition prior to the effective date of completion of such tax foreclosure proceedings.
4. The use of transferred property must give consideration to the Community/Neighborhood Plan (if one is in place) and received a letter of comment from the appropriate planning groups.
5. Parcels of property shall be transferred for consideration in an amount not less than the lesser of the fair market value or the amount of the costs incurred in acquisition, demolition and maintenance of the lot/building.

6. All development projects should be started and completed within a time frame negotiated with the LBA.
7. Options are available for 10% of the parcel price for up to a 12-month period. This fee will be credited to the parcel price at closing. If closing does not occur, the fee is forfeited. All option agreements are subject to all policies and procedures of the LBA pertaining to property transfers.
8. A precise narrative description of future use of the property is required.
9. Transactions shall be structured in a manner that permits the LBA to enforce recorded covenants or conditions upon title pertaining to development and use of the property for a specified period of time. Such restrictions may be enforced, in certain cases, through reliance on subordinate financing held by the LBA.
10. The transferee must agree to pay future property taxes from time of transfer.
11. If code or ordinance violations exist with respect to the property at the time of the transfer, the transfer agreements shall specify a maximum period of time for elimination or correction of such violations, with the period of time be established as appropriate to the nature of the violation of the anticipated redevelopment or reuse of the property.
12. The proposed use must be consistent with current zoning requirements, or a waiver for non-conforming use is a condition precedent to the transfer.

B. Commercial Land Transfer Procedures

1. Required Application Documentation The prospective buyer must submit the following documents to the LBA Transaction Specialist.
 - (1) List of property address(es)
 - (2) Project Description
 - (3) Development Team Description, including complete information on the following parties:
 - (a) Developer
 - (b) Co-developer/Partner
 - (c) Owner
 - (d) General Contractor
 - (e) Consultants
 - (f) Architect
 - (g) Project Manager (during construction)
 - (h) Lead Construction Lender
 - (i) Marketing Agent
 - (j) Project Management (post-construction)

- (4) Market Information Plan
- (5) Project Financing
- (6) Development Budget
- (7) Operating Budget
- (8) Most Recent Audited Financial Statement
- (9) List of Potential Tenants and pre-lease agreements
- (10) Evidence of compliance with all applicable LBA policies

7. Approvals of Land Transfers

A. Transfers Requiring Board Approval

1. The Board of Directors must approve all transfers that require any exceptions to policies and procedures adopted by the Board of Directors.
2. The Board of Directors must approve all transfers in which the property in the hands of the transferee will be exempt from property taxes.
3. The Board of Directors must approve all transfers that involve more than one interested party.
4. The Board of Directors must approve all transfers for non-residential projects.
5. The Board of Directors must approve all transfers to governmental entities.

B. Transfers Requiring Director Approval

1. The Chairperson may approve all transfers in the Side Lot Disposition Program and may further delegate, by written policy, such approval authority.
2. The Chairperson may approve all transfers to individuals as part of the homeownership program.
3. The Chairperson may approve all single parcel land transfers (single-family) to nonprofit corporations for residential use. If a prospective transferee seeks to acquire more than three (3) properties within a twelve month period, the request must go to the LBA Board for approval.
4. All transfers authorized by the Chairperson must be reported in writing to the Board of Directors at the immediately following Board meeting.

8. Requests from Non-Profit Organizations

- A. All policies and procedures of the LBA are applicable to non-profit entities, and such entities shall comply with all policies and procedures in all transactions with the LBA.

9. Land Banking Policies

The LBA is willing to receive title to properties from community development corporations and other entities, and hold title to such properties pending future use by the LBA, by the transferor of the property, or by other third parties. The receipt by the LBA of any and all conveyances of real property shall at all times be solely within the discretion of the LBA, and nothing in this policy shall be deemed to require the LBA to take title to any properties nor to limit the discretion of the LBA in negotiating the terms of its acquisition of any property, whether as donated transfers or otherwise.

All conveyances received by the LBA in its land banking capacity must comply with the requirements set forth below in Part A, and will be reviewed and considered by the LBA in accordance with the procedures set forth in Part B. If the transfer is approved by the LBA, the LBA shall hold the subject property, and may use or convey the subject property or any interest in the subject property, subject only to the right of repurchase set forth in Part C.

Following the transfer of any properties to the LBA in accordance with this policy, the LBA shall have the right, but not the obligation, to maintain, repair, demolish, clean, and grade the subject property and perform any and all other tasks and services with respect to the subject property as the LBA may deem necessary and appropriate in its sole discretion.

A. Requirements for Conveyances to the LBA in its Land Banking Capacity

1. Property that is intended to be conveyed to the LBA and to be held by the LBA in its land banking capacity shall be clearly designated as such in the proposal for the transfer, and in the records of the LBA.
2. No property shall be transferred to the LBA pursuant to this land banking policy unless the transferor is a registered Michigan company, a private nonprofit entity or a governmental entity.
3. The subject property must not be occupied by any party or parties as of the date of transfer to the LBA.
4. The subject property must, as of the date of the transfer to the LBA, be free of any and all liens for ad valorem taxes, special assessments, and other liens or encumbrances in favor of local, state or federal government entities.
5. The subject property must, as of the date of the transfer to the LBA, be free of all outstanding mortgages and security instruments.
6. Property must be located in Ottawa County, Michigan.

B. Requirements for Conveyances to the LBA in its Land Banking Capacity

1. The transferor of any proposed conveyance to the LBA in its land banking capacity shall prepare a written proposal containing the following information:
 - (a) A legal description of the property.
 - (b) A title report, or other similar evidence, indicating that the property is free of all liens and encumbrances specified in Part A.
 - (c) A description of the transferor's intended uses of the property and the time frame for use and development of the property by the transferor.
2. Following receipt of the proposal, the LBA shall review the proposal and notify of the transferor of its approval or disapproval, and of any changes or additions that may be necessary as determined by the LBA in its sole discretion.

C. Right of Repurchase by the Transferor

1. The transferor shall have a right to repurchase the subject property from the LBA at any time within a timeline determined by the LBA on a case by case basis.
2. The right of repurchase may be exercised by the transferor upon payment to the LBA of the Purchase Price. The Purchase Price shall be an amount equal to (i) all expenditures of the LBA (whether made directly by the LBA or through payments to a third party contractor) in connection with the subject property incurred subsequent to the date of conveyance to the LBA, and (ii) an amount determined by the LBA as its average indirect costs, on a per parcel basis, of holding its portfolio of properties.
3. The LBA shall have the right, at any time within the determined time period following the date of the original transfer, to require the transferor to exercise its right of repurchase by giving written notice to the transferor of the requirement that it exercise its right of repurchase and the amount of the Purchase Price. The transferor must exercise its right of repurchase, and close the re-conveyance of the property within sixty (60) days of receipt of such notice. Failure of the transferor to exercise and close upon its right of repurchase within such period of time shall result in a termination of all rights of repurchase with respect to the subject property.

10. Transfer of Rehabilitated Properties

These policies apply to the disposition by the LBA of improved real property which is rehabilitated by or on behalf of the LBA prior to its disposition to a transferee.

A. Rehabilitation and Marketing

1. The LBA shall undertake, in its sole discretion, rehabilitation of properties prior to the transfer to third parties. The nature and extent of any such rehabilitation shall be determined by the LBA in its sole discretion.
2. At the commencement of rehabilitation a sign shall be placed on the property indicating that the property is owned by the LBA.
3. A real estate agent, or realtor, shall be selected in accordance with LBA guidelines to assist in the marketing of the property. A listing agreement will normally be signed with such agent approximately two months prior to completion of the rehabilitation. Marketing of the property will normally commence at this point. The LBA Office Manager will make available information on the property and on the procedures to be followed by parties interested in the possible acquisition of the property.

B. Sale of Rehabilitated Properties

1. A nonrefundable escrow deposit shall be required for all contracts for the disposition of property rehabilitated by the LBA. Such deposit shall be in an amount established by the LBA, but shall not be less than \$500 for a purchase price less than \$30,000, and \$1000 for a purchase price greater than \$30,000.
2. A sales contract shall be submitted to a Transaction Specialist for review, and must comply with all policies and procedures of the LBA. The sales contract shall not be binding upon the LBA until approved by the Director, or by the Board of Directors if required by LBA policies and procedures.
3. Closing of the transfer shall occur with the assistance of a title company selected and approved in accordance with the LBA guidelines.

Action Request



Committee: Finance and Administration

Meeting Date: 01/26/2010

Requesting Department: Treasurer

Submitted By: Greg Rappleye

Agenda Item: Loan of \$50,000 from the Land Sale Proceeds Account to the Ottawa County Land Bank Authority

SUGGESTED MOTION:

To approve and forward to the Board of Commissioners the request of the Ottawa County Treasurer to loan \$50,000 (interest-free) from the Land Sale Proceeds Account to fund the start-up operations of the Ottawa County Land Bank Authority.

SUMMARY OF REQUEST:

See Attached

FINANCIAL INFORMATION:

Total Cost: \$50,000	County Cost: \$50,000	Included in Budget:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
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If not included in budget, recommended funding source:

Loan from Land Sale Proceeds Account

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

<input type="checkbox"/> Mandated	<input checked="" type="checkbox"/> Non-Mandated	<input checked="" type="checkbox"/> New Activity
-----------------------------------	--------------------------------------------------	--------------------------------------------------

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: #4

Objective: #6

ADMINISTRATION RECOMMENDATION:

<input checked="" type="checkbox"/> Recommended	<input type="checkbox"/> Not Recommended
-------------------------------------------------	------------------------------------------

County Administrator:

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, c=US, o=County of Ottawa, ou=Administrator's Office, email=avanderberg@miottawa.org
Date: 2010.01.20 16:03:44 -0500

Committee/Governing/Advisory Board Approval Date:
Planning and Policy on 1/14/2010

Ottawa County Treasurer

Memo

To: Ottawa County Finance & Administration Committee
Ottawa County Planning & Policy Committee
Ottawa County Board of Commissioners

From: Bradley Slagh

Date: January 7, 2010

Re: Land Bank Authority – Funding Commitment

Up to this point we have focused all efforts of establishing a Land Bank Authority (LBA) on ensuring that the tools it can bring to Ottawa County match the needs and desires of the County's local units of government and real community needs. With this memo I would like to turn the focus of your attention to the need to provide some seed funding to get the Land Bank Authority started.

The law requires that the Land Bank Authority, Board of Directors establish an annual budget and it will be their ongoing request for funding or ideas for sharing of revenue that will normally come to you. But as we begin this process I would request the County Commission make available \$50,000 from the funds in the Land Sale Proceeds Account as a no interest loan to the Land Bank Authority. Being able to tap into these funds as a loan will allow for the LBA to begin its efforts, file the necessary documents and potentially begin handling any property that would come to it in calendar year 2010. A budget subsequently submitted by the LBA will identify the expected utilization of some or all of the \$50,000.

The Land Sale Proceeds Account is where any proceeds from the sale of tax foreclosed property are deposited. The account is finally in the "black" after this year's sale of 2006 tax foreclosures and has a balance of approximately \$200,000. Much of these funds are currently set in reserve to offset potential legal suits that could result from protested foreclosure and sale of foreclosed property. Because the funds in this account were generated by sales of property within the County it makes sense to use these funds to help establish the Land Bank Authority. Additionally, a loan from these funds allows utilization of these reserved funds while promising to replace them in the future.

The expected question is: Why \$50,000 and why deal with it now if the budget is not yet established? The answer is: This will provide a potential base of funds if needed to fully develop the Land Bank and begin projects in the first year; it is also based on best estimates after hearing from a few counties on their first year budgets (see below).

Kalamazoo County has just established their LBA in late 2009 and has set a budget for 2010 of \$100,000.

Sanilac County is much more rural, they began with a loan from their Land Sale Proceeds Account.

Ingham County (Lansing area) had a first year budget of \$600,000; they very aggressively brought parcels into the Land Bank, remodeled two homes and set up a revolving line of credit with their bank.

Lapeer County organized in 2009 and did not have a budget for that year nor have they set a budget as yet for 2010.



Vredeveld Haefner LLC

CPA's and Consultants
4001 Granada Ct.
Grand Rapids, MI 49534
FAX (616) 828-0307

Douglas J. Vredeveld, CPA
(616) 446-7474

Peter S. Haefner, CPA
(616) 460-9388

January 7, 2010

Board of Directors
Ottawa County, Michigan Insurance Authority
12220 Filmore, Room 331
West Olive, MI 49460

Effective two way communications between Vredeveld Haefner LLC and the Ottawa County, Michigan Insurance Authority is important to understanding matters related to the audit and in developing a constructive working relationship. The attached engagement letter provides information regarding our responsibilities under generally accepted auditing standards and the planned scope and timing of the scheduled audit engagement. We will also provide you with timely communications regarding the results of our audit upon completion of the engagement.

We are requesting input from the Insurance Authority for the purpose of planning the scheduled audit engagement. This input may be provided through the completion of the attached questionnaire or by a direct meeting of the engagement partner and the Authority Board.

If you have questions about this letter or any aspects of the scheduled audit engagement we would be happy to meet with you, we can be reached at the telephone numbers listed above or via website links at vh-cpas.com. We appreciate your assistance and the opportunity to be of service.

Sincerely,
Vredeveld Haefner LLC



Douglas J. Vredeveld, CPA
Partner

Audit Questionnaire for the Governing Board

To help us with the process of planning the audit engagement, please provide your input on the following topics.

Identify any of the following which occurred during the year being audited: (significant financial activity/highlights, significant changes in the organization or its operating environment, significant change in staffing, service levels, or operations)

Provide any information, and or suspicions you have regarding fraud, or suspected fraud within your organization in the year being audited. Please identify the nature and magnitude of the fraud or suspected fraud, who perpetrated it, how did it occur, how was it detected, etc?

Please identify any concerns you have regarding the integrity or competence of senior management?

How does the Board exercise oversight in the organization's assessment of the risks of fraud and the programs and controls the organization has established to mitigate those risks?

Where in your organization do you believe fraud could occur?

Please provide any additional information which you believe may be relevant to the audit process.

Is there additional analysis or specific procedures you would like to have performed in addition to our audit procedures.

Please return your completed questionnaire to:



Vredeveld Haefner LLC
4001 Granada Ct. NW
Grand Rapids, MI 49534

Completed by: _____

Title: _____



Vredeveld Haefner LLC

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Peter S. Haefner, CPA
(616) 460-9388

January 7, 2010

Ottawa County, Michigan Insurance Authority
Alan Vanderberg, County Administrator
County of Ottawa
12220 Filmore, Room 331
West Olive, MI 49460

We are pleased to confirm our understanding of the services we are to provide the Ottawa County, Michigan Insurance Authority (a component unit of Ottawa County, Michigan) for the year ended December 31, 2009. We will audit the financial statements of the Ottawa County, Michigan Insurance Authority, as of and for the year ended December 31, 2009. Accounting standards generally accepted in the United States provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to accompany the Authority's basic financial statements. As part of our engagement, we will apply certain limited procedures to the Ottawa County, Michigan Insurance Authority's RSI. These limited procedures will consist principally of inquiries of management regarding the methods of measurement and presentation, which management is responsible for affirming to us in its representation letter. Unless we encounter problems with the presentation of the RSI or with procedures relating to it, we will disclaim an opinion on it. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis.

Supplementary information other than RSI also accompanies the Authority's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and will provide an opinion on it in relation to the basic financial statements:

1. Supplemental claims schedules.
2. Supplemental investment schedules.
3. Supplemental schedule of revenues, expenses and changes in net assets.
4. Supplemental schedule of member growth analysis.

The following additional information accompanying the basic financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and for which our auditor's report will disclaim an opinion:

1. Transmittal letter

Audit Objective

The objective of our audit is the expression of an opinion as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the additional information referred to in the first paragraph when considered in relation to the basic financial statements taken as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of the Ottawa County, Michigan Insurance Authority and other procedures we consider necessary to enable us to express such opinions. If our opinions on the financial statements are other than unqualified, we will fully discuss the reasons with you in advance. If, for any reason, we are unable to complete

the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with laws, regulations, and the provisions of contracts or grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and compliance will include a statement that the report is intended solely for the information and use of management, the Board of Director, and specific legislative or regulatory bodies and is not intended to be and should not be used by anyone other than these specified parties. If during our audit we become aware that the Ottawa County, Michigan Insurance Authority is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

Management Responsibilities

Management is responsible for the basic financial statements and all accompanying information as well as all representations contained therein. As part of the audit, we will assist with preparation of your financial statements and related notes. You are responsible for making all management decisions and performing all management functions relating to the financial statements and related notes and for accepting full responsibility for such decisions. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you are required to designate an individual with suitable skill, knowledge, or experience to oversee any nonaudit services we provide and for evaluating the adequacy and results of those services and accepting responsibility for them.

Management is responsible for establishing and maintaining internal controls, including monitoring ongoing activities; to help ensure that appropriate goals and objectives are met; for the selection and application of accounting principles; and for the fair presentation in the financial statements of the financial position of the Ottawa County, Michigan Insurance Authority and the respective changes in financial position and cash flows in conformity with U.S. generally accepted accounting principles.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants for taking timely and appropriate steps to remedy any fraud, illegal acts, violations of contracts or grant agreements, or abuse that we may report.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous audits or other engagements or studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits or other engagements or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent

financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because an audit is designed to provide reasonable, but not absolute assurance and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform you of any material errors and any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform you of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We may request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Audit Procedures—Internal Controls

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Ottawa County, Michigan Insurance Authority's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Audit Administration, Fees, and Other

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to the Authority, however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Vredeveld Haefner LLC and constitutes confidential information. However, pursuant to authority given by law or regulation, we may be requested to make certain audit documentation available to the State of Michigan or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Vredeveld Haefner LLC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the State of Michigan. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit on approximately March 1, 2010 and to issue our reports no later than June 15, 2010. Peter Haefner is the engagement partner and is responsible for supervising the engagement and signing the report. Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed \$7,700. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our most recent peer review report accompanies this letter.

We appreciate the opportunity to be of service to the Ottawa County, Michigan Insurance Authority and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

Vredeveld Haefner LLC



Douglas J. Vredeveld, CPA
Partner

RESPONSE:

This letter correctly sets forth the understanding of the Ottawa County, Michigan Insurance Authority.

By: _____

Title: _____

Date: _____



July 6, 2007

Vredeveld Haefner LLC

We have reviewed the system of quality control for the accounting and auditing practice of Vredeveld Haefner LLC (the firm) in effect for the year ended June 30, 2007. A system of quality control encompasses the firm's organizational structure, the policies adopted and procedures established to provide it with reasonable assurance of conforming with professional standards. The elements of quality control are described in the Statements on Quality Control Standards issued by the American Institute of CPAs (AICPA). The firm is responsible for designing a system of quality control and complying with it to provide the firm reasonable assurance of conforming with professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance with its system of quality control based on our review.

Our review was conducted in accordance with standards established by the Peer Review Board of the AICPA. During our review, we read required representations from the firm, interviewed firm personnel and obtained an understanding of the nature of the firm's accounting and auditing practice, and the design of the firm's system of quality control sufficient to assess the risks implicit in its practice. Based on our assessments, we selected engagements and administrative files to test for conformity with professional standards and compliance with the firm's system of quality control. The engagements selected represented a reasonable cross-section of the firm's accounting and auditing practice with emphasis on higher-risk engagements. The engagements selected included among others audit engagements performed under *Government Auditing Standards, the Single Audit Act (A-133)* and *Audits Performed Under the Employee Retirement Income Security Act of 1974 (ERISA)*. Prior to concluding the review, we reassessed the adequacy of the scope of the peer review procedures and met with firm management to discuss the results of our review. We believe that the procedures we performed provide a reasonable basis for our opinion.

In performing our review, we obtained an understanding of the system of quality control for the firm's accounting and auditing practice. In addition, we tested compliance with the firm's quality control policies and procedures to the extent we considered appropriate. These tests covered the application of the firm's policies and procedures on selected engagements. Our review was based on selected tests; therefore, it would not necessarily detect all weaknesses in the system of quality control or all instances of noncompliance with it. There are inherent limitations in the effectiveness of any system of quality control and therefore noncompliance with the system of quality control may occur and not be detected. Projection of any evaluation of a system of quality control to future periods is subject to the risk that the system of quality control may become inadequate because of changes in conditions, or because the degree of compliance with the policies or procedures may deteriorate.

In our opinion, the system of quality control for the accounting and auditing practice of Vredeveld Haefner LLC in effect for the year ended June 30, 2007, has been designed to meet the requirements of the quality control standards for an accounting and auditing practice established by the AICPA and was complied with during the year then ended to provide the firm with reasonable assurance of conforming with professional standards.

RINGO & ASSOCIATES, PC
Certified Public Accountants



Vredeveld Haefner LLC

CPA's and Consultants
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Grand Rapids, MI 49534
FAX (616) 828-0307

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Peter S. Haefner, CPA
(616) 460-9388

January 7, 2010

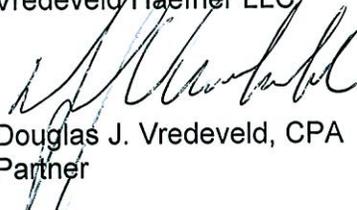
Board of County Commissioners
Ottawa County
12220 Filmore, Room 331
West Olive, MI 49460

Effective two way communications between Vredeveld Haefner LLC and Ottawa County is important to understanding matters related to the audit and in developing a constructive working relationship. The attached engagement letter provides information regarding our responsibilities under generally accepted auditing standards and the planned scope and timing of the scheduled audit engagement. We will also provide you with timely communications regarding the results of our audit upon completion of the engagement.

We are requesting input from the County Commissioners for the purpose of planning the scheduled audit engagement. This input may be provided through the completion of the attached questionnaire or by a direct meeting of the engagement partner and the County Commissioners.

If you have questions about this letter or any aspects of the scheduled audit engagement we would be happy to meet with you, we can be reached at the telephone numbers listed above or via website links at vh-cpas.com. We appreciate your assistance and the opportunity to be of service.

Sincerely,
Vredeveld Haefner LLC



Douglas J. Vredeveld, CPA
Partner

Audit Questionnaire for the Governing Board

To help us with the process of planning the audit engagement, please provide your input on the following topics.

Identify any of the following which occurred during the year being audited: (significant financial activity/highlights, significant changes in the organization or its operating environment, significant change in staffing, service levels, or operations)

Provide any information, and or suspicions you have regarding fraud, or suspected fraud within your organization in the year being audited. Please identify the nature and magnitude of the fraud or suspected fraud, who perpetrated it, how did it occur, how was it detected, etc?

Please identify any concerns you have regarding the integrity or competence of senior management?

How does the Board exercise oversight in the organization's assessment of the risks of fraud and the programs and controls the organization has established to mitigate those risks?

Where in your organization do you believe fraud could occur?

Please provide any additional information which you believe may be relevant to the audit process.

Is there additional analysis or specific procedures you would like to have performed in addition to our audit procedures.

Please return your completed questionnaire to:



Vredeveld Haefner LLC
4001 Granada Ct. NW
Grand Rapids, MI 49534

Completed by: _____

Title: _____



Vredeveld Haefner LLC

CPA's and Consultants

4001 Granada Ct.

Grand Rapids, MI 49534

FAX (616) 828-0307

Douglas J. Vredeveld, CPA

(616) 446-7474

Peter S. Haefner, CPA

(616) 460-9388

January 7, 2010

County of Ottawa Board of Commissioners
Alan Vanderberg, County Administrator
12220 Filmore, Room 331
West Olive, MI 49460

We are pleased to confirm our understanding of the services we are to provide the County of Ottawa for the year ended December 31, 2009. We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, which collectively comprise the basic financial statements, of the County of Ottawa as of and for the year ended December 31, 2009. Accounting standards generally accepted in the United States provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to accompany the County of Ottawa's basic financial statements. As part of our engagement, we will apply certain limited procedures to the County of Ottawa's RSI. These limited procedures will consist principally of inquiries of management regarding the methods of measurement and presentation, which management is responsible for affirming to us in its representation letter. Unless we encounter problems with the presentation of the RSI or with procedures relating to it, we will disclaim an opinion on it. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis.
2. Major fund budget and actual comparisons.
3. Pension and other post employment benefit disclosure as necessary.

Supplementary information other than RSI also accompanies the County of Ottawa's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and will provide an opinion on it in relation to the basic financial statements:

1. Schedule of expenditures of federal awards.
2. Combining and individual fund financial statements and schedules

The following additional information accompanying the basic financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and for which our auditor's report will disclaim an opinion:

1. Transmittal letter
2. Statistical section

Audit Objectives

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the additional information referred to in the first paragraph when considered in relation to the basic financial statements taken as a whole. The objective also includes reporting on—

Internal control related to the financial statements and compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.

Internal control related to major programs and an opinion (or disclaimer of opinion) on compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a direct and material effect on each major program in accordance with the Single

*Audit Act Amendments of 1996 and OMB Circular A-133, Audits of States, Local Governments,
and Non-Profit Organizations.*

The reports on internal control and compliance will each include a statement that the report is intended for the information and use of the County Commissioners, management, specific legislative or regulatory bodies, federal awarding agencies, and if applicable, pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Our audit will be conducted in accordance with generally accepted auditing standards established by the Auditing Standards Board (United States); the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of OMB Circular A-133, and will include tests of accounting records, a determination of major program(s) in accordance with Circular A-133, and other procedures we consider necessary to enable us to express such opinions and to render the required reports. If our opinions on the financial statements or the Single Audit compliance opinions are other than unqualified, we will fully discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

Management Responsibilities

Management is responsible for the financial statements and accompanying information as well as all representations contained therein. Management is also responsible for preparation of the schedule of expenditures of federal awards in accordance with the requirements of OMB Circular A-133. You are responsible for making all management decisions and performing all management functions relating to the financial statements, schedule of expenditure of federal awards, and related notes and for accepting full responsibility for such decisions. You will be required to acknowledge in the management representation letter that you have reviewed and approved the financial statements, schedule of expenditure of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you are required to designate an individual with suitable skills, knowledge, or experience to oversee any nonaudit services we provide and for evaluating the adequacy and results of those services and accepting responsibility for them.

Management is responsible for establishing and maintaining internal controls, including internal controls over compliance, and for monitoring ongoing activities; to help ensure that appropriate goals and objectives are met. You are also responsible for the selection and application of accounting principles; for the fair presentation in the financial statements of the respective financial position of the governmental activities, the business-type activities, the discretely presented component units, each major fund, and the aggregate remaining fund information of the County of Ottawa and the respective changes in financial position and, where applicable, cash flows in conformity with U.S. generally accepted accounting principles; and for federal award program compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us, and for ensuring that management and financial information is reliable and properly recorded. Your responsibilities also include identifying significant vendor relationships in which the vendor has the responsibility for program compliance and for the accuracy and completeness of that information. Management's responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud or illegal acts affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants.

Additionally, as required by OMB Circular A-133, it is management's responsibility to follow up and take corrective action on reported audit findings and to prepare a summary schedule of prior audit findings and a corrective action plan. The summary schedule of prior audit findings should be available for our review when we begin our audit.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Management is responsible for establishment and maintenance of a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous audits or other engagements or studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits or other engagements or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because an audit is designed to provide reasonable, but not absolute assurance and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform you of any material errors and any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform you of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We may request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will also require certain written representations from you about the financial statements and related matters.

Audit Procedures—Internal Controls

Our audit will include obtaining an understanding of the entity and its environment, including internal control sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing and extent of further auditing procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

The audit documentation for this engagement is the property of Vredeveld Haefner LLC, and constitutes confidential information. However, pursuant to authority given by law or regulation, we may be requested to make certain audit documentation available to your cognizant or oversight agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Vredeveld Haefner LLC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

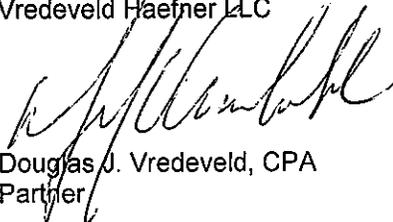
The audit documentation for this engagement will be retained for a minimum of five years after the report release or for any additional period requested by the cognizant or oversight agency, or pass-through entity. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit on approximately March 1, 2010 and to issue our reports not later than June 15, 2010. Peter Haefner is the engagement partner and is responsible for supervising the engagement and signing the report. Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed \$43,500. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our most recent per review report accompanies this letter.

We appreciate the opportunity to be of service to the County of Ottawa and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Sincerely,
Vredeveld Haefner LLC



Douglas J. Vredeveld, CPA
Partner

RESPONSE:

This letter correctly sets forth the understanding of the County of Ottawa.

By: _____

Title: _____

Date: _____



July 6, 2007

Vredeveld Haefner LLC

We have reviewed the system of quality control for the accounting and auditing practice of Vredeveld Haefner LLC (the firm) in effect for the year ended June 30, 2007. A system of quality control encompasses the firm's organizational structure, the policies adopted and procedures established to provide it with reasonable assurance of conforming with professional standards. The elements of quality control are described in the Statements on Quality Control Standards issued by the American Institute of CPAs (AICPA). The firm is responsible for designing a system of quality control and complying with it to provide the firm reasonable assurance of conforming with professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance with its system of quality control based on our review.

Our review was conducted in accordance with standards established by the Peer Review Board of the AICPA. During our review, we read required representations from the firm, interviewed firm personnel and obtained an understanding of the nature of the firm's accounting and auditing practice, and the design of the firm's system of quality control sufficient to assess the risks implicit in its practice. Based on our assessments, we selected engagements and administrative files to test for conformity with professional standards and compliance with the firm's system of quality control. The engagements selected represented a reasonable cross-section of the firm's accounting and auditing practice with emphasis on higher-risk engagements. The engagements selected included among others audit engagements performed under *Government Auditing Standards, the Single Audit Act (A-133) and Audits Performed Under the Employee Retirement Income Security Act of 1974 (ERISA)*. Prior to concluding the review, we reassessed the adequacy of the scope of the peer review procedures and met with firm management to discuss the results of our review. We believe that the procedures we performed provide a reasonable basis for our opinion.

In performing our review, we obtained an understanding of the system of quality control for the firm's accounting and auditing practice. In addition, we tested compliance with the firm's quality control policies and procedures to the extent we considered appropriate. These tests covered the application of the firm's policies and procedures on selected engagements. Our review was based on selected tests; therefore, it would not necessarily detect all weaknesses in the system of quality control or all instances of noncompliance with it. There are inherent limitations in the effectiveness of any system of quality control and therefore noncompliance with the system of quality control may occur and not be detected. Projection of any evaluation of a system of quality control to future periods is subject to the risk that the system of quality control may become inadequate because of changes in conditions, or because the degree of compliance with the policies or procedures may deteriorate.

In our opinion, the system of quality control for the accounting and auditing practice of Vredeveld Haefner LLC in effect for the year ended June 30, 2007, has been designed to meet the requirements of the quality control standards for an accounting and auditing practice established by the AICPA and was complied with during the year then ended to provide the firm with reasonable assurance of conforming with professional standards.

RINGO & ASSOCIATES, P.C.
Certified Public Accountants



Vredeveld Haefner LLC

CPA's and Consultants
4001 Granada Ct.
Grand Rapids, MI 49534
FAX (616) 828-0307

Douglas J. Vredeveld, CPA
(616) 446-7474

Peter S. Haefner, CPA
(616) 460-9388

January 7, 2010

Paul Geerlings, Drain Commissioner
June Hagan, Director of Fiscal Services
County of Ottawa
12220 Filmore, Room 331
West Olive, MI 49460

Effective two way communications between Vredeveld Haefner LLC and the Ottawa County Drain Commission is important to understanding matters related to the audit and in developing a constructive working relationship. The attached engagement letter provides information regarding our responsibilities under generally accepted auditing standards and the planned scope and timing of the scheduled audit engagement. We will also provide you with timely communications regarding the results of our audit upon completion of the engagement.

We are requesting input from the Drain Commission for the purpose of planning the scheduled audit engagement. This input may be provided through the completion of the attached questionnaire or by a direct meeting of the engagement partner and the Drain Commissioner.

If you have questions about this letter or any aspects of the scheduled audit engagement we would be happy to meet with you, we can be reached at the telephone numbers listed above or via website links at vh-cpas.com. We appreciate your assistance and the opportunity to be of service.

Sincerely,
Vredeveld Haefner LLC

A handwritten signature in black ink, appearing to read 'D. Vredeveld', is written over the typed name.

Douglas J. Vredeveld, CPA
Partner

Audit Questionnaire for the Governing Board

To help us with the process of planning the audit engagement, please provide your input on the following topics.

Identify any of the following which occurred during the year being audited: (significant financial activity/highlights, significant changes in the organization or its operating environment, significant change in staffing, service levels, or operations)

Provide any information, and or suspicions you have regarding fraud, or suspected fraud within your organization in the year being audited. Please identify the nature and magnitude of the fraud or suspected fraud, who perpetrated it, how did it occur, how was it detected, etc?

Please identify any concerns you have regarding the integrity or competence of senior management?

How does the Board exercise oversight in the organization's assessment of the risks of fraud and the programs and controls the organization has established to mitigate those risks?

Where in your organization do you believe fraud could occur?

Please provide any additional information which you believe may be relevant to the audit process.

Is there additional analysis or specific procedures you would like to have performed in addition to our audit procedures.

Please return your completed questionnaire to:



Vredevelde Haefner LLC
4001 Granada Ct. NW
Grand Rapids, MI 49534

Completed by: _____

Title: _____



Vredeveld Haefner LLC

CPA's and Consultants

4001 Granada Ct.
Grand Rapids, MI 49534
FAX (616) 828-0307

Douglas J. Vredeveld, CPA
(616) 446-7474

Peter S. Haefner, CPA
(616) 460-9388

January 7, 2010

June Hagan, Director of Fiscal Services
County of Ottawa
12220 Filmore, Room 331
West Olive, MI 49460

We are pleased to confirm our understanding of the services we are to provide the Ottawa County Drain Commission (a component unit of Ottawa County, Michigan) for the year ended December 31, 2009. We will audit the financial statements of the governmental activities and each major fund, which collectively comprise the basic financial statements of the Ottawa County Drain Commission as of and for the year ended December 31, 2009. Accounting standards generally accepted in the United States provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to accompany the Ottawa County Drain Commission's basic financial statements. Management has elected not to include MD&A. As part of our engagement, we will apply certain limited procedures to the Ottawa County Drain Commission's RSI. These limited procedures will consist principally of inquiries of management regarding the methods of measurement and presentation, which management is responsible for affirming to us in its representation letter. Unless we encounter problems with the presentation of the RSI or with procedures relating to it, we will disclaim an opinion on it. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Major fund budget to actual comparisons.

Supplementary information other than RSI, such as combining and individual fund financial statements, also accompanies the Commission's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and will provide an opinion on it in relation to the basic financial statements:

- 1) Combining financial statements.

Audit Objectives

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the additional information referred to in the first paragraph when considered in relation to the basic financial statements taken as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of the Ottawa County Drain Commission and other procedures we consider necessary to enable us to express such opinions. If our opinions on the financial statements are other than unqualified, we will fully discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with laws, regulations, and the provisions of contracts or grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and compliance will include a statement that the report is intended solely for the information and use of management, the Drain Commission, and specific legislative or regulatory bodies and is not intended to be and should not be used by anyone other than these specified parties. If during our audit we become aware that the Ottawa County Drain Commission is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the

standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

Management Responsibilities

Management is responsible for the basic financial statements and all accompanying information as well as all representations contained therein. As part of the audit, we will assist with preparation of your financial statements and related notes. You are responsible for making all management decisions and performing all management functions relating to the financial statements and related notes and for accepting full responsibility for such decisions. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you are required to designate an individual with suitable skill, knowledge, or experience to oversee any nonaudit services we provide and for evaluating the adequacy and results of those services and accepting responsibility for them.

Management is responsible for establishing and maintaining internal controls, including monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; for the selection and application of accounting principles; and for the fair presentation in the financial statements of the respective financial position of the governmental activities and the major fund of the Ottawa County Drain Commission and the respective changes in financial position in conformity with U.S. generally accepted accounting principles.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants for taking timely and appropriate steps to remedy any fraud, illegal acts, violations of contracts or grant agreements, or abuse that we may report.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous audits or other engagements or studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits or other engagements or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because an audit is designed to provide reasonable, but not absolute assurance and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform you of any material errors and any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform you of any violations of laws or governmental regulations that come to

our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We may request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Audit Procedures—Internal Controls

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Ottawa County Drain Commission's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Audit Administration, Fees, and Other

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to the County, however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Vredeveld Haefner LLC and constitutes confidential information. However, pursuant to authority given by law or regulation, we may be requested to make certain audit documentation available to the State of Michigan or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Vredeveld Haefner LLC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the State of Michigan. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit on approximately March 1, 2010 and to issue our reports no later than June 15, 2010. Peter Haefner is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed \$3,700. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on

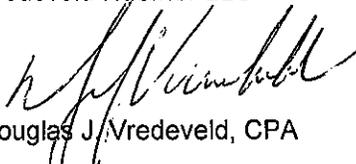
presentation. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our most recent peer review report accompanies this letter.

We appreciate the opportunity to be of service to the Ottawa County Drain Commission and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

Vredeveld Haefner LLC



Douglas J. Vredeveld, CPA
Partner

RESPONSE:

This letter correctly sets forth the understanding of Ottawa County Drain Commission.

By:

Title:

Date:



July 6, 2007

Vredeveld Haefner LLC

We have reviewed the system of quality control for the accounting and auditing practice of Vredeveld Haefner LLC (the firm) in effect for the year ended June 30, 2007. A system of quality control encompasses the firm's organizational structure, the policies adopted and procedures established to provide it with reasonable assurance of conforming with professional standards. The elements of quality control are described in the Statements on Quality Control Standards issued by the American Institute of CPAs (AICPA). The firm is responsible for designing a system of quality control and complying with it to provide the firm reasonable assurance of conforming with professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance with its system of quality control based on our review.

Our review was conducted in accordance with standards established by the Peer Review Board of the AICPA. During our review, we read required representations from the firm, interviewed firm personnel and obtained an understanding of the nature of the firm's accounting and auditing practice, and the design of the firm's system of quality control sufficient to assess the risks implicit in its practice. Based on our assessments, we selected engagements and administrative files to test for conformity with professional standards and compliance with the firm's system of quality control. The engagements selected represented a reasonable cross-section of the firm's accounting and auditing practice with emphasis on higher-risk engagements. The engagements selected included among others audit engagements performed under *Government Auditing Standards*, the *Single Audit Act (A-133)* and *Audits Performed Under the Employee Retirement Income Security Act of 1974 (ERISA)*. Prior to concluding the review, we reassessed the adequacy of the scope of the peer review procedures and met with firm management to discuss the results of our review. We believe that the procedures we performed provide a reasonable basis for our opinion.

In performing our review, we obtained an understanding of the system of quality control for the firm's accounting and auditing practice. In addition, we tested compliance with the firm's quality control policies and procedures to the extent we considered appropriate. These tests covered the application of the firm's policies and procedures on selected engagements. Our review was based on selected tests; therefore, it would not necessarily detect all weaknesses in the system of quality control or all instances of noncompliance with it. There are inherent limitations in the effectiveness of any system of quality control and therefore noncompliance with the system of quality control may occur and not be detected. Projection of any evaluation of a system of quality control to future periods is subject to the risk that the system of quality control may become inadequate because of changes in conditions, or because the degree of compliance with the policies or procedures may deteriorate.

In our opinion, the system of quality control for the accounting and auditing practice of Vredeveld Haefner LLC in effect for the year ended June 30, 2007, has been designed to meet the requirements of the quality control standards for an accounting and auditing practice established by the AICPA and was complied with during the year then ended to provide the firm with reasonable assurance of conforming with professional standards.

RINGO & ASSOCIATES, P.C.
Certified Public Accountants



Bill Raymond
<braymond@ocmwa.org>
12/22/2009 05:41 PM

To "jhagan@miottawa.org" <jhagan@miottawa.org>
cc
bcc

Subject: ARRA Funding

History:

 This message has been replied to.

June,

Attached is the ARRA funding list for MI Works and CAA. Laurel is on vacation, so I'm forwarding this to you. If you have any questions, please let me know.



Bill MI Works CAA ARRA Funds.xls OCCAA CSBG ARRA Projects.doc

Ottawa County MI Works & CAA ARRA Funding: 2009/2010

Michigan Works Funding	Amount	Purpose
1 Administrative Funds	269,840	General administration - 10% of Adult, Youth & Dislocated Worker funds
2 Adult	354,358	Training for low-income adults
3 Youth	1,194,971	Summer youth work experience program
4 Dislocated Worker	879,229	Training for dislocated workers due to lay offs, plant closings, etc.
5 NEG ARRA 1	416,191	Training for dislocated workers due to lay offs, plant closings, etc.
6 NEG ARRA 2	750,000	Training for dislocated workers due to lay offs, plant closings, etc.
7 Re-Employment Ser.	209,500	Re-employment services for UIA claimants and displaced white collar workers
8 NCRC Wagner-Peyser \$	55,828	Expenses related to WorkKeys testing and National Career Readiness Certificates
Subtotal:	\$4,129,917	
CAA		
1 Weatherization ARRA	2,863,515	Weatherization of low-income residences. Funds are available over 3 year period
2 CSBG ARRA	415,083	Various purposes: see attached sheet. The items on the sheet add up to \$307,813
3 TEFAP	22,883	The remainder - \$107,270 is for CAA staffing, computers and some furniture
Subtotal:	\$3,301,481	Expenses related to the Emergency Food Assistance Program
Total:	\$7,431,398	
 <u>Definitions</u>		
NEG		National Emergency Grant. We just received word today that the 2nd NEG request for \$750,000 was approved by MI Dept of Energy, Labor & Economic Growth
NCRC		National Career Readiness Certificate
TEFAP		The Emergency Food Assistance Program

**Ottawa County Community Action Agency
CSBG ARRA Funded Initiatives**

<p>Emergency Assistance \$142,313 - UA: 100,313 - D/M: 12,000 - Trans: 12,000 - FP: 18,000</p>	<p>In addition to utility assistance, funds will be used for other emergency needs of low-income families, such as car repairs, needed dental/medical care, gas cards, bus passes, etc. A portion of transportation and dental/medical assistance funds are targeted for needed individuals referred by MI Works staff. Funds will also be made available via referral by county foreclosure prevention programs to assist with payment of loan modification fees and related charges. This program has been active since mid-October.</p>
<p>Ottawa County Housing Commission – Planning Consultant \$30,000</p>	<p>CSBG ARRA funds will pay for a planning consultant to provide a needs and opportunities analysis on behalf of the Ottawa County Housing Commission. The analysis will explore areas of greatest need within Ottawa County and potential opportunities for the newly formed housing commission to engage in. A Request for Proposals was distributed via various outlets in early December.</p>
<p>Homeless Youth Council – Coordinator \$20,000</p>	<p>The OCCAA will contract with an individual to provide coordination and planning services to the Homeless Youth Council, a newly formed group seeking to create an effective continuum of housing and supportive services to homeless youth. The position was formally posted in November; Interviews of four candidates occurred on 12/9/09.</p>
<p>Homelessness Prevention & Rapid Rehousing Program (HPRP) \$33,000 - GSM: 15,000 - CAH: 12,000 - SAGH: 6,000</p>	<p>The HPRP project will be primarily funded by MSHDA ARRA funds, but lacks sufficient funding to provide the level of supportive services needed to achieve project objectives. CSBG ARRA funds will provide additional financial support for three partnering agencies to provide adequate staffing levels. All related services will be provided exclusively to homeless individuals and families whose incomes are less than 40% of Ottawa County's area median income, which is well below 200% of poverty for all family sizes. Contracts were provided to funded agencies for signatures on 12/11/09.</p>
<p>SSI/SSDI Outreach, Advocacy, and Recovery (SOAR) Project \$10,000</p>	<p>The SOAR initiative has been recognized nationally as extremely effective at facilitating timely determinations of SSI/SSDI applications for homeless individuals. While Ottawa County has several SOAR-trained individuals representing a number of different organizations, only one organization, Disability Network – Lakeshore, has expressed a willingness to accept referrals from other entities and "walk-in" clients for this service. OCCAA intends to establish a contract with Disability Network – Lakeshore to provide this service to a limited number of individuals. Priority will be given to individuals also engaged in the HPRP program. Contracts were provided to Disability Network – Lakeshore for signatures on 12/9/09.</p>
<p>Community Garden Project \$7,500</p>	<p>Ottawa County was instrumental in starting several community gardens in the past ten years. Due to funding limitations, few "maintenance" resources have been available to provide general</p>

	<p>upkeep. OCCAA intends to use CSBG ARRA funds to pay for needed supplies, equipment maintenance, etc.</p>
<p>Safe Kids Lakeshore(SKL) \$20,000</p>	<p>The Safe Kids Lakeshore program has operated in Ottawa County for nearly 10 years, reducing the number of accidental childhood injuries through awareness, education, and providing key safety devices with a focus on low income families. SKL recently lost its chief funder and sponsor, Spectrum Hospital, due to financial cutbacks. OCCAA will provide bridge funding to the organization's new host, Life Services Parent Center, while it plans for and secures additional long-term funding.</p> <p>Contracts were provided to Life Services Parent Center for signatures on 12/9/09.</p>
<p>Ready for School (RFS) Initiative \$20,000</p>	<p>OCCAA will provide CSBG ARRA funding to the Ready for School Initiative, whose goals are 1) to engage and support parents and informal caregivers, 2) to enhance the quality of existing early care and education programming and 3) to address barriers to access by increasing the availability/affordability of early care and education programming. The project relies on research-based methods of helping families ensure that pre-school-aged children have access to educational other supports so that children enter kindergarten with needed skills and knowledge.</p> <p>Contracts were provided to CFHZ for signatures on 12/9/09.</p>
<p>Access to Health Collaborative \$12,000</p>	<p>The Access to Health Collaborative is a project headed by the Ottawa County Health Department and consists of partners from all three of Ottawa County's community hospitals, community foundations, the Health Officer of Ottawa County and key business leaders. The collaborative seeks to engage in needed assessment and data acquisition in order to increase access to health care services for low-income uninsured adults in Ottawa County.</p> <p>Contracts were provided to the OCHD for signatures on 12/9/09.</p>
<p>Access to Mental Health Collaborative \$8,000</p>	<p>Similar to the initiative described above, the Access to Mental Health Collaborative, facilitated by the Ottawa County Human Services Coordinating Council (OCHSCC), seeks to find collaborative, coordinated solutions to ensuring that uninsured, underinsured and low income individuals have access to needed mental health services. The OCHSCC is coordinating a process whereby each of the public and private providers of counseling and mental health services is exploring avenues for reducing system barriers and creating new funding mechanisms for mental health services.</p> <p>Contracts were provided to OCHSCC for signatures on 12/9/09.</p>
<p>Call 2-1-1 of the Lakeshore – Marketing and Outreach \$5,000</p>	<p>Nearly all providers of social and human services rely on Call 2-1-1 services to link individuals and families encountering specific needs with those services able to address those needs. Call 2-1-1 of the Lakeshore recently received a grant from the Community Foundation of the Holland/Zeeland Area to provide marketing and outreach services in the greater Holland/Zeeland area. Corresponding funds are needed to ensure that a similar level of marketing and outreach occurs in the remaining regions of the county.</p> <p>Contracts were provided to Call 2-1-1 for signatures on 12/9/09.</p>