

Agenda
Health & Human Services Committee
West Olive Administration Building – Board Room
12220 Fillmore Street, West Olive, Michigan 49460
Wednesday, June 9, 2010
8:30 a.m.

Consent Items:

1. Approval of the Agenda.
2. Approval of the Minutes from the April 14, 2010 meeting.

Action Items:

None

Discussion Items:

3. YAS (Youth Assessment Survey) Results -- review by Sandra Boven, Health Promotion Manager and Marcia Knol, Health Educator
4. Update on suggestions given for Michigan Association of Counties Health & Human Resources Committee legislative platform by Joyce Kortman
5. Presentation/update regarding the status and role of the Ottawa County Public Housing Commission by Hager Consulting
6. Department Updates

Adjournment

Comments on the day's business are to be limited to three (3) minutes.

HEALTH & HUMAN SERVICES COMMITTEE

Proposed Minutes

DATE: April 14, 2010

TIME: 8:30 a.m.

PLACE: Fillmore Street Complex

PRESENT: James Holtrop, Robert Karsten, Matthew Hehl, Joyce Kortman

ABSENT: James Holtvluwer

STAFF & GUESTS: Lisa Stefanovsky, Health Officer; Dr. Paul Heidel, Medical Director; Donna Cornwell, Human Services Coordinating Council Director; Sherri Sayles, Deputy Clerk; Sandy Boven, Health Dept.; Diane Boeve, Health Dept.; Alan Vanderberg, Administrator; Lynne Doyle, CMH; Bill Raymond, MI Works!/CAA Director; Keith VanBeek, Assistant Administrator; Jennifer Crumb, Guest; Katherine Van Zweden, Weatherization Intake Specialist; Harold McDermott, MSU Extension

SUBJECT: CONSENT ITEMS

HHS 10-009 Motion: To approve the agenda of today as presented and to approve the minutes of the March 10, 2010, meeting as presented.

Moved by: Karsten

UNANIMOUS

SUBJECT: DISCUSSION ITEMS

1. Overview of the Children's Special Health Care Services Program – Jennifer Crumb addressed the Committee on how thankful she was for the Children's Special Health Care Services Program and for the help she has received for her son who was born with special needs. A power point presentation was presented by Diane Boeve.
2. Weatherization Program – A power point presentation was presented by Katherine Van Zweden. Community Action Agency has received \$2.8 million from stimulus dollars for the Weatherization Program. These funds need to be used by the end of 2012. Currently there are over 400 people on the waiting list.
3. Department Updates:

MI Works!/CAA – Bill Raymond reported on the Trade Adjustment Act Event that took place yesterday. Over 400 laid off employees from Herman Miller participated. He reported MI Works! is looking at expanding some of their positions.

MSU Extension – Harold McDermott gave a brief update on the Journey 4H Challenge and recruiting new mentors.

Human Services Coordinating Council – Donna Cornwell presented the Human Services Coordinating Council update. She thanked the Board members for their support for the use of the facility in Grand Haven for an urgent care clinic.

Administrator – The Administrator reported the four County Administrators met again regarding LCC and are making progress. They are still pushing for October 1st as the implementation date.

Health Department – Dr. Heidel gave a brief H1N1 flu update. His only concern is the Health Department received their first confirmation of a new case last week.

Dr. Heidel also reported on a measles outbreak in Canada. The Michigan Department of Health is keeping local health officers updated. He briefly discussed a suit being brought against the County and Secure Care. All comments are being referred to Doug VanEssen.

Dr. Heidel invited the members of the Committee to a rabies presentation taking place on May 20th at the Holland Health Department.

Lisa Stefanvosky reported on the cost analysis for mandated services done by Health Officers. She will be emailing the results out later today to the Commissioners. The report shows how important Public Health Services are.



Lisa gave a brief update on the Smokefree Law. The Health Department has scheduled training for bars and restaurants.


Community Mental Health – Lynne Doyle reported Dr. Brashears had two forums over the last couple of weeks to get community feedback on developmental disability programs. Consumers want a choice and to be able to make their own decisions. Lynne also reported CMH is waiting to hear on their budget and that general fund dollars are not looking good.

SUBJECT: ADJOURNMENT

The meeting adjourned at 9:40 a.m.

2009 YOUTH ASSESSMENT SURVEY HIGHLIGHTS

 Moving in the Right Direction	2009	2007	2005
Rode in a vehicle driven by someone who had been drinking alcohol during the past 30 days	17.5%	23.3%	24.1%
Did not go to school because of concerns about safety at school or on the way to/from school in past 30 days	3.2%	3.7%	5.7%
Threatened or injured with a weapon such as a gun, knife, or club during the past 12 months.	8.8%	9.7%	12.1%
Hit, slapped, or physically hurt on purpose by boyfriend or girlfriend in last 12 months.	5.2%	6.3%	6.6%
Attempted suicide one or more times in the last 12 months	5.8%	6.2%	8%
Ever drank alcohol (other than a few sips)	41.3%	48.4%	48%
Think over 60% of kids in my grade drank alcohol in the last 30 days.	23.3%	30.3%	33.7%
Ever tried prescription drugs only for the experience or feeling it caused	10.9%	13.5%	n/a
Ever used inhalants	10.5%	13.5%	13.6%
Offered, sold, or given an illegal drug by someone in the last 12 months	23.8%	27.3%	30.2%
Physically active for 60+ minutes per day on five or more of the past seven days	50.8%	39%	38.2%
 Moving in the Wrong Direction	2009	2007	2005
Ever belonged to an organized gang	5.8%	4.8%	n/a
Ever tried smokeless tobacco	11.7%	9.9%	8.5%
Perceived no or slight risk to having one or two drinks nearly every day.	30.4%	28.2%	23.6%
Perceived no or slight risk to smoking marijuana regularly	19.1%	16.6%	11.6%
Used over the counter drugs only for the experience or feeling it caused one or more times during the past 30 days.	8.2%	6.9%	n/a
Vomited or took laxatives to lose weight or keep from gaining weight in the past 30 days.	1.3%	0.4%	n/a
Ever had vaginal or oral sex	39.6%	36.1%	n/a
Students with pre-diabetes/ metabolic syndrome	1.0%	0.3%	n/a

 Take Note	2009	2007	2005
Had one or more drinks of alcohol on one or more of the past 30 days	25.2%	29.7%	27.3%
Ever tried methamphetamines	2.4%	3.6%	3.1%
Ever tried ecstasy	3.9%	5.2%	4.5%
People in my family often insult or yell at each other	26.9%	41%	36.1%
Ever tried cocaine	4.9%	6.4%	4.9%
Trying to lose weight	36.7%	45%	42.5%
New to YAS in 2009	2009	2007	2005
Asked to join an organized gang in past 12 months	7.2%	n/a	n/a
Threatened by members of an organized gang in past 12 months	5.0%	n/a	n/a
Had sexual intercourse when you didn't want to in past 12 months	5.4%	n/a	n/a
If yes, threatened or made to feel guilty	32.8%	n/a	n/a
New to YAS in 2009	2009	2007	2005
If yes, under the influence of alcohol or other drugs	34.4%	n/a	n/a
If yes, other reason	48%	n/a	n/a
Help someone whose boyfriend or girlfriend was pushing, yelling, or hitting them.	87.3%	n/a	n/a
Want help from someone if boyfriend or girlfriend was pushing, yelling, or hitting you.	72.9%	n/a	n/a
Used prescription sedative or tranquilizers such as Valium, Xanax, or Restoril only for the experience or feeling it caused one or more times during the past 30 days.	3.1%	n/a	n/a
Used prescription pain relievers such as Darvocet, Percocet, or Vicodin only for the experience or feeling it caused one or more times during the past 30 days.	5.5%	n/a	n/a
Used prescription stimulants such as Ritalin, Adderal, or Fastin only for the experience or feeling it caused one or more times during the past 30 days.	5.4%	n/a	n/a
Used an unknown prescription drug only for the experience or feeling it caused one or more times during the past 30 days.	2.6%	n/a	n/a
Physically harmed on purpose by your parents during the past 12 months	4%	n/a	n/a

Participated in a volunteer opportunity in the past 12 months	52.7%	n/a	n/a
Participated in a school or community club in the past 12 months	31.7%	n/a	n/a
Participated in a team sport in the past 12 months	52.7%	n/a	n/a
Participated in a non-team sport in the past 12 months	23.4%	n/a	n/a
Participated in art/music/ theater/dance in the past 12 months	36.1%	n/a	n/a
Held a part-time job in the past 12 months	32%	n/a	n/a
Participated in a church group in the past 12 months	46.3%	n/a	n/a
Participated in leadership activities in the past 12 months	17.1%	n/a	n/a
Did not participate in a community activity in the past 12 months	9.8%	n/a	n/a

Ottawa County Youth Assessment Survey Results



Ottawa County Health Department
Ottawa Area Intermediate School District
Greater Ottawa County United Way
Lakeshore Coordinating Council
Pathways, MI

About the YAS

- What
- How
- Why
- Who
- When

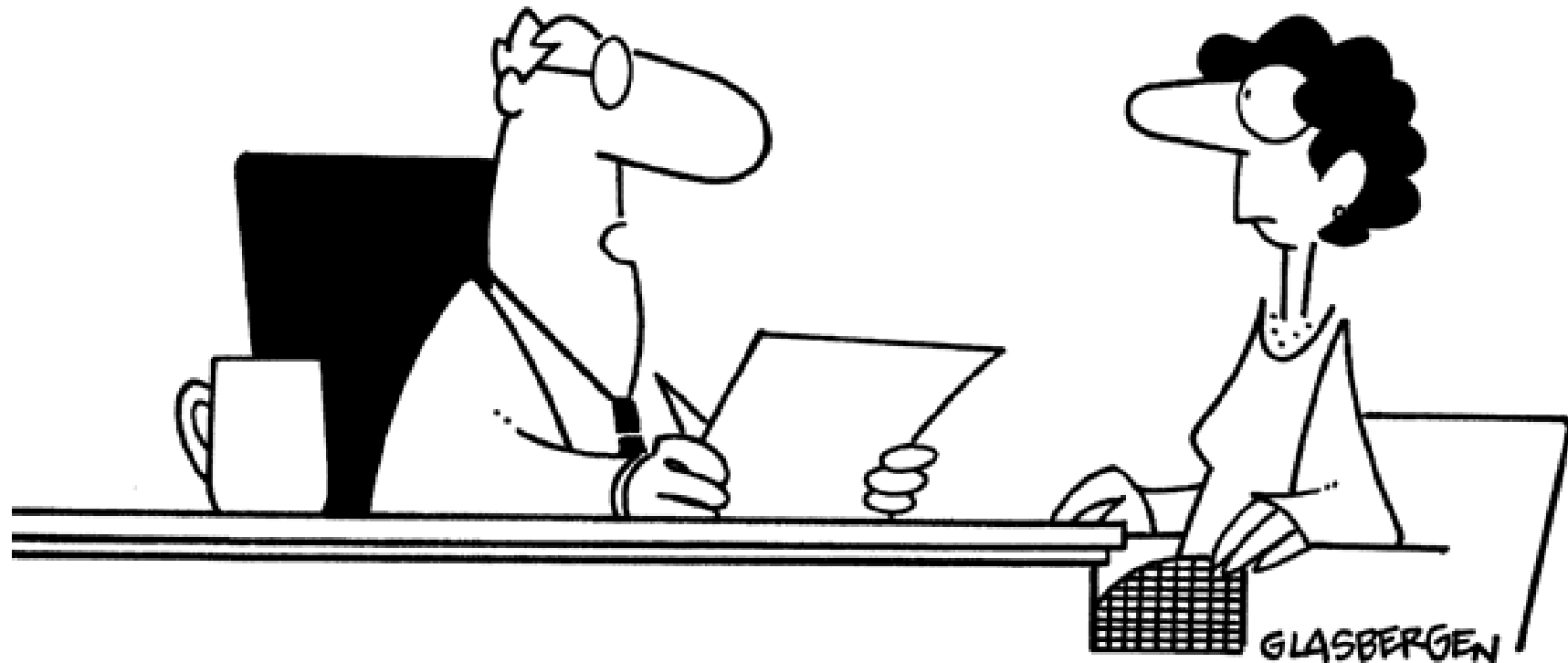


Survey Components

- Safety
- Violence Related Behaviors
- Substance Use
- Physical Activity and Nutrition
- Body Weight
- Asthma and Diabetes
- Risk and Protective Factors



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**“You have been accused of cruel and abusive behavior.
Is it true you made your staff sit through
a PowerPoint presentation?”**

Survey Participants



Total = 2,319 Students

Gender	N	%
Female	1112	48.0%
Male	1184	51.1%
Grade Level		
8th Grade	654	28.2%
10th Grade	819	35.3%
12th Grade	830	35.8%

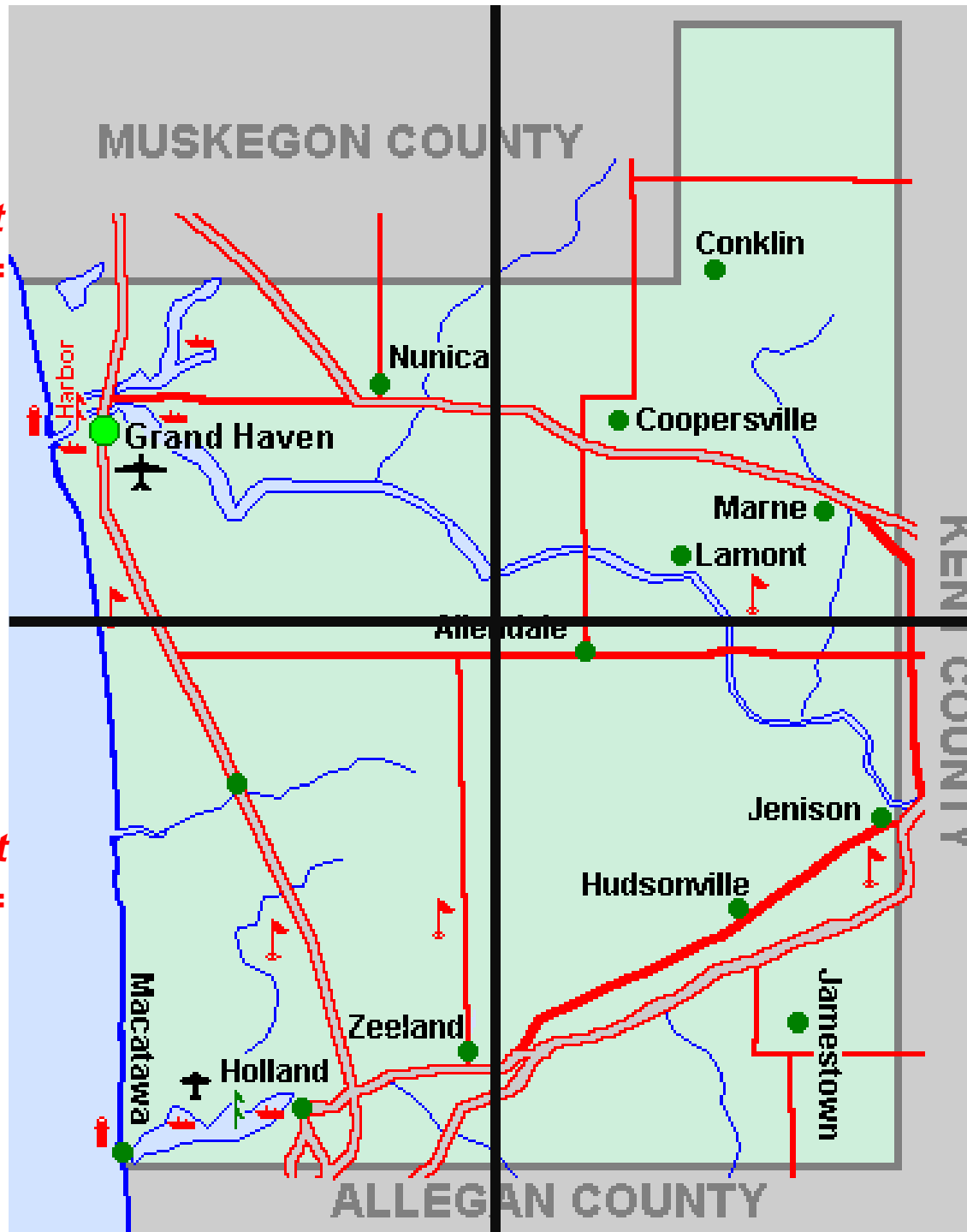
Race/Ethnicity	N	%
White	1871	80.7%
Hispanic/ Latino	186	8.0%
All Other	262	11.3%

**North West
Quadrant =
598
25.79%**

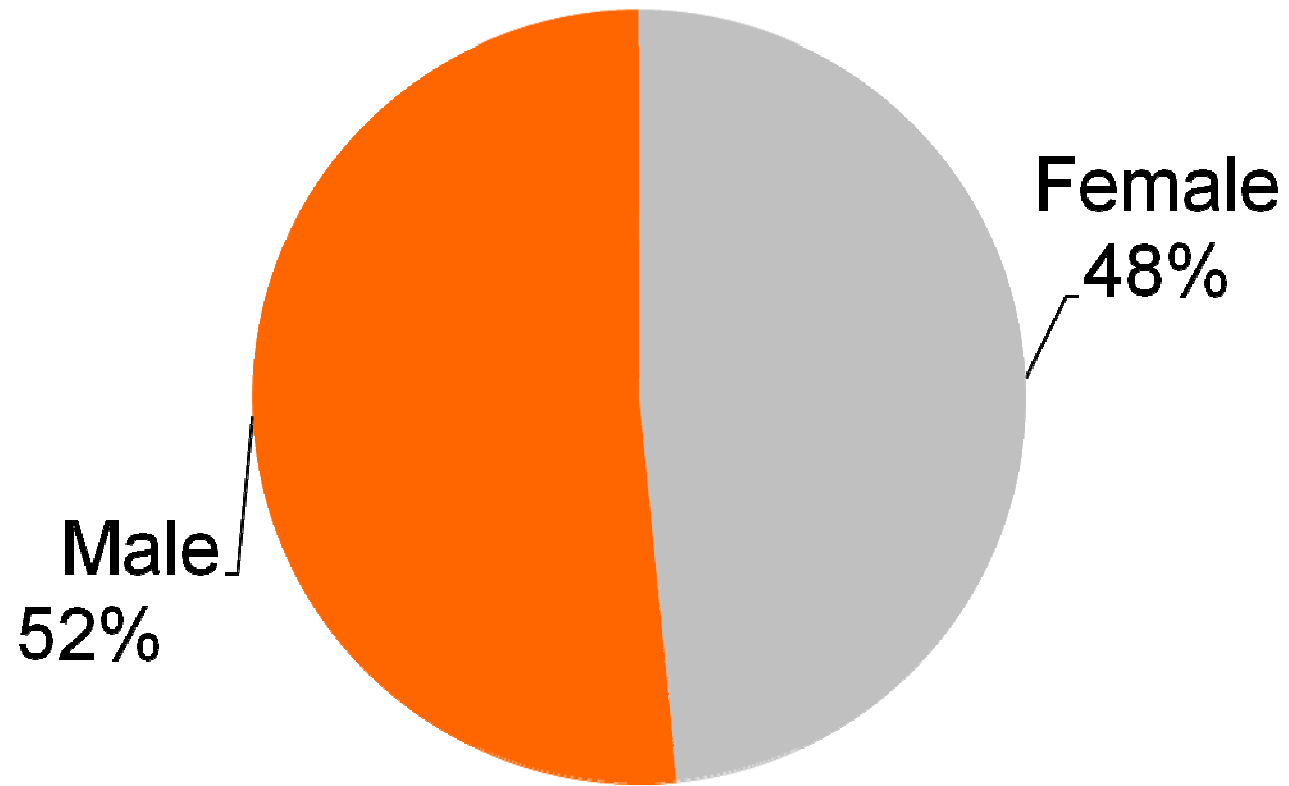
**North East
Quadrant =
258
11.13%**

**South West
Quadrant =
796
34.33%**

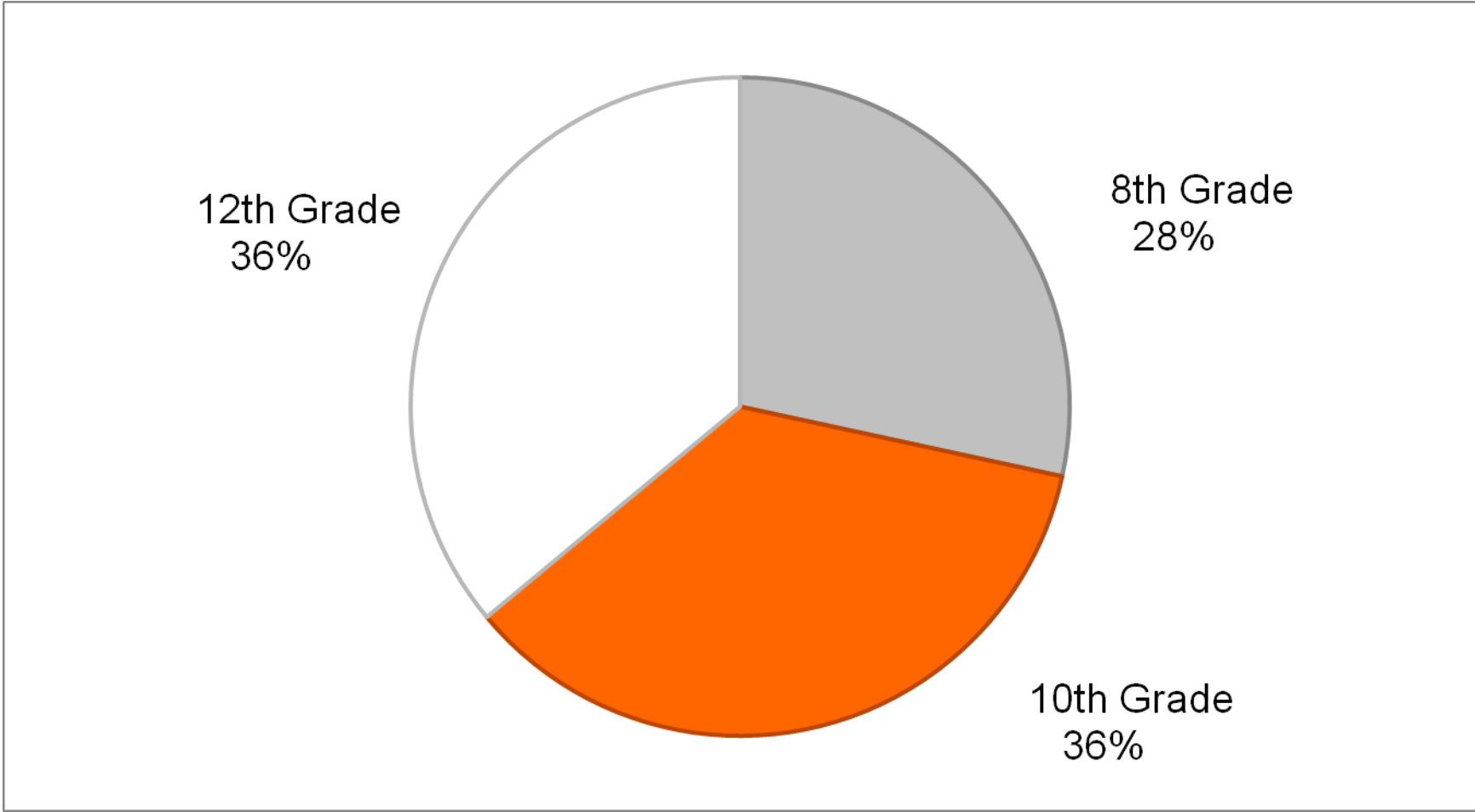
**South East
Quadrant =
667
28.76%**



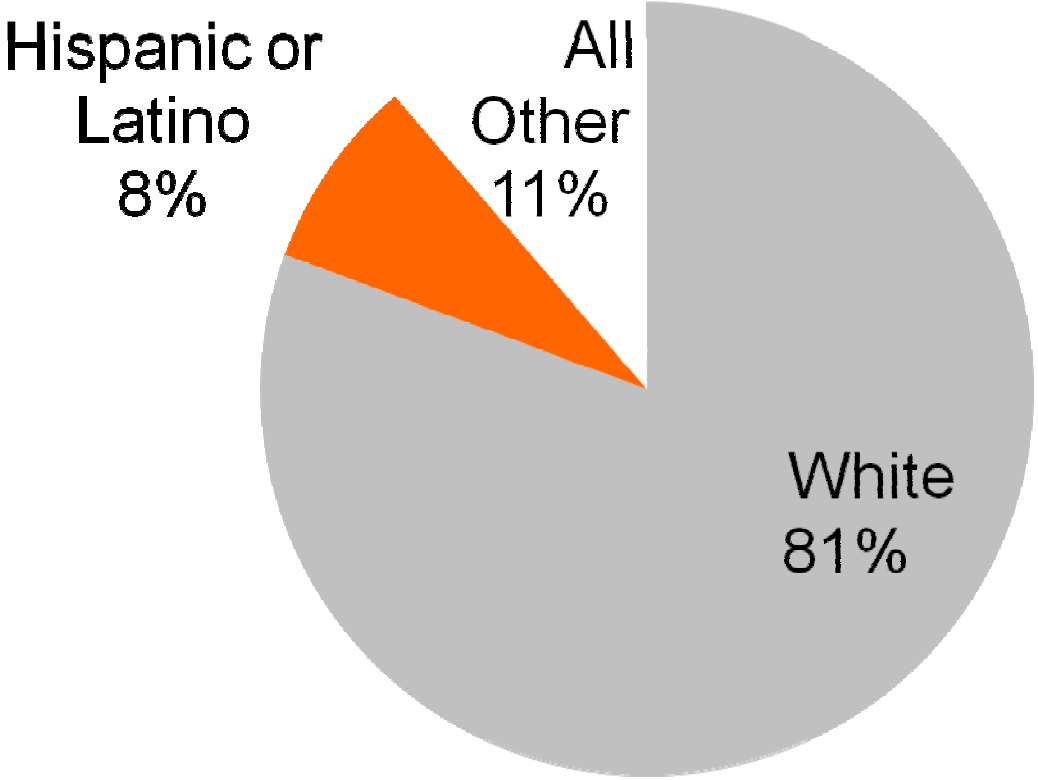
Demographics



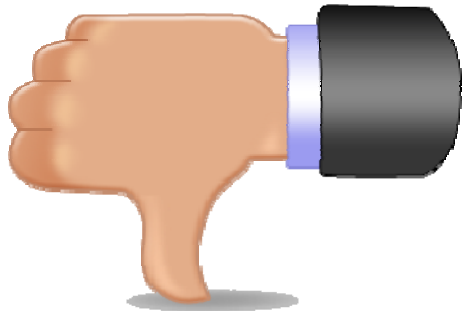
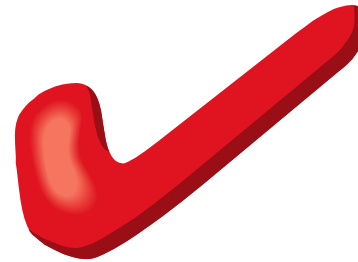
Demographics (continued)



Demographics (continued)



Highlights for 2009

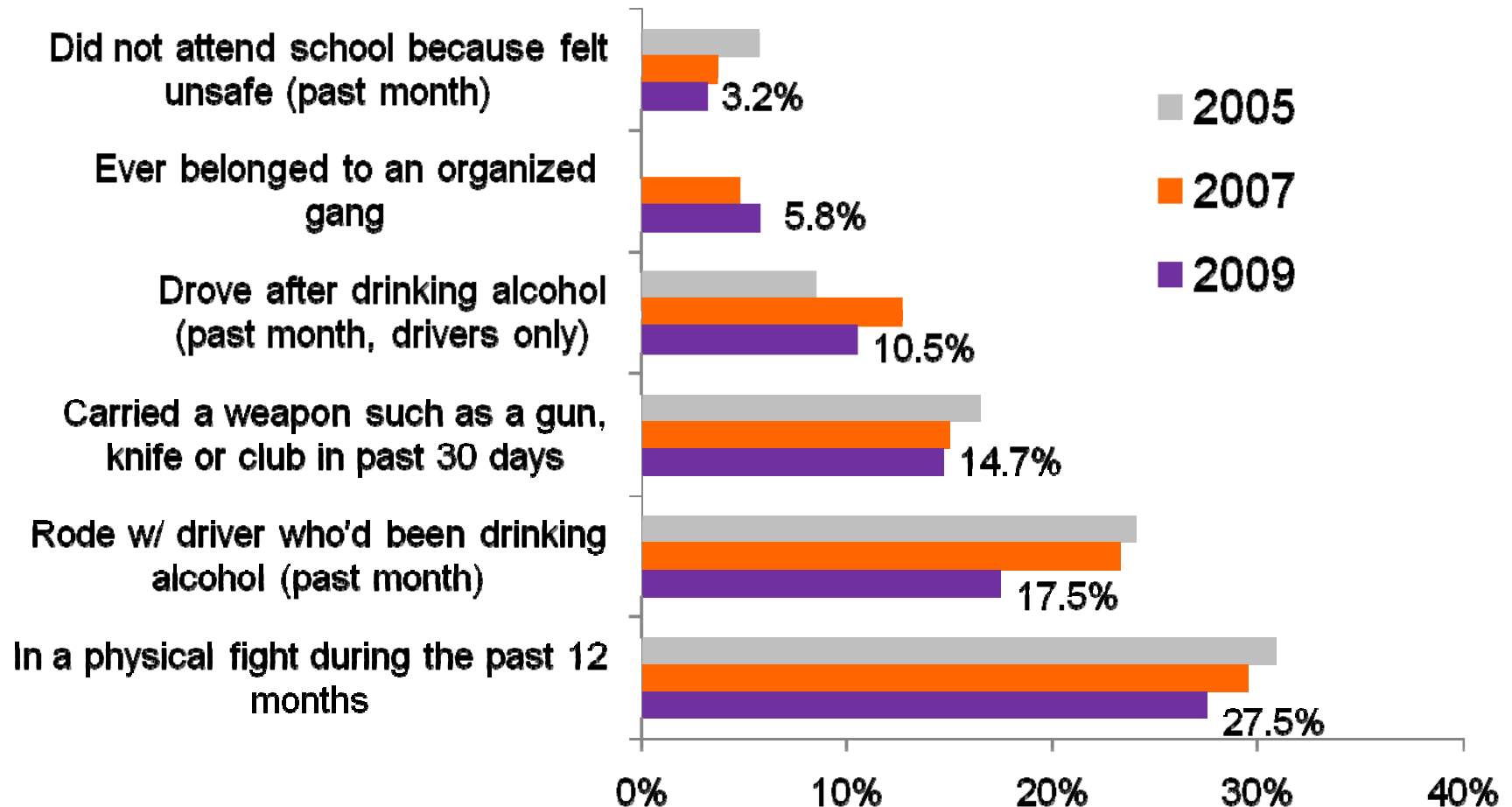


New to YAS in 2009

Unintentional Injury & Violence



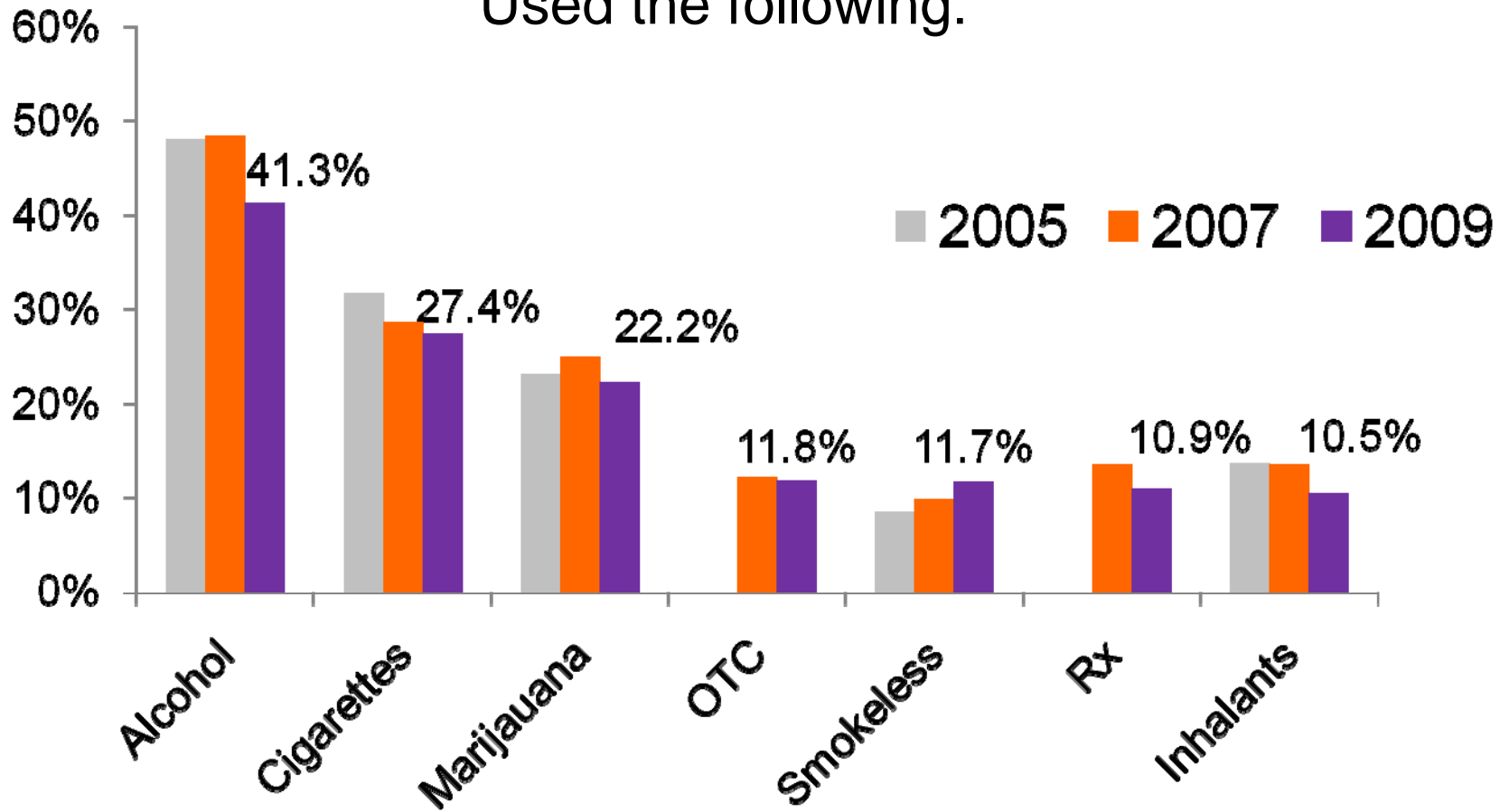
Percentage of Students Reporting the following:



Lifetime Substance Use



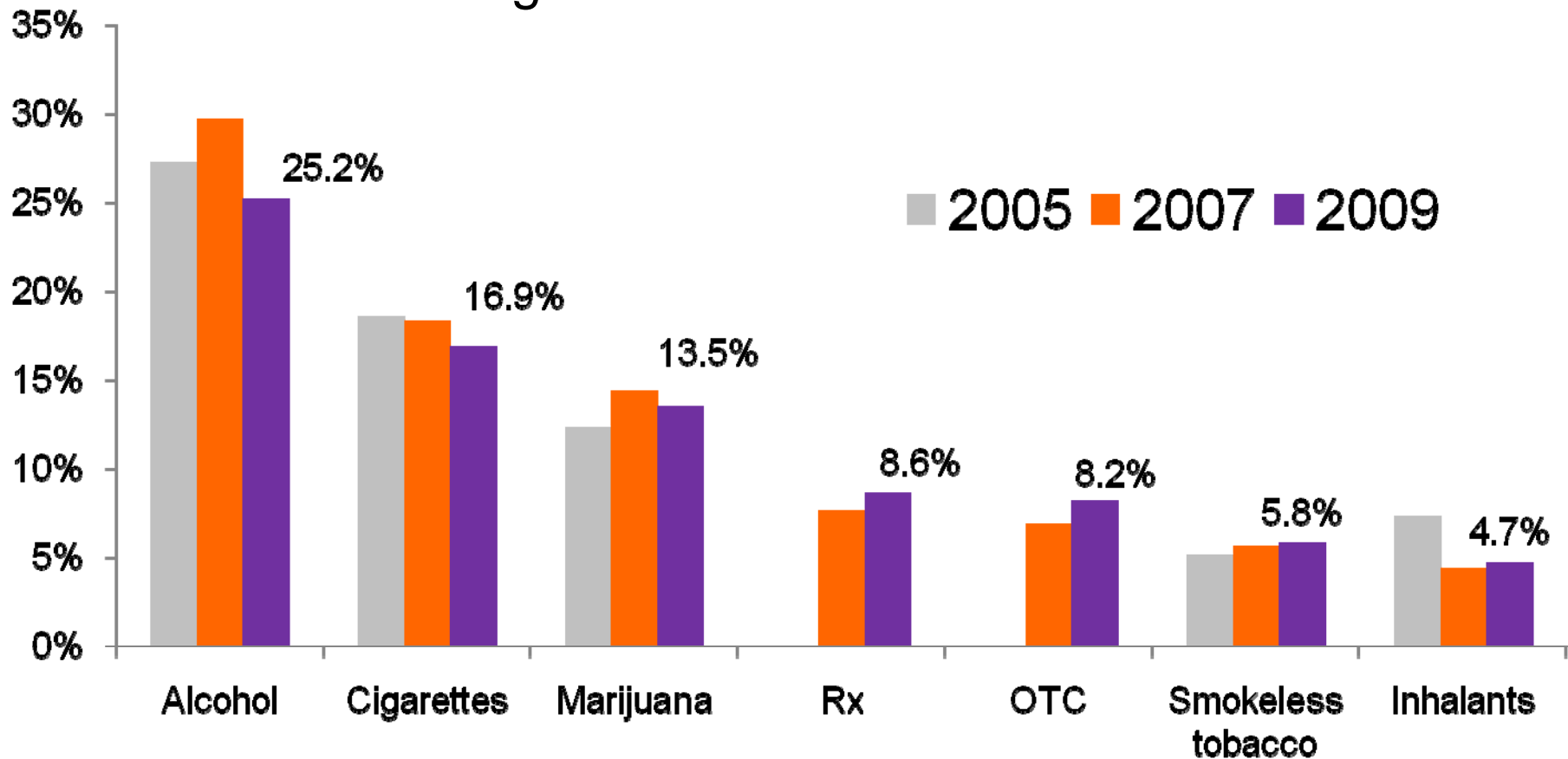
Percentage of Students Reporting Having Ever
Used the following:



Current Substance Use



Percentage of Students Reporting Current Use of the following:



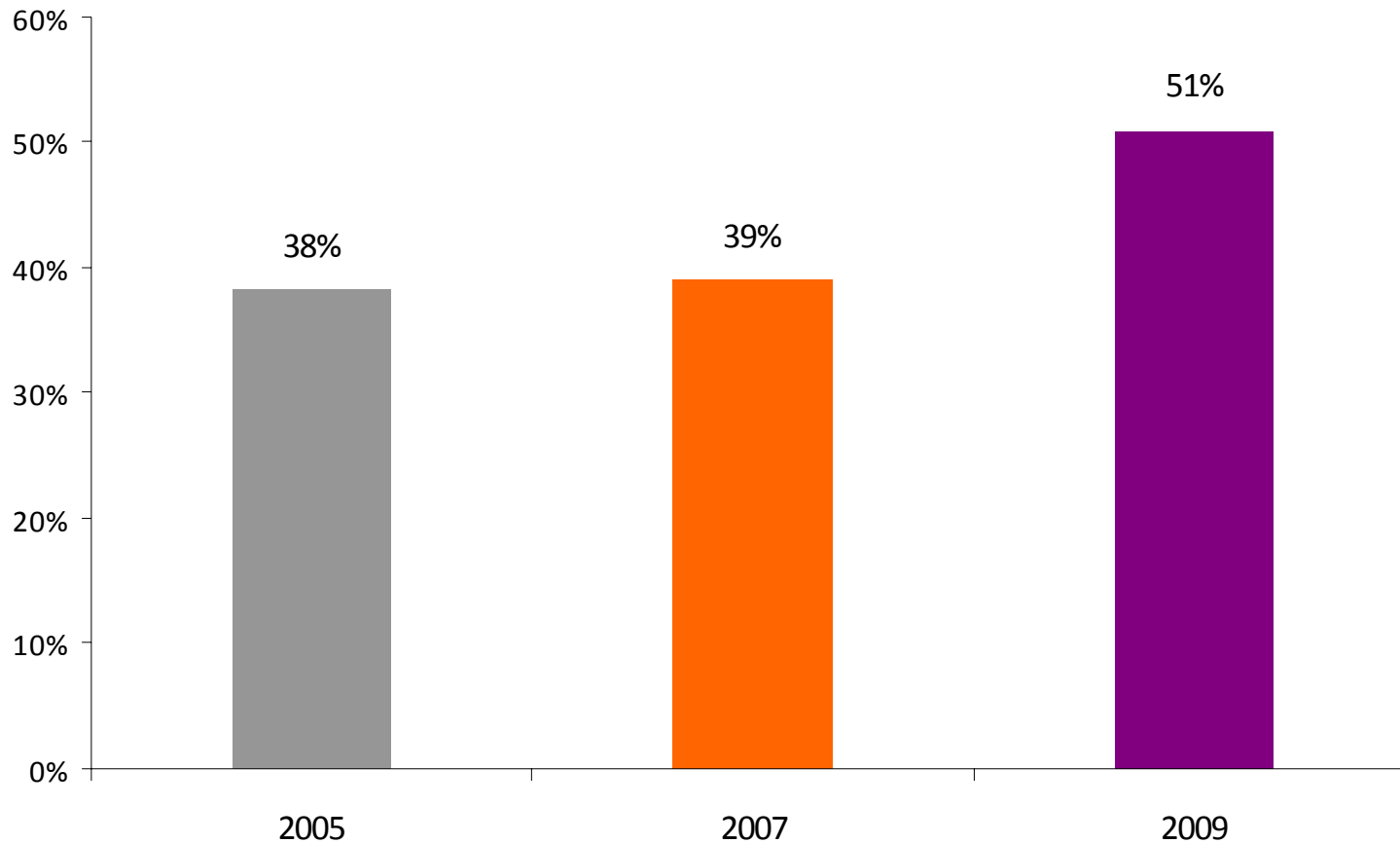
Future of Data Collection

- What's next?
- Questions



Physical Activity

Percentage of Students Reporting Adequate Physical Activity:
(physically active for 60+ minutes 5+ times/week)

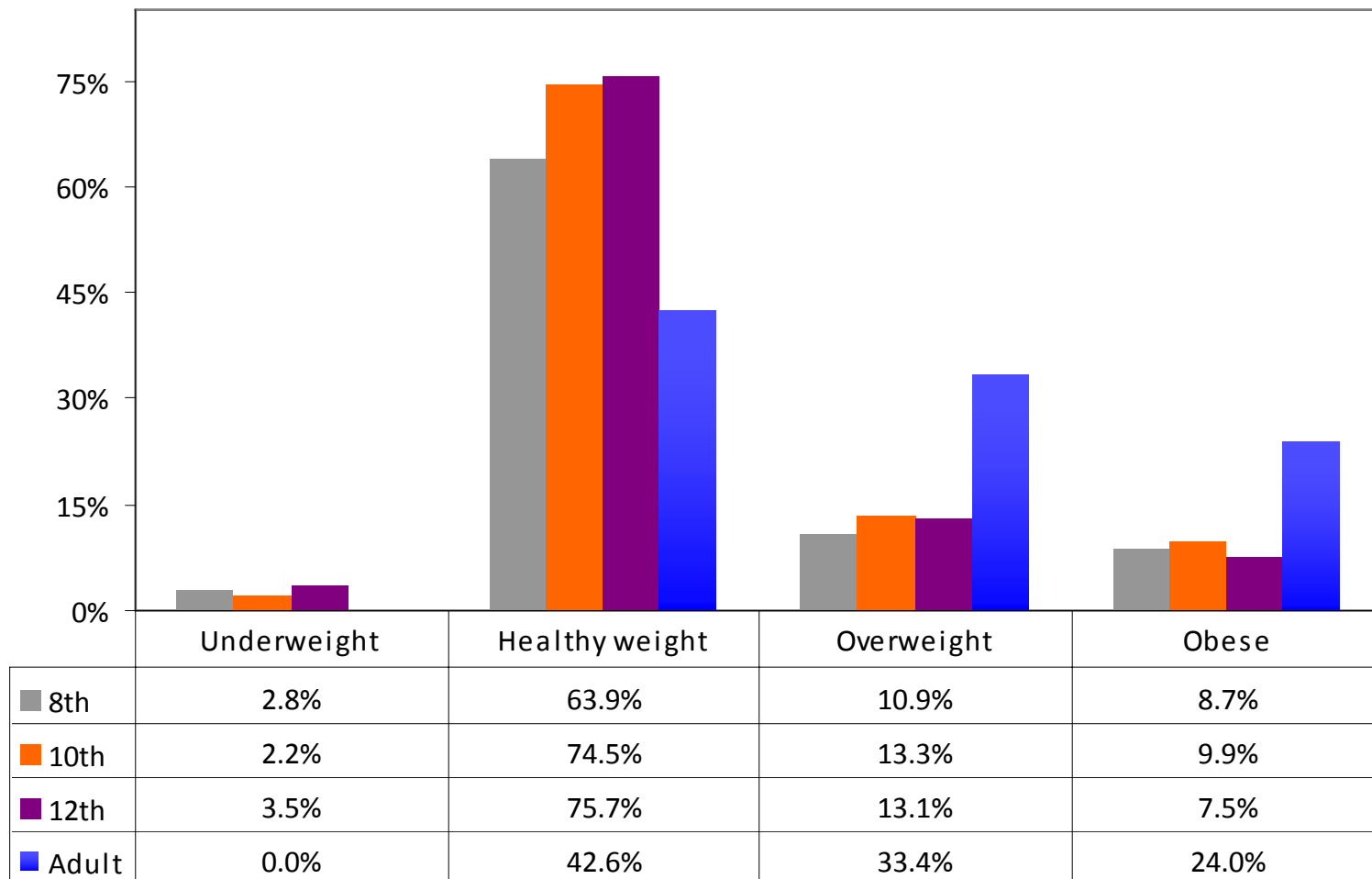


Nutrition



Behavior on an average day...	2005	2007	2009
Ate 5+ servings of fruits & vegetables	34.2%	30.9%	33.4%
Drank 1+ cans of soda	65.3%	70%	63.9%
Ate candy as a snack or meal 1+ times	62.7%	59.8%	55.2%
Ate fast food 4+ times in the last week	9.3%	10.7%	8.1%

Body Weight



Sexual Behavior



Behavior	2009	
Ever had vaginal intercourse	N = 343	30.9%
Had vaginal intercourse before age 14 (among those who have had vaginal sexual intercourse)	N = 77	23.3%
Drank alcohol or use drugs before last sexual intercourse (among those who reported intercourse in the past three months)	N=69	25.8%
Did not use a method to prevent pregnancy (among those who have had vaginal sexual intercourse)	N = 47	15.3%

Discussion



Putting the data to use now and over time

- Who
- How
- Trend Data
 - Monitor progress
 - Secure and keep funding
 - Adjust program to meet changing needs
- BRFS - 2012



OTTAWA COUNTY HOUSING COMMISSION

May 19, 2010, 8:30 a.m.

Ottawa County James Street Campus – Building A, Conference Room 2
12265 James Street, Holland, MI 49424

MEETING MINUTES [DRAFT]

Commissioners Present: David Davis, Matthew Van Zetten (via phone), Sandy Kiernan, Marjorie DeBlaay

Ottawa County Personnel Present: Mark Kornelis, Keith VanBeek

Guest: Lindsay Hager

The meeting was called to order by Mr. Davis at 8:30 a.m.

THE AGENDA WAS APPROVED (MSC)

MINUTES FROM FEB 17, 2010 WERE APPROVED (MSC)

CONSULTANT PROJECT REPORT: Lindsay Hager, consultant, reviewed and summarized his prepared Organizational Review document. Included in the review was the intent of Public Act 18 and its 1996 amendment, and typical organizational configurations of Public Housing Agencies. Items from the ordinance creating the OCHC and its By-laws that appear to contradict requirements contained in Public Act 18 were highlighted. Also reported was Mark Sochocki's contact with Sheila Walker, counsel with HUD's Detroit office, confirming the list of items required to seek and obtain HUD recognition as a PHA.

There was discussion regarding the two common functions performed by most PHA's in Michigan, namely administering a Section 8 Housing Choice Voucher program, and owning and managing HUD funded rental housing developments. Lindsay reported that funding streams from HUD for both activities have changed substantially in recent years, such that very few new vouchers have been issued from HUD to PHA's recently, with the exception of a few, relatively small offerings of vouchers available solely to a specific sub-population (e.g., non-elderly adults with disabilities, or youth exiting foster care). Also, HUD has greatly reduced the amount of funds available to finance new housing development. PHA's and other agencies seeking to develop or re-develop multi-family housing are doing so utilizing multiple funding avenues, including low-income housing tax credits.

There appeared to be consensus among commissioners, given that no other entity in Ottawa County appears to be in a position to take advantage of available resources to develop grant/credit funded affordable housing, that the OCHC should continue to move forward to prepare itself to fill that void in the county. There also seemed to be consensus to not give up on the possibility of new voucher streams becoming available from HUD. There was clear support for moving forward with seeking HUD recognition as a PHA, which will necessarily entail some form of revision of the by-laws and ordinance.

Keith VanBeek agreed to work with Mark Kornelis to research any previous legal opinions on the ordinance and by-laws, as well as request an updated legal opinion as needed. Chairman Davis expressed support for obtaining the updated legal opinion.

Other matters discussed relative to pursuing modified and HUD-acceptable by-laws and ordinance included seeking support from the Ottawa Area Housing Coalition as well as community development staff from the cities of Holland and Grand Haven. It was also suggested that obtaining support from a recognized local developer, such as Ted Bosgraaf, would also be beneficial. The idea of arranging a tour of a PHA project, such as Mark Sochocki's downtown Big Rapids development was also discussed favorably.

Lindsay agreed to research opportunities for funding of affordable/workforce housing development. He will also explore staffing models that could reasonably accomplish the types of efforts discussed.

OTHER COMMENTS AND UPDATES: None

The meeting adjourned at 9:40 a.m.

Organizational Review

Ottawa County Housing Commission (OCHC)

Hager Consulting reviewed several OCHC documents and related legislation in order to compare the OCHC to other housing commissions, gain a greater understanding of the legal structure, capacity, and capability to implement housing programs and developments. The following documents were reviewed:

- OCHC County Resolution – 3/14/06
- OCHC County Ordinance
- OCHC Bylaws
- Study Group Report
- Michigan Public Act 18, as Amended

HOUSING COMMISSIONS - BACKGROUND

Enabling Legislation

Historically, states created the enabling legislation to allow local units of government to create housing commissions to access federal housing programs and funding for these federal programs. OCHC was created by the County of Ottawa pursuant to Public Act 18 of the State of Michigan as amended which is commonly referred to as the State Enabling Legislation Act. The Act authorizes any city, village, township or county to create, by ordinance, a commission to address housing issues within their jurisdiction.

According to Public Act 18, housing commissions are recognized as a Public Body Corporate and may do the following:

- Sue and be sued in any state court
- Form or incorporate nonprofit corporations
- Serve as shareholder or member of a qualified nonprofit(s)
- Form or incorporate for-profit corporations, partnerships and companies
- Own real property

In 1996, Public Act 18 was amended to allow housing commissions a broader scope of power and provided for many of the powers listed above. It was also at this time that the requirement to have at least one resident of the property owned and managed by the housing commission serve on the Board of Directors.

One of the motivating factors for the 1996 amendments was to allow housing commissions to develop affordable housing using Low Income Housing Tax Credits, grants, bank financing and other types of development financing.

Clarification of Terms

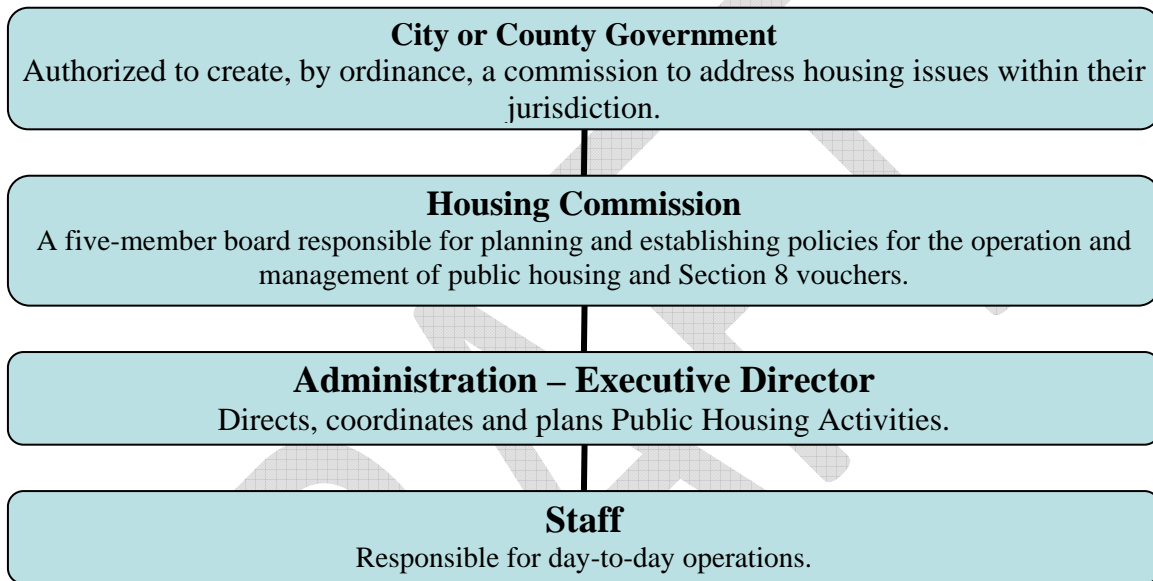
The Michigan Public Act specifically uses the term “Housing Commission.” Michigan, along with a few other states, uses the term “Housing Commission” and all other states use the term “Housing Authority”. All of the HUD documents will say PHA or Public Housing Authority which are intended to include Michigan Housing Commissions. Now HUD’s new documents use the term “Public Housing Agency.” Confusing - yes, but

there are many HUD requirements and definitions that are exclusive to their agency and confuse those not familiar with HUD language.

Typical Functions

There are approximately 131 housing commissions active in Michigan. The majority of Michigan housing commissions administer Section 8 Housing Choice Voucher (HCV) program and own and manage HUD funded rental housing developments (typically referred to as “public housing”).

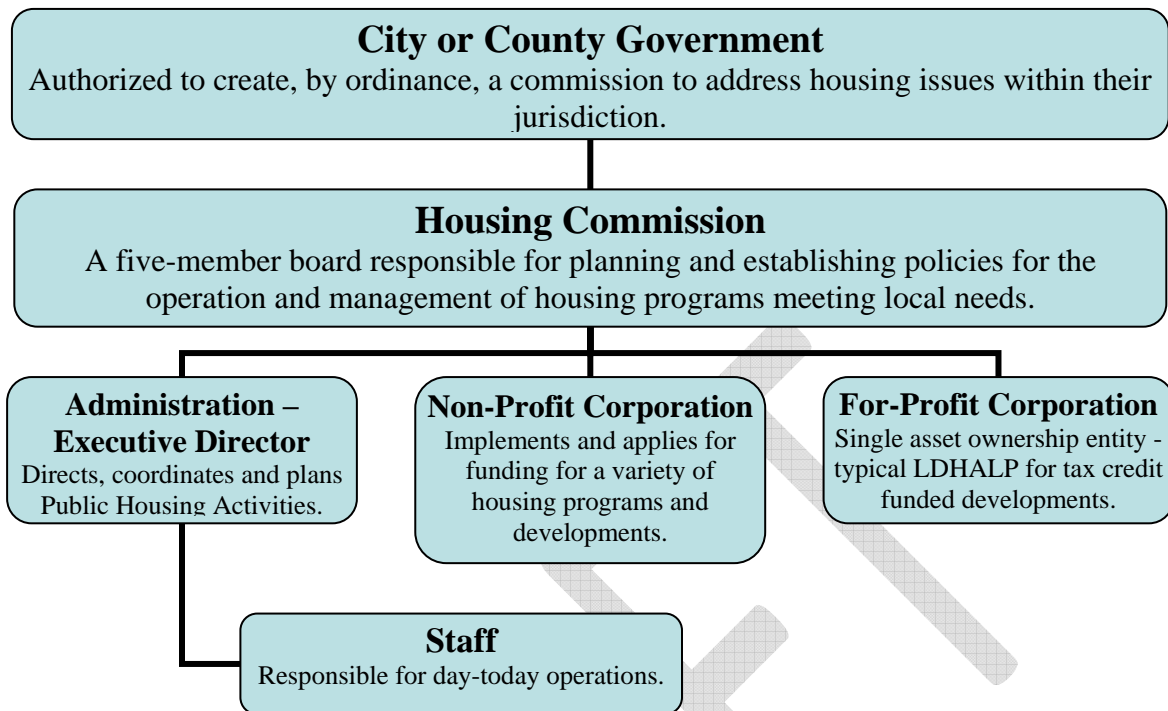
The organizational structure of typical Michigan housing commissions is as follows:



There are a few housing commissions that have been created in Michigan which administer housing programs or develop residential properties without HUD funding. Empowered by the 1996 Amendment to Public Act 18, several Michigan housing commissions have created nonprofit and for-profit subsidiaries for the purposes of meeting identified housing needs in their communities.

Some housing commissions administer homebuyer and home acquisition, develop, resale (ADR) programs, create mixed-use developments, and facilitate new construction of single and multi-family developments. These housing commissions utilize funding by Michigan State Housing Development Authority (MSHDA), Federal Home Loan Bank, municipalities, foundations, bank loans, bonds and other creative financing mechanisms. Examples of housing commissions that have pursued alternatives to HUD housing financing include Big Rapids Housing Commission, Ingham County Housing Commission, Grand Rapids Housing Commission, and Sault Ste. Marie Housing Commission.

Below is the organizational structure typical of a housing commission that assumed a more comprehensive role in providing non-traditional housing programs and developments:



ANALYSIS OF OCHC COUNTY RESOLUTION

The resolution does not appear to have any issues other than it adopts an ordinance that has areas of concern noted in the Analysis of OCHC Ordinance section below.

ANALYSIS OF OCHC ORDINANCE

The ordinance adopted by the Ottawa County Housing Commission has some areas that may be contradictory to the Michigan Public Act 18 as amended as described below. These points should be reviewed by legal counsel for an opinion. Some areas that have been identified to be reviewed are:

“2.3 The Housing Commission shall have no authority to employ any personnel or to contract for personnel services...”

Comment: The act has a provision stating the housing commission has the power to employ and prescribe the duties of employees.

“2.5 The Ottawa County Board of Commissioners may terminate this Ordinance and the Housing Commission at any time.”

Comment: Funding sources (e.g. HUD, MSHDA, tax credit syndicators, FHLBI, etc.) likely will not accept that the housing commission can be dissolved by the creating authority.

“3.4 The Housing Commission may approve bylaws, but such bylaws must be approved by the Ottawa County Board of Commissioners and shall not be inconsistent in any way with the terms and conditions of this ordinance...”

Comment: The public act provides that the housing commission shall adopt its own rules of procedure and record keeping.

Generally, most creating authorities adopt a simple ordinance stating that the housing commission shall be given those powers as described within Public Act 18, without further restrictions. It is likely that HUD recognition will require these changes noted above. The act clearly states that housing commissions shall have complete control of the entire housing project(s) as if they were private owners. Also, the Act states contracts for construction or purchase of materials shall not be required to be made through any municipal purchasing departments.

The County Board of Commissioners retains certain rights and authority per the public act such as approving the compensation of housing commission employees, requiring its approval before any grants or agreements for funding can be accepted, requiring an annual report, and requiring all real property transactions to be in the name of the county among others.

ANALYSIS OF OCHC BY-LAWS

The OCHC by-laws contain some areas that need to be reviewed for compliance with Public Act 18. Sections in the by-laws that should be reviewed by legal counsel include:

ARTICLE II – Officers - The public act specifically states the titles of President and Vice President not Chair and Vice-Chair. This is minor issue and may not be worth noting. Further, the by-laws state that a staff member of Ottawa County staff shall serve as Secretary. The public act states that the housing commission may employ and fix the compensation of a director who may also serve as Secretary. Typically the Executive Director is the Secretary but it could also be a member of the housing commission.

ARTICLE II – Personnel - The by-laws require the use of Ottawa County staff and eliminates the ability to hire anyone else including professional service providers. The public act states that a housing commission has the authority to employ the necessary number of employees and contract for professional services when necessary.

ARTICLE III - Purpose and Restrictions - The subsection of DEBT may be problematic to lenders or granting agencies but the public act gives the power to create authority to require some of the restrictions in Article III. It is recommended that this section be revised. It would be much more beneficial to state that all the housing commission activities are subject to the oversight and approval of the county where provided for in the public act.

ARTICLE IV – Meetings - The public act requires the housing commission to meet at regular intervals and it is recommended that this should be stated in the by-laws. For example, “The housing commission shall meet on the third Wednesday of each month at 8:30 a.m. at the general office of the housing commission.”

ARTICLE VI (SHOULD BE V) – Amendments - This section requires any amendments to the by-laws to be first approved by the county. The public act specifically states that the housing commission shall adopt its own rules and procedures.

Examples of by-laws from other Michigan housing commissions are attached.

HUD RECOGNITION

According to the HUD Handbook for Housing Development, a new public housing agency (PHA) will be recognized by HUD and allowed to submit an application for funding when the following are submitted to the HUD Area Office:

1. The State enabling legislation
2. The governing body ordinance establishing the PHA
3. The governing body rules and procedures for adopting ordinances
4. The opinion of the governing body attorney that the PHA complies with state and local laws
5. A certificate of incumbency from the governing body which identifies the board and terms
6. The PHA by-laws
7. The PHA commissioners oath of office and certificate of appointment
8. The public notice of the PHA organizational meeting and minutes of the meeting
9. The resolution designating PHA officers
10. A certified statement as to the authenticity of all documents.

Also, a Cooperation Agreement may be required which is a HUD document executed between the local government (e.g. County Board of Commissioners) and PHA to provide the level of cooperation as determined by HUD.

It is recommended that these documents be submitted to the Area Office (likely the Detroit Field Office or Chicago Regional Office). More information on HUD approval/recognition will be provided under separate cover.

ANALYSIS OF STUDY GROUP REPORT

The report contains some excellent background information and demonstrated understanding of the potential housing opportunities within Ottawa County. The primary goal of the formation of the Ottawa County Housing Commission was to access the HUD Section 8 Housing Choice Voucher (HCV) program.

It is our understanding that no new incremental HCV allocations have been available for several years. Most agencies have not received adequate funding through HUD because of lack of Congressional appropriations to fully lease the number of HCVs that they have in their portfolios. This has caused several smaller PHA's to voluntarily eliminate their programs and the HCVs have been redistributed to other agencies that have existing HCV programs. More research and review will be provided with respect to the likelihood of obtaining federal funding for the HCV program.

The Study Group Report correctly identifies the PHA structure and statutory powers that are available to facilitate housing programs. It also accurately states that development of new public housing units is not being funded currently, hasn't been in many years and is not likely in the foreseeable future.

The report refers to low income housing tax credit projects and other potential development opportunities. We will provide an in depth analysis of tax credit developments and clarify some of the reports' discussion on subsidies and compliance periods.

Generally, housing commissions within Michigan are expanding their services and housing products through a wide variety of non-traditional PHA methods. There has not been any significant public housing developed with HUD funding within the last decade other than replacement housing.

It is recommended that the Ottawa County Housing Commission become a member of the National Association of Housing and Redevelopment Officials (NAHRO) to obtain and receive updated information regarding the affordable housing industry. NAHRO membership will provide all of the housing commissioners with a bi-monthly newsletter and monthly magazine. Also there is a very active Michigan chapter of NAHRO that provides professional development and updates on national and state housing programs.