



County of Ottawa

Board of Commissioners

Philip D. Kuyers
Chairperson

James C. Holtrop
Vice-Chairperson

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April 23, 2010

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, April 27, 2010 at 1:30 p.m.**, for the regular **April** meeting of the Board at the Ottawa County Fillmore Street Complex in West Olive, Michigan.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation – Commissioner Swartout
3. Pledge of Allegiance to the Flag
4. Roll Call
5. Presentation of Petitions and Communications
 - A. Government Finance Officers Association Certificate for Excellence in Financial Reporting, June Hagan, Fiscal Services Director
6. Public Comments and Communications from County Staff
7. Approval of Agenda
8. Actions and Reports
 - A. Consent Resolutions:

From the County Clerk

1. Board of Commissioners Meeting Minutes
Suggested Motion:
To approve the Minutes of the April 13, 2010 Board of Commissioners Meeting and April 13, 2010 Board of Commissioners Work Session.

Joyce E. Kortman Dennis W. Swartout Jane M. Ruiter Matthew M. Hehl Roger G. Rycenga
Gordon D. Schrottenboer Robert W. Karsten James H. Holtvluwer Donald G. Disselkoen

2. Payroll
Suggested Motion:
To authorize the payroll of April 27, 2010 in the amount of \$_____.

From the Finance and Administration Committee

3. Monthly Accounts Payable for April 1, 2010 through April 16, 2010
Suggested Motion:
To approve the general claims in the amount of \$13,882,836.51 as presented by the summary report for April 1, 2010 through April 16, 2010.
4. Monthly Budget Adjustments
Suggested Motion:
To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of March 2010.

From Administration

5. Ottawa County Sheriff's Office 2009 Annual Report
Suggested Motion:
To receive for information the Ottawa County Sheriff's Office 2009 Annual Report.
6. Ottawa County Prosecuting Attorney's 2009 Annual Report
Suggested Motion:
To receive for information the Ottawa County Prosecuting Attorney's 2009 Annual Report.

B. Action Items:

From the Planning and Policy Committee

7. County Policies
Suggested Motion:
To approve the following proposed policies for review: General Policies: 001 - Administrator's Evaluation, 002 - Identify Theft Prevention; Fiscal Policies: 024 - Sale or Disposal of Used Equipment & Personal Property Policy, 025 - Travel and Meals Policy; Facilities Policies: 001 - Facilities Use Policy, 002 - Wellness Center Policy.
(Second Reading)

From the Finance and Administration Committee

8. Equalization Report
Suggested Motion:
To approve the 2010 Equalization Report and to appoint the Equalization Director to represent Ottawa County at State Equalization hearings.
9. Resolution to Authorize "Qualifying Statements" for Bonding Purposes
Suggested Motion:
To approve and authorize the Board Chair and Clerk to sign the Resolution to authorize Certification of a "Qualifying Statement" for bonding purposes.
10. Bond Cremation Project
Suggested Motion:

To designate the Fiscal Services Director and the Fiscal Services Department Senior Accountant as witnesses for the cremation or disintegration by the County Treasurer of certain public bond documents and corresponding interest coupons, as provided for by the Bond Cremation Act, Act 56 of the Public Acts of 1962, MCL 129.122 et seq.

11. Cost of Service Analysis Report

Suggested Motion:

To receive the Maximus Cost of Services Analysis Report for Ottawa County.

12. Government Finance Officers Association Certificate for Excellence in Financial Reporting

Suggested Motion:

To receive the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting for the County of Ottawa's December 31, 2008 Comprehensive Annual Financial Report.

13. Allocation of 2009 Unreserved Undesignated Fund Balance

Suggested Motion:

To approve and designate \$464,096 of the 2009 General Fund unreserved undesignated fund balance for the 2010 budget.

14. Purchase of MERS (Michigan Municipal Employees Retirement System) Generic Service Credits for Chad G. Klaver

Suggested Motion:

To approve the purchase of one (1) year of MERS generic service credit for \$11,973 (total cost to be paid by Chad G. Klaver).

Total Cost	\$11,973
Employer Cost	\$0
Employee Cost	\$11,973

15. MIWorks! Personnel Requests

Suggested Motion:

To approve and authorize the Board Chair and Clerk to sign the proposal from MiWorks! to create three positions (two (2) Business Service Representatives and one (1) Workforce Intelligence Analyst) and increase the hours of a current position (Procurement Contract Coordinator) as listed below at a cost of \$205,649. All three positions will sunset as of June 30, 2011.

16. Bond Resolution – Holland Township

Suggested Motion:

To approve and authorize the Board Chair and Clerk to sign the Resolution authorizing the County Road Commission to issue Act 342 Refunding Bonds, in the not-to-exceed amount of \$2,350,000 to refinance the Holland Township 1998 Water & Refunding Bonds.

C. Appointments:

From the Human Resources Committee

17. To approve the name(s) of (* indicates recommendation of the Interview Subcommittee [third posting]):

*Jon Overway
to fill one (1) of two (2) Private Sector Representative Vacancies on the Technology Committee beginning January 1, 2010, and ending December 31, 2011 (two year term).

*Valorie Putnam
to fill one (1) Education Sector Vacancy on the Ottawa County Workforce Development Board beginning January 1, 2010, and ending December 31, 2012 (three year term).

*Randall S. Boss
To fill one (1) unexpired Business Sector vacancy on the Ottawa County Workforce Development Board beginning immediately and ending December 31, 2011.

*Marjorie DeBlaay
to fill one (1) unexpired Member Vacancy on the Housing Commission beginning immediately and ending December 31, 2011.

*Edward Sowards
*Marjorie DeBlaay
to fill two (2) Private Sector vacancies on the Community Action Agency Advisory Board beginning immediately and ending September 30, 2011.

D. Discussion Items:

From Administration

18. Ottawa County Sheriff's Office 2009 Annual Report
(Presented by: Gary Rosema, Sheriff)
19. Ottawa County Prosecuting Attorney's 2009 Annual Report
(Presented by: Ron Frantz, Prosecuting Attorney)
9. Report of the County Administrator
10. General Information, Comments, and Meetings Attended
11. Public Comments
12. Adjournment