

Agenda
Finance and Administration Committee
West Olive Administration Building
12220 Fillmore, West Olive, MI 49460
Tuesday, June 8, 2010
12:45 p.m.

Consent Items:

1. Approval of the Agenda

Action Items:

2. Request for Proposal for Benefit Consultant

Suggested Motion:

To approve and forward to the Board of Commissioners the request for proposal from Gallagher Benefit Services, Inc., to perform an in depth benefits review at a cost of \$28,000. Funding to come from the Self Funded Health Plan Budget.

3. Resolution regarding options for organization of Lakeshore Coordinating Council (LCC)

Suggested Motion:

To approve and forward to the Board of Commissioners the resolution to permit County Administration to explore alternatives for the delivery of substance abuse services through a modified contractual relationship (delegation agreement) between and among the Lakeshore Coordinating Council (LCC), Muskegon County, and Ottawa County.

Discussion Items:

None

Adjournment

Comments on the day's business are to be limited to three (3) minutes.

Action Request



Committee: Finance and Administration Committee

Meeting Date: 6/8/2010

Requesting Department: Human Resources

Submitted By: Marie Waalkes

Agenda Item: Request for Proposal for Benefit Consultant

SUGGESTED MOTION:

To approve and forward to the Board of Commissioners the request for proposal from Gallagher Benefit Services, Inc., to perform an in depth benefits review at a cost of \$28,000. Funding to come from the Self Funded Health Plan Budget.

SUMMARY OF REQUEST:

To obtain professional services to assist in the review, design and bidding out in the area of benefits, such as health, dental, vision, prescription, life insurance, short-term and long-term disability, for all Ottawa County employees and retirees. Primary objective is to obtain the best services to assist in the consultation of benefits management, to include establishing the most cost effective, competitive benefits package.

FINANCIAL INFORMATION:

Total Cost: \$28,000.00 | County Cost: \$28,000.00 | Included in Budget: Yes | No

If not included in budget, recommended funding source: Self Funded Health Plan Budget

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated | Non-Mandated | New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: #1

Objective: #3

ADMINISTRATION RECOMMENDATION:

Recommended

Not Recommended

County Administrator: **Alan G. Vanderberg**

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, c=US, o=County of Ottawa, ou=Administrator's Office, email=avanderberg@mottawa.org
Reason: I am approving this document
Date: 2010.06.01 10:49:57 -0400

Committee/Governing/Advisory Board Approval Date:



County of Ottawa

Human Resources Department

Marie L. Waalkes
Director of Human Resources
mwaalkes@miottawa.org

12220 Fillmore Street, Room 359, West Olive, MI 49460

Tel. (616) 738-4800
Toll Free (888) 731-1001
Fax (616) 738-4082
Holland (616) 392-3111
Grand Rapids (616) 662-3100
Grand Haven (616) 846-8295

To: Board of Commissioners' Finance Committee Members

From: Marie Waalkes, Human Resources Director

Date: May 28, 2010

Subject: Benefits Consultant

The Board of Commissioners had requested a review of benefits plans as plan cost have continued to increase significantly over the past few years. A Request for Proposal was issued in April and responses were received from fifteen vendors.

Al Vanderburg, June Hagan, Keith VanBeek, Marcie VerBeek and I reviewed the responses and recommend accepting the Gallagher Benefits Services proposal based on their methodology, resources, projected timeline, experience and cost.

The Gallagher Benefits methodology focused on the four needs of Ottawa County. Those needs were cost reduction, plan options, plan design and a focus on wellness. The bids submitted ranged from simple vendor bidding to three year plans administration for the County. Gallagher's bid was impressive because they will allocate resources to complete the study by August which would allow for changes to be made for the 2011 budget along with a January 1, 2011 plan year change. The amount of experience that Gallagher has with the public sector and the resources they have available to handle the size of the County were another reason why their bid should be accepted.

The proposals submitted ranged in price from \$28,000 to \$120,000. As you will see by the attached information, Gallagher Benefits is also the lowest cost of bids submitted. One additional resource that Gallagher has that distinguishes their bid is the option of pooling insurance.

We believe that Gallagher Benefits Services is best qualified to deliver the consulting that we have requested at a reasonable cost based on their methodology, qualifications and experience.

RFP 10-05 Benefits Consultant Breakdown

Vendor	Address	Date/Time Rcv'd	Bid Amount	Local Organization	Individuals Dedicated to Account	Number of Full Time Employees	Public Sector Experience	Experience with Large Organizations	Local Experience	Timeline for Completion	Date of Completion
Gallagher Benefits Inc.	300 Ottawa NW, Suite 301, Grand Rapids, MI 49503	5.7.10 10:54 a.m.	\$28,000	x	6	9000	Yes	Yes	Yes	2 months	Aug
Lighthouse	4808 Broadmoor Avenue SE, Grand Rapids, MI 49512	5.6.10 4:54 p.m.	\$29,500 - \$56,550	x	10	190	Yes	No	Yes	4 months	Oct
OakPoint Group	10524 Grand River Rd., Suite 100, P.O. Box 2155, Brighton, MI 48116	5.7.10 10:20 a.m.	\$29,750		3	12	Yes	?	No	4 months	Oct
Berends, Hendricks, Stuit	3055 44th Street, Grandville, MI 49468	5.7.10 2:29 p.m.	\$30,000-\$90,000	x	5	75	Yes	No	Yes	3 months	Sept
Kushner & Co.	2427 West Centre Avenue, Portage, MI 49024	5.6.10 10:40 a.m.	Phase 1: \$20,000-\$25,000 Phase 2: \$15,000-\$20,000	x	2	11	Yes	No	Yes	4 months	Oct
Aon	171 Monroe NW, Suite 525, Grand Rapids, MI 49503	5.7.10 2:25 p.m.	\$40,000 - \$75,000	x	4	36000	Yes	Yes	Yes	?	?
Cadillac Insurance	932 North Mitchell Street, Cadillac, MI 49601	5.7.10 3:00 p.m.	\$50,000		2	31	Yes	No	Yes	1 month	July
Hyland	161 Ottawa NW, Suite 209G, Grand Rapids, MI 49503	5.7.10 2:53 p.m.	\$56,000- 1 yr up to \$170,000 for 3 yr		5	625	Yes	No	No	?	?
Edify	235 Central Avenue, Holland, MI 49423	5.7.10 2:29 p.m.	\$70,000	x	12	27	Yes	No	No	?	?
MERCER	200 Ottawa NW, Suite 700, Grand Rapids, MI 49503	5.7.10 1:29 p.m.	\$72,000 - \$90,000		6	18900	Yes	Yes		2 1/2 months	Mid Aug
Segal	101 North Wacker Drive, Suite 500, Chicago, IL 60606	5.7.10 10:53 a.m.	\$88,000.00		15	837	Yes	Yes	No	5 - 6 months	Nov -Dec
McGraw Wentworth	250 Monroe Avenue NW, Suite 400, Grand Rapids, MI 49503	5.7.10 11:06 a.m.	\$105,000-\$120,000	x	3	68	Yes	Yes	No	12-18 months	
Findley-Davis Inc.	One SeaGate, Suite 2050, Toledo, OH 43604	5.7.10 8:43 a.m.	\$120,000		4	108	Yes	Yes	No		Jan. 1
Coleman-Dugan & Hughes	5380 Cascade Road, Suite 300, Grand Rapids, MI 49546	5.7.10 10:55 a.m.	?	x	2	6	Yes	Yes	Yes	None given	?
PEBS	1605 Concentric Blvd., Suite 1, Saginaw, MI 48604	5.7.10 2:00 p.m.	?		5	10	Yes	Yes	No	None given	?

Action Request



Committee: Finance and Administration Committee

Meeting Date: 6/8/2010

Requesting Department: Administrators Office

Submitted By: Greg Rappleye

Agenda Item: Resolution regarding options for organization of Lakeshore Coordinating Council (LCC)

SUGGESTED MOTION:

To approve and forward to the Board of Commissioners the resolution to permit County Administration to explore alternatives for the delivery of substance abuse services through a modified contractual relationship (delegation agreement) between and among the Lakeshore Coordinating Council (LCC), Muskegon County, and Ottawa County.

SUMMARY OF REQUEST:

On December 8, 2009, the Board of Commissioners adopted a resolution announcing its intention to withdraw from the Lakeshore Coordinating Council (LCC) and to work with Muskegon County to transfer the responsibility for administering certain substance abuse prevention and treatment monies through Lakeshore Behavioral Health Services, the "two-county" PIHP. Since that date, an alternative of preserving LCC while transferring certain responsibilities to the "two-county" PIHP has been proposed. This resolution authorizes the continuation of their discussions while preserving the termination option previously authorized.

FINANCIAL INFORMATION:

Total Cost: \$0.00 | County Cost: \$0.00 | Included in Budget: Yes | No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated | Non-Mandated | New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: #4

Objective: #1

ADMINISTRATION RECOMMENDATION:

Recommended

Not Recommended

County Administrator: **Alan G. Vanderberg**

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, o=US, ou=County of Ottawa, ou=Administrator's Office, email=avanderberg@miottawa.org
Reason: I am approving this document
Date: 2010.06.03 11:19:19 -0400

Committee/Governing/Advisory Board Approval Date:

COUNTY OF OTTAWA

STATE OF MICHIGAN

RESOLUTION

At a regular meeting of the Board of Commissioners of the County of Ottawa, Michigan, held at the Fillmore Street Complex in the Township of Olive, Michigan on the __ day of _____, 2010, at _____ o'clock p.m. local time.

PRESENT: Commissioners: _____

ABSENT: Commissioners: _____

It was moved by Commissioner _____ and sponsored by

Commissioner _____ that the following Resolutions be adopted:

WHEREAS, the County of Ottawa ("Ottawa County") and the County of Muskegon ("Muskegon County") are signatories to an Agreement which established the Lakeshore Coordinating Council (LCC), effective April 15, 1996; and,

WHEREAS, the LCC was created for the purpose of the inventory, review, planning and coordination of programs and facilities for individuals dependent upon or abusing alcohol, drugs and/or controlled substances, as well as for any lawful purpose. In addition, the LCC accepts, disburses and administers certain funding for substance abuse prevention and service programs in the region; and

WHEREAS, the LCC was created pursuant to the Urban Cooperation Act, MCLA 124.501, et seq.; and

WHEREAS, at the time of its formation, in addition to Ottawa County and Muskegon County, the “participating counties” in the LCC included Allegan County, Berrien County, Cass County and Van Buren County; and

WHEREAS, Cass County and Van Buren County have previously withdrawn from the LCC, leaving four of the six original participating counties; and

WHEREAS, Ottawa County and Muskegon County are also allied in an Agreement creating the Lakeshore Behavioral Health Care Alliance, a PIHP created by the parties and administered by Muskegon County to provide for the administration of mental health care funding and programs as set forth within the Lakeshore Behavioral Health Care Alliance Agreement; and,

WHEREAS, by Resolution dated December 8, 2009, the Ottawa County Board of Commissioners, acting in agreement with the Muskegon County Board of Commissioners, gave notice of its intention to terminate and/or withdraw from the LCC; and,

WHEREAS, since the adoption of the December 8, 2009 Resolution by the Ottawa County Board of Commissioners setting forth its intention to terminate and/or withdraw from the LCC, additional discussion have taken place among the participating counties to the LCC Agreement, suggesting that the participating parties should explore other options for the delivery of services through the LCC, while preserving Ottawa County’s and Muskegon County’s options and announced intentions to terminate and/or

withdraw from the LCC Agreement, as set forth in the December 8, 2009 Resolution, if efforts to achieve a resolution within the LCC structure are not successful;

NOW THEREFORE BE IT RESOLVED that Ottawa County, working with Muskegon County, will attempt to negotiate an Agreement or Agreements with LCC and/or its participating counties to provide for the continuation of the Lakeshore Coordinating Agency (LCC) as the coordinating agency for its participating members, including Ottawa County and Muskegon County, providing that the parties can, as part of the process, arrive at an acceptable delegation agreement(s) between and among the LCC, Ottawa County, and Muskegon County to provide that, to the maximum extent possible, Ottawa County and Muskegon County will have flexibility with regard to the administration and use of substance abuse prevention and treatment funds, including Medicaid funds therefore, for the two-county area served by the Lakeshore Behavioral Health Care Alliance; and,

BE IT FURTHER RESOLVED, that the implementation of the December 8, 2009, resolution shall be delayed by ninety (90) days from the date of this Resolution while the authorized representatives of Ottawa County and Muskegon County explore this option with the Lakeshore Coordinating Council (LCC) and its constituent members. If the parties have not agreed upon the acceptable terms of any agreement or agreements authorized or provided for in this instant Resolution, then the authority granted in this Resolution shall expire and the December 8, 2009 Resolution, shall continue thereafter in full force and effect without the necessity of further action by the Ottawa County Board of Commissioners; and,

BE IT FURTHER RESOLVED, that all resolutions and parts of resolutions
insofar as they conflict with this Resolution are hereby repealed.

YEAS: Commissioners: _____

NAYS: Commissioners: _____

ABSTENTIONS: Commissioners: _____

RESOLUTION ADOPTED.

Chairperson, Ottawa County
Board of Commissioners

Ottawa County Clerk