

Agenda
Finance and Administration Committee
West Olive Administration Building
12220 Fillmore, West Olive, MI 49460
Tuesday, May 18, 2010
9:30 a.m.

Consent Items:

1. Approval of the Agenda
2. Approval of Minutes from the April 20, 2010 Meeting

Action Items:

3. Budget Adjustments Greater than \$50,000
Suggested Motion:
To approve budget adjustment #258.
4. Monthly Budget Adjustments
Suggested Motion:
To approve and forward to the Board of Commissioners the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of April 2010.
5. Statement of Review for April
Suggested Motion:
To approve the Statement of Review for the month of April, 2010.
6. Cost of Services Analysis Report - Courts
Suggested Motion:
To accept and forward to the Board of Commissioners the Maximus Cost of Services Analysis Report - Courts for Ottawa County.
7. Cost of Services Analysis Report Fee Implementation
Suggested Motion:
To approve and recommend to the Board of Commissioners the implementation of select fees in the Maximus Cost of Service Analysis Report for Ottawa County dated April, 2010, effective July 1, 2010.
8. Tax Allocation Recommendation
Suggested Motion:
To approve and forward to the Board of Commissioners the recommendation that the Ottawa County millage allocation remains at 4.440 mills.

9. Resolution to Approve the 2010 Millage Rate for Ottawa County
Suggested Motion:
To approve and forward to the Board of Commissioners the Resolution to approve the 2010 Millage Rate for Ottawa County of 3.6 mills.
10. Resolution to Approve the 2010 Millage Rate for E-911
Suggested Motion:
To approve and forward to the Board of Commissioners the Resolution to approve the 2010 Millage Rate for E-911 of .4400 mills.
11. Resolution to Approve the 2010 Millage Rate for Parks
Suggested Motion:
To approve and forward to the Board of Commissioners the Resolution to approve the 2010 Millage Rate for Parks of .3165 mills.
12. Three (3) Year Dog License Resolution
Suggested Motion:
To approve and forward to the Board of Commissioners the resolution and recommendation for the implementation of a dog license issuance on a one (1) year and three (3) year licensing format and fee increases effective January 1, 2011.
13. Resolution to move to a Defined Contribution Pension Plan
Suggested Motion:
To approve and forward to the Board of Commissioners the resolution and recommendations to move from a Defined Benefit Pension Plan to a Defined Contribution Pension Plan.
14. Bond Resolution: Holland Township
Suggested Motion:
To approve and forward to the Board of Commissioners the resolution authorizing amending the refunding Bond Resolution for Holland Township, not to exceed \$2,350,000, adopted by the Board of Commissioners on April 27, 2010 to provide for a Qualified Tax Exempt Obligation designation.
15. Reclassification of Family Services Coord. & Custody Field Investigator to Family Services Coord./Custody Investigator
Suggested Motion:
To approve and forward to the Board of Commissioners the proposal from the Friend of the Court to reclassify one (1.0) FTE Family Services Coordinator (paygrade F09) and two (2.0) FTE Custody Field Investigator positions (paygrade F09) to three (3.0) FTE Family Services Coordinator/Custody Investigator (F09) resulting in no change in the wage scale.
16. Reclassification of Economic Development Specialist to Economic Development Coordinator
Suggested Motion:
To approve and forward to the Board of Commissioners the proposal from the Planning & Performance Improvement Department to reclassify one (1.0) FTE Economic Development Specialist (Group T/paygrade 14) to a one (1.0) FTE Economic Development Coordinator (Unclassified/paygrade 06) at a cost of \$14,577.00. Funding to come from the vacant position savings in the 2010 department budget.

17. Purchase of MERS (Michigan Municipal Employees Retirement System) Military Service Credits for Scott Bazany
Suggested Motion:
To approve and forward to the Board of Commissioners the purchase of one (1) year, eleven (11) months of military service credits for Scott Bazany (Shift Supervisor, Ottawa County Juvenile Detention Center) for a total cost of \$25,983. The County cost of \$20,807.55 to be funded from contingency and \$5,175.45 to be paid by Scott Bazany.

County Cost:	\$20,807.55
Employee Cost:	5,175.45
Total Cost:	\$25,983.00

18. Purchase of MERS (Michigan Municipal Employees Retirement System) Generic Service Credits for William T. Cousins IV
Suggested Motion:
To approve and forward to the Board of Commissioners the purchase of five (5) years of MERS generic service credit at a cost of \$71,826 for William T. Cousins IV, Road Patrol Deputy, Ottawa County Sheriff's Office (total cost to be paid by William T. Cousins IV).

Total Cost	\$71,826
Employer Cost	\$0
Employee Cost	\$71,826

19. EECBG Local Government Grant Awards
Suggested Motion:
To approve and forward to the Board of Commissioners the resolution regarding the distribution of \$343,012 in grant funding for local units of government in Ottawa County.
20. WebTecs Contract for Professional Services
Suggested Motion:
To recommend approval for authorization to negotiate a one year contract for professional services with WebTecs, Inc. for website services.

Discussion Items:

21. Treasurer's Financial Month End Update for April 2010

Adjournment

Comments on the day's business are to be limited to three (3) minutes.