



County of Ottawa

Board of Commissioners

Philip D. Kuyers
Chairperson

James C. Holtrop
Vice-Chairperson

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May 19, 2010

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, May 25, 2010 at 1:30 p.m.**, for the regular **May** meeting of the Board at the Ottawa County Fillmore Street Complex in West Olive, Michigan.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation – Commissioner Rycenga
3. Pledge of Allegiance to the Flag
4. Roll Call
5. Presentation of Petitions and Communications
 - A. Presentation of Certificates of appreciation to individuals involved in the December 2008/January 2009 Ice Jam on the Grand River in Grand Haven, Lieutenant Brian Whitsett, MSP Emergency Management, District Coordinator
6. Public Comments and Communications from County Staff
7. Approval of Agenda
8. Actions and Reports
 - A. Consent Resolutions:

From the County Clerk

1. Board of Commissioners Meeting Minutes
Suggested Motion:
To approve the Minutes of the May 11, 2010 Board of Commissioners Meeting and the May 11, 2010 Board of Commissioners Work Session.

Joyce E. Kortman Dennis W. Swartout Jane M. Ruiter Matthew M. Hehl Roger G. Rycenga
Gordon D. Schrottenboer Robert W. Karsten James H. Holtvluwer Donald G. Disselkoen

2. Payroll
Suggested Motion:
To authorize the payroll of May 25, 2010 in the amount of \$_____.

From the Finance and Administration Committee

3. Monthly Accounts Payable for May 1, 2010 through May 14, 2010
Suggested Motion:
To approve the general claims in the amount of \$2,642,076.68 as presented by the summary report for May 01, 2010 through May 14, 2010.
4. Monthly Budget Adjustments
Suggested Motion:
To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of April 2010.

From Administration

5. Ottawa County Human Resources 2009 Annual Report
Suggested Motion:
To receive for information the Ottawa County Human Resources 2009 Annual Report.
6. Ottawa County Parks and Recreation 2009 Annual Report
Suggested Motion:
To receive for information the Ottawa County Parks and Recreation 2009 Annual Report.
7. West Michigan Enforcement Team (W.E.M.E.T.) 2009 Annual Report
Suggested Motion:
To receive for information the West Michigan Enforcement Team (W.E.M.E.T.) 2009 Annual Report.

B. Action Items:

From the Planning and Policy Committee

8. Convey Bike Path Easement to Port Sheldon Township
Suggested Motion:
To approve the Bicycle Path and Walkway Easement wherein Ottawa County deeds an easement through Hemlock Crossing to Port Sheldon Township for a bike path along Crosswell Street.
9. Award Bid for Eastmanville Bayou Improvement Project
Suggested Motion:
To receive bids for the Eastmanville Bayou Improvement Project and accept the low bid from Denny's Excavating in the amount of \$191,500 with funding from the Parks and Recreation budget.
10. Farmland Lease at Eastmanville Farm
Suggested Motion:
To approve and authorize the Board Chair and Clerk to sign the Lease of Farmland at Eastmanville Farm with Luke Meerman.

11. Lease Addendum for Mt. Pisgah Trail Lease
Suggested Motion:
To approve and authorize the Board Chair and Clerk to sign the Lease Addendum with the State of Michigan for the Mt. Pisgah Trail Lease at an annual cost of \$225.00.
12. Macatawa Shoreline and Marina Planning Project Grant Proposal
Suggested Motion:
To approve and authorize the Board Chair and Clerk to sign the resolution authorizing submittal of the Macatawa Shoreline and Marina Planning Project grant proposal to the DNRE Coastal Management Program.
13. Funding Commitment to Fred Meijer Kenowa Trail
Suggested Motion:
To authorize the Parks and Recreation Commission to expend up to \$200,000 in parks millage funds toward construction of the Fred Meijer Kenowa Trail to offset costs of trail construction adjacent to the Upper Macatawa Natural Area and Spring Grove Park.
14. Wetland Mitigation and Option Agreement – Request Foods
Suggested Motion:
To approve and authorize the Board Chair and Clerk to sign the option agreement with Request Foods for an easement to permit construction of a wetland mitigation project in the Holland Country Club property for an option fee of \$5,000.

From the Finance and Administration Committee

15. Cost of Services Analysis Report - Courts
Suggested Motion:
To receive The Maximus Cost of Services Analysis Report - Courts for Ottawa County.
16. Cost of Services Analysis Report Fee Implementation
Suggested Motion:
To approve the implementation of select fees in the Maximus Cost of Service Analysis Report for Ottawa County dated April, 2010 effective July 1, 2010.
17. Tax Allocation Recommendation
Suggested Motion:
To approve the recommendation that the Ottawa County millage allocation remains at 4.440 mills.
18. Resolution to Approve the 2010 Millage Rate for Ottawa County
Suggested Motion:
To approve and authorize the Board Chair and Clerk to sign the resolution to approve the 2010 Millage Rate for Ottawa County of 3.6 mills.
19. Resolution to Approve the 2010 Millage Rate for E-911
Suggested Motion:
To approve and authorize the Board Chair and Clerk to sign the resolution to approve the 2010 Millage Rate for E-911 of .4400 mills.

20. Resolution to Approve the 2010 Millage Rate for Parks
Suggested Motion:
To approve and authorize the Board Chair and Clerk to sign the resolution to approve the 2010 Millage Rate for Parks of .3165 mills.
21. Three (3) Year Dog License Resolution
Suggested Motion:
To approve and authorize the Board Chair and Clerk to sign the resolution and recommendation for implementation of dog license issuance on a one (1) year and three (3) year licensing format and fee increases effective January 1, 2011.
22. Resolution to move to a Defined Contribution Pension Plan
Suggested Motion:
To approve and authorize the Board Chair and Clerk to sign the resolution and recommendations to move from a Defined Benefit Pension Plan to a Defined Contribution Pension Plan.
23. Bond Resolution: Holland Township
Suggested Motion:
To approve and authorize the Board Chair and Clerk to sign the resolution authorizing amending the refunding Bond Resolution for Holland Township adopted by the Board of Commissioners on April 27, 2010 to provide for a Qualified Tax Exempt Obligation designation.
24. Reclassification of Family Services Coord. & Custody Field Investigator to Family Services Coord./Custody Investigator
Suggested Motion:
To approve the proposal from Friend of the Court to reclassify one (1.0) FTE Family Services Coordinator (paygrade F09) and two (2.0) FTE Custody Field Investigator positions (paygrade F09) to three (3.0) FTE Family Services Coordinator/Custody Investigator (F09) resulting in no change in the wage scale.
25. Reclassification of Economic Development Specialist to Economic Development Coordinator
Suggested Motion:
To approve the proposal from the Planning & Performance Improvement Department to reclassify one (1.0) FTE Economic Development Specialist (Group T/paygrade 14) to a one (1.0) FTE Economic Development Coordinator (Unclassified/paygrade 06) at a cost of \$14,577.00. Funding to come from the vacant position savings in the 2010 department budget.
26. Purchase of MERS (Michigan Municipal Employees Retirement System) Military Service Credits for Scott Bazany
Suggested Motion:
To approve the purchase of one (1) year, eleven (11) months of military service credits for Scott Bazany (Shift Supervisor, Ottawa County Juvenile Detention Center) for a total cost of \$25,983. The County cost of \$20,807.55 to be funded from contingency and \$5,175.45 to be paid by Scott Bazany.

County Cost: \$20,807.55
Employee Cost: 5,175.45

Total Cost: \$25,983.00

27. Purchase of MERS (Michigan Municipal Employees Retirement System) Generic Service Credits for William T. Cousins IV
Suggested Motion:
To approve the purchase of five (5) years of MERS generic service credit at a cost of \$71,826 for William T. Cousins IV, Road Patrol Deputy, Ottawa County Sheriff's Office (total cost to be paid by William T. Cousins IV).
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|---------------|----------|
| Total Cost | \$71,826 |
| Employer Cost | \$0 |
| Employee Cost | \$71,826 |
28. EECBG Local Government Grant Awards
Suggested Motion:
To approve and authorize the Board Chair and Clerk to sign the resolution regarding the distribution of \$343,012 in grant funding for local units of government in Ottawa County.
29. WebTecs Contract for Professional Services
Suggested Motion:
To recommend that the County be authorized to negotiate a one year contract for professional services with WebTecs, Inc. for WebSite Services.
30. Resolution Regarding Assumption of Compliance Responsibilities by CS Facilities, LLC – Coopersville Recovery Zone Bond
Suggested Motion:
To approve and authorize the Board Chair and Clerk to sign the resolution to approve the transfer of compliance responsibilities for the Coopersville Recovery Zone Bond project from Continental Dairy Products, Inc., to CS Facilities, LLC.

From Administration

31. Public Hearing on FY 2010 Edward Byrne Memorial Justice Assistance Formula Grant (JAG)
Suggested Motion:
a. To open Public Hearing
b. To close Public Hearing

C. Appointments: None

D. Discussion Items:

From Administration

32. Ottawa County Human Resources 2009 Annual Report
(Presented by: Marie Waalkes, Human Resources Director)
33. Ottawa County Parks and Recreation 2009 Annual Report
(Presented by: John Scholtz, Parks and Recreation Director)
34. West Michigan Enforcement Team (W.E.M.E.T.) 2009 Annual Report
(Presented by: Cameron Henke, Section Commander)

9. Report of the County Administrator
10. General Information, Comments, and Meetings Attended
11. Public Comments
12. Adjournment