



County of Ottawa

Board of Commissioners

Philip D. Kuyers
Chairperson

James C. Holtrop
Vice-Chairperson

12220 Fillmore Street, Room 310, West Olive, Michigan 49460

West Olive (616) 738-4898

Fax (616) 738-4888

Grand Haven (616) 846-8295

Grand Rapids (616) 662-3100

Website: www.miOttawa.org

June 18, 2010

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, June 22, 2010 at 1:30 p.m.**, for the regular **June** meeting of the Board at the Ottawa County Fillmore Street Complex in West Olive, Michigan.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation – Commissioner Schrottenboer
3. Pledge of Allegiance to the Flag
4. Roll Call
5. Presentation of Petitions and Communications
 - A. Introduction of Betty Blasé, MSUE District Coordinator for Ottawa, Allegan and Kent Counties, Dr. Adam Kantrovich (includes short presentation)
6. Public Comments and Communications from County Staff
7. Approval of Agenda
8. Actions and Reports
 - A. Consent Resolutions:

From the County Clerk

1. Board of Commissioners Meeting Minutes
Suggested Motion:
To approve the Minutes of the June 8, 2010 Board of Commissioners Meeting.

Joyce E. Kortman Dennis W. Swartout Jane M. Ruiter Matthew M. Hehl Roger G. Rycenga
Gordon D. Schrottenboer Robert W. Karsten James H. Holtvluwer Donald G. Disselkoen

2. Payroll
Suggested Motion:
To authorize the payroll of June 22, 2010 in the amount of \$_____.

From the Finance and Administration Committee

3. Monthly Accounts Payable for June 1, 2010 through June 11, 2010
Suggested Motion:
To approve the general claims in the amount of \$1,961,117.80 as presented by the summary report for June 1, 2010 through June 11, 2010.
4. Monthly Budget Adjustments
Suggested Motion
To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of May 2010.
5. Treasurer's Annual "Balance in Land Sale Proceeds Account" Report
Suggested Motion:
To receive for information the Annual "Balance in Land Sale Proceeds Account" Report.

B. Action Items:

From Administration

6. Ottawa County Officers' Compensation Commission Resolution
Suggested Motion:
To approve in whole or in part and authorize the Board Chair and Clerk to sign the Resolution regarding the recommendations of the Ottawa County Officers' Compensation Commission for 2011 and 2012.
7. Lakeshore Ethnic Diversity Alliance (LEDA) Vision Statement of Inclusion
Suggested Motion:
To approve the LEDA Vision Statement of Inclusion as follows: ***It is the vision of the undersigned that the people of the Lakeshore Region of West Michigan will work together to foster mutual respect, understanding, and trust in order to achieve an environment where diversity is valued; positions of influence are shared; justice prevails; and economic, educational, and civic opportunities are available to all.***

From the Planning and Policy Committee

8. Resolution in Support of Grand River Expedition 2010
Suggested Motion:
To approve and authorize the Board Chair and Clerk to sign the resolution in support of Grand River Expedition 2010.
9. Grand River Ravines Acquisition Grant Agreement
Suggested Motion:
To approve and authorize the Board Chair and Clerk to sign the resolution accepting the terms of the grant agreement with the Michigan Department of Natural Resources & Environment for the Grand River Ravines Acquisition Project.
10. Lease of Land for Holland Harbor Fishing Access Project
Suggested Motion:

To approve and authorize the Board Chair and Clerk to sign the lease agreement with the Secretary of the Army to lease 0.49 acres along the Holland channel required for implementation of the Holland Harbor Fishing Access Project at a one time administrative fee of \$1,250.

11. Award Bid for Holland Harbor Fishing Access Project
Suggested Motion:
To receive bids for the Holland Harbor Fishing Access Project and accept the low bid from Wolverine Construction including Alternate A for a total contract amount of \$454,662.97 with funding from Great Lakes Fishery Trust and the Parks and Recreation budget.
12. Award Bid for Upper Macatawa Natural Area Floodplain Restoration
Suggested Motion:
To receive bids for the Upper Macatawa Natural Area Floodplain Restoration Project and accept the low bid from Desal Excavating in the amount of \$56,959 with funding from the USDA Natural Resources Conservation Service and the Parks and Recreation budget.

From the Finance and Administration Committee

13. Resolution to Approve 2010 Tax Allocation
Suggested Motion:
To approve and authorize the Board Chair and Clerk to sign the resolution to accept and approve the 2010 Final Order of the Ottawa County Tax Allocation Board allocating 4.440 mills to the County of Ottawa.
14. Letter from Auditors regarding Auditor Responsibility
Suggested Motion:
To receive for information the auditors' communication letter from Vredeveld Haefner LLC regarding their responsibility on the County's audit for the year ended December 31, 2009.
15. Letter from Auditors regarding Auditor Responsibility
Suggested Motion:
To receive for information the auditors' communication letter from Vredeveld Haefner LLC regarding their responsibility on the County's Drain Commission audit for the year ended December 31, 2009.
16. Ottawa County Drain Commissioner's Annual Financial Report – Vredeveld Haefner LLC
Suggested Motion:
To receive for information the Ottawa County Drain Commissioner's Annual Financial Report for the year ended December 31, 2009.
17. County of Ottawa Annual Financial Report – Vredeveld Haefner LLC
Suggested Motion:
To receive for information the Comprehensive Annual Financial Report (CAFR) of the County of Ottawa for the year ended December 31, 2009.
18. County of Ottawa's Single Audit Report – Vredeveld Haefner LLC
Suggested Motion:
To receive for information the County of Ottawa's Single Audit Report for the year ended December 31, 2009.
19. Cost of Services Analysis Courts Report Fee Implementation
Suggested Motion:

To approve the implementation of Intensive Supervision increase fee in the Maximus Cost of Service Analysis Courts Report for Ottawa County dated May, 2010 effective August 1, 2010.

20. Purchase of MERS (Michigan Municipal Employees Retirement System) Generic Service Credits for Chad G. Klaver

Suggested Motion:

To approve the purchase of one (1) year of MERS Generic Service credit for \$12,066 (total cost to be paid by Chad G. Klaver).

Total Cost	\$12,066
Employer Cost	\$0
Employee Cost	\$12,066

21. Bond Resolution: Grandville – Ottawa County Sewage Disposal System

Suggested Motion:

To approve and authorize the Board Chair and Clerk to sign the resolution authorizing the County Road Commission to issue Act 342 Bonds in the amount of \$21,000,000 to finance the 2010 Sewage Disposal System Improvement Project.

22. Ottawa County Sewer System Indemnification Agreement

Suggested Motion:

To approve and authorize the Board Chair and Clerk to sign the Ottawa County Sewer System Indemnification Agreement between and among the County of Ottawa, Georgetown Charter Township, Jamestown Charter Township, and the City of Hudsonville.

C. Appointments: None

D. Discussion Items: None

9. Report of the County Administrator
10. General Information, Comments, and Meetings Attended
11. Public Comments
12. Adjournment

**PROPOSED
PROCEEDINGS OF THE OTTAWA COUNTY
BOARD OF COMMISSIONERS
JUNE SESSION – FIRST DAY**

The Ottawa County Board of Commissioners met on Tuesday, June 8, 2010, at 1:30 p.m. and was called to order by the Chair.

Mr. Hehl pronounced the invocation.

The Deputy Clerk led in the Pledge of Allegiance to the Flag.

Present at roll call: Mrs. Kortman, Messrs. Kuyers, Swartout, Mrs. Ruiter, Messrs. Hehl, Rycenga, Schrotenboer, Disselkoen, Karsten, Holtrop, Holtvluwer. (11)

B/C 10-139 Mr. Holtrop moved to approve the agenda of today as presented. The motion passed as shown by the following votes: Yeas: Mr. Schrotenboer, Mrs. Kortman, Messrs. Swartout, Holtvluwer, Mrs. Ruiter, Messrs. Disselkoen, Hehl, Holtrop, Karsten, Rycenga, Kuyers. (11)

B/C 10-140 Mr. Holtrop moved to approve the following Consent Resolutions:

1. To approve the Minutes of the May 25, 2010, Board of Commissioners Meeting.
2. To receive for information the Correspondence Log.
3. To authorize the payroll of June 8, 2010, in the amount of \$578.00.
4. To approve the general claims in the amount of \$2,693,996.30 as presented by the summary report for May 17, 2010, through May 31, 2010.
5. To receive for information the Ottawa County 58th District Court 2009 Annual Report.
6. To receive for information the Ottawa County Department of Human Services 2009 Annual Report.
7. To receive for information the Ottawa County 20th Circuit Court Probation and Parole 2009 Annual Report.

The motion passed as shown by the following votes: Yeas: Mrs. Kortman, Messrs. Holtvluwer, Disselkoen, Holtrop, Mrs. Ruiter, Messrs. Karsten, Hehl, Rycenga, Swartout, Schrotenboer, Kuyers. (11)

B/C 10-141 Mr. Swartout moved to approve the request for proposal from Gallagher Benefit Services, Inc., to perform an in depth benefits review at a cost of \$28,000. Funding to come from the Self Funded Health Plan Budget. The motion passed as shown by the following votes: Yeas: Mrs. Ruiter, Mrs. Kortman, Messrs. Hehl, Karsten, Swartout, Holtvluwer, Rycenga, Holtrop, Disselkoen, Schrotenboer, Kuyers. (11)

B/C 10-142 Mr. Swartout moved to approve and authorize the Board Chair and Clerk to sign the Resolution to permit County Administration to explore alternatives for the delivery of substance abuse services through a modified contractual relationship (delegation agreement) between and among the Lakeshore Coordinating Council (LCC) Muskegon County and Ottawa County. The motion passed as shown by the following votes: Yeas: Messrs. Hehl, Rycenga, Schrotenboer, Disselkoen, Holtvluwer, Mrs. Kortman, Messrs. Holtrop, Swartout, Karsten, Mrs. Ruiter, Mr. Kuyers. (11)

Discussion Items:

1. KOM-FTZ Update – Sonja Johnson, Executive Director of the Van Andel Global Trade Center and GVSU, and Ken Rizzio, Executive Director of Ottawa County Economic Development, presented an update on the Kent-Ottawa-Muskegon Foreign Trade Zone.
2. Ottawa County 58th District Court 2009 Annual Report – The 2009 58th District Court Annual Report was presented by Barry Kantz, Court Administrator; Jodi Salacina, Director of Community Corrections and Probation; and Chief District Court Judge Bradley Knoll.
3. Ottawa County Department of Human Services 2009 Annual Report – The 2009 Department of Human Services Annual Report was presented by Loren Snippe, DHS Director.
4. 20th Circuit Court Probation and Parole 2009 Annual Report – The 2009 Circuit Court Probation and Parole Annual Report was presented by Doug Kamphuis, MDOC Supervisor.

The Administrator's report was presented.

Several Commissioners commented on meetings attended and future meetings to be held.

Public Comments

Gerald Hunsburger introduced himself and announced he was running for County Commissioner District 1.

B/C 10-143 Mr. Karsten moved to adjourn at 2:28 p.m. subject to the call of the Chair. The motion passed.

DANIEL C. KRUEGER, Clerk
Of the Board of Commissioners

PHILIP KUYERS, Chairman
Of the Board of Commissioners

Action Request



Committee: Board of Commissioners

Meeting Date: 6/22/2010

Requesting Department: County Clerk

Submitted By: Bob Spaman

Agenda Item: Payroll

SUGGESTED MOTION:

To authorize the payroll of June 22, 2010 in the amount of \$_____.

SUMMARY OF REQUEST:

To pay the current payroll of the members of the Ottawa County Board of Commissioners. Pursuant to MCL 46.11, the Board of Commissioners is authorized to provide for and manage the ongoing business affairs of the County.

FINANCIAL INFORMATION:

Total Cost: _____ County Cost: _____ Included in Budget: Yes No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated Non-Mandated New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: #1-4

Objective:

ADMINISTRATION RECOMMENDATION: Recommended Not Recommended

County Administrator: **Alan G. Vanderberg**

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, c=US, o=County of Ottawa, ou=Administrator's Office, email=avanderberg@miottawa.org
Reason: I am approving this document
Date: 2010.06.16 08:25:22 -0400

Committee/Governing/Advisory Board Approval Date:

Action Request



Committee: Board of Commissioners

Meeting Date: 6/22/2010

Requesting Department: Fiscal Services

Submitted By: Bob Spaman

Agenda Item: Monthly Accounts Payable for June 1, 2010 through June 11, 2010

SUGGESTED MOTION:

To approve the general claims in the amount of \$1,961,117.80 as presented by the summary report for June 1, 2010 through June 11, 2010.

SUMMARY OF REQUEST:

Approve vendor payments in accordance with the Ottawa County Purchasing Policy.

FINANCIAL INFORMATION:

Total Cost: \$1,961,117.80 | County Cost: \$1,961,117.80 | Included in Budget: Yes | No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated | Non-Mandated | New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: # 1

Objective: #1-6

ADMINISTRATION RECOMMENDATION:

Recommended

Not Recommended

County Administrator: **Alan G. Vanderberg**

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, c=US, o=County of Ottawa, ou=Administrator's Office, email=avanderberg@miottawa.org
Reason: I am approving this document
Date: 2010.06.16 08:21:46 -0400

Committee/Governing/Advisory Board Approval Date:



County of Ottawa

Fiscal Services Department

Robert Spaman
Director

12220 Fillmore Street, Room 331, West Olive, Michigan 49460

West Olive (616) 738-4849

Fax (616) 738-4098

Grand Haven (616) 846-8295

Grand Rapids (616) 662-3100

e-mail: rspaman@miottawa.org

To: Board of Commissioners

From: Robert Spaman, Fiscal Services Director

Subject: Accounts Payable Listing – June 1, 2010 to June 11, 2010

Date: June 14, 2010

I have reviewed the Accounts Payable Listing for June 1 through June 11, 2010. The following information will give you the detail of some of the purchases made in specific funds during this period:

Fund 6641 – Equipment Pool Fund

Equipment Lease – IT Department

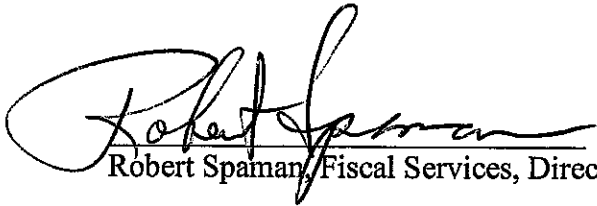
\$3,156.54

If you have any additional questions, please feel free to contact me.

Total Checks/Automated Clearing House (ACH) 06/01/2010 through 06/11/2010

I hereby certify that to the best of my knowledge the List of Audit Claims, a summary of which is attached, constitutes all claims received and audited for payment. The List of Claims shows the name of claimant, amount of claim, check number, ACH number, check date and ACH date. The net amount of checks/ACH written during the period was \$1,954,000.95. The amount of claims to be approved totals \$1,961,117.80.

*Adjustments are voided checks or ACH.


Robert Spaman, Fiscal Services, Director

6/14/10
Date

We hereby certify that the Board of Commissioners has approved the claims on this 22nd day of June, 2010.

Philip Kuyers, Chairperson
Board of Commissioners

Daniel Krueger, Clerk

ACCOUNTS PAYABLE CHECKS/ACH 06/01/2010 THROUGH 06/11/2010

<u>FUND NUMBER</u>	<u>FUND NAME</u>	<u>CLAIMS TO BE APPROVED</u>	<u>ADJUSTMENTS*</u>	<u>NET CHECK/ACH TOTALS</u>
1010	GENERAL FUND	268,137.62	(36.10)	268,101.52
1500	CEMETERY TRUST	0.00	0.00	0.00
2081	PARKS & RECREATION	35,307.73	0.00	35,307.73
2082	PARK 12	0.00	0.00	0.00
2160	FRIEND OF COURT	7,497.91	0.00	7,497.91
2170	9/30 JUDICIAL GRANTS	78.84	0.00	78.84
2210	HEALTH	40,289.57	(67.75)	40,221.82
2220	MENTAL HEALTH	852,297.06	0.00	852,297.06
2271	SOLID WASTE CLEAN-UP	45,691.66	0.00	45,691.66
2272	LANDFILL TIPPING FEES	8,230.90	0.00	8,230.90
2320	TRANSPORTATION SYSTEM	0.00	0.00	0.00
2420	PLANNING COMMISSION	11.99	0.00	11.99
2444	INFRASTRUCTURE FUND	0.00	0.00	0.00
2450	PUBLIC IMPROVEMENT	0.00	0.00	0.00
2550	HOMESTEAD PROPERTY TAX	0.00	0.00	0.00
2560	REGISTER OF DEEDS AUTOMATION FUND	0.00	0.00	0.00
2590	LIPPERT GRANT	0.00	0.00	0.00
2601	PROSECUTING ATTORNEY GRANTS	1,874.33	0.00	1,874.33
2602	WEMET	21,833.37	0.00	21,833.37
2603	WEED AND SEED	0.00	0.00	0.00
2605	COPS-AHEAD-GEORGETOWN	0.00	0.00	0.00
2606	COPS-FAST-GEORGETOWN	0.00	0.00	0.00
2608	COPS-FAST-ALLENDALE	0.00	0.00	0.00
2609	SHERIFF GRANT PROGRAMS	23,050.00	0.00	23,050.00

ACCOUNTS PAYABLE CHECKS/ACH 06/01/2010 THROUGH 06/11/2010

<u>FUND NUMBER</u>	<u>FUND NAME</u>	<u>CLAIMS TO BE APPROVED</u>	<u>ADJUSTMENTS*</u>	<u>NET CHECK/ACH TOTALS</u>
2610	COPS-UNIVERSAL	13,402.79	0.00	13,402.79
2640	EMT HOLLAND-PARK	0.00	0.00	0.00
2650	EMT GEORGETOWN TOWNSHIP	0.00	0.00	0.00
2661	SHERIFF ROAD PATROL	713.07	0.00	713.07
2690	LAW LIBRARY	0.00	0.00	0.00
2740	WIA-ADMIN. COST POOL	5,100.68	0.00	5,100.68
2741	WIA-YOUTH	67,014.77	0.00	67,014.77
2742	WIA-ADULT	51,609.43	0.00	51,609.43
2743	WIA-6/30 GRANT PROGRAMS	92,004.66	0.00	92,004.66
2744	WIA-12/31 GRANT PROGRAMS	16,442.43	0.00	16,442.43
2747	WIA-WORK FIRST YOUTH	0.00	0.00	0.00
2748	WIA-9/30 GRANT PROGRAMS	49,677.57	0.00	49,677.57
2749	WIA-3/31 GRANT PROGRAMS	0.00	0.00	0.00
2750	GRANT PROGRAMS-PASS THRU	23.24	0.00	23.24
2800	EMERGENCY FEEDING	8,418.80	0.00	8,418.80
2810	FEMA	0.00	0.00	0.00
2850	COMMUNITY CORRECTIONS PROG. GRANT	858.88	0.00	858.88
2870	COMMUNITY ACTION AGENCY (CAA)	39,422.08	(975.00)	38,447.08
2890	WEATHERIZATION	29,323.12	(5,250.00)	24,073.12
2900	DEPT OF HUMAN SERVICES	0.00	0.00	0.00
2901	DEPT OF HUMAN SERVICES	3,182.85	0.00	3,182.85
2920	CHILD CARE - PROBATE	111,565.00	0.00	111,565.00
2921	CHILD CARE - SOCIAL SERVICES	0.00	0.00	0.00
2930	SOLDIER & SAILORS RELIEF	3,224.34	0.00	3,224.34

ACCOUNTS PAYABLE CHECKS/ACH 06/01/2010 THROUGH 06/11/2010

<u>FUND NUMBER</u>	<u>FUND NAME</u>	<u>CLAIMS TO BE APPROVED</u>	<u>ADJUSTMENTS*</u>	<u>NET CHECK/ACH TOTALS</u>
2940	VETERANS TRUST	0.00	0.00	0.00
2941	VETERANS TRUST	0.00	0.00	0.00
5160	DELINQUENT TAXES	150.00	0.00	150.00
6360	INFORMATION TECHNOLOGY	33,105.73	0.00	33,105.73
6410	WATER & SEWER REVOLVING	0.00	0.00	0.00
6450	DUPLICATING	1,118.44	0.00	1,118.44
6550	TELECOMMUNICATIONS	7,127.88	0.00	7,127.88
6641	EQUIPMENT POOL	3,156.54	0.00	3,156.54
6770	PROTECTED SELF-FUNDED INSURANCE	599.87	0.00	599.87
6771	PROTECTED SELF-FUNDED HEALTH INS.	19,792.34	0.00	19,792.34
6772	PROTECTED SELF-FUNDED UNEMPL INS.	0.00	0.00	0.00
6775	LONG-TERM DISABILITY INSURANCE	0.00	0.00	0.00
6776	PROTECTED SELF-FUNDED DENTAL INS.	0.00	0.00	0.00
6777	PROTECTED SELF-FUNDED VISION	0.00	0.00	0.00
6782	PROTECTED SELF-FUNDED INS PROG M.H.	0.00	0.00	0.00
7010	AGENCY	76,217.86	(788.00)	75,429.86
7040	IMPREST PAYROLL	23,564.45	0.00	23,564.45
7210	LIBRARY PENAL FINE	0.00	0.00	0.00
7300	EMPLOYEE SICK PAY BANK	0.00	0.00	0.00
		<u>\$1,961,117.80</u>	<u>(7,116.85)</u>	<u>\$1,954,000.95</u>

Action Request



Committee: Board of Commissioners

Meeting Date: 6/22/2010

Requesting Department: Fiscal Services

Submitted By: Bob Spaman

Agenda Item: Monthly Budget Adjustments

SUGGESTED MOTION:

To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of May 2010.

SUMMARY OF REQUEST:

Approve budget adjustments processed during the month for appropriation changes and line item adjustments.

Mandated action required by PA 621 of 1978, the Uniform Budget and Accounting Act.

Compliance with the Ottawa County Operating Budget Policy.

FINANCIAL INFORMATION:

Total Cost: _____ County Cost: _____ Included in Budget: Yes No

If not included in budget, recommended funding source: _____

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated Non-Mandated New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: #1

Objective: #1-6

ADMINISTRATION RECOMMENDATION:

Recommended

Not Recommended

County Administrator:

Alan G. Vanderberg

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, c=US, ou=County of Ottawa, ou=Administrator's Office, email=avanderberg@miottawa.org
Reason: I am approving this document
Date: 2010.06.16 09:12:58 -0400

Committee/Governing/Advisory Board Approval Date: Finance and Administration Committee 6/15/2010

Adjustment Number	G/L Date	Fund	Dept	Sub Dept	Account Number	Account Name	Adjustment Amount
<u>ADD'L DONATION MONEY</u>							
BA 259	5/06/2010	2170	1371		6750.0010	Donations	1,375.00-
BA 259	5/06/2010	2170	1371		7390.0000	Operational Supplies	1,375.00
<u>REALLOCATN OF REVENUE</u>							
BA 261	5/06/2010	2220	6491	1240	5180.0010	Medicare	1,000.00-
BA 261	5/06/2010	2220	6491	1240	6070.0220	Insurance Fees	100.00-
BA 261	5/06/2010	2220	6491	1240	6070.0270	Chgs/Serv-Mental Health	300.00
BA 261	5/06/2010	2220	6491	1245	6710.0000	Other Revenue	300.00
BA 261	5/06/2010	2220	6491	1347	6070.0270	Chgs/Serv-Mental Health	47,315.00-
BA 261	5/06/2010	2220	6491	1349	6070.0000	Chrgs. For Serv. - Fees	2,275.00
BA 261	5/06/2010	2220	6491	1349	6710.0000	Other Revenue	500.00-
BA 261	5/06/2010	2220	6491	1349	6750.0010	Donations	160.00-
BA 261	5/06/2010	2220	6491	1441	6710.0000	Other Revenue	200.00-
BA 261	5/06/2010	2220	6491	1441	8270.0130	Client Care-Housing Assis	350.00
BA 261	5/06/2010	2220	6491	5400	6070.0040	Seminar/Employee Training	195.00-
BA 261	5/06/2010	2220	6491	5400	7390.0000	Operational Supplies	195.00
BA 261	5/06/2010	2220	6493	3240	5180.0010	Medicare	8,000.00
BA 261	5/06/2010	2220	6493	3241	6070.0270	Chgs/Serv-Mental Health	1,000.00-
BA 261	5/06/2010	2220	6493	3242	5180.0010	Medicare	2,000.00-
BA 261	5/06/2010	2220	6493	3242	6070.0000	Chrgs. For Serv. - Fees	400.00-
BA 261	5/06/2010	2220	6493	3242	6070.0220	Insurance Fees	1,000.00-
BA 261	5/06/2010	2220	6493	3242	6070.0270	Chgs/Serv-Mental Health	500.00-
BA 261	5/06/2010	2220	6493	3244	5180.0010	Medicare	31,000.00
BA 261	5/06/2010	2220	6493	3244	6070.0270	Chgs/Serv-Mental Health	2,000.00
BA 261	5/06/2010	2220	6493	3244	6300.0010	Contracted Services	3,000.00-
BA 261	5/06/2010	2220	6493	3254	6300.0010	Contracted Services	1,000.00-
BA 261	5/06/2010	2220	6494	4243	6070.0270	Chgs/Serv-Mental Health	15,000.00
BA 261	5/06/2010	2220	6494	4244	6070.0270	Chgs/Serv-Mental Health	700.00-
BA 261	5/06/2010	2220	6495	5022	6070.0020	Medical Record Fees	3,375.00
BA 261	5/06/2010	2220	6495	5030	6070.0020	Medical Record Fees	3,375.00-
BA 261	5/06/2010	2220	6495	5030	6710.0000	Other Revenue	350.00-
<u>TO ADJ BDG TO STATE</u>							
BA 264	5/06/2010	2748	7460	0006	5610.0000	State Of Mich - Welfare	192.00-
BA 264	5/06/2010	2748	7460	0006	8080.0000	Service Contracts	192.00
<u>REFLECT SAL SPLIT CHNG</u>							
BA 269	5/11/2010	1010	1490		7040.0000	Salaries - Regular	1,711.00-
BA 269	5/11/2010	1010	1490		7150.0000	Social Security	184.00-
BA 269	5/11/2010	1010	1490		7160.0000	Hospitalization	8,250.00

County of Ottawa
Fiscal Services Department
Changes to Total Appropriations and Adjustments
Budget Adjustments From Date: 5/01/2010 Thru 5/31/2010

Adjustment Number	G/L Date	Fund	Dept	Sub Dept	Account Number	Account Name	Adjustment Amount
<u>REFLECT SAL SPLIT CHNG</u>							
BA 269	5/11/2010	1010	1490		7160.0020	OPEB - Health Care	329.00
BA 269	5/11/2010	1010	1490		7170.0000	Life Insurance	47.00-
BA 269	5/11/2010	1010	1490		7180.0000	Retirement & Sick Leave	3,249.00-
BA 269	5/11/2010	1010	1490		7180.0010	457 Plan Contribution	340.00-
BA 269	5/11/2010	1010	1490		7190.0000	Dental Insurance	467.00
BA 269	5/11/2010	1010	1490		7200.0000	Worker'S Compensation	1.00-
BA 269	5/11/2010	1010	1490		7210.0000	Longevity	350.00-
BA 269	5/11/2010	1010	1490		7220.0000	Unemployment	2.00-
BA 269	5/11/2010	1010	1490		7230.0000	Optical Insurance	114.00
BA 269	5/11/2010	1010	1490		7240.0000	Disability Insurance	10.00-
BA 269	5/11/2010	1010	9650		9990.2920	Child Care	8,370.00-
<u>ENDING FOR SAFETY KIT</u>							
BA 273	5/11/2010	2210	6061		6750.0012	Donations-Jr Welfare Leag	1,000.00-
BA 273	5/11/2010	2210	6061		7640.0012	P.A.E.-Jr Welfare League	1,000.00
<u>REALLOCATE BSD ON CY</u>							
BA 275	5/11/2010	2220	6491	1440	8080.0000	Service Contracts	102.00
BA 275	5/11/2010	2220	6491	5522	7390.0000	Operational Supplies	67.00
BA 275	5/11/2010	2220	6493	3243	8080.0000	Service Contracts	400.00
BA 275	5/11/2010	2220	6493	3244	8080.0000	Service Contracts	900.00
BA 275	5/11/2010	2220	6493	3254	8080.0000	Service Contracts	1,500.00
BA 275	5/11/2010	2220	6494	4244	6070.0270	Chgs/Serv-Mental Health	3,786.00-
BA 275	5/11/2010	2220	6494	4244	7390.0000	Operational Supplies	82.00
BA 275	5/11/2010	2220	6494	4451	8080.0000	Service Contracts	5.00
BA 275	5/11/2010	2220	6495	5030	7390.0000	Operational Supplies	730.00
<u>TO USE OLD TAA FB</u>							
BA 277	5/11/2010	2743	7430	0014	9390.0000	Building Rental	788.00
<u>REFLECT FOC BAL. PLAN</u>							
BA 281	5/17/2010	1010	9650		9990.2160	Friend of the Court	26,139.00
BA 281	5/17/2010	1010	9650		9990.2920	Child Care	17,139.00-
<u>ADD'L WRK-MEET INSPCT</u>							
BA 282	5/17/2010	2081	7510		9740.0000	Land Improvements	15,049.00

Adjustment Number	G/L Date	Fund	Dept	Sub Dept	Account Number	Account Name	Adjustment Amount
<u>RECLS PREA/DOG LIC SC</u>							
<u>RECLS PREA/DOG LIC SC</u>							
BA 286	5/17/2010	2550	2530		7390.0000	Operational Supplies	976.00-
BA 286	5/17/2010	2550	2530		8080.0000	Service Contracts	560.00
<u>TO INCORPORATE CARRYIN</u>							
BA 294	5/17/2010	2870	7470		5610.0060	Comm. Serv. Block Grant	9,035.00-
BA 294	5/17/2010	2870	7472		7040.0000	Salaries - Regular	5,747.00
BA 294	5/17/2010	2870	7472		7150.0000	Social Security	440.00
BA 294	5/17/2010	2870	7472		7160.0000	Hospitalization	1,977.00
BA 294	5/17/2010	2870	7472		7160.0020	OPEB - Health Care	72.00
BA 294	5/17/2010	2870	7472		7170.0000	Life Insurance	12.00
BA 294	5/17/2010	2870	7472		7180.0000	Retirement & Sick Leave	453.00
BA 294	5/17/2010	2870	7472		7190.0000	Dental Insurance	110.00
BA 294	5/17/2010	2870	7472		7200.0000	Worker'S Compensation	1.00
BA 294	5/17/2010	2870	7472		7220.0000	Unemployment	20.00
BA 294	5/17/2010	2870	7472		7230.0000	Optical Insurance	27.00
BA 294	5/17/2010	2870	7472		7240.0000	Disability Insurance	22.00
BA 294	5/17/2010	2870	7472		8600.0000	Travel - Mileage	154.00
<u>TO ESTBLSH MCAAA PROG</u>							
BA 296	5/17/2010	2870	7474		5610.0000	State Of Mich - Welfare	3,693.00-
BA 296	5/17/2010	2870	7474		7390.0000	Operational Supplies	3,693.00
<u>NATE/MARK-COR SAL-FRG</u>							
BA 300	5/24/2010	1010	7211		7040.0000	Salaries - Regular	5,358.00-
BA 300	5/24/2010	1010	7211		7150.0000	Social Security	413.00-
BA 300	5/24/2010	1010	7211		7160.0000	Hospitalization	1,250.00-
BA 300	5/24/2010	1010	7211		7160.0020	OPEB - Health Care	50.00-
BA 300	5/24/2010	1010	7211		7170.0000	Life Insurance	11.00-
BA 300	5/24/2010	1010	7211		7180.0000	Retirement & Sick Leave	563.00-
BA 300	5/24/2010	1010	7211		7180.0010	457 Plan Contribution	39.00-
BA 300	5/24/2010	1010	7211		7190.0000	Dental Insurance	70.00-
BA 300	5/24/2010	1010	7211		7200.0000	Worker'S Compensation	2.00-
BA 300	5/24/2010	1010	7211		7220.0000	Unemployment	4.00-
BA 300	5/24/2010	1010	7211		7230.0000	Optical Insurance	17.00-
BA 300	5/24/2010	1010	7211		7240.0000	Disability Insurance	20.00-
<u>CVR MEDICD OTRCH MATR</u>							
BA 302	5/24/2010	2210	6058		5170.0000	Medicaid	300.00-

Date 6/03/10
Time 16:54:44

County of Ottawa
Fiscal Services Department
Changes to Total Appropriations and Adjustments
Budget Adjustments From Date: 5/01/2010 Thru 5/31/2010

Page 4
BUD101R
BRADTMUELL

Adjustment Number	G/L Date	Fund	Dept	Sub Dept	Account Number	Account Name	Adjustment Amount
BA 302	5/24/2010	2210	6058		7280.0000	Printing & Binding	300.00

CVR MEDICD OTECH_MATR

Action Request



Committee: Board of Commissioners

Meeting Date: 6/22/2010

Requesting Department: Treasurer

Submitted By: Bob Spaman

Agenda Item: Treasurer's Annual "Balance in Land Sale Proceeds Account" Report

SUGGESTED MOTION:

To receive for information the Annual "Balance in Land Sale Proceeds Account" Report.

SUMMARY OF REQUEST:

This report from the Treasurer's Office identifies the balances that resulted from the sale(s), by the County Treasurer, of tax foreclosed property as sold under Public Act 123 of 1999 through 2005 Tax Year which sales were completed in 2008.

FINANCIAL INFORMATION:

Total Cost: \$0.00 | County Cost: \$0.00 | Included in Budget: Yes | No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated | Non-Mandated | New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: #1

Objective: #1-6

ADMINISTRATION RECOMMENDATION:

Recommended

Not Recommended

County Administrator: **Alan G. Vanderberg**

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, c=US, o=County of Ottawa, ou=Administrator's Office, email=avanderberg@miottawa.org
Reason: I am approving this document
Date: 2010.06.10 09:54:19 -0400

Committee/Governing/Advisory Board Approval Date: Finance and Administration Committee 6/15/2010



County of Ottawa

Office of the Treasurer

Bradley J. Slagh
County Treasurer

Cheryl A. Clark
Chief Deputy Treasurer

Stephen Brower
Deputy Treasurer

12220 Fillmore St., PO Box 310, West Olive, MI 49460-0310

Phone: (616) 994.4501
1-800-764-4111, ext. 4501

Fax: (616) 994.4509

Web Site: www.miottawa.org

Transmittal Cover

Date: June 4, 2010

To: Ottawa County Board of Commissioners
Presented to June 15, 2010 Finance and Administration Committee

Subject: Annual "Balance in Land Sale Proceeds Account" Report

From: Bradley J. Slagh, County Treasurer

Members of the Finance and Administration Committee, and County Board of Commissioners

I have created and attached the annual compilation of the Balance in Land Sale Proceeds Account report as required under MCL 211.78m (8) (h). This report from the Treasurer's office identifies the balances that resulted from the sale(s), by the County Treasurer, of tax foreclosed property as sold under Public Act 123 of 1999 through 2005 Tax Year which sales were completed in 2008.

I plan to be at both the Finance and Administration meeting on June 15 and the Board Meeting on June 22 to answer any questions related to prior tax foreclosure sales or this report.

As always, if I can answer any questions outside of those meetings please contact me in our Fillmore Office at: 616.994.4505 or bslagh@miottawa.org

ANNUAL REPORT OF BALANCE IN LAND SALE PROCEEDS ACCOUNTS

In accordance with MCL 211.78m (8) (h), this written report is presented to the Board of Commissioners no later than June 30, the second calendar year after foreclosure.

Net Balance* in Land Sale Proceeds Accounts:

2002	Tax Year	\$0.00	State Foreclosed
2003	Tax Year	(\$7,476.78)	
2004	Tax Year	\$101.61	
2005	Tax Year	\$12,333.47	

Subtotal Proceeds: \$4,958.30

Contingent Liabilities:

2002	Tax Year	\$	-
2003	Tax Year	\$	-
2004	Tax Year	\$	-
2005	Tax Year	\$	(150,000)

General reserve against potential claims, currently unknown: \$ -

Subtotal Liabilities: \$ (150,000)

Balance from previous reports:

Untransferred Proceeds: \$ -

Liabilities reported on previous report but subsequently released: \$ -

Subtotal from previous reports: \$ -

Available for transfer to General Fund: **(\$145,041.70)**

This report is prepared by Bradley J Slagh, Ottawa County Treasurer
to be presented to the Ottawa County Board of Commissioners June 7, 2010

Detailed calculation information is available upon request.

** Net Balance is defined as the amount remaining in the account after all claims in subsections (a) through (f) are satisfied.*

LAND SALE PROCEEDS ACCOUNTS: NET PROCEEDS CALCULATIONS

Categories of claims against Land Sale Proceeds and Contingent Liabilities are specified in MCL 211.78m (8). Simplified, those categories are:

- (a) Pay all taxes, interest and fees to Delinquent Tax Revolving fund.
- (b) Pay all costs of advertising and running the auction.
- (c) Pay all costs of the forfeiture and/or foreclosure proceedings for the year, such as, costs of mailing, publication, personal service, and outside contractors, etc.
- (d) **Reimburse any shortfalls from previous years.**
- (e) Reimburse any maintenance costs including clean up, demolition, and/or environmental remediation.
- (f) If the foreclosing governmental unit is not this state, any of the following:
 - (i) Proceeds from subsequent years can be used to reimburse shortfalls from current year.
 - (ii) Pay any costs for the defense of title actions.
 - (iii) Pay any other administrative costs of forfeiture, foreclosure and/or property sales and/or management.

	2002	2003	2004	2005
Gross Proceeds	\$0.00	\$18,294.40	\$16,255.69	\$156,121.01
Less costs:				
(a)	\$0.00	(\$36,902.66)	(\$8,785.89)	(\$138,306.97)
(b)	\$0.00	\$0.00	\$0.00	\$0.00
(c)	\$0.00	(\$3,745.00)	(\$6,471.94)	(\$4,105.00)
(d)	\$0.00	\$0.00	(\$7,476.78)	(\$7,375.17)
(e)	\$0.00	(\$2,968.29)	(\$896.25)	(\$1,375.57)
(f)	\$0.00	\$0.00	\$0.00	\$0.00
Less write off:	\$0.00	\$4.76	\$0.00	\$0.00
chargeback to local taxing authorities:	\$0.00	\$17,840.01	\$0.00	\$0.00
Net Proceeds:	\$0.00	(\$7,476.78)	(\$7,375.17)	\$4,958.30

LAND SALE PROCEEDS ACCOUNTS: LIABILITY CALCULATIONS

Categories of claims against Land Sale Proceeds and 'Contingent Liabilities are as follows in MCL 211.78m (8):

- (a) The delinquent tax revolving fund shall be reimbursed for all taxes, interest, and fees on all of the property, whether or not all of the property was sold.
- (b) All costs of the sale of property for the year shall be paid.
- (c) Any costs of the foreclosure proceedings for the year, including, but not limited to, costs of mailing, publication, personal service, and outside contractors shall be paid.
- (d) Any costs for the sale of property or foreclosure proceedings for any prior year that have not been paid or reimbursed from that prior year's delinquent tax property sales proceeds shall be paid.
- (e) Any costs incurred by the foreclosing governmental unit in maintaining property foreclosed under section 78k before the sale under this section shall be paid, including costs of any environmental remediation.
- (f) If the foreclosing governmental unit is not this state, any of the following:
 - (i) Any costs for the sale of property or foreclosure proceedings for any subsequent year that are not paid or reimbursed from that subsequent year's delinquent tax property sales proceeds shall be paid from any remaining balance in any prior year's delinquent tax property sales proceeds account.
 - (ii) Any costs for the defense of title actions.
 - (iii) Any costs incurred in administering the foreclosure and disposition of property forfeited for delinquent taxes under this act.

Tax Year	Cate- gory	Property Number	Liability Description	Amount
2002		None		\$ -
Tax year subtotal:				\$ -
2003		None		\$ -
Tax year subtotal:				\$ -
2004		None		\$ -
Tax year subtotal:				\$ -
2005		70-04-05-200-023	Mtg holder notified. Mtg holder did not pay taxes. Potential legal action	\$ 50,000
		70-16-13-460-016	Former property owner has threatened to sue county and treasurer. (To be dropped if not filing by September of 2010	\$ 50,000
		70-17-18-397-001	Potential legal action. Prior tax payer may file suit for unconstitutional tax, fees and interest.	\$ 50,000
Tax year subtotal:				\$ 150,000

Action Request



Committee: Board of Commissioners

Meeting Date: 6/22/2010

Requesting Department: Administrator's Office

Submitted By: Keith Van Beek

Agenda Item: Ottawa County Officers' Compensation Commission Resolution

SUGGESTED MOTION:

To approve in whole or in part and authorize the Board Chair and Clerk to sign the Resolution regarding the recommendations of the Ottawa County Officers' Compensation Commission for 2011 and 2012

SUMMARY OF REQUEST:

PA 485 of 1978 permits a county board of commissioners to establish a county officers' compensation commission to determine the compensation of the elected officials of the county. The determination of the Officers' Compensation Commission, by statute, goes into effect at the beginning of the next odd numbered year unless the Board of Commissioners reject the determination by a vote of two-thirds of the members elected. If such a determination is rejected, the existing compensation for elected officials remains in place. The Board of Commissioners can, and has in the past two cycles, also vote to accept the determination of the Officers' Compensation Commission.

FINANCIAL INFORMATION:

Total Cost: County Cost: Included in Budget: Yes No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated Non-Mandated New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: #4

Objective: #1 & #6

ADMINISTRATION RECOMMENDATION: Recommended Not Recommended

County Administrator: **Alan G. Vanderberg**

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, c=US, o=County of Ottawa, ou=Administrator's Office, email=avanderberg@mcottawa.org
Reason: I am approving this document
Date: 2010.06.17 08:38:39 -0400

Committee/Governing/Advisory Board Approval Date:



OTTAWA COUNTY OFFICERS' COMPENSATION COMMISSION

June 3, 2010

Mr. Philip D. Kuyers, Chairperson
Ottawa County Board of Commissioners
12220 Fillmore Street
West Olive, Michigan 49460

Dear Mr. Kuyers:

On behalf of the Ottawa County Officers' Compensation Commission, I am pleased to present our determination for salaries for non-judicial elected officials for 2011 and 2012. Although this is a period of prolonged economic uncertainty, we were able to complete our work quickly and efficiently thanks to the commitment of our members.

The Commission held three regular meetings that included one public hearing to solicit input on salaries from elected officials and the public. Information from the public hearing was compiled with information on the duties, mandates, and functions of each elected office and data from comparable counties collected by Mr. William Rye to assist the commission in evaluating and determining appropriate salary levels.

The Commission's salary determinations for members of the Board of Commissioners and Countywide Elected Officers are detailed in the attached resolution. Those determinations will go into effect January 1, 2011, unless the Board of Commissioners votes to reject the determination in whole or in part.

I would like to call your attention to two issues that, while not part of the actual salary determinations for 2011 and 2012, the Commission felt strongly enough about to add to our resolutions. First, that the Board of Commissioners takes action to eliminate non-legally required fringe benefits, namely health benefits, from the compensation model for County Commissioners. In addition, we would like to renew our 2006 and 2008 request that the Board of Commissioners consider the option for efficiencies and savings that may result from a combination of the Clerk and Register of Deeds offices into a single Clerk-Register.

I would be happy to answer any questions you may have regarding our determination, and I thank you on behalf of the Commission members for the opportunity to serve.

Sincerely,

A handwritten signature in black ink, appearing to read "Kurt Wassink", is written over a light-colored background.

Kurt Wassink, Chairperson
Ottawa County Officers' Compensation Commission

cc: Officers' Compensation Commission
Countywide Elected Officials
Board of Commissioners

OTTAWA COUNTY OFFICERS' COMPENSATION COMMISSION
RESOLUTION TO ESTABLISH 2011 AND 2012 SALARIES:
BOARD OF COMMISSIONERS AND COUNTYWIDE ELECTED OFFICERS

WHEREAS, the Ottawa County Board of Commissioners established the Ottawa County Officers' Compensation Commission, pursuant to MCL 45.471 et seq., to determine the compensation of non-judicial elected officials; and

WHEREAS, the Ottawa County Officers' Compensation Commission has met 3 times in 28 calendar days, which is within the guidelines set forth in MCL 45.471 et seq.; and

WHEREAS, the Ottawa County Officers' Compensation Commission has reviewed information including staff activity, statutory mandates, benefits, public comment, input from elected officials, and data from comparable counties for each of the elected offices; and

WHEREAS, Ottawa County has established the counties of Allegan, Berrien, Ingham, Jackson, Kalamazoo, Kent, Livingston, Muskegon, Saginaw, St. Clair, and Washtenaw as its set of comparable counties for wages and benefits for the majority of its employee groups; and

THEREFORE BE IT RESOLVED, that the Ottawa County Officers' Compensation Commission hereby establishes that the Chairperson of the Board of Commissioners, Vice-Chairperson of the Board of Commissioners, and all other Commissioners shall receive a 10% salary reduction effective January 1, 2011, and no cost of living increase effective January 1, 2012, with salaries to be paid as follows:

	2011 Salary	2012 Salary
Chairperson	\$13,277	\$13,277
Vice-Chairperson	\$9,483	\$9,483
Commissioners	\$9,009	\$9,009

and;

BE IT FURTHER RESOLVED, that the Ottawa County Officers' Compensation Commission establishes the per-diem amounts for meetings as approved by the Board of Commissioners as follows:

	2011	2012
Per Diem: Two Meetings in One Day	\$30	\$30
Per Diem: Half-Day (under 4.5 hours)	\$40	\$40
Per Diem: Full-Day (over 4.5 hours)	\$70	\$70

and;

BE IT FURTHER RESOLVED, that the Ottawa County Officers' Compensation Commission hereby establishes that the Clerk, Drain Commissioner, Prosecutor, Register of Deeds, Sheriff, and Treasurer shall be paid a 0% cost-of-living increase effective January 1, 2011, and a 0% cost-of-living increase effective January 1, 2012, as follows:

	2011 Salary	2012 Salary
Clerk	\$80,213	\$80,213
Drain Commissioner	\$78,396	\$78,396
Prosecutor	\$126,052	\$126,052
Register of Deeds	\$79,505	\$79,505
Sheriff	\$111,021	\$111,021
Treasurer	\$89,392	\$89,392

and;

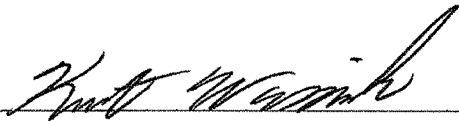
BE IT FURTHER RESOLVED, that the per diem for all approved statutory meetings shall be \$40.

and;

BE IT FURTHER RESOLVED, that the Officers' Compensation Commission states its strong preference for a wage-based compensation model other than for those fringe benefits that are legally required. If non-legally required fringe benefits are still budgeted to be part of county commissioner compensation for 2013 when the Officers' Compensation Commission meets in 2012, it is the present intent of the Commission to take into account the cost of the non-legally required fringe benefits in determining a market based total commissioner compensation. This could result in a wage reduction.

and;

BE IT FURTHER RESOLVED, that the Officers' Compensation Commission asks that the Board of Commissioners consider the option of combining the Ottawa County Clerk and Register of Deeds offices into a single Clerk-Register office. If this is done, the present intent of the Commission is to make a wage adjustment in 2013 reflective of the market for the combined office in comparable counties.



Kurt Wassink, Chairperson
Ottawa County Officers' Compensation Commission

Adopted Date: **June 2, 2010**

COUNTY OF OTTAWA

STATE OF MICHIGAN

RESOLUTION

At a regular meeting of the Board of Commissioners of the County of Ottawa, Michigan, held at the Fillmore Street Complex in the Township of Olive, Michigan on the ___ day of _____, 2010 at _____ o'clock p.m. local time.

PRESENT: Commissioners: _____

ABSENT: Commissioners: _____

It was moved by Commissioner _____ and supported by Commissioner _____ that the following Resolution be adopted:

WHEREAS, pursuant to MCL 45.471 et seq., the Ottawa County Officers' Compensation Commission passed its Resolution dated June 2, 2010, determining certain salaries for non-judicial County elected officials for 2011 and 2012; and,

WHEREAS, a copy of the Resolution of the Ottawa County Officers' Compensation Commission is attached as Exhibit "A"; and,

WHEREAS, the Ottawa County Board of Commissioners has received and reviewed the determination and recommendations of the Ottawa County Officers' Compensation Commission;

NOW THEREFORE BE IT RESOLVED:

1. That the Ottawa County Board of Commissioners accepts the following determination of the Ottawa County Officers' Compensation Commission:

The Chairperson of the Ottawa County Board of Commissioners, Vice-Chairman of the Ottawa County Board of Commissioners, and all other Ottawa County Commissioners, shall receive a 10% salary reduction effective January 1, 2011, and no cost-of-living increase effective January 1, 2012, with salaries to be paid as follows:

	2011 Salary	2012 Salary
Chairperson	\$13,277	\$13,277
Vice-Chairperson	\$9,483	\$9,483
Commissioners	\$9,009	\$9,009

2. That the Ottawa County Board of Commissioners accepts the following determination of the Ottawa County Officers' Compensation Commission regarding per diem amounts for meetings as approved by the Board of Commissioners:

	2011	2012
Per Diem: Two Meetings in One Day	\$30	\$30
Per Diem: Half-Day (under 4.5 hours)	\$40	\$40
Per Diem: Full-Day (over 4.5 hours)	\$70	\$70

3. That the Ottawa County Board of Commissioners accepts the following determination of the Ottawa County Officers' Compensation Commission:

The Ottawa County Clerk, Drain Commissioner, Prosecutor, Register of Deeds, Sheriff and Treasurer shall be paid 0% cost-of-living increase effective January 1, 2011, and a 0% cost-of-living increase effective January 1, 2012, as follows:

	2011 Salary	2012 Salary
Clerk	\$80,213	\$80,213
Drain Commissioner	\$78,396	\$78,396
Prosecutor	\$126,052	\$126,052

Register of Deeds	\$79,505	\$79,505
Sheriff	\$111,021	\$111,021
Treasurer	\$89,392	\$89,392

4. That the Ottawa County Board of Commissioners receives for information the non-binding recommendation of the Ottawa County Officers' Compensation Commission that:

The Officers' Compensation Commission states its strong preference for a wage-based compensation model other than for those fringe benefits that are legally required. If non-legally required fringe benefits are still budgeted to be part of county commissioner compensation for 2013 when the Officers' Compensation Commission meets in 2012, it is the present intent of the Commission to take into account the cost of the non-legally required fringe benefits in determining a market based total commissioner compensation. This could result in a wage reduction.

5. That the Ottawa County Board of Commissioners receives for information the non-binding recommendation of the Ottawa County Officers' Compensation Commission that:

The Officers' Compensation Commission asks that the Board of Commissioners consider the option of combining the Ottawa County Clerk and Register of Deeds offices into a single Clerk-Register office. If this is done, the present intent of the Commission is to make a wage adjustment in 2013 reflective of the market for the combined office in comparable counties.

BE IT FURTHER RESOLVED, that all resolutions and parts of resolutions insofar as they conflict with this Resolution are hereby repealed.

YEAS: Commissioners: _____

NAYS: Commissioners: _____

ABSTENTIONS: Commissioners: _____

RESOLUTION ADOPTED:

Chairperson, Ottawa County
Board of Commissioners

Ottawa County Clerk

EXHIBIT "A"

OTTAWA COUNTY OFFICERS' COMPENSATION COMMISSION
RESOLUTION TO ESTABLISH 2011 AND 2012 SALARIES:
BOARD OF COMMISSIONERS AND COUNTYWIDE ELECTED OFFICERS

WHEREAS, the Ottawa County Board of Commissioners established the Ottawa County Officers' Compensation Commission, pursuant to MCL 45.471 et seq., to determine the compensation of non-judicial elected officials; and

WHEREAS, the Ottawa County Officers' Compensation Commission has met 3 times in 28 calendar days, which is within the guidelines set forth in MCL 45.471 et seq.; and

WHEREAS, the Ottawa County Officers' Compensation Commission has reviewed information including staff activity, statutory mandates, benefits, public comment, input from elected officials, and data from comparable counties for each of the elected offices; and

WHEREAS, Ottawa County has established the counties of Allegan, Berrien, Ingham, Jackson, Kalamazoo, Kent, Livingston, Muskegon, Saginaw, St. Clair, and Washtenaw as its set of comparable counties for wages and benefits for the majority of its employee groups; and

THEREFORE BE IT RESOLVED, that the Ottawa County Officers' Compensation Commission hereby establishes that the Chairperson of the Board of Commissioners, Vice-Chairperson of the Board of Commissioners, and all other Commissioners shall receive a 10% salary reduction effective January 1, 2011, and no cost of living increase effective January 1, 2012, with salaries to be paid as follows:

	2011 Salary	2012 Salary
Chairperson	\$13,277	\$13,277
Vice-Chairperson	\$9,483	\$9,483
Commissioners	\$9,009	\$9,009

and;

BE IT FURTHER RESOLVED, that the Ottawa County Officers' Compensation Commission establishes the per-diem amounts for meetings as approved by the Board of Commissioners as follows:

	2011	2012
Per Diem: Two Meetings in One Day	\$30	\$30
Per Diem: Half-Day (under 4.5 hours)	\$40	\$40
Per Diem: Full-Day (over 4.5 hours)	\$70	\$70

and;

BE IT FURTHER RESOLVED, that the Ottawa County Officers' Compensation Commission hereby establishes that the Clerk, Drain Commissioner, Prosecutor, Register of Deeds, Sheriff, and Treasurer shall be paid a 0% cost-of-living increase effective January 1, 2011, and a 0% cost-of-living increase effective January 1, 2012, as follows:

	2011 Salary	2012 Salary
Clerk	\$80,213	\$80,213
Drain Commissioner	\$78,396	\$78,396
Prosecutor	\$126,052	\$126,052
Register of Deeds	\$79,505	\$79,505
Sheriff	\$111,021	\$111,021
Treasurer	\$89,392	\$89,392

and;

BE IT FURTHER RESOLVED, that the per diem for all approved statutory meetings shall be \$40.

and;

BE IT FURTHER RESOLVED, that the Officers' Compensation Commission states its strong preference for a wage-based compensation model other than for those fringe benefits that are legally required. If non-legally required fringe benefits are still budgeted to be part of county commissioner compensation for 2013 when the Officers' Compensation Commission meets in 2012, it is the present intent of the Commission to take into account the cost of the non-legally required fringe benefits in determining a market based total commissioner compensation. This could result in a wage reduction.

and;

BE IT FURTHER RESOLVED, that the Officers' Compensation Commission asks that the Board of Commissioners consider the option of combining the Ottawa County Clerk and Register of Deeds offices into a single Clerk-Register office. If this is done, the present intent of the Commission is to make a wage adjustment in 2013 reflective of the market for the combined office in comparable counties.

Kurt Wassink, Chairperson
Ottawa County Officers' Compensation Commission

Adopted Date: **June 2, 2010**

Action Request



Committee: Board of Commissioners

Meeting Date: 6/22/2010

Requesting Department: Administrator's Office

Submitted By: Al Vanderberg

Agenda Item: Lakeshore Ethnic Diversity Alliance (LEDA) Vision Statement of Inclusion

SUGGESTED MOTION:

To approve the LEDA Vision Statement of Inclusion as follows: *It is the vision of the undersigned that the people of the Lakeshore Region of West Michigan will work together to foster mutual respect, understanding, and trust in order to achieve an environment where diversity is valued; positions of influence are shared; justice prevails; and economic, educational, and civic opportunities are available to all.*

SUMMARY OF REQUEST:

The attached Vision Statement Of Inclusion has been developed over the past two years by the members of the LEDA CEO Advisory Council. LEDA is now seeking the corporate support of business, government and non-profit organizations throughout the County as well as support from individuals.

The CEO's that developed the Vision (see enclosed list) developed it in the spirit of the realization that the future economic and social prosperity of our County and region depends greatly on our ability to develop and attract talent from a very diverse and even global pool.

FINANCIAL INFORMATION:

Total Cost: \$0.00 | County Cost: \$0.00 | Included in Budget: Yes | No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated | Non-Mandated | New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: #2 and #3

Objective: #2 - Objective #5; #3 - Objective #4

ADMINISTRATION RECOMMENDATION: Recommended | Not Recommended

County Administrator:

Alan G. Vanderberg

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, c=US, o=County of Ottawa, ou=Administrator's Office, email=avanderberg@mottawa.org
Reason: I am approving this document
Date: 2010.06.16 14:40:12 -0400

Committee/Governing/Advisory Board Approval Date: Planning and Policy Committee 6/10/2010



County of Ottawa Memorandum

DATE: June 10, 2010

TO: Chair Kuyers and Board Commissioners

FROM: Al Vanderberg, County Administrator *AGV*

SUBJECT: LEDA – Vision Statement of Inclusion

I have served as a member of the Lakeshore Ethnic Diversity Alliance (LEDA) CEO Advisory Council for the past two years. One of the initiatives that we have been working on is the development of the attached Vision Statement of Inclusion. It is intended that this statement will be adopted on a wide basis by private, public and non-profit corporations throughout the County and hopefully other areas along the lakeshore.

Serving on the aforementioned Council has reaffirmed the importance of stating our beliefs regarding diversity and then living up to those beliefs. The future economic and social prosperity of our region depends greatly on our ability to attract talent from a very diverse and even global pool.

Gail Harrison, Executive Director

Executive Board of Directors

- Heather Medina Saucedo, USDA-NRCS
- Nancy Haynes, Fair Housing Center of West Michigan
- Nancy Collins
- Maria Olga Mier, Chemical Bank

Board of Directors

- Robyn Afrik, Good Samaritan Ministries
- Carolina Contreras-Hernandez, Hope College
- Rodrigo De Grau, Holland Christian Schools
- Jack Dykstra, Holland Police Department
- Vanessa Greene, M Ed., Hope College
- Aaron Hilliard, Muskegon Community College
- Fred Johnson III, Ph.D., Hope College
- Analia Morrison, Small Talk for Kids
- Amy E. Otis-De Grau, Hope College
- Tedd Parsons, West Michigan Strategic Alliance
- Darla Robinson
- Luis Ruiz, Christ Memorial Church
- Diane Talo, Delton Kellogg Middle School

CEO Advisory Council

James W.F. Brooks, Council Co-Chair
Managing Partner at Brooks Capital Management

Bob Woodrick, Council Co-Chair
Retired CEO of D&W Food Stores

- Franco Bianchi, President/CEO, of Haworth, Inc.
- Dr. James Bultman, President of Hope College
- Tony Castillo, Owner of Milagro Six, Inc
- Noel Cuellar, CEO of Primera Plastics
- Mayor Kurt Dykstra of Holland
- Thomas Haas, President of Grand Valley State University
- Dorothy A. Johnson, Trustee at W.K. Kellogg Foundation
- Larry Kooops, Senior Vice President at Fifth Third Bank
- Rodney Martin, Diversity Partner at Warner Norcross & Judd, LLP
- Lawrence J. Murphy, Partner at Varnum Law, LLP
- Jeffrey Padnos, President of Louis Padnos Iron & Metal
- Pastor Mike Pitsenberger of Christ Memorial Church
- Lynne Sherwood, Trustee at JSJ Corporation Foundation
- Alan G. Vanderberg, County Administrator of Ottawa County
- Brian Walker, President/CEO of Herman Miller



Lakeshore Ethnic Diversity Alliance

PO Box 2945, Holland, MI 49422 • (616) 846.9074 • www.ethnicdiversity.org

June 2, 2010

Alan G. Vanderberg
Ottawa County
12220 Fillmore Street
West Olive, MI 49460

Dear Mr. Vanderberg,

Thank you for attending the Lakeshore Region Summit on Racism CEO Breakout. We are very appreciative of your commitment to advancing a community welcoming of diversity and your help in developing steps for achieving that vision.

Attached please find the Vision Statement that was designed over the course of the past two years by members of the CEO Advisory Council. As discussed at the breakout, we are asking each person to request the endorsement of this Vision Statement from the governing board of your organization.

We are most hopeful to have the consent and signatures in place for public recognition by mid-summer.

Please contact the Diversity Alliance office if you have any questions or if we are able provide further information. Once we have your approval for this Vision Statement, we will contact you to secure your signature on the final format.

Thank you so very much.

Sincerely,

Gail Harrison
Executive Director

James W.F. Brooks
CEO Advisory Council Co-Chair

RECEIVED

JUN 07 2010

OTTAWA COUNTY
ADMINISTRATORS OFFICE

Action Request



Committee: Board of Commissioners

Meeting Date: 6/22/2010

Requesting Department: Parks and Recreation

Submitted By: Bob Spaman

Agenda Item: Resolution in Support of Grand River Expedition 2010

SUGGESTED MOTION:

To approve and authorize the Board Chair and Clerk to sign the resolution in support of Grand River Expedition 2010.

SUMMARY OF REQUEST:

The Grand River Expedition is a 13 day public journey of discovery by canoeists and kayakers to document conditions and opportunities associated with Michigan's longest river, the Grand River, to foster awareness and responsibility for the river (see flyer attached). Ottawa County Parks has been an active supporter of the Grand River Expedition, having hosted the group in 1990 and 2000 with plans to host again in 2010. Ottawa County Parks requests the Board of Commissioner's support by approving the attached resolution to recognize the significance of the Grand River and its watershed and declare July 26, 2010 as Official Grand River Day.

FINANCIAL INFORMATION:

Total Cost: \$0.00 | County Cost: \$0.00 | Included in Budget: Yes | No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated | Non-Mandated | New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: #3

Objective: #4

ADMINISTRATION RECOMMENDATION:

Recommended

Not Recommended

County Administrator:

Alan G. Vanderberg

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, c=US, ou=County of Ottawa, ou=Administrator's Office, email=avanderberg@mciottawa.org
Reason: I am approving this document
Date: 2010.06.16 10:02:28 -0400

Committee/Governing/Advisory Board Approval Date: Planning and Policy Committee 06/10/2010



MEMORANDUM

Date: May 26, 2010
To: Ottawa County Board of Commissioners
From: John Scholtz, Parks and Recreation Director
RE: Resolution in Support of Grand River Expedition 2010

The Grand River Expedition is a 13 day public journey of discovery by canoeists and kayakers to document conditions and opportunities associated with Michigan's longest river, the Grand River, to foster awareness and responsibility for the river (see flyer attached). Ottawa County Parks has been an active supporter of the Grand River Expedition, having hosted the group in 1990 and 2000 with plans to host again in 2010. Ottawa County Parks requests the Board of Commissioner's support by approving the attached resolution to recognize the significance of the Grand River and its watershed and declare July 26, 2010 as Official Grand River Day.

Proposed motion:

To approve and authorize the Board Chairperson and Clerk to sign the resolution in support of Grand River Expedition 2010.

This request relates to a non-mandated activity and supports Goal 3 of the Board of Commissioner's Strategic Plan: *To contribute to a healthy physical, economic, and community environment.*

COUNTY OF OTTAWA

STATE OF MICHIGAN

RESOLUTION

At a regular meeting of the Ottawa County Board of Commissioners of the County of Ottawa, Michigan, held in the Ottawa County Fillmore Street Complex, West Olive, Michigan, in said County of the 22nd day of June, 2010 at 1:30 o'clock p.m. local time.

PRESENT:

ABSENT:

It was moved by Commissioner _____ and supported by Commissioner _____ that the following Resolution be adopted:

WHEREAS, the Grand River and its watershed has been and continues today to be essential to the ecological well being of our community, presenting unparalleled economic, cultural, recreational, and aesthetic opportunities to all of our residents and visitors; and

WHEREAS, over the years, Ottawa County and its citizens have undertaken numerous actions to use, protect and properly manage the Grand River and its watershed, which emphasized a strong partnership between government, industry and commerce, riverfront landowners and recreational users; and

WHEREAS, Ottawa County citizens, companies, and public officials are to be applauded for their efforts in helping to make us good stewards of the Grand River and its watershed; and

WHEREAS, it is imperative that we continue such cooperative efforts to even better manage the Grand River as it flows though our community so that we may enjoy its many values for many years to come;

WHEREAS; a broad base of organizations, businesses and local communities from throughout Michigan have joined together to conduct Grand River Expedition 2010, in an effort to promote awareness and appreciation for the broad range of values inherent in our River that play a vital

role in our overall quality of life, and to enhance personal and collective stewardship of these resources; and

WHEREAS, in April of 2010, Governor Granholm and Lt. Governor Cherry issued a Certificate of Tribute to Grand River Expedition 2010, its organizers and partners; and

WHEREAS, Grand River Expedition 2010 will be visiting our community between July 24 and July 26, 2010;

NOW, THEREFORE, BE IT RESOLVED THAT the Ottawa County Board of Commissioners does hereby recognize the Grand River Expedition 2010 and declares Monday, July 26, 2010 as OFFICIAL GRAND RIVER DAY;

BE IT FURTHER RESOLVED THAT the Ottawa County Board of Commissioners encourages the citizens of this community to take advantage of the opportunities provided the Grand River and its watershed, and to become better informed and involved in local actions to assure the continued quality of the Grand River and its watershed for today and for future generations.

Adopted/Issued this date by the Ottawa County Board of Commissioners

YEAS:

NAYS:

ABSTENTIONS:

RESOLUTION ADOPTED.

Philip Kuyers
Chairman, Ottawa County
Board of Commissioners

Daniel C. Krueger
Ottawa County Clerk

CERTIFICATION

I, the undersigned, duly qualified Clerk of the County of Ottawa, Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Board of Commissioners of the County of Ottawa, Michigan, at a meeting held on June 22, 2010 the original of which is on file in my office. Public Notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan, 1976, as amended.

IN WITNESS WHEREOF, I have hereto affixed my official signature this ____th day
of
June, A.D., 2010.

Daniel C. Krueger, Ottawa County Clerk

The Grand River is Michigan's longest river, flowing 260 miles from its source in Hillsdale County to Grand Haven at Lake Michigan. Its watershed is the land area that collects water from groundwater, rain and snowmelt, into lakes, streams, and rivers that drain to the Grand River and then Lake Michigan. The watershed is the State's second largest at 5570 square miles. Major tributaries are the Portage, Red Cedar, Looking Glass, Maple, Flat, Thornapple, and Rogue rivers. The watershed is home to three large Michigan cities: Grand Rapids, Jackson, and the capital city Lansing.

Outdoor recreation in the Grand River watershed is closely associated with its water resources. Public land and access points to water are plentiful. These include several state game and recreation areas, state parks, many county, city, and township parks, walkways, and public fishing sites. Private facilities like marinas, golf courses, ski areas, and campgrounds also provide a wide variety of outdoor recreational activities.

**Governor Granholm
has issued an official
TRIBUTE
to the Expedition**

Key Grand River Expedition Partners

Upper Grand River Watershed Alliance; Lansing Oar and Paddle Club; Lower Grand River Organization of Watersheds; Sierra Club Michigan Chapter; Michigan Department of Natural Resources and Environment; Charles Garfield Amboy, PC, CPA & the Governor's Council on Physical Fitness, Health and Sports.

THANK YOU!



Timberland Resource,
Conservation and
Development Council

The Grand supports a wide variety of fish and wildlife. The River is home to around 70 species of fish. There is excellent fishing for bass, northern pike, walleye, black crappie, bluegill, bullhead, catfish, suckers, and carp. Salmon and steelhead are present in spring and fall spawning runs, and many tributaries are designated trout streams.

The Grand River watershed boasts a diversity of non-game species, including song birds, shore birds (such as the Blue Heron), raptors, reptiles and amphibians. Species on Michigan's threatened and endangered species list include the common loon, Cooper's hawk, American bittern, bald eagle, eastern box turtle, Blanchard's cricket frog, and many other plants and animals. The Grand supports a diverse freshwater mussel, some of the most threatened forms of aquatic life due to their sensitivity to poor water quality and susceptibility to poaching.

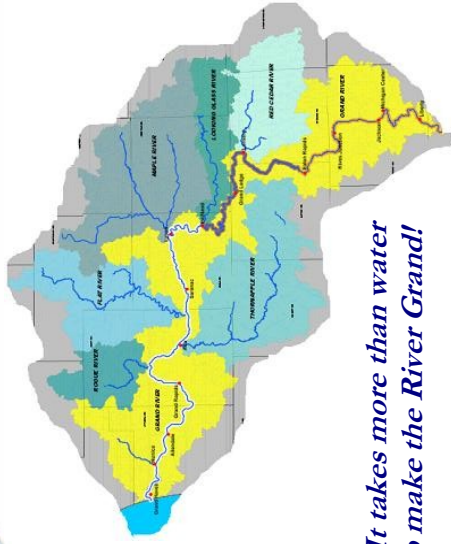
Game includes many species of ducks and Canadian geese found in the wetlands and waters of the watershed. Ruffed grouse, quail and ring-necked pheasant are found in upland areas, while mammals like white tailed deer, raccoon, squirrels, mink, beaver, cotton tailed rabbits, red fox and muskrat are common.

Important Contacts:

to register: Trailspotters of Michigan
www.trailspotters.com or call 517-203-9596

For more information:

www.tiny.cc/grandriverexpedition2010
grandriverexpedition2010@gmail.com
Chair Doug Carter at 517-627-7690
Rivermaster Charlie Parmelee at 517-589-5237



*"It takes more than water
to make the River Grand!"*

July 14—26, 2010

Grand River Expedition 2010 is a 13-day public journey of discovery to document conditions and opportunities of Michigan's Grand River and its watershed in order to foster awareness and responsibility for the River.

This family-friendly expedition is led by a diverse team of historians, educators, students, civic leaders, and scientists from natural resource and other professions. The Expedition team will travel by canoes, kayaks, and boats, conduct studies, and provide demonstrations, interactive displays, and exhibits to communities along the Grand River. Nationally recognized rivers specialist Doug Carter is the Chair, and well known Michigan paddler Charlie Parmelee will serve as Rivermaster.

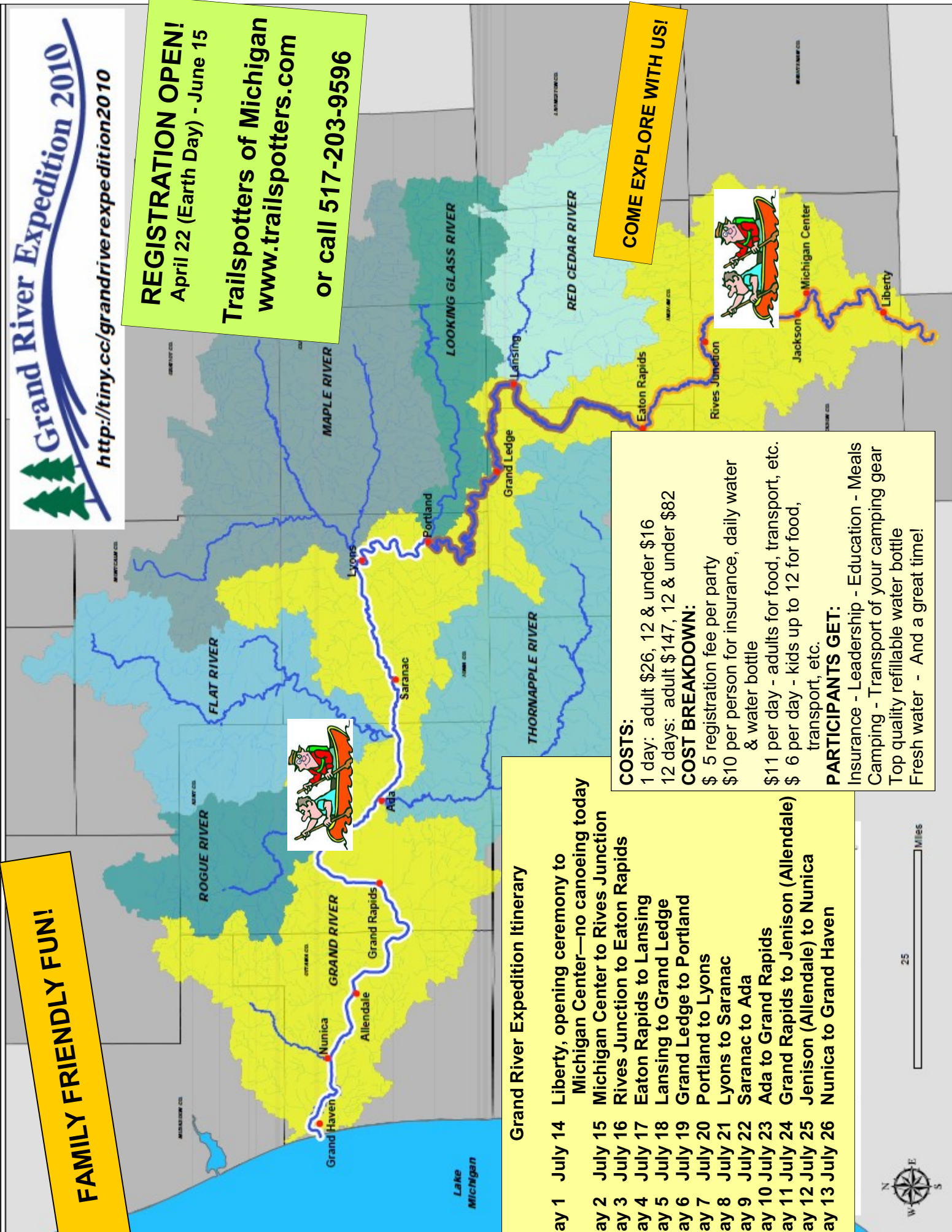
Please join us for a day or longer! Come for a day, a weekend, or for the whole family-friendly adventure. Children and parents can help with river studies, and learn about the Grand's history. **However you participate, it's sure to be an adventure of a lifetime!**

Registration open April 22—June 15, 2010

REGISTRATION OPEN!
 April 22 (Earth Day) - June 15
Trailspotters of Michigan
www.trailspotters.com
 or call 517-203-9596

COME EXPLORE WITH US!

FAMILY FRIENDLY FUN!



Grand River Expedition Itinerary

Day 1 July 14 Liberty, opening ceremony to Michigan Center—no canoeing today
 Day 2 July 15 Michigan Center to Rives Junction
 Day 3 July 16 Rives Junction to Eaton Rapids
 Day 4 July 17 Eaton Rapids to Lansing
 Day 5 July 18 Lansing to Grand Ledge
 Day 6 July 19 Grand Ledge to Portland
 Day 7 July 20 Portland to Lyons
 Day 8 July 21 Lyons to Saranac
 Day 9 July 22 Saranac to Ada
 Day 10 July 23 Ada to Grand Rapids
 Day 11 July 24 Grand Rapids to Jenison (Allendale)
 Day 12 July 25 Jenison (Allendale) to Nunica
 Day 13 July 26 Nunica to Grand Haven

COSTS:
 1 day: adult \$26, 12 & under \$16
 12 days: adult \$147, 12 & under \$82

COST BREAKDOWN:
 \$ 5 registration fee per party
 \$10 per person for insurance, daily water & water bottle
 \$11 per day - adults for food, transport, etc.
 \$ 6 per day - kids up to 12 for food, transport, etc.

PARTICIPANTS GET:
 Insurance - Leadership - Education - Meals
 Camping - Transport of your camping gear
 Top quality refillable water bottle
 Fresh water - And a great time!



Action Request



Committee: Board of Commissioners

Meeting Date: 6/22/2010

Requesting Department: Parks and Recreation

Submitted By: Bob Spaman

Agenda Item: Grand River Ravines Acquisition Grant Agreement

SUGGESTED MOTION:

To approve and authorize the Board Chair and Clerk to sign the resolution accepting the terms of the grant agreement with the Michigan Department of Natural Resources & Environment for the Grand River Ravines Acquisition Project.

SUMMARY OF REQUEST:

The Grand River Ravines property consists of 100 acres adjacent to the 68 acre Fillmore at the Bend Open Space property and with 1,100 feet of frontage on the Grand River. The property includes high quality natural land with deep ravines and mature forest and has been a target greenway acquisition property for many years. The grant will pay 50% or up to \$720,000 of the \$1,440,000 acquisition cost (cost does not include previously paid option payment of \$280,000).

The grant agreement includes terms which Ottawa County has approved for past grant projects. Terms include commitments to fund a portion of the project cost, keep the land in public recreation use in perpetuity, ensure it is open to all people on equal terms, etc.

FINANCIAL INFORMATION:

Total Cost: \$1,440,000.00 | County Cost: \$720,000.00 | Included in Budget: Yes | No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated | Non-Mandated | New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: #3

Objective: #3, #5

ADMINISTRATION RECOMMENDATION:

Recommended

Not Recommended

County Administrator: **Alan G. Vanderberg**

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, c=US, o=County of Ottawa, ou=Administrator's Office, email=avanderberg@miottawa.org
Reason: I am approving this document
Date: 2010.06.16 10:05:33 -0400

Committee/Governing/Advisory Board Approval Date: Planning and Policy Committee 06/10/2010



MEMORANDUM

Date: May 26, 2010
To: Ottawa County Board of Commissioners
From: John Scholtz, Parks and Recreation Director
RE: Grand River Ravines Acquisition Grant Agreement

Ottawa County Parks has been awarded a grant from the Michigan Natural Resources Trust Fund to assist in the purchase of the Grand River Ravines property in Georgetown Township. The Parks Commission is requesting Board of Commissioners approval of the grant agreement for the project.

The Grand River Ravines property consists of 100 acres adjacent to the 68 acre Fillmore at the Bend Open Space property and with 1,100 feet of frontage on the Grand River. The property includes high quality natural land with deep ravines and mature forest and has been a target greenway acquisition property for many years. The grant will pay 50% or up to \$720,000 of the \$1,440,000 acquisition cost (cost does not include previously paid option payment of \$280,000).

The grant agreement includes terms which Ottawa County has approved for past grant projects. Terms include commitments to fund a portion of the project cost, keep the land in public recreation use in perpetuity, ensure it is open to all people on equal terms, etc.

Proposed motion:

To approve and authorize the Board Chairperson and Clerk to sign the resolution accepting the terms of the grant agreement with the Michigan Department of Natural Resources & Environment for the Grand River Ravines Acquisition Project.

This request relates to a non-mandated activity and supports Goal 3 of the Board of Commissioner's Strategic Plan: *To contribute to a healthy physical, economic, and community environment.*

COUNTY OF OTTAWA

STATE OF MICHIGAN

RESOLUTION

RESOLUTION APPROVING THE GRANT AGREEMENT WITH THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES & ENVIRONMENT FOR THE GRAND RIVER RAVINES ACQUISITION PROJECT.

At a regular meeting of the Board of Commissioners of the County of Ottawa, Michigan, held in the Ottawa County Fillmore Street Complex, West Olive, Michigan in said County on June 22, 2010.

PRESENT:

ABSENT:

It was moved by Commissioner _____ and supported by Commissioner _____ that the following Resolution be adopted:

WHEREAS, Part 19, Natural Resources Trust Fund, of the Natural Resource and Environmental Protection Act, Act 451 of the Public Acts of 1994, establishes the Michigan Natural Resources Trust Fund which provides for acquisition and development of lands for public outdoor recreation purposes; and,

WHEREAS, the County of Ottawa desires to acquire lands for public outdoor recreational purposes; and,

WHEREAS, the aforementioned unit of government agrees to be solely responsible for the operation and maintenance of the property as set forth in said Agreement; and,

NOW THEREFORE BE IT RESOLVED, that the County of Ottawa, Michigan, does hereby accept the terms of the Agreement as received from the Michigan Department of Natural Resources &

Environment, and that the County of Ottawa does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide seven hundred twenty thousand dollars (\$720,000) dollars to match the grant authorized by the MDNRE.
2. To maintain satisfactory financial accounts, documents, and records to make them available to the MDNRE for auditing at reasonable times in perpetuity.
3. To regulate the use of the property acquired and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.
4. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of this Resolution.

BE IT FURTHER RESOLVED, that all resolutions and parts of resolutions insofar as they conflict with this Resolution are hereby repealed.

YEAS:

NAYS:

ABSTENTIONS:

RESOLUTION ADOPTED.

Philip Kuyers
Chairman, Ottawa County
Board of Commissioners

Daniel C. Krueger
Ottawa County Clerk

CERTIFICATION

I, the undersigned, duly qualified Clerk of the County of Ottawa, Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Board of Commissioners of the County of Ottawa, Michigan, at a meeting held on June 22, 2010 the original of which is on file in my office. Public Notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan, 1976, as amended.

IN WITNESS WHEREOF, I have hereto affixed my official signature this _____th day of June, A.D., 2010.

Daniel C. Krueger, Ottawa County Clerk



**MICHIGAN NATURAL RESOURCES TRUST FUND
LAND ACQUISITION PROJECT AGREEMENT**

Project Number: TF09-075

Project Title: Grand River Ravines Acquisition

This Agreement is between the Michigan Department of Natural Resources for and on behalf of the State of Michigan ("DEPARTMENT") and the **COUNTY OF OTTAWA** ("GRANTEE"). The DEPARTMENT has authority to issue grants to local units of government for the acquisition of land for resource protection and public outdoor recreation under Part 19 of the Natural Resources and Environmental Protection Act, Act 451 of 1994, as amended. The GRANTEE has been approved by the Michigan Natural Resources Trust Fund (MNRTF) Board of Trustees (BOARD) to receive a grant. In **PA 27 of 2010**, the Legislature appropriated funds from the MNRTF to the DEPARTMENT for a grant-in-aid to the GRANTEE. As a precondition to the effectiveness of the Agreement, the GRANTEE is required to sign the Agreement and return it to the DEPARTMENT with the necessary attachments **by July 1, 2010**

1. The legal description of the project area (APPENDIX A); boundary map of the project area (APPENDIX B) and Recreation Grant application bearing the number TF09-075 (APPENDIX C) are by this reference made part of this Agreement. The Agreement together with the referenced appendices constitute the entire Agreement between the parties and may be modified only in writing and executed in the same manner as the Agreement is executed.
2. The time period allowed for project completion is the date of execution by the DEPARTMENT **through May 1, 2011**, hereinafter referred to as the "project period." Requests by the GRANTEE to extend the project period shall be made in writing before the expiration of the project period. Extensions to the project period are at the discretion of the DEPARTMENT. The project period may be extended only by an amendment to this Agreement.
3. This Agreement shall be administered on behalf of the DEPARTMENT through Grants Management.
 - a. All reports, documents, or actions required of the GRANTEE shall be submitted to:

MICHIGAN NATURAL RESOURCES TRUST FUND
GRANTS MANAGEMENT
MICHIGAN DEPARTMENT OF NATURAL RESOURCES &
ENVIRONMENT
PO BOX 30425
LANSING MI 48909-7925

The GRANTEE'S representative for this project is:

Name: _____ Title: _____

Mailing Address: _____

Phone Number: _____ Fax Number: _____

E-Mail Address: _____

- a. All notices, reports, requests or other communications from the DEPARTMENT to the GRANTEE shall be sufficiently given when mailed and addressed as indicated above. The DEPARTMENT and the GRANTEE may by written notice designate a different address to which subsequent notices, reports, requests, or other communications shall be sent.
 - b. The GRANTEE certifies to the DEPARTMENT that the person listed as the GRANTEE'S representative is officially empowered to act on behalf of the GRANTEE. Further, the GRANTEE certifies that the person listed as their representative does not now or will not in the future have any FINANCIAL INTEREST, HOLDINGS IN A BUSINESS OR ENTITY or PERSONAL INTEREST, including their immediate family, in the property that is the subject of this grant.
4. The grant herein provided is for the acquisition by the GRANTEE of **100 acres of fee simple title** free of all liens and encumbrances to lands situated and being in the **TOWNSHIP OF GEORGETOWN, COUNTY OF OTTAWA, STATE OF MICHIGAN** as described in the attached legal description (APPENDIX A) and shown on the attached boundary map (APPENDIX B). As used in this Agreement, the words "project area" shall mean the lands acquired under this Agreement as described in this Section.
5. The project area shall be used for **use as trailhead, parking and support facilities for hiking and nature trails, as further described in the GRANTEE'S proposal to the DEPARTMENT and approved by the MNRTF Board.** Significant changes in the use of the project area as described in this Section require the prior written authorization of the DEPARTMENT.
6. In order to preserve the financial resources of the State and to prevent an unjust enrichment of a third party interim owner, if the landowner listed in the project application grants any rights in the real property to an individual or agency other than the GRANTEE, the DEPARTMENT may inspect the terms of the conveyance as a condition to approving the GRANTEE to close.

7. The DEPARTMENT agrees as follows:

- a. To grant to the GRANTEE a sum of money equal to ***Fifty (50% percent of One Million Four Hundred Forty Thousand (\$1,440,000.00) dollars*** as reimbursement of the total eligible cost of acquisition of fee simple title free of all liens and encumbrances to the lands in the project area, not to exceed the sum of ***Seven Hundred Twenty (\$720,000.00) dollars***.
- b. To include the following in the total cost of acquisition eligible for reimbursement as provided for in Section 7(a):
 - i. Purchase price of the land, up to the fair market value, in the project area acquired by the GRANTEE during the project period as provided for in this Agreement;
 - ii. Those relocation assistance costs authorized by P.A. 227 of 1972, supra, and the terms of Title II and Title III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (PL 91-646) 94 Stat 1894 (1970);
 - iii. Reasonable and appropriate costs incurred and paid by the GRANTEE during the project period for recording fees, title insurance, and environmental assessments; and
 - iv. Costs incurred and paid by the GRANTEE for an appraisal(s) as provided for in Section 9(f) that is performed after January 1, 2010, or as otherwise approved by the DEPARTMENT, and that has been approved by the DEPARTMENT.
- c. To grant funds in the form of reimbursements to the GRANTEE for eligible costs and expenses incurred, as follows:
 - i. Payments will be made on a reimbursement basis at ***Fifty (50%) percent*** of the eligible expenses incurred by the GRANTEE up to 90% of the maximum reimbursement allowable under the grant.
 - ii. Reimbursement will be made only upon DEPARTMENT review and approval of a complete reimbursement request submitted by the GRANTEE on forms provided by the DEPARTMENT and that meets all documentation requirements set forth by the DEPARTMENT. A complete reimbursement request must document the total cost of the acquisition and the GRANTEE's compliance with Section 8 of this Agreement and DEPARTMENT acquisition project procedures.
 - iii. The DEPARTMENT shall conduct an audit of the project's financial records upon approval of the final reimbursement request by the DEPARTMENT. The DEPARTMENT may issue an audit report with no deductions or may find some costs ineligible for reimbursement.
 - iv. The final 10% of the grant amount will be released upon completion of a satisfactory audit by the DEPARTMENT and documentation that the GRANTEE has erected acknowledgement of MNRTF assistance in compliance with Section 9(q) of this Agreement.

8. The GRANTEE shall be eligible for reimbursement only upon completion of all of the following:
 - a. Acquisition by the GRANTEE of fee simple title free of all liens and encumbrances of all lands in the project area, and
 - b. The GRANTEE has submitted proof of acquisition of marketable record title to the DEPARTMENT in the form of a policy of title insurance insuring the GRANTEE is possessed of marketable record title in fee simple, free of all liens and encumbrances to the lands in the project area, and said policy to insure the GRANTEE against loss or damage at least equal to the purchase price of the subject lands, and
 - c. The GRANTEE has made proper conveyance to the State of Michigan of all mineral rights to which the State is entitled under this Agreement as outlined in Section 9(m), and
 - d. The GRANTEE has submitted a complete request for reimbursement as set forth in this Agreement.

9. The GRANTEE agrees as follows:
 - a. To immediately make available all funds needed to incur all necessary costs required to complete the project and to provide **Seven Hundred Twenty (\$720,000.00) dollars** as local match to this project. This sum represents **Fifty (50%) percent** of the total eligible cost of acquisition including incidental costs. Any cost overruns incurred to complete the project called for by this Agreement shall be the sole responsibility of the GRANTEE.
 - b. To complete the acquisition in compliance with the acquisition project procedures set forth by the DEPARTMENT.
 - c. To make no written offer or commitment to purchase lands in the project area before execution of this Agreement and before written DEPARTMENT approval as provided for in Section 9. Failure to comply with this requirement shall, at the option of the DEPARTMENT, make the cost of the property an ineligible expense under this Agreement and subjects this Agreement to termination by the DEPARTMENT.
 - d. To provide verification that the site is not a facility as defined by State Law, based on the results of due diligence and, if needed, an environmental assessment or if the site has been determined to be a facility, to provide documentation of due care compliance. The results of the due diligence must be accounted for in the appraisal(s).
 - e. To complete a 40-year title review on the property. The results of the title review must be accounted for in the appraisal(s).
 - f. To complete an appraisal of the project area in accordance with standards established by the DEPARTMENT to determine the fair market value thereof; two appraisals meeting these standards being required for properties valued at \$500,000 or more. Failure to complete the appraisal in

this manner shall make the cost of said appraisal(s) an ineligible expense under this Agreement.

- g. To submit the appraisal(s) to the DEPARTMENT for approval no later than 120 days after the date of execution of this Agreement. No written offer or commitment to purchase land in the project area shall be transmitted by the GRANTEE until after approval has been given in writing by the DEPARTMENT.
- h. To perform, or to directly contract for the performance of, all appraisals, appraisal reviews, title review and closing, actual acquisition of all lands in the project area, and the relocation of tenants, owners, and/or businesses in accordance with and consistent with provisions of P.A. 227 of 1972, supra, and the terms of Title II and Title III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (PL 91-646) 94 Stat 1894 (1970).
- i. To eliminate all pre-existing non-recreation uses of the project area within 90 days of the date of acquisition, unless otherwise approved by the DEPARTMENT in writing.
- j. To remove existing structures or make ready for an appropriate use in a reasonable time frame after completion of the acquisition.
- k. To complete acquisition of the entire project area before **May 1, 2011**. Failure to acquire the project area by **May 1, 2011** shall constitute a breach of this Agreement and subject the GRANTEE to the remedies provided by law and set forth in Section 23 of this Agreement.
- l. To provide to the DEPARTMENT all documents and information as specified in Sections 7(c) and 8 of the Agreement within 90 days after the actual acquisition of land in the project area and no later than **August 1, 2011**. Failure to submit the required documents and information for review before **August 1, 2011** shall constitute a breach of this Agreement and subjects the GRANTEE to the remedies provided for by law and Section 22 of this Agreement.
- m. For parcels over 5 acres, to execute, acknowledge and deliver to the DEPARTMENT a deed conveying to the State of Michigan perpetual nonparticipating 1/6 interest in all of the rights acquired by the GRANTEE in coal, oil, gas, sand, gravel or any other minerals in, on or under the lands in the project area.
- n. To retain all rights acquired by the GRANTEE in coal, oil, gas, sand, gravel or any other minerals in, on or under the lands in the project area in perpetuity.
- o. To not develop any rights acquired by the GRANTEE in coal, oil, gas, sand, gravel or any other minerals in, on or under the lands in the project area, and not to develop these minerals from sites adjacent to the project area in a manner that diminishes the usefulness of the project area for its intended purposes.

- p. To maintain satisfactory financial accounts, records, and documents and to make them available to the DEPARTMENT for auditing upon request. Such accounts, records, and documents shall be retained by the GRANTEE for not less than three years following submittal of the final reimbursement request.
- q. To erect and maintain a sign or other acknowledgement as approved by the DEPARTMENT on the property which designates this project as one having been acquired with the assistance of the MNRTF. The size, color, and design of this sign shall be in accordance with DEPARTMENT specifications.
- r. To provide to the DEPARTMENT for approval, a complete tariff schedule containing all charges to be assessed against the public utilizing the project area and/or any facilities constructed thereon, and to provide to the DEPARTMENT for approval, all amendments thereto before the effective date of such amendments. Any tariff schedule proposed shall provide solely for sufficient revenues to cover the costs of operating, maintaining and/or developing the premises and/or any facilities provided thereon. Preferential membership or annual permit systems are prohibited at this site. Differences in admission and other fees may be instituted on the basis of residence. Nonresident fees shall not exceed twice that charged residents. If no resident fees are charged, nonresident fees may not exceed the rate charged residents at other comparable state and local public recreation facilities.
- s. To separately account for any revenues received from the project area which exceed the demonstrated operating costs and to reserve such surplus revenues for the future maintenance and/or expansion of the GRANTEE'S park and outdoor recreation program.
- t. To furnish the DEPARTMENT, upon request, detailed statements covering the annual operation of project area and/or facilities, including income and expenses and such other information the DEPARTMENT might reasonably require.
- u. To adopt such ordinances and/or resolutions as shall be required to effectuate the provisions of this Agreement; certified copies of all such ordinances and/or resolutions adopted for such purposes shall be forwarded to the DEPARTMENT before the effective date thereof.
- v. To maintain the premises in such condition as to comply with all federal, State, and local laws which may be applicable and to make any and all payments required to pay any and all taxes, fees, or assessments legally imposed against the project area.
- w. To make the project area and any facilities located thereon and the land and water access ways to them open to the public within 90 days of the date of acquisition and to keep them open to the public at all times on equal and reasonable terms. No individual shall be denied ingress or egress thereto or

the use thereof on the basis of sex, race, color, religion, national origin, residence, age, height, weight, familial status, marital status or disability.

- x. To make the project area and any future facilities provided thereon available for public outdoor recreation in perpetuity and in accordance with uses described in this Agreement and APPENDIX C, to regulate the use thereof and to provide for the maintenance thereof to the satisfaction of the DEPARTMENT, and to appropriate such moneys and/or provide such services as shall be necessary to provide such adequate maintenance.
10. The GRANTEE shall acquire fee simple title, free of all liens, encumbrances, or restrictions on future use to the lands in the project area. The fee simple title acquired shall not be subject to (1) any possibility of reverter or right of entry for condition broken or any other executory limitation which may result in defeasance of title or (2) to any reservations or prior conveyance of coal, oil, gas, sand, gravel or any other mineral interests.
 11. The GRANTEE shall not allow any encumbrance, lien, security interest, mortgage or any evidence of indebtedness to attach to or be perfected against the project area.
 12. The project area and any facilities located thereon shall not be wholly or partially conveyed, either in fee, easement or otherwise, or leased for a term of years, or for any other period, nor shall there be any whole or partial transfer of title, ownership, or right of ownership or control without the written approval and consent of the DEPARTMENT.
 13. The assistance provided to the GRANTEE as a result of this Agreement is intended to have a lasting effect on the supply of outdoor recreation, scenic beauty sites, and recreation facilities beyond the financial contribution alone and permanently commits the project area to Michigan's outdoor recreation estate, therefore:
 - a. The GRANTEE agrees that lands in the the project area are being acquired with MNRTF assistance and shall be maintained in public outdoor recreation use in perpetuity. No portion of the project area shall be converted to other than public outdoor recreation use without the approval of the DEPARTMENT. The DEPARTMENT shall approve such conversion only upon such conditions as it deems necessary to assure the substitution by GRANTEE of other outdoor recreation properties of equal or greater fair market value and of reasonable equivalent usefulness and location. Such substituted land shall become part of the project area and will be subject to all the provisions of this Agreement.
 - b. Approval of a conversion shall be at the sole discretion of the DEPARTMENT.
 - c. Before completion of the project, the GRANTEE and the DEPARTMENT may mutually agree to alter the project area through an amendment to this Agreement to provide the most satisfactory public outdoor recreation area.

14. Should title to the lands in the project area or any portion thereof be acquired from the GRANTEE by any other entity through exercise of the power of eminent domain, the GRANTEE agrees that the proceeds awarded to the GRANTEE shall be used to replace the lands affected with outdoor recreation properties of equal or greater fair market value, and of reasonably equivalent usefulness and location. The DEPARTMENT shall approve such replacement only upon such conditions as it deems necessary to assure the substitution with other outdoor recreation properties of equal or greater fair market value and of reasonably equivalent usefulness and location. Such replacement land shall be subject to all the provisions of this Agreement.
15. The GRANTEE acknowledges that:
 - a. The GRANTEE has examined the project area and has found the property safe for public use or actions will be taken by the GRANTEE to make the property safe for public use no later than 90 days after the date of acquisition; and
 - b. The GRANTEE is solely responsible for development, operation, and maintenance of the project area, and that responsibility for actions taken to develop, operate, or maintain the project area is solely that of the GRANTEE; and
 - c. The DEPARTMENT'S involvement in the premises is limited solely to the making of a grant to assist the GRANTEE in acquiring same.
 - d. The GRANTEE acknowledges that the DEPARTMENT is not responsible for any tax liability assessed on the property after closing by the GRANTEE. Further, the eligible amount of tax pro-rated at time of closing will be determined by the DEPARTMENT.
16. Before the DEPARTMENT will give written approval to make a written offer to purchase the property included in this project, the GRANTEE must provide documentation to the DEPARTMENT that indicates either:
 - a. It is reasonable for the GRANTEE to conclude, based on the advice of an environmental consultant, as appropriate, that no portion of the project area is a facility as defined in Part 201 of the Michigan Natural Resources and Environmental Protection Act, Act 451 of the Public Acts of 1994, as amended; or
 - b. If any portion of the project area is a facility, documentation that Department of Natural Resources and Environment-approved response actions have been or will be taken to make the site safe for its intended use within the project period, and that implementation and long-term maintenance of response actions will not hinder public outdoor recreation use and/or the resource protection values of the project area.
17. If the DEPARTMENT determines that, based on contamination, the project area will not be made safe for the planned recreation use within the project period, or another date established by the DEPARTMENT in writing, or if the DEPARTMENT

determines that the presence of contamination will reduce the overall usefulness of the property for public recreation and resource protection, the grant may be cancelled by the DEPARTMENT with no reimbursement made to the GRANTEE.

18. The GRANTEE shall acquire and maintain, or cause to be acquired or maintained, insurance which will protect the GRANTEE from claims which may arise out of or result from the GRANTEE'S operations under this Agreement, whether performed by the GRANTEE, a subcontractor or anyone directly or indirectly employed by the GRANTEE, or anyone for whose acts may hold them liable. Such insurance shall be with companies authorized to do business in the State of Michigan in such amounts and against such risks as are ordinarily carried by similar entities, including but not limited to public liability insurance, worker's compensation insurance or a program of self-insurance complying with the requirements of Michigan law. The GRANTEE shall provide evidence of such insurance to the DEPARTMENT at its request.
19. Nothing in this Agreement shall be construed to impose any obligation upon the DEPARTMENT to operate, maintain or provide funding for the operation and/or maintenance of any recreational facilities in the project area.
20. The GRANTEE hereby represents that it will defend any suit brought against either party which involves title, ownership, or any other rights, whether specific or general, including any appurtenant riparian rights, to and in the project area and any lands connected with or affected by this project.
21. The GRANTEE is responsible for the use and occupancy of the premises, the project area and the facilities thereon. The GRANTEE is responsible for the safety of all individuals who are invitees or licensees of the premises. The GRANTEE will defend all claims resulting from the use and occupancy of the premises, the project area and the facilities thereon. The DEPARTMENT is not responsible for the use and occupancy of the premises, the project area and the facilities thereon.
22. Failure by the GRANTEE to comply with any of the provisions of this Agreement shall constitute a material breach of this Agreement.
23. Upon breach of the Agreement by the GRANTEE, the DEPARTMENT, in addition to any other remedy provided by law and this Agreement, may:
 - a. Terminate this Agreement; and/or
 - b. Withhold and/or cancel future payments to the GRANTEE on any or all current recreation grant projects until the violation is resolved to the satisfaction of the DEPARTMENT; and/or
 - c. Withhold action on all pending and future grant applications submitted by the GRANTEE under the Michigan Natural Resources Trust Fund and the Land and Water Conservation Fund; and/or
 - d. Require repayment of grant funds already paid to GRANTEE.
 - e. Specific performance of the Agreement.

24. The GRANTEE agrees that the benefit to be derived by the State of Michigan from the full compliance by the GRANTEE with the terms of this Agreement is the preservation, protection and the net increase in the quality of public outdoor recreation facilities and resources which are available to the people of the State and of the United States and such benefit exceeds to an immeasurable and unascertainable extent the amount of money furnished by the State of Michigan by way of assistance under the terms of this Agreement. The GRANTEE agrees that after final reimbursement has been made to the GRANTEE, repayment by the GRANTEE of grant funds received would be inadequate compensation to the State for any breach of this Agreement. The GRANTEE further agrees therefore, that the appropriate remedy in the event of a breach by the GRANTEE of this Agreement after final reimbursement has been made shall be the specific performance of this Agreement.
25. The GRANTEE may not assign or transfer any interest in this Agreement without prior written authorization of the DEPARTMENT.
26. The rights of the DEPARTMENT under this Agreement shall continue in perpetuity.
27. The Agreement may be executed separately by the parties. This Agreement is not effective until:
 - a. The GRANTEE has signed it and returned it together with the necessary attachments within 90 days of the date the Agreement is issued by the DEPARTMENT, and
 - b. The DEPARTMENT has signed it.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals, on this date.

Approved by resolution (true copy attached) of the _____, _____
date
_____ meeting of the _____
(special or regular) (name of approving body)

GRANTEE

SIGNED:

WITNESSED BY:

By _____

1) _____

Title: _____

2) _____

Date: _____

Grantee's Federal ID#

MICHIGAN DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENT

SIGNED:

WITNESSED BY:

By _____
Jim Wood

1) _____

Title: Manager, Grants Management

2) _____

Date: _____

APPENDIX A
LEGAL DESCRIPTION OF THE PROJECT AREA

Lands and premises situated in the Township of Georgetown, County of Ottawa and State of Michigan, described as follows, to-wit:

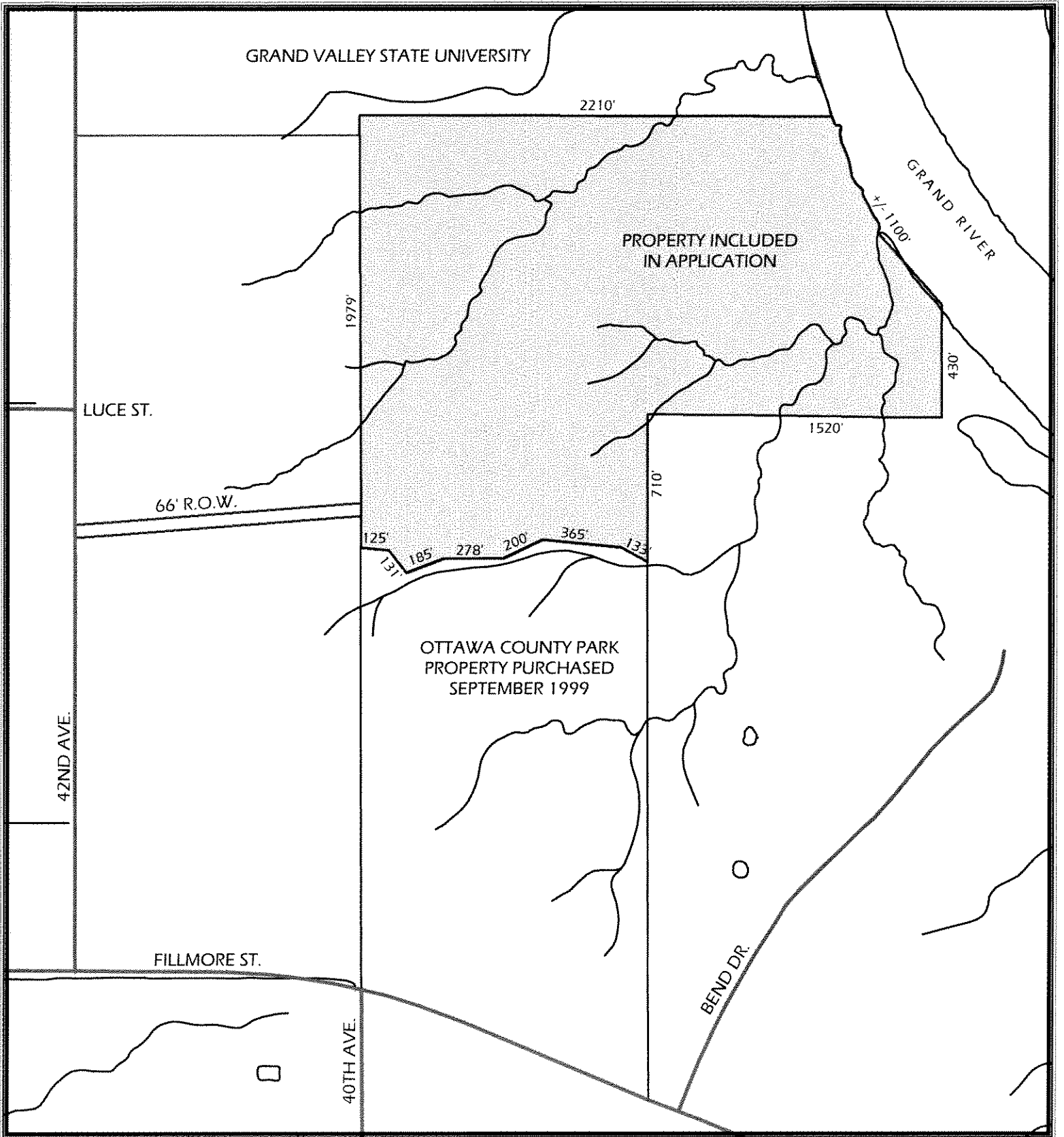
The South one-half (S 1/2) of the Northwest fractional one-quarter (NW frl. 1/4) of Section 32, Town 7 North, Range 13 West, including any lands between such boundaries and the thread of the Grand River. (Tax Parcel No. 70-10-32-100-002).

and

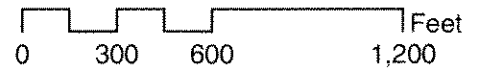
Part of the Southwest one-quarter (SW 1/4) of Section 32, Town 7 North, Range 13 West, commencing at the West one-quarter (W 1/4) corner, thence South 651.10 feet along the West Section line, thence South 84 degrees East 135.00 feet, thence South 38 degrees East 131.00 feet, thence North 70 degrees East 185.00 feet, thence East 278.00 feet, thence North 65 degrees East 200.00 feet, thence South 84 degrees East 365.00 feet, thence South 61 degrees East 133.68 feet to the West one-eighth (W 1/8) line, thence North 710.66 feet to the East and West one-quarter (E & W 1/4) line, thence West 1,328.50 feet to beginning. (Tax Parcel No. 70-10-32-300-015).

Subject to and together with recorded and apparent easements for ingress, egress and utilities, including the easement recorded in Liber 1188 of Ottawa County records on Page 904.

Together with all improvements located thereon, incorporeal hereditaments, and appurtenances.



APPENDIX B
BOUNDARY MAP
GRAND RIVER
RAVINES ACQUISITION
TF09-075



Ottawa County Parks &
Recreation Commission
12220 Fillmore Street
West Olive, Michigan 49460



APPENDIX C
RECREATION GRANT APPLICATION TF09-075
(Incorporated herein by reference)

Action Request



Committee: Board of Commissioners

Meeting Date: 6/22/2010

Requesting Department: Parks and Recreation

Submitted By: Bob Spaman

Agenda Item: Lease of Land for Holland Harbor Fishing Access Project

SUGGESTED MOTION:

To approve and authorize the Board Chair and Clerk to sign the lease agreement with the Secretary of the Army to lease 0.49 acres along the Holland channel required for implementation of the Holland Harbor Fishing Access Project at a one time administrative fee of \$1,250.

SUMMARY OF REQUEST:

Ottawa County Parks is working on a project to expand fishing access to Lake Macatawa through its Holland Harbor Fishing Access Project. The project, funded in part by a \$500,000 grant from the Great Lakes Fishery Trust, requires use of a 0.49 acre parcel currently controlled by the Army Corps of Engineers. This proposed lease agreement would give Ottawa County Parks control of this property for 25 years and the right to construct facilities in conjunction with the proposed fishing access project. There is no cost for the lease except for a one time \$1,250 administrative fee.

FINANCIAL INFORMATION:

Total Cost: \$1,250.00 | County Cost: \$1,250.00 | Included in Budget: Yes | No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated | Non-Mandated | New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: #3

Objective: #3, #5

ADMINISTRATION RECOMMENDATION:

Recommended

Not Recommended

County Administrator:

Alan G. Vanderberg

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, c=US, o=County of Ottawa, ou=Administrator's Office, email=avanderberg@miottawa.org
Reason: I am approving this document
Date: 2010.06.16 10:05:20 -0400

Committee/Governing/Advisory Board Approval Date: Planning and Policy Committee 06/10/2010



MEMORANDUM

Date: May 26, 2010
To: Ottawa County Board of Commissioners
From: John Scholtz, Parks and Recreation Director
RE: Lease of Land for Holland Harbor Fishing Access Project

Ottawa County Parks is working on a project to expand fishing access to Lake Macatawa through its Holland Harbor Fishing Access Project. The project, funded in part by a \$500,000 grant from the Great Lakes Fishery Trust, requires use of a 0.49 acre parcel currently controlled by the Army Corps of Engineers. This proposed lease agreement would give Ottawa County Parks control of this property for 25 years and the right to construct facilities in conjunction with the proposed fishing access project. There is no cost for the lease except for a one time \$1,250 administrative fee.

Proposed motion:

To approve and authorize the Board Chairperson and Clerk to sign the lease agreement with the Secretary of the Army to lease 0.49 acres along the Holland channel required for implementation of the Holland Harbor Fishing Access Project.

This request relates to a non-mandated activity and supports Goal 3 of the Board of Commissioner's Strategic Plan: *To contribute to a healthy physical, economic, and community environment.*

DEPARTMENT OF THE ARMY
LEASE TO NON-STATE GOVERNMENTAL AGENCIES
FOR PUBLIC PARK AND RECREATIONAL PURPOSES
HOLLAND HARBOR FEDERAL NAVIGATION PROJECT

OTTAWA COUTY, MICHIAN

THIS LEASE is made on behalf of the United States, between the SECRETARY OF THE ARMY, hereinafter referred to as the Secretary, and OTTAWA COUNTY PARKS AND RECREATION COMMISSION, hereinafter referred to as the Lessee,

WITNESSETH:

That the Secretary, by authority of Title 16, United States Code, Section 460d, and for the consideration hereinafter set forth, hereby leases to the Lessee, the property identified and shown in Exhibit "A", attached hereto and made a part hereof, hereinafter referred to as the premises, for public park and recreational purposes.

THIS LEASE is granted subject to the following conditions:

1. TERM

Said premises are hereby leased for a term of 25 years, beginning 17 May 2010 and ending 16 May 2035.

2. CONSIDERATION AND ADMINISTRATIVE FEE

a. The consideration for this lease is the operation and maintenance of any recreational improvements, including connections facilitating public use of the federal navigation structures, authorized herein on the premises by the Lessee for the benefit of the United States and the general public in accordance with the conditions herein set forth.

b. The grantee shall pay to the United States an administrative fee in the amount of one thousand two hundred fifty and no/100 dollars (\$1,250.00) for the full term to cover administrative expenses associated with the processing of this lease. The administrative fee is to be paid in advance and in full by check made payable to the order of "FAO, USAED, DETROIT" and is to be included with the lease documents.

3. NOTICES

All correspondence and notices to be given pursuant to this lease shall be addressed, if to the Lessee, to the Ottawa County Parks and Recreation Commission, 12220 Fillmore Street, West Olive, Michigan 494460; and, if to the United States, to the United States Army District, Detroit, ATTN: Real Estate Division, P.O. Box 1027, Detroit, Michigan 48231-1027; or as may from time to time otherwise be directed by the parties. Notice shall be deemed to have been duly given if and when enclosed in a properly sealed envelope, or wrapper, addressed as aforesaid, and deposited, postage prepaid, in a post office regularly maintained by the United States Postal Service.

4. AUTHORIZED REPRESENTATIVES

Except as otherwise specifically provided, any reference herein to "Secretary of the Army," "District Engineer," "said officer" or "Lessor" shall include their duly authorized representatives. Any reference to "Lessee" shall include sublessees, assignees, transferees, concessionaires, and its duly authorized representatives.

5. DEVELOPMENT PLANS

The Lessee shall be guided by an annual Plan of Operation and Maintenance in furtherance of the Lessee's implementing Plan of Recreation Development and Management (Development Plan) attached as **EXHIBIT "B"** which shows the facilities and services necessary to meet the current and potential public demand and the management and development activities to be undertaken by the Lessee and any sublessees. The lessee shall provide a copy of any amendment to the Development Plan before proceeding to implement any changes to the original plan or management of the leased premises. Amendments to the plan shall include, but is not limited to the following:

a. Plans for management, maintenance and development activities to be undertaken by the Lessee and any sublessees.

b. Report of the management, maintenance and development accomplishments of the Lessee for the preceding year.

c. Report on any significant modification of policies or procedures which are planned for the following year as well as those implemented in the preceding year.

d. Minor modifications to the Development Plan. Major modifications are to be accomplished by amendment to the Plan before proceeding to implement any changes in the development or management of the leased premises.

e. Budget of the Lessee for carrying out all activities for the upcoming year.

f. Personnel to be used in the management of the leased premises.

g. Annual certification that all water and sanitary systems on the premises have been inspected and comply with Federal, state and local standards. Lessee will also provide a statement of compliance with the Rehabilitations Act and the Americans with Disabilities Act, as required in the condition on NON-DISCRIMINATION, noting any deficiencies and providing a schedule for correction.

h. The use and occupation of the premises shall be subject to the general supervision and approval of the District Engineer. During the term of the lease, the District Engineer will notify the Lessee of any updates to the existing project Master Plan affecting the premises and the Lessee may provide comments.

6. STRUCTURES AND EQUIPMENT

The Lessee shall have the right, during the term of the lease, to erect such structures and to provide such equipment upon the premises as may be necessary to furnish the facilities and services authorized.

Those structures and equipment shall be and remain the property of the Lessee, except as otherwise provided in the Condition on RESTORATION. However, no structures may be erected or altered upon the premises unless and until the type of use, design, and proposed location or alteration thereof shall have been approved in writing by the District Engineer. The District Engineer may require the Lessee, upon the completion of each of the proposed developments to furnish complete "as built" construction plans for all facilities.

7. APPLICABLE LAWS AND REGULATIONS

a. The Lessee shall comply with all applicable Federal laws and regulations and with all applicable laws, ordinances, and regulations of the state, county, and municipality wherein the premises are located, including, but not limited to, those regarding construction, health, safety, food service, water supply, sanitation, use of pesticides, and licenses or permits to do business. The Lessee shall make and enforce such regulations as are necessary and within its legal authority in exercising the privileges granted in this lease, provided that such regulations are not inconsistent with those issued by the Secretary of the Army or with the provisions of 16 U.S.C. . . . 460d.

b. The Lessee will provide an annual certification that all water and sanitary systems on the premises have been inspected and comply with Federal, state and local standards. The Lessee will also

provide a statement of compliance with the Rehabilitations Act and the Americans with Disability Act, as required in the condition on NON-DISCRIMINATION, noting any deficiencies and providing a schedule for correction.

8. CONDITION OF PREMISES

The Lessee acknowledges that it has inspected the premises, knows its condition, and understands that the same is leased without any representations or warranties whatsoever and without obligation on the part of the United States to make any alterations, repairs, or additions thereto.

9. FACILITIES AND SERVICES

The Lessee shall provide the facilities and services as agreed upon in the Development Plan referred to in the Condition on DEVELOPMENT PLANS either directly or through subleases or concession agreements that have been reviewed and accepted by the District Engineer. These subleases or agreements shall state: (1) that they are granted subject to the provisions of this lease; and (2) that the agreement will not be effective until the third party activities have been approved by the District Engineer. The Lessee will not allow any third party activities with a rental to the Lessee or prices to the public which would give the third party an undue economic advantage or circumvent the intent of the Development Plan. The rates and prices charged by the Lessee or its sub-lessees or concessionaires shall be reasonable and comparable to rates charged for similar goods and services by others in the area. The use of sub-lessees and concessionaires will not relieve the Lessee from the primary responsibility for ensuring compliance with all of the terms and conditions of this lease.

10. TRANSFERS, ASSIGNMENTS, SUBLEASES

a. Without prior written approval of the District Engineer, the Lessee shall neither transfer nor assign this lease nor sublet the premises or any part thereof, nor grant any interest, privilege, or license whatsoever in connection with this lease.

b. The Lessee will not sponsor or participate in timeshare ownership of any structures, facilities, accommodations, or personal property on the premises. The Lessee will not subdivide nor develop the premises into private residential development.

11. FEES

Fees may be charged by the Lessee for the entrance to or use of the premises or any facilities, however, no user fees may be charged

by the Lessee or its sub-lessees for use of facilities developed in whole or part with federal funds if prohibited by 16 U.S.C. 460d-3.

12. ACCOUNTS, RECORDS AND RECEIPTS

All monies received by the Lessee from operations conducted on the premises, including, but not limited to, entrance, admission and user fees and rental or other consideration received from its concessionaires, may be utilized by the Lessee for the administration, maintenance, operation and development of the premises. Beginning 5 years from the date of this lease and continuing at 5-year intervals, any such monies not so utilized or programmed for utilization within a reasonable time shall be paid to the District Engineer. The Lessee shall establish and maintain accurate records and accounts and provide an annual statement of receipts and expenditures to the District Engineer. Annual or weekly entrance fees not collected on the Project, which also are honored at other recreational areas operated by the Lessee, are excluded from this requirement. The District Engineer shall have the right to perform audits or to require the Lessee to audit the records and accounts of the Lessee, third party concessionaires and sub-lessees, in accordance with auditing standards and procedures promulgated by the American Institute of Certified Public Accountants or by the state, and furnish the District Engineer with the results of such an audit.

13. PROTECTION OF PROPERTY

The Lessee shall be responsible for any damage that may be caused to property of the United States by the activities of the Lessee under this lease and shall exercise due diligence in the protection of all property located on the premises against fire or damage from any and all other causes. Any property of the United States damaged or destroyed by the Lessee incident to the exercise of the privileges herein granted shall be promptly repaired or replaced by the Lessee to the satisfaction of the District Engineer, or, at the election of the District Engineer, reimbursement may be made therefore by the Lessee in an amount necessary to restore or replace the property to a condition satisfactory to the District Engineer.

14. RIGHT TO ENTER AND FLOOD

a. The right is reserved to the United States, its officers, agents, and employees to enter upon the premises at any time and for any purpose necessary or convenient in connection with Government purposes; to make inspections; to remove timber or other material, except property of the Lessee; to flood the premises; to manipulate the level of the lake or pool in any manner whatsoever; and/or to make any other use of the land as may be necessary in connection with project purposes, and the Lessee shall have no claim for damages on account thereof against the United States or any officer, agent, or employee thereof.

b. The Lessee expressly agrees to make no claim under flood insurance issued under any Federal Government program for loss to any property of the Lessee located on the premises which arises from or is incident to the flooding of the premises by the Government.

15. LIGHTS, SIGNALS AND NAVIGATION

There shall be no unreasonable interference with navigation by the exercise of the privileges granted by this lease. If the display of lights and signals on any work hereby authorized is not otherwise provided for by law, such lights and signals as may be prescribed by the Coast Guard or by the District Engineer shall be installed and maintained by and at the expense of the Lessee.

16. INSURANCE

a. At the commencement of this lease, the Lessee, unless self-insured, and its sub-lessees and concessionaires at the commencement of operating under the terms of this lease as third parties, shall obtain from a reputable insurance company or companies contracts of liability insurance. The insurance shall provide an amount not less than that which is prudent, reasonable and consistent with sound business practices or a minimum Combined Single Limit of \$2,000,000.00, whichever is greater, for any number of persons or claims arising from any one incident with respect to bodily injuries or death resulting therefrom, property damage, or both, suffered or alleged to have been suffered by any person or persons, resulting from the operations of the Lessee, sub-lessees and concessionaires under the terms of this lease. The Lessee shall require its insurance company to furnish to the District Engineer a copy of the policy or policies, or, if acceptable to the District Engineer, certificates of insurance evidencing the purchase of such insurance. The minimum amount of liability insurance coverage is subject to revision by the District Engineer every three years or upon renewal or modification of this lease.

b. The insurance policy or policies shall specifically provide protection appropriate for the types of facilities, services and products involved; and shall provide that the District Engineer be given thirty (30) days notice of any cancellation or change in such insurance.

c. In the event the Lessee is self-insured, the Lessee shall certify such self-insurance in writing in the minimum amount specified above to the District Engineer. The Lessee's insurance status shall not eliminate the requirement for its sub-lessees and concessionaires to have insurance from a reputable insurance carrier as set out above.

d. The District Engineer may require closure of any or all of the premises during any period for which the Lessee and/or its sub-lessees and concessionaires do not have the required insurance coverage.

17. RESTORATION

On or before the expiration of this lease or its termination by the Lessee, the Lessee shall vacate the premises, remove the property of the Lessee, and restore the premises to a condition satisfactory to the District Engineer. If, however, this lease is revoked, the Lessee shall vacate the premises, remove said property therefrom, and restore the premises to the aforesaid condition within such time as the District Engineer may designate. In either event, if the Lessee shall fail or neglect to remove said property and restore the premises, then, at the option of the District Engineer, said property shall either become the property of the United States without compensation therefor, or the District Engineer may cause the property to be removed and no claim for damages against the United States or its officers or agents shall be created by or made on account of such removal and restoration work. The Lessee shall also pay the United States on demand any sum which may be expended by the United States after the expiration, revocation, or termination of this lease in restoring the premises.

18. NON-DISCRIMINATION

a. The Lessee shall not discriminate against any person or persons or exclude them from participation in the Lessee's operations, programs or activities conducted on the leased premises, because of race, color, religion, sex, age, handicap, or national origin. The Lessee will comply with the Americans with Disabilities Act and attendant Americans with Disabilities Act Accessibility Guidelines (ADAAG) published by the Architectural And Transportation Barriers Compliance Board.

b. The Lessee, by acceptance of this lease, is receiving a type of Federal assistance and, therefore, hereby gives assurance that it will comply with the provisions of Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. . 2000d); the Age Discrimination Act of 1975 (42 U.S.C. . 6102); the Rehabilitation Act of 1973, as amended (29 U.S.C. . 794); and all requirements imposed by or pursuant to the Directive of the Department of Defense (32 CAR Part 300) issued as Department of Defense Directives 5500.11 and 1020.1, and Army Regulation 600-7. This assurance shall be binding on the Lessee, its agents, successors, transferees, sub-lessees and assignees.

19. SUBJECT TO EASEMENTS

This lease is subject to all existing easements, easements subsequently granted, and established access routes for roadways and utilities located, or to be located, on the premises, provided that the proposed grant of any new easement or route will be coordinated with the Lessee, and easements will not be granted which will, in the opinion of the District Engineer, interfere with developments, present or proposed, by the Lessee. The Lessee will not close any established access routes without written permission of the District Engineer.

20. SUBJECT TO MINERAL INTERESTS

This lease is subject to all outstanding mineral interests. As to federally owned mineral interests, it is understood that they may be included in present or future mineral leases issued by the Bureau of Land Management (BLM), which has responsibility for mineral development on Federal lands. The Secretary will provide lease stipulations to BLM for inclusion in such mineral leases that are designed to protect the premises from activities that would interfere with the Lessee's operations or would be contrary to local laws.

21. COMPLIANCE, CLOSURE, REVOCATION AND RELINQUISHMENT

a. The Lessee and/or any sub-lessees or licensees are charged at all times with full knowledge of all the limitations and requirements of this lease, and the necessity for correction of deficiencies, and with compliance with reasonable requests by the District Engineer. This lease may be revoked in the event that the Lessee violates any of the terms and conditions and continues and persists in such non-compliance, or fails to obtain correction of deficiencies by sub-lessees or licensees. The Lessee will be notified of any non-compliance, which notice shall be in writing or shall be confirmed in writing, giving a period of time in which to correct the non-compliance. Failure to satisfactorily correct any substantial or persistent non-compliance within the specified time is grounds for closure of all or part of the premises, temporary suspension of operation, or revocation of the lease, after notice in writing of such intent. Future requests by the Lessee to extend the lease, expand the premises, modify authorized activities, or assign the lease shall take into consideration the Lessee's past performance and compliance with the lease terms.

b. This lease may be relinquished by the Lessee by giving one (1) year prior written notice to the District Engineer in the manner prescribed in the Condition on NOTICES.

22. HEALTH AND SAFETY

a. The Lessee shall keep the premises in good order and in a clean, sanitary, and safe condition and shall have the primary responsibility for ensuring that any sub-lessees and concessionaires operate and maintain the premises in such a manner.

b. In addition to the rights of revocation for non-compliance, the District Engineer, upon discovery of any hazardous conditions on the premises that presents an immediate threat to health and/or danger to life or property, will so notify the Lessee and will require that the affected part or all of the premises be closed to the public until such condition is corrected and the danger to the public eliminated. If the condition is not corrected within the time specified, the District Engineer will have the option to: (1) correct the hazardous conditions and collect the cost of repairs from the Lessee; or, (2) revoke the lease. The Lessee and its assignees or sub-lessees shall have no claim for damages against the United States, or any officer, agent, or employee thereof on account of action taken pursuant to this condition.

23. PUBLIC USE

No attempt shall be made by the Lessee, or any of its sub-lessees or concessionaires, to forbid the full use by the public of the premises and of the water areas of the project, subject, however, to the authority and responsibility of the Lessee to manage the premises and provide safety and security to the visiting public.

24. PROHIBITED USES

a. The Lessee shall not permit gambling on the premises or install or operate, or permit to be installed or operated thereon, any device which is illegal, or use the premises or permit them to be used for any illegal business or purpose. There shall not be conducted on or permitted upon the premises any activity which would constitute a nuisance.

b. As an exception, some games of chance, such as raffles, games and sporting events, may be conducted by nonprofit organizations under special use permits issued in conjunction with special events, if permissible by state and local law. Any request to conduct such activities must be submitted in writing to the District Engineer.

c. In accordance with state and local laws and regulations, the Lessee may sell, store, or dispense, or permit the sale, storage, or dispensing of beer, malt beverages, light wines or other intoxicating beverages on the premises in those facilities where such service is customarily found. Bar facilities will only be permitted if offered in connection with other approved activities. Advertising of such

beverages outside of buildings is not permitted. Carry out package sales of hard liquor is prohibited.

25. NATURAL RESOURCES

The Lessee shall cut no timber, conduct no mining operations, remove no sand, gravel, or kindred substances from the ground, commit no waste of any kind, nor in any manner substantially change the contour or condition of the premises, except as may be authorized under and pursuant to the Development Plan described in the Condition on DEVELOPMENT PLANS herein. The Lessee may salvage fallen or dead timber; however, no commercial use shall be made of such timber. Except for timber salvaged by the Lessee when in the way of construction of improvements or other facilities, all sales of forest products will be conducted by the United States and the proceeds therefrom shall not be available to the Lessee under the provisions of this lease.

26. DISPUTES CLAUSE

a. Except as provided in the Contract Disputes Act of 1978 (41 U.S.C. 601-613) (the Act), all disputes arising under or relating to this lease shall be resolved under this clause and the provisions of the Act.

b. "Claim," as used in this clause, means a written demand or written assertion by the Lessee seeking, as a matter of right, the payment of money in a sum certain, the adjustment of interpretation of lease terms, or other relief arising under or relating to this lease.

A claim arising under this lease, unlike a claim relating to that lease, is a claim that can be resolved under a lease clause that provides for the relief sought by the Lessee. However, a written demand or written assertion by the Lessee seeking the payment of money exceeding \$50,000 is not a claim under the Act until certified as required by subparagraph c.(2) below.

c. (1) A claim by the Lessee shall be made in writing and submitted to the District Engineer for a written decision. A claim by the Government against the Lessee shall be subject to a written decision by the District Engineer.

(2) For Lessee claims exceeding \$50,000, the Lessee shall submit with the claim a certification that:

(i) The claim is made in good faith;

(ii) Supporting data are accurate and complete to the best of the Lessee's knowledge and belief; and

(iii) The amount requested accurately reflects the lease adjustment for which the Lessee believes the Government is liable.

(3) (i) If the Lessee is an individual, the certificate shall be executed by that individual.

(ii) If the Lessee is not an individual, the certification shall be executed by:

(A) A senior company official in charge at the Lessee's location involved; or

(B) An officer or general partner of the Lessee having overall responsibility of the conduct of the Lessee's affairs.

d. For Lessee claims of \$50,000 or less, the District Engineer must, if requested in writing by the Lessee, render a decision within 60 days of the request. For Lessee-certified claims over \$50,000, the District Engineer must, within 60 days, decide the claim or notify the Lessee of the date by which the decision will be made.

e. The District Engineer's decision shall be final unless the Lessee appeals or files a suit as provided in the Act.

f. At the time a claim by the Lessee is submitted to the District Engineer or a claim by the Government is presented to the Lessee, the parties, by mutual consent, may agree to use alternative means of dispute resolution. When using alternate dispute resolution procedures, any claim, regardless of amount, shall be accompanied by the certificate described in paragraph c.(2) of this clause, and executed in accordance with paragraph c.(3) of this clause.

g. The Government shall pay interest on the amount found due and unpaid by the Government from (1) the date the District Engineer received the claim (properly certified if required), or (2) the date payment otherwise would be due, if that date is later, until the date of payment. Simple interest on claims shall be paid at the rate, fixed by the Secretary of the Treasury, as provided in the Act, which is applicable to the period during which the District Engineer receives the claim, and then at the rate applicable for each 6-month period as fixed by the Treasury Secretary during the pendency of the claim.

h. The Lessee shall proceed diligently with the performance of the lease, pending final resolution of any request for relief, claim, appeal, or action arising under the lease, and comply with any decision of the District Engineer.

27. ENVIRONMENTAL PROTECTION

a. Within the limits of their respective legal powers, the parties to this lease shall protect the project against pollution of its air, ground, and water. The Lessee shall comply promptly with any laws, regulations, conditions or instructions affecting the activity hereby authorized, if and when issued by the Environmental Protection Agency, or any Federal, state, interstate or local governmental agency having jurisdiction to abate or prevent pollution. The disposal of any toxic or hazardous materials within the leased area is specifically prohibited. Such regulations, conditions, or instructions in effect or prescribed by the Environmental Protection Agency, or any Federal, state, interstate or local governmental agency, are hereby made a condition of this lease. The Lessee shall require all sanitation facilities on boats moored at the Lessee's facilities, including rental boats, to be sealed against any discharge into the lake. Services for waste disposal, including sewage pump-out of watercraft, shall be provided by the Lessee as appropriate. The Lessee shall not discharge waste or effluent from the premises in such a manner that the discharge will contaminate streams or other bodies of water or otherwise become a public nuisance.

b. The Lessee will use all reasonable means available to protect the environment and natural resources, and where damage nonetheless occurs from the lessee's activities, the Lessee shall be liable to restore the damaged resources.

c. The Lessee must obtain approval in writing from the District Engineer before any pesticides or herbicides are applied to the premises.

28. ENVIRONMENTAL BASELINE STUDY

An Environmental Baseline Study (EBS) documenting the known history of the property with regard to the storage, release or disposal of hazardous substances thereon is attached hereto and made a part hereof as **Exhibit "C"**. Upon expiration, revocation or termination of this lease, another EBS shall be prepared which will document the environmental condition of the property at that time. A comparison of the two assessments will assist the District Engineer in determining any environmental restoration requirements. Any such requirements will be completed by the lessee in accordance with the condition on RESTORATION.

29. HISTORIC PRESERVATION

The Lessee shall not remove or disturb, or cause or permit to be removed or disturbed, any historical, archaeological, architectural or other cultural artifacts, relics, remains, or objects of antiquity. In the event such items are discovered on the premises, the Lessee shall immediately notify the District Engineer and protect the site and the material from further disturbance until the District Engineer gives clearance to proceed.

30. SOIL AND WATER CONSERVATION

The Lessee shall maintain in a manner satisfactory to the District Engineer, all soil and water conservation structures that may be in existence upon said premises at the beginning of, or that may be constructed by the Lessee during the term of, this lease, and the Lessee shall take appropriate measures to prevent or control soil erosion within the premises. Any soil erosion occurring outside the premises resulting from the activities of the Lessee shall be corrected by the Lessee as directed by the District Engineer.

31. TRANSIENT USE

a. Camping, including transient trailers or recreational vehicles, at one or more campsites for a period longer than thirty (30) days during any sixty (60) consecutive day period is prohibited. The Lessee will maintain a ledger and reservation system for the use of any such campsites.

b. Occupying any lands, buildings, vessels or other facilities within the premises for the purpose of maintaining a full- or part-time residence is prohibited, except for employees residing on the premises for security purposes, if authorized by the District Engineer.

32. COVENANT AGAINST CONTINGENT FEES

The Lessee warrants that no person or selling agency has been employed or retained to solicit or secure this lease upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, excepting bona fide employees or bona fide established commercial or selling agencies maintained by the Lessee for the purpose of securing business. For breach or violation of this warranty, the United States shall have the right to annul this lease without liability or, in its discretion, to require the Lessee to pay, in addition to the lease rental or consideration, the full amount of such commission, percentage, brokerage, or contingent fee.

33. OFFICIALS NOT TO BENEFIT

No Member of or Delegate to Congress or Resident Commissioner shall be admitted to any share or part of this lease or to any benefits to arise therefrom. However, nothing herein contained shall be construed to extend to any incorporated company if the lease be for the general benefit of such corporation or company.

34. MODIFICATIONS

This lease contains the entire agreement between the parties hereto, and no modification of this agreement, or waiver, or consent hereunder shall be valid unless the same be in writing, signed by the parties to be bound or by a duly authorized representative; and this provision shall apply to this clause as well as all other conditions of this lease.

35. DISCLAIMER

This lease is effective only insofar as the rights of the United States in the premises are concerned; and the Lessee shall obtain such permission as may be required on account of any other existing rights. It is understood that the granting of this lease does not eliminate the necessity of obtaining any Department of the Army permit which may be required pursuant to the provisions of Section 10 of the Rivers and Harbors Act of 3 March 1899 (30 Stat. 1151; 33 U.S.C. 403), or Section 404 of the Clean Water Act (33 U.S.C. 1344)

36. SPECIAL PROVISIONS

a. The lease authorizes the County of Ottawa to construct, operate, maintain and manage various public recreational activities including an elevated fishing deck at the Holland Harbor Federal Navigation Project. The activities for the public include fishing, viewing the waterway, sightseeing, and enjoying a variety of activities in a park atmosphere.

b. All park activities and construction the premises, including the plans and specifications for any structures or improvements, shall be coordinated with the Area Engineer, Corps of Engineers Lake Michigan Area Office, 307 Sough Harbor Street, Grand Haven, Michigan 49417 (telephone 616-842-5510). Such coordination is required to insure that the Lessee's activities on the premises are consistent with the purpose and integrity of the Holland Harbor Federal Navigation project, and is not intended as a detailed engineering review. The Federal Government assumes no responsibility or liability for the technical sufficiency of the Lessee's plans.

c. The Lessee's activities must not degrade the condition of the premises or cause a situation that would interfere with the operations of the Federal project, including the access to Federal structures.

d. In the exercise of the privileges herein granted, the Lessee must assure compliance with safety requirements at the premises. All procedures, including the special safety procedures to be employed for any events, must be coordinated with the Area Engineer.

e. The United States reserves the right to cross and use the premises for the continued operation and maintenance of the Holland Harbor Federal Navigation Project.

f. Issuance of this lease does not obviate the requirement for obtaining state and federal regulatory permits.

IN WITNESS WHEREOF I have hereunto set my hand by authority/direction of the Secretary of the Army this _____ day of _____, _____.

Victor L. Kotwicki
Chief, Real Estate Division
Detroit, Buffalo and Chicago Districts

THIS LEASE is also executed by the Lessee this _____ day of _____, _____.

OTTAWA COUNTY PARKS
AND RECREATION DIVISION

(signature)

(typed name)

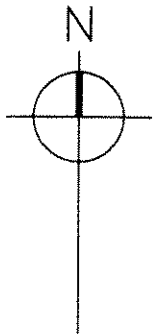
(title)

Lake Michigan

Lake Macatawa

HOLLAND
 STATE
 PARK

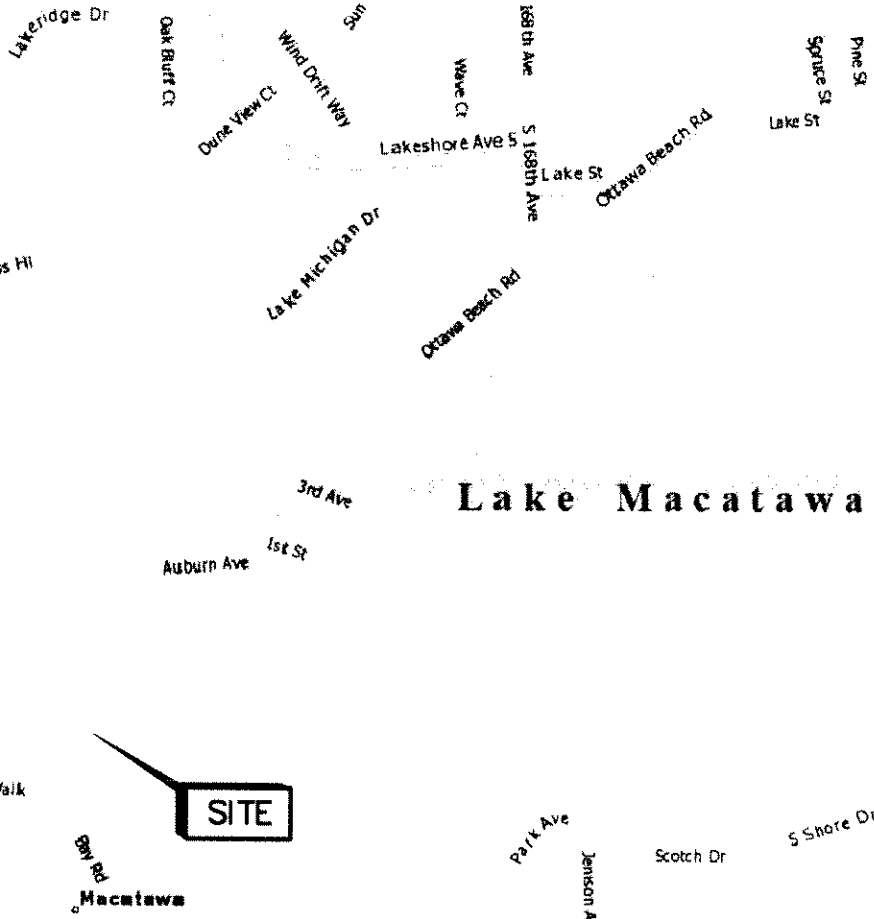
SITE

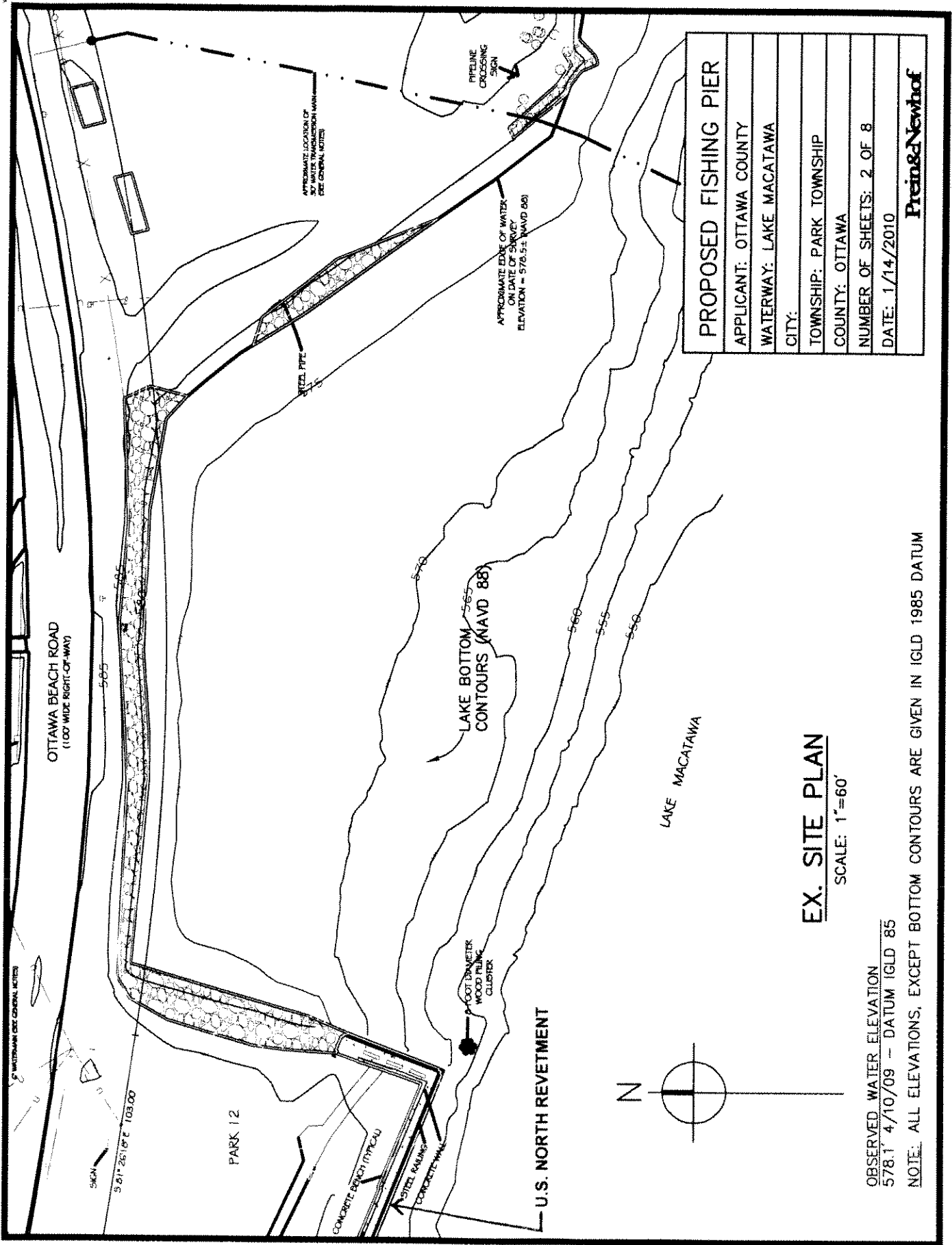


LOCATION MAP

SCALE: 1"=1000'

PROPOSED FISHING PIER
APPLICANT: OTTAWA COUNTY
WATERWAY: LAKE MACATAWA
CITY:
TOWNSHIP: PARK TOWNSHIP
COUNTY: OTTAWA
NUMBER OF SHEETS: 1 OF 8
DATE: 1/14/2010
Prein&Newhof

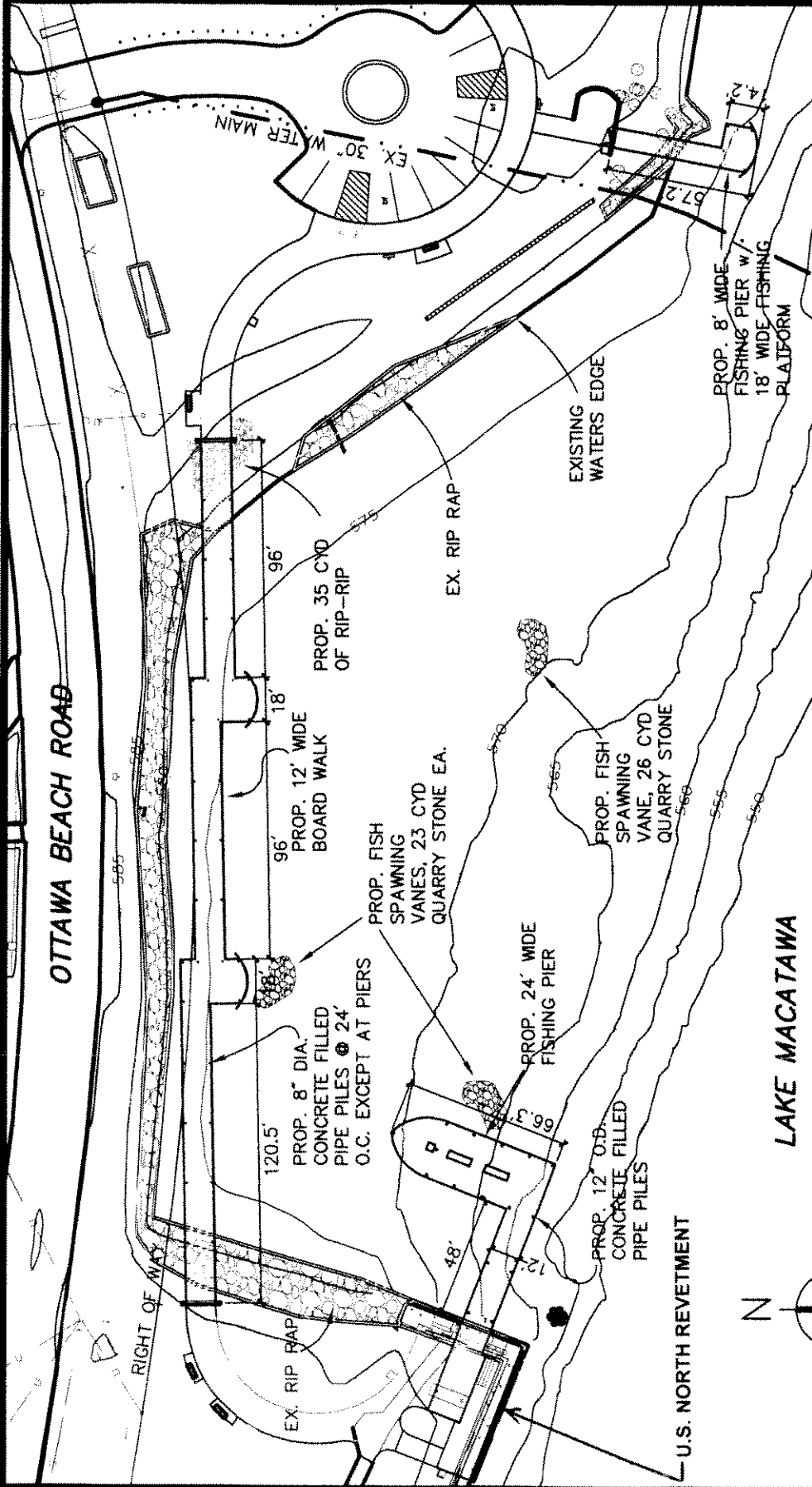




PROPOSED FISHING PIER
APPLICANT: OTTAWA COUNTY
WATERWAY: LAKE MACATAWA
CITY:
TOWNSHIP: PARK TOWNSHIP
COUNTY: OTTAWA
NUMBER OF SHEETS: 2 OF 8
DATE: 1/14/2010
Preis & Newhof

EX. SITE PLAN
 SCALE: 1"=60'

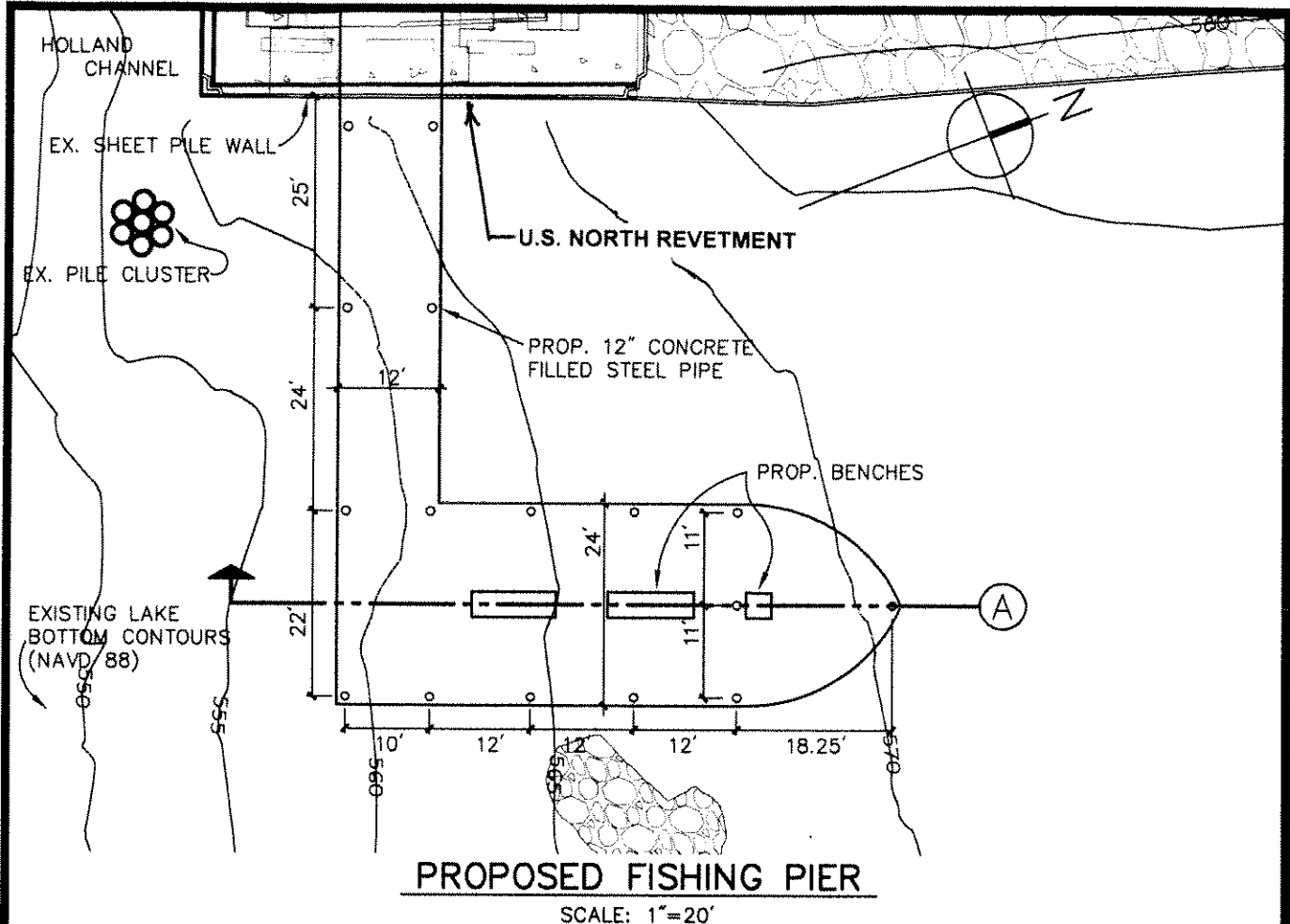
OBSERVED WATER ELEVATION
 578.1' 4/10/09 - DATUM IGLD 85
 NOTE: ALL ELEVATIONS, EXCEPT BOTTOM CONTOURS ARE GIVEN IN IGLD 1985 DATUM



PROPOSED FISHING PIER
APPLICANT: OTTAWA COUNTY
WATERWAY: LAKE MACATAWA
CITY:
TOWNSHIP: PARK TOWNSHIP
COUNTY: OTTAWA
NUMBER OF SHEETS: 3 OF 8
DATE: 1/14/2010
Prein&Newhof

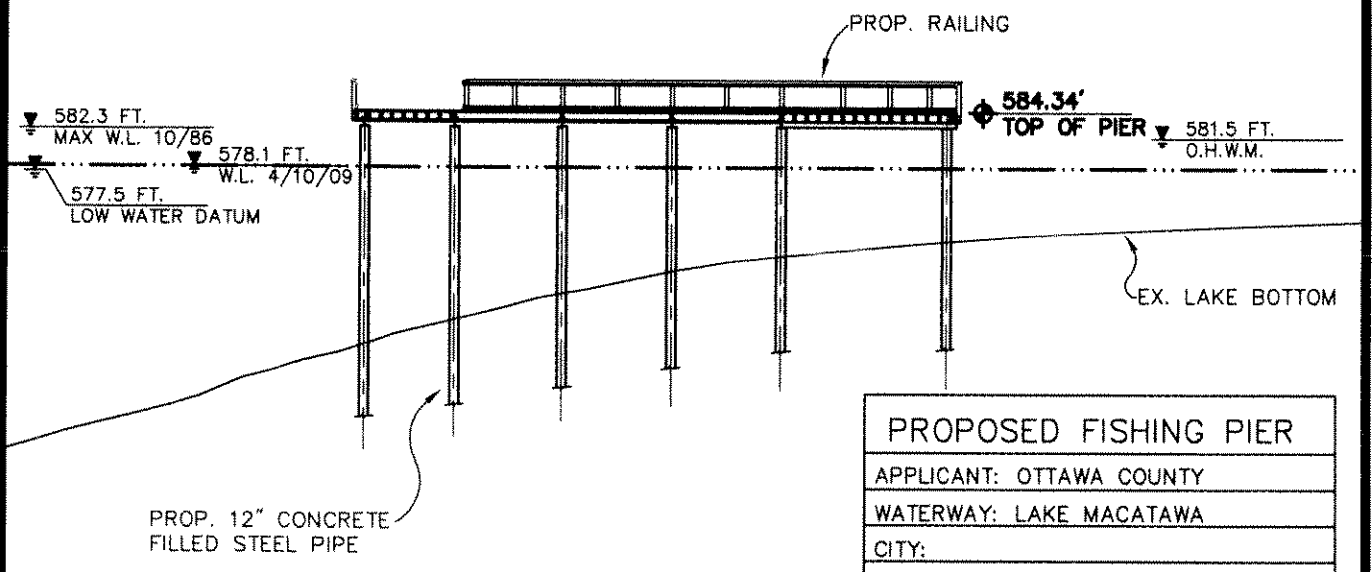
SITE PLAN
SCALE: 1"=60'

OBSERVED WATER ELEVATION
578.1' 4/10/09 - DATUM IGLD 85



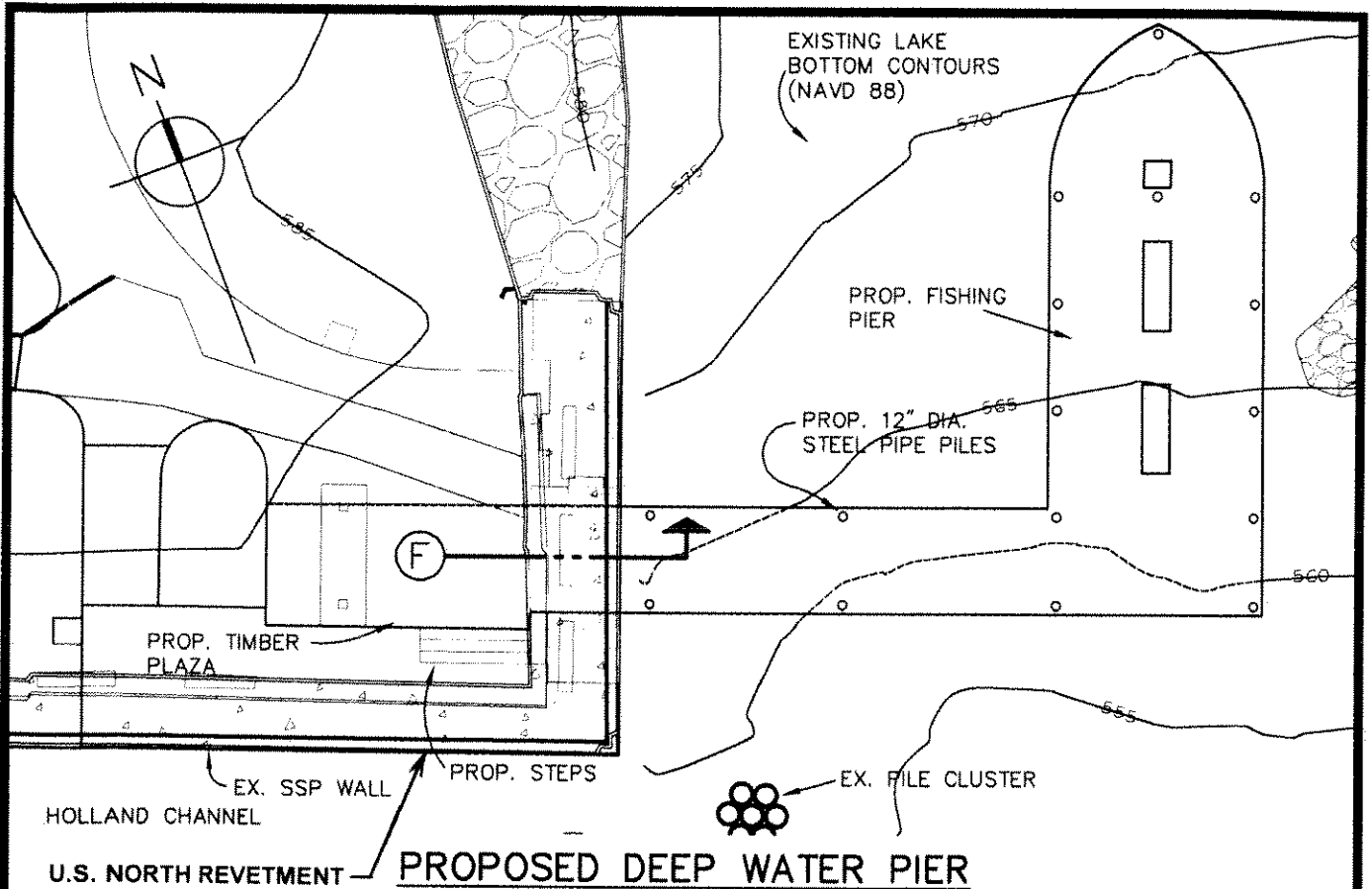
PROPOSED FISHING PIER

SCALE: 1"=20'



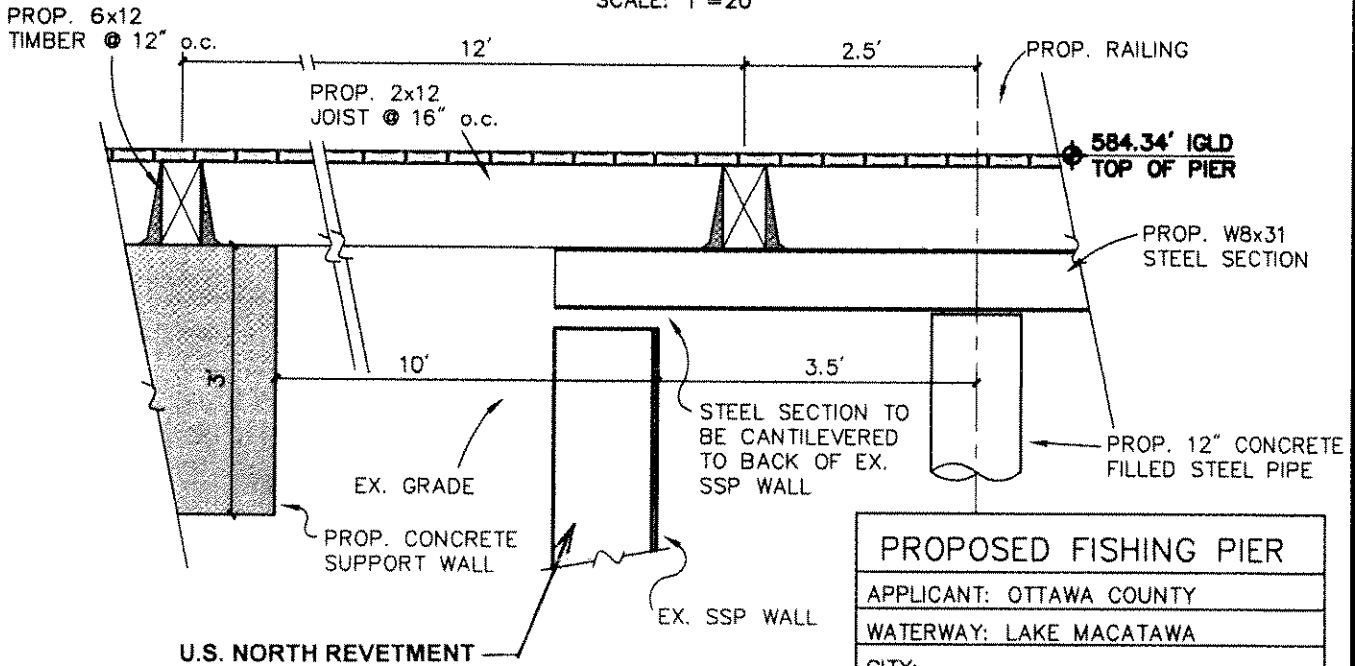
SECTION A
 SCALE: 1"=20'

PROPOSED FISHING PIER	
APPLICANT:	OTTAWA COUNTY
WATERWAY:	LAKE MACATAWA
CITY:	
TOWNSHIP:	PARK TOWNSHIP
COUNTY:	OTTAWA
NUMBER OF SHEETS:	4 OF 8
DATE:	1/14/2010
Prein&Newhof	



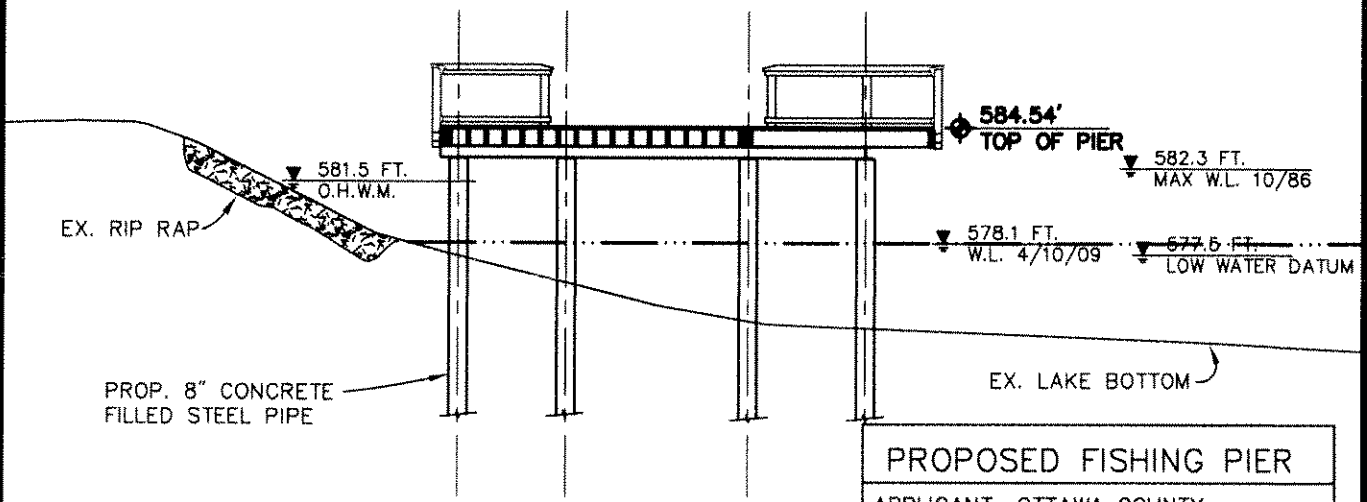
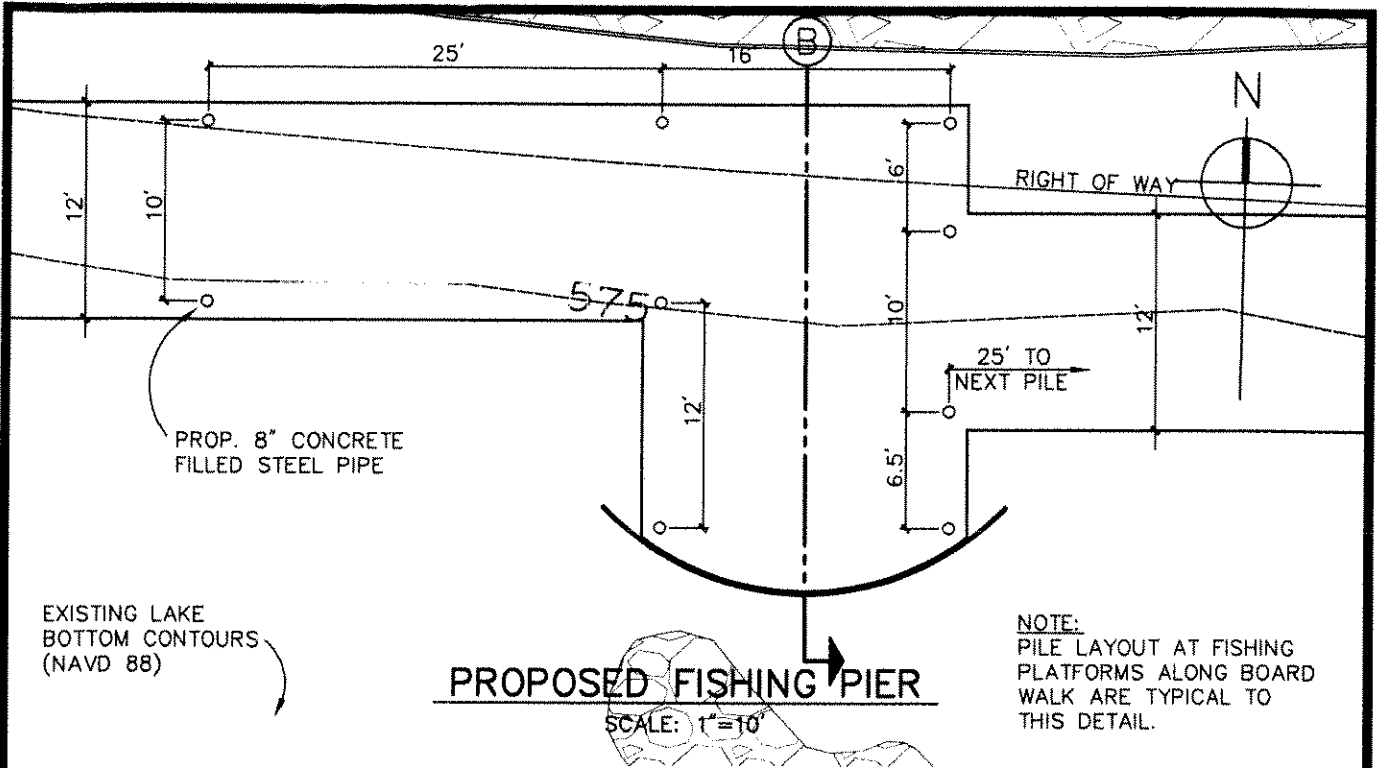
PROPOSED DEEP WATER PIER

SCALE: 1"=20'



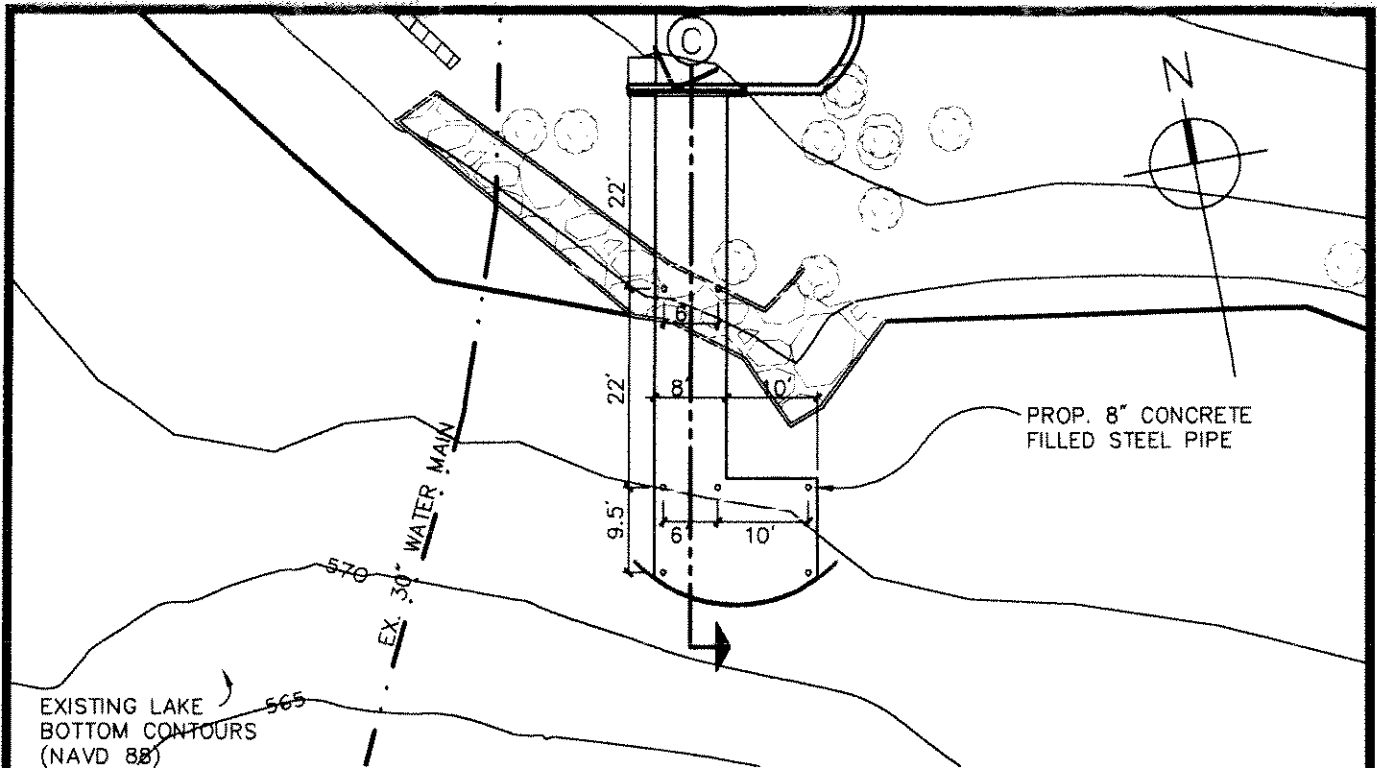
PROPOSED FISHING PIER	
APPLICANT:	OTTAWA COUNTY
WATERWAY:	LAKE MACATAWA
CITY:	
TOWNSHIP:	PARK TOWNSHIP
COUNTY:	OTTAWA
NUMBER OF SHEETS:	5 OF 8
DATE:	1/14/2010
Prein&Newhof	

SECTION F
SCALE: 1/2"=1'



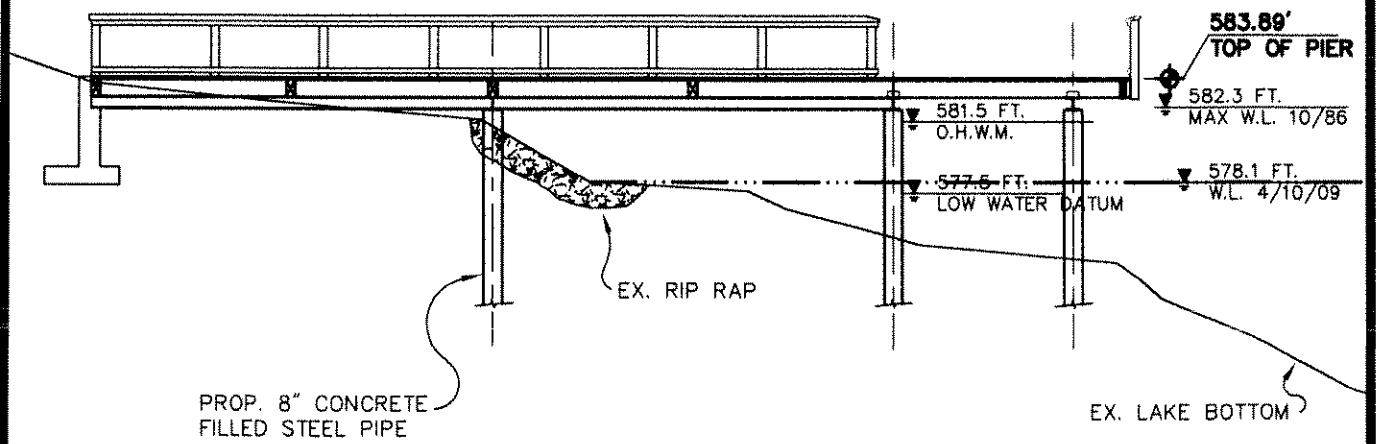
SECTION (B)
SCALE: 1"=10'

PROPOSED FISHING PIER	
APPLICANT:	OTTAWA COUNTY
WATERWAY:	LAKE MACATAWA
CITY:	
TOWNSHIP:	PARK TOWNSHIP
COUNTY:	OTTAWA
NUMBER OF SHEETS:	6 OF 8
DATE:	1/14/2010
Prein&Newhof	



PROPOSED FISHING PIER

SCALE: 1"=20'

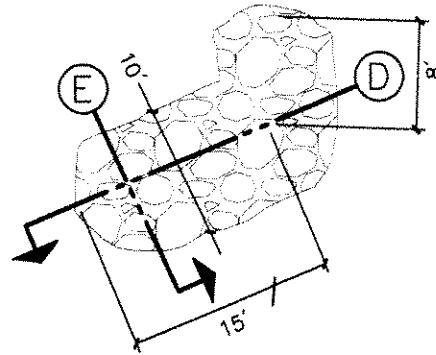


PROP. 8" CONCRETE FILLED STEEL PIPE

EX. LAKE BOTTOM

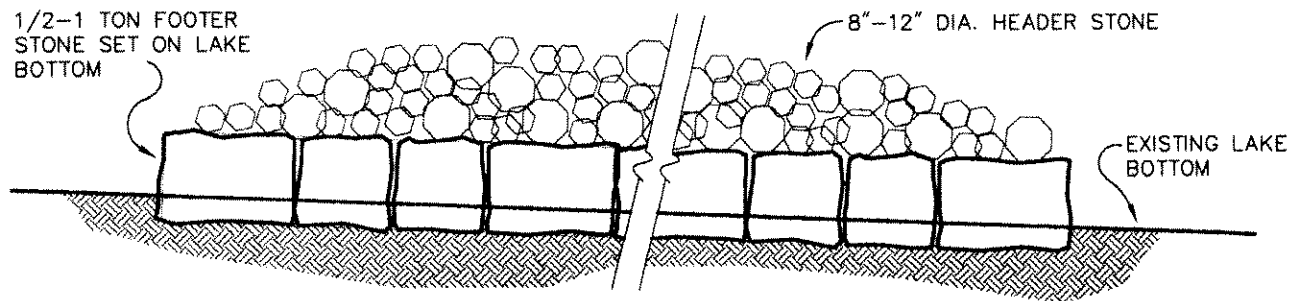
SECTION C
SCALE: 1"=10'

PROPOSED FISHING PIER	
APPLICANT:	OTTAWA COUNTY
WATERWAY:	LAKE MACATAWA
CITY:	
TOWNSHIP:	PARK TOWNSHIP
COUNTY:	OTTAWA
NUMBER OF SHEETS:	7 OF 8
DATE:	1/7/2010
Prein&Newhof	



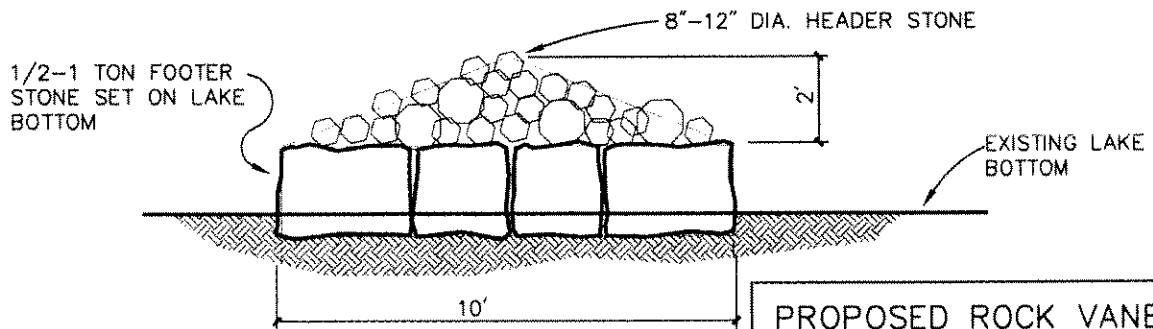
TYPICAL SPAWNING VANE

NOT TO SCALE



ROCK VANE CL SECTION D

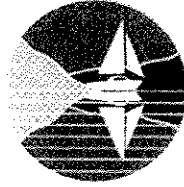
SCALE: 1/4"=1'



ROCK VANE SECTION E

SCALE: 1/4"=1'

PROPOSED ROCK VANES	
APPLICANT:	OTTAWA COUNTY
WATERWAY:	LAKE MACATAWA
CITY:	
TOWNSHIP:	PARK TOWNSHIP
COUNTY:	OTTAWA
NUMBER OF SHEETS:	8 OF 8
DATE:	1/7/2010
Prein&Newhof	



Ottawa County Parks & Recreation Commission

John A. Scholtz
Director

Commission Members

Ted Bosgraaf
President

Bobbi Jones Sabine
Vice President

Philip Kuyers
Secretary

David Van Ginhoven

Joyce Kortman

Roger E. Jonas

Ray Statema

Jim Miedema

David L. Vander Kooi

Paul Geerlings

Management Plan Holland Harbor Fishing Access Project North Channel Wall

- The purpose of the project is to provide public access to the waterfront for walking, sight-seeing, and fishing. The site will provide a connection between Holland State Park property on the west and Ottawa County Park & Recreation Commission property to the east.
- A new boardwalk and pier will be connected to the property and extend out into Lake Macatawa. New concrete walkways will connect to existing walls and pavements including their associated steps and railings. Amenities including benches, trash containers, and informational signage will also be added.
- It is intended that the facility be open all year. General public use will be during daylight hours with accommodations made for fishermen to use the facility at dusk and dawn.
- Management by Ottawa County parks staff will include litter removal, clearing of sand from walk surfaces, and general maintenance and repairs of the constructed facilities.
- The facility will be patrolled by park staff and local law enforcement as required.
- No additional construction is anticipated.

Outgrant: W911XK-1-10-3002
Project: HOLLAND HARBOR FEDERAL
NAVIGATION PROJECT
Grantee: OTTAWA COUNTY PARKS AND
RECREATION COMMISSION

EXHIBIT C- ENVIRONMENTAL CONDITION OF PROPERTY
STATEMENT OF FINDINGS (SOF)

1. **Real Property Transaction:** Department of the Army Lease with the Ottawa County Parks and Recreation Commission for park and recreational use of government property under the administrative jurisdiction of the Department of the Army at the Holland Harbor Federal Navigation Project. The work is described in paragraph 1 of the attached Environmental Condition of Property (ECP).

2. **Purpose:** The ECP is a record documenting the history of the property with regard to the storage, release or disposal of hazardous substances on the property. It establishes the levels and types of hazardous substances, if found, on the site at the time of conveyance.

3. **Summary:** An Environmental Condition of Property (ECP) report, consisting of a comprehensive records search and review of photos was performed for the proposed real property transaction. Real Estate records, including previous utilization and compliance inspection reports, all environmental reports including a Record of Environmental Consideration (REC) at the site were also reviewed. The data obtained during this study is summarized on the attached ECP.

4. **Findings:** There is no evidence that this site has experienced the disposal or release of hazardous substances. In addition, there is no evidence that the "threshold" for reporting the storage of hazardous substances has been exceeded.

Victor L. Kotwicki (date)
Chief, Real Estate Division
Detroit, Buffalo and Chicago Districts

I concur with the Environmental Findings of the attached ECP.

THE OTTAWA COUNTY PARKS AND RECREATION COMMISSION

BY: _____
(signature) (date)

(printed name and title)

Outgrant: W911XK-1-10-3002
Project: HOLLAND HARBOR FEDERAL
NAVIGATION PROJECT
Grantee: OTTAWA COUNTY PARKS AND
RECREATION COMMISSION

**ENVIRONMENTAL CONDITION OF PROPERTY (ECP)
PROPOSED REAL ESTATE LEASE**

1. Proposed Outgrant Action:

The instrument being processed is a 25 year park and recreation lease to Ottawa County for public use of 0.49 acre of Corps property at the North side of the Holland Harbor Federal Navigation Project. The county will construct an elevated fishing pier which will cross over the eastern end of the Corps North Revetment in both the steel pile wall and riprap and utilize a portion of the government fee land for park improvements.

2. A Records Search included a review of the following:

- a) Holland Harbor Executive 12512 Report (GSA Control #9600-19405) U.S. Army Corps of Engineers, January, 1994.
- b) Holland Harbor, Ottawa County Detailed Utilization Report, U.S. Army Corps of Engineers, September 1996.
- c) ERGO, Final Report of Findings for Holland Harbor, June 1993 and June 1998.

3. Review of Photos (including photos taken during Utilization Inspections).

- a) Aerial Photos taken April 1976; April 1983.
- b) Ground Photos: Taken by Real Estate personnel in July 1994, May 1998, July 2000, August 2003, August 2006 and March 2009.

4. Site and Utilization inspections

- a) Comprehensive site visit performed for the last Executive order (performed in 1994).
- b) Site visit by Real Estate personnel in May 1998, July 2000, August 2003, August 2006 and March 2009.

EXHIBIT "C"
(sheet 2 of 4)

Outgrant: W911XK-1-10-3002
Project: HOLLAND HARBOR FEDERAL
NAVIGATION PROJECT
Grantee: OTTAWA COUNTY PARKS AND
RECREATION COMMISSION

5. Based on a record search, review of aerial photos, site inspection and knowledge of the project area, the following information is provided:

a. General site information:

The Holland Harbor project is on the eastern shore of Lake Michigan in the County of Ottawa, City of Holland, and State of Michigan. Holland Harbor is located about 95 miles northeasterly of Chicago, Illinois, and 25 miles north of South Haven, Michigan. Land use around Holland is important for agricultural purposes. Recreational activity is excellent and numerous yacht clubs, parks and public launching ramps are located in the immediate vicinity. Holland State Park, located immediately north of the harbor, attracts many people throughout the year. The area is popular for camping, boating, and fishing. The variety and abundance of fish make Holland Harbor an excellent place for sport fishing. The port of Holland is a vital factor for the industrial activities of the area. Waterborne commerce has averaged about 359,800 tons annually during the five year period from 1986 through 1990. In 1990 a total of 391,000 tons passed through the harbor. Ottawa County population numbered 187,768 in 1990, an increase of 1.2 percent since 1980, while the City of Holland population decreased 0.9 percent to 25,086 persons during the same period.

b. Current use and Site History:

The mission of the Holland Harbor Project is commercial navigation on the Great Lakes and connecting channels (Navigable waters of the United States). The project also serves as a harbor of refuge for commercial vessels and recreational pleasure craft. The Holland Harbor Project was adopted by the River and Harbor Act of 13 June 1902 with later modifications. The project provides a harbor in Lake Michigan at the outlet channel to Lake Macatawa which is protected by two converging breakwaters. The North and South Breakwaters are 752 and 801 feet in total length, respectively. Inner piers and revetment structure extend along the outlet channel between Lake Michigan and Lake Macatawa. The project also provide a deep draft navigational channel system with an approach in Lake Michigan extending upstream in the outlet channel, Lake Macatawa and the Black River, a distance of approximately 6 miles.

Land Use: The project contains 4.84 fee acres and 3.60 perpetual easement acres. The fee acreage consists of two non-contiguous parcels located on the northeasterly and south sides of the outlet channel. Of the total 3.60 easement acreage, 0.35 acres are subsurface easements on the southeasterly end of the outlet channel, and 3.25 acres are channel improvement easements located on the north side of the outlet channel and along the easterly side of Lake Macatawa.

Outgrant: W911XK-1-10-3002
Project: HOLLAND HARBOR FEDERAL
NAVIGATION PROJECT
Grantee: OTTAWA COUNTY PARKS AND
RECREATION COMMISSION

c) Prior Outgranted Activities at this site:


Outgranted Activity: A lease to the Michigan Department of Natural Resources authorized the use and occupancy of 0.49 acres of land and water areas under the primary jurisdiction of the Department of the Army on the Holland Harbor Project, for park and recreational purposes.

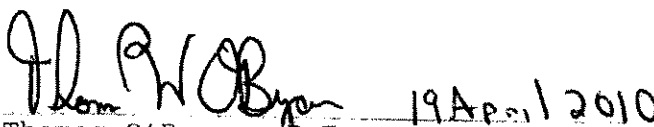
b. Environmental Findings:

() There is no evidence that this property has been a site of disposal or release of any hazardous substance(s).

(X) There is no evidence that this property has been a site of disposal or release of any hazardous substance(s). In addition, there is no evidence that the "threshold" for reporting the storage of hazardous substances has been exceeded.

() There is evidence that this property has been a site of disposal or release of a hazardous substance and/or that the threshold's for reporting the storage of hazardous substances has been exceeded.


Robert Jameson (date)
Realty Specialist
Real Estate Division
Detroit, Buffalo and Chicago Districts


Thomas O'Bryan, P.E. (date)
Area Engineer
Lake Michigan Area Office at Grand Haven

Action Request



Committee: Board of Commissioners

Meeting Date: 6/22/2010

Requesting Department: Parks and Recreation

Submitted By: Bob Spaman

Agenda Item: Award Bid for Holland Harbor Fishing Access Project

SUGGESTED MOTION:

To receive bids for the Holland Harbor Fishing Access Project and accept the low bid from Wolverine Construction including Alternate A for a total contract amount of \$454,662.97 with funding from Great Lakes Fishery Trust and the Parks and Recreation budget.

SUMMARY OF REQUEST:

The Ottawa County Parks and Recreation Commission has solicited bids for the Holland Harbor Fishing Access Project. Funded in part by a \$500,000 Great Lakes Fishery Trust Grant, this project will expand fishing opportunities along the Holland Harbor and implement a portion of the Park 12 Master Plan including a section of waterfront walkway. A total of five bids were received with the low bid from Wolverine Construction significantly below the project estimate.

FINANCIAL INFORMATION:

Total Cost: \$454,662.97 | County Cost: \$454,662.97 | Included in Budget: Yes | No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated | Non-Mandated | New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: #3

Objective: #3, #5

ADMINISTRATION RECOMMENDATION:

Recommended

Not Recommended

County Administrator:

Alan G. Vanderberg

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, c=US, e=County of Ottawa, ou=Administrator's Office, email=navanderberg@mottawa.org
Reason: I am approving this document
Date: 2010.06.16 10:06:51 -0400

Committee/Governing/Advisory Board Approval Date: Planning and Policy Committee 06/10/2010



MEMORANDUM

Date: May 26, 2010
To: Ottawa County Board of Commissioners
From: John Scholtz, Parks and Recreation Director
RE: Award Bid for Holland Harbor Fishing Access Project

The Ottawa County Parks and Recreation Commission has solicited bids for the Holland Harbor Fishing Access Project. Funded in part by a \$500,000 Great Lakes Fishery Trust Grant, this project will expand fishing opportunities along the Holland Harbor and implement a portion of the Park 12 Master Plan including a section of waterfront walkway. A total of five bids were received with the low bid from Wolverine Construction significantly below the project estimate.

Proposed motion:

To receive bids for the Holland Harbor Fishing Access Project and accept the low bid from Wolverine Construction including Alternates A and B for a total contract amount of \$458,769 with funding from Great Lakes Fishery Trust and the Parks and Recreation budget.

This request relates to a non-mandated activity and supports Goal 3 of the Board of Commissioner's Strategic Plan: To contribute to a healthy physical, economic, and community environment.



**Ottawa County Parks &
Recreation Commission**

12220 Fillmore
West Olive, Michigan 49460

Bid Tabulation
Holland Harbor Fishing Access Project
Thursday, May 20, 2010
10:00 a.m.

	COMPANY (BIDDER)	BID BOND	ADDENDA	BASE BID	ALT. A Rock Vane	ALT. B Thru-flow Deck
1	Wolverine Construction	X	X	\$441,822.97 *	\$12,840.00	\$5,000.00
2	Apex Contractors, Inc.	X	X	\$455,951.32	\$13,400.00	\$5,000.00
3	Rivertown Contractors	X	X	\$507,155.00	\$8,250.00	\$2,050.00
4	Plaggemars Construction	X	X	\$517,900.00	\$49,000.00	\$4,000.00
5	Jaran Construction	X	X	\$566,030.00	\$8,000.00	\$5,000.00
	*Corrected base bid amount based on actual bid unit prices					

Action Request



Committee: Board of Commissioners

Meeting Date: 6/22/2010

Requesting Department: Parks and Recreation

Submitted By: Bob Spaman

Agenda Item: Award Bid for Upper Macatawa Natural Area Floodplain Restoration

SUGGESTED MOTION:

To receive bids for the Upper Macatawa Natural Area Floodplain Restoration Project and accept the low bid from Desal Excavating in the amount of \$56,959 with funding from the USDA Natural Resources Conservation Service and the Parks and Recreation budget.

SUMMARY OF REQUEST:

The Ottawa County Parks and Recreation Commission has solicited bids for restoration of approximately 30 acres of land at the Upper Macatawa Natural Area. The property, located north of Byron Road, is floodplain property that was previously farmed. Restoration will include creation of shallow water wetlands and wet meadow for the purposes of improving wildlife habitat and water quality improvement. Primary funding is through the CREP program of the USDA and administered by the Natural Resources Conservation Service.

FINANCIAL INFORMATION:

Total Cost: \$56,959.00 | County Cost: \$39,459.00 | Included in Budget: Yes | No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated | Non-Mandated | New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: #3

Objective: #3, #5

ADMINISTRATION RECOMMENDATION:

Recommended

Not Recommended

County Administrator:

Alan G. Vanderberg

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, c=US, o=County of Ottawa, ou=Administrator's Office, email=avanderberg@miottawa.org
Reason: I am approving this document
Date: 2010.06.16 10:08:13 -0400

Committee/Governing/Advisory Board Approval Date: Planning and Policy Committee 06/10/2010



MEMORANDUM

Date: May 26, 2010

To: Ottawa County Board of Commissioners

From: John Scholtz, Parks and Recreation Director

RE: Award Bid for Upper Macatawa Natural Area Floodplain Restoration

The Ottawa County Parks and Recreation Commission has solicited bids for restoration of approximately 30 acres of land at the Upper Macatawa Natural Area. The property, located north of Byron Road, is floodplain property that was previously farmed. Restoration will include creation of shallow water wetlands and wet meadow for the purposes of improving wildlife habitat and water quality improvement. Primary funding is through the CREP program of the USDA and administered by the Natural Resources Conservation Service.

Proposed motion:

To receive bids for the Upper Macatawa Natural Area Floodplain Restoration Project and accept the low bid from Desal Excavating in the amount of \$ 56,959 with funding from the USDA Natural Resources Conservation Service and the Parks and Recreation budget.

This request relates to a non-mandated activity and supports Goal 3 of the Board of Commissioner's Strategic Plan: To contribute to a healthy physical, economic, and community environment.

Action Request



Committee: Board of Commissioners

Meeting Date: 6/22/2010

Requesting Department: Fiscal Services

Submitted By: Bob Spaman

Agenda Item: Resolution to Approve 2010 Tax Allocation

SUGGESTED MOTION:

To approve and authorize the Board Chair and Clerk to sign the resolution to accept and approve the 2010 Final Order of the Ottawa County Tax Allocation Board allocating 4.440 mills to the County of Ottawa.

SUMMARY OF REQUEST:

The County Tax Allocation Board recommends the allocation of the 15 mill tax proceeds.

FINANCIAL INFORMATION:

Total Cost: \$0.00 | County Cost: \$0.00 | Included in Budget: Yes | No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated | Non-Mandated | New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: #1

Objective: #1-6

ADMINISTRATION RECOMMENDATION:

Recommended

Not Recommended

County Administrator: **Alan G. Vanderberg**

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, c=US, o=County of Ottawa, ou=Administrator's Office, email=avanderberg@miottawa.org
Reason: I am approving this document
Date: 2010.06.10 09:47:27 -0400

Committee/Governing/Advisory Board Approval Date: Finance and Administration Committee 6/15/2010

COUNTY OF OTTAWA

STATE OF MICHIGAN

RESOLUTION

At a regular meeting of the Board of Commissioners of the County of Ottawa, Michigan, held at the Fillmore Complex in the Township of Olive, Michigan on the _____ day of _____, 2010 at ___ o'clock p.m. local time.

PRESENT: Commissioners: _____

ABSENT: Commissioners: _____

It was moved by Commissioner _____ and supported by Commissioner _____ that the following Resolution be adopted:

WHEREAS, at its meeting on May 27, 2010, the Ottawa County Tax Allocation Board approved a county-wide 2010 tax allocation for Ottawa County of 5.613 mills, with 4.440 mills thereof allocated to the County of Ottawa. A copy of the Final Order is attached as Exhibit "A"; and,

WHEREAS, the Ottawa County Board of Commissioners believes that the 4.440 allocation to the County of Ottawa will allow for a levy of an appropriate portion thereof to fund the operations of the County of Ottawa;

NOW, THEREFORE, BE IT RESOLVED, that the Ottawa County Board of Commissioners accepts and approves the Final Order of the Ottawa County Tax Allocation

Board, providing for a county-wide tax allocation of 5.613 mills, with 4.440 mills allocated to the County of Ottawa, all as provided for in the Final Order, attached as Exhibit "A"; and,

BE IT FURTHER RESOLVED, that all resolutions and parts of resolutions insofar as they conflict with this Resolution are hereby repealed.

YEAS: Commissioners: _____

NAYS: Commissioners: _____

ABSTENTIONS: Commissioners: _____

RESOLUTION ADOPTED.

Chairperson, Ottawa County
Board of Commissioners

Ottawa County Clerk

EXHIBIT "A"

COUNTY OF OTTAWA

STATE OF MICHIGAN

FINAL ORDER OF THE OTTAWA COUNTY

TAX ALLOCATION BOARD

At a meeting of the Ottawa County, Michigan, Tax Allocation Board, held at the Fillmore Street Complex, Township of Olive, West Olive, Michigan on the 27th day of May, 2010 at 1:00 o'clock p.m. local time.

PRESENT: Mr. Bergman, Mr. Swartout, Mr. Slagh, Ms. Birkett, Mr. VerHage,
Mr. Cottner

ABSENT: None

It was moved by Mr. VerHage and supported by Mr. Slagh that the following Final Order be adopted:

1. The Ottawa County Tax Allocation Board having met and made its preliminary findings and Order pursuant to the requirements of the Property Tax Limitation Act, Act 62 of the Public Acts of 1933, as amended, ("the Act"), MCLA 211.201 et seq., and notice of the Preliminary Order having been given to each local unit or required by law, and () no objection to that Preliminary Order having been received (or) () all objections having been heard and resolved by the Board, it is therefore finally ordered, as provided in Section 16 of the Act, MCLA 211.216.

2. That the maximum tax rate for each local unit within the County of Ottawa shall be:

County of Ottawa:	<u>4.440</u>
Intermediate School District:	<u>.122</u>
Townships:	<u>1.051</u>
Total =	<u>5.613</u>

3. Written notice of this Final Order shall be given by the Ottawa County Clerk to each local unit within Ottawa County, as required by MCLA 211.216.

YEAS: Mr. Bergman, Mr. Swartout, Mr. Slagh, Ms. Birkett, Mr. VerHage

Mr. Cottner

NAYS: None

ABSTENTIONS: None

FINAL ORDER ADOPTED.


Chairperson, Ottawa County
Tax Allocation Board


Ottawa County Clerk

Action Request



Committee: Board of Commissioners

Meeting Date: 6/22/2010

Requesting Department: Fiscal Services

Submitted By: Bob Spaman

Agenda Item: Letter from Auditors regarding Auditor Responsibility

SUGGESTED MOTION:

To receive for information the auditors' communication letter from Vredeveld Haefner LLC regarding their responsibility on the County's audit for the year ended December 31, 2009.

SUMMARY OF REQUEST:

Professional standards require the auditors to communicate to the Board of Commissioners certain information related to the audit.

FINANCIAL INFORMATION:

Total Cost: \$0.00 | County Cost: \$0.00 | Included in Budget: Yes | No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated | Non-Mandated | New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: #1

Objective: #1-6

ADMINISTRATION RECOMMENDATION:

Recommended

Not Recommended

County Administrator:

Alan G. Vanderberg

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, o=US, ou=County of Ottawa, ou=Administrator's Office, email=avanderberg@mottawa.org
Reason: I am approving this document
Date: 2010.06.16 10:19:39 -0400

Committee/Governing/Advisory Board Approval Date: Finance and Administration Committee 06/15/2010



Vredeveld Haefner LLC

CPA's and Consultants

4001 Granada Ct.
Grand Rapids, MI 49534
FAX (616) 828-0307

Douglas J. Vredeveld, CPA

(616) 446-7474

Peter S. Haefner, CPA

(616) 460-9388

May 21, 2010

To the Board of Commissioners
County of Ottawa, Michigan

We have audited the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the County of Ottawa, Michigan for the year ended December 31, 2009. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, *Government Auditing Standards* and OMB Circular A-133, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated January 7, 2010. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by County of Ottawa, Michigan are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year. We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were:

Useful lives of capital assets, the allowance for uncollectible accounts receivable, and the valuation of the pension and other post employment benefit (OPEB) plan obligations.

Management's estimate of the useful lives and uncollectible accounts is based on previous history and the estimate of pension and OPEB plan obligations is based on an actuarial valuation of the Plan. We evaluated the key factors and assumptions used to develop the estimates in determining that they are reasonable in relation to the financial statements taken as a whole.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated May 21, 2010.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

We also noted the following items during the performance of our audit:

Claims for employee and retiree health care services were managed and paid by a third party administrator (TPA) external to the County's system of internal control. To improve internal control over the claims management and payment process we suggest that policies and procedures be implemented to evaluate the TPA's performance, compliance with County guidance and to assess the TPA's internal control system over service approval, payment, management and reporting on health care services.

This information is intended solely for the use of the Board of Commissioners and management of the County of Ottawa, Michigan and is not intended to be and should not be used by anyone other than these specified parties.

Sincerely,

Ordevelo Haefner LLC

Action Request



Committee: Board of Commissioners

Meeting Date: 6/22/2010

Requesting Department: Fiscal Services

Submitted By: Bob Spaman

Agenda Item: Letter from Auditors regarding Auditor Responsibility

SUGGESTED MOTION:

To receive for information the auditors' communication letter from Vredeveld Haefner LLC regarding their responsibility on the County's Drain Commission audit for the year ended December 31, 2009.

SUMMARY OF REQUEST:

Professional standards require the auditors to communicate to the Board of Commissioners certain information related to the audit.

FINANCIAL INFORMATION:

Total Cost: \$0.00 | County Cost: \$0.00 | Included in Budget: Yes | No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated | Non-Mandated | New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: #1

Objective: #1-6

ADMINISTRATION RECOMMENDATION:

Recommended

Not Recommended

County Administrator:

Alan G. Vanderberg

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, c=US, o=County of Ottawa, ou=Administrator's Office, email=avanderberg@miottawa.org
Reason: I am approving this document
Date: 2010.06.16 10:20:31 -0400

Committee/Governing/Advisory Board Approval Date: Finance and Administration Committee 06/15/2010



Vredeveld Haefner LLC

CPA's and Consultants

4001 Granada Ct.
Grand Rapids, MI 49534
FAX (616) 828-0307

Douglas J. Vredeveld, CPA

(616) 446-7474

Peter S. Haefner, CPA

(616) 460-9388

March 31, 2010

Ottawa County Office of the Drain Commissioner
Board of County Commissioners
West Olive, Michigan

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Ottawa County Office of the Drain Commissioner (the Drain Commission), a component unit of Ottawa County, Michigan for the year ended December 31, 2009. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated January 7, 2010. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by the Drain Commission are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2009. We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were useful lives of capital assets (infrastructure).

Management's estimate of the useful lives is based on historical actual usefulness and expected future usefulness of these assets. We evaluated the key factors and assumptions used to develop the estimate in determining that it is reasonable in relation to the financial statements taken as a whole.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. We did not note any audit adjustments during the performance of our procedures.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated March 31, 2010.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

This information is intended solely for the use of the Office of the Drain Commissioner, County Board of Commissioners and management of the Drain Commission, and is not intended to be and should not be used by anyone other than these specified parties.

Sincerely,

Uredexeld Haefner LLC

Action Request



Committee: Board of Commissioners

Meeting Date: 6/22/2010

Requesting Department: Fiscal Services

Submitted By: Bob Spaman

Agenda Item: Ottawa County Drain Commissioner's Annual Financial Report-Vredeveld Haefner LLC

SUGGESTED MOTION:

To receive for information the Ottawa County Drain Commissioner's Annual Financial Report for the year ended December 31, 2009.

SUMMARY OF REQUEST:

The Uniform Budgeting and Accounting Act require that all local units of government complete an annual financial audit. A copy of the audit is submitted to the State of Michigan.

FINANCIAL INFORMATION:

Total Cost: \$0.00 | County Cost: \$0.00 | Included in Budget: Yes | No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated | Non-Mandated | New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: #1

Objective: #1-6

ADMINISTRATION RECOMMENDATION:

Recommended

Not Recommended

County Administrator:

Alan G. Vanderberg

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, c=US, o=County of Ottawa, ou=Administrator's Office, email=avanderberg@mottawa.org
Reason: I am approving this document
Date: 2010.06.10 09:37:30 -0400

Committee/Governing/Advisory Board Approval Date: Finance and Administration Committee 6/15/2010

**OTTAWA COUNTY OFFICE OF THE
DRAIN COMMISSIONER**

(a Component Unit of Ottawa County)

Ottawa County, Michigan

FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2009



Vredeveld Haefner LLC

OTTAWA COUNTY OFFICE OF THE DRAIN COMMISSIONER
(a Component Unit of Ottawa County)

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Vredeveld Haefner LLC

CPA's and Consultants

4001 Granada Ct.

Grand Rapids, MI 49534

FAX (616) 828-0307

Douglas J. Vredeveld, CPA

(616) 446-7474

Peter S. Haefner, CPA

(616) 460-9388

INDEPENDENT AUDITORS' REPORT

March 31, 2010

Ottawa County Office of the Drain Commissioner
Board of County Commissioners
West Olive, Michigan

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Ottawa County Office of the Drain Commissioner (the Drain Commission), a component unit of Ottawa County, Michigan, as of and for the year ended December 31, 2009, which collectively comprise the Drain Commission's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the management of the Drain Commission. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Ottawa County Office of the Drain Commissioner as of December 31, 2009, and the respective changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated March 31, 2010, on our consideration of the Drain Commission's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and is important for assessing the results of our audit.

The budgetary comparison information on pages 21 through 23 is not a required part of the basic financial statements but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Ottawa County Office of the Drain Commissioner's basic financial statements. The combining nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. The combining nonmajor fund financial statements have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

The Ottawa County Office of the Drain Commissioner has not presented Management's Discussion and Analysis that accounting principals generally accepted in the United States of America have determined is necessary to supplement, although not required to be a part of, the basic financial statements.

Wendell Haefner LLC

BASIC FINANCIAL STATEMENTS

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OTTAWA COUNTY OFFICE OF THE DRAIN COMMISSIONER
(a Component Unit of Ottawa County)

**STATEMENT OF NET ASSETS
AND GOVERNMENTAL FUNDS BALANCE SHEET**

DECEMBER 31, 2009

	Chapter 6 Drain	Special Revenue Chapter 20 Drain	Chapter 21 Drain - Bliss	Debt Service Drain Debt Service
Assets				
Cash and investments	\$ -	\$ 61,360	\$ 11,886	\$ 169,965
Due from other funds	-	282,439	-	-
Due from other governmental units:				
Due within one year	701,517	103,479	22,121	195
Due after one year	43,213	-	-	162,441
Capital assets, net of accumulated depreciation	-	-	-	-
Total assets	<u>\$ 744,730</u>	<u>\$ 447,278</u>	<u>\$ 34,007</u>	<u>\$ 332,601</u>
Liabilities and fund balances				
Liabilities				
Accounts payable	\$ 156,033	\$ 1,349	\$ 21,574	\$ -
Accrued interest payable	-	-	-	-
Due to other funds	489,740	14,974	-	-
Due to primary government	-	-	-	-
Deferred revenue	43,213	-	-	162,441
Deposits	3,800	-	-	-
Long-term liabilities:				
Due within one year	-	-	-	-
Due after one year	-	-	-	-
Total liabilities	<u>692,786</u>	<u>16,323</u>	<u>21,574</u>	<u>162,441</u>
Fund balances				
Unreserved:				
Designated for construction	-	430,955	12,433	-
Undesignated reported in:				
Debt service fund	-	-	-	170,160
Capital projects funds	-	-	-	-
Special revenue funds	51,944	-	-	-
Total fund balances	<u>51,944</u>	<u>430,955</u>	<u>12,433</u>	<u>170,160</u>
Total liabilities and fund balances	<u>\$ 744,730</u>	<u>\$ 447,278</u>	<u>\$ 34,007</u>	<u>\$ 332,601</u>
Net assets				
Invested in capital assets, net of related debt				
Restricted for construction				
Restricted for maintenance				
Restricted for debt service				
Unrestricted				
Total net assets				

The accompanying notes are an integral part of these financial statements.

<u>Capital Projects Drain Revolving</u>	<u>Nonmajor Funds</u>	<u>Total</u>	<u>Adjustments</u>	<u>Statement of Net Assets</u>
\$ 6,224	\$ 700	\$ 250,135	\$ -	\$ 250,135
168,776	53,499	504,714	(504,714)	-
-	-	827,312	-	827,312
-	-	205,654	-	205,654
-	-	-	22,605,105	22,605,105
<u>\$ 175,000</u>	<u>\$ 54,199</u>	<u>\$ 1,787,815</u>	<u>22,100,391</u>	<u>23,888,206</u>

\$ -	\$ -	\$ 178,956	-	178,956
-	-	-	9,247	9,247
-	-	504,714	(504,714)	-
175,000	-	175,000	-	175,000
-	-	205,654	(205,654)	-
-	-	3,800	-	3,800
-	-	-	128,367	128,367
-	-	-	264,599	264,599
<u>175,000</u>	<u>-</u>	<u>1,068,124</u>	<u>(308,155)</u>	<u>759,969</u>

-	-	443,388	(443,388)	-
-	-	170,160	(170,160)	-
-	54,199	54,199	(54,199)	-
-	-	51,944	(51,944)	-
-	54,199	719,691	(719,691)	-
<u>\$ 175,000</u>	<u>\$ 54,199</u>	<u>\$ 1,787,815</u>		

22,212,139	22,212,139
443,388	443,388
54,199	54,199
323,354	323,354
<u>95,157</u>	<u>95,157</u>
<u>\$ 23,128,237</u>	<u>\$ 23,128,237</u>

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OTTAWA COUNTY OFFICE OF THE DRAIN COMMISSIONER
(a Component Unit of Ottawa County)

**RECONCILIATION OF FUND BALANCES ON THE BALANCE SHEET
FOR GOVERNMENTAL FUNDS TO NET ASSETS
ON THE STATEMENT OF NET ASSETS**

DECEMBER 31, 2009

Fund balances - total governmental funds	\$ 719,691
Amounts reported for <i>governmental activities</i> in the statement of net assets are different because	
Capital assets used in governmental activities are not current financial resources and therefore are not reported in the funds.	
Add - capital assets	33,485,317
Deduct - accumulated depreciation	(10,880,212)
Long-term receivables are recorded as revenue when payment is received on the governmental fund statements and as revenue when earned on the statement of activities.	
Add - deferred revenue on long-term receivables	205,654
Certain liabilities, such as bonds payable, are not due and payable in the current period and therefore are not reported in the funds.	
Deduct - bonds and notes payable	(392,966)
Deduct - accrued interest on bonds and notes payable	<u>(9,247)</u>
Net assets of governmental activities	<u>\$ 23,128,237</u>

The accompanying notes are an integral part of these financial statements.

OTTAWA COUNTY OFFICE OF THE DRAIN COMMISSIONER
(a Component Unit of Ottawa County)

**STATEMENT OF ACTIVITIES
AND GOVERNMENTAL FUNDS STATEMENT OF REVENUES,
EXPENDITURES AND CHANGES IN FUND BALANCES**

FOR THE YEAR ENDED DECEMBER 31, 2009

	Chapter 6 Drain	Special Revenue Chapter 20 Drain	Chapter 21 Drain - Bliss	Debt Service Service Drain Debt Service
Expenditures / expenses				
Construction and maintenance	\$ 1,980,914	\$ 124,727	\$ 528,783	\$ -
Depreciation	-	-	-	-
Principal on long-term bonds and notes	107,600	-	-	30,767
Interest and fees	2,084	-	-	16,449
Total expenditures / expenses	<u>2,090,598</u>	<u>124,727</u>	<u>528,783</u>	<u>47,216</u>
Program revenue				
Capital grants / special assessments	1,466,016	224,667	533,087	68,942
Net program revenue (expense)				
General revenue				
Interest	8,515	5,100	51	919
Revenues over (under) expenditures	(616,067)	105,040	4,355	22,645
Other financing sources (uses)				
Note issue	90,000	-	-	-
Net changes in fund balances / net assets	(526,067)	105,040	4,355	22,645
Fund balances / net assets				
Beginning of year	<u>578,011</u>	<u>325,915</u>	<u>8,078</u>	<u>147,515</u>
End of year	<u>\$ 51,944</u>	<u>\$ 430,955</u>	<u>\$ 12,433</u>	<u>\$ 170,160</u>

The accompanying notes are an integral part of these financial statements.

<u>Capital Projects Drain Revolving</u>	<u>Nonmajor Funds</u>	<u>Total</u>	<u>Adjustments</u>	<u>Statement of Activities</u>
\$ -	\$ -	\$ 2,634,424	\$ (1,681,048)	\$ 953,376
-	-	-	1,125,682	1,125,682
-	-	138,367	(138,367)	-
-	-	18,533	2,743	21,276
-	-	2,791,324	(690,990)	2,100,334
-	-	2,292,712	(183,311)	2,109,401
-	-	-	-	9,067
-	483	15,068	-	15,068
-	483	(483,544)	507,679	-
-	-	90,000	(90,000)	-
-	483	(393,544)	417,679	24,135
-	53,716	1,113,235	21,990,867	23,104,102
<u>\$ -</u>	<u>\$ 54,199</u>	<u>\$ 719,691</u>	<u>\$ 22,408,546</u>	<u>\$ 23,128,237</u>

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OTTAWA COUNTY OFFICE OF THE DRAIN COMMISSIONER
(a Component Unit of Ottawa County)

**RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
TO THE STATEMENT OF ACTIVITIES**

FOR THE YEAR ENDED DECEMBER 31, 2009

Net changes in fund balances - total governmental funds	\$ (393,544)
----------------------------------------------------------------	---------------------

Amounts reported for *governmental activities* in the statement of activities are different because

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is capitalized (as infrastructure) and depreciated.

Add - capital outlay	1,681,048
Deduct - depreciation expense	(1,125,682)
Add - donated capital assets (infrastructure)	-

Bonds and notes provide current financial resources to governmental funds in the period issued, but increases long-term liabilities in the statement of net assets. Repayment of bond and note principal is an expenditure in the governmental funds, but reduces long-term liabilities in the statement of net assets.

Add - principal payments on bonds and notes	138,367
Deduct - note issued	(90,000)

Certain revenues are not recognized in the funds because they do not meet the availability criteria.

Deduct - decrease in deferred revenue on long-term receivables	(183,311)
----------------------------------------------------------------	-----------

Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in the funds.

Deduct - increase in accrued interest payable	(2,743)
-----------------------------------------------	---------

Change in net assets of governmental activities	\$ <u>24,135</u>
--------------------------------------------------------	-------------------------

The accompanying notes are an integral part of these financial statements.

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OTTAWA COUNTY OFFICE OF THE DRAIN COMMISSIONER
(a Component Unit of Ottawa County)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2009

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Ottawa County Office of the Drain Commissioner (the Drain Commission) conform to generally accepted accounting principles as applicable to governments. The following is a summary of the significant policies.

Reporting Entity

The Ottawa County Office of the Drain Commissioner is a discretely presented component unit of Ottawa County (the County), Michigan, and accounts for the revenues and expenditures related to construction and maintenance of drainage districts throughout the County. Each of the drainage districts established pursuant to the drain code of 1956 are separate legal entities, with the power to contract, sue and be sued, to hold, manage and dispose of real and personal property etc. The statutory drainage board of Chapter 20 drainage districts consists of the Drain Commissioner, the Chairman of the County Board of Commissioners, and the Chairman of the County Finance Committee. The statutory drainage board of Intercounty drainage districts, Chapters 6 and 21, consists of the State Director of the Department of Agriculture and the Drain Commissioner of each county in the drainage district. The County Drain Commissioner has sole responsibility to administer the drainage districts established pursuant to Chapters 4 and 8 of the Drain Code. The Drainage Board or Drain Commissioner, on behalf of the drainage districts, may issue debt and levy special assessments authorized by the Drain Code without the prior approval of the County Board of Commissioners. The full faith and credit of the County may be given for the debt of the drainage district.

The criteria established under generally accepted accounting principals for determining the reporting entity includes a significant operational or financial relationship with another entity. The Drain Commission is considered to be a component unit of the County because the County has the ability to significantly influence operations and has accountability for fiscal matters.

Government-wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net assets and the statement of activities) report information on all of the governmental activities of the primary government (the Drain Commission). *Governmental activities* are reported in total. The Drain Commission has no business-type activities. For the most part, the effect of interfund activity has been removed from these statements.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Internally dedicated resources are reported as general revenues rather than as program revenues.

A combined financial statement is provided for the governmental funds balance sheet and the statement of net assets and the governmental funds statement of revenues, expenditures and changes in fund balances and the statement of activities.

OTTAWA COUNTY OFFICE OF THE DRAIN COMMISSIONER
(a Component Unit of Ottawa County)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2009

The Drain Commission reports the following major governmental funds:

The *Chapter 6 Drain Special Revenue Fund* is the government's primary operating fund. It accounts for the maintenance and repair of numerous drains which can assess individual land owners, but which are usually funded by assessments of other local governments.

The *Chapter 20 Drain Special Revenue Fund* is used to account for the construction and maintenance of numerous drains which can be funded exclusively by the assessment of other municipal governments.

The *Drain Debt Service Fund* is used to account for the accumulation of resources for the payment of principal, interest and other fees on long-term debt.

The *Drain Revolving Capital Projects Fund* is used to provide short term financing for drain activities which is subsequently reimbursed by the other drain funds.

The *Chapter 21 Drain Special Revenue Fund* is used to account for the revenues and related expenditures of Chapter 21 Inter-County Drains.

Additionally, the Drain Commission reports the following fund type:

The *Capital Projects Funds* account for the accumulation and disbursement of resources for the maintenance of various drains.

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first, then unrestricted resource as they are needed.

Measurement Focus and Basis of Accounting

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Assessments and similar items are recognized as revenue as soon as all requirements have been met.

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The governmental funds are accounted for using the modified accrual basis of accounting. Revenues are recognized when they become measurable and available. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period, except for interest which uses one year. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred. Exceptions to this general rule include principal and interest on long-term debt which are recognized when due.

The governmental funds are accounted for on a spending or "flow of current financial resources" measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance is considered a measure of "available, spendable resources".

OTTAWA COUNTY OFFICE OF THE DRAIN COMMISSIONER
(a Component Unit of Ottawa County)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2009

The governmental funds operating statement presents increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Accordingly, it is said to present a summary of sources and uses of "available, spendable resources" during a period.

Budgets and Budgetary Accounting

The Office of the Drain Commissioner's procedures for establishing budgetary data are as follows:

- The Drain Commissioner submits a proposed budget for the upcoming year to the County Board of Commissioners.
- The budget is reviewed by the County Board of Commissioners and a public hearing is held. Prior to the beginning of the year, the budget is adopted by the County Board of Commissioners.
- The budgets for the budgetary funds are adopted on a basis consistent with generally accepted accounting principles (GAAP). Budget amounts shown in the financial statements consist of those amounts contained in the original and amended budgets.
- The County Board of Commissioners adopts a budget for the budgetary funds by means of an appropriations act, on a departmental activity basis in summary form.
- Periodic internal reporting is on a detail basis in accordance with the state-prescribed uniform chart of accounts. The budget is prepared on the modified accrued basis of accounting.

Cash and Investments

Cash and investments consist of the balance of savings and pooled investment accounts. The Drain Commission invests its cash and investments through Michigan financial institutions and the Ottawa County Treasurer. Michigan law authorizes the Drain Commission to invest in:

- a. Bond, securities, other obligations and repurchase agreements of the United States, or an agency or instrumentality of the United States.
- b. Certificates of deposit, savings accounts, deposit accounts or depository receipts of a qualified financial institution.
- c. Commercial paper rated at the time of purchase within the two highest classifications established by not less than two standard rating services and that matures not more than 270 days after the date of purchase.
- d. Bankers acceptances of United States banks.
- e. Obligations of the State of Michigan and its political subdivisions that, at the time of purchase are rated as investment grade by at least one standard rating service.
- f. Mutual funds registered under the Investment Company Act of 1940 with the authority to purchase only investment vehicles that are legal for direct investment by a public corporation.
- g. External investment pools as authorized by Public Act 20 as amended.

OTTAWA COUNTY OFFICE OF THE DRAIN COMMISSIONER
(a Component Unit of Ottawa County)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2009

Receivables

Receivables consist of amounts due from other local units of government for assessments related to specific drain projects. Assessments levied by the Drain Commission are included in the December tax bill and attached as an enforceable lien as of December 1. The assessments are billed and collected by the local units of government and remitted to the County. The amounts due from the local units are offset by deferred revenue where applicable.

Capital Assets

Capital assets, which consist of infrastructure, are reported in the governmental activities column in the government-wide financial statements.

Infrastructure assets are defined by the government as assets with an initial, individual cost of more than \$25,000 and an estimated useful life in excess of two years. Such assets are valued at cost where historical records are available and at estimated historical cost where no historical records exist. Only infrastructure assets acquired or donated since 1980 are included in the Drain Commission capital asset balance. Donated capital assets are valued at their estimated fair market value on the date received.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Improvements are capitalized and depreciated over the remaining useful lives of the related capital assets, as applicable.

Depreciation on infrastructure is computed using the straight-line method over an estimated useful life of 30 years.

Deferred Revenue

Funds report *deferred revenue* in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period or for resources that have been received, but not yet earned.

Long-Term Obligations

In the statement of net assets, long-term debt is reported as long-term liabilities.

In the fund financial statements, governmental fund types recognize the face amount of debt issued as other financing sources.

Fund Equity/Net assets

Reserves represent those portions of fund equity not appropriable for expenditure or legally segregated for a specific future use. Designated fund balances represent amounts set aside by the Drain Commission for tentative plans for future use.

OTTAWA COUNTY OFFICE OF THE DRAIN COMMISSIONER
(a Component Unit of Ottawa County)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2009

2. EXCESS OF EXPENDITURES OVER APPROPRIATIONS IN BUDGETARY FUNDS

State law provides that the Drain Commission shall not incur expenditures in excess of the amount appropriated.

In the body of the financial statements, the Drain Commission's actual expenditures and budgeted expenditures for the Chapter 6, Chapter 20 and Chapter 21 special revenue funds have been shown on a departmental activity basis.

During the year ended December 31, 2009, the Drain Commission incurred expenditures in excess of the amounts appropriated as follows:

	<u>Final Budget</u>	<u>Actual</u>	<u>Variance</u>
Chapter 6 Drain			
Construction	\$1,800,000	\$1,980,914	\$(180,914)
Chapter 21 Drain			
Construction	500,000	528,783	(28,783)

3. CASH AND INVESTMENTS

Cash and investments reported on the financial statements consist of the following balances at year end:

	<u>Cash and Investments</u>
Savings	\$164,906
Ottawa County investment pool	85,229
Cash and investments	\$250,135

The savings accounts are in one financial institution located in Michigan. All accounts are in the name of the Drain Commission and a specific fund or common account. They are recorded in Drain Commission records at fair value.

Deposit risk

Custodial Credit Risk - Deposits. Custodial credit risk is the risk that in the event of a bank failure, the Drain Commission's deposits may not be returned. As of year end, the Drain Commission's bank balance of \$164,906 was not exposed to custodial credit risk because it was insured and/or collateralized.

Investment risk

The above Ottawa County investment pool balance is held by Ottawa County at year end. The amount of investment risks can be determined for Ottawa County as a whole, but cannot be separately identified for the Drain Commission. The Ottawa County investment pool is unrated.

OTTAWA COUNTY OFFICE OF THE DRAIN COMMISSIONER
(a Component Unit of Ottawa County)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2009

4. INTERFUND TRANSACTIONS

Interfund receivables and payables of individual funds at December 31, 2009 were as follows:

	Payable Fund		Total
	Chapter 6 Drain	Chapter 20 Drain	
Receivable Fund:			
Chapter 20 drain	\$282,439	\$ -	\$282,439
Drain Revolving	153,802	14,974	168,776
Nonmajor governmental funds	53,499	-	53,499
Total	\$489,740	\$14,974	\$504,714

Interfund balances primarily reflect loans made from funds with cash and investments to those funds requiring temporary cash flow.

5. RELATED PARTY TRANSACTIONS

The Drain Commission assesses Ottawa County (the primary government of which the Drain Commission is a component unit) and the Ottawa County Road Commission (a component unit of Ottawa County) for drain projects. During 2009 the County paid assessments to the Drain Commission of \$33,903. There are also assessments due from the County of \$57,398 and from the Road Commission of \$177,565 which are included in amounts due from other governmental units.

6. CAPITAL ASSETS

Capital asset activity for the year was as follows:

	Balance January 1, 2009	Additions	Deletions	Balance December 31, 2009
Capital assets, being depreciated				
Infrastructure	\$32,929,951	\$1,681,048	\$ -	\$34,610,999
Less: accumulated depreciation	10,880,212	1,125,682	-	12,005,894
Capital assets, net	\$22,049,739	\$555,366	\$ -	\$22,605,105

OTTAWA COUNTY OFFICE OF THE DRAIN COMMISSIONER
(a Component Unit of Ottawa County)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2009

7. LONG-TERM DEBT

The following is a summary of long-term debt activity and balances for the year:

	<u>Balance January 1, 2009</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance December 31, 2009</u>	<u>Due Within One Year</u>
Dayton Drain Drainage District Special assessment note Series 2004, due in annual installments of \$7,600 through June 15, 2014, plus interest at 4.57%	\$ 45,600	\$ -	\$ 7,600	\$ 38,000	\$ 7,600
Vincent Drain Drainage District Vincent Drain Bonds, Series 1996, due in annual installments of \$25,000 through June 1, 2016, plus interest ranging from 7.0% to 5.2%	215,000	-	25,000	190,000	25,000
Nunica Drain Drainage District Nunica Drain Bonds, Series 2007, due in annual installments of \$5,767 through June 1, 2022, plus interest at 4.85%	80,733	-	5,767	74,966	5,767
Bond Anticipation Note Payable to County of Ottawa no later than December 31, 2010 plus interest at 1.7531%	-	90,000	-	90,000	90,000
Rush Creek of Jamestown Drain Drainage District Rush Creek of Jamestown Drain Note, due in annual installments of \$100,000 through June 1, 2009, plus interest at 4.39%	100,000	-	100,000	-	-
Total	\$441,333	\$90,000	\$ 138,367	\$392,966	\$128,367

OTTAWA COUNTY OFFICE OF THE DRAIN COMMISSIONER
(a Component Unit of Ottawa County)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2009

Following is a summary of future principal maturities and interest requirements:

<u>Year ending December 31:</u>	<u>Principal</u>	<u>Interest</u>
2010	\$128,367	\$17,678
2011	38,367	13,985
2012	38,367	11,867
2013	38,367	9,727
2014	43,367	7,439
2015-2019	88,831	12,051
2020-2022	17,300	1,679
Total	<u>\$392,966</u>	<u>\$74,426</u>

REQUIRED SUPPLEMENTARY INFORMATION

OTTAWA COUNTY OFFICE OF THE DRAIN COMMISSIONER
(a Component Unit of Ottawa County)

CHAPTER 6 DRAIN
SCHEDULE OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL

FOR THE YEAR ENDED DECEMBER 31, 2009

	<u>Budget Amounts</u>		<u>Actual Amount</u>	<u>Variance Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Revenues				
Special assessments	\$ 1,015,000	\$ 1,195,550	\$ 1,196,566	\$ 1,016
Federal sources	-	269,450	269,450	-
Interest	<u>35,000</u>	<u>35,000</u>	<u>8,515</u>	<u>(26,485)</u>
Total revenues	<u>1,050,000</u>	<u>1,500,000</u>	<u>1,474,531</u>	<u>(25,469)</u>
Expenditures				
Construction	870,933	1,800,000	1,980,914	(180,914)
Principal on long-term bonds and notes	107,600	107,600	107,600	-
Interest and fees	<u>6,467</u>	<u>6,467</u>	<u>2,084</u>	<u>4,383</u>
Total expenditures	<u>985,000</u>	<u>1,914,067</u>	<u>2,090,598</u>	<u>(176,531)</u>
Revenues over (under) expenditures	65,000	(414,067)	(616,067)	(202,000)
Other financing source				
Bond issue	<u>-</u>	<u>-</u>	<u>90,000</u>	<u>90,000</u>
Net changes in fund balance	65,000	(414,067)	(526,067)	(112,000)
Fund balance, beginning of year	<u>578,011</u>	<u>578,011</u>	<u>578,011</u>	<u>-</u>
Fund balance, end of year	<u>\$ 643,011</u>	<u>\$ 163,944</u>	<u>\$ 51,944</u>	<u>\$ (112,000)</u>

OTTAWA COUNTY OFFICE OF THE DRAIN COMMISSIONER
(a Component Unit of Ottawa County)

CHAPTER 20 DRAIN
SCHEDULE OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL

FOR THE YEAR ENDED DECEMBER 31, 2009

	<u>Budget Amounts</u>		<u>Actual Amount</u>	<u>Variance Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Revenues				
Special assessments	\$ 535,000	\$ 200,000	\$ 224,667	\$ 24,667
Interest	15,000	15,000	5,100	(9,900)
Total revenues	550,000	215,000	229,767	14,767
Expenditures				
Construction	535,000	200,000	124,727	75,273
Net changes in fund balance	15,000	15,000	105,040	90,040
Fund balance, beginning of year	325,915	325,915	325,915	-
Fund balance, end of year	<u>\$ 340,915</u>	<u>\$ 340,915</u>	<u>\$ 430,955</u>	<u>\$ 90,040</u>

OTTAWA COUNTY OFFICE OF THE DRAIN COMMISSIONER
(a Component Unit of Ottawa County)

CHAPTER 21 DRAIN - BLISS
SCHEDULE OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL

FOR THE YEAR ENDED DECEMBER 31, 2009

	<u>Budget Amounts</u>		<u>Actual Amount</u>	<u>Variance Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Revenues				
Special assessments	\$ 35,000	\$ 395,200	\$ 409,793	\$ 14,593
Federal sources	-	123,300	123,294	(6)
Interest	500	1,500	51	(1,449)
Total revenues	35,500	520,000	533,138	13,138
Expenditures				
Construction	35,000	500,000	528,783	(28,783)
Net changes in fund balance	500	20,000	4,355	(15,645)
Fund balance, beginning of year	8,078	8,078	8,078	-
Fund balance, end of year	<u>\$ 8,578</u>	<u>\$ 28,078</u>	<u>\$ 12,433</u>	<u>\$ (15,645)</u>

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**COMBINING FUND
FINANCIAL STATEMENTS**

OTTAWA COUNTY OFFICE OF THE DRAIN COMMISSIONER
(a Component Unit of Ottawa County)

NONMAJOR GOVERNMENTAL FUNDS
COMBINING BALANCE SHEET

DECEMBER 31, 2009

	Capital Projects		
	Drain Revolving Maintenance	Nunica Drain	Total
Assets			
Cash and investments	\$ 700	\$ -	\$ 700
Due from other funds	53,499	-	53,499
Due from other governments	-	-	-
Total assets	\$ 54,199	\$ -	\$ 54,199
 Liabilities and fund balances			
Liabilities			
Accounts payable	\$ -	\$ -	\$ -
Total liabilities	-	-	-
 Fund balances			
Unreserved			
Undesignated	54,199	-	54,199
Total liabilities and fund balances	\$ 54,199	\$ -	\$ 54,199

OTTAWA COUNTY OFFICE OF THE DRAIN COMMISSIONER
(a Component Unit of Ottawa County)

NONMAJOR GOVERNMENTAL FUNDS
COMBINING STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES

FOR THE YEAR ENDED DECEMBER 31, 2009

	<u>Capital Projects</u>		
	Drain	Nunica	
	<u>Revolving</u>	<u>Drain</u>	<u>Total</u>
	<u>Maintenance</u>		
Revenues			
Special assessments	\$ -	\$ -	\$ -
Interest	483	-	483
	<u>483</u>	<u>-</u>	<u>483</u>
Total revenues	483	-	483
Expenditures			
Construction	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Net changes in fund balances	483	-	483
Fund balances, beginning of year	<u>53,716</u>	<u>-</u>	<u>53,716</u>
Fund balances, end of year	<u>\$ 54,199</u>	<u>\$ -</u>	<u>\$ 54,199</u>

INTERNAL CONTROL AND COMPLIANCE



Vredeveld Haefner LLC

CPA's and Consultants

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Grand Rapids, MI 49534
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INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

March 31, 2010

Ottawa County Office of the Drain Commissioner
Board of County Commissioners
West Olive, Michigan

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Ottawa County Office of the Drain Commissioner (the Drain Commission), a component unit of Ottawa County, Michigan, as of and for the year ended December 31, 2009, which collectively comprise the Drain Commission's basic financial statements and have issued our report thereon dated March 31, 2010. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Drain Commission's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Drain Commission's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Drain Commission's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Drain Commission's financial statements will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Drain Commission's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of management, the Drain Commission, Board of County Commissioners, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Vredeveld Haefner LLC

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Action Request



Committee: Board of Commissioners

Meeting Date: 6/22/2010

Requesting Department: Fiscal Services

Submitted By: Bob Spaman

Agenda Item: County of Ottawa Annual Financial Report – Vredeveld Haefner LLC

SUGGESTED MOTION:

To receive for information the Comprehensive Annual Financial Report (CAFR) of the County of Ottawa for the year ended December 31, 2009.

SUMMARY OF REQUEST:

The Uniform Budgeting and Accounting Act require that all local units of government complete an annual financial audit. A copy of the audit is submitted to the State of Michigan.

FINANCIAL INFORMATION:

Total Cost: \$0.00 | County Cost: \$0.00 | Included in Budget: Yes | No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated | Non-Mandated | New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: #1

Objective: #1-6

ADMINISTRATION RECOMMENDATION:

Recommended

Not Recommended

County Administrator:

Alan G. Vanderberg

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, c=US, o=County of Ottawa, ou=Administrator's Office, email=avanderberg@miottawa.org
Reason: I am approving this document
Date: 2010.06.16 10:22:27 -0400

Committee/Governing/Advisory Board Approval Date: Finance and Administration Committee

COMPREHENSIVE ANNUAL FINANCIAL REPORT

of

COUNTY OF OTTAWA

Grand Haven, Michigan

For the Year Ended December 31, 2009

BOARD OF COMMISSIONERS

2009

DONALD DISSELKOEN, CHAIRPERSON
PHILIP KUYERS, VICE CHAIRPERSON

MATTHEW HEHL
JAMES HOLTROP
JIM HOLTVLUWER
ROBERT KARSTEN
JOYCE KORTMAN

JANE RUITER
ROGER RYCENGA
GORDON SCHROTENBOER
DENNIS W. SWARTOUT

ADMINISTRATOR
ALAN G. VANDERBERG

FISCAL SERVICES DIRECTOR
JUNE HAGAN

COUNTY OF OTTAWA
Comprehensive Annual Financial Report
For the Fiscal Year Ended December 31, 2009

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County of Ottawa

Administrator's Office

Alan G. Vanderberg
County Administrator

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Grand Rapids (616) 662-3100

e-mail: avanderberg@miottawa.org

May 28, 2010

Members of the Board and the Citizens of the County of Ottawa:

The Comprehensive Annual Financial Report of the County of Ottawa, Michigan, for the fiscal year ended December 31, 2009, is submitted herewith. The financial statements included in this report have been audited by Vredeveld Haefner LLC, an independent firm of certified public accountants. The report is prepared for the purpose of disclosing the County's financial condition to its residents, elected officials, and other interested parties.

The financial statements have been prepared in compliance with applicable State statutes and Generally Accepted Accounting Principles (GAAP) as stated in the Governmental Accounting Standards Board statements and interpretations. Responsibility for both the accuracy of the presented data and the completeness and fairness of the presentation, including all disclosures, rests with the County. We believe the data, as presented, is accurate in all material aspects, and that it is presented in such a manner as to fairly set forth the financial position and results of operations of the County as measured by the financial activity of its funds.

The independent audit of the financial statements of the County of Ottawa was part of a broader, federally mandated "Single Audit" designed to meet the special needs of federal grantor agencies. The standards governing Single Audit engagements require the independent auditor to report not only on the fair presentation of the financial statements, but also on the audited government's internal controls and compliance with legal requirements, with special emphasis on internal controls and legal requirements involving the administration of federal awards. These reports are available in the County of Ottawa's separately issued Single Audit Report.

GAAP require that management provide a narrative introduction, overview, and analysis to accompany the basic financial statements in the form of Management's Discussion and Analysis (MD&A). This letter of transmittal is designed to complement MD&A and should be read in conjunction with it. The County of Ottawa's MD&A can be found immediately following the report of the independent auditors.

REPORTING ENTITY AND ITS SERVICES

Named for the Ottawa Indians who hunted and fished the area's forests and streams, Ottawa County was established in 1837. The County began operation in December of 1837, and the U.S. Census of 1840 listed only 208 people in all of Ottawa County. The estimated 2009 population is 261,957. Ottawa County, encompassing an area of approximately 565 square miles, is located in the southwestern portion of Michigan's lower peninsula having over 30 miles of Lake Michigan shoreline. The County is comprised of six cities, one village, and seventeen townships. Ottawa County is the eighth largest county in Michigan in terms of total population. The County is bordered by the City of Muskegon to the Northwest and the City of Grand Rapids to the East.

The topography of the County is flat to gently rolling, with approximately half of its land area being devoted to agricultural purposes. The County enjoys a healthy mix of tourism, industrial, commercial, and agricultural uses within its confines.

The County's legislative body is an eleven-member Board of Commissioners which is elected from single-member districts, determined by population, on a partisan basis for two-year terms. The Board annually elects from within its ranks a Chairman and Vice-Chairman by majority vote.

The financial reporting entity of Ottawa County includes all the funds and capital assets of the primary government (i.e., Ottawa County, as legally defined), as well as all of its component units. Component units are legally separate entities for which the primary government is financially accountable. The County provides a full range of services that are either mandated by State statute or authorized by the County Board of Commissioners. These services include legislative, judicial, public safety, public works, health, welfare, recreational, capital improvements and general administrative services.

Blended component units, although legally separate entities, are, in substance, part of the primary government's operations and are included as part of the primary government. Accordingly, the Ottawa County Building Authority is separated into the appropriate categories of Debt Service, Capital Projects, Capital Assets and Long-term Debt and the Ottawa County, Michigan Insurance Authority is reported as an internal service fund. Discretely presented component units are reported separately in the government wide financial statements to emphasize that they are legally separate from the primary government and to differentiate their financial position, results of operations and cash flows from those of the primary government. The Ottawa County Road Commission, the Ottawa County Central Dispatch Authority, the Ottawa County Public Utilities System, and the Ottawa County Drain Commission are reported as discretely presented component units.

ECONOMIC CONDITION AND OUTLOOK

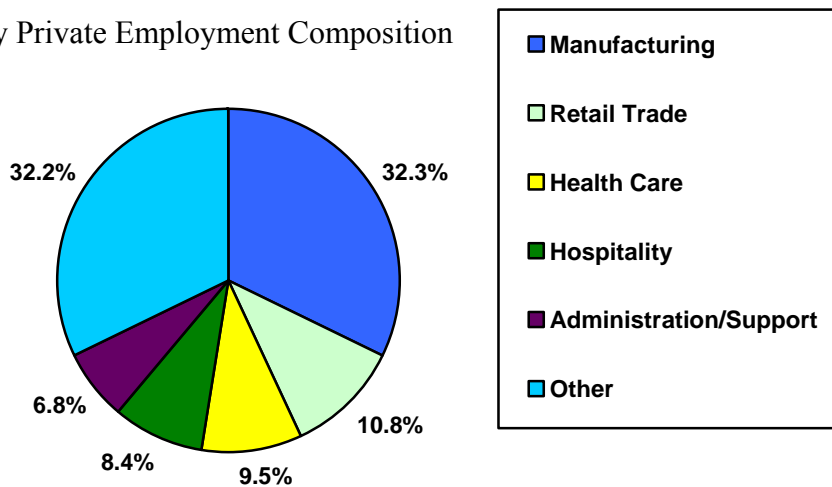
2009 was a year of continuing economic struggles for Ottawa County as it was around the nation. Leading economic indicators continue to track in a negative direction. Though most indicators deteriorated for the County in 2009, there are positive indications that improvement is on the horizon.

Employment

Composition of the Ottawa County Workforce

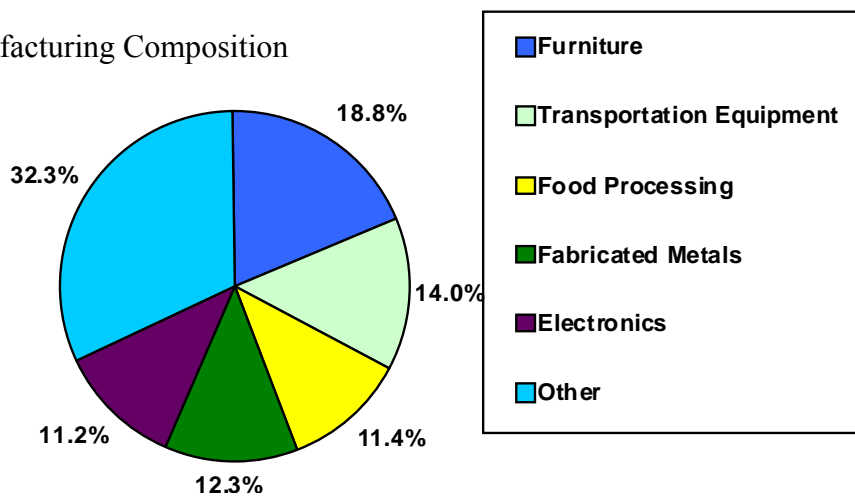
As of July 2009, the County's total employment of 98,536 included 83,398 private jobs and 13,138 public (local, State and federal government) jobs. Of all ten sectors which comprise total private employment, manufacturing still accounts for the largest share of workers in Ottawa County at 32.3 percent. By comparison, the State's manufacturing workforce accounted for approximately 13.8 percent of total non-farm employment in December 2008. The graph below details private employment by sector:

Ottawa County Private Employment Composition



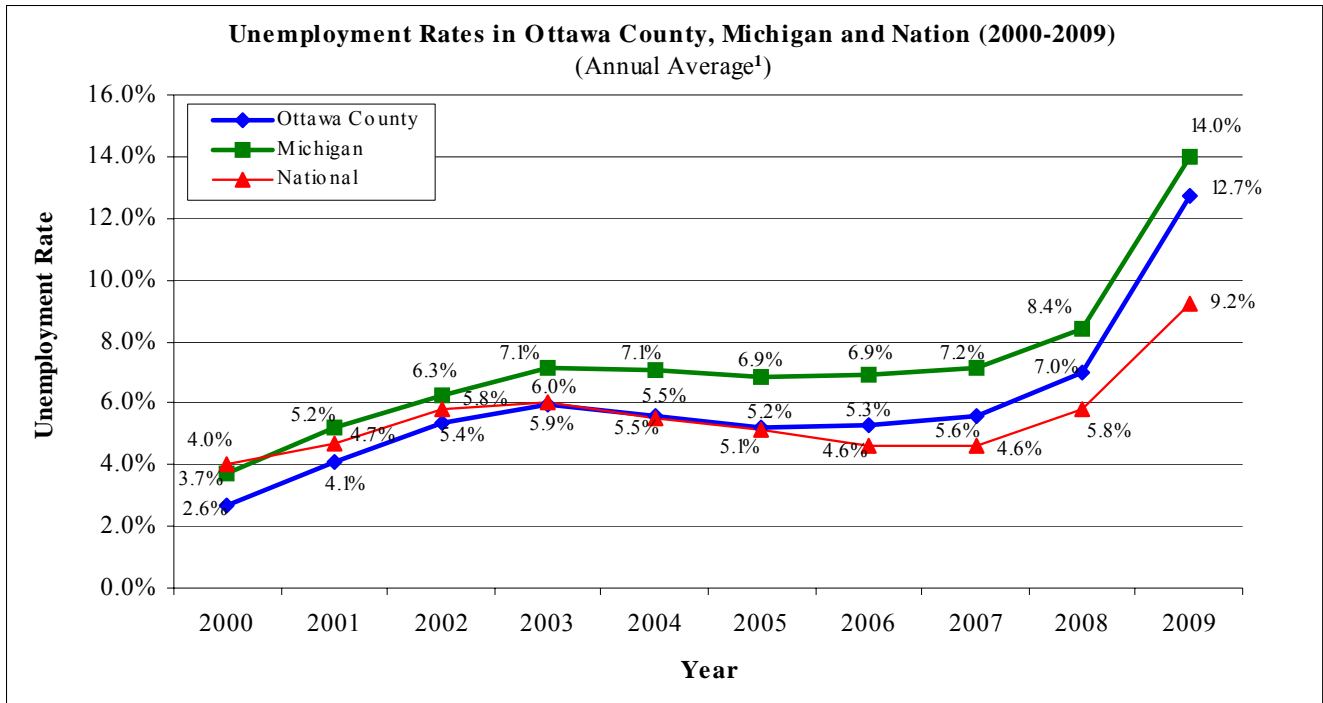
There are five industry groups that dominate in Ottawa County, constituting two thirds of the manufacturing base:

Ottawa County Manufacturing Composition



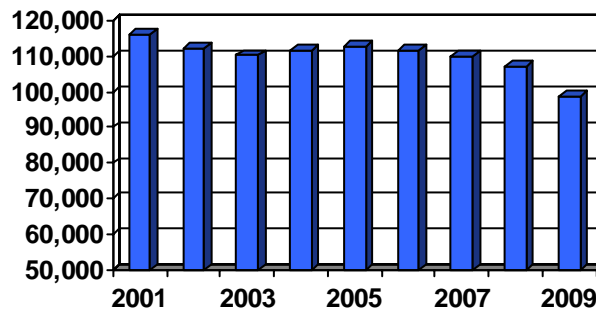
Current Unemployment Statistics

The east side of the State has experienced rising unemployment for several years. Ottawa County, on the west side of the State, has only recently felt the sharp increase. Previously, unemployment in the County tracked more closely with national averages. Unfortunately, that has changed. Although the County’s unemployment rate remains better than the State’s, the County’s rate is tracking more closely to the State’s rate:



The effects of the national recession have included significant job losses. In an approximate two-year period from December 2007 (when the recession started) until December 2009, total employment in Ottawa County declined by 15,202 jobs. For the State of Michigan, the net decline was 532,000 jobs. In the U.S., about 8.4 million jobs were lost. The graph below shows total employment statistics:

Ottawa County Employment



The good news is that job loss may be slowing. In 2008, the State’s WARN list (companies who have notified the State of Michigan of pending plant closures or layoff events) included

two firms in Ottawa County with a combined total of 435 jobs in jeopardy. During 2009, eight firms in Ottawa County notified the State of Michigan of pending plant closures or layoff events. These firms on the State’s WARN list accounted for 719 jobs. At the end of the first quarter of 2010, however, there are no Ottawa County firms on the State’s WARN list.

Employment Outlook

An Upjohn Institute for Employment Research forecast (released in January 2010) showed that total employment in Ottawa County is estimated to decrease by 1.2 percent in 2010, but increase by almost one percent (0.9 percent) in 2011. It is important to note that the Upjohn forecast does not take into account that there are currently more large industrial development projects in the pipeline for construction in Ottawa County than at any other time over the last few years.

In fact, based on P.A. 198 industrial facilities exemption certificates, the County’s manufacturing sector continues to expand. In 2009, 38 certificates were issued by the State Tax Commission to manufacturing firms who collectively proposed investments of approximately \$178.8 million in new buildings & improvements, land improvements and the acquisition of new personal property (machinery, equipment, furniture & fixtures) over a 24-month period. In 2009, Ottawa County ranked first in Michigan in terms of the number of certificates issued; and Ottawa County ranked third in the State in terms of the total amount of private investments. The chart below shows IFT exemptions per year over the last five years:

Year	Number of Exemptions Granted	Total Exemption Amount	Estimated Job Creation
2005	70	\$258,925,004	1,071
2006	81	258,718,812	871
2007	62	172,841,439	1,133
2008	53	211,797,675	948
2009	38	178,710,366	656

Last year, the largest P.A. 198 project in Ottawa County was Continental Dairy Products, Inc.’s proposed new milk processing plant located at the former Delphi Corporation property in the City of Coopersville. Construction will begin this summer on a 42,000 square foot milk processing plant resulting in an estimated 25 to 150 construction jobs and at least 70 new full-time positions when the milk drying plant becomes operational. With a multiplier rate of 7.39 for this agricultural project, an estimated 447 spin-off jobs will be created in other economic sectors. This \$100 million project is being supported by a \$2.4 million Community Development Block Grant and a \$6.4 million USDA loan (and Recovery Zone Economic Development Bonds) for needed expansion to the municipal wastewater treatment system. Further, Ottawa County awarded its \$31 million in Recovery Zone Facility Bond allocation to this project, and it was awarded a tax abatement of \$90.8 million. When fully operational, the new milk plant will process approximately 6 million pounds of milk per day and will provide another long-term market for area dairy farmers.

Other large investment projects in 2009 include:

<u>Location</u>	<u>Company</u>	<u>Investment</u>
Olive Township	Sara Lee Foods	\$21.6 million
City of Zeeland	Gentex	\$15.1 million
Holland Township	Johnson Controls	\$12.0 million
City of Zeeland	Mead Johnson	\$ 7.8 million
City of Zeeland	ITW Drawform	\$ 7.3 million

2010 and Beyond

In Ottawa County, there are a number of large industrial development projects proposed for construction in 2010 which will create construction jobs in the short-term and permanent manufacturing jobs in the long-term. During the summer of 2010, construction will begin on Request Foods' 200,000 square foot, \$35.2 million food processing plant on a 24-acre site in Holland Township. Over three years, approximately 155 new jobs will be created; by the end of five years a total of 250 direct new jobs will be created. Indirectly, many more jobs are created from Request Foods' growth since the company purchases a significant percentage of its food commodities (30 percent in 2009) from local farmers and agricultural processors. This project is being supported by the Michigan Economic Development Corporation with the award of a \$5.4 million infrastructure grant to help finance the upgrade to a wastewater pretreatment system. The project has also been approved for designation as an agricultural processing renaissance zone by Ottawa County and the State.

In May of 2010, Consumer's Energy J.H. Campbell Complex in Port Sheldon Township announced the start of construction on a \$200 million emissions control system upgrade project. Though the long-term effect on employment as a result of this large electric utility improvement project is unknown at this time, an estimated 150 construction jobs will be created this summer.

In addition, there are two large projects that represent a new industry in the electronics and electrical components sector affecting Ottawa County - the manufacture of lithium ion batteries to be utilized in the next generation of hybrid electric and plug-in hybrid electric vehicles. Supported with substantial federal grants, Johnson Controls, Inc. (based in Milwaukee, Wisconsin) and Compact Power, Inc. (LG Chem, Ltd. of Korea) will be establishing battery manufacturing operations in the City of Holland. Though technically located in the Allegan County portion of the City, they are anticipated to have a significant effect on Ottawa County employment.

The Johnson Controls- Saft Advanced Power Solutions battery project will be located in the existing 130,000 square foot Meadowbrook facility which will be renovated. An estimated 292 full-time construction jobs will be created over the approximate two and a half year construction period. When operational, this battery plant will create 266 direct new full-time jobs. Compact Power, Inc.'s (CPI) project involves the construction of a new 620,000 square foot manufacturing facility on an 80-acre site in the City of Holland. The land has been acquired and annexed into the City. The site plan review and permitting processes are next, and the start of construction is anticipated this summer. When operational in 2012, this battery plant will employ 450 full-time workers. CPI's batteries will be utilized in the new Chevy Volt which will be GM's first high volume production extended range electric vehicle.

Federal grants were awarded to Johnson Controls & Compact Power in the amount of \$299 million and \$151 million, respectively. In addition, these projects are supported by the State of Michigan with tax incentives (e.g., Michigan Economic Growth Authority and renaissance zone tax credits) as well as infrastructure and worker training grants. The federal support is necessary to accelerate the development and production of electric drive vehicles in order to reduce the nation’s consumption of petroleum. In addition to stimulating the economy and reducing unemployment, these projects are intended to establish a world-class domestic advanced battery manufacturing industry in the U.S.

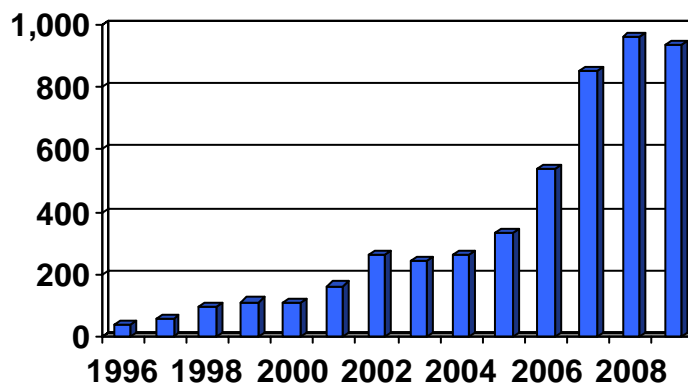
There are also several alternative energy development projects underway in Ottawa County, include the manufacture of turbine blades made from innovative materials for large wind generators by Energetx Composites in Holland (a related company to Tiara Yachts) and several emerging companies located in the Michigan State University Bioeconomy Institute in Holland Township. Energetx Composites was awarded a \$3.5 million Clean Energy Advanced Manufacturing Grant and tax credits by the State of Michigan. Over the next two years, approximately 300 new jobs are expected to be created; over five years, a total of 1,068 new jobs are anticipated.

The two new advanced battery manufacturing plants in Ottawa County are anticipated to become industry anchors that will create the potential for establishing a service and supplier base in West Michigan. It has been estimated that a new energy storage and power management cluster could generate 10,000 jobs by 2020 and as much as \$2 billion in investments. Further, LG Chem, Ltd.’s selection of a site in Ottawa County over sites potentially anywhere else in the country, validates our area and opens the door to the attraction of other Korean companies once the attributes of the area are experienced firsthand and communicated abroad by the new residents. Those attributes include the work ethic; employee reliability, dedication and loyalty, attractive environment, and a low cost of living.

Property Values

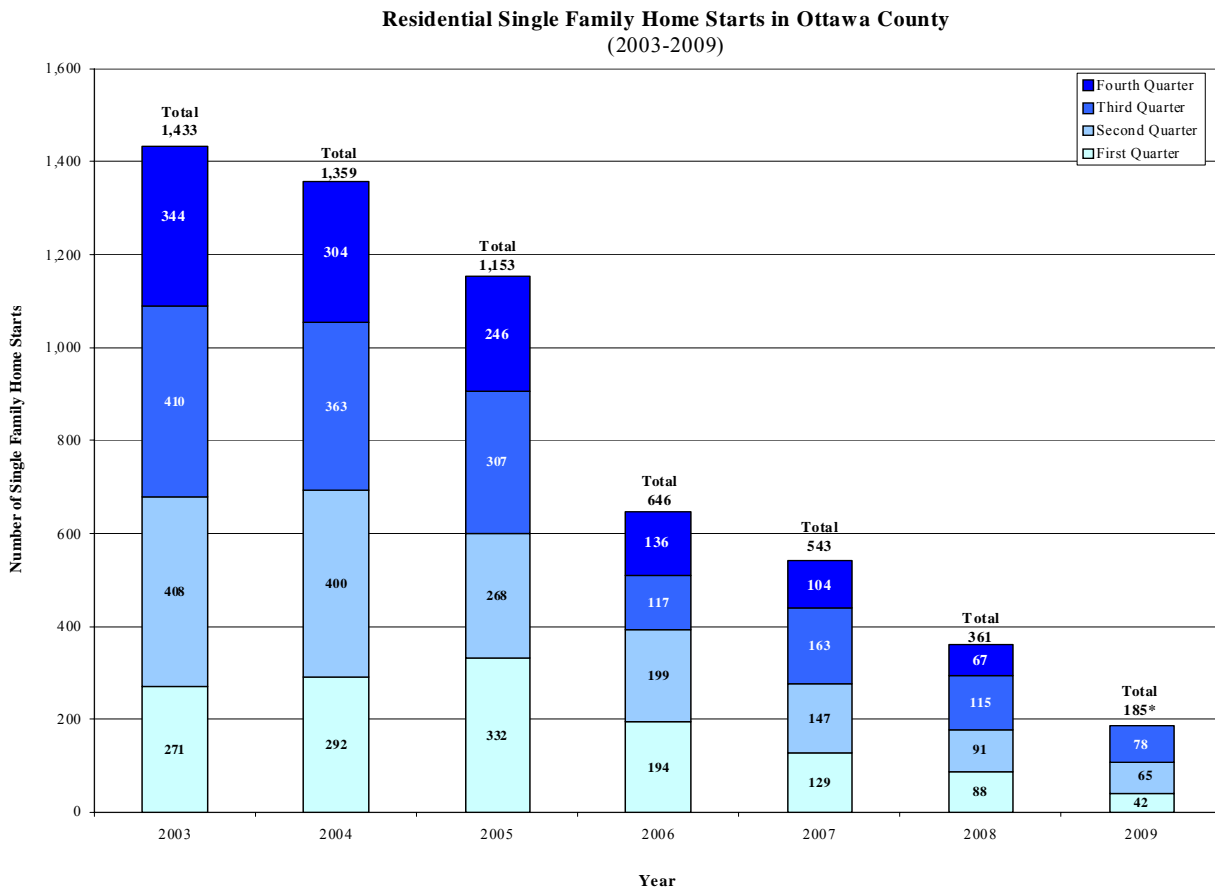
The current recession has been marked by record high home foreclosures throughout the country. Although Michigan has been the leading State in the nation in terms of having a high unemployment rate, it ranked 6th in the nation in terms of having the most properties with foreclosure filings. States in the west (Nevada, Arizona, California and Utah) and south (Florida) were the leaders in home foreclosures as of the first quarter of 2010. In Ottawa County, home foreclosures began rising in 2007 to 850 for the year (which was 57 percent higher than the total of 540 for 2006). Currently, there are approximately 1,208 bank-owned properties located in Ottawa County. The chart that follows shows the increase in home foreclosures.

Ottawa County Mortgage Foreclosures



The number of home foreclosures remained high at 957 filings in 2008 and 933 filings in 2009. Though the numbers are higher, it appears as though foreclosures have reached their peak.

Unfortunately, housing starts remain low:



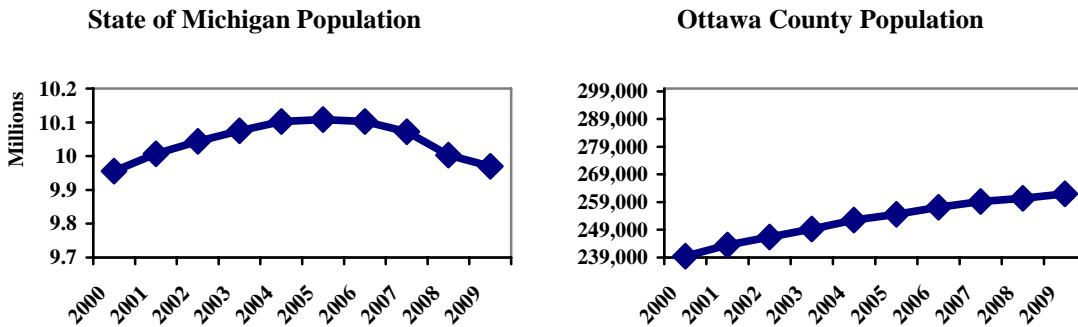
* This is the number of home starts through the third quarter of 2009

For the first quarter of 2010, 86 single family residential unit starts have been recorded so far as well as two multi-family starts. The downward trend in new residential construction may continue into the current year.

Another negative effect of this recession has been a reduction in existing property values. Several local units of government in Ottawa County began experiencing decreases in taxable property values in 2009. Overall, Ottawa County experienced a 1.21 percent increase for that year. However, in 2010, almost all (22 of 23) local units of government reported decreases in taxable property values, with the largest individual unit decrease being 9.55 percent. Total taxable values in Ottawa County fell by an average of 4.05 percent. These reduced taxable values (in the absence of any millage rate increases) result in substantially less tax revenues for local, county and State taxing authorities. This will likely impact the ability of governments to provide continued levels of municipal programs and services which may lead to reductions in public sector employment.

Population

In spite of the recession, Ottawa County’s total population continues to grow, although the rate of growth has slowed in recent years. Also, since 2007, net migration has been negative. Ottawa County’s total population in 2010 is estimated to be 263,212. Between 2000 and 2009, Ottawa County’s total population had a net increase of 22,490 residents for a growth rate of 9.4 percent. During this period, the total population of the State of Michigan increased by only 31,283 or 0.3 percent. In 2009, Ottawa County was the eighth largest county in Michigan in terms of total population and the third fastest growing county. The graphs below show the different population trends between Ottawa County and the State of Michigan.



Ottawa County gained national notoriety earlier this year when the Gallup-Healthways Well-Being Index named the Holland-Grand Haven area second in health and well-being in the nation. In an interview with ABC World News Tonight anchor Diane Sawyer, Holland mayor Kurt Dykstra cited the community’s long and rich history of religion and emphasis on family for its high ranking on the happiness list, saying Holland exists in “a Norman Rockwell world.” The Western Michigan region was also recently named the second most generous region in the country by the Chronicle of Philanthropy. In February of 2010, Ottawa County was ranked second in the state for healthiest residents by a study performed by the Robert Wood Johnson Foundation and University of Wisconsin Population Health Institute. The study shows overall West Michigan residents have better access to quality programs that promote good health, are less likely to die before age 75, and are more likely to engage in healthy behaviors.

The road ahead will be difficult. However, both the State and Ottawa County are committed to diversification of the manufacturing sector and have taken major steps to achieve this goal. The County continues to look for ways to make itself an attractive venue for new business. Additional transportation planning and County-wide broadband access are two such initiatives. The County is confident that the quality and work ethic of the County’s workforce, the many living amenities the County has to offer as well as the initiatives it has undertaken to promote new business will attract investment and jobs to the workforce.

Long Term Financial Planning/ Financial Policies

In addition to the local economy, the actions the County Board takes also affect the financial outlook for the County. As a part of its budget process, the County projects financial results for five years for the General Fund. Beginning with the 2005 budget cycle, the projections showed that expenditures would continue to outpace revenues, eating up the County’s fund balance

rather quickly. It became clear that some of the negative revenue trends were not just temporary setbacks, but were permanent operating deficits.

The Ottawa County Operating Budget Policy requires that the operating budget be supported by ongoing, recurring operating revenues, rather than through bonds or one-time dollars. This protects the County from fluctuating service levels and avoids crisis when onetime revenues are reduced or removed. Consequently, a five year deficit reduction plan was developed and implemented. Specifically, the County planned the following strategies to reduce the operational deficit:

- Raise the operating millage levy .1 mill in 2005, 2006, and 2007
- General Fund hiring freeze for new full-time positions
- Increase employee health insurance co-pay from 3% to 10%
- Improve disease prevention and management to reduce health care costs
- Review and rank discretionary services for possible reductions

The County has been financially able to delay levying the final .1 mill increase authorized by the plan. Only a handful of positions funded by the General Fund have been added in the last couple of years, and these positions were necessary to maintain service levels or accommodate new facilities. However, other departments have eliminated positions resulting in a net decrease in full time equivalents with the 2010 budget. Employee health insurance co-pay is now 10% of the actuarially determined cost.

The strategy to review and rank discretionary services for possible reductions was directed by the County's fiscal policy which charges the Board to establish priorities and funding mechanisms which allow the County to respond to local and regional economic trauma, changes in service requirements, changes in State and Federal priorities and funding as they affect the County's residents. Currently, County services have been categorized as mandatory, discretionary but necessary, or discretionary. Beginning in 2008, the County Board ranked the discretionary items to establish the priorities twice per year. In January of 2010, the Board also ranked a listing of all County functions. The study of mandatory services will continue in order to determine minimum service levels for these services. The above strategies as well as other operating budget and fiscal policies guided the 2009 budget and, by extension, the financial results for 2009.

In addition, County fiscal policies direct the County to establish an undesignated fund balance in the General fund to pay expenditures caused by unforeseen emergencies, for cash short-falls caused by revenue declines and to eliminate any short-term borrowing. The undesignated fund balance shall be maintained at an amount which represents a minimum of 10% and up to 15% of the General Fund actual expenditures for the most recently completed audit but not more than the equivalent of three months of operations of the planned budget year. 2008 audited General Fund expenditures were \$61,285,777 which produces a target undesignated fund balance range of \$6.1 million to just under \$9.2 million. The 2009 undesignated fund balance was \$9,656,964, so in 2010 the Board has allocated the \$464,000 above the 15% ceiling to close the gap between budgeted property tax revenue and anticipated receipts in 2010.

Unfortunately, the economic downturn and the sharp decline in housing values necessitate additional response in order to maintain long-term financial stability. There are several

negative pressures converging on the County all at once. Property tax makes up 60 percent of the General Fund revenue budget, so the decline in housing prices has a major impact. As the State works through its budget woes, funding to local units – including the County – is falling. Not only does the County have to deal with its own tax base decline, but also the shortfall of the State which gets passed on to the municipalities throughout the State. At the same time, demand for County services typically increases in a bad economy. In short, the County has less resources and more demand.

Work is underway to address these new challenges. During 2008, the County Board approved 23 financial policies as part of an initiative to update all Board policies. Some of the financial policies included minor updates, but new policies were also adopted (e.g., Risk Management, Performance Measurement). Specific policies are key in addressing our financial challenges. One key policy is that the County will strive to fully fund the County's financing tools. The financing tools are a set of funds established (in some cases) as far back as 20 years ago. These funds address a variety of ongoing costs by providing alternate funding sources. Costs addressed by the financing tools include debt service, landfill clean-up, equipment replacement, and capital improvements. The County estimates that over the next five years, the financing tools will be covering an average of \$8.5 million in costs each year.

With financial forecasting, the creation of long-term financing tools, and strict adherence to budget and fiscal policies, the County has positively impacted all future financial decisions and the County's financial stability. These tools have permitted the County to maintain low property tax rates, lower costs to departments, and provide services needed by County citizens. Maintaining these practices will be critical in addressing the new financial challenges before us.

MAJOR INITIATIVES

The Ottawa County Board of Commissioners initiated and/or completed a number of major initiatives in 2009 designed to enhance Ottawa County residents' quality of life and increase the effectiveness of County government. The following identifies the major initiative areas and the specific initiatives started, continued, or completed in each area.

Strategic Planning and Evaluations

METROPOLITAN STATISTICAL AREA (MSA) ASSESSMENT

Since 2003, Ottawa County has been a separate MSA based on boundary definition changes made by the Office of Management and Budget in 2003. In April 2009, the Planning and Performance Improvement Department began reviewing the advantages and disadvantages of the County's Metropolitan Statistical Area (MSA) designation. MSAs are geographic areas created by the Office of Management and Budget that are used as "statistical yardsticks" which can influence a region's ranking to secure federal funding, including Medicaid and Medicare.

Two or more counties can be joined to form a single MSA if they demonstrate strong economic ties as measured by commuting pattern and labor force data from the U.S. Census Bureau. An important factor in analyzing options for the County was that federal Medicare reimbursements received by local hospitals could be reduced by millions of dollars annually if Ottawa County were to remain in a smaller MSA. On May 5, 2009, the Ottawa County Planning Commission approved a Resolution which supports having Ottawa County join the Kent County (i.e. Grand

Rapids) Metropolitan Statistical Area in order to achieve an MSA that has a population of more than 1,000,000.

DEFINED BENEFIT/DEFINED CONTRIBUTION ANALYSIS

Ottawa County has a defined benefit pension plan with the Michigan Employees Retirement System (MERS) that provides employees with a monthly stipend based on final average compensation and years of service. Employers bear the investment risk and costs for an employee's retirement, making this system costly to an employer, especially in a bad market. A study was completed to identify both the short and long-term cost ramifications of changing retirement plans for new employees. On May 25, 2010, the County Board approved a resolution to move new County employees from a defined benefit pension to a defined contribution pension when fiscally appropriate.

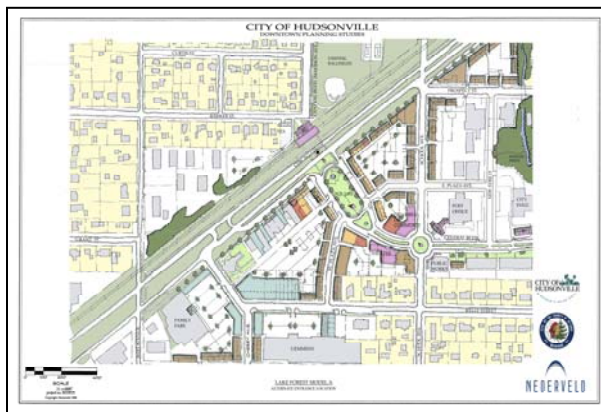
HUMAN SERVICES DUPLICATION STUDY

For years questions were raised as to whether or not duplication existed in County-funded human service functions, but there was no definitive answer to this question. In 2009, the Administrator's Office, Fiscal Services, and Planning and Performance Improvement came together to provide a collaborative answer to the duplication question. The Administrator's Office brought on an intern to identify a variety of human service functions and get information on those functions. Planning and Performance Improvement created a survey to collect data and then analyzed the data when received. The data provided by departments and courts showed that while some programs or activities serve a similar purpose, the populations served were different and often times unique to each department. There was no evidence of direct duplication within the human service activities funded by Ottawa County.

Land Use Planning

URBAN SMART GROWTH DEMONSTRATION PROJECT

The Downtown Master Plan and Architectural Design Elements Portfolio (ADEP) that were created for the City of Hudsonville as part of the County Planning Commission's Urban Smart Growth Demonstration Project received a 2009 NACo Achievement Award. These documents



also received an Outstanding Planning Project Award from the Michigan Association of Planning (MAP) and an Urban Design Award from the American Institute of Architects (AIA).

A new Zoning Ordinance that is being created for the City as part of this Project will be completed in the spring of 2010. In accordance with the goals and objectives of the Project, the new Ordinance will be a highly visual, graphics-based document that is

comprised of innovative and creative elements which are not common to zoning ordinances currently utilized by other communities. A few of the unique regulatory elements include: site disposition standards; public open space standards; and environmental and sustainability standards. The Ordinance will also incorporate the design element standards of the award winning ADEP.

WEST MICHIGAN TRANSIT LINKAGES STUDY

At the request of the County Board of Commissioners, The West Michigan Transit Linkages Study is being conducted to assess existing transportation services, determine the need for expanded regional transportation, and the feasibility of developing, operating, and implementing regional transportation services.

In 2009, the Planning and Performance Improvement Department continued to provide leadership and technical support for the Study. The first phase of the study, the needs assessment, has been completed. The needs assessment provided a review of the existing transit services, Census data, and other relevant commuter data. The second phase of the Study is to determine the feasibility of developing, operating, and implementing regional transportation routes and is expected to be completed in 2010. The Planning and Performance Improvement Department will continue to provide leadership and maintain the focus of analyzing the need and feasibility of commuter transit services.

OTTAWA COUNTY PURCHASE OF DEVELOPMENT RIGHTS PROGRAM

At the request of the Ottawa County Board of Commissioners, the Planning & Performance Improvement Department initiated the process of creating a county-wide Purchase of Development Rights Program (PDR). The primary purpose of this program would be to increase the capability of farmers and local units of government in Ottawa County to access state and federal funding for farmland preservation. The PDR Program allows local farmers to sell the development rights of qualified farmland while still maintaining ownership of the land. This transaction places a permanent agricultural easement on the farmer's property held jointly by the State of Michigan and Ottawa County in perpetuity.

In 2009, the Ottawa County Agricultural Preservation Board was established to administer the PDR Program. In order to obtain State approval for the County PDR Program, the board approved a scoring system and monitoring plan authorized by the Board of Commissioners.

The State of Michigan Farmland Preservation Office officially approved the Ottawa County Purchase of Development Rights Program on January 20, 2010. Ottawa County is now eligible to apply for State grants to preserve farmland. It is important to note that no State funding is currently available for the PDR Program, and the Agricultural Preservation Board plans to research other funding mechanisms.

Technology

COUNTYWIDE WIRELESS BROADBAND NETWORK

In March 2009, the Planning and Performance Improvement Department announced the completion of a wireless broadband network that provides high-speed, fully-mobile Internet access to approximately 95% of the County's population. The deployment of the network is the result of an innovative public-private partnership between Ottawa County and iPCS Wireless Inc., a Sprint affiliate company. Through the partnership, iPCS Wireless Inc. installed broadband equipment on 34 tower sites, many of



which were situated in rural areas of the County where residents did not have any other options for broadband service. Although the wireless signal cannot reach every household, it does provide a broadband option to many residents who previously had no broadband access.

The Planning and Performance Improvement Department is continuing to work with iPCS Wireless Inc. to identify a solution that will provide the broadband service to the remaining five percent of the County's population that is unable to access the signal due to difficult terrain and dense foliage. The use of economic stimulus funding to purchase and construct additional tower sites in these areas is one potential solution that has been identified.

HUMAN RESOURCES ON-LINE APPLICATION SYSTEM

In 2009, Human Resources worked closely with WebTecs and the County IT Department to implement the on-line employment application system in response to an identified need to modernize and streamline the county's hiring and application process. The on-line system was developed for general county employment applications and special supplemental applications. The on-line application system saves paper, makes applications readily available to department hiring managers, and stores hiring statistics for reporting purposes. In 2009, 5,022 applicants applied for county jobs using the on-line system. As a component of the new application system, emails and letters are generated automatically to the applicants informing them of our receipt of their application, thereby providing a timely response to everyone who applies for a job with the County. As a result of the success of the on-line application process, in 2009 work began on two additional major initiatives, an electronic hiring packet and an on-line Board appointment application system. The electronic hiring packet will achieve a paperless concept to activate a new employee or transition a current employee. The on-line Board application process was developed to automate the application for Board appointments and maintain electronic storage of historical data.

INFORMATION TECHNOLOGY

Major Initiatives from the Information Technology Department include:

- *Expanded Virtualization and consolidated storage* – During 2009, the County's virtual environment was further consolidated with the seven servers being incorporated to a virtualized environment. Storage for servers was consolidated into a new Storage Area Network unit. The County has approximately 60% of its servers running in a virtual environment. This increases the use of shared hardware resources, reducing replacement costs and reducing power consumption. The Virtual environment also provides improved maintenance and recovery features for server based systems.
- *Constructed a new Cell Tower* – Completed in May 2009 in West Olive, the new tower provides wireless access including cellular phone service to iPCS/Sprint and Verizon customers. It provides coverage for a portion of the County that was previously underserved.
- *GIS Incident Reporting* – The GIS Team implemented a new capability using a product known as Silverlight which allows information to popup as the mouse floats over the hotspot. This was made available to the public resulting in a significant increase in web site visits and page hits after its release.

Quality of Life

RECREATION – PARK ACQUISITION AND IMPROVEMENT PROJECTS

The Parks and Recreation Commission acquired 149.3 acres of land in 2009 and laid the groundwork for several important purchases projected to occur in 2010:

- *Olive Shores Acquisition and Master Plan* – Two parcels comprising 13.6 acres with 538 feet of Lake Michigan frontage were acquired in Port Sheldon Township to expand a waterfront site acquired in 1999. A \$2 million grant from the Michigan Natural Resources Trust Fund assisted with the \$3,842,000 purchase. Master planning began immediately for the 20 acre site with assistance from a Coastal Management Program grant. A park master plan was approved in the fall which calls for dune stairs and trails providing beach access while preserving the site’s high quality wooded dunes.
- *Kuits Bayou Purchase* – Progress in acquiring key land along the Grand River continued with the acquisition of 80 acres in Allendale Township. County Parks acquired the land from two owners for a total of \$341,720. The property is a wooded floodplain with 1.2 miles of frontage on the Grand River and 2,650 feet of frontage on Kuits Bayou.

Ottawa County Parks and Recreation Nature Education Center

- *Nature Education Center* – Tremendous progress was made in the design and construction of the new Ottawa County Parks Nature Education Center. The 8,000 square foot facility is scheduled to be completed in early 2010 and open to the public in the spring. The new facility will house all nature interpretive functions including the department’s two naturalists and will also serve as a visitor center for the county park and open space system. The new center is expected to be LEED certified at the gold level and features geothermal heating and cooling. The \$1,840,000 cost of the new facility is funded by \$443,000 in donations, \$420,000 in red pine thinning revenues and \$977,000 from the parks millage.



- *Eastmanville Bayou* – Two houses were removed from the 157 acre Eastmanville Bayou property in preparation for improvements planned for 2010. A master planning process was initiated in 2009 and nearly completed by year end. The site will offer trails along the

Grand River and provide access to Eastmanville Bayou, a particularly popular site with area fisherman.

Health and Welfare

LOCAL PUBLIC HEALTH ACCREDITATION

In May 2009, the Ottawa County Health Department had their Michigan Local Public Health Accreditation Program review. The accreditation program enhances the quality of local public health by identifying and promoting public health standards for health departments, and assuring departments meet these standards. Ottawa County Health Department program areas such as food sanitation, communicable disease control, and family planning were measured against federal and state requirements. A comprehensive review was also conducted to assess the Department's capacity to carry out public health laws, collaborate with community partners, assess the needs of the community, set local health policy and communicate effectively with residents. Evaluators commended the Department in all areas, specifically for driving programs with data, research and measurable goals, for building community relationships, and for using and exploring new technology. Ottawa County is proud to be a leader in quality assurance in the State of Michigan.

PANDEMIC H1N1 INFLUENZA

In April 2009, the US Centers for Disease Control and Prevention declared a public health emergency in reaction to the escalation of "swine flu" H1N1 cases in Mexico and the United States. This series of events launched emergency preparedness plans into action. For over a month, Health Department response teams worked to investigate, contain and prevent the spread of the disease. Overall, the event enabled the Department to determine that emergency response plans were effective, that partnerships were strong and intact, and that the organization was indeed prepared to perform during the demands of a public health threat. Because of their leadership throughout the experience, the Ottawa County Health Department earned the 2009 Michigan Department of Community Health Director's Award. The award is presented annually to a local health department that demonstrates innovation, excellence and outstanding programs.

MICHIGAN WORKS!/COMMUNITY ACTION AGENCY

Major Initiatives from the Michigan Works!/Community Action Agency (CAA) include:

- Administered a \$4 million influx of federal stimulus (ARRA) funding for workforce development involving staff additions and outside contractors.
- Administered over \$1.1 million in National Emergency Grant funds via US Department of Labor/MI Department of Energy, Labor, & Economic Growth (Fall 2009). Anticipate another \$1.1 million in early 2010. Funds are for training of dislocated workers (lay offs & plant/business closings)
- Applied for and became Fiscal Agent for West Shoreline Michigan Prisoner Re-Entry Initiative. Ottawa County will administer the \$1,012,155 for a three county region (Ottawa,

Muskegon, and Oceana). Staffing and outside contractors have been secured for this initiative.

- Administered \$2.8 million in ARRA funding for period of 4/1/09 – 3/31/12 – over \$1 million per year, including regular weatherization funds. The additional resources assisted 500 eligible households for weatherization work.

Facility and Related Improvements

GRAND HAVEN COURTHOUSE

The forty-year-old, 67,000 square-foot County building in Grand Haven has been replaced with a new 118,000 square-foot Courthouse on the historical County Courthouse site. The new, \$23 million Courthouse suits the style and vision of the City of Grand Haven's Hilltop

Neighborhood and signals a

commitment to Grand Haven as the County seat well into the future.

Prominent features of the design include improved safety and better access to County services. The Treasurer, in cooperation with the Register of Deeds, created, staffed and opened a Public Service Center in the new Grand Haven Court House. This center is the repository of the historical documents for both the Register of Deeds and the Treasurer's offices. Customers are able to come to this location for many of the services offered by the County wide Elected Officials.



All court-related functions previously located in Grand Haven remained in Grand Haven, which maintains the link between local businesses and the court system. County departments moved into the new facility in July of 2009.

CERTIFICATE OF ACHIEVEMENT FOR EXCELLENCE IN FINANCIAL REPORTING

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting (Certificate of Achievement) to Ottawa County for its comprehensive annual financial report for the fiscal year ended December 31, 2008. The County has received this prestigious award for twenty six consecutive years.

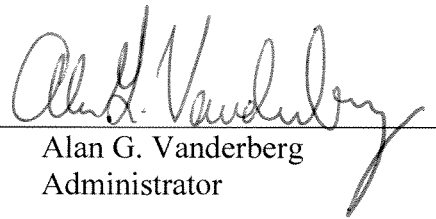
In order to be awarded a Certificate of Achievement, a governmental unit must publish an easily readable and efficiently organized Comprehensive Annual Financial Report (CAFR), whose contents conform to program standards. Such reports must satisfy both Generally Accepted Accounting Principles and applicable legal requirements.

A Certificate of Achievement is granted for a period of one year only. We believe our current report continues to conform to the Certificate of Achievement program requirements, and we are submitting it to the GFOA to determine its eligibility for a certificate.

ACKNOWLEDGMENT

The preparation of this report could not have been accomplished without the efficient and dedicated services of the entire staff of the Fiscal Services Department. We would like to express our gratitude to all members of the Ottawa County Board of Commissioners for their interest and support in planning and conducting financial operations of the County of Ottawa in a responsible and progressive manner.

Sincerely,



Alan G. Vanderberg
Administrator



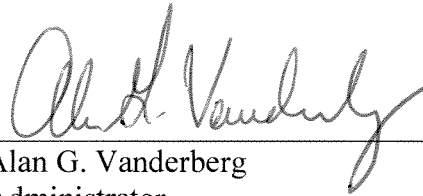
June Hagan
Fiscal Services Director

**STATEMENT OF MANAGEMENT'S
RESPONSIBILITY FOR FINANCIAL STATEMENTS**

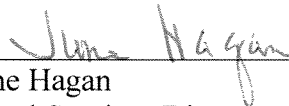
Responsibility for the integrity of the financial data presented rests with the County. We believe the data to be accurate in all material aspects. These financial statements are prepared in accordance with Generally Accepted Accounting Principles applicable to county government and State statutes.

The County maintains a system of internal controls to provide reasonable assurance that the books and records reflect authorized transactions of the County.

Vredeveld Haefner, independent certified public accountants, have audited the accompanying financial statements, and the supplemental financial information has been subjected to the auditing procedures applied in their audit. Vredeveld Haefner's report is included in the financial section of this report.



Alan G. Vanderberg
Administrator



June Hagan
Fiscal Services Director

Certificate of Achievement for Excellence in Financial Reporting

Presented to

County of Ottawa
Michigan

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended
December 31, 2008

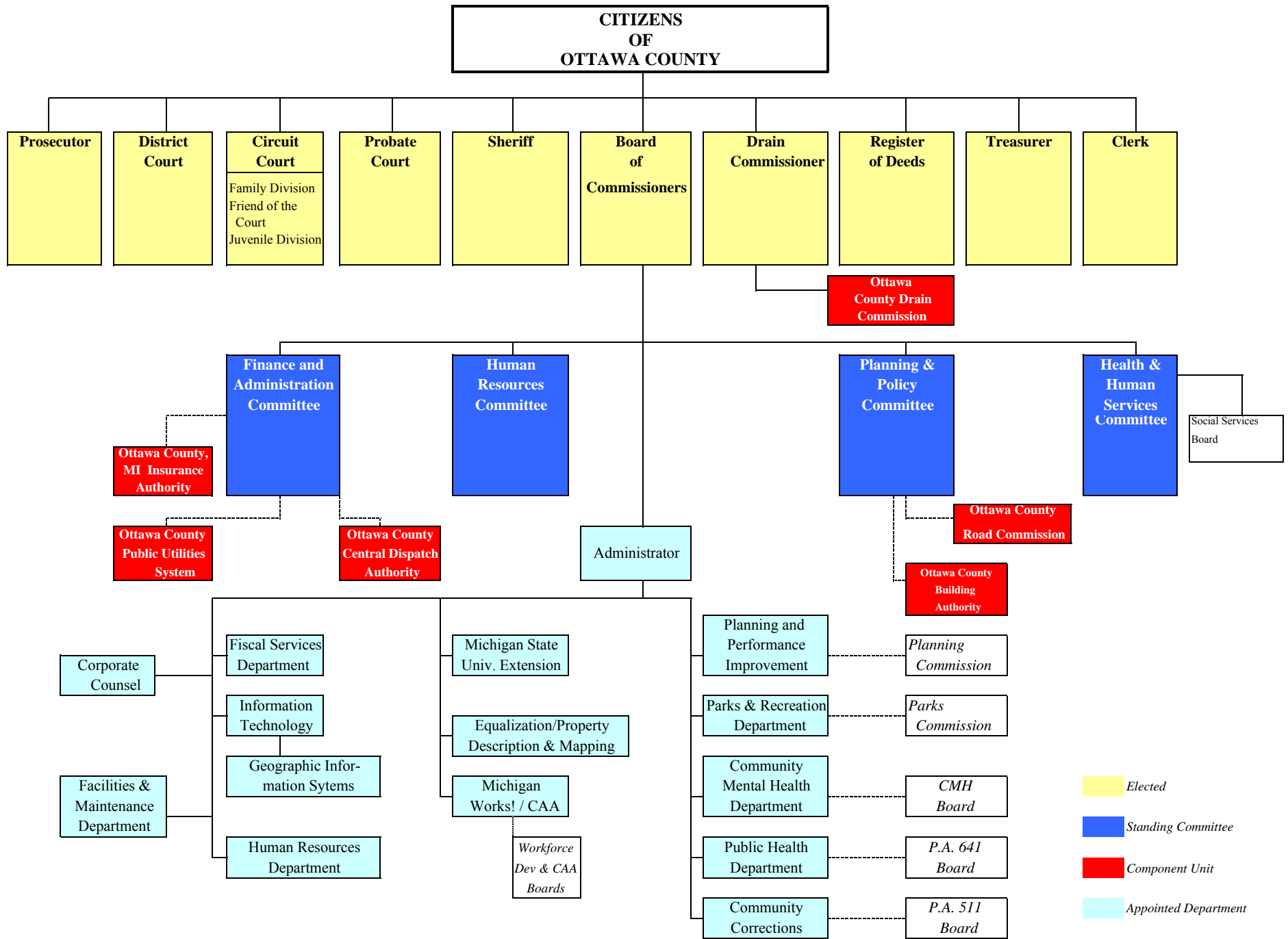
A Certificate of Achievement for Excellence in Financial Reporting is presented by the Government Finance Officers Association of the United States and Canada to government units and public employee retirement systems whose comprehensive annual financial reports (CAFRs) achieve the highest standards in government accounting and financial reporting.



President

Executive Director

2009 ORGANIZATIONAL CHART



- Elected
- Standing Committee
- Component Unit
- Appointed Department



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INDEPENDENT AUDITORS' REPORT

May 21, 2010

County of Ottawa
Board of County Commissioners
West Olive, Michigan

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the County of Ottawa, Michigan, as of and for the year ended December 31, 2009, which collectively comprise the County of Ottawa's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the County of Ottawa's management. Our responsibility is to express opinions on these financial statements based on our audit. We did not audit the financial statements of the Mental Health Special Revenue fund which is a major fund, or the Protected Self-Funded Insurance - Mental Health Internal Service fund. These represent 1.8 percent, 1.0 percent, and 24.9 percent, respectively, of the assets, net assets, and revenues of the governmental activities. Those financial statements were audited by other auditors whose report thereon has been furnished to us, and our opinion, insofar as it relates to the amounts included for the Mental Health funds, is based on the report of the other auditors.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit and the report of other auditors provide a reasonable basis for our opinions.

In our opinion, based on our audit and the report of other auditors, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the County of Ottawa, Michigan as of December 31, 2009, and the respective changes in financial position, and cash flows, where applicable, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued, under separate cover, our report dated May 21, 2010, on our consideration of the County of Ottawa's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and is important for assessing the results of our audit.

The management's discussion and analysis on pages 3 through 17, and the required supplementary information on pages 86 through 92 are not required parts of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the County of Ottawa's basic financial statements. The introductory section, combining and individual nonmajor fund financial statements and schedules, and statistical section are presented for purposes of additional analysis and are not a required part of the basic financial statements. The combining and individual nonmajor fund financial statements and schedules have been subjected to the auditing procedures applied by us and the other auditors in the audit of the basic financial statements and, in our opinion, based on our audit and the report of other auditors, are fairly stated in all material respects in relation to the basic financial statements taken as a whole. The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we express no opinion on them.

Ordebold Haefner LLC

Management's Discussion and Analysis

As management of the *County of Ottawa*, we offer readers of the County's financial statements this narrative overview and analysis of the financial activities of the County for the fiscal year ended December 31, 2009. We encourage readers to consider the information presented here in conjunction with additional information that we have furnished in our letter of transmittal, which can be found on pages i-xx of this report.

Financial Highlights

- The assets of the County exceeded its liabilities at the close of the most recent fiscal year by \$212,724,745 (*net assets*). Of this amount, \$78,988,915 (*unrestricted net assets*) may be used to meet the government's ongoing obligations to citizens and creditors.
- The government's total net assets decreased by \$2,706,903.
- As of the close of the current fiscal year, the County's governmental funds reported combined ending fund balances of \$53,176,434, a decrease of \$17,419,575 in comparison with the prior year. Approximately 78 percent of this amount, or \$41,401,431 is *available for spending* at the government's discretion (*unreserved fund balance*).
- At the end of the current fiscal year, unreserved and undesignated fund balance for the General Fund was \$9,656,964 or 15 percent of total General Fund expenditures (including transfers).
- The County's total bonded debt (including component units) increased by \$9,401,233 during the current fiscal year. Ottawa County Public Utilities, a component unit, issued \$18,420,000 of debt for the construction of water and sewer systems.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the County's basic financial statements. The County's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements. The *government-wide financial statements* are designed to provide readers with a broad overview of the County's finances, in a manner similar to a private-sector business.

The *statement of net assets* presents information on all of the County's assets and liabilities, with the difference between the two reported as *net assets*. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the County is improving or deteriorating.

The *statement of activities* presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues

and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

Both of the government-wide financial statements distinguish functions of Ottawa County that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities of the County include legislative, judicial, general government, public safety, public works, health and welfare, community and economic development, and culture and recreation. The business-type activities include the administration of the delinquent property tax collection system.

The government-wide financial statements include not only the County itself (known as the *primary government*), but also four legally separate entities: Ottawa County Road Commission, Ottawa County Central Dispatch Authority (911), Ottawa County Public Utilities, and the Ottawa County Drain Commissioner. Financial information for the *component units* are reported separately from the financial information presented for the primary government itself. The Ottawa County Building Authority and the Ottawa County, Michigan Insurance Authority, although also legally separate, function for all practical purposes as departments of the County, and therefore have been included as an integral part of the primary government.

Fund financial statements. A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The County, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the County can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental funds. *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to the government-wide financial statements which facilitates comparison between *governmental funds* and *governmental activities*.

The County maintains 43 individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General, Parks and Recreation, Health, Mental Health, and Stabilization funds, each of which is considered to be a major fund. Data from the other 38 governmental funds are combined into a single, aggregated presentation. Individual fund data for each of these nonmajor governmental funds is provided in the form of *combining statements*

elsewhere in this report.

The County adopts an annual appropriated budget for its general, special revenue, debt service, capital projects and permanent funds. Budgetary comparison statements or schedules have been provided herein to demonstrate compliance with those budgets.

Proprietary funds. The County maintains two types of proprietary funds. Enterprise funds report the same functions as business-type activities in the government-wide financial statements. The County uses an enterprise fund to account for the Delinquent Tax Revolving Fund (5160).

The County maintains *internal service funds* to account for and allocate costs internally among the County's various functions. The County uses 10 internal service funds to account for the following functions: management information services, duplicating, telecommunications, equipment pool, and protected self-funded insurances (both liability and employee fringe benefit insurances to employees). Because these services predominantly benefit governmental functions, they have been included within *governmental activities* in the government-wide financial statements.

Fiduciary funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are *not* reflected in the government-wide financial statements because the resources of those funds are *not* available to support the County's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

Notes to the financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Required supplementary information. The required supplementary information includes major fund budget to actual schedules and provides multi year trend information on the funding progress of the County's defined benefit pension plan and other post employment benefits.

Other information. In addition to the basic financial statements and accompanying notes, this report also presents certain *supplementary information*. This is limited to combining statements and schedules and statistical information.

Government-wide Financial Analysis

Statement of Net Assets

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. In the case of the County of Ottawa, assets exceeded liabilities by \$212,724,745 at the close of the most recent fiscal year.

County of Ottawa's Net Assets

	Governmental Activities		Business-type Activities		Total	
	2009	2008	2009	2008	2009	2008
Current and other assets	\$111,870,308	\$125,581,333	\$24,734,424	\$24,571,671	\$136,604,732	\$150,153,004
Capital assets	135,276,298	123,651,177		2,025	135,276,298	123,653,202
Total assets	<u>247,146,606</u>	<u>249,232,510</u>	<u>24,734,424</u>	<u>24,573,696</u>	<u>271,881,030</u>	<u>273,806,206</u>
Long-term liabilities						
outstanding	26,682,047	27,970,830			26,682,047	27,970,830
Other liabilities	32,467,114	30,392,214	7,124	11,514	32,474,238	30,403,728
Total liabilities	<u>59,149,161</u>	<u>58,363,044</u>	<u>7,124</u>	<u>11,514</u>	<u>59,156,285</u>	<u>58,374,558</u>
Net assets:						
Invested in capital assets, net						
of related debt	110,087,094	96,135,351		2,025	110,087,094	96,137,376
Restricted	23,416,355	33,748,813	232,381		23,648,736	33,748,813
Unrestricted	54,493,996	60,985,302	24,494,919	24,560,157	78,988,915	85,545,459
Total net assets	<u>\$187,997,445</u>	<u>\$190,869,466</u>	<u>\$24,727,300</u>	<u>\$24,562,182</u>	<u>\$212,724,745</u>	<u>\$215,431,648</u>

Essentially, the County's net assets remained stable in 2009. A large portion of the County's net assets (37 percent) is unrestricted. *Unrestricted net assets* may be used to meet the government's ongoing obligations to citizens and creditors.

Capital assets, representing 52 percent of total net assets, includes land, buildings, vehicles and equipment less any related debt used to acquire those assets that is still outstanding. The County uses these capital assets to provide services to citizens; consequently, these assets are *not* available for future spending. Although the County's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt should be provided from other sources, since the capital assets themselves cannot readily be used to liquidate these liabilities. Capital assets increased in 2009 mostly due to the construction of the new Grand Haven Courthouse and the \$4.6 million in land purchases made by Parks and Recreation.

In addition to the net assets invested in capital assets, net of debt, certain other restrictions on the use of net assets apply due primarily to legal guidelines. These restricted net assets total \$23,648,736. The 2008 balance is higher due to the planned use of net assets in the Revenue Sharing Reserve fund (\$4.6 million), the Public Improvement fund (\$3.6 million), and the Parks and Recreation fund (\$2.5 million) in 2009.

Statement of Activities

County of Ottawa's Changes in Net Assets

	Governmental Activities		Business-type Activities		Total	
	2009	2008	2009	2008	2009	2008
Revenues						
Program revenue:						
Charges for services	\$22,779,968	\$23,615,173	\$2,795,750	\$2,201,594	\$25,575,718	\$25,816,767
Operating grants and contributions	53,071,822	51,809,963			53,071,822	51,809,963
Capital grants and contributions	2,213,859	613,507			2,213,859	613,507
General revenues:						
Property taxes	43,680,112	43,141,153			43,680,112	43,141,153
Grants and contributions not Restricted to specific programs	52,393	29,044		3,577	52,393	32,621
Investment earnings	3,305,967	1,342,489	157,817	702,619	3,463,784	2,045,108
Other	368,669	379,989	(1,434)		367,235	379,989
Total revenues	125,472,790	120,931,318	2,952,133	2,907,790	128,424,923	123,839,108
Expenses*:						
Legislative	547,466	548,719			547,466	548,719
Judicial	14,519,351	14,215,044			14,519,351	14,215,044
General government	17,110,266	15,345,245			17,110,266	15,345,245
Public safety	29,113,616	27,231,508			29,113,616	27,231,508
Public works	2,153,528	(739,191)			2,153,528	(739,191)
Health and welfare	60,438,578	58,762,909			60,438,578	58,762,909
Community and economic development	638,164	624,254			638,164	624,254
Culture and recreation	2,810,712	2,263,151			2,810,712	2,263,151
Interest on long-term debt	1,215,945	1,308,463			1,215,945	1,308,463
Business-type activities			2,637,015	2,602,228	2,637,015	2,602,228
Total expenses	128,547,626	119,560,102	2,637,015	2,602,228	131,184,641	122,162,330
Increase in net assets before transfers to other funds	(3,074,836)	1,371,216	315,118	305,562	(2,759,718)	1,676,778
Transfers	202,815	176,960	(150,000)	(150,000)	52,815	26,960
Increase (decrease) in net assets	(2,872,021)	1,548,176	165,118	155,562	(2,706,903)	1,703,738
Net assets, beginning of year	190,869,466	189,321,290	24,562,182	24,406,620	215,431,648	213,727,910
Net assets, end of year	\$187,997,445	\$190,869,466	\$24,727,300	\$24,562,182	\$212,724,745	\$215,431,648

*Expenses include indirect expense allocation

The preceding table shows that the primary government's net assets decreased by \$2.7 million during 2009. There are several reasons for this decrease:

Fund	Effect on Net Assets
Parks and Recreation (2081)	\$3,401,000
Solid Waste Clean-up (2271)	(1,163,000)
Revenue Sharing Reserve Fund (2855)	(4,621,000)
Compensated Absences (2980)	(446,000)
Delinquent Tax Revolving Fund (5160)	1,908,000
PSF Self Insurance Funds (6771 - 6775)	(1,228,000)
Ottawa County, Michigan Insurance Authority (6780)	1,278,000
Capital Assets	(\$1,268,000)

The Parks and Recreation fund (2081) has a ten-year levy for land acquisition and park development (capital costs). Financial results for this fund can vary depending on the initiatives undertaken. Capital expenditures of \$6.6 million in the Parks and Recreation fund were subtracted at the government-wide level. Consequently, at the government-wide level, the parks activities increased net assets (net of depreciation) by \$3.4 million. The department received \$2.1 million in capital grants; the remainder is due to revenue over expenditures.

The Solid-Waste Clean-up fund (2271) decreased net assets due to an increase in the landfill reclamation liability (long-term) of \$866,000. In addition, current year expenses for clean-up and depreciation exceeded the investment income (the only revenue in the fund) by an additional \$297,000. The landfill liability is increasing because more aggressive clean-up efforts have commenced.

The Revenue Sharing Reserve fund (2855) net assets decreased by \$4.62 million in 2009. 2006 was the last year of property tax receipts into the fund. Beginning in 2007, the net assets decreased and will continue to decrease by \$4 million to \$5 million per year until it is depleted (anticipated in 2011). The payments out of this fund represent the State Revenue Sharing payments the County would have received had they not been discontinued by the State on September 30, 2004.

The Compensated Absences fund (2980) net assets decreased by \$446,000 in 2009 (net of the reduction in the compensated absences liability). During the 2009 budget process, the County chose to transfer \$500,000 from this fund to the General Fund to help cover operational costs. Sufficient equity remains in the fund to cover the long-term compensated absences liability.

In the financial statements, the net assets of the Delinquent Tax Revolving Fund (5160) increased by only \$165,000. However, this is misleading because the building and equipment rental expenses and the transfers out include \$2.6 million in payments (including \$868,000 in interest) to the Ottawa County Building Authority Debt Service fund (5690-5695) pursuant to lease agreements between the County and the Building Authority. These payments from the Delinquent Tax Revolving Fund are used to make principal and interest payments on multiple bond issues.

The net assets of the PSF Insurance funds (6771 - 6775) decreased significantly. By their nature, the financial results of the self-insured programs can vary due to fluctuating claim incidents and amounts. 2009 saw heavier utilization of health insurance, and the County covered claims for three catastrophic illnesses (up to the retention amount of \$200,000 per illness). The net assets of the Ottawa County, Michigan Insurance Authority (6780) increased by \$1.3 million due to increases in the fair value of investments held by the authority.

During 2009, the County essentially completed construction on the new Grand Haven Courthouse. As part of the process, the former County building was demolished, resulting in a loss on disposal of \$715,000. The new, \$23 million facility resulted in additional depreciation charges of \$553,000 for its first year.

Revenues:

Revenues increased by 3.6% in 2009. The majority of this increase is in program grants and contributions, program capital grants and contributions and investment earnings.

Program operating grants and contributions:

Program grant revenue increased primarily in the Workforce Investment Act funds (2740 – 2749). The funding allocations are based on available dollars at the federal level as well as local employment statistics. The majority of the funding was for training programs for dislocated workers.

Program capital grants and contributions

These revenues vary depending on the number and scope of capital improvement projects. 2008 included \$145,000 in donations for wetland development at Hemlock Crossing; State funding included \$288,000 for the Bur Oak Land acquisition and \$111,000 for the Mt Pisgah dune protection program. 2009 includes \$1.8 million primarily from the Michigan Natural Resources Trust Fund used towards the acquisition of the Olive Shores property. The property acquisition is 13.2 acres and includes 538 feet of Lake Michigan frontage. The Parks and Recreation department also received \$200,000 in donations for the Hemlock Crossing Nature Education Center.

Property taxes

Taxes increased by \$539,000 or 1.25% which is consistent with the increase in taxable value of 1.21%.

Investment Earnings

Investment earnings increased by \$1.4 million. The improvement in the stock market resulted in fair value gains on the investments of the Ottawa County, Michigan Insurance Authority of \$2 million. However, the investments in the County's general investment pool saw deteriorating returns. This, combined with lower cash balances due to construction on the new courthouse in Grand Haven and Fillmore Street addition projects, resulted in a decrease in investment income.

Expenses:

Expenses as a whole increased \$9 million or 7.4%. There are significant fluctuations in several of the expenditure categories.

General government

General government expenses increased by \$1.8 million or 11.5%. The main reason for the increase is the demolition of the prior Grand Haven building and higher depreciation for the new facility (\$1.27 million). In addition, the allocation of the operating loss from the internal service funds to

general government functions increased by \$521,000, mostly due to the operating loss experienced by the PSF Employee Benefits fund (6771).

Public safety

Public safety expenses increased \$1.9 million or 6.9%. In the General Fund, personnel services costs increased \$743,000 due to the addition of three positions, lower vacancies and higher health insurance and retirement costs. In addition, the allocation of the operating loss from the internal service funds to public safety activities increased by \$1.1 million, mostly due to the operating loss experienced by the PSF Employee Benefits fund (6771).

Public works

These expenses can vary significantly by year. During 2008, significant progress was made in the remediation efforts of the SouthWest Ottawa Landfill. Accordingly, the liability for the landfill decreased significantly resulting in negative expenses. However, during 2009, a more aggressive remediation schedule was implemented for the landfill, increasing the liability by \$866,000. General clean-up costs of the landfill also increased \$142,000 due to increases in utility costs. In addition, the County share of drain assessments increased by \$210,000. For two consecutive years, the County experienced severe rain storms that prompted significant repairs to several drainage systems.

Health and Welfare

Health and Welfare programs increased by \$1.7 million or 2.9% in 2009. As a percentage, the increase is small. Fluctuations include the following:

<u>Fund</u>	<u>Fluctuation</u>
Health (2210)	(\$1,057,000)
Workforce Investment Act Funds (2740 - 2749)	1,922,000
Internal Service Funds Allocation	1,139,221

Expenses in the Health fund decreased for two main reasons. The amount of vaccine that was donated to the Health department decreased by \$565,000. Prior to 2009, the Health department received the vaccines for both the County's use as well as the vaccines passed on to private providers (i.e., doctor's offices). Beginning in 2009, vaccines are distributed directly to the private providers. In addition, personnel services decreased by \$152,000 due to staff vacancies and reductions. The remainder of the decrease in Health fund expenses was spread across several areas.

As mentioned under program grants and contributions, funding for the Workforce Investment Act increased because more funds were available at the federal level. These funds were used primarily for training of displaced workers. In addition, the allocation of the operating loss from the internal service funds to health and welfare activities increased by \$1.14 million, mostly due to the operating loss experienced by the PSF Employee Benefits fund (6771).

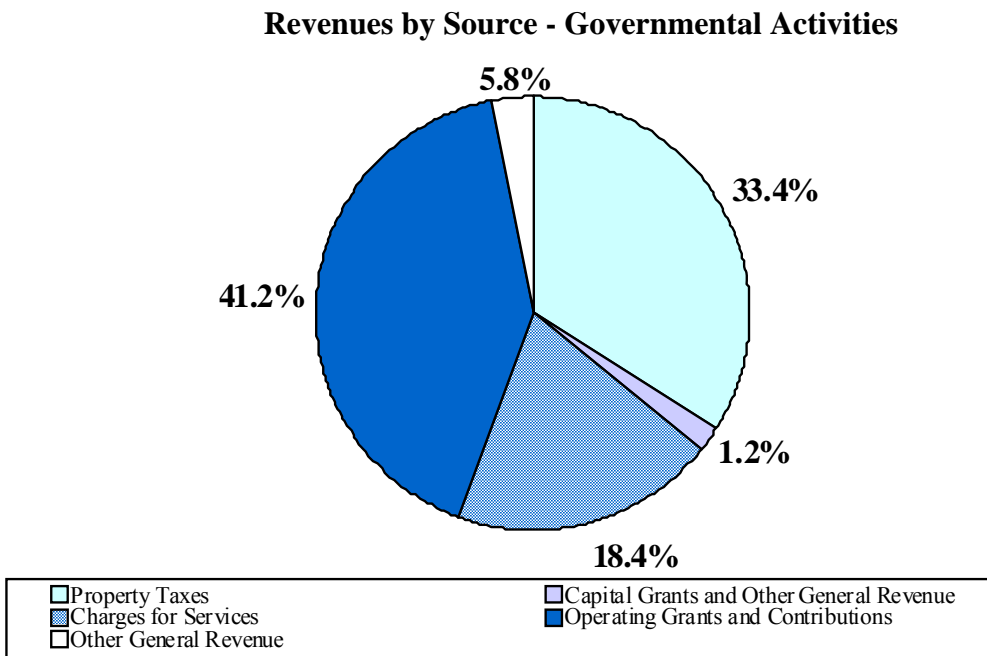
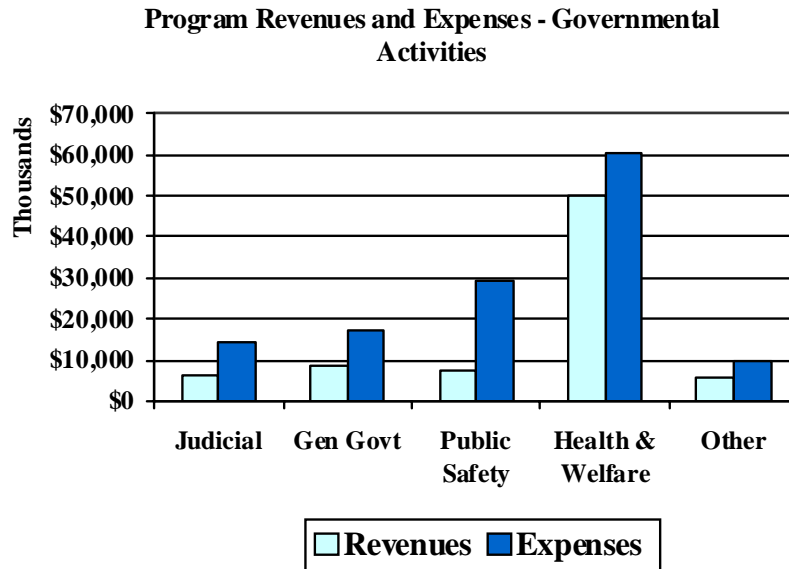
Culture and Recreation

Expenses for Culture and Recreation increased \$547,561 or 24.2 percent. Most of this increase is in personnel services due to higher insurance costs and the addition of two positions. Depreciation is also higher as is the allocation from the internal service funds.

Interest on long-term debt

Interest on long-term debt decreased 7.1%. Interest payments decline over time with the payment of principal.

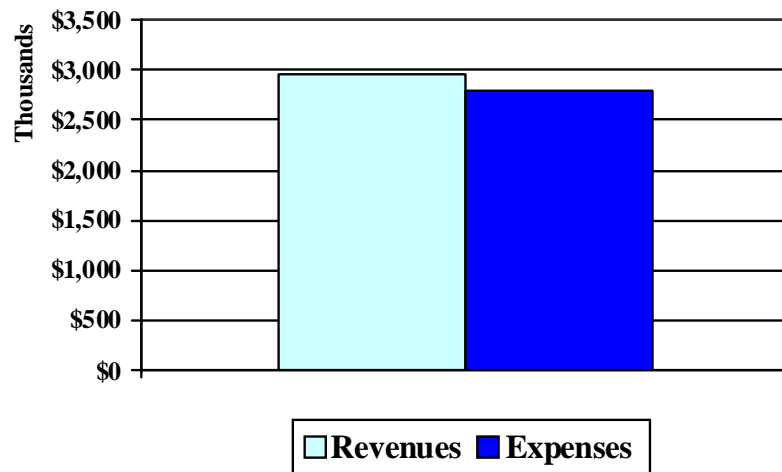
The graph below summarizes revenues and expenses by category.



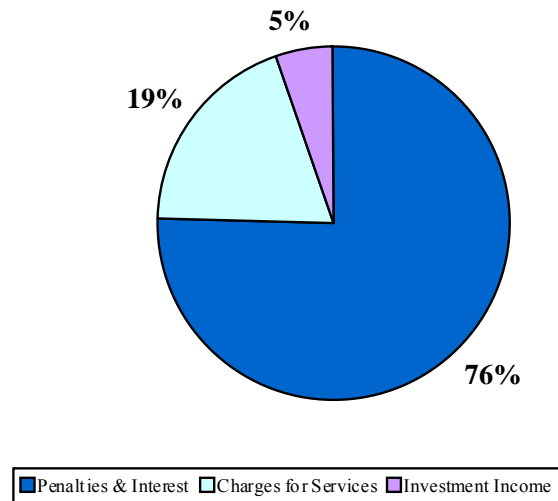
Business-type Activities

Business-type activities increased the County's net assets by \$165,118. The net assets were originally expected to decrease, but positive results from the tax sale resulted in the increase. The revenues for the business-type activities are penalties and interest on delinquent taxes, proceeds from tax sales, and investment income. Since the number of delinquencies is increasing, the penalties and interest earned is also increasing. The majority of the expenses represent rent payments to the Ottawa County Building Authority (blended component unit). These payments cover principal and interest payments on several bond issues.

Program Revenues and Expenses - Business-type Activities



Revenue by Source - Business-type Activities



Financial Analysis of the Government's Funds

As noted earlier, the County uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of the County's *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the County's financing requirements. In particular, *unreserved fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year. As of the end of the current fiscal year, the County's governmental funds reported combined ending fund balances of \$53,176,434, a decrease of over \$17.4 million in comparison with the prior year. The main reason for the decrease is the planned use of fund balance for the construction of a new Grand Haven courthouse and Fillmore Street addition. Approximately 78% percent of this total amount (\$41 million) constitutes *unreserved fund balance*, which is available for spending at the government's discretion. The remainder of fund balance is *reserved* to indicate that it is not available for new spending because it has already been committed 1) due to legal restrictions (\$10,166,446), 2) to generate income to pay for perpetual cemetery care (\$5,770), 3) to provide a long term advance to component units and other funds (\$325,000) or 4) for other restricted purposes (\$1,277,787).

The General Fund (1010) is the chief operating fund of the County. At the end of the current fiscal year, unreserved fund balance of the General Fund was \$14,249,311, while total fund balance was \$16,712,957. As a measure of the General Fund's liquidity, it may be useful to compare unreserved fund balance to total fund expenditures. Unreserved fund balance represents 22 percent of total General Fund expenditures.

The fund balance of the County's General Fund decreased by \$5,371,469 during 2009. Of this amount, \$5,273,861 represents the planned use of designated fund balance for the construction project in the Ottawa County Building Authority fund. Although the remaining decrease of \$97,608 is small, the County had budgeted to use \$1 million of unreserved, undesignated fund balance. Overall, revenues came in lower than anticipated. The projected increase in taxable value exceeded the final number, so tax revenue came in \$933,000 lower than anticipated. Similarly, revenue in the Register of Deeds office came in \$387,000 lower than anticipated. The improvement in the stock market resulted in lower market values for County investments in its general investment pool at year end. This, combined with lower cash balances due to the construction project, resulted in \$708,000 less investment income than originally budgeted.

Likewise, expenditures came in lower than anticipated. Like most governments, the County's resources are becoming more scarce. As a result, the County Board is increasingly conservative in regards to funding new initiatives and expansions, allowing the County to essentially maintain its service levels without interruption. One example of this conservatism is that of the \$738,000 budgeted for contingencies, only \$205,000 was used in 2009. In addition, \$528,000 of the Survey and Remonumentation budget was not spent during 2009 while program standards were negotiated with the State of Michigan. Transfers to other funds also came in lower than expected by \$723,000. Specifically, the transfer to the Health department was reduced by \$393,000 due to lower than anticipated expenditures. Public Safety expenditures in the General Fund came in \$437,000 lower than originally anticipated. Lower fuel and supplies costs are the main contributors to the variance. The remaining variance is spread across several departments.

The Parks and Recreation fund (2081) has a total fund balance of \$4.97 million, which is a decrease of \$2,564,065. The Parks and Recreation department is undergoing a period of growth and development with the help of a .33 property tax millage approved for park acquisition and development. Accordingly, the fund balance of the fund will vary from year to year with land acquisitions and capital improvement projects. In 2009, the department made \$4.6 million in land

purchases and another \$2.0 million in capital improvements to County parks. Some of these were partially grant funded, which positively impacted fund balance.

The fund balance of the Health fund (2210) remained steady since the unused operating transfer is now returned to the General Fund. The fund balance of the Mental Health fund (2220) and Stabilization (2570) also remained steady.

General Fund Budgetary Highlights

The original revenue and expenditure budgets (including transfers in/out) for the General Fund (1010) were \$63,084,781 and \$69,573,293 respectively. The amended revenue budget was \$61,870,370, and the amended expenditure budget was \$67,088,712.

Revenues

The revenue budget decreased 1.9% during the year. The largest amendment to the General Fund was to reflect a lower than anticipated increase in taxable value. The County had budgeted a 3.35% increase in taxable value, but the actual increase was 1.21%. As a result, the operating tax levy revenue budget was decreased by \$750,000.

The budget for intergovernmental revenue was increased by \$206,000 during the year. The majority of the increase is for unanticipated grant awards (\$217,000). However, some of the grants were not completely spent at year end (\$101,000). The revenue is also under budget because actual receipts for Court Equity funding from the State of Michigan fell \$47,000 short of the budget. The remaining budget to actual variance is spread across several sources.

The budget for charges for services revenue was decreased by \$596,000 in total. The budget for real estate transfer taxes collected by the Register of Deeds office was decreased \$360,000 due to slow home and commercial building sales. In addition, the budget for court filing fees in the District Court was decreased by \$224,000. In April of 2009, the State of Michigan increased its share of revenue on traffic tickets by \$8 per ticket. Although the District Court did raise its fees in July of 2009, it was not soon enough to counteract the State's actions. Collections for jail inmate housing and housing of state prisoners fell \$127,000 short of budget. Lower jail populations and the suspension of payments by the State of Michigan are responsible for the shortfall.

Interest on investments came in \$709,000 under budget. Interest rates deteriorated significantly from the time the budget was originally calculated. Improvement in the stock market also resulted in lower fair values at year end for the County's investments in treasuries and agencies.

The budgets for rental income were reduced in several of the County's buildings due to lower than anticipated building costs. When the 2009 budget was established, gas prices were at an all time high, but these higher prices did not continue into 2009.

Expenditures

The budget for expenditures decreased \$2.48 million in total. The budget for general government expenditures was reduced by \$779,000. A good portion of this decrease is for the Survey and Remonumentation program (\$471,000). As mentioned earlier, expenditures were suspended while program standards were negotiated with the State of Michigan. In addition, budgets in several building and grounds departments were reduced by \$189,000 as various operational costs – especially utilities – came in lower than anticipated.

Total actual general government expenditures were \$485,000 less than budgeted. The largest area of decrease is in service contracts accounts. A handful of consulting contracts were planned for 2009 but delayed to 2010. The remaining budget to actual variance is spread across several departments and accounts.

Public works expenditures came in \$246,000 over budget because the County share of drain assessments was unknown before year end. The budget for health and welfare expenditures was increased by \$647,000 during 2009 to reflect the move of health services for jail inmates from the Health department to the General Fund.

The budget for public safety expenditures was decreased by \$267,000. Small equipment needs are difficult to predict and the average daily population at the jail was lower than anticipated, so certain operational supplies budgets were also reduced (\$165,000). Gas and oil were also overestimated, prompting an adjustment of \$202,000. However, the budget for personnel costs was increased by \$139,000 in response to wage study results. The budget to actual variance for public safety is spread across several departments and accounts. Community and economic development was under spent because a grant was not completed and has been carried over to 2010.

Other governmental functions, as mentioned previously, decreased due to lower than anticipated use of contingency, and budget was adjusted for that before year end. The operating transfers out budget was decreased by \$1.37 million. As mentioned under health and welfare, \$647,000 was moved from the Health fund to the General Fund for health services for jail inmates. The transfer to the Health fund was also adjusted near year end to reflect lower than anticipated expenditures (\$393,000). The remaining budget changes were spread across several funds. Actual expenditures for operating transfers out were under budget because the construction project did not utilize all the funds budgeted for 2009.

Capital Asset and Debt Administration

Capital assets. The County's (primary government) investment in capital assets as of December 31, 2009, amounted to \$135,276,298 (net of accumulated depreciation). This investment in capital assets includes land and land improvements, buildings and improvements, machinery and equipment, and park facilities. The total increase in the County's investment in capital assets for the current fiscal year is 9.4%.

Major capital asset events during the current fiscal year included the following:

- Construction was essentially completed on the new Grand Haven courthouse (\$7.8 million). As part of this process, the old courthouse in Grand Haven was demolished (net loss on disposal of \$715,000).
- Over \$4.6 million was spent on various land acquisitions for the Park system. The largest of these was the Olive Shores property purchased for \$3.1 million. The County has a dedicated millage for park land acquisition and development. The County also spent \$2.0 million on various park improvement projects.

County of Ottawa's Governmental Activities Capital Assets
(net of depreciation)

	2009
Land	\$45,093,768
Land improvements	10,370,148
Buildings and improvements	73,717,461
Machinery and equipment	6,094,921
	\$135,276,298

Additional information on the County's capital assets can be found in note III.C on pages 57-59 of this report.

Long-term debt. At the end of the current fiscal year, the County had total general obligation bonds outstanding of \$133,675,467. Of this amount, \$132,700,501 of the bonds are backed by the County's full faith and credit.

County of Ottawa's Outstanding Debt
General Obligation Bonds

	Primary Government	Component Units	Total
General obligation bonds	\$16,085,000	\$88,890,467	\$104,975,467
General obligation bonds - Refunding	9,025,000	19,675,000	28,700,000
Total	\$25,110,000	\$108,565,467	\$133,675,467

The County's total general obligation bonded debt increased by \$9.4 million (7.6 percent). Debt from prior issues was reduced by \$9.0 million as planned. Ottawa County Public Utilities (component unit) issued \$18,420,000 in new debt during 2009.

The Ottawa County Drain Commissioner has various notes payable for which the benefiting drainage district has pledged its full faith and credit. A \$90,000 bond anticipation note was taken out in 2009 for the Munn drainage project. The Drain Commissioner also reduced existing notes by \$107,600 as planned.

The County has a "AAA" rating from Fitch on general obligation limited tax bonds. Moody's bond rating is "Aaa" for general obligation unlimited and limited tax bonds. Standard and Poor's bond rating is "AA" for general obligation unlimited and limited tax bonds.

State statutes limit the amount of general obligation debt a governmental entity may issue to 10 percent of its total assessed valuation. The current (2009) debt limitation for the County is \$1,170,635,962, which is significantly in excess of the County's outstanding general obligation debt. Additional information on the County's long-term debt can be found in note III.F on pages 65-68 of this report.

Economic Factors and Next Year's Budgets and Rates

The following factors were considered in preparing the County's budget for the 2010 fiscal year:

- The County's tax base has begun to feel the effects of the economic downturn. The change in taxable value went from 6.19% in 2007 to 3.27% in 2008, 1.21% in 2009 and is projected to be (4.05)% for 2010. The County anticipates taxable value to continue on a negative track for fiscal year 2011.
- On the positive side, the County's operating levy is 3.6 mills which is the same rate as last year. More impressive, the County's millage rate is one of the lowest county millages in the State of Michigan. In fact, the County does not levy its maximum authorized levy to alleviate taxpayer burden. The County still has a cushion of .665 mills which provides an additional \$6.7 million the County may access with a vote of the Board of Commissioners.
- The unemployment rate for the County was 12.3 percent for 2009, which is higher than 2008 (6.9%). Ottawa County continues to feel the effects of the automotive industry and general downturn in the economy.
- Inflationary trends in the region compare favorably to national indices.

Highlights of the 2010 budget are as follows:

- Reduction in the tax levy of 16% over the maximum allowable levy
- The budget reflects a net decrease of 38.5 full time equivalents
- Includes \$2.2 million in new equipment
- Includes contingency of \$766,592
- The budget does include a fund balance use for operations. However, the County will continue to meet its financial goal of maintaining a General Fund undesignated fund balance that is at least 10% of the prior year's audited expenditures. Currently, fund balance is kept at the maximum of the County adopted policy of 15%.

Requests for Information

This financial report is designed to provide a general overview of the County's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to: Fiscal Services Director, 12220 Fillmore Street, Room 331, West Olive, Michigan, 49460.

**County of Ottawa
Statement of Net Assets
December 31, 2009**

	Primary Government			Component Units			
	Governmental Activities	Business-type Activities	Total	Ottawa County Road Commission	Ottawa County Central Dispatch Authority	Ottawa County Public Utilities System	Ottawa County Office of the Drain Commissioner
ASSETS							
Current assets:							
Cash and pooled investments	\$65,497,883	\$15,476,822	\$80,974,705	\$3,365,246	\$5,808,781	\$21,327,195	\$250,135
Investments	21,002,073		21,002,073				
Receivables (net of allowance for estimated uncollectibles):							
Taxes	8,368,850	7,744,419	16,113,269				
Accrued interest and penalties on delinquent taxes		1,269,643	1,269,643				
Accounts	3,989,382	4,543	3,993,925	2,937,833		2,118,111	
Accrued interest on investments	471,329		471,329	2,575			
Internal balances	(115,613)	157,817	42,204				
Advances to component units	325,000		325,000				
Due from other governmental units: due within one year	6,905,375		6,905,375	2,753,806	170,273	89,143,949	769,914
Due from primary government					23,978		57,398
Due from component units		81,180	81,180				
Inventory of supplies	311,457		311,457	1,296,533			
Prepaid expenses	1,025,278		1,025,278	332,734	366,776		
Total current assets	<u>107,781,014</u>	<u>24,734,424</u>	<u>132,515,438</u>	<u>10,688,727</u>	<u>6,369,808</u>	<u>112,589,255</u>	<u>1,077,447</u>
Noncurrent assets:							
Net pension asset	1,824,296		1,824,296				
Net other post employment benefits asset	473,080		473,080				
Due from other governments: due after one year	945,545		945,545	287,792			205,654
Unamortized bond issuance and deferred refunding costs	846,373		846,373			1,339,948	
Capital assets not being depreciated	45,093,768		45,093,768	1,492,427	28,745		
Capital assets being depreciated, net	90,182,530		90,182,530	166,845,152	5,797,835		22,605,105
Total noncurrent assets	<u>139,365,592</u>		<u>139,365,592</u>	<u>168,625,371</u>	<u>5,826,580</u>	<u>1,339,948</u>	<u>22,810,759</u>
Total assets	<u>247,146,606</u>	<u>24,734,424</u>	<u>271,881,030</u>	<u>179,314,098</u>	<u>12,196,388</u>	<u>113,929,203</u>	<u>23,888,206</u>
LIABILITIES							
Current liabilities							
Accounts payable	16,435,322	2,604	16,437,926	2,375,925	64,229	3,008,378	182,756
Interest payable	185,723		185,723			1,347,896	9,247
Due to primary government						81,180	
Due to component units	134,855		134,855	33,316		221,535	
Due to other governmental units	2,050,269	4,520	2,054,789		8,870		
Notes payable							
Current portion of long-term debt	4,994,506		4,994,506	978,612		7,036,000	128,367
Advances from primary government						150,000	175,000
Advances from other governmental units	416,504		416,504	966,680			
Unearned revenue	8,249,935		8,249,935			13,105	
Total current liabilities	<u>32,467,114</u>	<u>7,124</u>	<u>32,474,238</u>	<u>4,354,533</u>	<u>73,099</u>	<u>11,858,094</u>	<u>495,370</u>
Noncurrent liabilities:							
Bond issuance costs and discount							
Unamortized bond premiums	542,541		542,541			1,290,834	
Noncurrent portion of long-term obligations	26,139,506		26,139,506	1,592,128	73,834	100,364,501	264,599
Total noncurrent liabilities	<u>26,682,047</u>		<u>26,682,047</u>	<u>1,592,128</u>	<u>73,834</u>	<u>101,655,335</u>	<u>264,599</u>
Total liabilities	<u>59,149,161</u>	<u>7,124</u>	<u>59,156,285</u>	<u>5,946,661</u>	<u>146,933</u>	<u>113,513,429</u>	<u>759,969</u>
NET ASSETS							
Invested in capital assets, net of related debt	110,087,094		110,087,094	167,013,296	5,826,580		22,212,139
Restricted for:							
Debt Service							323,354
Capital projects	8,001,520		8,001,520	1,638,634			443,388
State of Michigan public act restrictions	13,742,694	232,381	13,975,075				
Infrastructure maintenance						414,786	54,199
Managed care self-insurance pool	1,665,790		1,665,790				
Cemetery trust:							
Expendable	581		581				
Nonexpendable	5,770		5,770				
Unrestricted	54,493,996	24,494,919	78,988,915	4,715,507	6,222,875	988	95,157
Total net assets	<u>\$187,997,445</u>	<u>\$24,727,300</u>	<u>\$212,724,745</u>	<u>\$173,367,437</u>	<u>\$12,049,455</u>	<u>\$415,774</u>	<u>\$23,128,237</u>

The accompanying notes are an integral part of the financial statements.

**County of Ottawa
Statement of Activities
For the Year Ended December 31, 2009**

Functions/Programs	Expenses	Indirect Expenses Allocation	Program Revenues		Net (Expense) Revenue	
			Charges for Services	Operating Grants and Contributions		Capital Grants and Contributions
Primary government						
Governmental activities:						
Legislative	\$545,110	\$2,356			(\$547,466)	
Judicial	12,931,117	1,588,234	\$3,664,644	\$2,760,309	(8,094,398)	
General government	25,166,596	(8,056,330)	6,742,345	1,963,781	(8,404,140)	
Public safety	27,488,749	1,624,867	6,191,172	924,147	\$68,217	(21,930,080)
Public works	2,142,815	10,713	344,926	157,569	(1,651,033)	
Health and welfare	57,935,219	2,503,359	2,534,330	47,241,043	(10,663,205)	
Community and economic development	635,856	2,308	441	24,973	(612,750)	
Culture and recreation	2,806,340	4,372	522,197		2,145,642	(142,873)
Interest on long-term debt	1,215,945		2,779,913		1,563,968	
Total governmental activities	<u>130,867,747</u>	<u>(2,320,121)</u>	<u>22,779,968</u>	<u>53,071,822</u>	<u>2,213,859</u>	<u>(50,481,977)</u>
Business-type activities:						
Delinquent tax collection	255,578	2,381,437	2,795,750			158,735
Total primary government	<u>\$131,123,325</u>	<u>\$61,316</u>	<u>\$25,575,718</u>	<u>\$53,071,822</u>	<u>\$2,213,859</u>	<u>(\$50,323,242)</u>
Component units						
Ottawa County Road Commission	\$24,575,767		\$7,085,745	\$15,733,036	\$3,614,550	\$1,857,564
Ottawa County Central Dispatch Authority	4,186,666		96,873	4,620,488	139,071	669,766
Ottawa County Public Utilities	20,427,879		20,231,706			(196,173)
Ottawa County Office of the Drain Commissioner	2,100,334				2,109,401	9,067
Total component units	<u>\$51,290,646</u>		<u>\$27,414,324</u>	<u>\$20,353,524</u>	<u>\$5,863,022</u>	<u>\$2,340,224</u>

(Continued on next page)

**County of Ottawa
Statement of Activities (Concluded)
For the Year Ended December 31, 2009**

	<u>Primary Government</u>			<u>Component Units</u>			
	Governmental Activities	Business- type Activities	Total	Ottawa County Road Commission	Ottawa County Central Dispatch Authority	Ottawa County Public Utilities	Ottawa County Office of the Drain Commissioner
Primary Government:							
Changes in net assets:							
Net (expense) revenue	(\$50,481,977)	\$158,735	(\$50,323,242)	\$1,857,564	\$669,766	(\$196,173)	\$9,067
General Revenues:							
Property taxes, levied for general purposes	36,164,873		36,164,873				
Property taxes, levied for park development	3,141,232		3,141,232				
Property taxes, levied for debt service	4,374,007		4,374,007				
Grants and contributions not restricted to specific programs	52,393		52,393				
Investment earnings	3,305,967	157,817	3,463,784	32,004	18,910	2,192	15,068
Miscellaneous	368,669	(1,434)	367,235	150,762		52,854	
Transfers - internal activities	202,815	(150,000)	52,815				
Total general revenues and transfers	<u>47,609,956</u>	<u>6,383</u>	<u>47,616,339</u>	<u>182,766</u>	<u>18,910</u>	<u>55,046</u>	<u>15,068</u>
Change in net assets	(2,872,021)	165,118	(2,706,903)	2,040,330	688,676	(141,127)	24,135
Net assets - beginning of year	190,869,466	24,562,182	215,431,648	171,327,107	11,360,779	556,901	23,104,102
Net assets - end of year	<u>\$187,997,445</u>	<u>\$24,727,300</u>	<u>\$212,724,745</u>	<u>\$173,367,437</u>	<u>\$12,049,455</u>	<u>\$415,774</u>	<u>\$23,128,237</u>

The accompanying notes are an integral part of the financial statements.

(Concluded)

**County of Ottawa
Balance Sheet
Governmental Funds
December 31, 2009
(with comparative totals for December 31, 2008)**

	General	Parks and Recreation	Health	Mental Health	Stabilization	Other Governmental Funds	Total Governmental Funds	
							2009	2008
<u>ASSETS</u>								
Cash and pooled investments	\$15,501,544	\$2,722,462	\$1,976,315	\$2,161,245	\$8,269,673	\$20,207,296	\$50,838,535	\$70,217,397
Investments						129,454	129,454	5,770
Receivables (net of allowance for estimated uncollectibles):								
Taxes	5,276,718	3,092,132					8,368,850	7,873,313
Accounts	363,040	2,082,494	304,497	391,819		1,234,714	4,376,564	2,508,696
Accrued interest on investments	317,369						317,369	628,769
Due from other funds		59,503		42,204		223,131	324,838	1,884,848
Interfund receivable	935,953						935,953	1,724,930
Advances to component units	325,000						325,000	325,000
Due from other governmental units	2,405,750		174,936	61,284		4,263,405	6,905,375	7,103,675
Inventory of supplies	10,739		209,444	24,729		19,893	264,805	339,623
Prepaid expenditures	67,437	403,210	5,065	154,658		19,534	649,904	1,235,255
Total assets	\$25,203,550	\$8,359,801	\$2,670,257	\$2,835,939	\$8,269,673	\$26,097,427	\$73,436,647	\$93,847,276
<u>LIABILITIES AND FUND BALANCES</u>								
Liabilities:								
Accounts payable	\$1,358,824	\$202,587	\$248,664	\$1,972,441		\$2,656,170	\$6,438,686	\$7,599,634
Due to other governmental units			1,200,588	714,751		44,972	1,960,311	1,052,235
Due to other funds	580,474						580,474	3,160,946
Due to component units	81,376					53,479	134,855	20,004
Interfund payable						736,217	736,217	1,345,127
Advances from other governmental units	90,855					325,649	416,504	411,580
Deferred revenue	6,379,064	3,189,553	268,431	128		155,990	9,993,166	9,661,741
Total liabilities	8,490,593	3,392,140	1,717,683	2,687,320		3,972,477	20,260,213	23,251,267
Fund balances:								
Reserved - General	2,463,646						2,463,646	2,399,141
Reserved - Special Revenue			209,444	24,729		9,071,414	9,305,587	17,781,928
Reserved - Debt Service								
Reserved - Permanent						5,770	5,770	5,770
Unreserved:								
Designated - General	4,592,347						4,592,347	10,472,630
Designated - Special Revenue						3,281,550	3,281,550	3,471,028
Undesignated - General	9,656,964						9,656,964	9,212,655
Undesignated - Special Revenue		4,967,661	743,130	123,890	8,269,673	9,765,635	23,869,989	27,241,885
Undesignated - Debt Service								10,488
Undesignated - Capital Projects								
Undesignated - Permanent Fund						581	581	484
Total fund balances	16,712,957	4,967,661	952,574	148,619	8,269,673	22,124,950	53,176,434	70,596,009
Total liabilities and fund balances	\$25,203,550	\$8,359,801	\$2,670,257	\$2,835,939	\$8,269,673	\$26,097,427	\$73,436,647	\$93,847,276

The accompanying notes are an integral part of the financial statements.

County of Ottawa
Reconciliation of Fund Balances on the Balance Sheet
for Governmental Funds to Net Assets
of Governmental Activities on the Statement of Net Assets
December 31, 2009

Fund balances - total governmental funds	\$53,176,434
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Amounts reported for governmental activities in the statement of net assets are different because:

Capital assets used in governmental activities are not financial resources, and therefore are not reported in the funds.

Add: capital assets used in the operation of governmental funds	167,719,140
Subtract: accumulated depreciation	(34,904,001)

The net pension asset, a long term asset, is not recorded in the funds.	1,824,296
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The net other post employment benefits asset, a long term asset, is not recorded in the funds.	473,080
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Internal service funds are used by management to charge the costs of certain activities, such as insurance and other centralized costs, to individual funds on a cost reimbursement basis. The assets and liabilities of internal service funds are included in governmental activities in the statement of net assets.

Add: net assets of governmental activities accounted for in internal service funds	28,842,629
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Certain revenue that was earned and accrued in the current period but not received after 60 days is not recognized in the fund statement but recognized under full accrual.	1,846,357
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Certain liabilities, such as bonds payable, are not due and payable in the current period, and therefore are not reported in the funds.

Subtract: bonds payable	(25,110,000)
Subtract: landfill reclamation	(3,107,953)
Subtract: capital lease payable	(43,791)
Subtract: compensated absences	(2,836,855)
Subtract: accrued interest payable	(185,723)

Amortization of bond issue costs and premiums are not recorded in the governmental funds, but are netted against long-term liabilities on the Statement of Net Assets

Subtract: unamortized bond premium	(542,541)
Add: unamortized bond issuance costs	846,373

Net assets of governmental activities	\$187,997,445
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The accompanying notes are an integral part of the financial statements.

County of Ottawa
Statement of Revenue, Expenditures and Changes in Fund Balances
Governmental Funds
For the year ended December 31, 2009
(with comparative totals for the year ended December 31, 2008)

	Parks and		Mental		Other	Total Governmental Funds		
	General	Recreation	Health	Health	Stabilization	Funds	2009	2008
Revenues								
Taxes	\$40,532,402	\$3,141,232				\$6,478	\$43,680,112	\$43,141,153
Intergovernmental revenues	4,485,655	1,926,572	\$3,572,158	\$30,455,490		19,688,333	60,128,208	56,434,209
Charges for services	5,899,480	438,267	606,751	445,534		1,122,509	8,512,541	9,964,645
Fines and forfeits	1,000,406					8,500	1,008,906	943,444
Interest on investments	241,526	59,503		42,204		255,191	598,424	3,470,029
Licenses and permits	248,054		404,832				652,886	639,978
Rental income	2,657,536	62,138		170,342		3,482,458	6,372,474	6,272,068
Other	312,324	244,828	218,015	62,976		676,199	1,514,342	1,665,938
Total revenue	55,377,383	5,872,540	4,801,756	31,176,546		25,239,668	122,467,893	122,531,464
Expenditures								
Current operations:								
Legislative	540,483						540,483	559,364
Judicial	9,943,059					4,414,803	14,357,862	14,485,029
General government	12,791,133					979,038	13,770,171	13,139,737
Public safety	23,512,373					4,938,048	28,450,421	27,594,008
Public works	283,211					1,050,037	1,333,248	2,531,233
Health and welfare	1,336,871		9,556,860	31,798,595		17,063,785	59,756,111	59,050,473
Community and economic development	631,388					3,405	634,793	633,980
Culture and recreation		8,734,395					8,734,395	5,318,836
Other governmental functions	149,627						149,627	272,874
Debt service						3,542,113	3,542,113	3,537,601
Capital projects						9,191,249	9,191,249	15,006,565
Total expenditures	49,188,145	8,734,395	9,556,860	31,798,595		41,182,478	140,460,473	142,129,700
Revenues over (under) expenditures	6,189,238	(2,861,855)	(4,755,104)	(622,049)		(15,942,810)	(17,992,580)	(19,598,236)
Other financing sources (uses)								
Transfers from other funds	5,299,447	297,790	4,743,828	563,108		15,996,886	26,901,059	28,937,698
Transfers to other funds	(16,860,154)					(9,538,090)	(26,398,244)	(24,360,738)
Proceeds from capital lease						70,190	70,190	
Total other financing sources (uses)	(11,560,707)	297,790	4,743,828	563,108		6,528,986	573,005	4,576,960
Net change in fund balances	(5,371,469)	(2,564,065)	(11,276)	(58,941)		(9,413,824)	(17,419,575)	(15,021,276)
Fund balance, beginning of year,	22,084,426	7,531,726	963,850	207,560	\$8,269,673	31,538,774	70,596,009	85,617,285
Fund balance, end of year	\$16,712,957	\$4,967,661	\$952,574	\$148,619	\$8,269,673	\$22,124,950	\$53,176,434	\$70,596,009

The accompanying notes are an integral part of the financial statements.

County of Ottawa
Reconciliation of the Statement of Revenue, Expenditures
and Changes in Fund Balances
of Governmental Funds to the Statement of Activities
For the Year Ended December 31, 2009

Net change in fund balances - total governmental funds (\$17,419,575)

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.

Add: capital outlay	17,165,013
Subtract: depreciation expense	(4,242,607)
Subtract: net book value of disposed capital assets in governmental funds	(741,508)

Bond proceeds provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the statement of net assets. Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets.

Add: principal payments on long-term liabilities	2,291,209
Subtract: increase in landfill reclamation liability	(865,953)
Add: decrease in compensated absences liability	99,541

Accrued interest expense on bonds and the amortization of bond issuance costs, premiums, and deferred losses are not recorded by governmental funds, but are reported as interest and fiscal charges for government-wide financial statements.

Add: decrease in accrued interest payable	15,319
Subtract: amortization of bond issue costs and deferred refunding loss	(82,943)
Add: amortization of premiums on bonds	58,792

Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the fund statements, but rather are deferred to the following fiscal year

Add: net change in Health Department revenues	168,991
Subtract: unearned training grant revenue	(511)
Add: net change in receivables for the Survey and Rezonement expedited program	50,467

Changes in the net pension and other post employment benefits assets are not recorded in the fund statements

Subtract: decrease in the net pension asset	(45,072)
Add: increase in the net other post employment benefits asset	154,055

Donated capital asset is not recorded as revenue on the fund statements. 8,217

Internal service funds are used by management to charge the costs of certain activities, such as insurance and other centralized costs, to individual funds. The net revenue (expense) of internal service funds is reported with governmental activities.

Add: net increase in net assets from the governmental activities accounted for in internal service funds	514,544
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Change in net assets of governmental activities (\$2,872,021)

**County of Ottawa
Statement of Net Assets
Proprietary Funds
December 31, 2009**

	Business-type Activities- Enterprise Funds	Governmental Activities- Internal Service Funds
	Delinquent Tax Revolving Fund	Service Funds
<u>ASSETS</u>		
Current assets:		
Cash and pooled investments	\$15,476,822	\$14,659,348
Investments		20,872,619
Receivables:		
Delinquent taxes receivable	7,744,419	
Accrued interest and penalties on delinquent taxes	1,269,643	
Accounts	4,543	558,363
Accrued interest on investments		153,960
Due from other funds	157,817	4,404,312
Due from component units	81,180	
Inventory of supplies		46,652
Prepaid expenses		375,374
Total current assets	24,734,424	41,070,628
Noncurrent assets:		
Capital assets:		
Office furniture and equipment		3,960,723
Copy machines		111,317
Telephone equipment		2,460,674
Vehicles		4,104,023
Less accumulated depreciation		(8,175,578)
Net capital assets	24,734,424	2,461,159
Total assets	24,734,424	43,531,787
<u>LIABILITIES</u>		
Current liabilities:		
Accounts payable	2,604	9,996,636
Interfund payable		199,736
Due to other funds		4,264,289
Due to other governmental units	4,520	89,958
Capital Lease		35,413
Unearned revenue		103,126
Total current liabilities	7,124	14,689,158
<u>NET ASSETS</u>		
Investment in capital assets, net of related debt		2,425,746
Restricted for managed care risk exposure		1,665,790
Restricted for land foreclosure	232,381	
Unrestricted	24,494,919	24,751,093
Total net assets	\$24,727,300	\$28,842,629

The accompanying notes are an integral part of the financial statements.

County of Ottawa
Statement of Revenue, Expenses and
Changes in Fund Net Assets
Proprietary Funds
For the Year Ended December 31, 2009

	Business-type Activities- Enterprise Funds Delinquent Tax Revolving Fund	Governmental Activities- Internal Service Funds
Operating revenues:		
Charges for services	\$569,925	\$19,720,205
Penalties and interest in delinquent taxes	2,225,825	
Other revenue		74,442
Total operating revenues	2,795,750	19,794,647
Operating expenses:		
Personnel services		2,137,007
Contractual services	162,441	2,463,946
Supplies	26,148	187,295
Depreciation	590	1,312,244
Building and equipment rental	2,447,836	121,084
Claims and legal		15,068,899
Miscellaneous		446,599
Total operating expenses	2,637,015	21,737,074
Operating income (loss)	158,735	(1,942,427)
Nonoperating revenues (expenses):		
Interest on investments	157,817	715,244
Net change in the fair value of investments		1,992,299
Gain (loss) on retirement of capital assets	(1,434)	49,428
Total nonoperating revenues	156,383	2,756,971
Income before transfers	315,118	814,544
Transfers in (out):		
Ottawa County Building Authority - Debt Service	(150,000)	(300,000)
Ottawa County Building Authority - Capital Projects		
Total transfers	(150,000)	(300,000)
Change in net assets	165,118	514,544
Total net assets, beginning of year	24,562,182	28,328,085
Total net assets, end of year	\$24,727,300	\$28,842,629

The accompanying notes are an integral part of the financial statements.

**County of Ottawa
Statement of Cash Flows
Proprietary Funds
For the Year Ended December 31, 2009**

	<u>Business-type Activities- Enterprise Funds Delinquent Tax Revolving Fund</u>	<u>Governmental Activities Internal Service Funds</u>
CASH FLOWS FROM OPERATING ACTIVITIES:		
Cash received from interfund services provided		\$20,016,460
Cash receipts from customers	\$15,496,969	
Cash received from penalties and interest on delinquent taxes	2,161,536	
Cash payments to suppliers for goods and services	(2,641,758)	(3,060,093)
Cash payments for self-funded insurance claims		(13,259,384)
Cash payments to employees for services		(2,137,014)
Purchase of delinquent tax rolls	<u>(14,730,268)</u>	
Net cash provided by (used for) operating activities	<u>286,479</u>	<u>1,559,969</u>
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:		
Transfers in from other funds		119,933
Transfers out to other funds	<u>(150,000)</u>	<u>(300,000)</u>
Net cash used for noncapital financing activities	<u>(150,000)</u>	<u>(180,067)</u>
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:		
Acquisition of capital assets		(874,936)
Proceeds from sale of equipment		81,387
Payment on capital lease		<u>(35,413)</u>
Net cash used for capital and related financing activities		<u>(828,962)</u>
CASH FLOWS FROM INVESTING ACTIVITIES:		
Purchase of investments		(21,136,834)
Interest on investments	702,618	1,110,920
Proceeds on sale of investments		<u>21,357,404</u>
Net cash provided by investing activities	<u>702,618</u>	<u>1,331,490</u>
Net decrease in cash and pooled investments	839,097	1,882,430
Cash and pooled investments, beginning of year	<u>14,637,725</u>	<u>12,776,918</u>
Cash and pooled investments, end of year	<u><u>\$15,476,822</u></u>	<u><u>\$14,659,348</u></u>

The accompanying notes are an integral part of the financial statements.

(Continued on next page)

**County of Ottawa
Statement of Cash Flows
Proprietary Funds
For the Year Ended December 31, 2009**

	<u>Business-type Activities- Enterprise Funds Delinquent Tax Revolving Fund</u>	<u>Governmental Activities Internal Service Funds</u>
Reconciliation of operating income (loss) to net cash provided by (used for) operating activities:		
Operating income (loss)	\$158,735	(\$1,942,427)
Adjustments to reconcile operating income (loss) to net cash provided by (used for) operating activities:		
Depreciation	590	1,312,244
Interest income		
Change in assets and liabilities not affecting cash provided by (used for) operating activities:		
(Increase) decrease in receivables	131,544	(410,632)
(Increase) decrease in due from other funds		
(Increase) decrease in advances to other funds		
(Increase) decrease in due from component units		
(Increase) decrease in inventory		(3,241)
(Increase) decrease in prepaid expenses		(106,864)
Increase (decrease) in unpaid claims liability		1,823,992
Increase (decrease) in unearned revenue		(45,833)
Increase (decrease) in accounts payable	(4,874)	714,302
Increase (decrease) in due to other funds		43,323
Increase (decrease) in due to other governmental units	484	175,105
Net cash provided by (used for) operating activities	<u>\$286,479</u>	<u>\$1,559,969</u>

(Concluded)

Noncash investing activities:

The change in fair value of investments for the internal service funds was \$1,992,299.

The accompanying notes are an integral part of the financial statements.

**COUNTY OF OTTAWA
FIDUCIARY FUNDS
STATEMENT OF FIDUCIARY ASSETS AND LIABILITIES
December 31, 2009
(with comparative totals for December 31, 2008)**

	<u>Other Post Employment Benefit Plan</u>		<u>Agency Funds</u>	
	<u>2009</u>	<u>2008</u>	<u>2009</u>	<u>2008</u>
ASSETS				
Cash and pooled investments			\$3,318,436	\$2,508,542
U.S. Government securities	\$30,874	\$16,522		
U.S. Government agencies	174,763	99,646		
Corporate Bonds	250,994	127,304		
Mututal funds				
Money Market Mututal Funds	307,570	52,362		
Domestic Equity	829,269	489,167		
International Equity	297,134	192,995		
Receivables:				
Accounts			105,559	110,467
Due from other governmental units			41,551	56,157
Total assets	<u>1,890,604</u>	<u>977,996</u>	<u>\$3,465,546</u>	<u>\$2,675,166</u>
LIABILITIES				
Liabilities:				
Due to other governmental units:				
Due to State of Michigan			\$1,051,663	\$743,358
Fines and fees due to local libraries			581,685	439,632
Agency deposits			1,832,198	1,492,176
Total liabilities			<u>\$3,465,546</u>	<u>\$2,675,166</u>
Net Assets held in trust for other post employee benefits	<u>\$1,890,604</u>	<u>\$977,996</u>		

The accompanying notes are an integral part of the financial statements.

County of Ottawa
Statement of Changes in Plan Net Assets
Fiduciary Funds
For the Year Ended December 31, 2009

	Other Post Employment Benefit Plan	
	2009	2008
Additions		
Contributions:		
Employer	\$1,014,841	\$919,941
Plan member	391,822	
Investment income	361,985	58,055
Total Additions	<u>1,768,648</u>	<u>977,996</u>
Deductions		
Administrative expense	11,166	
Claims	844,874	
Total Deductions	<u>856,040</u>	
Total Net increase	912,608	977,996
Net Assets held in trust for other post employee benefits		
Beginning of year	<u>977,996</u>	
End of Year	<u><u>\$1,890,604</u></u>	<u><u>\$977,996</u></u>

The accompanying notes are an integral part of the financial statements.

COUNTY OF OTTAWA, MICHIGAN

Notes to the Financial Statements

For the Year Ended December 31, 2009

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The County of Ottawa, Michigan (the "County") was incorporated in 1837 and covers an area of approximately 565 square miles with the County seat located in the City of Grand Haven. The County operates under an elected Board of Commissioners (11 members) and provides services to its estimated 261,957 residents in many areas including law enforcement, administration of justice, community enrichment and development and human services.

The financial statements of the County have been prepared in conformity with U.S. generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the County's accounting policies are described below.

A. Reporting entity

The accompanying financial statements present the County (the primary government) and its component units, entities for which the government is considered to be financially accountable. Blended component units, although legally separate entities, are, in substance, part of the County's operations, so data from these units are combined with data of the primary government. Discretely presented component units, on the other hand, are reported in a separate column in the government-wide financial statements to emphasize they are legally separate from the County.

Blended Component Units

The Building Authority is governed by a three-member board appointed by the Ottawa County Board of Commissioners. Its sole purpose is to finance and construct the County's public buildings. It is reported in the appropriate fund categories of Debt Service and Capital Projects and has a December 31 year-end. A separate report is not prepared for the Building Authority.

The Ottawa County, Michigan Insurance Authority is a separate legal entity organized for the purpose of providing insurance coverage and risk management and related services to public entities in the County of Ottawa, Michigan pursuant to State of Michigan Act No. 36 of the Public Acts of 1988. The governing board consists of one appointed and four elected officials of the County and one appointed official from each other participating public entity. The County and the Building Authority are currently the only participating entities. The Insurance Authority is reported in an internal service fund and has a December 31 year-end.

Complete financial statements for the Insurance Authority can be obtained from:

COUNTY OF OTTAWA, MICHIGAN

Notes to the Financial Statements

For the Year Ended December 31, 2009

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

A. Reporting entity (continued)

Fiscal Services Director
Ottawa County
12220 Fillmore Street, Room 331
West Olive, MI 49460

Discretely Presented Component Units

The Ottawa County Road Commission was established pursuant to the County Road Law (MCL 224.1). The governing board is appointed by the Ottawa County Board of Commissioners. The Road Commission deposits receipts with and has investments through the County. It may not issue debt or levy a tax without the approval of the County Board of Commissioners. If approval is granted, Road Commission taxes are levied under the taxing authority of the County, as approved by the County electors, and would be included as part of the County's total tax levy as well as reported in the Road Commission Fund. The Road Commission has a September 30 year-end.

The Ottawa County Central Dispatch Authority is governed by an eight-member board with two members appointed by the County's Board of Commissioners. It is financially accountable to the County as a result of fiscal dependency. It cannot levy taxes or issue bonded debt without approval of the County. It operates in facilities and with equipment partially financed through the Building Authority. The services provided cover all County residents and the County levies a property tax of up to one-half mill to finance the operations of the Dispatch Authority. The Dispatch Authority has a December 31 year-end.

The Ottawa County Public Utilities System's governing board is appointed by the Ottawa County Board of Commissioners. The Public Utilities System deposits receipts with and invests through the County. It is fiscally dependent upon the County because the County Board must approve debt issuances of Public Act 342 bonds. The Ottawa County Public Utilities System has a December 31 year-end.

Complete financial statements for the Road Commission and the Public Utilities System can be obtained from:

Finance Director
Ottawa County Road Commission
P.O. Box 73932
Grand Haven, MI 49417

COUNTY OF OTTAWA, MICHIGAN

Notes to the Financial Statements

For the Year Ended December 31, 2009

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

A. Reporting entity (continued)

Complete financial statements for the Dispatch Authority can be obtained from:

Director
Ottawa County Central Dispatch Authority
12101 Stanton Street
West Olive, MI 49460

Ottawa County Office of the Drain Commissioner drainage districts established pursuant to the Drain Code of 1956 are separate legal entities, with the power to contract, to sue and be sued, to hold, manage and dispose of real and personal property, etc. The Office of the Drain Commissioner is considered to be a component unit of the County because the County has the ability to significantly influence operations and has accountability for fiscal matters. Specifically, the County Board of Commissioners formally approves the Drain Commissioner's budget (as submitted) and all financial management functions are performed by the County. The statutory drainage board of Chapter 20 drainage districts consists of the Drain Commissioner, the Chair of the County Board of Commissioners and one other member of the Board of Commissioners. The statutory drainage board of Chapter 6 and 21 drainage districts consists of the State Director of Agriculture and the Drain Commissioner of each county involved in the project. The Drain Commissioner has sole responsibility to administer the drainage district established pursuant to Chapter 4 and 8 of the Drain Code. The drainage board or Drain Commissioner, on behalf of the drainage district, may issue debt and levy special assessments authorized by the Drain Code without the prior approval of the County Board of Commissioners. The full faith and credit of the County may be given for the debt of the drainage district.

Complete financial statements for the Office of the Drain Commissioner can be obtained from:

Fiscal Services Director
Ottawa County
12220 Fillmore Street, Room 331
West Olive, MI 49460

B. Funds with Other Year Ends

The financial statements of the Friend of the Court, 9/30 Judicial Grants, Health, Mental Health, Transportation System, Prosecuting Attorney Grants, Sheriff 9/30 Grant Programs, Sheriff Contracts, Sheriff Road Patrol, Workforce Investment Act - 9/30 Grant Programs, Grant Programs - Pass Thru, Emergency Feeding, Federal Emergency Management Agency, Community Corrections,

COUNTY OF OTTAWA, MICHIGAN

Notes to the Financial Statements

For the Year Ended December 31, 2009

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

B. Funds with Other Year Ends (continued)

Community Action Agency, Child Care – Circuit Court and Child Care - Social Services funds (included with Governmental Funds and reflecting total assets and revenues of 13.73% and 42.09%, respectively, of the Governmental Fund totals) and the Protected Self-Funded Insurance-Mental Health Fund (included with Internal Service Funds and reflecting total assets and revenues of 4.21% and .00%, respectively, of the related fund type totals) have been included in the accompanying 2009 financial statements using their fiscal year ended September 30, 2009.

The financial statements of the Workforce Investment Act – Administrative Cost Pool, Workforce Investment Act - Youth, Workforce Investment Act – Adult, and Workforce Investment Act - 6/30 Grant Programs funds (included with Governmental Funds and reflecting total assets and revenues of 1.43% and 3.66%, respectively, of the Governmental Fund totals) have been included in the accompanying 2009 financial statements using their fiscal year ended June 30, 2009.

The financial statements of the Weatherization and the Workforce Investment Act-3/31 Grant Programs funds (included with Governmental Funds and reflecting assets and revenues of .11% and .25%, respectively, of the Governmental Fund totals) have been included in the accompanying 2009 financial statements using their fiscal year ended March 31, 2009. The remaining funds have been included in the accompanying financial statements using their fiscal year ended December 31, 2009.

Interfund balances, due to/from account balances, indirect expense allocations, as well as transfers, do not agree across all funds due to the different year ends reported in these financial statements.

C. Government-wide and fund financial statements

The government-wide financial statements (i.e., the statement of net assets and the statement of activities) report information on all of the nonfiduciary activities of the primary government and its component units. For the most part, the effect of interfund activity has been removed from these statements. However, exceptions to this general rule are charges between enterprise functions and other various functions of the government and interfund balances remaining due to the different year ends reported in the funds. Elimination of these charges would distort costs and program revenues for the various functions concerned. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support.

Likewise, the *primary government* is reported separately from certain legally separate *component units* for which the primary government is financially accountable.

COUNTY OF OTTAWA, MICHIGAN

Notes to the Financial Statements

For the Year Ended December 31, 2009

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Government-wide and fund financial statements (continued)

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Indirect expenses* are charged based upon a County-wide cost allocation plan which allocates costs based upon the number of full time equivalents, number of transactions, and other pertinent information. *Program revenues* include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

D. Measurement focus, basis of accounting, and financial statement presentation

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary fund statements. The fiduciary fund financial statements are reported using the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. After March 1 of the following year, the Delinquent Tax Revolving Fund pays the County for any real outstanding taxes as of that date. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers property tax revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, landfill closure costs and compensated absences are recorded only when payment is due.

Intergovernmental revenue, charges for services, grants and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. The County considers these to be available if received within 180 days of year

COUNTY OF OTTAWA, MICHIGAN

Notes to the Financial Statements

For the Year Ended December 31, 2009

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

D. Measurement focus, basis of accounting, and financial statement presentation (continued)

end. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the County.

The County reports the following major governmental funds:

The *General Fund* is the County's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

Parks and Recreation Fund (2081) – This fund was established for the development, maintenance, and operation of Ottawa County parks. Funding is provided by General Fund appropriations, State grants, and user charges. A Millage of .33 mills to support this fund was re-approved by the County electorate during 2006 for ten years and expires in 2016.

Health Fund (2210) – This fund is used to account for monies received from Federal, State, and local grants and County appropriations. These monies are utilized in providing a variety of health-related services to County residents.

Mental Health Fund (2220) – This fund is used to account for monies to provide mental health services within the County. Monies are provided by Federal, State, and County appropriations, contributions, and charges for services.

Stabilization Fund (2570) – This fund was established to assure the continued solid financial condition of the County in case of emergency.

The County reports the following major proprietary fund:

Delinquent Tax Revolving Fund (5160) – This Enterprise Fund is used to pay each local governmental unit, including the County General Fund, the respective amount of delinquent taxes not collected as of March 1 of each year. Financing is provided by subsequent collection of delinquent property taxes by the County Treasurer.

Additionally, the County reports the following fund types:

Special Revenue Funds are used to account for revenue from specific revenue sources (other than fiduciary or major capital projects) and related expenditures which are restricted for specific purposes by administrative action or law.

COUNTY OF OTTAWA, MICHIGAN

Notes to the Financial Statements

For the Year Ended December 31, 2009

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

D. Measurement focus, basis of accounting, and financial statement presentation (continued)

The *Debt Service Fund* accounts for the resources accumulated and payments made for principal and interest on long-term general obligation debt of governmental funds.

The *Capital Projects Fund* accounts for construction projects of the Building Authority.

The *Permanent Fund* is used to record the activity of the Cemetery Trust which provides funds for perpetual care of cemetery lots.

Internal Service Funds account for data processing, equipment purchases, and insurance coverage provided to County departments on a cost reimbursement basis.

The *OPEB Trust Fund* is used to account for the activity of the County's other post employment benefit program.

Agency Funds are used to account for assets held on behalf of outside parties, including other governments. The majority of the balances in the Agency funds represent payments collected on behalf of the State of Michigan and other governmental agencies.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in both the government-wide and proprietary fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. Governments also have the option of following subsequent private-sector guidance for their business-type activities and enterprise funds, subject to this same limitation. The government has elected not to follow subsequent private-sector guidance.

Proprietary funds distinguish *operating* revenues and expenses from *nonoperating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the Delinquent Tax Revolving enterprise fund are interest and penalties on delinquent taxes. The principal operating revenues of the County's internal service funds are charges to County departments for equipment amortization and insurance coverage. Operating expenses for the enterprise fund include depreciation on capital assets and rent payments for certain County facilities designed to pay the debt obligations of the related bond issue. Operating expenses for the internal service funds include the cost of services (including claims), administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

COUNTY OF OTTAWA, MICHIGAN

Notes to the Financial Statements

For the Year Ended December 31, 2009

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

E. Assets, liabilities, and net assets or equity

1. *Cash and pooled investments*

For purposes of the statement of cash flows, the County considers all assets held in the cash and investment pool to be cash equivalents because the investments are not identifiable to specific funds and the assets can be withdrawn at anytime, similar to a demand deposit account. The investments of the County investment pool consist primarily of U.S. treasuries, U.S government agency securities, commercial paper, certificates of deposit, local government investment pools, and mutual funds.

Investments of the Insurance Authority and Other Post Employment Benefit Plan trust consist of U.S. government and U.S. government agency securities and corporate securities. All investments are recorded at fair value.

2. *Receivables, payables and due from other government*

During the course of operations, numerous transactions occur between individual funds and/or between the primary government and component units for goods provided or services rendered. These receivables and payables are classified as "due from other funds/component units" or "due to other funds/component units" on the balance sheet. Short-term interfund loans are classified as "interfund receivables/payables".

Any residual balances outstanding between the governmental activities and business-type activity are reported in the government-wide financial statements as "internal balances."

Property taxes for general County operations are levied as of July 1 (lien date) on property values assessed as of the same date. Property taxes for Parks and the Ottawa County Central Dispatch Authority are levied December 1 (lien date) on property values assessed as of the same date. The taxes levied December 1 are due on February 14 of the following year and taxes levied July 1 are due on September 14 after which the applicable property is subject to penalties and interest.

Other accounts receivable is shown net of the allowance for estimated uncollectibles. For the Mental Health receivables, an allowance of \$238,932 has been established. For the jail and inmate housing receivable and various other receivables an allowance of \$608,581 has been established.

Due from other governments due after one year consist of the long-term portion of loans made to local units. During 2009, no new loans were issued. However, during 2006, the County provided \$500,000 to Coopersville Township for infrastructure projects out of the

COUNTY OF OTTAWA, MICHIGAN

Notes to the Financial Statements

For the Year Ended December 31, 2009

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

E. Assets, liabilities, and net assets or equity (continued)

2. *Receivables, payables and due from other government (continued)*

County's Infrastructure Revolving Loan Fund Program. This loan will be repaid over 10 years, at 3% interest, with the Township's obligated funds for major roads.

During 2005, the County provided \$950,000 to Tallmadge Township for infrastructure projects out of the County's Infrastructure Revolving Loan Fund Program. This loan will be repaid over 10 years, at 3% interest, with the Township's Water and Sewer Fund dollars.

These loans are recorded in the non major special revenue Infrastructure fund (2444). As of December 31, 2009, the gross amount of these outstanding loans reported in governmental type funds was \$945,513. No allowance has been established for these loans.

3. *Advances to other funds*

Noncurrent portions of long-term interfund loans receivable in governmental funds are reported as advances and are offset by a fund balance reserve account which indicates that they do not constitute expendable available financial resources and therefore are not available for appropriation.

4. *Inventories and prepaids*

Inventories are valued at cost on the first-in / first-out (FIFO) method. Inventories are recorded as expenditures when consumed rather than when purchased. Payments made to vendors for services that will benefit periods beyond a fund's fiscal year-end are recorded as prepaid in both government-wide and fund financial statements.

5. *Restricted Net Assets*

The fund balance of the Parks and Recreation Fund (Special Revenue Fund 2081) is comprised mainly of unused revenue from a specially designated tax levy. Hence, the entire \$4,967,661 is restricted. In addition, Under Act 136, Public Acts of 1956 (Sections 141.261-141.263, Compiled Laws of 1979), the fund balance of the Public Improvement Fund (Special Revenue Fund 2450) in the amount of \$3,033,859 is restricted for statutory Public Improvement.

COUNTY OF OTTAWA, MICHIGAN

Notes to the Financial Statements

For the Year Ended December 31, 2009

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

E. Assets, liabilities, and net assets or equity (continued)

5. *Restricted Net Assets (continued)*

Under Act 30, Public Acts of 1978, the use of the fund balance of the Stabilization Fund (Special Revenue Fund 2570) in the amount of \$8,269,673 is restricted to 1) cover a deficit, 2) prevent a reduction in the level of public services or number of employees in the current or next fiscal year, or 3) cover expenses arising from a natural disaster.

The fund balance of the Revenue Sharing Reserve Fund (Special Revenue Fund 2855) in the amount of \$5,072,117 is restricted in compliance with Public Act 357 of 2005.

The fund balance of the ROD Technology Fund (Special Revenue Fund 2560) in the amount of \$400,904 are restricted for technology upgrades under Act 698, Public Acts of 2002.

The use of the \$ 6,351 in fund balance of the Cemetery Trust is restricted to the perpetual care of certain cemetery lots.

The net assets of the Protected Self-Funded Insurance – Mental Health (Internal Service Fund 6782) are restricted for mental health programs (\$1,665,790).

It is the County's policy to spend restricted resources first if it meets the criteria of the restricted net asset and use unrestricted resources when the restricted funds are depleted.

The discretely presented component units also have certain restrictions on net assets. Specifically, the Ottawa County Road Commission has restricted \$1,638,634 for primary and local road construction and maintenance. The Drain Commissioner has restricted \$323,354 for debt service, \$443,388 for capital projects, and \$54,199 for general drain maintenance. Last, Ottawa County Public Utilities has restricted \$414,786 for operations and maintenance.

6. *Capital assets*

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are reported in the governmental activities column in the government-wide financial statements. For the County, infrastructure exists in the Road Commission and the Drain Commission component units. The capitalization threshold ranges

COUNTY OF OTTAWA, MICHIGAN

Notes to the Financial Statements

For the Year Ended December 31, 2009

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

E. Assets, liabilities, and net assets or equity (continued)

6. *Capital assets (continued)*

from \$1,000 - \$25,000. Capital assets are defined by the primary government as assets with an initial, individual cost of more than \$5,000 (amount not rounded) and an estimated useful life in excess of two years. Such assets are valued at cost where historical records are available and at an estimated historical cost where no historical records exists. Donated capital assets are valued at their estimated fair market value on the date received. The amount reported for infrastructure includes assets acquired or constructed since 1980. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Improvements are capitalized and depreciated over the remaining useful lives of the related capital assets, as applicable.

No interest expense has been incurred or capitalized on capital assets reported in proprietary funds.

Depreciation of the capital assets (including infrastructure) of the primary government, as well as the component units, is computed using the straight-line or sum-of-the-years digits method over the following estimated useful lives:

	<u>Years</u>
Land improvements	25
Buildings	25 - 30
Office furniture and equipment	5 - 20
Vehicles	3 - 10
Public domain infrastructure	50
System infrastructure	30

7. *Self-insurance claims incurred but not reported*

At December 31, 2009 the County has several Internal Service funds which account for various uninsured risks. The County is self-insured up to certain limits, which vary by type of risk, and purchases reinsurance to cover claims in excess of those limits. The County records estimates of self-insurance claims incurred but not reported as of December 31 based on historical trend information, claims reported subsequent to year end, and actuarial valuations and/or professional judgement. Such estimates are included in accounts payable.

COUNTY OF OTTAWA, MICHIGAN

Notes to the Financial Statements

For the Year Ended December 31, 2009

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

E. Assets, liabilities, and net assets or equity (continued)

8. *Compensated absences*

Substantially all County employees are granted vacation and sick leave in varying amounts based on length of service. Vacation pay is fully vested when earned and accrued in the government-wide financial statements. Employees are granted varying amounts of sick days annually and may accumulate up to a maximum of 15 days. Unused sick leave accumulated under the current plan is forfeited upon termination or retirement. Therefore, no liability for unpaid accumulated sick leave is recorded. All employees except judges and elected officials are covered under short and long-term disability benefits if an illness lasts longer than 10 working days or six months, respectively.

Employees who accumulated sick days under the County's prior sick leave policy before moving into the current plan have been allowed to bank up to 120 hours of their sick days accumulated under the prior plan in a holding account at the pay rate in effect when they entered the current plan. Employees' accounts earn interest annually at the average rate earned by the County Treasurer. Employees with at least ten years of continuous service are paid for accumulated sick days in full upon death or retirement and at the rate of 50% of accumulated benefits upon termination for reasons other than death or retirement.

A liability for this amount is accrued and reported in the government-wide financial statements. The County estimates that the maximum liability for unpaid and unused sick leave would be approximately \$479,826 at December 31, 2009 if all employees who accumulated sick leave under the prior plan retired. Only the portion of this liability that has matured is recognized as a current liability. An actuarial estimate of the amount payable to employees upon retirement at December 31, 2009 is \$448,102 and is funded in the Compensated Absences Fund, a Special Revenue Fund, with a corresponding designated fund balance. On the government-wide statements, however, it is included in the non-current portion of long-term obligations.

The County has fully funded its vacation pay liability. The vacation pay expenditure/expense was recorded in each fund, and this amount was transferred and recorded in the Compensated Absences Fund, a Special Revenue Fund, with a corresponding designated fund balance. An adjustment was made at December 31, 2009 to reflect the change in the balance to \$2,432,713.

Under the Road Commission's personnel policy and contracts negotiated with employee groups, individual employees have a vested right to receive payments for unused vacation and sick leave under formulas and conditions specified in the policy and contracts. Accumulated leave of the general fund is recorded on the statement of net assets and not on the general fund balance sheet because it is not expected to be liquidated with expendable available financial resources.

COUNTY OF OTTAWA, MICHIGAN

Notes to the Financial Statements

For the Year Ended December 31, 2009

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

E. Assets, liabilities, and net assets or equity (continued)

8. *Compensated absences (continued)*

The Central Dispatch Authority's personnel policy and employment agreements provide employees a vested right to receive payments for unused vacation leave under formulas and conditions specified in the policy and agreements. Accumulated leave of the general fund is recorded on the statement of net assets and not on the general fund balance sheet because it is not expected to be liquidated with expendable available financial resources.

9. *Deferred compensation plan*

The County, the Road Commission and the Central Dispatch Authority offer to their employees several different deferred compensation plans created in accordance with Internal Revenue Code Section 457. The plans are available to County and Dispatch Authority employees with various options depending on which bargaining unit the employee is a member. All plans permit employees to defer a portion of their salary until future years. Participation in the plans is optional. The deferred compensation is not available to employees until termination, retirement, death or unforeseeable emergency. The County employee contributions for 2009 were \$2,304,206 and the County match was \$440,976.

All amounts of compensation deferred under the plans, all property and rights purchased with those amounts, and all income attributable to those amounts, property or rights are held in trust for the exclusive benefit of participants and their beneficiaries.

Investments are managed by the plans' trustees, under one of several investment options, or combination thereof. The choice of the investment option(s) is made by the participants or the investment manager at the option of the employee. As the assets of the trust are managed by the plans trustees, the plan assets are not recorded in the financial statements of the County.

10. *Employee Retirement Plans*

The County, the Road Commission and the Dispatch Authority have contributory pension plans covering substantially all of their employees. The plans are funded through annual contributions to the Michigan Municipal Employees' Retirement System in amounts sufficient to fund the normal cost of the plans and to amortize prior service cost over 28 years.

COUNTY OF OTTAWA, MICHIGAN

Notes to the Financial Statements

For the Year Ended December 31, 2009

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

E. Assets, liabilities, and net assets or equity (continued)

11. Long-term obligations

In the government-wide financial statements and proprietary fund types in the fund financial statements, the long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net assets. For new bond issuances after the implementation of GASB Statement No. 34, bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the straight-line method which approximates the effective interest method. Bonds payable are reported net of the applicable bond premium or discount.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

12. Fund equity

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change. Details on these reservations and designations follow:

COUNTY OF OTTAWA, MICHIGAN

Notes to the Financial Statements

For the Year Ended December 31, 2009

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

E. Assets, liabilities, and net assets or equity (continued)

12. Fund equity (continued)

	General Fund	Health Fund	Mental Health Fund	Other Governmental Funds
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Reserved:				
Long-term advances to other funds and component units	\$325,000			
Inventories	78,176	\$209,444	\$24,729	\$19,893
Convention facilities tax money	1,802,695			
Public Improvement				3,033,859
Revenue Sharing Reserve				5,072,117
Infrastructure loans				945,545
Jail booking fees	257,775			
Perpetual care				5,770
 Total Reserved	 <u>\$2,463,646</u>	 <u>\$209,444</u>	 <u>\$24,729</u>	 <u>\$9,077,184</u>
Designated:				
Voting machines	\$93,956			
Planning	566,667			
Grants	39,310			
Mental Health	740,345			
Parks/Open Space				
Aerial survey	867,274			
Building Improvements	1,744,053			
Computer technology	40,742			
Reserve for budget	500,000			
Register of Deeds technology				\$400,904
Compensated absences				2,836,855
Capital lease payments				43,791
 Total Designated	 <u>\$4,592,347</u>	 <u> </u>	 <u> </u>	 <u>\$3,281,550</u>

COUNTY OF OTTAWA, MICHIGAN

Notes to the Financial Statements

For the Year Ended December 31, 2009

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

E. Assets, liabilities, and net assets or equity (continued)

13. Comparative data/reclassifications

Presentation of comparative total data for the prior year have been presented when available in order to provide an understanding of the changes in the financial position and operations of these funds. Also, certain amounts presented in the prior year data have been reclassified in order to be consistent with the current year's presentation.

II. STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

A. Budgetary information

The General, Special Revenue, Debt Service, Capital Projects, and Permanent Funds are under formal budgetary control.

Formal budgetary integration is employed as a management control device during the year for governmental funds. Formal budgetary integration is not employed for other funds; however, informational summaries are prepared and presented to the Board for consideration for proprietary fund types. The County adopts its budget in accordance with Public Act 621, the Uniform Budgeting and Accounting Act, which mandates an annual budget process and an annual appropriation act to implement the budget. Budgets, as presented for these funds in the accompanying financial statements, were prepared on the modified accrual basis of accounting. The County does not use encumbrances in its accounting system.

The Fiscal Services Director presents the budget requests for the succeeding fiscal year to the County Administrator in August. The Administrator, Fiscal Services Director, and Budget/Audit Manager meet with all department heads during August to review and discuss the requested revenue and expenditures levels. The Fiscal Services Director presents initial budget information to the Board of Commissioners at a work session following the second Board Meeting in August. A proposed budget with balancing options, if required, is presented at the Board of Commissioners Work Session following the first board meeting in September. The preliminary budgets for all funds are presented to the Finance Committee in September and the Board of Commissioners Work Session following the second board meeting in September. A public hearing and formal budget presentation is held at the first Board Meeting in October to provide any county resident with an opportunity to discuss the budget with the Board prior to approval. The budget, and an appropriation ordinance implementing it, is approved by the Finance Committee and forwarded to the Board for approval at the second Board Meeting in October. A separate budget report is then made available to the public.

COUNTY OF OTTAWA, MICHIGAN

Notes to the Financial Statements

For the Year Ended December 31, 2009

II. STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY (CONTINUED)

A. Budgetary information (continued)

Budgets for the current year are continually reviewed for any required revisions of original estimates. Proposed increases or reductions in appropriations are presented to the Finance Committee and the Board for their action. The Board amends the general appropriation act as soon as it becomes apparent this action is necessary. The budgetary information as presented herein has been amended by official actions of the Finance Committee and/or County Board of Commissioners.

Transfers of any unexpended budget balance, or any portion thereof, to any other appropriation account may not be made without approval by the Finance Committee with certain exceptions. The Board has delegated authority to the Administrator and Fiscal Services Director to approve budget transfers within a fund if the amount to be transferred does not exceed \$50,000.

Budgetary control over expenditures is maintained on a line item basis by department, which is the legal level of control. A separate budgetary report is prepared which demonstrates compliance at the legal level of control and is available to the public in the County Clerk's office. Expenditures may not legally exceed budgeted amounts and certain Special Revenue Funds expenditures must be in accordance with the respective agreements with Federal and State grantor agencies.

All budget appropriations lapse at the end of each fiscal year unless specific Board action is taken.

B. Excess of expenditures over appropriations

Certain nonmajor funds experienced overages, all of which were immaterial. These expenditures were permitted either because the County was assured of reimbursement from an outside party (grants) or because the funds had sufficient fund balance to cover the overage. In kind commodities donated from the State were recorded after year end in the Emergency Feeding fund. Matching donated revenue was also recorded. Compensated Absences fund expenditures fluctuate yearly depending on the number of terminations or retirements, making expenditures difficult to predict and budget. Treatment improvement and extraction system costs were slightly greater than projected at year end, also increasing operational salaries and fringes.

COUNTY OF OTTAWA, MICHIGAN

Notes to the Financial Statements

For the Year Ended December 31, 2009

III. DETAILED NOTES ON ALL FUNDS

A. Deposits and Investments

Deposit and investment balances at year end are as follows:

A. Deposits and Investments (continued)

	Primary Government	Component Units	Total
Cash on hand	\$17,358	\$260	\$17,618
Carrying amount of checking and savings accounts	10,219,345	10,031,802	20,251,147
Carrying amount of certificates of deposit	25,508,438	5,830,000	31,338,438
Carrying amount of investments	48,677,454	14,889,295	63,566,749
Carrying amount of investments - Ottawa County Other Post Employment Benefit Plan	1,890,604		1,890,604
Carrying amount of investments - Ottawa County Insurance Authority	20,872,619		20,872,619
Total	\$107,185,818	\$30,751,357	\$137,937,175
Statement of net assets			
Cash and pooled investments	\$80,974,705	\$30,751,357	\$111,726,062
Investments	21,002,073		21,002,073
Statement of fiduciary assets and liabilities			
Cash and pooled investments	3,318,436		3,318,436
Investments	1,890,604		1,890,604
Total	\$107,185,818	\$30,751,357	\$137,937,175

The County's investments, as well as the investments of Ottawa County Public Utilities handled by the County, are stated at fair value which is determined as follows: (a) securities are priced by FTI, an on-line pricing service, as of the end of each business day and (b) investments that do not have established market values are reported at estimated fair value.

Michigan statutes authorize the County to invest in bonds, other direct obligations and repurchase agreements of the United States, certificate of deposits, savings accounts, deposit accounts or receipts of a bank which is a member of the FDIC, commercial paper, bankers' acceptances of United States banks, obligations of the State of Michigan and its political subdivisions, external investment pools, and certain mutual funds. The County's investment policy, last amended in May of 2008, allows for all of these types of investments.

COUNTY OF OTTAWA, MICHIGAN

Notes to the Financial Statements

For the Year Ended December 31, 2009

III. DETAILED NOTES ON ALL FUNDS (CONTINUED)

A. Deposits and Investments (continued)

The Ottawa County Other Post Employment Benefit Plan can utilize all investment options allowed for the County as well as equity and corporate securities. The Ottawa County Insurance Authority investment policy allows for all of the investment types authorized for the County as well as investment grade fixed income securities and common stock of U.S. companies.

Investments are stated at fair value which is determined as follows: (a) securities traded on a national or international exchange are valued at the last reported sales price at current exchange rates and (b) investments that do not have established market values are reported at estimated fair value.

The majority of the County departments participate in the internal investment pool. However, the following programs/organizations also maintain separate cash and/or investments:

Ottawa County Insurance Authority
Ottawa County Road Commission
Ottawa County Public Utilities System
Ottawa County Central Dispatch Authority
Ottawa County Building Authority
Ottawa County Drain Commission Vincent Drain Debt Service
Ottawa County Drain Commission Nunica Drain Debt Service

The County chooses to disclose its investments by Weighted Average Maturity. As of December 31, 2009, the County had the following investments:

<u>Investment Type</u>	<u>Fair Value</u>	<u>Weighted Average Maturity (years)</u>
Money Market Fund	\$7,309,637	N/A
Agency - FHLB	7,315,888	3.2329
Agency - FNMA	4,237,944	4.9507
Agency - FHLMC	7,110,010	1.6959
Agency - FFCB	1,983,750	2.1781
Treasury Note	20,720,225	1.5781
	<u>\$48,677,454</u>	
Portfolio Weighted Average Maturity		1.2685

COUNTY OF OTTAWA, MICHIGAN

Notes to the Financial Statements

For the Year Ended December 31, 2009

III. DETAILED NOTES ON ALL FUNDS (CONTINUED)

A. Deposits and Investments (continued)

The County also invests funds of the Ottawa County Public Utilities System (the “System”) and the Ottawa County Road Commission and follows the County’s deposit and investment policy. Cash and investments held by the County for these component units consist of the following at year end:

	<u>Ottawa County Public Utilities System</u>	<u>Ottawa County Road Commission</u>
Checking	\$5,262,542	\$2,015,246
Certificates of Deposit	4,480,000	1,350,000
Mutual Funds	6,371,275	
Ottawa County Investment Pool		
Investments	<u>5,213,378</u>	
	<u>\$21,327,195</u>	<u>\$3,365,246</u>

The County chooses to disclose the investments of the Ottawa County Public Utilities System by specifically identifying each. As of 12/31/09, the investments of the System held by the County are as follows:

<u>Investment</u>	<u>Maturity</u>	<u>Fair Value</u>	<u>Rate</u>	<u>Rating</u>	<u>Source</u>
Money Market Mutual Funds	N/A	\$6,371,275	N/A	Unrated	N/A
Collateralized Mortgage					
Obligation (CMO) 31394KGZ1	08/15/27	11,970	4.50%	AAA	S & P
CMO 31395PAS1	08/15/26	32,624	5.00%	AAA	S & P
Commercial Paper 35075SA79	1/7/2010	1,349,886	N/A	A2	Moody's
FNMA 31398AGU0	9/13/2010	647,558	5.25%	AAA	S & P
FNMA 31398AVQ2	3/23/2011	1,115,400	4.50%	AAA	S & P
FNMA 31398ATZ5	10/12/2010	<u>2,055,940</u>	3.05%	AAA	S & P
		<u>\$11,584,653</u>			

The amount invested by the County’s investment pool for the Road Commission consists of money market mutual funds and certificates of deposit which are unrated.

The Ottawa County Central Dispatch Authority, a discretely presented component unit, chooses to disclose its investments by specifically identifying them:

COUNTY OF OTTAWA, MICHIGAN

Notes to the Financial Statements

For the Year Ended December 31, 2009

III. DETAILED NOTES ON ALL FUNDS (CONTINUED)

A. Deposits and Investments (continued)

	Fair Value	Rating	Source
MBIA Class Investment Pool	\$3,304,642	AAA	S&P

In addition, as of December 31, 2009 the County's Other Post Employment Benefit Plan held the following investments:

	Fair Value	Investment Maturities (fair value by years)			
		Less Than 1	1-5	6-10	Over 10
U.S. treasuries	\$30,874		\$30,874		
U.S. agencies:					
Bonds	174,763		158,193	\$16,570	
Corporate bonds	218,434		101,514	84,347	\$32,573
	424,071		\$290,581	\$100,917	\$32,573
Mutual Funds:					
Money Market	340,130				
Domestic Equity	829,269				
International Equity	297,134				
Total investments held by the OPEB Plan	\$1,890,604				

As of December 31, 2009, the Ottawa County Insurance Authority had the following investments and maturities in debt securities (none of which are callable):

COUNTY OF OTTAWA, MICHIGAN

Notes to the Financial Statements

For the Year Ended December 31, 2009

III. DETAILED NOTES ON ALL FUNDS (CONTINUED)

A. Deposits and Investments (continued)

	<u>Cost</u>	<u>Fair Value</u>	<u>Investment Maturities (fair value by years)</u>			
			<u>Less Than 1</u>	<u>1-5</u>	<u>6-10</u>	<u>Over 10</u>
Money market funds	\$229,929	\$229,929	\$229,929			
U.S. treasuries	2,628,900	2,603,952	\$211,527	\$1,308,345	\$1,084,080	
U.S. agencies:						
Mortgage-backed	85,276	86,036		86,036		
Agency Passthroughs	889,540	941,917				\$941,917
Other U.S. government agencies	438,368	445,144		445,144		
Corporate bonds	1,350,288	1,448,617		414,616	1,034,001	
Foreign corporate bonds	209,706	219,936	16,070	155,094	48,772	
U.S. corporate asset backed	454,256	455,421		332,920	122,501	
	<u>6,286,263</u>	<u>6,430,952</u>	<u>\$457,526</u>	<u>\$2,742,155</u>	<u>\$2,289,354</u>	<u>\$941,917</u>
Equities						
Common stock	4,437,379	5,178,125				
Mutual Funds:						
Domestic equity	2,479,890	2,145,590				
International equity	2,041,966	2,041,515				
Total investments held by the Authority	<u>\$15,245,498</u>	<u>\$15,796,182</u>				

In 1998, to comply with Michigan Insurance Bureau regulations, the Ottawa County Insurance Authority transferred certain investments – i.e., U.S. Treasury Notes – to the Michigan Department of Treasury as security for the benefit of the Authority’s policyholders. As these investments mature, they are replaced with comparable investments to maintain a face value balance of \$5.0 million. Such investments held by the State Treasurer as of December 31, 2009 and 2008, are as summarized:

COUNTY OF OTTAWA, MICHIGAN

Notes to the Financial Statements

For the Year Ended December 31, 2009

III. DETAILED NOTES ON ALL FUNDS (CONTINUED)

A. Deposits and Investments (continued)

<u>Description</u>	<u>Maturity Date</u>	<u>Interest Rate</u>	<u>Face Value</u>	<u>Fair Value</u>	
				<u>2009</u>	<u>2008</u>
U.S. Treasury Notes	03/31/11	4.875%	\$ 1,400,000	\$1,487,500	\$1,546,566
U.S. Treasury Notes	07/31/11	4.875%	1,675,000	1,779,688	1,850,355
U.S. Treasury Notes	08/15/16	4.875%	485,000	533,273	585,904
U.S. Treasury Notes	02/28/13	2.750%	1,100,000	1,139,875	1,179,750
U.S. Treasury Notes	02/15/12	4.875%	340,000	366,030	381,015
				<u>\$5,306,366</u>	<u>\$5,543,590</u>

Custodial Credit Risk – Deposits. Custodial credit risk is the risk that in the event of bank failure, the County’s deposits may not be returned to the County. It is County policy to review and verify a bank’s creditworthiness through a system of ratio analysis and from information provided by several third party sources. The County policy also places maximum limits on percent of portfolio, per issuer and duration. The County places concentration limits on banks based on creditworthiness analysis. As of December 31, 2009, \$34,902,748 of the County’s bank balance (including certificates of deposit) of \$41,403,029 was uninsured and uncollateralized. Deposits of the Ottawa County Road Commission, the Ottawa County Public Utilities and the portion of the Ottawa County Drain commission that are pooled with the County’s (primary government) deposits cannot be separately identified for federal depository insurance purposes.

The Ottawa County Other Post Employment Benefit Plan had no deposits outstanding at year end.

The Ottawa County Insurance Authority’s cash in the amount of \$1,251 at December 31, 2009 was FDIC insured. For the Ottawa County Drain Commission, none of the \$164,906 in deposits at December 31, 2009 was exposed to custodial credit risk. For the Ottawa County Central Dispatch Authority, none of the \$2,522,000 bank balance at December 31, 2009 was exposed to custodial credit risk.

Custodial Credit Risk – Investments. For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the County will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The County’s investment policy

COUNTY OF OTTAWA, MICHIGAN

Notes to the Financial Statements

For the Year Ended December 31, 2009

III. DETAILED NOTES ON ALL FUNDS (CONTINUED)

A. Deposits and Investments (*continued*)

requires that investment securities be held in third-party safekeeping by an institution designated as primary agent. The policy further states that safekeeping agent follows the procedure of delivery vs. payment. As of December 31, 2009, the County's \$41,367,817 in treasury investments were held in third-party safekeeping in the County's name.

The County also invests in money market funds that have their securities safe kept with a third party selected by the fund manager. However, the fund's securities are held in trust for the participants of the fund and are not available to the fund manager if the fund manager should happen to fail. The County believes this arrangement satisfies the County's investment policy's safekeeping requirement. The short-term investments in money market funds by the Ottawa County Public Utilities system in the amount of \$6,371,275 at December 31, 2009, are unrated and not subject to custodial risk categorization because they do not consist of specifically identifiable securities.

Of the balance of investments for the Ottawa County Other Post Employment Benefit Plan, the County has a custodial credit risk of \$424,071 because the related securities are uninsured, unregistered and held by the County's investment manager which is also the counterparty for these particular securities. Of the above mutual fund investments the County's custodial credit risk exposure cannot be determined because the mutual funds do not consist of specifically identifiable securities.

The Ottawa County Insurance Authority's short-term investments in money market funds amounting to \$229,929 at December 31, 2009 are not subject to custodial risk categorization. At December 31, 2009, the Authority did not have any custodial credit risk on its investments.

Credit Risk. State law limits investments in commercial paper to the top two ratings issued by nationally recognized statistical rating organizations with a maximum maturity of 270 days. The County's investment policy further limits its investment choices by limiting the maturity to A-1 90 days and A-2 60 days. The three money market bank investment pools used by the County are rated Aaa by Moody's, Fitch Ratings or Standard & Poor's. The County's investment policy is silent on the use of rated vs. unrated money market funds. In addition, there is no rating level requirement for those money market funds that are rated.

The investments of the Other Post Employment Benefits Plan in U.S. Government Agency Securities and U.S. and Foreign corporate bonds were rated by Standard & Poors as follows:

COUNTY OF OTTAWA, MICHIGAN

Notes to the Financial Statements

For the Year Ended December 31, 2009

III. DETAILED NOTES ON ALL FUNDS (CONTINUED)

A. Deposits and Investments (continued)

<u>Rating</u>	<u>Fair Value</u>
AAA	\$205,637
AA+	10,719
AA	10,061
A+	45,874
A	66,205
A-	22,591
BBB+	19,759
BBB	43,225
	<u>\$424,071</u>

As of December 31, 2009, the Ottawa County Insurance Authority's investments in the mortgage-backed bonds of U.S. agencies were rated AAA by Moody's; the discount notes of U.S. agencies were rated A-1+ by Moody's; Agency Pass through pools were not rated; other U.S. government agencies were rated AAA by Moody's; and U.S. Corporate Asset backed securities were rated AAA by Moody's. The Authority's investments in U.S. and Foreign corporate bonds were rated by Moody's as follows:

<u>Rating</u>	<u>Fair Value</u>
AA3	\$85,795
AA2	163,582
AA1	202,763
A3	205,696
A2	317,532
A1	212,083
BAA3	12,439
BAA2	280,211
BAA1	188,452
	<u>\$1,668,553</u>

Concentration of Credit Risk. The County's investment policy specifies a plan to diversify and set concentration limits to further manage credit risk. The policy sets maximum percentages of the pooled portfolio by investment type with additional maximums by issuer. A minimum of 15% is to be invested in U.S. Treasuries. The policy sets a maximum of 50% in U.S. agencies with a maximum of 20% in any one issuer. Certificates of deposit have a 50% maximum with concentration limits set at 5% of the issuer's net worth.

COUNTY OF OTTAWA, MICHIGAN

Notes to the Financial Statements

For the Year Ended December 31, 2009

III. DETAILED NOTES ON ALL FUNDS (CONTINUED)

A. Deposits and Investments (*continued*)

More than 5% of the County's investments were in Treasury Notes (25.6%), FHLB (9.1%), FHLMC (8.8%), FFCB (2.5%), and FNMA (5.3%), however, they do not exceed the County's policy. No other issuer of investments exceeded 5%.

The County's investment policy for the Other Post Employment Benefit Plan provides for no more than 50% fixed income securities, 70% equities, 20% international securities, 15% commodities and 50% cash and equivalents. Investments at year end do comply with policy.

Interest Rate Risk. The County does have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. The policy sets the maximum maturity by specific type of security and by specific issuer with the maximum of 10 years. The average maturity of the portfolio as a whole may not exceed three years.

Foreign Currency Risk. The County's investment policy is silent regarding foreign currency risk. The Ottawa County Other Post Employment Benefit Plan and the Ottawa County, Michigan Insurance Authority have mutual funds with a fair value of \$2,308,866 containing international equities involving numerous currencies. In addition, the Ottawa County Other Post Employment Benefit Plan and the Ottawa County, Michigan Insurance Authority have foreign debt securities of \$241,203 in various currencies. Management believes the County's exposure to foreign currency risk from these equities is immaterial.

B. Deferred/Unearned Revenue

Governmental funds report *deferred revenue* in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period or for resources that have been received, but not yet earned. The governmental activities column of the statement of net assets reports unearned revenue for resources that have been received, but not yet earned as well as property taxes which have been levied as of year end for use in the next fiscal year.

COUNTY OF OTTAWA, MICHIGAN

Notes to the Financial Statements

For the Year Ended December 31, 2009

C. Capital assets

Capital asset activity for the year ended December 31, 2009 was as follows:

Primary Government:

Governmental activities:	<u>Beginning of Year</u>	<u>Additions</u>	<u>Deductions</u>	<u>End of Year</u>
Capital assets, not being depreciated:				
Land	\$40,499,283	\$4,595,664	(\$1,179)	\$45,093,768
Construction in progress	15,128,053		(15,128,053)	
Total capital assets, not being depreciated	55,627,336	4,595,664	(15,129,232)	45,093,768
Capital assets, being depreciated:				
Land improvements	16,326,331	480,758	(10,000)	16,797,089
Buildings	70,751,897	24,808,467	(2,790,711)	92,769,653
Machinery and equipment	22,272,425	3,196,602	(1,773,660)	23,695,367
Total assets, being depreciated	109,350,653	28,485,827	(4,574,371)	133,262,109
Less accumulated depreciation for:				
Land improvements	(5,699,774)	(737,167)	10,000	(6,426,941)
Buildings	(18,550,050)	(2,569,412)	2,067,270	(19,052,192)
Machinery and equipment	(17,076,988)	(2,248,272)	1,724,814	(17,600,446)
Total accumulated depreciation	(41,326,812)	(5,554,851)	3,802,084	(43,079,579)
Net capital assets, being depreciated	68,023,841	22,930,976	(772,287)	90,182,530
Net governmental activities capital assets	\$123,651,177	\$27,526,640	(\$15,901,519)	\$135,276,298

Business-type activities:	<u>Beginning of Year</u>	<u>Additions</u>	<u>Deductions</u>	<u>End of Year</u>
Capital assets, being depreciated:				
Machinery and equipment	\$58,443		(\$58,443)	
Less: accumulated depreciation for:				
Machinery and equipment	(56,418)	(\$590)	57,008	
Net business-type activities capital assets	\$2,025	(\$590)	(\$1,435)	

COUNTY OF OTTAWA, MICHIGAN

Notes to the Financial Statements

For the Year Ended December 31, 2009

III. DETAILED NOTES ON ALL FUNDS (CONTINUED)

C. Capital assets (continued)

Depreciation expense was charged to functions/programs of the primary government as follows:

Governmental activities:

Judicial	\$3,028
General government	2,633,127
Public safety	341,815
Public works	147,079
Health and Welfare	465,867
Culture and recreation	651,691

Capital assets held by the government's internal service funds
are charged to the various functions based on their usage
of the net assets

1,312,244

Total depreciation expense - governmental activities

\$5,554,851

Business-type activities:

Delinquent tax collection

\$590

Discretely Presented Component Units

Activity for the capital assets of the component units for the various years ended were as follows:

COUNTY OF OTTAWA, MICHIGAN

Notes to the Financial Statements

For the Year Ended December 31, 2009

III. DETAILED NOTES ON ALL FUNDS (CONTINUED)

C. Capital assets (continued)

	Beginning of Year	Additions	Deductions	End of Year
Capital assets, not being depreciated:				
Land and improvements	\$1,367,182			\$1,367,182
Construction in progress	3,001,896	\$153,990	(\$3,001,896)	153,990
Total capital assets, not being depreciated	<u>4,369,078</u>	<u>153,990</u>	<u>(3,001,896)</u>	<u>1,521,172</u>
Capital assets, being depreciated:				
Buildings	11,179,350	32,881	(11,920)	11,200,311
Machinery and equipment	24,212,565	5,492,879	(156,491)	29,548,953
Infrastructure	269,078,858	13,232,812		282,311,670
Total assets, being depreciated	<u>304,470,773</u>	<u>18,758,572</u>	<u>(168,411)</u>	<u>323,060,934</u>
Less accumulated depreciation for:				
Buildings	(3,164,043)	(226,900)		(3,390,943)
Machinery and equipment	(20,210,382)	(1,702,455)	121,291	(21,791,546)
Infrastructure	(93,440,511)	(9,189,842)		(102,630,353)
Total accumulated depreciation	<u>(116,814,936)</u>	<u>(11,119,197)</u>	<u>121,291</u>	<u>(127,812,842)</u>
Net capital assets, being depreciated	<u>187,655,837</u>	<u>7,639,375</u>	<u>(47,120)</u>	<u>195,248,092</u>
Net component unit capital assets	<u>\$192,024,915</u>	<u>\$7,793,365</u>	<u>(\$3,049,016)</u>	<u>\$196,769,264</u>

Commitments

At December 31, 2009, the County has \$175,000 in commitments for the construction of the Grand Haven Courthouse and \$279,000 in information technology commitments. In addition, \$266,000 is committed for various park improvement projects.

The Ottawa County Public Utilities discrete component unit has commitments for plant and infrastructure improvement projects totaling approximately \$7,745,000. These commitments are being funded from bond proceeds.

COUNTY OF OTTAWA, MICHIGAN

Notes to the Financial Statements

For the Year Ended December 31, 2009

III. DETAILED NOTES ON ALL FUNDS (CONTINUED)

D. Interfund receivables, payables, and transfers

The composition of interfund balances as of December 31, 2009, is as follows:

Amounts Due to and from Other Funds

	<u>Due from Other Funds</u>	<u>Due to Other Funds</u>
Primary Government:		
Major Governmental Funds:		
General Fund		\$580,474
Parks and Recreation	\$59,503	
Mental Health	42,204	
Major Enterprise Fund:		
Delinquent Tax Revolving	157,817	
Non-major Governmental Funds	223,131	
Internal Service Funds	4,404,312	4,264,289
	<u>4,886,967</u>	<u>4,844,763</u>
September 30 due from paid before December 31 year end		42,204
	<u><u>\$4,886,967</u></u>	<u><u>\$4,886,967</u></u>

Interfund balances primarily reflect the interest on investments that will be allocated from the General Fund. However, included in the Internal Service Funds is \$4,264,289 which represents funds from the Worker's Compensation program that are invested by the Ottawa County Insurance Authority. There are no plans to pay off this liability within the next year.

COUNTY OF OTTAWA, MICHIGAN

Notes to the Financial Statements

For the Year Ended December 31, 2009

III. DETAILED NOTES ON ALL FUNDS (CONTINUED)

D. Interfund receivables, payables, and transfers (continued)

Due to and from Primary Government and Component Units

	Due from Component Units	Due to Primary Government
Major Enterprise Fund:		
Delinquent Tax Revolving	\$81,180	
Ottawa County Public Utilities System		\$81,180
Total	\$81,180	\$81,180
	Due from Primary Government	Due to Component Units
Major Governmental Fund:		
General Fund		\$81,376
Non-major Governmental Funds		53,479
Ottawa County Drain Commissioner	\$57,398	
Ottawa County Central Dispatch Authority	23,978	
	81,376	134,855
December 31, 2009 due to established after September 30, 2009 year end	53,479	
Total	\$134,855	\$134,855

COUNTY OF OTTAWA, MICHIGAN

Notes to the Financial Statements

For the Year Ended December 31, 2009

III. DETAILED NOTES ON ALL FUNDS (CONTINUED)

D. Interfund receivables, payables, and transfers (continued)

Due to and from Other Component Units

	Due from Other Component Units	Due to Other Component Units
Ottawa County Public Utilities		\$221,535
Ottawa County Road Commission		33,316
Ottawa County Drains		254,851
December 31 due to established after September 30 year end	221,535	
September 30 due to paid before December 31 year end	33,316	
	\$254,851	\$254,851

In addition, certain funds that are a part of the County's pooled cash report negative cash balances at year end. Accordingly, an interfund payable is established in the amount of the negative cash balance, and a corresponding interfund receivable is established in the General Fund.

Interfund Receivables and Payables

	Interfund Receivable	Interfund Payable
Major Funds:		
General Fund	\$935,953	
Non-major Governmental Funds		\$736,217
Internal Service Funds		199,736
Total	\$935,953	\$935,953

COUNTY OF OTTAWA, MICHIGAN

Notes to the Financial Statements

For the Year Ended December 31, 2009

III. DETAILED NOTES ON ALL FUNDS (CONTINUED)

D. Interfund receivables, payables, and transfers (continued)

Long-Term Advances to and from Primary Government and Component Units

	<u>Advances to Component Units</u>	<u>Advances from Primary Government</u>
Primary Government:		
Major Governmental Funds:		
General Fund	\$325,000	
Component Units:		
Ottawa County Public Utilities		\$150,000
Ottawa County Drain Commissioner		175,000
Total	<u>\$325,000</u>	<u>\$325,000</u>

Interfund transfers within the Primary Government

		<u>Transfer In:</u>								
						9/30/09	12/31/08			
						transfer (out) / in	transfer (out) / in			
						made after 12/31/08	made after 9/30/08			
General	Parks and	Mental	Nonmajor			year end	year end	Total		
fund	Recreation	Health	Health	Governmental	funds					
						made after 12/31/08	made after 9/30/08			
Transfer out:										
Major Funds:										
General fund	\$297,790	\$4,743,828	\$563,108	\$11,294,142		(\$38,714)		\$16,860,154		
Nonmajor governmental										
funds	\$5,299,447			4,252,744		(\$4,174)	(\$9,927)	9,538,090		
Delinquent Tax										
Revolving				150,000				150,000		
Internal Service										
funds				300,000				300,000		
<u>\$5,299,447</u>		<u>\$297,790</u>	<u>\$4,743,828</u>	<u>\$563,108</u>	<u>\$15,996,886</u>	<u>(\$42,888)</u>	<u>(\$9,927)</u>	<u>\$26,848,244</u>		

Transfers are used to: (1) move unrestricted revenues collected in the General Fund to finance various programs accounted for in other funds in accordance with budgetary authorizations and

COUNTY OF OTTAWA, MICHIGAN

Notes to the Financial Statements

For the Year Ended December 31, 2009

III. DETAILED NOTES ON ALL FUNDS (CONTINUED)

D. Interfund receivables, payables, and transfers (continued)

(2) move revenues from the fund that is required to collect them to the fund that is required or allowed to expend them.

E. Leases

Operating Leases

The County is committed under various leases for building and office space. These leases are considered for accounting purposes to be operating leases. Lease expenditures for the year ended December 31, 2009 amounted to \$397,699. Future minimum lease payments for these leases are as follows:

<u>Year Ending</u>	<u>Amount</u>
2010	\$315,566
2011	155,652
2012	107,735
2013	43,557
2014	0
	<u>\$622,510</u>

In addition, the County is a lessor under various operating lease agreements for office space and marinas. The original cost of these assets was \$16,748,013 and the accumulated depreciation totals \$5,354,589 leaving a carrying value of \$11,393,424.

Lease revenue for the year ending December 31, 2009 was \$1,273,443. Future lease revenues for these leases are as follows:

COUNTY OF OTTAWA, MICHIGAN

Notes to the Financial Statements

For the Year Ended December 31, 2009

III. DETAILED NOTES ON ALL FUNDS (CONTINUED)

E. Leases (continued)

Operating Leases (continued)

<u>Year Ending</u>	<u>Amount</u>
2010	\$703,308
2011	703,928
2012	704,568
2013	704,499
2014	653,443
2015 - 2017	0
	<u><u>\$3,469,746</u></u>

F. Long-term debt

The County issues general obligation bonds to provide funds for the construction of water and sewage disposal systems, drains and buildings and to refund previously issued bonds. General obligations have been issued only for governmental activities and component units. The bonds are being repaid generally from funds received from local municipalities in the County, from drain assessments levied, and from lease revenues received by the Building Authority. Under the terms of the bond agreements, the local municipalities have pledged their full faith and credit to pay the County, each year, amounts sufficient to make principal and interest payments on the bonds.

In addition, the County has pledged its full faith and credit for payment on the bonds. The County has not established a reserve or sinking fund to cover defaults by property owners or local units. These bonds generally are issued as 20-year serial bonds with varying amounts of principal maturing each year.

The original issue amount of the primary government's bonds is \$33,170,000. The original issue amount of the Office of the Drain Commissioner's and Ottawa County Public Utilities' bonds are \$376,500 and \$147,213,000, respectively.

In November 2001, the Ottawa County Road Commission issued \$4,500,000 in Public Act 143 bonds for the purpose of constructing a maintenance facility in Holland. The borrowing will be paid from State revenue allocated to the County Road Commission for road purposes. The County did not pledge its full faith and credit for these bonds.

COUNTY OF OTTAWA, MICHIGAN

Notes to the Financial Statements

For the Year Ended December 31, 2009

III. DETAILED NOTES ON ALL FUNDS (CONTINUED)

F. Long-term debt (continued)

General obligation bonds currently outstanding are as follows:

Purpose	Interest Rate	Primary Government	Component Units			Total Ottawa County
			Ottawa County Road Commission	Ottawa County Public Utilities System	Ottawa County Drain Commissioner	
Governmental activities	2.0 - 6.0%	\$16,085,000	\$900,000	\$87,915,501	\$74,966	\$104,975,467
Governmental activities - refunding	2.5 - 7.6%	9,025,000		19,485,000	190,000	28,700,000
		<u>\$25,110,000</u>	<u>\$900,000</u>	<u>\$107,400,501</u>	<u>\$264,966</u>	<u>\$133,675,467</u>

The annual debt service requirements (to maturity) for the bonds outstanding at year-end follow. Interest is payable on all bond obligations semi-annually. Principal payments are made annually.

Governmental Activities

Year Ending December 31	Primary Government		Component Units	
	Principal	Interest	Principal	Interest
2010	\$2,035,000	\$1,114,332	\$7,516,767	\$5,006,549
2011	2,110,000	1,033,868	6,151,767	4,721,624
2012	1,635,000	949,794	5,668,767	4,484,211
2013	1,690,000	887,519	5,810,766	4,252,413
2014	1,775,000	807,019	5,786,766	4,010,310
2015-2019	7,735,000	2,726,664	24,384,279	16,871,317
2020-2024	5,470,000	1,334,499	19,284,387	12,029,842
2025-2029	2,660,000	220,398	19,136,968	7,119,985
2030-2034			14,790,000	1,902,234
2035-2036			35,000	897
	<u>\$25,110,000</u>	<u>\$9,074,093</u>	<u>\$108,565,467</u>	<u>\$60,399,382</u>

Capital Leases. During 2007, the County (Primary Government) signed a three year capital lease for conversion software. The software will provide a graphical user interface for Justice System

COUNTY OF OTTAWA, MICHIGAN

Notes to the Financial Statements

For the Year Ended December 31, 2009

III. DETAILED NOTES ON ALL FUNDS (CONTINUED)

F. Long-term debt (continued)

software. The agreement provided financing of \$105,008 for this project. As of 12/31/09, capital assets of \$35,413 are included in Internal Service Fund statements as well as the Statement of Net Assets. Terms for this agreement include monthly payments of \$3,157 (including interest of 4.68%) which will end 12/31/2010.

During 2009, the County (Primary Government) signed a three year capital lease for assessing and tax software. The agreement provides financing of \$70,190 for this project. As of 12/31/09, capital assets of \$66,111 are included in the Statement of Net Assets. Terms for this agreement include payments of \$20,397 in 2010 and \$23,394 in 2011.

Changes in Long-Term Liabilities. Long-term liability activity for the year ended December 31, 2009 was as follows:

Primary Government

	<u>Beginning of Year</u>	<u>Additions</u>	<u>Reductions</u>	<u>End of Year</u>	<u>Due within One Year</u>
Governmental activities:					
General obligation bonds	\$27,445,000		\$2,335,000	\$25,110,000	\$2,035,000
Landfill reclamation	2,242,000	\$865,953		3,107,953	484,953
Compensated absences	2,936,396	218,351	317,892	2,836,855	2,418,743
Capital lease	70,826	70,190	61,812	79,204	55,810
Total	<u>\$32,694,222</u>	<u>\$1,154,494</u>	<u>\$2,714,704</u>	<u>\$31,134,012</u>	<u>\$4,994,506</u>

The reporting entity's legal debt margin at December 31, 2009 is \$1,038,161,386.

For the governmental activities, compensated absences are generally liquidated by the Compensated Absences Special Revenue fund.

COUNTY OF OTTAWA, MICHIGAN

Notes to the Financial Statements

For the Year Ended December 31, 2009

III. DETAILED NOTES ON ALL FUNDS (CONTINUED)

F. Long-term debt (continued)

Discretely Presented Component Units

	Beginning of Year	Additions	Reductions	End of Year	Due within One Year
Governmental activities:					
General obligation bonds	\$96,829,234	\$18,420,000	\$6,683,767	\$108,565,467	\$7,516,767
Notes payable	145,600	90,000	107,600	128,000	97,600
Claims payable	197,173	107,565	15,793	288,945	
Compensated absences	755,669	266,292	288,096	733,865	299,300
Other Post Employment Benefits	169,346	128,135		297,481	
Capital Leases/Installment Purchases	500,540		76,257	424,283	229,312
Total	<u>\$98,597,562</u>	<u>\$19,011,992</u>	<u>\$7,171,513</u>	<u>\$110,438,041</u>	<u>\$8,142,979</u>

G. Landfill reclamation

The County owns the Southwest Ottawa County Refuse Disposal Center ("SOCRDC") otherwise known as the Southwest Ottawa County Landfill. Waste Management operated the landfill from the early 1970's until it was closed in 1981. The landfill was closed per the terms of the "1981 closure agreement" between the County and the Department of Natural Resources (DNR). The agreement outlined a plan to cap the landfill and install a pump and carbon filtration system. Waste Management installed the cap in the mid 1980's; the pump and carbon filtration system was built by the County in 1987, as per the terms of the closure agreement. The County has been operating the pump and filter system 24 hours a day, 7 days a week since beginning operation in 1987.

The pump and filter system have not been effective in containing the plume of contaminants in the groundwater down gradient from the landfill. As a result, contaminants have escaped past the outer purge wells and are migrating southwest towards Lake Michigan. Even though the contaminated water meets drinking water standards, the County is providing municipal water to the property owners in the path of the plume, and is working with the local unit of government to place institutional controls on future users moving into the area. The County has completed negotiations with the Michigan Department of Environmental Quality (MDEQ), formerly known as the DNR, with a revised plan to clean up the contamination. The County began work in 2006 to recap the landfill. Enhancing the water filtration system started in 2006 as well, costing \$1,998,310 to date. The total cost of these enhancements could well exceed \$4.6 million dollars. Landfill post closure cost estimates are subject to change based on inflation, deflation, technology or changes to applicable laws or regulations.

COUNTY OF OTTAWA, MICHIGAN

Notes to the Financial Statements

For the Year Ended December 31, 2009

IV. DETAILED NOTES ON ALL FUNDS (CONTINUED)

G. Landfill reclamation (continued)

The County's estimate of annual operating and maintenance costs and capital improvements for the purge system is as follows:

<u>Year Ending</u>	<u>Estimated Cost</u>
2010	\$484,953
2011	292,000
2012	300,000
2013	282,000
2014	298,000
2015-2019	1,451,000
	<u>\$3,107,953</u>

IV. OTHER INFORMATION

A. Defined benefit pension plan

1. *Plan Description.* The County of Ottawa, the Ottawa County Road Commission and the Ottawa County Central Dispatch Authority have defined benefit pension plans which provide retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. The County of Ottawa, the Ottawa County Road Commission and the Ottawa County Central Dispatch Authority participate in the Municipal Employees Retirement System of Michigan (MERS), an agent multiple-employer plan administered by the MERS Retirement Board. Act No. 427 of the Public Acts of 1984, as amended, establishes and amends the benefit provisions of the participants in MERS. The Municipal Employees Retirement System of Michigan issues a publicly available financial report that includes financial statements and required supplementary information for MERS. That report may be obtained by writing to the Municipal Employees Retirement System of Michigan, 1134 Municipal Way, Lansing, Michigan, 48917 or by calling (800) 767-6377.

2. *Funding Policy.*

County of Ottawa:

The County is required to contribute at an actuarially determined rate; the current rate ranges from 5.05% to 26.13% as a percentage of annual covered payroll and varies by participating

COUNTY OF OTTAWA, MICHIGAN

Notes to the Financial Statements

For the Year Ended December 31, 2009

IV. OTHER INFORMATION (continued)

A. Defined benefit pension plan (continued)

division. Certain employee groups are currently required to contribute 0% to 6.99% of their annual covered payroll to the plan. The contribution requirements of the County are established and may be amended by the MERS Retirement Board. The contribution requirements of plan members, if any, are established and may be amended by the County, depending on the MERS contribution program adopted and/or negotiated by the County.

Ottawa County Road Commission:

The Road Commission is required to contribute at an actuarially determined rate of 15.23% to 38.63% as a percentage of annual covered payroll and varies by participating division. Employees are currently not required to contribute to the plan. The contribution requirements of the Road Commission are established and may be amended by the MERS Retirement Board. The contribution requirements of plan members, if any, are established and may be amended by the Road Commission, depending on the MERS contribution program adopted by the Road Commission and/or negotiated by the Road Commission.

Ottawa County Central Dispatch Authority:

The Authority is required to contribute at a predetermined rate because the plans are closed. The predetermined contributions vary based on employment division. Employees currently do not contribute to the plan. The contribution requirements of the Authority are established and may be amended by the Retirement Board of MERS. The contribution requirements of plan members, if any, are established and may be amended by the Authority, depending on the MERS contribution program adopted by the Authority and/or negotiated by the Authority. The actuarial value of MERS assets was determined on the basis of a valuation method that assumes the fund earns the expected rate of return, and includes an adjustment to reflect market value. The difference in investment income between expected return and market return is recognized over a 10 year period at the rate of 10% per year.

Annual Pension Cost - County of Ottawa:

For the year ended December 31, 2009, the County's annual pension cost of \$4,961,350 was greater than the County's required contribution of \$4,916,278. The required contribution was determined as part of the December 31, 2007 actuarial valuation using the entry age actuarial cost method. The actuarial assumptions included (a) a rate of return on the investment of present and future assets of 8.0%, (b) projected salary increases of 4.5% per year, compounded annually, attributable to inflation, and

COUNTY OF OTTAWA, MICHIGAN

Notes to the Financial Statements

For the Year Ended December 31, 2009

IV. OTHER INFORMATION (continued)

A. Defined benefit pension plan (continued)

(c) additional projected salary increases of 0.0% to 8.40% per year, depending on age, attributable to seniority/merit.

Actuarially determined contribution	\$4,916,278
Interest on Net Pension Asset	149,549
Adjustment to actuarially determined contribution	(104,477)
Annual pension cost	<u>4,961,350</u>
Contributions made	<u>4,916,278</u>
Decrease in Net Pension Asset	(45,072)
Net Pension Asset at beginning of year	<u>1,869,368</u>
Net Pension Asset at end of year	<u><u>\$1,824,296</u></u>

County of Ottawa (continued):

Fiscal Year Ending	Annual Pension Cost (APC)	Percentage of APC Contributed	Net Pension Asset
12/31/2007	\$4,366,827	99%	\$1,915,554
12/31/2008	4,524,858	99%	1,869,368
12/31/2009	4,961,350	99%	1,824,296

Accrued Actuarial Liability – County of Ottawa

The actuarial value of MERS assets was determined on the basis of a valuation method that assumes the fund earns the expected rate of return, and included an adjustment to reflect market value. The County's unfunded actuarial accrued liability is being amortized as a level percentage of projected payroll over a period of 28 years on an open basis. The remaining amortization period at December 31, 2008, the date of the latest actuarial valuation, was 28 years.

Funding Progress: As of December 31, 2008, the date of the most recent actuarial valuation date, the plan was 82 percent funded. The actuarial accrued liability for

COUNTY OF OTTAWA, MICHIGAN

Notes to the Financial Statements

For the Year Ended December 31, 2009

A. Defined benefit pension plan (continued)

benefits was \$164,292,703, and the actuarial value of assets was \$134,207,078, resulting in an unfunded accrued actuarial liability (UAAL) of \$30,085,625. The covered payroll (annual payroll of active employees covered by the plan) was \$42,158,377, and the ratio of the UAAL to the covered payroll was 71 percent. The schedule of funding progress, presented as required supplementary information immediately following the notes to the financial statements, presents multi year trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liability for benefits.

Ottawa County Road Commission:

Annual Pension Cost – Ottawa County Road Commission

For the year ended September 30, 2009, the Road Commission's annual pension cost of \$1,095,915 for MERS was equal to the Road Commission's required and actual contributions. The required contribution was determined as part of the December 31, 2006 actuarial valuation using the entry age actuarial cost method. The actuarial assumptions included (a) a rate of return on the investment of present and future assets of 8.0%, (b) projected salary increases of 4.5% per year, compounded annually, attributable to inflation, and (c) additional projected salary increases of 0.0% to 8.4% per year, depending on age, attributable to seniority/merit.

Three Year Trend Information

Year Ending	Annual Pension Cost (APC)	Percentage of APC Contributed	Net Pension Liability
9/30/2007	\$943,400	100%	\$0
9/30/2008	976,575	100%	0
9/30/2009	1,095,915	100%	0

Accrued Actuarial Liability – Ottawa County Road Commission

The actuarial value of MERS assets was determined on the basis of a valuation method that assumes the fund earns the expected rate of return, and included an adjustment to reflect market value. The Road Commission's unfunded actuarial accrued liability is being amortized as a level percentage of projected payroll on an open basis. The remaining amortization period at December 31, 2008, the date of the latest actuarial valuation, was 28 years.

COUNTY OF OTTAWA, MICHIGAN

Notes to the Financial Statements

For the Year Ended December 31, 2009

IV. OTHER INFORMATION (CONTINUED)

A. Defined benefit pension plan (continued)

Ottawa County Road Commission (continued):

Funding Progress: As of December 31, 2008, the date of the most recent actuarial valuation date, the plan was 72 percent funded. The actuarial accrued liability for benefits was \$45,258,740, and the actuarial value of assets was \$32,464,801, resulting in an unfunded accrued actuarial liability (UAAL) of \$12,793,939. The covered payroll (annual payroll of active employees covered by the plan) was \$6,736,861, and the ratio of the UAAL to the covered payroll was 190 percent. The schedule of funding progress, presented as required supplementary information immediately following the notes to the financial statements, presents multi year trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liability for benefits.

Annual Pension Cost - Ottawa County Central Dispatch Authority

For the year ended December 31, 2009, the Dispatch Authority's annual pension expense of \$35,184 for MERS was equal to the Authority's required and actual contributions. The required contribution was determined as part of the December 31, 2007 actuarial valuation using the entry age actuarial cost method. The actuarial assumptions included (a) a rate of return on the investment of present and future assets of 8.0%, (b) projected salary increases of 4.5% per year, compounded annually, attributable to inflation, and (c) additional projected salary increases of 0.0% to 8.4% per year, depending on age, attributable to seniority/merit.

Three Year Trend Information

Year Ending	Annual Pension Cost (APC)	Percentage of APC Contributed	Net Pension Liability
12/31/2007	\$52,968	100%	\$0
12/31/2008	40,800	100%	0
12/31/2009	35,184	100%	0

COUNTY OF OTTAWA, MICHIGAN

Notes to the Financial Statements

For the Year Ended December 31, 2009

IV. OTHER INFORMATION (CONTINUED)

A. Defined benefit pension plan (continued)

Actuarial Accrued Liability – Ottawa County Central Dispatch Authority

The actuarial value of MERS assets was determined on the basis of a valuation method that assumes the fund earns the expected rate of return, and included an adjustment to reflect market value. The Dispatch Authority's unfunded actuarial accrued liability is being amortized as a level percentage of projected payroll over a period of 30 years. The remaining amortization period at December 31, 2008, the date of the latest actuarial valuation, was 30 years.

Funding Progress: As of December 31, 2008, the date of the most recent actuarial valuation date, the plan was 96 percent funded. The actuarial accrued liability for benefits was \$1,696,979, and the actuarial value of assets was \$1,625,977, resulting in an unfunded accrued actuarial liability (UAAL) of \$71,002. The covered payroll (annual payroll of active employees covered by the plan) was \$373,483, and the ratio of the UAAL to the covered payroll was 19 percent. The schedule of funding progress, presented as required supplementary information immediately following the notes to the financial statements, presents multi year trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liability for benefits.

B. Defined contribution pension plan

The Ottawa County Central Dispatch Authority's defined contribution pension plan provides pension benefits for employees hired after January 1, 2000 who work 30 or more hours per week and those hired before January 1, 2000 electing participation in the defined contribution plan. In a defined contribution plan, benefits depend solely on amounts contributed to the plan plus investment earnings. Employees are eligible to participate immediately upon employment. The Authority contributes 2% of each participant's base salary to the plan. The Authority also matches employee contributions up to a total Authority contribution of 5%. Employees are required to contribute a minimum of 2% of base pay to the plans. Participating employee contributions are vested 100% upon hire. The plan provisions and contribution amounts were established by the Authority Board and may be amended by the Authority Board. The plan is administered by MERS.

The Authority and member contributions were \$62,142 and \$62,142, respectively, for the current year. Employer and plan member contributions are recognized in the period that the contributions are due. Plan investments are excluded from this report as the fiduciary responsibility rests with MERS.

COUNTY OF OTTAWA, MICHIGAN

Notes to the Financial Statements

For the Year Ended December 31, 2009

IV. OTHER INFORMATION (CONTINUED)

C. Self-insurance

The County is self-funded for liability, worker's compensation, health insurance, unemployment, dental insurance and vision insurance. The claims liabilities reported at December 31, 2009 are based on the requirements of Statement No. 10 of the Governmental Accounting Standards Board, which requires that a liability for claims be reported if it is probable that a liability has been incurred at the date of the financial statements and the amount of loss can be reasonably estimated.

The Ottawa County, Michigan Insurance Authority (the "Insurance Authority") blended component unit accounts for the self-insurance program for municipal excess liability, law enforcement liability, professional liability, and property liability. The Insurance Authority's participating members include the County of Ottawa and the Ottawa County Building Authority blended component unit.

The Authority records unpaid claims liabilities based on estimates of the ultimate cost of claims, including future claim adjustment expenses, that have been reported but not settled, and of claims that have been incurred but not reported. Because actual claims depend on such complex factors as inflation, damage awards and changes in legal liability doctrines, the process used in computing claims liabilities does not necessarily result in an exact amount, particularly for coverages such as general liability. Claims liabilities are (or will be) recomputed periodically using a variety of claims frequency and other economic and societal factors. Adjustments to claims liabilities are charged or credited to expense in the periods in which they are made.

The Insurance Authority purchases municipal excess liability, auto liability, professional liability and property coverage. Property coverage carries a \$50,000 deductible and the liability coverages attach above a \$1 million SIR for all other coverages. The liability policies in total provide layers of coverage of up to \$12 million which is equal to the coverage from the prior year for liability protection. In addition, the Ottawa County Insurance Authority, a blended component unit, provides coverage above the \$12 million for total aggregate coverage of \$20 million. The property coverage is \$122,220,514 which is \$5,193,273 less than the prior year. Coverage was adjusted to reflect updated property values and the removal of the old County building and the MSU Extension building as well as the addition of the Nature Education Center at Hemlock Crossing.

The revenues for this fund's operation are reimbursements from various funds. The funds are charged based on the number of full time equivalents, number of vehicles and other pertinent information. Losses, damages and administrative expenses are all paid from this fund. Administrative expenses are first paid from Internal Service fund 6770, Protected Self-Funded Insurance Programs and then invoiced to the Authority. The claim liability for known claims and incurred but not reported claims are determined by an actuary. No annuity contracts have been purchased to satisfy claim liabilities. Settled claims have not exceeded insurance coverage in the history of the self-insurance program.

COUNTY OF OTTAWA, MICHIGAN

Notes to the Financial Statements

For the Year Ended December 31, 2009

IV. OTHER INFORMATION (CONTINUED)

C. Self-insurance (continued)

The changes in the claims liability for the years ended December 31, 2008 and 2009 as recorded in the Insurance Authority blended component unit are as follows:

	Beginning of Year Liability	Claims and Changes in Estimates	Claim Payments	End of Year Liability
2008	\$5,754,629	\$515,177	\$181,082	\$6,088,724
2009	6,088,724	2,112,087	288,095	7,912,716

The County's self-insured worker's compensation program provides Michigan statutorily required coverage for worker's compensation claims. It also provides employer's liability coverage of \$13 million excess above the \$750,000 self-insured retention. An independent third party administrator administers the program for an annual fee.

The self-insurance program for health insurance including prescription coverage, dental and vision insurance is accounted for in the Protected Self-Funded Health fund (Internal Service fund 6771). An independent administrator is contracted to process the daily claims. For the health insurance, the County is responsible for claims up to \$200,000 per individual, and purchases specific excess reinsurance to a lifetime maximum of \$2 million. There is no aggregate limit on the claims for which the county is responsible. The deductible on the specific excess reinsurance is the same as it was for the prior year. Benefits for the dental program stayed the same as the prior year and are capped at \$800 to \$1,400 per person annually, depending on bargaining unit and the dental plan chosen. Vision is capped at various dollar limits per person every two years for eye exams, frames, and lenses. The County is also responsible for paying administrative charges which are included in this fund. The revenues for this fund's operation are reimbursements from various funds, employee withholdings, and retiree co-payments. The liability at the end of the year is based on claims already incurred and reported.

Settled claims have not exceeded insurance coverage in the history of the self-insurance program. The changes in the claims liability for the years ended December 31, 2008 and 2009 are as follows:

COUNTY OF OTTAWA, MICHIGAN

Notes to the Financial Statements

For the Year Ended December 31, 2009

IV. OTHER INFORMATION (CONTINUED)

C. Self-insurance (continued)

	Beginning of Year Liability	Current Year Claims and Changes in Estimates	Claim Payments	End of Year Liability
2008	\$1,545,222	\$9,640,171	\$10,455,629	\$729,764
2009	729,764	12,270,473	11,826,191	1,174,046

The self-insurance program for unemployment is accounted for in the Protected Self-Funded Unemployment fund (Internal Service fund 6772). Unemployment claims are reimbursed to the Michigan Employment Security Commission based on actual claims annually and were \$46,635 and \$89,958 in 2008 and 2009, respectively.

Discretely Presented Component Units:

The Ottawa County Road Commission is exposed to lawsuits and claims made by individuals. In response to this exposure, the Ottawa County Road Commission participates in the Michigan County Road Commission Self-Insurance Pool (MCRCSIP). Participation in the MCRCSIP requires payment of premiums to the pool. The pool purchases commercial reinsurance on behalf of its members.

Due to the Road Commission's participation in this pool, the liability of the Ottawa County Road Commission relative to claims covered by the pool is limited to \$25,000 per occurrence.

The Road Commission's self-funded workers' compensation program contains stop-loss and coverage of \$300,000 per incident. This limits the Commissions' responsibility for payment to \$300,000 per workers' compensation claim.

Settled claims for the Road Commission have not exceeded coverage during the past three years. There have been no significant reductions in insurance coverage during the past year.

The Road Commission's self-funded insurance claims that have been incurred through the end of the year include both those claims that have been reported as well as those that have not been reported. These estimates are recorded in the government-wide statements as they are not expected to be liquidated with available financial resources. The Commission is exposed to various risks of loss related to torts, destruction of assets and errors and omissions for which it obtains coverage from commercial insurance companies. The Commission had no settled claims resulting from these risks

COUNTY OF OTTAWA, MICHIGAN

Notes to the Financial Statements

For the Year Ended December 31, 2009

IV. OTHER INFORMATION (CONTINUED)

C. Self-insurance (continued)

that exceeded commercial coverage in any of the past three years. Changes in the estimates are as follows:

	MCRCSIP Liability Plan	Workers' Compensation Plan	Total
Estimated liability - September 30, 2007	\$75,905	\$47,258	\$123,163
Estimated claims incurred including changes in estimates	96,579	88,461	185,040
Claims paid	(27,896)	(83,134)	(111,030)
Estimated liability – September 30, 2008	144,588	52,585	197,173
Estimated claims incurred including changes in estimates	106,010	107,617	213,627
Claims paid	(12,475)	(109,320)	(121,795)
Estimated liability – September 30, 2009	<u>\$238,123</u>	<u>\$50,882</u>	<u>\$289,005</u>

The Ottawa County Central Dispatch Authority is exposed to various risks of loss related to property loss, torts, errors and omissions, employee injuries, and natural disasters. The Authority has purchased commercial insurance for the above risks of loss. Settled claims have not exceeded insurance coverage for the last three fiscal years.

Ottawa County Public Utilities System is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omission; injuries to employees and natural disasters. In order to minimize its exposure to these risks, Ottawa County Public Utility System participates in the Michigan County Road Commission Self-Insurance Pool. Settled claims relating to participation in Michigan County Road Commission Self-Insurance Pool have not exceeded the amount of insurance coverage in any of the past three fiscal years.

D. Litigation

In the normal course of its activities, the County is a party to various legal actions and subject to certain asserted and unasserted claims and assessments. Although some actions have been brought, the County has not experienced significant losses or costs. The County administration is of the opinion that the outcome of any pending actions will not have a material effect on the County's financial position or results of operations.

COUNTY OF OTTAWA, MICHIGAN

Notes to the Financial Statements

For the Year Ended December 31, 2009

IV. OTHER INFORMATION (CONTINUED)

E. Other post-employment benefits

County of Ottawa:

The County administers a single-employer defined benefit healthcare plan (the Retiree Health Plan). The plan provides health insurance premiums for retirees until age 65 (medicare eligible). Benefit provisions are established through negotiations between the County and bargaining units and employee groups. For employees hired before January 1, 2008, the County offers health care benefits to retirees that they may purchase at the actuarially determined blended rate for current employees and retirees. There are currently 984 participants in the plan. The Retiree Health Plan does not issue a publicly available financial report, but a legal trust has been established for the plan.

In addition, the County provides certain post retirement health care benefits to unclassified employees and employees of the Police Officers Association of Michigan and the Command Officers Association of Michigan in accordance with their contracts in which the County will credit the retiree \$4 - \$10 for each year of service, to a maximum of \$100 - \$250 per month, to be applied toward health coverage through the County for the retiree and spouse until age 65. The County makes contributions to the Other Post Employment Benefit Fund based on actuarially determined rates.

Annual OPEB Cost – County of Ottawa

The County's annual other post employment benefit (OPEB) cost (expense) is calculated based on the annual required contribution (ARC), an amount actuarially determined in accordance with parameters of GASB Statement #45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal costs each year and amortize any unfunded actuarial liabilities (or funding excess) over a period of 30 years. In the January 1, 2010, actuarial valuation, the projected unit credit actuarial cost method, level dollar, open amortization method, and an amortization period of 30 years were utilized. The actuarial assumptions included a 6.5% return on plan net assets, 3.0% inflation, medical and medication inflation rate declining from 9% in 2011 to 4.2% in 2102 with implicit subsidy provided.

For the current year the County's contribution was \$880,814. Current year contributions exceeded the actuarially determined requirements which resulted in a net other post employment benefit asset being recorded on the government-wide financial statements. The following table shows the

COUNTY OF OTTAWA, MICHIGAN

Notes to the Financial Statements

For the Year Ended December 31, 2009

IV. OTHER INFORMATION (CONTINUED)

E. Other post-employment benefits (continued)

components of the County's annual OPEB cost for the year, the amount actually contributed to the plan, and changes in the County's OPEB obligation to the plan:

Annual required OPEB contribution	\$ 880,814
Interest on net OPEB asset	22,332
Adjustment to annual required contributions	<u>(42,360)</u>
	860,786
Contributions made by the County	1,014,841
Increase in net OPEB asset	154,055
Net OPEB asset, beginning of year	319,025
Net OPEB asset, end of year	<u><u>\$ 473,080</u></u>

Three Year Trend Information

Fiscal Year End	Annual Required Contribution (ARC)	Percentage of ARC Contributed	Net OPEB Asset
12/31/2008	\$600,916	153%	\$319,025
12/31/2009	860,786	118%	473,080

Actuarial data before 12/31/2008 is not available

Accrued Actuarial Liability – County of Ottawa

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future.

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan members) and include the types of benefits provided at the

COUNTY OF OTTAWA, MICHIGAN

Notes to the Financial Statements

For the Year Ended December 31, 2009

IV. OTHER INFORMATION (CONTINUED)

E. Other post-employment benefits

Accrued Actuarial Liability (continued) – County of Ottawa

time of each valuation and the historical pattern of sharing of benefit costs between the employer and the plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculation.

Funding Progress: As of December 31, 2009, the date of the most recent actuarial valuation date, the plan was 24.8 percent funded. The actuarial accrued liability for benefits was \$7,618,482, and the actuarial value of assets (fair value) was \$1,890,604, resulting in an unfunded accrued actuarial liability (UAAL) of \$5,727,878. The covered payroll (annual payroll of active employees covered by the plan) was \$45,932,817, and the ratio of the UAAL to the covered payroll was 12.5 percent. The schedule of funding progress, presented as required supplementary information immediately following the notes to the financial statements, presents multi year trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liability for benefits.

Ottawa County Road Commission:

The Ottawa County Road Commission administers a single-employer defined benefit healthcare plan (the Retiree Health Plan). The plan provides health insurance premiums for retirees until age 65 (Medicare eligible). Benefit provisions are established through negotiations between the Commission, bargaining units and employee groups. The Commission makes 100% of the premium payment to the plan. The Retiree Health Plan does not issue a publicly available financial report and a legal trust has not been established for the plan.

Annual OPEB Cost – Ottawa County Road Commission

The Commission's annual other post employment benefit (OPEB) cost (expense) is calculated based on the annual required contribution of the employer (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement #45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal costs each year and amortize any unfunded actuarial liabilities (or funding excess) over a period of thirty years. The first actuarial valuation of the Retiree Health Plan was performed as of January 1, 2008 with the requirements of GASB Statement # 45 being implemented prospectively.

COUNTY OF OTTAWA, MICHIGAN

Notes to the Financial Statements

For the Year Ended December 31, 2009

IV. OTHER INFORMATION (CONTINUED)

E. Other post-employment benefits (continued)

The Commission's contribution is based on pay-as-you-go financing requirements. For the current year, the annual required contribution (ARC) was \$225,873 while actual contributions were \$104,512.

The following table shows the components of the Commissions annual OPEB cost for the year, the amount actually contributed to the plan, and changes in the Commission OPEB obligation to the plan.

Annual required contribution	\$225,873
Interest on net OPEB obligation	6,774
Adjustment to annual required contribution	<u>-</u>
Annual OPEB cost (expense)	232,647
Contribution made	104,512
Increase in net OPEB obligation	128,135
Net OPEB obligation, beginning of year	<u>169,346</u>
Net OPEB obligation, end of year	<u><u>\$297,481</u></u>

Three-Year Trend Information

Fiscal Year Ending	Annual Required Contribution (ARC)	Percentage of ARC Contributed	Net OPEB Obligation
9/30/2008	\$ 217,453	22%	\$ 169,345
9/30/2009	225,873	46%	297,481

Accrued Actuarial Liability – Ottawa County Road Commission

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The Commission is currently funding the plan on a pay as you go basis.

COUNTY OF OTTAWA, MICHIGAN

Notes to the Financial Statements

For the Year Ended December 31, 2009

IV. OTHER INFORMATION (CONTINUED)

E. Other post-employment benefits (continued)

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and the plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculation.

In the January 1, 2008 actuarial valuation, the projected unit credit actuarial cost method, level dollar, closed amortization method, and an amortization period of 30 years were utilized. The actuarial assumptions included a 0% return on plan net assets as the plan is not funded, a discount rate of 4%, 10% inflation in 2008 graded to 5% in 2013, with implicit subsidy provided.

Funding Progress: As of September 30, 2009, the date of the most recent actuarial valuation date, the plan was completely unfunded because the Commission's financing is on a pay-as-you-go basis. The actuarial accrued liability for benefits was \$1,835,591, and the actuarial value of assets was \$0, resulting in an unfunded accrued actuarial liability (UAAL) of \$1,835,591. The covered payroll (annual payroll of active employees covered by the plan) was \$6,329,343, and the ratio of the UAAL to the covered payroll was 29 percent. The schedule of funding progress, presented as required supplementary information immediately following the notes to the financial statements, presents multi year trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liability for benefits.

F. Related party transactions

At December 31, 2009, the County's financial statements included taxes receivable of \$4,298,982 and deferred revenue of \$4,416,701 relating to Ottawa County Central Dispatch Authority (OCCDA) property tax millage, which was levied for use in 2010. In addition, during the year ended December 31, 2009, Ottawa County provided operating grants of \$3,947,477 to OCCDA, \$132,753 of which had not yet been transferred as of 12/31/09.

The Drains assess the Ottawa County Road Commission (a component unit of Ottawa County) and Ottawa County (the primary government of which the Drain Commissioner is a component unit) for drain projects. During 2009 the following assessments were paid to the Drain Commissioner by:

Ottawa County	<u>\$ 33,903</u>
Ottawa County Road Commission	<u>\$117,952</u>

COUNTY OF OTTAWA, MICHIGAN

Notes to the Financial Statements

For the Year Ended December 31, 2009

IV. OTHER INFORMATION (CONTINUED)

F. Related party transactions (continued)

There are also assessments due from the County of \$57,398 and Ottawa County Road Commission of \$177,565 which are included in amounts due from other governmental units. Ottawa County Public Utilities (OCPU) incurred expenses of \$649,000 for services and labor provided by the Ottawa County Road Commission which also provides fiscal and managerial services to OCPU. At year end, OCPU owed the Ottawa County Road Commission \$221,535 for these goods and services.

REQUIRED SUPPLEMENTARY INFORMATION

COUNTY OF OTTAWA

**GENERAL FUND (1010) - SCHEDULE OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE - BUDGET (GAAP BASIS) AND ACTUAL**

For the Year Ended December 31, 2009
(with comparative actual amounts for the year ended December 31, 2008)

	2009				2008 Actual
	Original Budget	Final Amended Budget	Actual	Variance	
Revenues:					
Taxes	\$41,465,748	\$40,623,416	\$40,532,402	(\$91,014)	\$40,088,470
Intergovernmental revenues	4,534,572	4,740,939	4,485,655	(255,284)	4,612,460
Charges for services	6,640,248	6,044,194	5,899,480	(144,714)	6,308,875
Fines and forfeits	961,100	1,001,000	1,000,406	(594)	936,944
Interest on investments	950,000	950,035	241,526	(708,509)	1,552,691
Licenses and permits	251,675	253,925	248,054	(5,871)	247,209
Rental income	2,873,024	2,666,723	2,657,536	(9,187)	2,666,911
Other	276,414	322,731	312,324	(10,407)	312,650
Total revenues	<u>57,952,781</u>	<u>56,602,963</u>	<u>55,377,383</u>	<u>(1,225,580)</u>	<u>56,726,210</u>
Expenditures:					
Current operations:					
Legislative	574,569	549,530	540,483	9,047	559,364
Judicial	10,023,962	10,087,188	9,943,059	144,129	10,060,800
General government	14,055,704	13,276,471	12,791,133	485,338	12,732,871
Public safety	23,949,288	23,682,694	23,512,373	170,321	22,735,971
Public works	124,050	36,808	283,211	(246,403)	73,561
Health and welfare	735,349	1,394,530	1,336,871	57,659	758,692
Community and economic development	673,050	739,760	631,388	108,372	611,925
Other governmental functions	895,286	150,628	149,627	1,001	272,874
Total expenditures	<u>51,031,258</u>	<u>49,917,609</u>	<u>49,188,145</u>	<u>729,464</u>	<u>47,806,058</u>
Revenues over expenditures	<u>6,921,523</u>	<u>6,685,354</u>	<u>6,189,238</u>	<u>(496,116)</u>	<u>8,920,152</u>
Other Financing Sources (Uses):					
Transfers from other funds	5,132,000	5,267,407	5,299,447	32,040	4,497,515
Transfers to other funds	(18,542,035)	(17,171,103)	(16,860,154)	310,949	(13,479,719)
Total other financing sources (uses)	<u>(13,410,035)</u>	<u>(11,903,696)</u>	<u>(11,560,707)</u>	<u>342,989</u>	<u>(8,982,204)</u>
Net change in fund balance	(6,488,512)	(5,218,342)	(5,371,469)	(153,127)	(62,052)
Fund balance, beginning of year	<u>22,084,426</u>	<u>22,084,426</u>	<u>22,084,426</u>		<u>22,146,478</u>
Fund balance, end of year	<u>\$15,595,914</u>	<u>\$16,866,084</u>	<u>\$16,712,957</u>	<u>(\$153,127)</u>	<u>\$22,084,426</u>

COUNTY OF OTTAWA

**PARKS AND RECREATION SPECIAL REVENUE FUND (2081) -
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET (GAAP BASIS) AND ACTUAL**

For the Year Ended December 31, 2009
(with comparative actual amounts for the year ended December 31, 2008)

	2009				2008 Actual
	Original Budget	Final Amended Budget	Actual	Variance	
Revenues:					
Taxes	\$3,155,677	\$3,146,677	\$3,141,232	(\$5,445)	\$3,039,393
Intergovernmental revenues	36,505	2,217,568	1,926,572	(290,996)	420,870
Charges for services	410,200	436,363	438,267	1,904	486,812
Interest on investments	113,762	113,762	59,503	(54,259)	357,836
Rental income	38,500	50,781	62,138	11,357	66,236
Other	4,000	397,358	244,828	(152,530)	278,586
Total revenues	3,758,644	6,362,509	5,872,540	(489,969)	4,649,733
Expenditures:					
Current operations:					
Personnel services	1,513,681	1,513,681	1,422,810	90,871	1,270,914
Supplies	184,860	195,390	175,118	20,272	150,543
Other services and charges	537,290	623,311	525,941	97,370	521,899
Debt service					29,478
Capital outlay	1,438,900	7,859,843	6,610,526	1,249,317	3,346,002
Total expenditures	3,674,731	10,192,225	8,734,395	1,457,830	5,318,836
Revenues over (under) expenditures	83,913	(3,829,716)	(2,861,855)	967,861	(669,103)
Other financing sources (uses):					
Transfers in (out):					
General Fund	298,370	298,370	297,790	(580)	530,000
Total other financing sources (uses)	298,370	298,370	297,790	(580)	530,000
Net change in fund balance	382,283	(3,531,346)	(2,564,065)	967,281	(139,103)
Fund balance, beginning of year	7,531,726	7,531,726	7,531,726		7,670,829
Fund balance, end of year	<u>\$7,914,009</u>	<u>\$4,000,380</u>	<u>\$4,967,661</u>	<u>\$967,281</u>	<u>\$7,531,726</u>

COUNTY OF OTTAWA
HEALTH SPECIAL REVENUE FUND (2210) -
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET (GAAP BASIS) AND ACTUAL

For the Year Ended September 30, 2009
(with comparative actual amounts for the year ended September 30, 2008)

	2009				2008 Actual
	Original Budget	Final Amended Budget	Actual	Variance	
Revenues:					
Intergovernmental revenues	\$3,746,492	\$3,595,956	\$3,572,158	(\$23,798)	\$4,055,163
Charges for services	913,012	614,523	606,751	(7,772)	818,294
Licenses and permits	441,890	414,395	404,832	(9,563)	392,769
Other	166,926	258,326	218,015	(40,311)	223,775
Total revenues	<u>5,268,320</u>	<u>4,883,200</u>	<u>4,801,756</u>	<u>(81,444)</u>	<u>5,490,001</u>
Expenditures:					
Current operations:					
Personnel services	6,693,952	6,309,003	6,238,358	70,645	6,525,929
Supplies	1,792,635	1,211,298	1,174,861	36,437	1,846,840
Other services and charges	2,756,699	2,241,627	2,151,728	89,899	2,920,357
Capital outlay		16,693	(8,087)	24,780	241,471
Total expenditures	<u>11,243,286</u>	<u>9,778,621</u>	<u>9,556,860</u>	<u>221,761</u>	<u>11,534,597</u>
Revenues over (under) expenditures	<u>(5,974,966)</u>	<u>(4,895,421)</u>	<u>(4,755,104)</u>	<u>140,317</u>	<u>(6,044,596)</u>
Other financing sources (uses):					
Transfers in (out):					
General Fund	5,779,966	5,110,943	4,743,828	(367,115)	6,201,489
Ottawa County Building Authority - Capital Projects					(1,300,000)
Total other financing sources (uses)	<u>5,779,966</u>	<u>5,110,943</u>	<u>4,743,828</u>	<u>(367,115)</u>	<u>4,901,489</u>
Net change in fund balance	(195,000)	215,522	(11,276)	(226,798)	(1,143,107)
Fund balance, beginning of year	963,850	963,850	963,850		2,106,957
Fund balance, end of year	<u>\$768,850</u>	<u>\$1,179,372</u>	<u>\$952,574</u>	<u>(\$226,798)</u>	<u>\$963,850</u>

COUNTY OF OTTAWA

**MENTAL HEALTH SPECIAL REVENUE FUND (2220) -
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET (GAAP BASIS) AND ACTUAL**

For the Year Ended September 30, 2009
(with comparative actual amounts for the year ended September 30, 2008)

	2009				2008 Actual
	Original Budget	Final Amended Budget	Actual	Variance	
Revenues:					
Intergovernmental revenues	\$30,166,910	\$30,796,160	\$30,455,490	(\$340,670)	\$29,870,229
Charges for services	446,813	503,518	445,534	(57,984)	1,055,116
Interest on investments	80,000	21,000	42,204	21,204	56,694
Rental income	190,000	170,186	170,342	156	
Other	214,207	111,801	62,976	(48,825)	94,404
Total revenues	31,097,930	31,602,665	31,176,546	(426,119)	31,076,443
Expenditures:					
Current operations:					
Personnel services	12,261,588	11,770,521	11,713,530	56,991	11,899,261
Supplies	583,271	484,937	430,994	53,943	421,727
Other services and charges	18,816,179	19,910,315	19,654,071	256,244	19,520,684
Capital outlay					
Total expenditures	31,661,038	32,165,773	31,798,595	367,178	31,841,672
Revenues over (under) expenditures	(563,108)	(563,108)	(622,049)	(58,941)	(765,229)
Other financing sources (uses):					
Transfers in (out):					
General Fund	563,108	563,108	563,108		583,631
Total other financing sources (uses)	563,108	563,108	563,108		583,631
Net change in fund balance			(58,941)	(58,941)	(181,598)
Fund balance, beginning of year	207,560	207,560	207,560		389,158
Fund balance, end of year	<u>\$207,560</u>	<u>\$207,560</u>	<u>\$148,619</u>	<u>(\$58,941)</u>	<u>\$207,560</u>

COUNTY OF OTTAWA

**STABILIZATION SPECIAL REVENUE FUND (2570) -
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET (GAAP BASIS) AND ACTUAL**

For the Year Ended December 31, 2009
(with comparative actual amounts for the year ended December 31, 2008)

	2009				2008 Actual
	Original Budget	Final Amended Budget	Actual	Variance	
Revenues:					
Intergovernmental revenues					
Charges for services					
Interest on investments					
Licenses and permits					
Rental income					
Other					
Total revenues					
Expenditures:					
Current operations:					
Personnel services					
Supplies					
Other services and charges					
Capital outlay					
Total expenditures					
Revenues over (under) expenditures					
Other financing sources (uses):					
Transfers in (out):					
General Fund					\$37,604
Total other financing sources (uses)					37,604
Net change in fund balance					37,604
Fund balance, beginning of year	\$8,269,673	\$8,269,673	\$8,269,673		8,232,069
Fund balance, end of year	<u>\$8,269,673</u>	<u>\$8,269,673</u>	<u>\$8,269,673</u>	None	<u>\$8,269,673</u>

COUNTY OF OTTAWA

**DEFINED BENEFIT PENSION PLANS
SCHEDULE OF FUNDING PROGRESS
FOR THE YEAR ENDED DECEMBER 31, 2009**

Ottawa County (Primary Government):

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) - Entry Age (b)	Unfunded AAL (UAL) (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	UAL as a Percentage of Covered Payroll (b-a/c)
12/31/2006	\$116,418,835	\$138,434,883	\$22,016,048	84%	\$40,525,474	54%
12/31/2007	127,103,598	151,513,633	24,410,035	84%	41,772,689	58%
12/31/2008	134,207,078	164,292,703	30,085,625	82%	42,158,377	71%

Ottawa County Road Commission (Component Unit):

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) - Entry Age (b)	Unfunded AAL (UAL) (b-a)	Fund Ratio (a/b)	Covered Payroll (c)	UAL as a Percentage of Covered Payroll (b-a/c)
12/31/2006	\$31,130,701	\$38,533,848	\$7,403,147	81%	\$6,272,650	118%
12/31/2007	32,465,731	41,829,814	9,364,083	78%	6,329,343	148%
12/31/2008	32,464,801	45,258,740	12,793,939	72%	6,736,861	190%

Ottawa County Central Dispatch Authority (Component Unit):

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) - Entry Age (b)	Unfunded AAL (UAL) (b-a)	Fund Ratio (a/b)	Covered Payroll (c)	UAL as a Percentage of Covered Payroll (b-a/c)
12/31/2006	\$1,451,371	\$1,517,960	\$66,589	96%	\$443,927	15%
12/31/2007	1,575,191	1,653,276	78,085	95%	410,974	19%
12/31/2008	1,625,977	1,696,979	71,002	96%	373,483	19%

COUNTY OF OTTAWA

**OTHER POST EMPLOYMENT BENEFIT PLANS
SCHEDULE OF FUNDING PROGRESS
FOR THE YEAR ENDED DECEMBER 31, 2009**

Ottawa County (Primary Government):

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) - Entry Age (b)	Unfunded AAL (UAL) (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	UAL as a Percentage of Covered Payroll (b-a/c)
12/31/2007	\$0	\$7,802,674	\$7,802,674	0.0%	\$42,248,922	18.5%
12/31/2008	977,996	7,853,881	6,875,885	12.5%	43,379,815	15.9%
12/31/2009	1,890,604	7,618,482	5,727,878	24.8%	45,932,817	12.5%

Actuarial data before 12/31/2008 is not available

Ottawa County Road Commission (Component Unit):

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) - Entry Age (b)	Unfunded AAL (UAL) (b-a)	Fund Ratio (a/b)	Covered Payroll (c)	UAL as a Percentage of Covered Payroll (b-a/c)
1/1/2008	\$0	\$1,835,591	\$1,835,591	0%	\$6,329,343	29.0%

The fiscal year end for the Ottawa County Road Commission is September 30. Actuarial data before 12/31/2007 is not available.

OTHER SUPPLEMENTARY INFORMATION

COUNTY OF OTTAWA

NONMAJOR GOVERNMENTAL FUNDS

FOR THE YEAR ENDED DECEMBER 31, 2009

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for revenue from specific revenue sources (other than major capital projects) and related expenditures which are restricted for specific purposes by administrative action or law.

Friend of the Court Fund (2160) - This Fund accounts for the operations of the Friend of the Court including the Co-op Reimbursement Grant, the Medical Support Enforcement Grant, and the 3% Friend of the Court incentive payments established under Act 297 of 1982, Section 2530.

9/30 Judicial Grants (2170) - This Fund accounts for miscellaneous grant revenue received from the State and other agencies for judicial programs.

Solid Waste Clean-Up Fund (2271) - This Fund was established to account for monies received from settlement of a claim. The monies are mainly used for the clean-up of the Southwest Ottawa Landfill.

Landfill Tipping Fees Fund (2272) - This Fund was established to account for the County's share of the tipping fee surcharge of Ottawa County Farms landfill starting in 1991 in accordance with an agreement between Ottawa County, Sunset Waste System, Inc., and the Township of Polkton. The monies are to be used for implementation of the Solid Waste Management Plan.

Transportation System Fund (2320) - This Fund is used to account for a grant from the Michigan Department of Transportation to provide public transportation in concentrated areas for persons who are handicapped or who are sixty-five years of age or older.

Planning Commission Fund (2420) - This Fund was established by the County Board under MCLA 125. A planning commission was created to prepare and oversee a County Development Plan relative to the economic, social and physical development of the County.

Infrastructure Fund (2444) - This fund was established by the County Board to provide financial assistance to local units of government for water, sewer, road and bridge projects that are especially unique, non-routine, and out-of-the ordinary.

Public Improvement Fund (2450) - This fund is used for earmarked revenues set aside for public improvements. Funding is provided from General Fund appropriations and building rentals.

COUNTY OF OTTAWA

NONMAJOR GOVERNMENTAL FUNDS

FOR THE YEAR ENDED DECEMBER 31, 2009

SPECIAL REVENUE FUNDS (CONTINUED)

Homestead Property Tax (2550) – This fund was established as a result of the passage of Public Act 105 of 2003 which provides for the denial of homestead status by local governments, counties and/or State of Michigan. The County's share of interest on tax revenue collected under this statute is to be used solely for the administration of this program, and any unused funds remaining after a period of three years may be transferred to the county general fund (MCL 211.7cc, as amended).

Register of Deeds Technology Fund (2560) – This Fund was established under Public Act 698 of 2002 to account for newly authorized additional recording fees effective March 31, 2003. The revenue collected is to be spent on technology upgrades.

Prosecuting Attorney Grants Fund (2601) - This Fund is used to account for monies granted to the County by the State for prosecution against drug offenders.

Sheriff 9/30 Grant Programs Fund (2609) - This Fund accounts for miscellaneous grant revenue received by the Sheriff's department from the State for special purpose programs.

Sheriff Contracts (2610) - These Funds account for Federal monies granted to the townships who contract with the County to improve the long-term ability of local law enforcement agencies public safety through innovative crime prevention, including community policing.

Sheriff Road Patrol Fund (2661) - This Fund accounts for monies granted to the County by the State for the purpose of providing additional police supervision of traffic safety and additional patrol of the roads and parks as described in Public Act 416 of 1978.

Law Library Fund (2690) - This Fund is used to account for monies received from the Library Penal Fine Fund in accordance with Public Act 18 of 1982 and appropriations from the County for the purpose of maintaining the County's law library.

Workforce Investment Act Funds (2740, 2741, 2742, 2743, 2744, 2748, and 2749) - These Funds are used to account for Federal funds which are received by the County under the Workforce Investment Act. These Funds are targeted for training and employment programs for the under employed and economically disadvantaged citizens.

Grant Programs - Pass Thru Fund (2750) - This Fund is used to account for monies received from State and Federal grants which are passed on to outside agencies through contractual agreements to carry out the grants intended purpose.

COUNTY OF OTTAWA

NONMAJOR GOVERNMENTAL FUNDS

FOR THE YEAR ENDED DECEMBER 31, 2009

SPECIAL REVENUE FUNDS (CONTINUED)

Emergency Feeding Fund (2800) - This Fund is used to account for monies received from the State for the purpose of distributing surplus food to the impoverished residents of the County.

Federal Emergency Management Agency Fund (2810) - This Fund is used to account for monies received through the Emergency Food and Shelter National Board program for utility payments to prevent utility disconnection or heating source loss in households that have exhausted all other resources and do not qualify for other Community Action emergency funds.

Community Corrections Fund (2850) - This Fund is used to account for State monies and fees received to enhance the delivery of adult probation services in the County. This fund also receives money from the County for a Domestic Violence Intervention Program.

Revenue Sharing Reserve Fund (2855) - Public Act 357 of 2004 provides a funding mechanism to serve as a substitute for state revenue sharing payments. This substitute funding mechanism involved a gradual shift of county property tax millage from a winter tax levy to a summer tax levy and additionally, requires the establishment of a restricted fund to be known as the Revenue Sharing Reserve Fund.

Community Action Agency Fund (2870) - This Fund is used to account for monies received from the State to be applied to various community programs for the impoverished residents of the County.

Weatherization Fund (2890) - This Fund is used to account for monies received through a State grant which aids in weatherizing homes of the disadvantaged, the elderly and people in the poverty zone.

Department of Human Services (2900) - This Fund is used primarily to account for monies from State and local funding sources and to assist with the welfare program which offers aid to disadvantaged individuals of Ottawa County.

Child Care Funds (2920 and 2921) - These Funds are used to account for foster child care in the County. This encompasses the Ottawa County Detention Center, which is a facility that houses juveniles on a short-term basis. The primary funding comes from the State and a County appropriation which is used to aid children who require placement outside of their home.

**COUNTY OF OTTAWA
NONMAJOR GOVERNMENTAL FUNDS**

FOR THE YEAR ENDED DECEMBER 31, 2009

SPECIAL REVENUE FUNDS (CONTINUED)

Soldiers' and Sailors' Relief Fund (2930) - This Fund is used to account for monies earmarked for indigent veterans and is mandated by State Law.

Veterans Trust Fund (2940) - This fund was established under Section 35.607 of the Compiled laws of 1970. It is used to account for monies received by the State and distributed to needy veterans.

Compensated Absences Fund (2980) - This Fund is used to account for future payments of accumulated sick pay of County employees under the sick days/short and long-term disability plan. This fund is also used to accrue vacation pay.

DEBT SERVICE FUND

Building Authority Fund (5691-5695) - This Fund was established to account for the accumulation of resources for payment of principal and interest on bonds issued to finance building projects for the County of Ottawa. Bonds have been issued for the following projects: 1985-Life Consultation Center; 1990-Ottawa County Central Dispatch Authority; 1992-Probate Court/Jail Complex; 1997-Jail addition and Sheriff and Administrative Annex; 2005- Holland District Court. A portion of the 1985 and 1990 bonds were refunded during 1993. A portion of the 1992 bonds were refunded during 1997; 2007-Grand Haven Courthouse. A portion of the 1997 bonds were refunded during 2005. Financing is provided by cash rental payments pursuant to lease agreements with the County of Ottawa.

CAPITAL PROJECTS FUND

Building Authority Capital Projects Fund (5691-5695) - This Fund was established to account for construction projects of the building authority. Financing is provided by bond proceeds, interest income, and occasionally State grants.

PERMANENT FUND

Cemetery Trust Fund (1500) - This Fund was established under State statute to care for cemetery plots of specific individuals who have willed monies in trust to the County for perpetual care of their gravesites.

**COUNTY OF OTTAWA
COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS**
December 31, 2009
(with comparative totals for December 31, 2008)

Special Revenue

	Friend of the Court (2160)	Landfill Surcharge (2270)	9/30 Judicial Grants (2170)	Solid Waste Clean-Up (2271)	Landfill Tipping Fees (2272)	Transpor- tation System (2320)	Planning Commission (2420)
<u>ASSETS</u>							
Cash and pooled investments	\$4,349			\$3,503,643	\$903,131	\$25,787	\$190,224
Investments							
Receivables (net of allowance for estimated uncollectibles):							
Accounts	\$200				62,223		
Due from other funds				41,269			
Due from other governmental units	280,270		\$81,590			39,393	
Inventory of supplies							
Prepaid expenditures							
Total assets	\$284,819	None	\$81,590	\$3,544,912	\$965,354	\$65,180	\$190,224
<u>LIABILITIES AND FUND BALANCES</u>							
Liabilities:							
Accounts payable	\$94,827		\$14,351		\$16,093	\$39,393	
Due to other funds							
Due to other governmental units							
Due to component units				\$53,479			
Interfund payable			62,225				
Advances from other governmental units							
Interest payable							
Deferred revenue							
Advances from other funds							
Total liabilities	94,827		76,576	53,479	16,093	39,393	
Fund balances:							
Reserved for inventories							
Reserved for perpetual care							
Reserved for infrastructure loans							
Reserved for revenue sharing reserve							
Reserved for public improvement							
Unreserved:							
Designated for capital lease payments							
Designated for register of deeds technology							
Designated for compensated absences							
Undesignated	189,992		5,014	3,491,433	949,261	25,787	\$190,224
Total fund balances	189,992		5,014	3,491,433	949,261	25,787	190,224
Total liabilities and fund balances	\$284,819	None	\$81,590	\$3,544,912	\$965,354	\$65,180	\$190,224

Special Revenue

Infrastructure (2444)	Public Improvement (2450)	Homestead Property Tax (2550)	Register of Deeds Technology (2560)	Prosecuting Attorney Grants (2601)	Sheriff 9/30 Grant Programs (2609)	Sheriff Contracts (2610)	Sheriff Road Patrol (2661)	Law Library (2690)
\$1,588,212	\$2,999,283	\$30,736	\$277,051 123,103	\$20,246		\$11,722	\$540	\$59,355
945,513 16,926	38,765	1,545	4,836	9,588	\$237,318	21,579 393,902	9,535	
			18,333					
<u>\$2,550,651</u>	<u>\$3,038,048</u>	<u>\$32,281</u>	<u>\$423,323</u>	<u>\$29,834</u>	<u>\$237,318</u>	<u>\$427,203</u>	<u>\$10,075</u>	<u>\$59,355</u>
			\$1,424	\$4,742	\$54,123	\$121,313	\$10,075	\$2,176
					183,195			
	\$4,189					304,649		
	<u>4,189</u>		<u>1,424</u>	<u>4,742</u>	<u>237,318</u>	<u>425,962</u>	<u>10,075</u>	<u>2,176</u>
\$945,545	3,033,859							
		\$22,796	20,995 400,904					
<u>1,605,106</u>		<u>\$9,485</u>		<u>25,092</u>		<u>1,241</u>		<u>57,179</u>
<u>2,550,651</u>	<u>3,033,859</u>	<u>32,281</u>	<u>421,899</u>	<u>25,092</u>		<u>1,241</u>		<u>57,179</u>
<u>\$2,550,651</u>	<u>\$3,038,048</u>	<u>\$32,281</u>	<u>\$423,323</u>	<u>\$29,834</u>	<u>\$237,318</u>	<u>\$427,203</u>	<u>\$10,075</u>	<u>\$59,355</u>

**COUNTY OF OTTAWA
COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS**
December 31, 2009
(with comparative totals for December 31, 2008)

	Special Revenue				
	Workforce Investment Act - ACP (2740)	Workforce Investment Act - Youth (2741)	Workforce Investment Act - Adult (2742)	Workforce Investment Act - 6/30 Grant Programs (2743)	Workforce Investment Act - 12/31 Grant Programs (2744)
ASSETS					
Cash and pooled investments					
Investments					
Receivables (net of allowance for estimated uncollectibles):					
Accounts				\$9,354	
Due from other funds					
Due from other governmental units	\$16,779	\$295,787	\$111,550	612,474	\$147,575
Inventory of supplies				1,208	
Prepaid expenditures					1,099
Total assets	<u>\$16,779</u>	<u>\$295,787</u>	<u>\$111,550</u>	<u>\$623,036</u>	<u>\$148,674</u>
LIABILITIES AND FUND BALANCES					
Liabilities:					
Accounts payable	\$10,479	\$253,865	\$4,316	\$496,454	\$1,776
Due to other funds					
Due to other governmental units				56	
Due to component units					
Interfund payable	5,352	41,922	106,723	34,159	104,236
Advances from other governmental units					
Interest payable					
Deferred revenue					
Advances from other funds					
Total liabilities	<u>15,831</u>	<u>295,787</u>	<u>111,039</u>	<u>530,669</u>	<u>106,012</u>
Fund balances:					
Reserved for inventories				1,208	
Reserved for perpetual care					
Reserved for infrastructure loans					
Reserved for revenue sharing reserve					
Reserved for public improvement					
Unreserved:					
Designated for capital lease payments					
Designated for register of deeds technology					
Designated for compensated absences					
Undesignated	948		511	91,159	42,662
Total fund balances	<u>948</u>		<u>511</u>	<u>92,367</u>	<u>42,662</u>
Total liabilities and fund balances	<u>\$16,779</u>	<u>\$295,787</u>	<u>\$111,550</u>	<u>\$623,036</u>	<u>\$148,674</u>

Special Revenue

Workforce Investment Act- 9/30 Grant Programs (2748)	Workforce Investment Act- 3/31 Grant Programs (2749)	Grant Programs - Pass Thru (2750)	Emergency Feeding (2800)	Federal Emergency Management Agency (2810)	Community Corrections (2850)	Revenue Sharing Reserve (2855)	Community Action Agency (2870)	Weather- ization (2890)
			\$31,252	\$105	\$204,807	\$4,997,969	\$11,615	
					180,739	74,148		
\$493,201		\$4,600	18,685		41,679		169,934	\$77,496
							92	
<u>\$493,201</u>	<u>None</u>	<u>\$4,600</u>	<u>\$49,937</u>	<u>\$105</u>	<u>\$427,225</u>	<u>\$5,072,117</u>	<u>\$181,641</u>	<u>\$77,496</u>
\$265,129		\$2,425	\$22,363	\$60	\$21,982		\$27,486	\$40,378
34,521			8,886	45			1,464	
159,280		2,175						36,950
					151,055			
<u>458,930</u>		<u>4,600</u>	<u>31,249</u>	<u>105</u>	<u>173,037</u>		<u>28,950</u>	<u>77,328</u>
			18,685					
						\$5,072,117		
<u>34,271</u>			<u>3</u>		<u>254,188</u>		<u>152,691</u>	<u>168</u>
<u>34,271</u>			<u>18,688</u>		<u>254,188</u>	<u>5,072,117</u>	<u>152,691</u>	<u>168</u>
<u>\$493,201</u>	<u>None</u>	<u>\$4,600</u>	<u>\$49,937</u>	<u>\$105</u>	<u>\$427,225</u>	<u>\$5,072,117</u>	<u>\$181,641</u>	<u>\$77,496</u>

COUNTY OF OTTAWA
COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
December 31, 2009
(with comparative totals for December 31, 2008)

	Special Revenue					
	Department of Human Services (2901)	Child Care - Circuit Court (2920)	Child Care - Social Services (2921)	Soldiers' and Sailors' Relief (2930)	Veterans Trust (2941)	Compensated Absences (2980)
ASSETS						
Cash and pooled investments	\$288,380	\$973,835	\$73,765		\$1,481	\$3,698,525
Investments						
Receivables (net of allowance for estimated uncollectibles):						
Accounts		15,106				
Due from other funds						45,642
Due from other governmental units	19,353	1,221,360	21			
Inventory of supplies						
Prepaid expenditures		10				
Total assets	<u>\$307,733</u>	<u>\$2,210,311</u>	<u>\$73,786</u>	<u>None</u>	<u>\$1,481</u>	<u>\$3,744,167</u>
LIABILITIES AND FUND BALANCES						
Liabilities:						
Accounts payable	\$5,773	\$770,992				\$62,892
Due to other funds						
Due to other governmental units						
Due to component units						
Interfund payable						
Advances from other governmental units	21,000					
Interest payable						
Deferred revenue	746					
Advances from other funds						
Total liabilities	<u>27,519</u>	<u>770,992</u>				<u>62,892</u>
Fund balances:						
Reserved for inventories						
Reserved for perpetual care						
Reserved for infrastructure loans						
Reserved for revenue sharing reserve						
Reserved for public improvement						
Unreserved:						
Designated for capital lease payments						
Designated for register of deeds technology						
Designated for compensated absences						2,836,855
Undesignated	280,214	1,439,319	\$73,786		\$1,481	844,420
Total fund balances	<u>280,214</u>	<u>1,439,319</u>	<u>73,786</u>		<u>1,481</u>	<u>3,681,275</u>
Total liabilities and fund balances	<u>\$307,733</u>	<u>\$2,210,311</u>	<u>\$73,786</u>	<u>None</u>	<u>\$1,481</u>	<u>\$3,744,167</u>

Special Revenue	Debt Service Ottawa County Building Authority (5691-5695)	Capital Projects Ottawa County Building Authority (5691-5695)	Permanent Cemetery Trust (1500)	Total Nonmajor Governmental Funds	
				2009	2008
Total					
\$19,896,013		\$311,283		\$20,207,296	\$29,158,057
123,103			\$6,351	129,454	5,770
1,234,714				1,234,714	1,509,762
223,131				223,131	1,389,746
4,263,405				4,263,405	4,051,462
19,893				19,893	22,383
19,534				19,534	827
<u>\$25,779,793</u>		<u>\$311,283</u>	<u>\$6,351</u>	<u>\$26,097,427</u>	<u>\$36,138,007</u>
\$2,344,887		\$311,283		\$2,656,170	\$2,751,719
44,972				44,972	282
53,479				53,479	
736,217				736,217	1,345,127
325,649				325,649	321,586
155,990				155,990	180,519
<u>3,661,194</u>		<u>311,283</u>		<u>3,972,477</u>	<u>4,599,233</u>
19,893				19,893	22,383
			\$5,770	5,770	5,770
945,545				945,545	1,170,260
5,072,117				5,072,117	9,693,377
3,033,859				3,033,859	6,590,988
43,791				43,791	
400,904				400,904	534,052
2,836,855				2,836,855	2,936,396
<u>9,765,635</u>			<u>581</u>	<u>9,766,216</u>	<u>10,585,548</u>
<u>22,118,599</u>			<u>6,351</u>	<u>22,124,950</u>	<u>31,538,774</u>
<u>\$25,779,793</u>		<u>\$311,283</u>	<u>\$6,351</u>	<u>\$26,097,427</u>	<u>\$36,138,007</u>

COUNTY OF OTTAWA
COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
For the Year Ended December 31, 2009
(with comparative totals for the year ended December 31, 2008)

	Special Revenue					Planning Commission (2420)
	Friend of the Court (2160)	9/30 Judicial Grants (2170)	Solid Waste Clean-Up (2271)	Landfill Tipping Fees (2272)	Transpor- tation System (2320)	
Revenues:						
Taxes						
Intergovernmental revenues	\$2,026,554	\$285,069			\$157,569	
Charges for services	271,055			\$321,286		
Fines and forfeits						
Interest on investments			\$41,269			
Rental income						
Other		7,500		30,089		\$95
Total revenues	2,297,609	292,569	41,269	351,375	157,569	95
Expenditures:						
Current operations:						
Judicial	3,038,013	351,484				
General government						
Public safety						
Public works			478,503	413,965	157,569	
Health and welfare						
Community and economic development						3,405
Debt service						
Capital outlay						
Total expenditures	3,038,013	351,484	478,503	413,965	157,569	3,405
Revenues over (under) expenditures	(740,404)	(58,915)	(437,234)	(62,590)		(3,310)
Other financing sources (uses):						
Transfers in (out):						
General Fund	732,402	43,531				3,310
9/30 Judicial Grants						
Infrastructure						
Solid Waste Cleanup						
Health						
Delinquent Tax Revolving						
Community Corrections		19,543				
Public Improvement						
Community Action Agency						
Department of Human Services						
Circuit Court - Child Care						
Workforce Investment Act 6/30 Grant Programs						
Workforce Investment Act 12/31 Grant Programs						
Ottawa County Building Authority - Debt Service						
Ottawa County Building Authority - Capital Projects						
Telecommunications						
Equipment Pool						
Ottawa County, Michigan Insurance Authority						
Proceeds from capital lease						
Total other financing sources (uses)	732,402	63,074				3,310
Net change in fund balances	(8,002)	4,159	(437,234)	(62,590)		
Fund balances, beginning of year	197,994	855	3,928,667	1,011,851	25,787	190,224
Fund balances, end of year	\$189,992	\$5,014	\$3,491,433	\$949,261	\$25,787	\$190,224

Special Revenue

Infrastructure (2444)	Public Improvement (2450)	Homestead Property Tax (2550)	Register of Deeds Technology (2560)	Prosecuting Attorney Grants (2601)	Sheriff 9/30 Grant Programs (2609)	Sheriff Contracts (2610)	Sheriff Road Patrol (2661)	Law Library (2690)
		\$6,478		\$140,400	\$338,231	\$3,969,166	\$214,271	
\$27,240			\$248,004					\$8,500
48,390	\$38,765 702,545	1,545	5,317					
			230	333		3,573		
<u>75,630</u>	<u>741,310</u>	<u>8,023</u>	<u>253,551</u>	<u>140,733</u>	<u>338,231</u>	<u>3,972,739</u>	<u>214,271</u>	<u>8,500</u>
	204,339	46,665	401,699	195,018	375,606	4,175,192	310,944	29,073
	<u>204,339</u>	<u>46,665</u>	<u>401,699</u>	<u>195,018</u>	<u>375,606</u>	<u>4,175,192</u>	<u>310,944</u>	<u>29,073</u>
<u>75,630</u>	<u>536,971</u>	<u>(38,642)</u>	<u>(148,148)</u>	<u>(54,285)</u>	<u>(37,375)</u>	<u>(202,453)</u>	<u>(96,673)</u>	<u>(20,573)</u>
		(104,040)		54,285	37,375	202,453	96,673	20,573
(125,000)	(176,712) (3,917,388)							
		34,195	35,995					
<u>(125,000)</u>	<u>(4,094,100)</u>	<u>(69,845)</u>	<u>35,995</u>	<u>54,285</u>	<u>37,375</u>	<u>202,453</u>	<u>96,673</u>	<u>20,573</u>
(49,370)	(3,557,129)	(108,487)	(112,153)					
<u>2,600,021</u>	<u>6,590,988</u>	<u>140,768</u>	<u>534,052</u>	<u>25,092</u>		<u>1,241</u>		<u>57,179</u>
<u>\$2,550,651</u>	<u>\$3,033,859</u>	<u>\$32,281</u>	<u>\$421,899</u>	<u>\$25,092</u>	<u>None</u>	<u>\$1,241</u>	<u>None</u>	<u>\$57,179</u>

COUNTY OF OTTAWA
COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
For the Year Ended December 31, 2009
(with comparative totals for the year ended December 31, 2008)

	Special Revenue				
	Workforce Investment Act - ACP (2740)	Workforce Investment Act - Youth (2741)	Workforce Investment Act - Adult (2742)	Workforce Investment Act - 6/30 Grant Programs (2743)	Workforce Investment Act - 12/31 Grant Programs (2744)
Revenues:					
Taxes					
Intergovernmental revenues	\$242,840	\$1,028,042	\$576,281	\$2,636,357	\$250,798
Charges for services					6,483
Fines and forfeits					
Interest on investments					
Rental income					
Other	1,000			2,941	20,171
Total revenues	<u>243,840</u>	<u>1,028,042</u>	<u>576,281</u>	<u>2,639,298</u>	<u>277,452</u>
Expenditures:					
Current operations:					
Judicial					
General government					
Public safety					
Public works					
Health and welfare	243,840	1,028,042	576,281	2,653,048	301,115
Community and economic development					
Debt service					
Capital outlay					
Total expenditures	<u>243,840</u>	<u>1,028,042</u>	<u>576,281</u>	<u>2,653,048</u>	<u>301,115</u>
Revenues over (under) expenditures				<u>(13,750)</u>	<u>(23,663)</u>
Other financing sources (uses):					
Transfers in (out):					
General Fund					
9/30 Judicial Grants					
Infrastructure					
Solid Waste Cleanup					
Health					
Delinquent Tax Revolving					
Community Corrections					
Public Improvement					
Community Action Agency					
Department of Human Services					
Circuit Court - Child Care					
Workforce Investment Act 6/30 Grant Programs					9,927
Workforce Investment Act 12/31 Grant Programs					
Ottawa County Building Authority - Debt Service					
Ottawa County Building Authority - Capital Projects					
Telecommunications					
Equipment Pool					
Ottawa County, Michigan Insurance Authority					
Proceeds from capital lease					
Total other financing sources (uses)					<u>9,927</u>
Net change in fund balances				(13,750)	(13,736)
Fund balances, beginning of year	948		511	106,117	56,398
Fund balances, end of year	<u>\$948</u>	<u>None</u>	<u>\$511</u>	<u>\$92,367</u>	<u>\$42,662</u>

Special Revenue

Workforce Investment Act - 9/30 Grant Programs (2748)	Workforce Investment Act - 3/31 Grant Programs (2749)	Grant Programs - Pass Thru (2750)	Emergency Feeding (2800)	Federal Emergency Management Agency (2810)	Community Corrections (2850)	Revenue Sharing Reserve (2855)	Community Action Agency (2870)	Weather- ization (2890)
\$2,243,775	\$17,500	\$69,698	\$375,694	\$24,000	\$220,000 209,228		\$576,355	\$293,630
19						\$74,147		
					10,274		31,017	
<u>2,243,794</u>	<u>17,500</u>	<u>69,698</u>	<u>375,694</u>	<u>24,000</u>	<u>439,502</u>	<u>74,147</u>	<u>607,372</u>	<u>293,630</u>
		18,573			977,660			
		76,306						
2,227,815	17,500		379,214	24,000			628,797	293,630
<u>2,227,815</u>	<u>17,500</u>	<u>94,879</u>	<u>379,214</u>	<u>24,000</u>	<u>977,660</u>		<u>628,797</u>	<u>293,630</u>
15,979		(25,181)	(3,520)		(538,158)	74,147	(21,425)	
		25,181			557,701 (19,543)	(4,695,407)	29,000	
							4,174	
		25,181			538,158	(4,695,407)	33,174	
15,979			(3,520)			(4,621,260)	11,749	
18,292			22,208		254,188	9,693,377	140,942	168
<u>\$34,271</u>	<u>None</u>	<u>None</u>	<u>\$18,688</u>	<u>None</u>	<u>\$254,188</u>	<u>\$5,072,117</u>	<u>\$152,691</u>	<u>\$168</u>

COUNTY OF OTTAWA
COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS

For the Year Ended December 31, 2009
(with comparative totals for the year ended December 31, 2008)

	Special Revenue					
	Department of Human Services (2901)	Child Care - Circuit Court (2920)	Child Care - Social Services (2921)	Soldiers' and Sailors' Relief (2930)	Veterans Trust (2941)	Compensated Absences (2980)
Revenues:						
Taxes						
Intergovernmental revenues	\$150,779	\$3,824,845	\$259		\$26,220	
Charges for services						\$39,213
Fines and forfeits						
Interest on investments						45,642
Rental income						
Other	1,452	567,524				
Total revenues	152,231	4,392,369	259		26,220	84,855
Expenditures:						
Current operations:						
Judicial						
General government						131,317
Public safety						
Public works						
Health and welfare	287,391	8,340,037	668	\$36,426	25,981	
Community and economic development						
Debt service						
Capital outlay						
Total expenditures	287,391	8,340,037	668	36,426	25,981	131,317
Revenues over (under) expenditures	(135,160)	(3,947,668)	(409)	(36,426)	239	(46,462)
Other financing sources (uses):						
Transfers in (out):						
General Fund	135,160	4,045,802	409	36,426		(500,000)
9/30 Judicial Grants						
Infrastructure						
Solid Waste Cleanup						
Health						
Delinquent Tax Revolving						
Community Corrections						
Public Improvement						
Community Action Agency						
Department of Human Services						
Circuit Court - Child Care						
Workforce Investment Act 6/30 Grant Programs						
Workforce Investment Act 12/31 Grant Programs						
Ottawa County Building Authority - Debt Service						
Ottawa County Building Authority - Capital Projects						
Telecommunications						
Equipment Pool						
Ottawa County, Michigan Insurance Authority						
Proceeds from capital lease						
Total other financing sources (uses)	135,160	4,045,802	409	36,426		(500,000)
Net change in fund balances		98,134			239	(546,462)
Fund balances, beginning of year	280,214	1,341,185	73,786		1,242	4,227,737
Fund balances, end of year	\$280,214	\$1,439,319	\$73,786	None	\$1,481	\$3,681,275

Special Revenue	Debt Service	Capital Projects	Permanent	Total Nonmajor Governmental Funds	
				2009	2008
	Ottawa County Building Authority (5691-5695)	Ottawa County Building Authority (5691-5695)	Cemetery Trust (1500)		
Total					
\$6,478				\$6,478	\$13,290
19,688,333				19,688,333	17,475,487
1,122,509				1,122,509	1,295,548
8,500				8,500	6,500
255,094			\$97	255,191	1,502,808
702,545	\$2,779,913			3,482,458	3,538,921
676,199				676,199	756,523
<u>22,459,658</u>	<u>2,779,913</u>		<u>97</u>	<u>25,239,668</u>	<u>24,589,077</u>
4,414,803				4,414,803	4,424,229
979,038				979,038	406,866
4,938,048				4,938,048	4,858,037
1,050,037				1,050,037	2,457,672
17,063,785				17,063,785	14,915,512
3,405				3,405	22,055
	3,542,113			3,542,113	3,537,601
		\$9,191,249		9,191,249	15,006,565
<u>28,449,116</u>	<u>3,542,113</u>	<u>9,191,249</u>		<u>41,182,478</u>	<u>45,628,537</u>
<u>(5,989,458)</u>	<u>(762,200)</u>	<u>(9,191,249)</u>	<u>97</u>	<u>(15,942,810)</u>	<u>(21,039,460)</u>
720,834		5,273,861		5,994,695	1,660,613
(19,543)				(19,543)	
	125,000			125,000	125,000
					2,500,000
					1,300,000
	150,000			150,000	150,000
19,543				19,543	
	176,712	3,917,388		4,094,100	1,454,331
					(4,173)
					500,000
					500,000
9,927				9,927	
4,174				4,174	
(301,712)				(301,712)	(312,713)
(3,917,388)				(3,917,388)	(4,766,618)
	150,000			150,000	2,750,000
					1,500,000
	150,000			150,000	150,000
<u>70,190</u>				<u>70,190</u>	
<u>(3,413,975)</u>	<u>751,712</u>	<u>9,191,249</u>		<u>6,528,986</u>	<u>7,506,440</u>
(9,403,433)	(10,488)		97	(9,413,824)	(13,533,020)
<u>31,522,032</u>	<u>10,488</u>		<u>6,254</u>	<u>31,538,774</u>	<u>45,071,794</u>
<u>\$22,118,599</u>	<u>None</u>	<u>None</u>	<u>\$6,351</u>	<u>\$22,124,950</u>	<u>\$31,538,774</u>

COUNTY OF OTTAWA

**FRIEND OF THE COURT SPECIAL REVENUE FUND (2160) -
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET (GAAP BASIS) AND ACTUAL**

For the Year Ended September 30, 2009
(with comparative actual amounts for the year ended September 30, 2008)

	2009				2008 Actual
	Original Budget	Final Amended Budget	Actual	Variance	
Revenues:					
Intergovernmental revenues	\$1,865,042	\$2,078,514	\$2,026,554	(\$51,960)	\$1,978,016
Charges for services	240,800	274,103	271,055	(3,048)	258,723
Interest on investments					
Licenses and permits					
Rental income					
Other					
Total revenues	2,105,842	2,352,617	2,297,609	(55,008)	2,236,739
Expenditures:					
Current operations:					
Personnel services	2,487,779	2,488,894	2,446,793	42,101	2,383,445
Supplies	66,194	65,594	63,175	2,419	62,862
Other services and charges	524,382	520,584	528,045	(7,461)	516,241
Capital outlay					
Total expenditures	3,078,355	3,075,072	3,038,013	37,059	2,962,548
Revenues over (under) expenditures	(972,513)	(722,455)	(740,404)	(17,949)	(725,809)
Other financing sources (uses):					
Transfers in (out):					
General Fund	774,609	733,551	732,402	(1,149)	748,284
Total other financing sources (uses)	774,609	733,551	732,402	(1,149)	748,284
Net change in fund balance	(197,904)	11,096	(8,002)	(19,098)	22,475
Fund balance, beginning of year	197,994	197,994	197,994		175,519
Fund balance, end of year	\$90	\$209,090	\$189,992	(\$19,098)	\$197,994

COUNTY OF OTTAWA

**9/30 JUDICIAL GRANTS SPECIAL REVENUE FUND (2170) -
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET (GAAP BASIS) AND ACTUAL**

For the Year Ended September 30, 2009
(with comparative actual amounts for the year ended September 30, 2008)

	2009				2008 Actual
	Original Budget	Final Amended Budget	Actual	Variance	
Revenues:					
Intergovernmental revenues	\$595,074	\$310,370	\$285,069	(\$25,301)	\$366,546
Charges for services					
Interest on investments					
Licenses and permits					
Rental income					
Other		8,106	7,500	(606)	3,500
Total revenues	595,074	318,476	292,569	(25,907)	370,046
Expenditures:					
Current operations:					
Personnel services	434,655	350,797	316,013	34,784	298,964
Supplies	76,233	23,966	11,346	12,620	61,311
Other services and charges	135,916	29,549	24,125	5,424	52,300
Capital outlay					
Total expenditures	646,804	404,312	351,484	52,828	412,575
Revenues over (under) expenditures	(51,730)	(85,836)	(58,915)	26,921	(42,529)
Other financing sources (uses):					
Transfers in (out):					
General Fund	51,730	55,892	43,531	(12,361)	43,384
Community Corrections		29,694	19,543	(10,151)	
Total other financing sources (uses)	51,730	85,586	63,074	(22,512)	43,384
Net change in fund balance		(250)	4,159	4,409	855
Fund balance, beginning of year	855	855	855		
Fund balance, end of year	\$855	\$605	\$5,014	\$4,409	\$855

COUNTY OF OTTAWA

**SOLID WASTE CLEAN-UP SPECIAL REVENUE FUND (2271) -
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET (GAAP BASIS) AND ACTUAL**

For the Year Ended December 31, 2009
(with comparative actual amounts for the year ended December 31, 2008)

	2009				2008 Actual
	Original Budget	Final Amended Budget	Actual	Variance	
Revenues:					
Intergovernmental revenues					
Charges for services					
Interest on investments	\$140,585	\$54,055	\$41,269	(\$12,786)	\$274,840
Licenses and permits					
Rental income					
Other					
Total revenues	140,585	54,055	41,269	(12,786)	274,840
Expenditures:					
Current operations:					
Personnel services					
Supplies					647
Other services and charges	198,000	260,000	282,921	(22,921)	140,578
Capital outlay	100,000	191,333	195,582	(4,249)	1,704,090
Total expenditures	298,000	451,333	478,503	(27,170)	1,845,315
Revenues over (under) expenditures	(157,415)	(397,278)	(437,234)	(39,956)	(1,570,475)
Other financing sources (uses):					
Transfers in (out):					
General Fund					
Ottawa County Building Authority - Capital Projects					(2,500,000)
Total other financing sources (uses)					(2,500,000)
Net change in fund balance	(157,415)	(397,278)	(437,234)	(39,956)	(4,070,475)
Fund balance, beginning of year	3,928,667	3,928,667	3,928,667		7,999,142
Fund balance, end of year	\$3,771,252	\$3,531,389	\$3,491,433	(\$39,956)	\$3,928,667

COUNTY OF OTTAWA

**LANDFILL TIPPING FEES SPECIAL REVENUE FUND (2272) -
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET (GAAP BASIS) AND ACTUAL**

For the Year Ended December 31, 2009
(with comparative actual amounts for the year ended December 31, 2008)

	2009				2008 Actual
	Original Budget	Final Amended Budget	Actual	Variance	
Revenues:					
Intergovernmental revenues					
Charges for services	\$390,000	\$329,000	\$321,286	(\$7,714)	\$379,926
Interest on investments					
Licenses and permits					
Rental income					
Other	27,130	31,130	30,089	(1,041)	33,879
Total revenues	417,130	360,130	351,375	(8,755)	413,805
Expenditures:					
Current operations:					
Personnel services	303,138	264,654	262,708	1,946	258,065
Supplies	9,600	9,412	8,583	829	9,386
Other services and charges	139,914	153,765	142,674	11,091	167,650
Capital outlay					19,687
Total expenditures	452,652	427,831	413,965	13,866	454,788
Revenues over (under) expenditures	(35,522)	(67,701)	(62,590)	5,111	(40,983)
Other financing sources (uses):					
Transfers in (out):					
General Fund					
Total other financing sources (uses)					
Net change in fund balance	(35,522)	(67,701)	(62,590)	5,111	(40,983)
Fund balance, beginning of year	1,011,851	1,011,851	1,011,851		1,052,834
Fund balance, end of year	<u>\$976,329</u>	<u>\$944,150</u>	<u>\$949,261</u>	<u>\$5,111</u>	<u>\$1,011,851</u>

COUNTY OF OTTAWA

**TRANSPORTATION SYSTEM SPECIAL REVENUE FUND (2320) -
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET (GAAP BASIS) AND ACTUAL**

For the Year Ended September 30, 2009
(with comparative actual amounts for the year ended September 30, 2008)

	2009			2008 Actual
	Original Budget	Final Amended Budget	Actual	
Revenues:				
Intergovernmental revenues	\$157,569	\$157,569	\$157,569	\$157,569
Charges for services				
Interest on investments				
Licenses and permits				
Rental income				
Other				
Total revenues	<u>157,569</u>	<u>157,569</u>	<u>157,569</u>	<u>157,569</u>
Expenditures:				
Current operations:				
Personnel services				
Supplies				
Other services and charges	157,569	157,569	157,569	157,569
Capital outlay				
Total expenditures	<u>157,569</u>	<u>157,569</u>	<u>157,569</u>	<u>157,569</u>
Revenues over (under) expenditures				
Other financing sources (uses):				
Transfers in (out):				
General Fund				
Total other financing sources (uses)				
Net change in fund balance				
Fund balance, beginning of year	<u>25,787</u>	<u>25,787</u>	<u>25,787</u>	<u>25,787</u>
Fund balance, end of year	<u>\$25,787</u>	<u>\$25,787</u>	<u>\$25,787</u>	<u>None</u>

COUNTY OF OTTAWA

**PLANNING COMMISSION SPECIAL REVENUE FUND (2420) -
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET (GAAP BASIS) AND ACTUAL**

For the Year Ended December 31, 2009
(with comparative actual amounts for the year ended December 31, 2008)

	2009				2008 Actual
	Original Budget	Final Amended Budget	Actual	Variance	
Revenues:					
Intergovernmental revenues	\$8,500				\$1,700
Charges for services					
Interest on investments					
Licenses and permits					
Rental income					
Other	30	\$30	\$95	\$65	585
Total revenues	8,530	30	95	65	2,285
Expenditures:					
Current operations:					
Personnel services	1,129	1,129	527	602	776
Supplies	7,635	4,200	1,244	2,956	4,646
Other services and charges	86,948	3,465	1,634	1,831	16,633
Capital outlay					
Total expenditures	95,712	8,794	3,405	5,389	22,055
Revenues over (under) expenditures	(87,182)	(8,764)	(3,310)	5,454	(19,770)
Other financing sources (uses):					
Transfers in (out):					
General Fund	53,182	8,764	3,310	(5,454)	19,770
Total other financing sources (uses)	53,182	8,764	3,310	(5,454)	19,770
Net change in fund balance	(34,000)				
Fund balance, beginning of year	190,224	190,224	190,224		190,224
Fund balance, end of year	\$156,224	\$190,224	\$190,224	None	\$190,224

COUNTY OF OTTAWA

**INFRASTRUCTURE SPECIAL REVENUE FUND (2444) -
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET (GAAP BASIS) AND ACTUAL**

For the Year Ended December 31, 2009
(with comparative actual amounts for the year ended December 31, 2008)

	2009				2008 Actual
	Original Budget	Final Amended Budget	Actual	Variance	
Revenues:					
Intergovernmental revenues					
Charges for services	\$27,241	\$27,241	\$27,240	(\$1)	\$28,539
Interest on investments	70,803	53,745	48,390	(5,355)	95,695
Licenses and permits					
Rental income					
Other					
Total revenues	98,044	80,986	75,630	(5,356)	124,234
Expenditures:					
Current operations:					
Personnel services					
Supplies					
Other services and charges					
Capital outlay					
Total expenditures					
Revenues over (under) expenditures	98,044	80,986	75,630	(5,356)	124,234
Other financing sources (uses):					
Transfers in (out):					
General Fund					
Ottawa County Building Authority - Debt Service	(125,000)	(125,000)	(125,000)		(125,000)
Total other financing sources (uses)	(125,000)	(125,000)	(125,000)		(125,000)
Net change in fund balance	(26,956)	(44,014)	(49,370)	(5,356)	(766)
Fund balance, beginning of year	2,600,021	2,600,021	2,600,021		2,600,787
Fund balance, end of year	\$2,573,065	\$2,556,007	\$2,550,651	(\$5,356)	\$2,600,021

COUNTY OF OTTAWA

**PUBLIC IMPROVEMENT SPECIAL REVENUE FUND (2450) -
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET (GAAP BASIS) AND ACTUAL**

For the Year Ended December 31, 2009
(with comparative actual amounts for the year ended December 31, 2008)

	2009				2008 Actual
	Original Budget	Final Amended Budget	Actual	Variance	
Revenues:					
Intergovernmental revenues					
Charges for services					
Interest on investments	\$63,755	\$63,755	\$38,765	(\$24,990)	\$328,830
Licenses and permits					
Rental income	659,500	706,500	702,545	(3,955)	764,358
Other					
Total revenues	723,255	770,255	741,310	(28,945)	1,093,188
Expenditures:					
Current operations:					
Personnel services					
Supplies	50,000	15,000	2,793	12,207	52,880
Other services and charges	25,000	10,000	5,618	4,382	3,482
Capital outlay	300,000	300,000	195,928	104,072	176
Total expenditures	375,000	325,000	204,339	120,661	56,538
Revenues over (under) expenditures	348,255	445,255	536,971	91,716	1,036,650
Other financing sources (uses):					
Transfers in (out):					
Ottawa County Building Authority - Debt Service Fund	(187,875)	(187,875)	(176,712)	11,163	(187,713)
Ottawa County Building Authority - Capital Projects Fund	(415,000)	(3,917,388)	(3,917,388)		(1,266,618)
Total other financing sources (uses)	(602,875)	(4,105,263)	(4,094,100)	11,163	(1,454,331)
Net change in fund balance	(254,620)	(3,660,008)	(3,557,129)	102,879	(417,681)
Fund balance, beginning of year	6,590,988	6,590,988	6,590,988		7,008,669
Fund balance, end of year	\$6,336,368	\$2,930,980	\$3,033,859	\$102,879	\$6,590,988

COUNTY OF OTTAWA

**HOMESTEAD PROPERTY TAX SPECIAL REVENUE FUND (2550) -
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET (GAAP BASIS) AND ACTUAL**

For the Year Ended December 31, 2009
(with comparative actual amounts for the year ended December 31, 2008)

	2009				2008
	Original Budget	Amended Budget	Actual	Variance	Actual
Revenues:					
Taxes	\$10,000	\$10,000	\$6,478	(\$3,522)	\$13,290
Intergovernmental revenues					
Charges for services					
Interest on investments	3,600	3,600	1,545	(2,055)	5,717
Licenses and permits					
Rental income					
Other					
Total revenues	13,600	13,600	8,023	(5,577)	19,007
Expenditures:					
Personnel services					
Supplies	545	1,260	1,071	189	546
Other services and charges					
Capital outlay		71,092	34,195	36,897	
Debt Service		23,398	11,399	11,999	
Total expenditures	545	95,750	46,665	49,085	546
Revenues over (under) expenditures	13,055	(82,150)	(38,642)	43,508	18,461
Other financing sources (uses):					
Transfers in (out):					
General Fund			(104,040)	(104,040)	
Proceeds from capital lease		71,092	34,195	(36,897)	
Total other financing sources (uses)		71,092	(69,845)	(140,937)	
Net change in fund balance	13,055	(11,058)	(108,487)	(97,429)	18,461
Fund balance, beginning of year	140,768	140,768	140,768		122,307
Fund balance, end of year	\$153,823	\$129,710	\$32,281	(\$97,429)	\$140,768

COUNTY OF OTTAWA

**REGISTER OF DEEDS TECHNOLOGY SPECIAL REVENUE FUND (2560) -
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET (GAAP BASIS) AND ACTUAL**

For the Year Ended December 31, 2009
(with comparative actual amounts for the year ended December 31, 2008)

	2009				2008 Actual
	Original Budget	Amended Budget	Actual	Variance	
Revenues:					
Intergovernmental revenues					
Charges for services	\$252,000	\$255,600	\$248,004	(\$7,596)	\$227,596
Interest on investments	2,674	2,674	5,317	2,643	21,537
Licenses and permits					
Rental income					
Other		230	230		
Total revenues	254,674	258,504	253,551	(4,953)	249,133
Expenditures:					
Personnel services					
Supplies	20,622	61,177	67,001	(5,824)	
Other services and charges	170,721	174,321	81,833	92,488	88,646
Capital outlay	370,000	382,445	237,865	144,580	
Debt Service		15,000	15,000		
Total expenditures	561,343	632,943	401,699	231,244	88,646
Revenues over (under) expenditures	(306,669)	(374,439)	(148,148)	226,291	160,487
Other financing sources (uses):					
Proceeds from capital lease		45,000	35,995	(9,005)	
Total other financing sources (uses)		45,000	35,995	(9,005)	
Net change in fund balance	(306,669)	(329,439)	(112,153)	217,286	160,487
Fund balance, beginning of year	534,052	534,052	534,052		373,565
Fund balance, end of year	<u>\$227,383</u>	<u>\$204,613</u>	<u>\$421,899</u>	<u>\$217,286</u>	<u>\$534,052</u>

COUNTY OF OTTAWA

**PROSECUTING ATTORNEY GRANTS SPECIAL REVENUE FUND (2601) -
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET (GAAP BASIS) AND ACTUAL**

For the Year Ended September 30, 2009
(with comparative actual amounts for the year ended September 30, 2008)

	2009				2008 Actual
	Original Budget	Final Amended Budget	Actual	Variance	
Revenues:					
Intergovernmental revenues	\$140,400	\$140,400	\$140,400		\$140,400
Charges for services					
Interest on investments					
Licenses and permits					
Rental income					
Other	360	360	333	(\$27)	1,755
Total revenues	140,760	140,760	140,733	(27)	142,155
Expenditures:					
Current operations:					
Personnel services	190,881	191,151	176,746	14,405	164,172
Supplies	15,237	14,817	13,595	1,222	7,333
Other services and charges	5,095	5,245	4,677	568	5,547
Capital outlay					
Total expenditures	211,213	211,213	195,018	16,195	177,052
Revenues over (under) expenditures	(70,453)	(70,453)	(54,285)	16,168	(34,897)
Other financing sources (uses):					
Transfers in (out):					
General Fund	70,453	70,453	54,285	(16,168)	34,897
Total other financing sources (uses)	70,453	70,453	54,285	(16,168)	34,897
Net change in fund balance					
Fund balance, beginning of year	25,092	25,092	25,092		25,092
Fund balance, end of year	<u>\$25,092</u>	<u>\$25,092</u>	<u>\$25,092</u>	<u>None</u>	<u>\$25,092</u>

COUNTY OF OTTAWA

**SHERIFF 9/30 GRANT PROGRAMS SPECIAL REVENUE FUND (2609) -
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET (GAAP BASIS) AND ACTUAL**

For the Year Ended September 30, 2009
(with comparative actual amounts for the year ended September 30, 2008)

	2009				2008 Actual
	Original Budget	Final Amended Budget	Actual	Variance	
Revenues:					
Intergovernmental revenues	\$117,014	\$385,363	\$338,231	(\$47,132)	\$283,372
Charges for services					
Interest on investments					
Licenses and permits					
Rental income					
Other					
Total revenues	117,014	385,363	338,231	(47,132)	283,372
Expenditures:					
Current operations:					
Personnel services	133,846	221,768	209,454	12,314	130,460
Supplies	1,450	17,148	14,809	2,339	59,296
Other services and charges	10,798	34,954	31,293	3,661	27,315
Capital outlay	11,837	155,420	120,050	35,370	82,921
Total expenditures	157,931	429,290	375,606	53,684	299,992
Revenues over (under) expenditures	(40,917)	(43,927)	(37,375)	6,552	(16,620)
Other financing sources (uses):					
Transfers in (out):					
General Fund	40,917	46,776	37,375	(9,401)	14,016
Total other financing sources (uses)	40,917	46,776	37,375	(9,401)	14,016
Net change in fund balance					(2,604)
Fund balance, beginning of year					2,604
Fund balance, end of year	None	None	None	None	None

COUNTY OF OTTAWA

**SHERIFF CONTRACTS SPECIAL REVENUE FUND (2610) -
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET (GAAP BASIS) AND ACTUAL**

For the Year Ended September 30, 2009
(with comparative actual amounts for the year ended September 30, 2008)

	2009				2008 Actual
	Original Budget	Final Amended Budget	Actual	Variance	
Revenues:					
Intergovernmental revenues	\$4,307,219	\$4,311,514	\$3,969,166	(\$342,348)	\$3,949,855
Charges for services					
Interest on investments					
Licenses and permits					
Rental income					
Other		3,574	3,573	(1)	4,376
Total revenues	4,307,219	4,315,088	3,972,739	(342,349)	3,954,231
Expenditures:					
Current operations:					
Personnel services	3,794,399	3,806,077	3,616,875	189,202	3,523,409
Supplies	112,573	113,583	70,233	43,350	99,071
Other services and charges	643,453	638,634	488,084	150,550	543,717
Capital outlay					
Total expenditures	4,550,425	4,558,294	4,175,192	383,102	4,166,197
Revenues over (under) expenditures	(243,206)	(243,206)	(202,453)	40,753	(211,966)
Other financing sources (uses):					
Transfers in (out):					
General Fund	243,206	243,206	202,453	(40,753)	212,707
Total other financing sources (uses)	243,206	243,206	202,453	(40,753)	212,707
Net change in fund balance					741
Fund balance, beginning of year	1,241	1,241	1,241		500
Fund balance, end of year	<u>\$1,241</u>	<u>\$1,241</u>	<u>\$1,241</u>	<u>None</u>	<u>\$1,241</u>

COUNTY OF OTTAWA

**SHERIFF ROAD PATROL SPECIAL REVENUE FUND (2661) -
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET (GAAP BASIS) AND ACTUAL**

For the Year Ended September 30, 2009
(with comparative actual amounts for the year ended September 30, 2008)

	2009				2008 Actual
	Original Budget	Final Amended Budget	Actual	Variance	
Revenues:					
Intergovernmental revenues	\$232,654	\$232,654	\$214,271	(\$18,383)	\$234,561
Charges for services					
Interest on investments					
Licenses and permits					
Rental income					
Other					
Total revenues	232,654	232,654	214,271	(18,383)	234,561
Expenditures:					
Current operations:					
Personnel services	273,194	273,962	261,155	\$12,807	262,046
Supplies	5,275	7,214	6,560	654	9,359
Other services and charges	54,176	52,237	43,229	9,008	45,506
Capital outlay					
Total expenditures	332,645	333,413	310,944	22,469	316,911
Revenues over (under) expenditures	(99,991)	(100,759)	(96,673)	4,086	(82,350)
Other financing sources (uses):					
Transfers in (out):					
General Fund	99,991	100,759	96,673	(4,086)	82,350
Total other financing sources (uses)	99,991	100,759	96,673	(4,086)	82,350
Net change in fund balance					
Fund balance, beginning of year					
Fund balance, end of year	None	None	None	None	None

COUNTY OF OTTAWA

**LAW LIBRARY SPECIAL REVENUE FUND (2690) -
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET (GAAP BASIS) AND ACTUAL**

For the Year Ended December 31, 2009
(with comparative actual amounts for the year ended December 31, 2008)

	2009				
	Original Budget	Final Amended Budget	Actual	Variance	2008 Actual
Revenues:					
Intergovernmental revenues					
Charges for services					
Fines and forfeits	\$6,500	\$8,500	\$8,500		\$6,500
Interest on investments					
Licenses and permits					
Rental income					
Other					
Total revenues	6,500	8,500	8,500		6,500
Expenditures:					
Current operations:					
Personnel services					
Supplies	33,000	33,000	29,073	\$3,927	33,560
Other services and charges					
Capital outlay					
Total expenditures	33,000	33,000	29,073	3,927	33,560
Revenues over (under) expenditures	(26,500)	(24,500)	(20,573)	3,927	(27,060)
Other financing sources (uses):					
Transfers in (out):					
General Fund	26,500	24,500	20,573	(3,927)	27,060
Total other financing sources (uses)	26,500	24,500	20,573	(3,927)	27,060
Net change in fund balance					
Fund balance, beginning of year	57,179	57,179	57,179		57,179
Fund balance, end of year	<u>\$57,179</u>	<u>\$57,179</u>	<u>\$57,179</u>	<u>None</u>	<u>\$57,179</u>

COUNTY OF OTTAWA

**WORKFORCE INVESTMENT ACT - ADMINISTRATIVE COST POOL SPECIAL REVENUE FUND (2740) -
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET (GAAP BASIS) AND ACTUAL**

For the Year Ended June 30, 2009
(with comparative actual amounts for the year ended June 30, 2008)

	2009				2008 Actual
	Original Budget	Final Amended Budget	Actual	Variance	
Revenues:					
Intergovernmental revenues	\$207,611	\$297,451	\$242,840	(\$54,611)	\$218,792
Charges for services					
Interest on investments					
Licenses and permits					
Rental income					
Other		1,000	1,000		
Total revenues	207,611	298,451	243,840	(54,611)	218,792
Expenditures:					
Current operations:					
Personnel services	108,256	151,701	147,004	4,697	144,187
Supplies	7,104	27,104	21,352	5,752	16,385
Other services and charges	92,251	114,146	69,990	44,156	58,220
Capital outlay		5,500	5,494	6	
Total expenditures	207,611	298,451	243,840	54,611	218,792
Revenues over (under) expenditures					
Other financing sources (uses):					
Transfers in (out):					
General Fund					
Total other financing sources (uses)					
Net change in fund balance					
Fund balance, beginning of year	948	948	948		948
Fund balance, end of year	\$948	\$948	\$948	None	\$948

COUNTY OF OTTAWA

**WORKFORCE INVESTMENT ACT - YOUTH SPECIAL REVENUE FUND (2741) -
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET (GAAP BASIS) AND ACTUAL**

For the Year Ended June 30, 2009
(with comparative actual amounts for the year ended June 30, 2008)

	2009				2008 Actual
	Original Budget	Final Amended Budget	Actual	Variance	
Revenues:					
Intergovernmental revenues	\$906,457	\$2,141,586	\$1,028,042	(\$1,113,544)	\$680,651
Charges for services					
Interest on investments					
Licenses and permits					
Rental income					
Other					
Total revenues	906,457	2,141,586	1,028,042	(1,113,544)	680,651
Expenditures:					
Current operations:					
Personnel services	136,422	136,019	123,292	12,727	114,835
Supplies	5,920	10,420	5,870	4,550	3,256
Other services and charges	764,115	1,995,147	898,880	1,096,267	562,560
Capital outlay					
Total expenditures	906,457	2,141,586	1,028,042	1,113,544	680,651
Revenues over (under) expenditures					
Other financing sources (uses):					
Transfers in (out):					
General Fund					
Total other financing sources (uses)					
Net change in fund balance					
Fund balance, beginning of year					
Fund balance, end of year	None	None	None	None	None

COUNTY OF OTTAWA

**WORKFORCE INVESTMENT ACT - ADULT SPECIAL REVENUE FUND (2742) -
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET (GAAP BASIS) AND ACTUAL**

For the Year Ended June 30, 2009
(with comparative actual amounts for the year ended June 30, 2008)

	2009				2008 Actual
	Original Budget	Final Amended Budget	Actual	Variance	
Revenues:					
Intergovernmental revenues	\$587,927	\$630,776	\$576,281	(\$54,495)	\$521,757
Charges for services					
Interest on investments					
Licenses and permits					
Rental income					
Other					
Total revenues	<u>587,927</u>	<u>630,776</u>	<u>576,281</u>	<u>(54,495)</u>	<u>521,757</u>
Expenditures:					
Current operations:					
Personnel services	70,983	63,532	58,185	5,347	61,377
Supplies	2,960	5,360	4,374	986	5,956
Other services and charges	513,984	561,884	513,722	48,162	454,424
Capital outlay					
Total expenditures	<u>587,927</u>	<u>630,776</u>	<u>576,281</u>	<u>54,495</u>	<u>521,757</u>
Revenues over (under) expenditures					
Other financing sources (uses):					
Transfers in (out):					
General Fund					
Total other financing sources (uses)					
Net change in fund balance					
Fund balance, beginning of year	<u>511</u>	<u>511</u>	<u>511</u>		<u>511</u>
Fund balance, end of year	<u>\$511</u>	<u>\$511</u>	<u>\$511</u>	<u>None</u>	<u>\$511</u>

COUNTY OF OTTAWA

**WORKFORCE INVESTMENT ACT - 6/30 GRANT PROGRAMS
SPECIAL REVENUE FUND (2743) -
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET (GAAP BASIS) AND ACTUAL**

For the Year Ended June 30, 2009
(with comparative actual amounts for the year ended June 30, 2008)

	2009				2008 Actual
	Original Budget	Final Amended Budget	Actual	Variance	
Revenues:					
Intergovernmental revenues	\$2,095,571	\$3,069,874	\$2,636,357	(\$433,517)	\$1,892,867
Charges for services					
Interest on investments					
Licenses and permits					
Rental income					
Other		3,288	2,941	(347)	3,013
Total revenues	2,095,571	3,073,162	2,639,298	(433,864)	1,895,880
Expenditures:					
Current operations:					
Personnel services	221,209	226,363	206,306	20,057	228,151
Supplies	21,883	120,391	91,047	29,344	18,841
Other services and charges	1,852,479	2,726,408	2,355,695	370,713	1,668,727
Capital outlay					
Total expenditures	2,095,571	3,073,162	2,653,048	420,114	1,915,719
Revenues over (under) expenditures			(13,750)	(13,750)	(19,839)
Other financing sources (uses):					
Transfers in (out):					
General Fund					
Total other financing sources (uses)					
Net change in fund balance			(13,750)	(13,750)	(19,839)
Fund balance, beginning of year	106,117	106,117	106,117		125,956
Fund balance, end of year	<u>\$106,117</u>	<u>\$106,117</u>	<u>\$92,367</u>	<u>(\$13,750)</u>	<u>\$106,117</u>

COUNTY OF OTTAWA

**WORKFORCE INVESTMENT ACT - 12/31 GRANT PROGRAMS
SPECIAL REVENUE FUND (2744) -
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET (GAAP BASIS) AND ACTUAL**

For the Year Ended December 31, 2009
(with comparative actual amounts for the year ended December 31, 2008)

	2009				2008 Actual
	Original Budget	Final Amended Budget	Actual	Variance	
Revenues:					
Intergovernmental revenues	\$277,670	\$575,272	\$250,798	(\$324,474)	\$196,936
Charges for services		6,468	6,483	15	917
Interest on investments					
Licenses and permits					
Rental income					
Other		25,500	20,171	(5,329)	35,950
Total revenues	<u>277,670</u>	<u>607,240</u>	<u>277,452</u>	<u>(329,788)</u>	<u>233,803</u>
Expenditures:					
Current operations:					
Personnel services	56,640	63,192	25,147	38,045	13,080
Supplies	2,367	2,592	585	2,007	1,305
Other services and charges	218,663	541,456	275,383	266,073	172,887
Capital outlay					
Total expenditures	<u>277,670</u>	<u>607,240</u>	<u>301,115</u>	<u>306,125</u>	<u>187,272</u>
Revenues over (under) expenditures			<u>(23,663)</u>	<u>(23,663)</u>	<u>46,531</u>
Other financing sources (uses):					
Transfers in (out):					
Community Action Agency					(4,173)
Workforce Investment Act - 6/30 Grant Programs			9,927	9,927	
Total other financing sources (uses)			<u>9,927</u>	<u>9,927</u>	<u>(4,173)</u>
Net change in fund balance			<u>(13,736)</u>	<u>(13,736)</u>	<u>42,358</u>
Fund balance, beginning of year	<u>56,398</u>	<u>56,398</u>	<u>56,398</u>		<u>14,040</u>
Fund balance, end of year	<u><u>\$56,398</u></u>	<u><u>\$56,398</u></u>	<u><u>\$42,662</u></u>	<u><u>(\$13,736)</u></u>	<u><u>\$56,398</u></u>

COUNTY OF OTTAWA

**WORKFORCE INVESTMENT ACT-9/30 GRANT PROGRAMS
SPECIAL REVENUE FUND (2748) -
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET (GAAP BASIS) AND ACTUAL**

For the Year Ended September 30, 2009
(with comparative actual amounts for the year ended September 30, 2008)

	2009				2008 Actual
	Original Budget	Final Amended Budget	Actual	Variance	
Revenues:					
Intergovernmental revenues	\$814,112	\$2,671,089	\$2,243,775	(\$427,314)	\$1,593,331
Charges for services					
Interest on investments			19	19	
Licenses and permits					
Rental income					
Other					
Total revenues	814,112	2,671,089	2,243,794	(427,295)	1,593,331
Expenditures:					
Current operations:					
Personnel services	201,252	189,239	197,411	(8,172)	166,474
Supplies	19,513	76,463	74,943	1,520	21,673
Other services and charges	593,347	2,405,387	1,955,461	449,926	1,391,738
Capital outlay					
Total expenditures	814,112	2,671,089	2,227,815	443,274	1,579,885
Revenues over (under) expenditures			15,979	15,979	13,446
Other financing sources (uses):					
Transfers in (out):					
General Fund					
Total other financing sources (uses)					
Net change in fund balance			15,979	15,979	13,446
Fund balance, beginning of year	18,292	18,292	18,292		4,846
Fund balance, end of year	<u>\$18,292</u>	<u>\$18,292</u>	<u>\$34,271</u>	<u>\$15,979</u>	<u>\$18,292</u>

COUNTY OF OTTAWA

**WORKFORCE INVESTMENT ACT-3/31 GRANT PROGRAMS
SPECIAL REVENUE FUND (2749) -
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET (GAAP BASIS) AND ACTUAL**

For the Year Ended March 31, 2009
(with comparative actual amounts for the year ended March 31, 2008)

	2009			2008 Actual
	Original Budget	Final Amended Budget	Actual	
Revenues:				
Intergovernmental revenues	\$17,500	\$17,500	\$17,500	\$16,779
Charges for services				
Interest on investments				
Licenses and permits				
Rental income				
Other				
Total revenues	17,500	17,500	17,500	16,779
Expenditures:				
Current operations:				
Personnel services				
Supplies				
Other services and charges	17,500	17,500	17,500	16,779
Capital outlay				
Total expenditures	17,500	17,500	17,500	16,779
Revenues over (under) expenditures				
Other financing sources (uses):				
Transfers in (out):				
General Fund				
Total other financing sources (uses)				
Net change in fund balance				
Fund balance, beginning of year				
Fund balance, end of year	None	None	None	None

COUNTY OF OTTAWA

**GRANT PROGRAMS - PASS THRU SPECIAL REVENUE FUND (2750)-
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET (GAAP BASIS) AND ACTUAL**

For the Year Ended September 30, 2009
(with comparative actual amounts for the year ended September 30, 2008)

	2009				2008 Actual
	Original Budget	Final Amended Budget	Actual	Variance	
Revenues:					
Intergovernmental revenues	\$64,553	\$433,126	\$69,698	(\$363,428)	\$84,435
Charges for services					
Interest on investments					
Licenses and permits					
Rental income					
Other					
Total revenues	<u>64,553</u>	<u>433,126</u>	<u>69,698</u>	<u>(363,428)</u>	<u>84,435</u>
Expenditures:					
Current operations:					
Personnel services	82,791	82,791	69,942	12,849	68,004
Supplies	3,450	3,450	1,625	1,825	562
Other services and charges	10,595	379,168	23,312	355,856	40,598
Capital outlay					
Total expenditures	<u>96,836</u>	<u>465,409</u>	<u>94,879</u>	<u>370,530</u>	<u>109,164</u>
Revenues over (under) expenditures	<u>(32,283)</u>	<u>(32,283)</u>	<u>(25,181)</u>	<u>7,102</u>	<u>(24,729)</u>
Other financing sources (uses):					
Transfers in (out):					
General Fund	32,283	32,283	25,181	(7,102)	24,729
Total other financing sources (uses)	<u>32,283</u>	<u>32,283</u>	<u>25,181</u>	<u>(7,102)</u>	<u>24,729</u>
Net change in fund balance					
Fund balance, beginning of year					
Fund balance, end of year	<u>None</u>	<u>None</u>	<u>None</u>	<u>None</u>	<u>None</u>

COUNTY OF OTTAWA

**EMERGENCY FEEDING SPECIAL REVENUE FUND (2800) -
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET (GAAP BASIS) AND ACTUAL**

For the Year Ended September 30, 2009
(with comparative actual amounts for the year ended September 30, 2008)

	2009				2008 Actual
	Original Budget	Final Amended Budget	Actual	Variance	
Revenues:					
Intergovernmental revenues	\$173,000	\$197,127	\$375,694	\$178,567	\$217,979
Charges for services					
Interest on investments					
Licenses and permits					
Rental income					
Other					
Total revenues	173,000	197,127	375,694	178,567	217,979
Expenditures:					
Current operations:					
Personnel services	26,219	17,648	16,585	1,063	21,203
Supplies	121,776	133,074	328,663	(195,589)	168,596
Other services and charges	25,005	46,405	33,966	12,439	30,830
Capital outlay					
Total expenditures	173,000	197,127	379,214	(182,087)	220,629
Revenues over (under) expenditures			(3,520)	(3,520)	(2,650)
Other financing sources (uses):					
Transfers in (out):					
General Fund					
Total other financing sources (uses)					
Net change in fund balance			(3,520)	(3,520)	(2,650)
Fund balance, beginning of year	22,208	22,208	22,208		24,858
Fund balance, end of year	<u>\$22,208</u>	<u>\$22,208</u>	<u>\$18,688</u>	<u>(\$3,520)</u>	<u>\$22,208</u>

COUNTY OF OTTAWA

**FEDERAL EMERGENCY MANAGEMENT AGENCY SPECIAL REVENUE FUND (2810) -
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET (GAAP BASIS) AND ACTUAL**

For the Year Ended September 30, 2009
(with comparative actual amounts for the year ended September 30, 2008)

	2009			2008
	Original Budget	Final Amended Budget	Actual	Actual
Revenues:				
Intergovernmental revenues		\$24,000	\$24,000	\$20,000
Charges for services				
Interest on investments				
Licenses and permits				
Rental income				
Other				
Total revenues		24,000	24,000	20,000
Expenditures:				
Current operations:				
Personnel services				
Supplies				
Other services and charges		24,000	24,000	20,000
Capital outlay				
Total expenditures		24,000	24,000	20,000
Revenues over (under) expenditures				
Other financing sources (uses):				
Transfers in (out):				
General Fund				
Total other financing sources (uses)				
Net change in fund balance				
Fund balance, beginning of year				
Fund balance, end of year	<u>None</u>	<u>None</u>	<u>None</u>	<u>None</u>

COUNTY OF OTTAWA

**COMMUNITY CORRECTIONS SPECIAL REVENUE FUND (2850) -
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET (GAAP BASIS) AND ACTUAL**

For the Year Ended September 30, 2009
(with comparative actual amounts for the year ended September 30, 2008)

	2009				2008 Actual
	Original Budget	Final Amended Budget	Actual	Variance	
Revenues:					
Intergovernmental revenues	\$220,000	\$220,000	\$220,000		\$220,000
Charges for services	207,350	209,357	209,228	(\$129)	244,125
Interest on investments					
Licenses and permits					
Rental income					
Other	8,640	8,860	10,274	1,414	10,736
Total revenues	435,990	438,217	439,502	1,285	474,861
Expenditures:					
Current operations:					
Personnel services	737,044	713,906	688,416	25,490	704,061
Supplies	36,445	34,945	22,266	12,679	28,134
Other services and charges	283,942	276,809	266,978	9,831	249,124
Capital outlay					
Total expenditures	1,057,431	1,025,660	977,660	48,000	981,319
Revenues over (under) expenditures	(621,441)	(587,443)	(538,158)	49,285	(506,458)
Other financing sources (uses):					
Transfers in (out):					
General Fund	621,441	621,441	557,701	(63,740)	522,785
9/30 Judicial Grants		(29,694)	(19,543)	10,151	
Total other financing sources (uses)	621,441	591,747	538,158	(53,589)	522,785
Net change in fund balance		4,304		(4,304)	16,327
Fund balance, beginning of year	254,188	254,188	254,188		237,861
Fund balance, end of year	\$254,188	\$258,492	\$254,188	(\$4,304)	\$254,188

COUNTY OF OTTAWA

**REVENUE SHARING RESERVE SPECIAL REVENUE FUND (2855) -
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET (GAAP BASIS) AND ACTUAL**

For the Year Ended December 31, 2009
(with comparative actual amounts for the year ended December 31, 2008)

	2009				2008 Actual
	Original Budget	Final Amended Budget	Actual	Variance	
Revenues:					
Taxes					
Intergovernmental revenues					
Charges for services					
Interest on investments	\$129,181	\$129,181	\$74,147	(\$55,034)	526,673
Licenses and permits					
Rental income					
Other					
Total revenues	129,181	129,181	74,147	(55,034)	526,673
Expenditures:					
Current operations:					
Personnel services					
Supplies					
Other services and charges					
Capital outlay					
Debt service					
Total expenditures					
Revenues over (under) expenditures	129,181	129,181	74,147	(55,034)	526,673
Other financing sources (uses):					
Transfers in (out):					
General Fund	(4,632,000)	(4,695,407)	(4,695,407)		(4,497,515)
Total other financing sources (uses)	(4,632,000)	(4,695,407)	(4,695,407)		(4,497,515)
Net change in fund balance	(4,502,819)	(4,566,226)	(4,621,260)	(55,034)	(3,970,842)
Fund balance, beginning of year	9,693,377	9,693,377	9,693,377		13,664,219
Fund balance, end of year	\$5,190,558	\$5,127,151	\$5,072,117	(\$55,034)	\$9,693,377

COUNTY OF OTTAWA

**COMMUNITY ACTION AGENCY SPECIAL REVENUE FUND (2870) -
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET (GAAP BASIS) AND ACTUAL**

For the Year Ended September 30, 2009
(with comparative actual amounts for the year ended September 30, 2008)

	2009				2008 Actual
	Original Budget	Final Amended Budget	Actual	Variance	
Revenues:					
Intergovernmental revenues	\$512,888	\$1,014,132	\$576,355	(\$437,777)	\$577,680
Charges for services					
Interest on investments					
Licenses and permits					
Rental income					
Other	30,000	33,460	31,017	(2,443)	38,831
Total revenues	542,888	1,047,592	607,372	(440,220)	616,511
Expenditures:					
Current operations:					
Personnel services	368,008	414,287	347,340	66,947	334,627
Supplies	26,735	85,848	67,040	18,808	77,624
Other services and charges	148,145	580,457	214,417	366,040	216,614
Capital outlay					
Total expenditures	542,888	1,080,592	628,797	451,795	628,865
Revenues over (under) expenditures		(33,000)	(21,425)	11,575	(12,354)
Other financing sources (uses):					
Transfers in (out):					
General Fund		29,000	29,000		29,000
Workforce Investment Act - 12/31 Grant Programs		4,174	4,174		
Total other financing sources (uses)		33,174	33,174		29,000
Net change in fund balance		174	11,749	11,575	16,646
Fund balance, beginning of year	140,942	140,942	140,942		124,296
Fund balance, end of year	\$140,942	\$141,116	\$152,691	\$11,575	\$140,942

COUNTY OF OTTAWA

**WEATHERIZATION SPECIAL REVENUE FUND (2890) -
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET (GAAP BASIS) AND ACTUAL**

For the Year Ended March 31, 2009
(with comparative actual amounts for the year ended March 31, 2008)

	2009				2008 Actual
	Original Budget	Final Amended Budget	Actual	Variance	
Revenues:					
Intergovernmental revenues	\$263,551	\$303,217	\$293,630	(\$9,587)	\$179,015
Charges for services					
Interest on investments					
Licenses and permits					
Rental income					
Other					
Total revenues	263,551	303,217	293,630	(9,587)	179,015
Expenditures:					
Current operations:					
Personnel services	48,787	64,410	59,496	4,914	38,463
Supplies	153,470	184,274	182,603	1,671	107,375
Other services and charges	61,294	54,533	51,531	3,002	33,177
Capital outlay					
Total expenditures	263,551	303,217	293,630	9,587	179,015
Revenues over (under) expenditures					
Other financing sources (uses):					
Transfers in (out):					
General Fund					
Community Action Agency					
Total other financing sources (uses)					
Net change in fund balance					
Fund balance, beginning of year	168	168	168		168
Fund balance, end of year	<u>\$168</u>	<u>\$168</u>	<u>\$168</u>	<u>None</u>	<u>\$168</u>

COUNTY OF OTTAWA

**DEPARTMENT OF HUMAN SERVICES SPECIAL REVENUE FUND (2901) -
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET (GAAP BASIS) AND ACTUAL**

For the Year Ended September 30, 2009
(with comparative actual amounts for the year ended September 30, 2008)

	2009				2008 Actual
	Original Budget	Final Amended Budget	Actual	Variance	
Revenues:					
Intergovernmental revenues	\$220,000	\$161,458	\$150,779	(\$10,679)	\$180,871
Charges for services					36,000
Interest on investments					
Licenses and permits					
Rental income					
Other	2,700	2,000	1,452	(548)	3,000
Total revenues	222,700	163,458	152,231	(11,227)	219,871
Expenditures:					
Current operations:					
Personnel services					67,400
Supplies	230,098	7,174	7,223	(49)	180,699
Other services and charges	210,214	314,273	280,168	34,105	190,327
Capital outlay					
Total expenditures	440,312	321,447	287,391	34,056	438,426
Revenues over (under) expenditures	(217,612)	(157,989)	(135,160)	22,829	(218,555)
Other financing sources (uses):					
Transfers in (out):					
General Fund	217,612	159,447	135,160	(24,287)	253,508
Ottawa County Building Authority - Capital Projects Fund					(500,000)
Total other financing sources (uses)	217,612	159,447	135,160	(24,287)	(246,492)
Net change in fund balance		1,458		(1,458)	(465,047)
Fund balance, beginning of year	280,214	280,214	280,214		745,261
Fund balance, end of year	<u>\$280,214</u>	<u>\$281,672</u>	<u>\$280,214</u>	<u>(\$1,458)</u>	<u>\$280,214</u>

COUNTY OF OTTAWA

**CHILD CARE - CIRCUIT COURT SPECIAL REVENUE FUND (2920) -
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET (GAAP BASIS) AND ACTUAL**

For the Year Ended September 30, 2009
(with comparative actual amounts for the year ended September 30, 2008)

	2009				2008 Actual
	Original Budget	Final Amended Budget	Actual	Variance	
Revenues:					
Intergovernmental revenues	\$3,855,961	\$4,179,961	\$3,824,845	(\$355,116)	\$3,731,471
Charges for services					
Interest on investments					
Licenses and permits					
Rental income					
Other	638,900	555,900	567,524	11,624	620,898
Total revenues	4,494,861	4,735,861	4,392,369	(343,492)	4,352,369
Expenditures:					
Current operations:					
Personnel services	4,345,200	4,282,700	3,891,368	391,332	4,028,902
Supplies	237,642	235,617	179,390	56,227	212,602
Other services and charges	3,957,821	4,522,346	4,269,279	253,067	3,998,001
Capital outlay					
Total expenditures	8,540,663	9,040,663	8,340,037	700,626	8,239,505
Revenues over (under) expenditures	(4,045,802)	(4,304,802)	(3,947,668)	357,134	(3,887,136)
Other financing sources (uses):					
Transfers in (out):					
General Fund	4,045,802	4,054,802	4,045,802	(9,000)	4,107,509
Ottawa County Building Authority - Capital Projects Fund					(500,000)
Total other financing sources (uses)	4,045,802	4,054,802	4,045,802	(9,000)	3,607,509
Net change in fund balance		(250,000)	98,134	348,134	(279,627)
Fund balance, beginning of year	1,341,185	1,341,185	1,341,185		1,620,812
Fund balance, end of year	\$1,341,185	\$1,091,185	\$1,439,319	\$348,134	\$1,341,185

COUNTY OF OTTAWA

**CHILD CARE - SOCIAL SERVICES SPECIAL REVENUE FUND (2921) -
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET (GAAP BASIS) AND ACTUAL**

For the Year Ended September 30, 2009
(with comparative actual amounts for the year ended September 30, 2008)

	2009				2008 Actual
	Original Budget	Final Amended Budget	Actual	Variance	
Revenues:					
Intergovernmental revenues	\$2,500	\$2,500	\$259	(\$2,241)	\$3,604
Charges for services					
Interest on investments					
Licenses and permits					
Rental income					
Other					
Total revenues	<u>2,500</u>	<u>2,500</u>	<u>259</u>	<u>(2,241)</u>	<u>3,604</u>
Expenditures:					
Current operations:					
Personnel services					
Supplies					
Other services and charges	5,000	5,000	668	4,332	7,458
Capital outlay					
Total expenditures	<u>5,000</u>	<u>5,000</u>	<u>668</u>	<u>4,332</u>	<u>7,458</u>
Revenues over (under) expenditures	<u>(2,500)</u>	<u>(2,500)</u>	<u>(409)</u>	<u>2,091</u>	<u>(3,854)</u>
Other financing sources (uses):					
Transfers in (out):					
General Fund	2,500	2,500	409	(2,091)	3,854
Total other financing sources (uses)	<u>2,500</u>	<u>2,500</u>	<u>409</u>	<u>(2,091)</u>	<u>3,854</u>
Net change in fund balance					
Fund balance, beginning of year	<u>73,786</u>	<u>73,786</u>	<u>73,786</u>		<u>73,786</u>
Fund balance, end of year	<u>\$73,786</u>	<u>\$73,786</u>	<u>\$73,786</u>	<u>None</u>	<u>\$73,786</u>

COUNTY OF OTTAWA

**SOLDIERS' AND SAILORS' RELIEF SPECIAL REVENUE FUND (2930) -
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET (GAAP BASIS) AND ACTUAL**

For the Year Ended December 31, 2009
(with comparative actual amounts for the year ended December 31, 2008)

	2009				2008 Actual
	Original Budget	Final Amended Budget	Actual	Variance	
Revenues:					
Intergovernmental revenues					
Charges for services					
Interest on investments					
Licenses and permits					
Rental income					
Other					
Total revenues					
Expenditures:					
Current operations:					
Personnel services					
Supplies					
Other services and charges	\$42,140	\$42,140	\$36,426	\$5,714	\$34,275
Capital outlay					
Total expenditures	42,140	42,140	36,426	5,714	34,275
Revenues over (under) expenditures	(42,140)	(42,140)	(36,426)	5,714	(34,275)
Other financing sources (uses):					
Transfers in (out):					
General Fund	42,140	42,140	36,426	(5,714)	34,275
Total other financing sources (uses)	42,140	42,140	36,426	(5,714)	34,275
Net change in fund balance					
Fund balance, beginning of year					
Fund balance, end of year	None	None	None	None	None

COUNTY OF OTTAWA

**VETERANS TRUST SPECIAL REVENUE FUND (2941) -
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET (GAAP BASIS) AND ACTUAL**

For the Year Ended September 30, 2009
(with comparative actual amounts for the year ended September 30, 2008)

	2009				2008 Actual
	Original Budget	Final Amended Budget	Actual	Variance	
Revenues:					
Intergovernmental revenues	\$14,404	\$26,220	\$26,220		\$27,300
Charges for services					
Interest on investments					
Licenses and permits					
Rental income					
Other					
Total revenues	14,404	26,220	26,220		27,300
Expenditures:					
Current operations:					
Personnel services					
Supplies					
Other services and charges	14,404	26,220	25,981	\$239	26,484
Capital outlay					
Total expenditures	14,404	26,220	25,981	239	26,484
Revenues over (under) expenditures			239	239	816
Other financing sources (uses):					
Transfers in (out):					
General Fund					
Total other financing sources (uses)					
Net change in fund balance			239	239	816
Fund balance, beginning of year	1,242	1,242	1,242		426
Fund balance, end of year	<u>\$1,242</u>	<u>\$1,242</u>	<u>\$1,481</u>	<u>\$239</u>	<u>\$1,242</u>

COUNTY OF OTTAWA

**COMPENSATED ABSENCES SPECIAL REVENUE FUND (2980) -
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET (GAAP BASIS) AND ACTUAL**

For the Year Ended December 31, 2009
(with comparative actual amounts for the year ended December 31, 2008)

	2009				2008 Actual
	Original Budget	Final Amended Budget	Actual	Variance	
Revenues:					
Intergovernmental revenues					
Charges for services	\$117,000	\$117,000	\$39,213	(\$77,787)	\$119,722
Interest on investments	97,000	97,000	45,642	(51,358)	176,321
Licenses and permits					
Rental income					
Other					
Total revenues	214,000	214,000	84,855	(129,145)	296,043
Expenditures:					
Current operations:					
Personnel services	38,038	38,038	131,317	(93,279)	84,084
Supplies					
Other services and charges					
Capital outlay					
Total expenditures	38,038	38,038	131,317	(93,279)	84,084
Revenues over (under) expenditures	175,962	175,962	(46,462)	(222,424)	211,959
Other financing sources (uses):					
Transfers in (out):					
General Fund	(500,000)	(500,000)	(500,000)		
Total other financing sources (uses)	(500,000)	(500,000)	(500,000)		
Net change in fund balance	(324,038)	(324,038)	(546,462)	(222,424)	211,959
Fund balance, beginning of year	4,227,737	4,227,737	4,227,737		4,015,778
Fund balance, end of year	<u>\$3,903,699</u>	<u>\$3,903,699</u>	<u>\$3,681,275</u>	<u>(\$222,424)</u>	<u>\$4,227,737</u>

COUNTY OF OTTAWA

**OTTAWA COUNTY BUILDING AUTHORITY DEBT SERVICE FUND (5690 - 5695) -
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET (GAAP BASIS) AND ACTUAL**

For the Year Ended December 31, 2009
(with comparative actual amounts for the year ended December 31, 2008)

	2009				2008 Actual
	Original Budget	Final Amended Budget	Actual	Variance	
Revenues:					
Interest on investments					\$12
Rental income	\$2,781,272	\$2,781,272	\$2,779,913	(\$1,359)	2,774,563
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total revenues	<u>2,781,272</u>	<u>2,781,272</u>	<u>2,779,913</u>	<u>(1,359)</u>	<u>2,774,575</u>
Expenditures:					
Debt service:					
Principal retirement	2,335,000	2,335,000	2,335,000		2,235,000
Interest and fiscal charges	1,209,147	1,209,147	1,207,113	2,034	1,302,601
Bond issuance costs					
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total expenditures	<u>3,544,147</u>	<u>3,544,147</u>	<u>3,542,113</u>	<u>2,034</u>	<u>3,537,601</u>
Revenues over (under) expenditures	<u>(762,875)</u>	<u>(762,875)</u>	<u>(762,200)</u>	<u>675</u>	<u>(763,026)</u>
Other financing sources (uses):					
Transfers in (out)					
Infrastructure	125,000	125,000	125,000		125,000
Public Improvement Fund	187,875	187,875	176,712	(11,163)	187,713
Delinquent Tax Revolving Fund	150,000	150,000	150,000		150,000
Telecommunications	150,000	150,000	150,000		150,000
Ottawa County, Michigan Insurance Authority	150,000	150,000	150,000		150,000
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Premium on refunding bonds					
Payment to refunding bond					
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total other financing sources (uses)	<u>762,875</u>	<u>762,875</u>	<u>751,712</u>	<u>(11,163)</u>	<u>762,713</u>
Net change in fund balance			(10,488)	(10,488)	(313)
Fund balances, beginning of year	<u>10,488</u>	<u>10,488</u>	<u>10,488</u>		<u>10,801</u>
Fund balances, end of year	<u>\$10,488</u>	<u>\$10,488</u>	<u>None</u>	<u>(\$10,488)</u>	<u>\$10,488</u>

COUNTY OF OTTAWA

**OTTAWA COUNTY BUILDING AUTHORITY CAPITAL PROJECTS FUND (5690 - 5695) -
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET (GAAP BASIS) AND ACTUAL**

For the Year Ended December 31, 2009
(with comparative actual amounts for the year ended December 31, 2008)

	2009				2008 Actual
	Original Budget	Final Amended Budget	Actual	Variance	
Revenues:					
Interest on investments					\$72,965
Other					
Total revenues					72,965
Expenditures:					
Capital outlay	\$6,000,000	\$9,502,388	\$9,191,249	\$311,139	15,006,565
Bond issue costs					
Total expenditures	6,000,000	9,502,388	9,191,249	311,139	15,006,565
Revenues over (under) expenditures	(6,000,000)	(9,502,388)	(9,191,249)	311,139	(14,933,600)
Other financing sources (uses):					
Transfers in (out):					
General Fund	5,585,000	5,585,000	5,273,861	(311,139)	
Health					1,300,000
Solid Waste Clean-up					2,500,000
Public Improvement	415,000	3,917,388	3,917,388		1,266,618
Department of Human Services					500,000
Circuit Court - Child Care					500,000
Telecommunications					2,600,000
Equipment Pool					1,500,000
Issuance of bonds					
Premium on bonds issued					
Total other financing sources (uses)	6,000,000	9,502,388	9,191,249	(311,139)	10,166,618
Net change in fund balance					(4,766,982)
Fund balances, beginning of year					4,766,982
Fund balances, end of year	None	None	None	None	None

COUNTY OF OTTAWA

**CEMETERY TRUST PERMANENT FUND (1500)
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET (GAAP BASIS) AND ACTUAL**

For the Year Ended December 31, 2009
(with comparative actual amounts for the year ended December 31, 2008)

	2009				2008 Actual
	Original Budget	Final Amended Budget	Actual	Variance	
Revenues:					
Intergovernmental revenues					
Charges for services					
Interest on investments	\$162	\$162	\$97	(\$65)	\$218
Licenses and permits					
Rental income					
Other					
Total revenues	<u>162</u>	<u>162</u>	<u>97</u>	<u>(65)</u>	<u>218</u>
Expenditures:					
Personnel services					
Supplies					
Other services and charges					
Capital outlay					
Total expenditures					
Revenues over (under) expenditures	<u>162</u>	<u>162</u>	<u>97</u>	<u>(65)</u>	<u>218</u>
Other financing sources (uses):					
Transfers in (out):					
General Fund					
Total other financing sources (uses)					
Net change in fund balance	162	162	97	(65)	218
Fund balance, beginning of year	6,254	6,254	6,254		6,036
Fund balance, end of year	<u>\$6,416</u>	<u>\$6,416</u>	<u>\$6,351</u>	<u>(\$65)</u>	<u>\$6,254</u>

COUNTY OF OTTAWA
INTERNAL SERVICE FUNDS

FOR THE YEAR ENDED DECEMBER 31, 2009

Internal Service Funds are established to account for the financing of goods or services provided by one department to other departments of the governmental unit on a cost-reimbursement basis.

Information Technology Fund (6360) - The Information Technology Fund is used to account for revenues collected from user departments for service charges to cover the costs incurred in the operation of the department including computer processing time and programming time.

Duplicating Fund (6450) - The Duplicating Fund is used to account for revenues received from user departments and expenses incurred in providing copier services.

Telecommunications Fund (6550) - The Telecommunications Fund is used to account for revenues received from user departments and expenses incurred in providing telephone service.

Equipment Pool Fund (6641) - The Equipment Pool Fund is used to account for revenues collected from user departments for the equipment rental charges to cover the costs incurred to administer the equipment pool fund and depreciation of the equipment.

Protected Self-Funded Insurance Programs Fund (6770) - The Protected Self-Funded Insurance Programs Fund is used to account for the administrative costs associated with managing the self-insured portion of the vehicle protection program, the workers' compensation program, the liability protection program and the property and fire protection program.

Protected Self-Funded Employee Insurance Fund (6771) - The Protected Self-Funded Employee Insurance Fund is used to account for revenues collected from user departments for the payment of costs incurred to administer the self-funded health insurance program, third party administrative expenses and actual health claims paid.

Protected Self-Funded Unemployment Fund (6772) - The protected Self-Funded Unemployment Fund is used to account for revenues collected from user departments for the payment of costs incurred to administer the self-funded unemployment insurance program, third party administrative expenses and actual unemployment claims paid.

Long-Term Disability Insurance Fund (6775) - The Long-term Disability Insurance Fund is used to account for revenues collected from user departments for the payment of costs incurred to administer the long-term disability insurance program and insurance premiums paid.

COUNTY OF OTTAWA

INTERNAL SERVICE FUNDS (CONTINUED)

FOR THE YEAR ENDED DECEMBER 31, 2009

Ottawa County, Michigan Insurance Authority Fund (6780) - The Ottawa County, Michigan Insurance Authority Fund is used to account for insurance coverage and risk management related services to participating public entities pursuant to State of Michigan Act No. 36 of the Public Acts of 1988.

Protected Self-Funded Insurance - Mental Health Fund (6782) - The Protected Self-Funded Insurance - Mental Health Fund is used to account for funds covering risk exposure under the Managed Care Specialty Services Program.

COUNTY OF OTTAWA

**INTERNAL SERVICE FUNDS
COMBINING STATEMENT OF NET ASSETS**

December 31, 2009

(with comparative totals for December 31, 2008)

	Information Technology (6360)	Duplicating (6450)	Telecom- munications (6550)	Equipment Pool (6641)	Protected Self-Funded Insurance Programs (6770)
<u>ASSETS</u>					
Current assets:					
Cash and pooled investments	\$2,347,690	\$628,052	\$2,669,726	\$2,774,142	
Investments					
Accounts receivable	2,010		8,407		
Accrued interest on investments					
Due from other funds	25,869	7,157	28,286	26,055	\$4,264,289
Inventory of supplies	46,652				
Prepaid expenses	240,528		5,830		10,000
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total current assets	2,662,749	635,209	2,712,249	2,800,197	4,274,289
Noncurrent assets:					
Capital assets:					
Office furniture and equipment				3,960,723	
Copy machines		111,317			
Telephone equipment			2,460,674		
Vehicles				4,104,023	
Less accumulated depreciation		(57,024)	(1,926,438)	(6,192,116)	
		<hr/>	<hr/>	<hr/>	
Net capital assets		54,293	534,236	1,872,630	
Total assets	2,662,749	689,502	3,246,485	4,672,827	4,274,289
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<u>LIABILITIES</u>					
Current liabilities:					
Accounts payable	38,395	307	1,779	969	310,080
Interfund payable					199,736
Due to other funds					
Due to other governmental units					
Capital lease payable				35,413	
Unearned revenue			103,126		
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total liabilities	38,395	307	104,905	36,382	509,816
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<u>NET ASSETS</u>					
Investment in capital assets		54,293	534,236	1,837,217	
Restricted for managed care risk exposure					
Unrestricted	2,624,354	634,902	2,607,344	2,799,228	3,764,473
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total net assets	<u>\$2,624,354</u>	<u>\$689,195</u>	<u>\$3,141,580</u>	<u>\$4,636,445</u>	<u>\$3,764,473</u>

COUNTY OF OTTAWA

INTERNAL SERVICE FUNDS
 COMBINING STATEMENT OF NET ASSETS
 December 31, 2009
 (with comparative totals for December 31, 2008)

Protected Self-Funded Employee Insurance (6771)	Protected Self-Funded Unemployment (6772)	Long-Term Disability Insurance (6775)	Ottawa County, Michigan Insurance Authority (6780)	Protected Self-Funded Insurance - Mental Health (6782)	Totals	
					2009	2008
\$3,288,984	\$954,520	\$99,264	\$231,180	\$1,665,790	\$14,659,348	\$12,776,918
			20,872,619		20,872,619	19,400,890
547,946					558,363	147,731
			153,960		153,960	136,356
40,729	10,838	1,089			4,404,312	4,883,901
					46,652	43,411
9,700		14,040	95,276		375,374	268,510
<u>3,887,359</u>	<u>965,358</u>	<u>114,393</u>	<u>21,353,035</u>	<u>1,665,790</u>	<u>41,070,628</u>	<u>37,657,717</u>
					3,960,723	4,209,255
					111,317	109,496
					2,460,674	2,494,209
					4,104,023	4,058,005
					(8,175,578)	(7,845,812)
					2,461,159	3,025,153
<u>3,887,359</u>	<u>965,358</u>	<u>114,393</u>	<u>21,353,035</u>	<u>1,665,790</u>	<u>43,531,787</u>	<u>40,682,870</u>
1,715,868	16,395	127	7,912,716		9,996,636	7,553,069
					199,736	379,803
			4,264,289		4,264,289	4,155,493
	89,958				89,958	46,635
					35,413	70,826
					103,126	148,959
<u>1,715,868</u>	<u>106,353</u>	<u>127</u>	<u>12,177,005</u>		<u>14,689,158</u>	<u>12,354,785</u>
					2,425,746	2,954,327
				1,665,790	1,665,790	1,656,795
<u>2,171,491</u>	<u>859,005</u>	<u>114,266</u>	<u>9,176,030</u>		<u>24,751,093</u>	<u>23,716,963</u>
<u>\$2,171,491</u>	<u>\$859,005</u>	<u>\$114,266</u>	<u>\$9,176,030</u>	<u>\$1,665,790</u>	<u>\$28,842,629</u>	<u>\$28,328,085</u>

COUNTY OF OTTAWA

**INTERNAL SERVICE FUNDS
COMBINING STATEMENT OF REVENUES, EXPENSES, AND
CHANGES IN FUND NET ASSETS**

For the Year Ended December 31, 2009

(with comparative totals for the year ended December 31, 2008)

	Information Technology (6360)	Duplicating (6450)	Telecom- munications (6550)	Equipment Pool (6641)	Protected Self-Funded Insurance Programs (6770)
Operating revenues:					
Charges for services	\$2,817,577	\$70,429	\$705,110	\$1,205,487	\$190,778
Other revenue				41,801	
Total operating revenues	<u>2,817,577</u>	<u>70,429</u>	<u>705,110</u>	<u>1,247,288</u>	<u>190,778</u>
Operating expenses:					
Personnel services	1,565,289	11,128	119,746	35,609	163,486
Contractual services	661,784	11,899	191,134		54,925
Supplies	91,634	65,649	9,435	15	122
Depreciation		19,307	120,511	1,172,426	
Building and equipment rental	121,084				
Claims and legal					34,582
Miscellaneous	226,032	10,971	12,362	28,906	14,869
Total operating expenses	<u>2,665,823</u>	<u>118,954</u>	<u>453,188</u>	<u>1,236,956</u>	<u>267,984</u>
Operating income (loss)	<u>151,754</u>	<u>(48,525)</u>	<u>251,922</u>	<u>10,332</u>	<u>(77,206)</u>
Nonoperating revenues (expenses):					
Interest on investments	25,869	7,157	28,286	26,055	180,066
Net change in the fair value of investments					
Gain (loss) on retirement of capital assets		(922)	(11,029)	61,379	
Total nonoperating revenues (expenses)	<u>25,869</u>	<u>6,235</u>	<u>17,257</u>	<u>87,434</u>	<u>180,066</u>
Income (loss) before transfers	177,623	(42,290)	269,179	97,766	102,860
Transfers in (out):					
Ottawa County Building Authority - Debt Service			(150,000)		
Ottawa County Building Authority - Capital Projects					
Total transfers			<u>(150,000)</u>		
Change in net assets	177,623	(42,290)	119,179	97,766	102,860
Total net assets, beginning of year	2,446,731	731,485	3,022,401	4,538,679	3,661,613
Total net assets, end of year	<u>\$2,624,354</u>	<u>\$689,195</u>	<u>\$3,141,580</u>	<u>\$4,636,445</u>	<u>\$3,764,473</u>

COUNTY OF OTTAWA

**INTERNAL SERVICE FUNDS
COMBINING STATEMENT OF REVENUES, EXPENSES, AND
CHANGES IN FUND NET ASSETS**

For the Year Ended December 31, 2009
(with comparative totals for the year ended December 31, 2008)

Protected Self-Funded Employee Insurance (6771)	Protected Self-Funded Unemployment (6772)	Long-Term Disability Insurance (6775)	Ottawa County, Michigan Insurance Authority (6780)	Protected Self-Funded Insurance - Mental Health (6782)	Totals	
					2009	2008
\$12,684,287	\$163,126	\$168,788	\$1,714,623		\$19,720,205	\$19,375,483
			32,641		74,442	10,340
<u>12,684,287</u>	<u>163,126</u>	<u>168,788</u>	<u>1,747,264</u>		<u>19,794,647</u>	<u>19,385,823</u>
170,569	61,501	9,679			2,137,007	2,131,059
762,261	40,010	156,540	585,393		2,463,946	2,387,415
20,440					187,295	149,980
					1,312,244	1,311,736
					121,084	106,117
12,832,262	89,968		2,112,087		15,068,899	11,370,514
18,664	131,076	3,719			446,599	451,150
<u>13,804,196</u>	<u>322,555</u>	<u>169,938</u>	<u>2,697,480</u>		<u>21,737,074</u>	<u>17,907,971</u>
<u>(1,119,909)</u>	<u>(159,429)</u>	<u>(1,150)</u>	<u>(950,216)</u>		<u>(1,942,427)</u>	<u>1,477,852</u>
40,729	10,838	1,089	386,160	\$8,995	715,244	1,384,504
			1,992,299		1,992,299	(3,512,044)
					49,428	28,783
<u>40,729</u>	<u>10,838</u>	<u>1,089</u>	<u>2,378,459</u>	<u>8,995</u>	<u>2,756,971</u>	<u>(2,098,757)</u>
<u>(1,079,180)</u>	<u>(148,591)</u>	<u>(61)</u>	<u>1,428,243</u>	<u>8,995</u>	<u>814,544</u>	<u>(620,905)</u>
			(150,000)		(300,000)	(300,000)
						(4,100,000)
			<u>(150,000)</u>		<u>(300,000)</u>	<u>(4,400,000)</u>
<u>(1,079,180)</u>	<u>(148,591)</u>	<u>(61)</u>	<u>1,278,243</u>	<u>8,995</u>	<u>514,544</u>	<u>(5,020,905)</u>
3,250,671	1,007,596	114,327	7,897,787	1,656,795	28,328,085	33,348,990
<u>\$2,171,491</u>	<u>\$859,005</u>	<u>\$114,266</u>	<u>\$9,176,030</u>	<u>\$1,665,790</u>	<u>\$28,842,629</u>	<u>\$28,328,085</u>

COUNTY OF OTTAWA

**INTERNAL SERVICE FUNDS
COMBINING STATEMENT OF CASH FLOWS**

For the Year Ended December 31, 2009

(with comparative totals for the year ended December 31, 2008)

	Information Technology (6360)	Duplicating (6450)	Tele- communications (6550)	Equipment Pool (6641)	Protected Self-Funded Insurance Programs (6770)
Cash flows from operating activities:					
Cash received from interfund services provided	\$2,816,149	\$70,429	\$662,115	\$1,247,288	\$190,778
Cash payments to suppliers for goods and services	(1,273,622)	(89,759)	(205,236)	(28,921)	(69,909)
Cash payments for self-funded insurance claims					(102,157)
Cash payments to employees for services	<u>(1,565,289)</u>	<u>(11,128)</u>	<u>(119,746)</u>	<u>(35,609)</u>	<u>(163,493)</u>
Net cash provided by (used for) operating activities	<u>(22,762)</u>	<u>(30,458)</u>	<u>337,133</u>	<u>1,182,758</u>	<u>(144,781)</u>
Cash flows from noncapital financing activities:					
Transfers in from other funds					119,933
Transfers out to other funds			(150,000)		
Net cash provided by (used for) noncapital financing activities			<u>(150,000)</u>		<u>119,933</u>
Cash flows from capital and related financing activities:					
Acquisition of capital assets		(17,239)		(857,697)	
Payment on capital lease				(35,413)	
Proceeds from sale of equipment				81,387	
Net cash provided by (used for) capital and related financing activities		<u>(17,239)</u>		<u>(811,723)</u>	
Cash flows from investing activities:					
Purchase of investments					
Interest on investments	95,327	28,937	195,159	147,134	24,848
Proceeds on sale of investments					
Net cash provided by (used for) investing activities	<u>95,327</u>	<u>28,937</u>	<u>195,159</u>	<u>147,134</u>	<u>24,848</u>
Net increase (decrease) in cash and pooled investments	72,565	(18,760)	382,292	518,169	
Cash and pooled investments, beginning of year	<u>2,275,125</u>	<u>646,812</u>	<u>2,287,434</u>	<u>2,255,973</u>	
Cash and pooled investments, end of year	<u><u>\$2,347,690</u></u>	<u><u>\$628,052</u></u>	<u><u>\$2,669,726</u></u>	<u><u>\$2,774,142</u></u>	<u>None</u>

COUNTY OF OTTAWA

**INTERNAL SERVICE FUNDS
COMBINING STATEMENT OF CASH FLOWS**

For the Year Ended December 31, 2009
(with comparative totals for the year ended December 31, 2008)

Protected Self-Funded Health (6771)	Protected Self-Funded Unemployment (6772)	Long-Term Disability Insurance (6775)	Ottawa County,	Protected	Totals	
			Michigan Insurance Authority (6780)	Self-Funded Insurance - Mental Health (6782)	2009	2008
\$12,684,287	\$163,126	\$168,788	\$1,947,191	\$66,309	\$20,016,460	\$19,623,126
(801,365)	(173,321)	(174,612)	(243,348)		(3,060,093)	(2,598,380)
(12,402,817)	(46,645)		(659,119)	(\$48,646)	(13,259,384)	(12,536,111)
(170,569)	(61,501)	(9,679)			(2,137,014)	(2,131,059)
(690,464)	(118,341)	(15,503)	1,044,724	17,663	1,559,969	2,357,576
					119,933	313,473
			(150,000)		(300,000)	(4,400,000)
			(150,000)		(180,067)	(4,086,527)
					(874,936)	(857,720)
					(35,413)	(35,413)
					81,387	36,940
					(828,962)	(856,193)
			(21,136,834)		(21,136,834)	(26,736,614)
191,095	46,244	4,625	368,556	8,995	1,110,920	1,355,614
			19,718,272	1,639,132	21,357,404	22,811,458
191,095	46,244	4,625	(1,050,006)	1,648,127	1,331,490	(2,569,542)
(499,369)	(72,097)	(10,878)	(155,282)	1,665,790	1,882,430	(5,154,686)
3,788,353	1,026,617	110,142	386,462		12,776,918	17,931,604
\$3,288,984	\$954,520	\$99,264	\$231,180	\$1,665,790	\$14,659,348	\$12,776,918

(Continued on next page)

COUNTY OF OTTAWA

**INTERNAL SERVICE FUNDS
COMBINING STATEMENT OF CASH FLOWS**

For the Year Ended December 31, 2009
(with comparative totals for the year ended December 31, 2008)

	Information Technology <u>(6360)</u>	Duplicating <u>(6450)</u>	Tele- communications <u>(6550)</u>	Equipment Pool <u>(6641)</u>	Protected Self-Funded Insurance Programs <u>(6770)</u>
Reconciliation of operating income (loss) to net cash provided by (used for) operating activities:					
Operating income (loss)	\$151,754	(\$48,525)	\$251,922	\$10,332	(\$77,206)
Adjustments to reconcile operating income (loss) to net cash provided by (used for) operating activities:					
Depreciation		19,307	120,511	1,172,426	
Change in assets and liabilities not affecting cash provided by (used for) operating activities:					
(Increase) decrease in receivables	(1,428)		2,838		
(Increase) decrease in due from other governmental units					
(Increase) decrease in inventory	(3,241)				
(Increase) decrease in prepaid expenses	(128,582)		21,752		
Increase (decrease) in unpaid claims liability					
Increase (decrease) in unearned revenue			(45,833)		
Increase (decrease) in accounts payable	(41,265)	(1,240)	(14,057)		(67,575)
Increase (decrease) in due to other governmental units					
Increase (decrease) in due to other funds					
Net cash provided by (used for) operating activities	<u>(\$22,762)</u>	<u>(\$30,458)</u>	<u>\$337,133</u>	<u>\$1,182,758</u>	<u>(\$144,781)</u>

COUNTY OF OTTAWA

**INTERNAL SERVICE FUNDS
COMBINING STATEMENT OF CASH FLOWS**

For the Year Ended December 31, 2009
(with comparative totals for the year ended December 31, 2008)

Protected Self-Funded Health (6771)	Protected Self-Funded Unemployment (6772)	Long-Term Disability Insurance (6775)	Ottawa County, Michigan Insurance Authority (6780)	Protected Self-Funded Insurance - Mental Health (6782)	Totals	
					2009	2008
(\$1,119,909)	(\$159,429)	(\$1,150)	(\$950,216)		(\$1,942,427)	\$1,477,852
					1,312,244	1,311,736
(412,042)					(410,632)	(96,008)
					(3,241)	(2,035)
	500	(14,040)	13,506		(106,864)	106,024
			1,823,992		1,823,992	334,095
					(45,833)	(45,833)
841,487	(2,735)	(313)			714,302	(1,003,373)
	43,323				43,323	18,316
			157,442	17,663	175,105	256,802
<u>(\$690,464)</u>	<u>(\$118,341)</u>	<u>(\$15,503)</u>	<u>\$1,044,724</u>	<u>\$17,663</u>	<u>\$1,559,969</u>	<u>\$2,357,576</u>

(Concluded)

COUNTY OF OTTAWA

FIDUCIARY FUNDS

FOR THE YEAR ENDED DECEMBER 31, 2009

Fiduciary Funds are used to account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other governmental units and/or other funds.

AGENCY FUNDS

Trust and Agency Fund (7010) - This Fund was established to account for monies received by the County for later distribution to other agencies or persons. Primarily the fund accounts for revenue received and later remitted to the State of Michigan.

Library Penal Fine Fund (7210) - This Fund was established under Act 236, Section 4351 to account for monies received from District Court fines which are allocated annually for operations of the County's libraries.

Imprest Payroll Fund (7040) - This Fund was established to account for the salaries and fringes of the County employees payroll. Money is disbursed from the Imprest Payroll Fund after being reimbursed by the benefiting funds.

Inland Lake Improvement (8725) – The Drain Commissioner serves on various inland lake boards that do not meet the requirements of a component unit. The Drain Commissioner also serves as the treasurer for these boards, so the financial activity is recorded on the County's general ledger. Accordingly, the County is recording this activity in an agency fund.

COUNTY OF OTTAWA

**FIDUCIARY FUNDS
COMBINING STATEMENT OF FIDUCIARY ASSETS AND LIABILITIES**

December 31, 2009

(with comparative totals for December 31, 2008)

	Agency Funds				Total	
	Trust and Agency 7010	Library Penal Fine 7210	Imprest Payroll 7040	Inland Lake Improvement 8725	2009	2008
ASSETS						
Cash and pooled investments	\$1,533,323	\$581,685	\$1,052,995	\$150,433	\$3,318,436	\$2,508,542
Receivables:						
Accounts	105,559				105,559	110,467
Due from other governmental units	41,551				41,551	56,157
Total assets	<u>\$1,680,433</u>	<u>\$581,685</u>	<u>\$1,052,995</u>	<u>\$150,433</u>	<u>\$3,465,546</u>	<u>\$2,675,166</u>
LIABILITIES						
Liabilities:						
Due to other governmental units:						
Due to State of Michigan	\$820,877		\$230,786		\$1,051,663	\$743,358
Fines and fees due to local libraries		\$581,685			581,685	439,632
Agency deposits	859,556		822,209	\$150,433	1,832,198	1,492,176
Total liabilities	<u>\$1,680,433</u>	<u>\$581,685</u>	<u>\$1,052,995</u>	<u>\$150,433</u>	<u>\$3,465,546</u>	<u>\$2,675,166</u>

**COUNTY OF OTTAWA
COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES
ALL AGENCY FUNDS**

FOR THE YEAR ENDED DECEMBER 31, 2009

	<u>Balances January 1, 2009</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balances December 31, 2009</u>
<u>TRUST AND AGENCY FUND (7010)</u>				
<u>ASSETS</u>				
Cash and pooled investments	\$1,242,493	\$119,001,052	\$118,710,222	\$1,533,323
Accounts receivable	110,467	709,428	714,336	105,559
Due from other governmental units	56,157	188,930	203,536	41,551
Total assets	<u>\$1,409,117</u>	<u>\$119,899,410</u>	<u>\$119,628,094</u>	<u>\$1,680,433</u>
<u>LIABILITIES</u>				
Due to other taxing units		\$41,592,012	\$41,592,012	
Due to State of Michigan	\$584,761	65,220,401	64,984,285	\$820,877
Agency deposits	824,356	82,189,320	82,154,120	859,556
Total liabilities	<u>\$1,409,117</u>	<u>\$189,001,733</u>	<u>\$188,730,417</u>	<u>\$1,680,433</u>
 <u>LIBRARY PENAL FINE FUND (7210)</u>				
<u>ASSETS</u>				
Cash and pooled investments	\$439,632	\$978,931	\$836,878	\$581,685
Total assets	<u>\$439,632</u>	<u>\$978,931</u>	<u>\$836,878</u>	<u>\$581,685</u>
<u>LIABILITIES</u>				
Fines and fees due to local libraries	\$439,632	\$978,931	\$836,878	\$581,685
Agency deposits		813,156	813,156	
Total liabilities	<u>\$439,632</u>	<u>\$1,792,087</u>	<u>\$1,650,034</u>	<u>\$581,685</u>

(Continued on next page)

**COUNTY OF OTTAWA
COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES
ALL AGENCY FUNDS**

FOR THE YEAR ENDED DECEMBER 31, 2009

	<u>Balances January 1, 2009</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balances December 31, 2009</u>
<u>IMPREST PAYROLL FUND (7040)</u>				
<u>ASSETS</u>				
Cash and pooled investments	\$675,335	\$69,958,559	\$69,580,899	\$1,052,995
Accounts receivable		68,192,069	68,192,069	
Total assets	<u>\$675,335</u>	<u>\$138,150,628</u>	<u>\$137,772,968</u>	<u>\$1,052,995</u>
<u>LIABILITIES</u>				
Due to State of Michigan	\$158,597	\$1,936,550	\$1,864,361	\$230,786
Agency deposits	516,738	72,082,437	71,776,966	822,209
Total liabilities	<u>\$675,335</u>	<u>\$74,018,987</u>	<u>\$73,641,327</u>	<u>\$1,052,995</u>
<u>INLAND LAKE IMPROVEMENT (8725)</u>				
<u>ASSETS</u>				
Cash and pooled investments	\$151,082	\$595,311	\$595,960	\$150,433
Total assets	<u>\$151,082</u>	<u>\$595,311</u>	<u>\$595,960</u>	<u>\$150,433</u>
<u>LIABILITIES</u>				
Agency deposits	\$151,082	\$655,391	\$656,040	\$150,433
Total liabilities	<u>\$151,082</u>	<u>\$655,391</u>	<u>\$656,040</u>	<u>\$150,433</u>
<u>TOTALS - AGENCY FUNDS</u>				
<u>ASSETS</u>				
Cash and pooled investments	\$2,508,542	\$190,533,853	\$189,723,959	\$3,318,436
Accounts receivable	110,467	68,901,497	68,906,405	105,559
Due from other governmental units	56,157	188,930	203,536	41,551
Total assets	<u>\$2,675,166</u>	<u>\$259,624,280</u>	<u>\$258,833,900</u>	<u>\$3,465,546</u>
<u>LIABILITIES</u>				
Due to other taxing units		\$41,592,012	\$41,592,012	
Due to State of Michigan	\$743,358	67,156,951	66,848,646	\$1,051,663
Fines and fees due to local libraries	439,632	978,931	836,878	581,685
Agency deposits	1,492,176	155,740,304	155,400,282	1,832,198
Total liabilities	<u>\$2,675,166</u>	<u>\$265,468,198</u>	<u>\$264,677,818</u>	<u>\$3,465,546</u>

(Concluded)

**COUNTY OF OTTAWA
STATISTICAL SECTION**

This part of the County of Ottawa’s comprehensive annual financial report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information says about the government’s overall financial health.

Contents

Financial Trends	<u>Page</u>
<i>These schedules contain trend information to help the reader understand how the County’s financial performance and well-being have changed over time.</i>	163
Revenue Capacity	
<i>These schedules contain information to help the reader assess the County’s most significant local revenue source, the property tax.</i>	169
Debt Capacity	
<i>These schedules present information to help the reader assess the affordability of the County’s current levels of outstanding debt and the County’s ability to issue additional debt in the future.</i>	173
Demographic and Economic Information	
<i>These schedules offer demographic and economic indicators to help the reader understand the environment within which the County’s financial activities take place.</i>	176
Operating Information	
<i>These schedules contain service and infrastructure data to help the reader understand how the information in the County’s financial report relates to the services the County provides and the activities it performs.</i>	178

Source: Unless otherwise noted, the information in these schedules is derived from the comprehensive annual financial reports for the relevant year.

**COUNTY OF OTTAWA
NET ASSETS BY COMPONENT
LAST NINE FISCAL YEARS***

	Fiscal Year								
	2009	2008	2007	2006	2005	2004	2003	2002	2001
Governmental Activities									
Invested in capital assets, net of related debt	\$110,087,094	\$96,135,351	\$81,991,023	\$78,519,838	\$74,348,852	\$62,513,315	\$54,652,223	\$36,869,011	\$35,558,261
Restricted	23,416,355	33,748,813	38,510,706	40,108,692	35,040,583	31,077,232	26,913,213	33,832,570	25,622,231
Unrestricted	54,493,996	60,985,302	68,819,561	60,800,956	54,030,017	47,241,713	46,050,289	45,780,029	48,344,792
Total Governmental Activities Net Assets	\$187,997,445	\$190,869,466	\$189,321,290	\$179,429,486	\$163,419,452	\$140,832,260	\$127,615,725	\$116,481,610	\$109,525,284
Business-Type Activities									
Invested in capital assets, net of related debt	\$0	\$2,025	\$3,037	\$4,049	\$5,423	\$6,873	\$8,690	\$10,433	\$13,084
Restricted	232,381								
Unrestricted	24,494,919	24,560,157	24,403,583	24,232,390	24,337,816	25,220,565	26,569,311	27,483,344	27,416,325
Total Business-Type Activities Net Assets	\$24,727,300	\$24,562,182	\$24,406,620	\$24,236,439	\$24,343,239	\$25,227,438	\$26,578,001	\$27,493,777	\$27,429,409
Primary Government									
Invested in capital assets, net of related debt	\$110,087,094	\$96,137,376	\$81,994,060	\$78,523,887	\$74,354,275	\$62,520,188	\$54,660,913	\$36,879,444	\$35,571,345
Restricted	23,648,736	33,748,813	38,510,706	40,108,692	35,040,583	31,077,232	26,913,213	33,832,570	25,622,231
Unrestricted	78,988,915	85,545,459	93,223,144	85,033,346	78,367,833	72,462,278	72,619,600	73,263,373	75,761,117
Total Primary Government Net Assets	\$212,724,745	\$215,431,648	\$213,727,910	\$203,665,925	\$187,762,691	\$166,059,698	\$154,193,726	\$143,975,387	\$136,954,693

*The County of Ottawa implemented GASB Statement No. 34 as of and for the year ended December 31, 2001. Accordingly, data prior to 2001 is unavailable.

**COUNTY OF OTTAWA
CHANGES IN NET ASSETS
LAST NINE FISCAL YEARS***

	Fiscal Year								
	2009	2008	2007	2006	2005	2004	2003	2002	2001
Expenses									
Governmental Activities:									
Legislative	\$547,466	\$548,719	\$627,625	\$520,618	\$548,532	\$469,994	\$485,174	\$495,502	\$475,045
Judicial	14,519,351	14,215,044	13,317,030	12,605,344	11,987,986	11,736,487	11,922,865	12,742,673	12,314,531
General government	17,110,266	15,345,245	13,401,945	15,175,102	13,962,772	13,628,246	11,665,978	11,048,540	9,462,268
Public safety	29,113,616	27,231,508	25,226,290	24,441,981	23,328,246	21,832,984	21,912,133	22,417,791	19,734,031
Public works	2,153,528	(739,191)	1,264,883	(1,437,838)	(508,530)	1,044,377	742,711	26,442	4,567,437
Health and welfare	60,438,578	58,762,909	57,160,468	54,270,351	51,784,416	48,066,300	45,357,514	43,436,806	39,924,234
Community and economic development	638,164	624,254	601,758	605,805	555,485	848,964	558,852		
Culture and recreation	2,810,712	2,263,151	1,868,818	1,994,991	1,830,849	1,658,024	1,326,197	1,310,229	1,324,736
Interest on long-term debt	1,215,945	1,308,463	1,018,189	741,070	709,485	890,774	958,283	1,009,585	1,274,567
Total Governmental Activities Expenses	<u>128,547,626</u>	<u>119,560,102</u>	<u>114,487,006</u>	<u>108,917,424</u>	<u>104,199,241</u>	<u>100,176,150</u>	<u>94,929,707</u>	<u>92,487,568</u>	<u>89,076,849</u>
Business-Type Activities:									
Delinquent tax collection	2,637,015	2,602,228	2,541,550	2,243,439	1,789,661	1,888,210	1,892,364	1,893,669	1,884,112
Total Business-Type Activities Expenses	<u>2,637,015</u>	<u>2,602,228</u>	<u>2,541,550</u>	<u>2,243,439</u>	<u>1,789,661</u>	<u>1,888,210</u>	<u>1,892,364</u>	<u>1,893,669</u>	<u>1,884,112</u>
Total Primary Government Expenses	<u>\$131,184,641</u>	<u>\$122,162,330</u>	<u>\$117,028,556</u>	<u>\$111,160,863</u>	<u>\$105,988,902</u>	<u>\$102,064,360</u>	<u>\$96,822,071</u>	<u>\$94,381,237</u>	<u>\$90,960,961</u>
Program Revenues									
Governmental Activities:									
Charges for services:									
Judicial	\$3,664,644	\$3,802,269	\$3,737,197	\$3,799,831	\$3,669,496	\$3,337,581	\$3,210,168	\$3,371,423	\$3,372,516
General government	6,742,345	7,281,714	7,937,129	7,828,177	8,030,479	8,049,440	8,747,622	7,760,923	7,002,539
Public safety	6,191,172	6,032,691	5,047,927	5,048,970	4,761,022	4,442,960	4,139,168	3,893,681	3,327,639
Public works	344,926	405,175	403,922	446,501	441,146	417,824	417,582	445,492	432,764
Health and welfare	2,534,330	2,784,887	2,575,152	2,717,256	2,750,778	2,434,930	2,445,701	2,228,505	2,280,064
Community and economic development	441	10,901	10,605	23,770	20,997				
Culture and recreation	522,197	522,973	560,488	289,658	301,842	411,092	355,147	276,531	274,806
Interest on long-term debt	2,779,913	2,774,563	2,769,438	2,439,503	2,008,656	2,243,461	2,351,754	2,357,518	2,359,120
Operating grants and contributions	53,071,822	51,809,963	51,516,123	46,999,986	47,211,640	42,742,884	38,146,000	39,075,902	38,045,513
Capital grants and contributions	2,213,859	613,507	1,513,884	850,262	9,250,395	464,436	944,647	412,699	613,085
Total Governmental Activities Program Revenues	<u>\$78,065,649</u>	<u>\$76,038,643</u>	<u>\$76,071,865</u>	<u>\$70,443,914</u>	<u>\$78,446,451</u>	<u>\$64,544,608</u>	<u>\$60,757,789</u>	<u>\$59,822,674</u>	<u>\$57,708,046</u>
Business-Type Activities:									
Charges for services:									
Delinquent tax collection	2,795,750	2,201,594	1,711,915	1,291,853	1,095,241	936,481	1,004,489	1,175,605	1,234,332
Total Business-Type Activities Program Revenues	<u>2,795,750</u>	<u>2,201,594</u>	<u>1,711,915</u>	<u>1,291,853</u>	<u>1,095,241</u>	<u>936,481</u>	<u>1,004,489</u>	<u>1,175,605</u>	<u>1,234,332</u>
Total Primary Government Program Revenues	<u>\$80,861,399</u>	<u>\$78,240,237</u>	<u>\$77,783,780</u>	<u>\$71,735,767</u>	<u>\$79,541,692</u>	<u>\$65,481,089</u>	<u>\$61,762,278</u>	<u>\$60,998,279</u>	<u>\$58,942,378</u>

(continued on next page)

**COUNTY OF OTTAWA
CHANGES IN NET ASSETS
LAST NINE FISCAL YEARS***

	Fiscal Year								
	2009	2008	2007	2006	2005	2004	2003	2002	2001
Net (Expense)/Revenue									
Governmental activities	(\$50,481,977)	(\$43,521,459)	(\$38,415,141)	(\$38,473,510)	(\$25,752,790)	(\$35,631,542)	(\$34,171,918)	(\$32,664,894)	(\$31,368,803)
Business-type activities	158,735	(400,634)	(829,635)	(951,586)	(694,420)	(951,729)	(887,875)	(718,064)	(649,780)
Total Primary Government Net Expense	<u>(\$50,323,242)</u>	<u>(\$43,922,093)</u>	<u>(\$39,244,776)</u>	<u>(\$39,425,096)</u>	<u>(\$26,447,210)</u>	<u>(\$36,583,271)</u>	<u>(\$35,059,793)</u>	<u>(\$33,382,958)</u>	<u>(\$32,018,583)</u>
General Revenues and Other Changes in Net Assets									
Governmental Activities:									
Taxes									
Property taxes	\$43,680,112	\$43,141,153	\$41,740,361	\$49,182,314	\$44,867,713	\$41,606,745	\$30,477,703	\$29,108,216	\$27,635,964
Unrestricted grants and contributions	52,393	29,044	21,545	24,657	31,374	1,448,461	4,236,699	4,759,864	5,456,975
Investment earnings	3,305,967	1,342,489	6,740,703	5,007,679	2,514,383	2,440,814	3,622,427	4,896,600	5,974,915
Miscellaneous	368,669	379,989	524,250	261,156	307,525	316,890	258,117	413,552	629,538
Capital contributions					0	100,000	6,149,100		
Transfers	202,815	176,960	24,224	7,738	618,987	805,899	746,305	442,988	508,140
Special item: Contribution to West Michigan Enforcement Team for formation							(481,329)		
Total Governmental Activities	<u>\$47,609,956</u>	<u>\$45,069,635</u>	<u>\$49,051,083</u>	<u>\$54,483,544</u>	<u>\$48,339,982</u>	<u>\$46,718,809</u>	<u>\$45,009,022</u>	<u>\$39,621,220</u>	<u>\$40,205,532</u>
Business-Type Activities:									
Unrestricted grants		3,577							
Investment earnings	157,817	702,619	999,816	844,786	440,423	401,166	547,099	1,332,432	1,421,743
Miscellaneous	(1,434)								
Transfers	(150,000)	(150,000)			(630,202)	(800,000)	(575,000)	(550,000)	(525,000)
Total Business-Type Activities	<u>6,383</u>	<u>556,196</u>	<u>999,816</u>	<u>844,786</u>	<u>(189,779)</u>	<u>(398,834)</u>	<u>(27,901)</u>	<u>782,432</u>	<u>896,743</u>
Total Primary Government	<u>\$47,616,339</u>	<u>\$45,625,831</u>	<u>\$50,050,899</u>	<u>\$55,328,330</u>	<u>\$48,150,203</u>	<u>\$46,319,975</u>	<u>\$44,981,121</u>	<u>\$40,403,652</u>	<u>\$41,102,275</u>
Changes in Net Assets									
Governmental activities	(\$2,872,021)	\$1,548,176	\$10,635,942	\$16,010,034	\$22,587,192	\$11,087,267	\$10,837,104	\$6,956,326	\$8,836,729
Business-type activities	165,118	155,562	170,181	(106,800)	(884,199)	(1,350,563)	(915,776)	64,368	246,963
Total Primary Government	<u>(\$2,706,903)</u>	<u>\$1,703,738</u>	<u>\$10,806,123</u>	<u>\$15,903,234</u>	<u>\$21,702,993</u>	<u>\$9,736,704</u>	<u>\$9,921,328</u>	<u>\$7,020,694</u>	<u>\$9,083,692</u>

(concluded)

*The County of Ottawa implemented GASB Statement No. 34 as of and for the year ended December 31, 2001. Accordingly, data prior to 2001 is unavailable.

**COUNTY OF OTTAWA
FUND BALANCES, GOVERNMENTAL FUNDS
LAST TEN FISCAL YEARS**

	Fiscal Year									
	2009	2008	2007	2006	2005	2004	2003	2002	2001	2000
General Fund										
Reserved	\$2,463,646	\$2,399,141	\$2,383,291	\$2,359,739	\$1,914,675	\$1,734,514	\$1,630,225	\$1,388,523	\$1,368,696	\$1,353,157
Unreserved	14,249,311	19,685,285	19,763,187	17,503,887	15,970,916	15,567,791	12,932,053	10,929,404	13,797,056	12,696,152
Total General Fund	<u>\$16,712,957</u>	<u>\$22,084,426</u>	<u>\$22,146,478</u>	<u>\$19,863,626</u>	<u>\$17,885,591</u>	<u>\$17,302,305</u>	<u>\$14,562,278</u>	<u>\$12,317,927</u>	<u>\$15,165,752</u>	<u>\$14,049,309</u>
All Other Governmental Funds										
Reserved	\$9,311,357	\$17,787,698	\$22,544,510	\$24,704,233	\$19,584,065	\$7,559,074	\$580,576	\$564,962	\$488,764	\$622,943
Unreserved, reported in:										
Special revenue funds	27,151,539	30,712,913	36,148,248	34,129,511	33,089,612	39,980,174	43,869,777	49,118,501	41,504,475	32,731,498
Capital projects funds			4,766,982	253,715	2,374,153					54,407
Permanent funds	581	484	266		331	209			4,996	
Debt service funds		10,488	10,801	10,381						
	<u>\$36,463,477</u>	<u>\$48,511,583</u>	<u>\$63,470,807</u>	<u>\$59,097,840</u>	<u>\$55,048,161</u>	<u>\$47,539,457</u>	<u>\$44,450,353</u>	<u>\$49,683,463</u>	<u>\$41,998,235</u>	<u>\$33,408,848</u>

COUNTY OF OTTAWA
CHANGES IN FUND BALANCES, GOVERNMENTAL FUNDS
LAST TEN YEARS

	2009	2008	2007	2006	2005
Revenues					
Taxes	\$43,680,112	\$43,141,153	\$41,740,361	\$49,182,314	\$44,867,713
Intergovernmental	60,128,208	56,434,209	56,197,074	50,708,309	56,055,124
Charges for services	8,512,541	9,964,645	9,767,081	9,646,695	9,795,022
Fines and forfeits	1,008,906	943,444	1,019,126	1,054,192	1,076,449
Investment earnings	598,424	3,470,029	4,362,275	3,184,509	1,561,657
Licenses and permits	652,886	639,978	624,236	674,810	745,950
Rental Income	6,372,474	6,272,068	6,442,950	5,998,857	5,442,363
Other revenues	1,514,342	1,665,938	1,764,038	1,832,591	2,189,691
Total Revenues	122,467,893	122,531,464	121,917,141	122,282,277	121,733,969
Expenditures					
Legislative	540,483	559,364	625,263	524,438	549,673
Judicial	14,448,364	14,575,881	13,576,215	12,723,585	12,124,762
General government	16,478,992	13,465,836	12,752,949	13,872,461	12,470,763
Public safety	28,501,759	27,521,666	25,809,803	24,611,221	23,646,691
Public works	1,137,666	807,457	863,260	668,915	550,295
Health and welfare	59,298,124	58,852,249	57,774,307	54,761,277	51,346,970
Community and economic development	634,793	633,980	600,570	605,318	555,363
Culture and recreation	2,124,653	1,774,863	1,498,687	1,641,831	1,507,733
Other governmental functions	149,627	272,874	147,251	163,642	119,565
Capital outlay	13,603,899	20,127,929	8,856,079	3,791,647	17,313,458
Debt service					
Interest and fiscal charges	1,207,113	1,302,601	1,059,013	733,395	1,298,259
Principal	2,335,000	2,235,000	1,830,000	1,720,000	1,460,000
Total Expenditures	140,460,473	142,129,700	125,393,397	115,817,730	122,943,532
Excess of Revenues Over (Under) Expenditures	(17,992,580)	(19,598,236)	(3,476,256)	6,464,547	(1,209,563)
Other Financing Sources (Uses)					
Transfers from other funds	26,901,059	28,937,698	18,396,869	17,593,905	21,046,183
Transfers to other funds	(26,398,244)	(24,360,738)	(18,343,645)	(18,030,738)	(19,880,952)
Transfers to component units					
Proceeds from capital lease	70,190				
Issuance of bonds			10,000,000		7,865,000
Refunding bonds issued					10,005,000
Premium on bonds issued			78,851		690,972
Payment to refunding bond escrow agent					(10,424,650)
Total Other Financing Sources (Uses)	573,005	4,576,960	10,132,075	(436,833)	9,301,553
Special Item:					
Contribution to West Michigan Enforcement Team for formation Residual Equity Transfer					
Net Change in Fund Balances	(\$17,419,575)	(\$15,021,276)	\$6,655,819	\$6,027,714	\$8,091,990
Debt Service as a Percentage of Noncapital Expenditures (1)	2.79%	2.90%	2.48%	2.19%	2.61%

(1) Capital expenditures within the functional expenditure categories have been deducted.

2004	2003	2002	2001	2000
\$41,606,745	\$30,477,703	\$29,108,216	\$27,635,964	\$26,228,129
47,634,209	45,591,195	46,857,944	46,792,519	43,848,640
10,135,135	10,797,855	9,335,988	8,468,512	7,636,824
1,033,297	1,000,292	1,068,804	1,083,225	1,016,413
1,413,570	1,826,467	4,442,975	4,804,119	3,810,625
704,422	661,333	545,031	533,326	456,867
5,253,344	5,244,366	5,504,855	5,424,089	5,050,184
989,481	1,013,754	1,153,830	1,378,215	2,789,556
<u>108,770,203</u>	<u>96,612,965</u>	<u>98,017,643</u>	<u>96,119,969</u>	<u>90,837,238</u>
463,217	480,630	489,564	469,478	483,042
11,754,724	11,717,496	12,709,838	12,190,228	11,682,651
11,528,237	9,828,250	9,789,942	8,235,430	9,135,010
21,889,931	20,811,049	21,798,498	16,521,273	15,061,039
682,435	677,432	746,928	625,731	536,191
47,197,156	43,501,375	43,083,010	39,256,986	39,744,250
843,051	555,858			
1,310,643	977,414	1,126,684	1,156,873	2,919,619
107,577	99,322	60,411	49,341	54,464
8,915,367	12,504,071	1,658,659	3,942,697	431,414
904,901	965,822	1,020,975	1,072,564	1,120,902
<u>1,395,000</u>	<u>1,340,000</u>	<u>1,295,000</u>	<u>1,245,000</u>	<u>1,200,000</u>
<u>106,992,239</u>	<u>103,458,719</u>	<u>93,779,509</u>	<u>84,765,601</u>	<u>82,368,582</u>
1,777,964	(6,845,754)	4,238,134	11,354,368	8,468,656
18,932,766	12,420,974	16,127,216	15,080,069	13,172,429
(14,881,599)	(11,141,169)	(15,527,947)	(14,274,755)	(12,662,718)
			(2,461,108)	(2,325,777)
<u>4,051,167</u>	<u>1,279,805</u>	<u>599,269</u>	<u>(1,655,794)</u>	<u>(1,816,066)</u>
	(481,329)			410,893
<u>\$5,829,131</u>	<u>(\$6,047,278)</u>	<u>\$4,837,403</u>	<u>\$9,698,574</u>	<u>\$7,063,483</u>
2.34%	2.54%	2.51%	2.87%	2.83%

COUNTY OF OTTAWA
ASSESSED VALUE AND ESTIMATED VALUE OF TAXABLE PROPERTY
LAST TEN CALENDAR YEARS

Fiscal Year Ended Dec 31,	Residential Property (1)	Commercial Property (1)	Industrial Property (1)	Other Property (1)	Total Assessed Value (2)	Total Direct Tax Rate	Total Taxable Value (3)	Total Estimated Actual Value	Percentage of Assessed to Estimated Values
2000	\$4,833,093,942	\$1,048,378,980	\$849,485,071	\$450,393,358	\$7,181,351,351	4.3812	\$6,192,771,645	\$14,417,045,022	49.81%
2001	5,276,733,794	1,131,363,739	913,986,052	515,736,876	7,837,820,461	4.3760	6,677,256,800	15,743,384,265	49.78%
2002	5,753,888,867	1,219,397,186	1,019,559,776	563,791,514	8,556,637,343	4.2722	7,179,278,659	17,199,500,005	49.75%
2003	6,249,467,098	1,280,277,578	1,014,262,258	612,132,852	9,156,139,786	4.1672	7,564,368,026	18,402,627,432	49.75%
2004	6,716,873,710	1,322,251,677	1,042,548,460	653,989,617	9,735,663,464	4.1611	8,017,866,823	19,552,979,984	49.79%
2005	7,236,894,083	1,384,464,924	1,043,983,418	680,080,009	10,345,422,434	4.2593	8,503,786,076	20,805,877,296	49.72%
2006	7,856,224,166	1,443,751,850	1,043,810,103	684,435,873	11,028,221,992	4.2579	9,027,094,310	22,170,339,035	49.74%
2007	8,322,378,855	1,525,255,251	1,138,353,787	733,806,001	11,719,793,894	4.3572	9,585,665,481	23,594,493,916	49.67%
2008	8,454,588,788	1,592,147,608	1,183,541,453	767,449,246	11,997,727,095	4.3572	9,898,685,191	24,198,304,107	49.58%
2009	8,170,901,810	1,554,014,430	1,193,763,947	787,679,437	11,706,359,624	4.3572	10,018,437,711	23,614,026,941	49.57%

Source: Ottawa County Equalization Department

(1) Real and personal properties have been combined into the categories above.

(2) County assesses property at approximately 50% of the actual value.

(3) For taxes levied in 1995, and each year thereafter, the legislature shall provide for the taxable value of each parcel of property not to increase by more than the increase in the immediately preceding general price level (CPI), or 5%, whichever is less, until such time as ownership of the property is transferred. When ownership of the parcel is transferred, the parcel shall be assessed at the applicable proportion of the current true cash value.

County of Ottawa
Direct and Overlapping Property Tax Rates (per \$1,000 of Taxable Value)
Last Ten Calendar Years

	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009
County Direct Rates										
Operating	3.6000	3.6000	3.5000	3.4000	3.4000	4.6666	4.6666	4.7666	3.6000	3.6000
Parks	0.3267	0.3245	0.3229	0.3208	0.3182	0.3174	0.3168	0.3165	0.3165	0.3165
E-911	0.4545	0.4515	0.4493	0.4464	0.4429	0.4419	0.4411	0.4407	0.4407	0.4407
Total Direct Rate (1)	4.3812	4.3760	4.2722	4.1672	4.1611	5.4259	5.4245	5.5238	4.3572	4.3572
City and Village Rates										
Coopersville	15.4488	15.2882	15.2700	15.1222	14.9036	14.9939	14.7991	14.9025	15.1987	14.4594
Ferrysburg	11.9975	11.9971	11.9899	11.9864	11.9788	11.9788	11.9788	11.5828	11.5027	10.3377
Grand Haven	12.6783	13.4788	12.7319	12.8663	13.2423	13.0859	13.0859	13.1853	14.3642	14.3609
Holland	15.9323	15.9104	15.6662	15.5895	15.5695	15.5396	15.4996	15.6497	15.9894	15.9904
Hudsonville	13.3542	12.2369	12.2369	12.2342	12.2322	12.2322	11.2226	11.2050	11.2623	11.2639
Zeeland	14.8858	12.8858	12.3852	11.3854	11.3854	11.3854	11.3854	11.3854	11.4854	11.2354
Spring Lake Village	12.1619	12.1619	12.1619	13.1619	13.1619	13.0619	11.9619	11.8619	11.8619	11.6619
Township Rates	1.35-8.07	1.09-9.33	1.03-8.11	1.0-8.02	1.21-8.02	1.21-8.08	1.35-8.12	1.35-8.12	1.35-7.97	1.35-7.97
School Rates (2)										
Homestead	3.40 - 8.15	3.40 - 9.23	3.34 - 9.23	3.28 - 9.21	3.10 - 9.25	3.00 - 9.25	3.00 - 9.25	3.00 - 9.25	2.8 - 9.25	3.0 - 9.25
Non-Homestead	21.40 - 26.15	21.40 - 26.69	21.34 - 26.68	21.28 - 27.21	21.10 - 27.25	21.00 - 26.96	21.00 - 26.78	21.00 - 26.78	20.80 - 27.25	21.00 - 27.25

(1) In October of 2004, the State of Michigan eliminated State Revenue Sharing payments to counties. To assist counties in preventing the loss of key services, the county property tax levy will gradually be moved up from December to July over three years. Effective December 2004 through 2006 tax collection, one third of the levy is placed into the Revenue Sharing Reserve Fund (RSRF) that the County will manage and be able to withdraw an amount equal to what we would have received in 2004, plus an annual increase equal to CPI (Consumer Price Index).

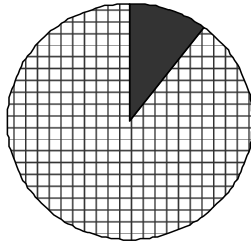
(2) Includes Community Colleges and Intermediate School Districts

**COUNTY OF OTTAWA
PRINCIPAL TAXPAYERS
CURRENT YEAR AND NINE YEARS AGO**

Taxpayer	Type of Business	2009			2000		
		Taxable Assessed Valuation (1)	Rank	Percentage of Total County Taxable Assessed Value	Taxable Assessed Valuation (1)	Rank	Percentage of Total County Taxable Assessed Value
Consumers Energy	Utility	\$654,895,905	1	6.54%	\$313,567,546	1	5.06%
Gentex Corporation	Automotive Components	95,295,111	2	0.95%			
Mead Johnson and Co.	Food Products	55,568,395	3	0.55%	63,850,721	3	1.03%
Herman Miller Inc.	Office Furniture	52,686,915	4	0.53%	70,521,466	2	1.14%
Leprino Foods Inc.	Cheese Production	40,835,104	5	0.41%			
Johnson Controls Interiors	Automotive Components	35,191,371	6	0.35%	32,740,039	6	
Shape Corp.	Metal Extrusion	30,171,947	7	0.30%			0.00%
Bil Mar Foods Inc./Sara Lee	Food Products	30,053,454	8	0.30%	25,939,191	7	0.42%
Request Foods	Food Products	22,369,600	9	0.22%			0.00%
Michigan Electric Transmission	Utility	18,503,913	10	0.18%			
Parke-Davis Co.	Pharmaceutical				51,300,503	4	0.83%
Delphi Automotive	Automotive Components				43,543,600	5	0.70%
Meijer	Retail Store				24,858,425	8	0.40%
JSJ Corp.	Mixed Industrial Holding Co.				19,100,243	9	0.31%
Freedom Village	Retirement Home				16,762,871	10	0.27%
		<u>\$1,035,571,715</u>		<u>10.33%</u>	<u>\$662,184,605</u>		<u>10.16%</u>

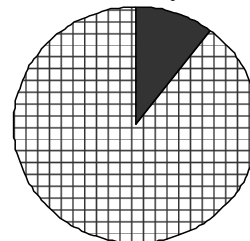
Source: Ottawa County Equalization Department. The 2009 and 2000 total Taxable Values were \$10,018,437,711 and \$6,192,771,645.

**Concentration of Taxpayers in
Ottawa County - 2009**



■ Top Ten Taxpayers □ All Other Taxpayers

**Concentration of Taxpayers in
Ottawa County - 2000**



■ Top Ten Taxpayers □ All Other Taxpayers

**County of Ottawa
Property Tax Levies and Collections
Last Ten Calendar Years**

Fiscal Year Ended Dec 31,	Taxes Levied for the Fiscal Year	Collected within the Fiscal Year of the Levy		Collections in Subsequent Years	Total Collections to Date	
		Amount	Percentage of Levy		Amount	Percentage of Levy
2000	\$25,573,706	\$24,321,050	95.10%	\$1,193,165	\$25,514,215	99.77%
2001	27,098,718	25,716,262	94.90%	1,253,132	26,969,394	99.52%
2002	28,526,677	27,050,217	94.82%	1,306,377	28,356,594	99.40%
2003	29,917,491	28,520,096	95.33%	1,221,451	29,741,547	99.41%
2004	31,476,092	30,124,717	95.71%	1,186,588	31,311,305	99.48%
2005	35,555,360	34,244,434	96.31%	1,276,732	35,521,166	99.90%
2005/2006 (1)	36,588,240	35,249,126	96.34%	886,676	36,135,802	98.76%
2006	38,982,510	37,412,013	95.97%	904,946	38,316,959	98.29%
2007	41,867,866	40,269,739	96.18%	896,723	41,166,462	98.32%
2008	43,144,926	41,437,107	96.04%	1,030,897	42,468,004	98.43%
2009	43,598,505	42,093,132	96.55%	n/a	n/a	n/a

(1) Tax levy date is December 1 of each year until calendar year 2005, at which time a shift in the tax levy from December 1 to July 1 over a three-year period began in accordance with State of Michigan legislation. In 2005, 1/3 of the total levy was for 2005 operations, 1/3 was for 2006 operations and 1/3 of the total levy was for the Revenue Sharing Reserve Fund. In 2006, 2/3 of the total levy was for 2006 operations and 1/3 was for the Revenue Sharing Reserve Fund. All of the amount levied in 2007 was for 2007 operations.

**COUNTY OF OTTAWA
RATIOS OF OUTSTANDING DEBT BY TYPE
LAST TEN FISCAL YEARS**

Fiscal Year	General Obligation Bonds	Parks & Recreation Land Contract	Capital Leases	Total (1)	Percent of Personal Income	Personal Income (2)	(rounded)	Population (2)	Per Capita Debt	Assessed Value (3)	Bonds Percent of Assessed Value
							Per Capita Personal Income (2)				
2000	\$22,070,000	\$443,085	n/a	\$22,513,085	0.34%	\$6,684,845	\$27,913	239,490	94.00	\$7,181,351,351	0.31%
2001	20,825,000	391,595	n/a	21,216,595	0.31%	6,769,599	27,801	243,502	87.13	7,837,820,461	0.27%
2002	19,530,000	336,242	n/a	19,866,242	0.29%	6,816,596	27,672	246,332	80.65	8,556,637,343	0.23%
2003	18,190,000	284,781	n/a	18,474,781	0.26%	7,089,242	28,445	249,228	74.13	9,156,139,786	0.20%
2004	16,795,000	228,737	n/a	17,023,737	0.23%	7,457,199	29,554	252,323	67.47	9,735,663,464	0.17%
2005	23,230,000	167,703	n/a	23,397,703	0.30%	7,784,716	30,611	254,312	92.00	10,345,422,434	0.22%
2006	21,510,000	101,232	n/a	21,611,232	0.26%	8,220,775	32,006	256,851	84.14	11,028,221,992	0.20%
2007	29,680,000	28,840	\$106,239	29,815,079	0.35%	8,424,445	32,551	258,808	115.20	11,719,793,894	0.25%
2008	27,445,000	n/a	70,826	27,515,826	0.32%	8,611,656	33,009	260,891	105.47	11,997,727,095	0.23%
2009	25,110,000	n/a	101,524	25,211,524	n/a	n/a	n/a	n/a	n/a	11,706,359,624	0.21%

- (1) Does not include the landfill reclamation, compensated absences, and the net pension obligation.
Does not include Component Units, certain debt issued by Component Units is guaranteed by the County.
- (2) Bureau of Economic Analysis, U.S. Department of Commerce - Personal Income (Thousands of Dollars) adjusted annually.
- (3) County assesses property at approximately 50% of the actual value.

COUNTY OF OTTAWA

COMPUTATION OF DIRECT AND OVERLAPPING DEBT

DECEMBER 31, 2009

	<u>Net Debt Outstanding</u>	<u>Percentage Applicable To County of Ottawa</u>	<u>Amount Applicable To County of Ottawa</u>
Direct:			
County at large	\$25,100,000	100.0%	\$25,100,000
Townships (1)	<u>101,420,692</u>	100.0%	<u>\$101,420,692</u>
Total Direct	<u>\$126,520,692</u>		<u>\$126,520,692</u>
Overlapping:			
School districts	\$784,171,857	79.7%	\$625,326,612
Cities and villages (1)	86,085,567	86.9%	74,831,174
Grand Rapids Community College	56,280,000	1.3%	754,152
Library	11,045,000	100.0%	11,045,000
Holland Area Swimming Pool	<u>6,565,000</u>	67.3%	<u>4,418,245</u>
Total Overlapping	<u>\$944,147,424</u>		<u>\$716,375,183</u>
Grand Total	<u><u>\$1,070,668,116</u></u>		<u><u>\$842,895,875</u></u>

(1) Includes county-issued bonds paid by local municipalities

COUNTY OF OTTAWA

RATIO OF NET GENERAL OBLIGATION DEBT OUTSTANDING AND LEGAL DEBT MARGIN INFORMATION
LAST TEN FISCAL YEARS

	2009	2008	2007	2006	2005	2004	2003	2002	2001	2000
Assessed Value of Property	\$ 11,706,359,624	\$ 11,997,727,095	\$ 11,719,793,894	\$ 11,028,221,992	\$ 10,345,422,434	\$ 9,735,663,464	\$ 9,156,139,786	\$ 8,556,637,343	\$ 7,837,820,461	\$ 7,181,351,351
Debt Limit 10% of Assessed Value	1,170,635,962	1,199,772,710	1,171,979,389	1,102,822,199	1,034,542,243	973,566,346	915,613,979	855,663,734	783,782,046	718,135,135
Amount of Debt Applicable to Limit										
General Obligation Bond Debt	132,700,501	122,843,501	131,383,236	89,765,533	96,122,533	92,044,536	94,911,536	103,277,895	104,101,021	110,336,981
Other Debt	-	-	28,840	101,232	167,703	228,737	284,781	336,242	429,095	596,395
Less: Resources Restricted to Paying Principal	(225,925)	(147,515)	(167,828)	(1,448,703)	(1,433,484)	(1,303,300)	(2,104,346)	(1,453,457)	(799,270)	(2,739,270)
Total Net debt applicable to Limit	132,474,576	122,695,986	131,244,248	88,418,062	94,856,752	90,969,973	93,091,971	102,160,680	103,730,846	108,194,106
Legal Debt Margin	\$ 1,038,161,386	\$ 1,077,076,724	\$ 1,040,735,141	\$ 1,014,404,137	\$ 939,685,491	\$ 882,596,373	\$ 822,522,008	\$ 753,503,054	\$ 680,051,200	\$ 609,941,029
Total Net Debt applicable to the Limit as a percentage of Debt Limit	11.32%	10.23%	11.20%	8.02%	9.17%	9.34%	10.17%	11.94%	13.23%	15.07%
Ratio of Net General Obligation Debt to Assessed Value of Property	1.132%	1.023%	1.120%	0.802%	0.917%	0.934%	1.017%	1.194%	1.323%	1.507%

(1) Total bonded debt does not include the Road Commission Bonds because the County does not guarantee them.

Note: Under State of Michigan law, the County's outstanding debt should not exceed 10% of state equalized value less amounts available for repaying the applicable bonds.

**County Of Ottawa
Demographic and Economic Statistics
Last Ten Calendar Years**

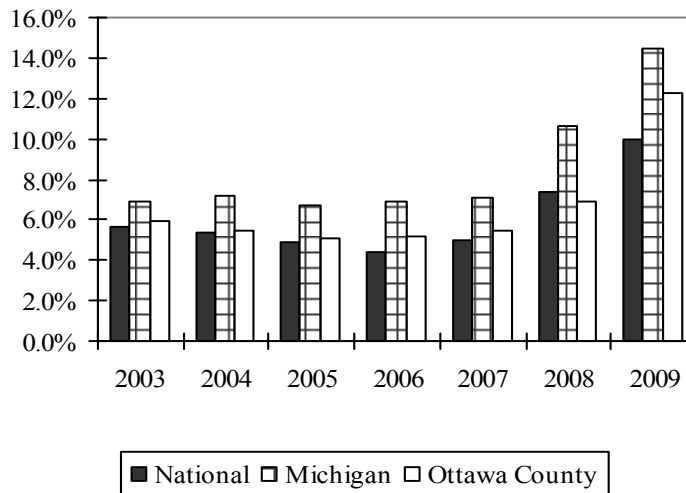
Fiscal Year	Population (1)	Personal Income (thousands of dollars) (1)	Per Capita Income (1)	Median Age (2)	School Enrollment (3)	Unemployment Rate (4)
2000	239,490	\$6,684,845	\$27,913	32.3	54,068	2.6%
2001	243,502	6,769,599	27,801	32.4	54,620	4.1%
2002	246,332	6,816,596	27,672	32.7	55,293	5.4%
2003	249,228	7,089,242	28,445	32.9	55,060	5.9%
2004	252,323	7,457,199	29,554	33.1	55,696	5.5%
2005	254,312	7,784,716	30,611	33.4	55,575	5.1%
2006	256,851	8,220,775	32,006	33.6	55,412	5.2%
2007	258,808	8,424,445	32,551	33.8	55,032	5.5%
2008	260,891	8,611,656	33,009	34.0	54,662	6.9%
2009	261,957	n/a	n/a	n/a	55,068	12.3%

n/a: Information is unavailable.

Sources:

- (1) U.S. Department of Commerce, Bureau of Economic Analysis, updated with most recent census figures
- (2) U.S. Census Bureau, updated with most recent census figures
- (3) Fourth Friday Count, Ottawa Area Intermediate School District
- (4) U.S. Department of Labor, Bureau of Labor Statistics, updated with most recent census figures

**National, State and County
Unemployment Rates**



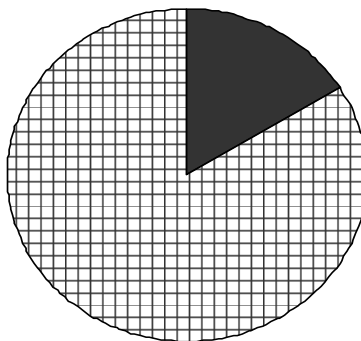
**COUNTY OF OTTAWA
PRINCIPAL EMPLOYERS
CURRENT YEAR AND NINE YEARS AGO**

Employer	Type of Business	2009			2000		
		Employees	Rank	Percentage of Total County Employment	Employees	Rank	Percentage of Total County Employment
Herman Miller (1)	Office Furniture	3,613	1	3.1%	6,648	1	5.0%
Johnson Controls (1)	Automotive Interior Parts	2,493	2	2.2%	5,608	2	4.2%
Gentex Corporation	Automotive Mirrors	2,425	3	2.1%	1,599	7	1.2%
Grand Valley State University	Higher Education	1,843	4	1.6%	1,626	6	1.2%
Holland Hospital	Health Care	1,780	5	1.6%	1,385	8	1.1%
Haworth (1)	Office Furniture	1,637	6	1.4%	3,803	3	2.9%
Meijer	Retailer	1,256	7	1.1%	2,324	5	1.8%
Magna Optera (1)	Automotive Windows	1,238	8	1.1%	2,384	4	1.8%
County of Ottawa	Government	1,166	9	1.0%			
Shape Corporation	Metal Roll Forming	1,040	10	0.9%			
Spartan Retail	Retailer				1,169	9	0.9%
Holland Public Schools	Education				1,150	10	0.9%
		18,491		16.1%	27,696		20.9%

Source: Ottawa County Economic Development Office, Inc. Total employment in 2009 was 115,000 and in 2000 was 132,456

(1) Facilities located within Ottawa County and/or the City of Holland portion of Allegan County

Concentration of Employers in Ottawa County



■ Top Ten Employers ▨ All Other Employers

COUNTY OF OTTAWA
FULL-TIME EQUIVALENT COUNTY GOVERNMENT EMPLOYEES BY FUNCTION
LAST TEN FISCAL YEARS

	Fiscal Year									
	2009	2008	2007	2006	2005	2004	2003	2002	2001	2000
Function/Program										
Legislative	11.000	11.000	11.000	11.000	11.000	11.000	11.000	13.000	13.000	13.000
Judicial	132.075	126.775	125.775	127.900	127.175	129.727	142.975	149.975	145.600	143.075
General Government	180.500	179.650	180.150	181.150	181.750	175.350	172.350	166.975	161.825	153.325
Public Safety	222.200	218.950	217.200	211.200	210.490	204.800	205.100	182.100	174.460	172.260
Public Works	4.720	4.720	4.720	4.600	4.600	2.600	2.590	2.090	1.590	1.590
Health and welfare	366.954	375.455	382.455	393.160	397.800	376.100	361.860	362.620	346.460	331.391
Community and economic deveopment	6.950	6.950	6.950	6.950	6.950	6.950	7.950	7.950	4.950	4.950
Culture and recreation	15.000	13.000	13.000	12.000	12.000	10.000	9.540	9.540	9.540	9.540
Total	<u>939.399</u>	<u>936.500</u>	<u>941.250</u>	<u>947.960</u>	<u>951.765</u>	<u>916.527</u>	<u>913.365</u>	<u>894.250</u>	<u>857.425</u>	<u>829.131</u>

Source: Ottawa County Payroll

Full-time-equivalent employment is calculated by dividing total labor hours by 2,080.

**COUNTY OF OTTAWA
OPERATING INDICATORS BY FUNCTION/PROGRAM
LAST TEN FISCAL YEARS**

Function/Program	2009	2008	2007	2006	2005	2004	2003	2002	2001	2000
Judicial										
Circuit Court										
Total Civil Cases	1,465	1,340	1,263	1,237	1,202	2,105	1,713	1,614	1,833	1,556
Total Criminal Cases	1,090	1,127	1,218	1,169	1,055	1,359	1,136	1,104	977	917
District Court										
Felony Cases	1,419	1,542	1,584	1,477	1,347	1,385	1,392	1,449	1,325	1,344
Misdemeanor Cases	9,646	10,301	10,606	10,317	9,714	8,889	10,695	11,634	12,182	12,293
General Civil Cases	6,367	7,067	6,532	4,918	4,341	4,625	4,142	3,544	3,225	2,869
Probate Court										
Open Cases	6,940	6,487	6,031	5,838	4,894	3,328	3,587	1,899	1,725	N/A
Juvenile Court										
Total Offenses	3,387	2,494	3,019	2,439	2,737	2,760	3,086	3,115	2,810	3,160
Public Safety										
Jail:										
Subject Admitted	7,864	8,079	8,473	9,002	8,533	9,095	9,287	9,551	9,530	8,899
Average daily population	352.0	366.6	395.0	368.0	328.9	356.6	341.0	335.8	299.1	307.9
Police:										
Calls for Service	67,754	72,665	76,171	73,523	71,737	71,459	70,293	67,179	66,005	63,537
Criminal Arrests	8,616	9,177	9,755	10,122	9,890	9,412	9,615	11,075	9,954	10,081
Traffic Violations	24,886	24,170	26,283	28,011	25,937	20,272	20,657	22,557	23,723	20,394
Health and welfare										
Public Health										
# of Fixed Food Service Inspections	1,022	1,124	1,123	1,122	1,032	1,150	1,132	1,007	1,004	1,269
% of new entrants enrolled in school immunized	99%	99%	98%	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Maternal/Infant Health Services										
# of Visits	3,645	4,155	4,720	4,847	4,997	4,258	7,529	10,300	11,227	12,486
# of Dental Services with Miles of Smiles and Sealant Program	8,498	8,940	7,748	8,245	7,344	6,917	8,447	9,083	8,174	6,275
Mental Health										
# of Persons Served	3,203	3,064	3,076	2,964	3,041	2,955	3,088	3,008	3,228	3,017
Culture and recreation										
Parks:										
# of Operating Days	101	99	100	101	101	97	100	95	99	103
Daily Permits	30,670	31,524	30,450	30,663	30,933	23,068	28,454	32,925	31,507	25,723
Annual Permits	5,431	5,115	5,925	5,638	5,850	4,218	4,857	5,470	5,379	4,580
General Government										
Register of Deeds:										
# of Deeds Recorded	8,933	9,428	10,173	10,156	11,625	12,452	13,549	12,145	11,243	10,590

**COUNTY OF OTTAWA
OPERATING INDICATORS BY FUNCTION/PROGRAM
LAST TEN FISCAL YEARS**

Function/Program	2009	2008	2007	2006	2005	2004	2003	2002	2001	2000
County Clerk:										
# of Certified Copies (Births, Deaths, etc.)	19,016	21,096	21,182	19,294	19,097	18,773	21,178	22,913	23,895	18,823
County Treasurer:										
# of Receipts Written Real Properties Returned Delinquent	18,357	14,239	15,172	15,477	15,271	17,950	24,199	23,892	23,768	24,200
Fiscal Services:										
# of A/P Checks Processed # of Invoices Issued	7,493	7,179	7,043	6,349	6,814	6,453	6,887	7,672	7,632	7,958
Facilities Maintenance:										
# of Work Orders Processed	24,399	25,278	25,678	26,517	26,891	25,471	25,633	26,188	25,768	25,302
	10,839	15,200	11,929	11,002	10,388	8,823	8,015	7,701	7,199	7,098
	45,054	44,211	41,775	38,016	35,569	32,547	30,206	26,881	23,844	21,995

Source: Ottawa County Departments

**COUNTY OF OTTAWA
CAPITAL ASSET STATISTICS BY FUNCTION/PROGRAM
LAST TEN FISCAL YEARS**

Function/Program	Fiscal Year									
	2009	2008	2007	2006	2005	2004	2003	2002	2001	2000
Public Safety:										
Vehicular Patrol Units	136	137	134	133	130	131	130	128	116	111
Sheriff's Substations	8	8	8	8	7	7	7	7	6	6
Health and welfare										
Number of Clinics	3	4	4	4	4	4	4	4	4	4
Culture and recreation										
Total Park Acres	3,429	3,560	3,360	3,351	3,032	2,369	2,073	781	781	781
General Government										
Total Square Footage of Buildings	647,104	728,033	582,161	582,161	538,612	542,173	542,173	542,173	542,173	542,173
Number of IT Servers	49	33	28	28	24	14	11	11	10	9

Source: Ottawa County Departments

Action Request



Committee: Board of Commissioners

Meeting Date: 6/22/2010

Requesting Department: Fiscal Services

Submitted By: Bob Spaman

Agenda Item: County of Ottawa's Single Audit Report – Vredeveld Haefner LLC

SUGGESTED MOTION:

To receive for information the County of Ottawa's Single Audit Report for the year ended December 31, 2009.

SUMMARY OF REQUEST:

The single audit is an organization audit of an entity that expends \$500,000 or more in Federal funds and is required by Circular A-133.

FINANCIAL INFORMATION:

Total Cost: \$0.00 | County Cost: \$0.00 | Included in Budget: Yes No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated Non-Mandated New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: #1

Objective: #1-6

ADMINISTRATION RECOMMENDATION:

Recommended

Not Recommended

County Administrator:

Alan G. Vanderberg

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, c=US, o=County of Ottawa, ou=Administrator's Office, email=avanderberg@miottawa.org
Reason: I am approving this document
Date: 2010.06.10 09:44:06 -0400

Committee/Governing/Advisory Board Approval Date: Finance and Administration Committee 6/15/2010



COUNTY OF OTTAWA

WEST OLIVE, MICHIGAN

SINGLE AUDIT REPORTS

FOR THE YEAR ENDED DECEMBER 31, 2009

COUNTY OF OTTAWA SINGLE AUDIT REPORTS

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Vredeveld Haefner LLC

CPA's and Consultants

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INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

May 21, 2010

County of Ottawa
Board of County Commissioners
West Olive, Michigan

We have audited the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund and the aggregate remaining fund information of the County of Ottawa, Michigan as of and for the year ended December 31, 2009, which collectively comprise the County of Ottawa's basic financial statements and have issued our report thereon dated May 21, 2010. Our report was modified to include a reference to other auditors. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Other auditors audited the financial statements of the Mental Health Special Revenue fund and the Protected Self-Funded Insurance - Mental Health Internal Service fund as described in our report on the County of Ottawa's financial statements. This report does not include the results of the other auditors' testing of internal control over financial reporting or compliance and other matters that are reported on separately by those auditors.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the County of Ottawa's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the County of Ottawa's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the County of Ottawa's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the County of Ottawa's financial statements will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the County of Ottawa's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of management, the Board of County Commissioners, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Oredevold Haefner LLC



Vredeveld Haefner LLC

CPA's and Consultants

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**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH REQUIREMENTS
APPLICABLE TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL
OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133**

May 21, 2010

County of Ottawa
Board of County Commissioners
West Olive, Michigan

Compliance

We have audited the compliance of the County of Ottawa with the types of compliance requirements described in the U. S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that are applicable to each of its major federal programs for the year ended December 31, 2009. The County of Ottawa's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of the County of Ottawa's management. Our responsibility is to express an opinion on the County of Ottawa's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the County of Ottawa's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the County of Ottawa's compliance with those requirements.

In our opinion, the County of Ottawa, complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended December 31, 2009.

Internal Control Over Compliance

The management of the County of Ottawa is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the County of Ottawa's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the County of Ottawa's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

Schedule of Expenditures of Federal Awards

We have audited the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund and the aggregate remaining fund information of the County of Ottawa as of and for the year ended December 31, 2009, and have issued our report thereon dated May 21, 2010. Our audit was performed for the purpose of forming our opinions on the financial statements that collectively comprise the County of Ottawa's basic financial statements. We did not audit the financial statements of the Mental Health Special Revenue fund which is a major fund, or the Protected Self-Funded Insurance - Mental Health Internal Service fund. Those financial statements were audited by other auditors whose report thereon has been furnished to us, and our opinion, insofar as it relates to the amounts included for the Mental Health funds, is based on the report of the other auditors. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by OMB Circular A-133, and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

This report is intended solely for the information and use of management, the Board of County Commissioners, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Uredexold Haefner LLC

COUNTY OF OTTAWA

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

FOR THE YEAR ENDED DECEMBER 31, 2009

	CFDA Number	Program Expend Reported
<u>U.S. Department of Agriculture:</u>		
Wildlife Habitat Incentive Program	10.914	\$ 2,325
Conservation Reserve Enhancement Program	10.069	<u>27,391</u>
		<u>29,716</u>
Passed through Michigan Department of Education:		
Emergency Food Assistance Program - TEFAP	10.568	27,732
Emergency Food Assistance Program - TEFAP - ARRA Stimulus	10.568	13,274
Emergency Food Assistance Program - Commodities	10.569	182,233
Emergency Food Assistance Program - Commodities - ARRA Stimulus	10.569	12,331
Commodity Supplemental Food Program	10.565	27,235
Commodity Supplemental Food Program - Commodities	10.565	116,412
National School Lunch Program:		
Commodities	10.550	2,376
School Breakfast Program	10.553	17,785
National School Lunch Program	10.555	<u>32,638</u>
Total Michigan Department of Education		<u>432,016</u>
Passed through Michigan Department of Labor and Economic Growth (1)		
Food Assistance Type A--Program Operations	10.561	<u>70,406</u>
Passed through Michigan State University Extension		
FSNE	10.561	<u>13,710</u>
Total U.S. Department of Agriculture		<u>545,848</u>
<u>U.S. Department of Energy:</u>		
Passed through Michigan Department of Human Services:		
Weatherization Assistance for Low-Income Persons	81.042	<u>228,293</u>
<u>U.S. Environmental Protection Agency</u>		
Passed through Michigan Department of Environmental Quality		
Clean Sweep Pesticide Collections	66.605	16,898
SOM - Great Lakes	66.472	17,389
Noncommunity - Operator Certification Grant	66.471	<u>165</u>
Total U.S. Environmental Protection Agency		<u>34,452</u>
<u>U.S. Department of Health and Human Service:</u>		
Passed through Michigan Department of Community Health:		
SOM - Family Planning	93.217	104,430
SOM - Family Planning	93.217	87,016
LCC Grant-SPF/SIG Project	93.243	35,019
Childhood Immunization Program - Vaccines	93.268	584,518
SOM - Immunization IAP	93.268	23,581
SOM - Immunization IAP	93.268	7,447
SOM - Immunization IAP	93.268	75,399
SOM - Immunization IAP	93.268	17,686
Immunization - Nurse Education	93.268	2,850
VFC Provider Site Visits	93.268	3,200
Bioterrorism - Pan Flu	93.069	13,055
Bioterrorism - Focus A	93.283	151,882
Bioterrorism - Focus A	93.283	30,376
Preadmission Screenings and Annual Resident Reviews	93.778	21,225
Preadmission Screenings and Annual Resident Reviews	93.778	89,089

COUNTY OF OTTAWA
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED DECEMBER 31, 2009

	CFDA Number	Program Expend Reported
SOM - Case Management Serv. (CSHCS)	93.778	\$ 34,902
2006/07 Title XIX Federal Financial Participation	93.778	65,524
Care Coordination	93.778	68,210
Medical Reserve Corp	93.889	2,354
SOM - AIDS/HIV Prev.	93.940	453
SOM - Case Management Serv. (CSHCS)	93.994	30,575
SOM - Oral Health	93.994	10,290
SOM - Maternal & Child Health Program	93.994	83,395
LCC Grant	93.959	47,737
Total Passed through Michigan Department of Community Health		<u>1,590,213</u>
Passed through Michigan Community Action Agency Association: MCAA - Managed Care Enrollment	93.778	5,603
Passed through Muskegon County CMH: Co-Occurring Disorder/EBP-SEPGs	93.958	24,911
Passed through Kent County CMH (Network 180): PMTO Grant	93.958	19,276
Passed through Michigan Department of Energy, Labor and Economic Growth (1) 23 TANF Type T - Jet	93.558	408,390
23 TANF Type E Supportive Services	93.558	75,000
Total Passed through Michigan Department of Energy, Labor and Economic Growth (1)		<u>483,390</u>
Passed through Michigan Department of Human Services:		
Friend of the Court Incentive Payment	93.563	299,965
Temporary Assistance for Needy Families	93.558	32,478
Low Income Home Energy Assistance	93.568	47,176
Community Services Block Grant - Administration	93.569	303,246
Community Services Block Grant - ARRA (Stimulus)	93.710	12,263
Community Services Block Grant, Migrant Services	93.569	25,372
Community Services Block Grant, Disc Funding-Tax Prep Asstnce	93.569	13,706
CSBG, Disc Funding -Tax Prep Assistance - Allegan County	93.569	10,932
CSBG Discretionary	93.569	17,160
CSBG Discretionary, Administration	93.569	13,241
LIHEAP Deliverable Fuels	93.568	23,618
Prosecuting Attorney Child Protection Investigations - Legal Services	93.658	8,178
Prosecuting Attorney Child Support Enforcement	93.563	115,361
CRP Friend of the Court Child Support Enforcement	93.563	1,109,420
CRP-ARRA Friend of the Court Child Support Enforcement	93.563	582,285
Total Michigan Department of Human Services		<u>2,614,401</u>
Total U.S. Department of Health and Human Services		<u>4,737,794</u>
U.S. Department of Labor:		
Passed through Michigan Department of Energy, Labor and Economic Growth (1) Workforce Investment Act - Local Administraton (Various Years)	17.258	48,343
Workforce Investment Act - Local Administraton (Various Years)	17.259	75,598
Workforce Investment Act - Local Administraton (Various Years)	17.260	118,899
Workforce Investment Act - No Worker Left Behind - Dislocated Worker	17.260	11,971
WIA - Statewide Activities (One Stop Operation)	17.258	25,586
WIA - Statewide Activities (One Stop Operation)	17.259	27,476

COUNTY OF OTTAWA

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

FOR THE YEAR ENDED DECEMBER 31, 2009

	CFDA Number	Program Expend Reported
WIA - Statewide Activities (One Stop Operation)	17.260	\$ 61,796
WIA - Wagner Peyser - No Worker Left Behind - Employmt Serv	17.207	5,542
Employment Service - Wagner Peyser	17.207	353,540
WIA - Statewide Rapid Response-Incumbent Worker	17.260	126,962
WIA - Statewide Activities-Replacement Program/Admin	17.258	7,327
WIA - Statewide Activities-Replacement Program/Admin	17.259	7,822
WIA - Statewide Activities-Replacement Program/Admin	17.260	17,663
WIA - Rapid Response 21st Century	17.260	53,752
WIA - Statewide Activities - Career Transition Program	17.258	50
WIA - Statewide Activities - Career Transition Program	17.259	53
WIA - Statewide Activities - Career Transition Program	17.260	120
WIA - Statewide Activities-No Worker Left Behind	17.258	260
WIA - Statewide Activities-No Worker Left Behind	17.259	345
WIA - Statewide Activities-No Worker Left Behind	17.260	676
WIA - Southwest Michigan Employer-Lead Workforce (prev TANF)	17.258	44,660
WIA - Southwest Michigan Employer-Lead Workforce (prev TANF)	17.259	47,680
WIA - Southwest Michigan Employer-Lead Workforce (prev TANF)	17.260	107,659
WIA - Statewide Activities-Capacity Building E	17.258	5,359
WIA - Statewide Activities-Capacity Building E	17.259	5,722
WIA - Statewide Activities-Capacity Building E	17.260	12,919
WIA - Statewide Activities-Capacity Building - Wkr Incentive	17.266	10,000
WIA - National Emergency Grant	17.260	105,693
Type A Trade	17.245	544,878
Workforce Investment Act - Youth	17.259	859,227
Workforce Investment Act - Youth - ARRA	17.259	159,764
Workforce Investment Act - Statewide Activities -Type N--High Concentration Youth	17.258	2,021
Workforce Investment Act - Statewide Activities -Type N--High Concentration Youth	17.259	2,158
Workforce Investment Act - Statewide Activities -Type N--High Concentration Youth	17.260	4,872
Workforce Investment Act - Adult	17.258	563,848
Workforce Investment Act - Adult	17.259	3,816
Workforce Investment Act - Adult	17.260	8,617
WIA - Dislocated Workers Grant	17.260	<u>1,785,895</u>
Total U.S. Department of Labor		<u>5,218,569</u>
<u>U.S. Department of Justice:</u>		
Byrne Memorial Formula Grant - 2008-DJ-BX-0163	16.738	11,837
ARRA Equipment Grant (LLEBG-ARRA) - 2009-SB-B9-1995	16.804	121,735
State Criminal Alien Apprehension Program	16.606	40,320
Supervised Visitation, Safe Havens for Children	16.527	18,573
State Justice Institute - Curriculum, Adaptation & Training *	N/A	47,173
*Funding provided under the Commerce, Justice, and Science Appropriation Bill, Title IV Passed through City of Holland		
Project Safe Neighborhood (PSN) 2007 Anti-Gang Initiative	16.744	4,458
Passed through State of Michigan Department of Human Services		
Juvenile Accountability Incentive Block Grant	16.523	<u>10,254</u>
Total U.S. Department of Justice		<u>254,350</u>
<u>U.S. Department of Housing and Urban Developmen:</u>		
HUD Housing Assistance	14.235	81,501
HUD Housing Assistance	14.235	9,783
HUD Housing Assistance	14.235	<u>205,763</u>
		<u>297,047</u>

COUNTY OF OTTAWA

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

FOR THE YEAR ENDED DECEMBER 31, 2009

	CFDA Number	Program Expend Reported
Passed through Michigan State Housing Development Authority		
Section 8 Housing Choice Vouchers	14.871	\$ 104,948
Community Development Block Grant	14.228	184,777
HOME Funds - Homebuyer Purchase Rehabilitation (HPR)	14.239	7,659
Section 8 & FSS (Family Self Sufficiency)	14.871	12,175
Total Michigan State Housing Development Authority		<u>309,559</u>
Total U.S. Department of Housing and Urban Development		<u>606,606</u>
<u>U.S. Department of Transportation:</u>		
Passed through Michigan Department of State Police		
Hazardous Materials Emergency Preparedness	20.703	7,807
Safe Communities Grant/ Speed Enforcement	20.600	34,813
Safe Communities Grant/ Youth Alcohol Enforcement	20.601	37,200
Total Michigan Department of State Police		<u>79,820</u>
Passed through Michigan Department of Transportation		
Transit Needs Assessment and Feasibility Study - MI-80-X014/MI-80-0001	20.515	19,978
Passed through City of Holland		
Safe Communities Grant/ Drive Mi Safely	20.609	27,925
Safe Communities Grant/ High Visibility Enforcement	20.601	44,799
Total City of Holland		<u>72,724</u>
Total U.S. Department of Transportation		<u>172,522</u>
<u>Executive Office of the President</u>		
Passed through Michigan Department of State Police		
High Intensity Drug Trafficking Areas (HIDTA) - Sheriff	N/A	2,944
<u>U.S. Department of Commerce</u>		
Passed through Michigan Department of Environmental Quality		
Coastal Zone Management Administration Awards	11.419	19,750
<u>U.S. Department of Homeland Security</u>		
Passed through United Way of America		
(ARRA) Emergency Food and Shelter National Board Program	97.114	24,000
Passed through Michigan Department of State Police		
Emergency Management Performance Grant	97.042	49,974
Passed through West Michigan Shoreline Regional Development Commission, Region 6 HLSRGB		
2007 Homeland Security Grant	97.067	94,000
Homeland Security Grant - equipment transfer	97.067	8,217
Total passed through West Michigan Shoreline Regional Development Commission, Region 6 HLSRGB		<u>102,217</u>
Passed through Michigan Department of Natural Resources		
United States Coast Guard , Boating Safety Financial Assistance	97.012	60,000
Total U.S. Department of Homeland Security		<u>236,191</u>
TOTAL FEDERAL FINANCIAL ASSISTANCE		<u>\$ 12,057,319</u>

(1) Changed from Michigan Department of Career Development

COUNTY OF OTTAWA

NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

FOR THE YEAR ENDED DECEMBER 31, 2009

1. BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards includes the federal grant activity of the County of Ottawa, Michigan and is presented on the modified accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-profit Organizations. Therefore, some amounts presented in this schedule may differ from amounts presented in the financial statements.

2. ACCOUNTING PERIOD

Certain funds of the County utilize the fiscal years ended March 31, 2009, June 30, 2009, September 30, 2009, and December 31, 2009. Programs that fall under different fiscal years are reported on the schedule expenditures of federal awards based on the funds fiscal year end.

3. SUBRECIPIENTS

Of the federal expenditures presented in the accompanying schedule of expenditures of federal awards, the County of Ottawa provided federal awards to subrecipients as follows:

<u>Program Title</u>	<u>Federal CFDA number</u>	<u>Amount provided to subrecipients</u>
Food Stamp Program Operations Allocation	10.561	\$ 61,772
Temporary Assistance for Needy Families - Type T	93.558	204,330
Type A Trade	17.245	543,501
Workforce Investment Act - Adult	17.258	124,785
Workforce Investment Act - Adult	17.259	146,974
Workforce Investment Act - Adult	17.260	160,535
Workforce Investment Act - Youth	17.259	668,393
Workforce Investment Act - Youth - Stimulus	17.259	159,764
Workforce Investment Act - Youth	17.260	4,521
Workforce Investment Act - Youth	17.258	1,876
Workforce Investment Act - Dislocated Worker	17.260	1,521,348
Workforce Investment Act - No Worker Left Behind - DW	17.260	5,000
WIA - National Emergency Grant	17.260	97,425
WIA - Rapid Response 21 st Century	17.260	23,752
WIA - Statewide Activities - Replacement	17.258	26,707
Total		<u><u>\$3,750,683</u></u>

COUNTY OF OTTAWA

NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

FOR THE YEAR ENDED DECEMBER 31, 2009

4. CHILDHOOD IMMUNIZATION PROGRAM - VACCINES EXPENDITURES (CFDA# 93.268)

Expenditures as reported on the Schedule of Expenditures of Federal Awards agree with the County general ledger and included inventory adjustments in accordance with generally accepted accounting principles. The amount shown above is reconciled to the amount reported by the State of Michigan as follows:

Expenditures as reported	\$ 584,518
Less - inventory at beginning of year	(166,169)
Add - inventory at end of year	<u>89,984</u>
Vaccines received per State of Michigan	<u><u>\$ 508,333</u></u>

COUNTY OF OTTAWA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED DECEMBER 31, 2009

SECTION I - SUMMARY OF AUDITORS' RESULTS

Financial Statements

Type of auditors' report issued	Unqualified on basic financial statements	
Internal controls over financial reporting		
Material weaknesses identified?	<u> </u> yes	<u> X </u> no
Deficiencies identified not considered to be material weaknesses?	<u> </u> yes	<u> X </u> none reported
Noncompliance material to financial statements noted?	<u> </u> yes	<u> X </u> no

Federal Awards

Internal control over major programs		
Material weaknesses identified?	<u> </u> yes	<u> X </u> no
Deficiencies identified not considered to be material weaknesses?	<u> </u> yes	<u> X </u> none reported
Type of auditors' report issued on compliance for major programs	Unqualified	
Any audit findings disclosed that are required to be reported in accordance with Circular A-133, section 510(a)?	<u> </u> yes	<u> X </u> no
Identification of Major Programs		<u>Name of Federal Program or Cluster</u>
<u>CFDA Number(s)</u>		WIA Cluster
17.258, 17.259 & 17.260		ARRA Equipment Grant
16.804		

Dollar threshold used to distinguish between Type A and B programs?	<u> \$361,720 </u>
Auditee qualified as low-risk auditee?	<u> X </u> yes <u> </u> no

SECTION II - FINANCIAL STATEMENT FINDINGS

None noted.

SECTION III - FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

None noted.

SECTION IV - SUMMARY OF PRIOR AUDIT FINDINGS

None noted.

Action Request



Committee: Board of Commissioners

Meeting Date: 6/22/2010

Requesting Department: Fiscal Services

Submitted By: Bob Spaman

Agenda Item: Cost of Services Analysis Courts Report Fee Implementation

SUGGESTED MOTION:

To approve the implementation of Intensive Supervision increase fee in the Maximus Cost of Service Analysis Courts Report for Ottawa County dated May, 2010 effective August 1, 2010.

SUMMARY OF REQUEST:

Goal 1, Objective 2 of the Board of Commissioners Strategic Plan includes implementing strategies to deal with operational deficits. The Cost of Service Analysis is the basis for the recommendations to the Board to increase fees for services provided by County Departments which will increase revenue for the County. The 2010 budget includes \$100,000 for increased revenues as a result of this study.

FINANCIAL INFORMATION:

Total Cost: \$0.00 | County Cost: (\$100,000.00) | Included in Budget: Yes | No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated | Non-Mandated | New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: #1

Objective: #2

ADMINISTRATION RECOMMENDATION:

Recommended

Not Recommended

County Administrator: **Alan G. Vanderberg**

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, c=US, o=County of Ottawa, ou=Administrator's Office, email=avanderberg@miottawa.org
Reason: I am approving this document
Date: 2010.06.10 09:35:33 -0400

Committee/Governing/Advisory Board Approval Date: Finance and Administration Committee 6/15/2010

DEPARTMENTAL COST / REVENUE SUMMARY

Courts			
Service Fees	Current Unit Rate	Full Cost Rate	Recommended Fee
Intensive Supervision	\$950.00	\$2,104.67	\$1,200.00
Estimated Additional Revenue			\$45,450.00

Action Request



Committee: Board of Commissioners

Meeting Date: 6/22/2010

Requesting Department: Human Resources

Submitted By: Marie Waalkes

Agenda Item: Purchase of MERS (Michigan Municipal Employees Retirement System) Generic Service Credits for Chad G. Klaver

SUGGESTED MOTION:

To approve the purchase of one (1) year of MERS Generic Service credit for \$12,066 (total cost to be paid by Chad G. Klaver).

Total Cost \$12,066
Employer Cost \$0
Employee Cost \$12,066

SUMMARY OF REQUEST:

FINANCIAL INFORMATION:

Total Cost: \$0.00 County Cost: \$12,066.00 Included in Budget: Yes No

If not included in budget, recommended funding source: Employee

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated Non-Mandated New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal:

Objective:

ADMINISTRATION RECOMMENDATION:

Recommended

Not Recommended

County Administrator:

Alan G. Vanderberg

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, c=US, o=County of Ottawa, ou=Administrator's Office, email=avanderberg@miottawa.org
Reason: I am approving this document
Date: 2010.06.10 13:42:03 -0400

Committee/Governing/Advisory Board Approval Date: Finance and Administration Committee 6/15/2010



RECEIVED

JUN 02 2010

OTTAWA CO HUMAN RESOURCES

**APPLICATION FOR ADDITIONAL CREDITED SERVICE
Member Certification and Governing Body Resolution**

MEMBER

Name: Chad G Klaver
SSN: XXX-XX-7266
DOB: 6/9/1974
Age: 35 years, 11 months
Spouse's DOB: 12/14/1976

CALCULATION DATE - 6/1/2010
(Estimate Not Valid After 2 Months)

BENEFIT PROGRAMS

Benefit B-4 (80% max)
Benefit F50 (With 25 Years of Service)
Benefit FAC-5 (5 Year Final Average Compensation)
10 Year Vesting
E2 COLA Benefit

EMPLOYER

Name: Ottawa Co
Number/Div: 7003 / 21

ESTIMATED FAC ON CALCULATION DATE: \$55,068.51

CREDITED SERVICE

Member's Service Credit as of Calculation Date: 4 years, 11 months
Other Governmental Service used for Eligibility (MERS or Act 88): 9 years, 8 months
Type of Credited Service to be Granted: Generic
Amount of Credited Service to be Granted: 1 year, 0 months
Total Estimated Actuarial Cost of Additional Credited Service: **\$12,066.00 [Payment Options on Reverse]**

BENEFIT CALCULATION ASSUMPTIONS

1. It is assumed that the Member will continue working until the earliest date for unreduced retirement benefits. If the Member terminates prior to becoming eligible for unreduced benefits, the Employer understands and accepts that the actuarial cost will be different from the actuarial cost shown above.
2. The Member's Final Average Compensation (FAC) is projected to increase 4.5% annually from the date of purchase to the date of retirement.
3. The Plan's Investment Return is projected to be 8% annually.

NOTE: Special Information regarding the calculation of the cost of this Service Credit Purchase is on page 2 of this report.


THE ADDITIONAL CREDITED SERVICE IS PROJECTED TO RESULT IN THE FOLLOWING CHANGES:

	Retirement Date	Age	Service Through	Total Service	FAC	Annual Benefit
Before Purchase	7/1/2024	50 yrs., 0 mths.	6/30/2024	19 yrs., 0 mths.	\$102,358.61	\$48,620.40
After Purchase	7/1/2024	50 yrs., 0 mths.	6/30/2024	20 yrs., 0 mths.	\$102,358.61	\$51,179.28

Note: MERS is not responsible for any Member or Employer supplied information, or any losses which may result if actual experience differs from actuarial assumptions. The Member and Employer are responsible for reviewing the information contained herein for accuracy, and assuming the risk that actual experience results in liability different than that estimated.

MEMBER CERTIFICATION

I certify that the above information is correct and accurate. If this is a purchase of qualifying "other governmental" service, I certify that the service has not and will not be recognized for the purpose of obtaining or increasing a pension under another defined benefit retirement plan.


Signature of Member


Date

GOVERNING BODY RESOLUTION

As provided by the MERS Plan Document, and in accordance with the Employer's policy there under, the additional credited service described above is hereby granted this Member by Resolution of the Governing Body of _____, at its meeting on _____. The Employer understands this is an estimated cost, calculated using actuarial assumptions approved by the Retirement Board. Any difference between the assumptions and actual experience will affect the true cost of the additional service. For example, changes in benefit programs through adoption or transfer of the affected employee to a division with "better" benefits; increases in wages other than 4.5% per year; and changes to the anticipated date of termination, will affect the actual cost of the additional service (increase or decrease). Thus, actual future events and experience may result in changes different than those assumed, and liability different than that estimated. The Employer understands and agrees that it is accountable for any difference between estimated and actual costs.

Signature of Authorized Official

Date

Action Request



Committee: Board of Commissioners

Meeting Date: 6/22/2010

Requesting Department: Ottawa County Road Commission

Submitted By: Bob Spaman

Agenda Item: Bond Resolution: Grandville – Ottawa County Sewage Disposal System

SUGGESTED MOTION:

To approve and authorize the Board Chair and Clerk to sign the resolution authorizing the County Road Commission to issue Act 342 Bonds in the amount of \$21,000,000 to finance the 2010 Sewage Disposal System Improvement Project.

SUMMARY OF REQUEST:

The Grandville Waste Water Treatment Plant will be expanded to make sewage disposal system improvements for the City of Hudsonville, Georgetown Township, and Jamestown Township.

This Bond Resolution is per a 2008 agreement between the City of Grandville and Ottawa County through the Road Commission Public Utilities Department.

A resolution of intent was approved by the Board of Commissioners on June 24, 2008 and amended on February 16, 2010.

FINANCIAL INFORMATION:

Total Cost: \$21,000,000.00 | County Cost: \$0.00 | Included in Budget: Yes | No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated | Non-Mandated | New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: #3

Objective: #2

ADMINISTRATION RECOMMENDATION:

Recommended

Not Recommended

County Administrator: **Alan G. Vanderberg**

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, c=US, o=County of Ottawa, ou=Administrator's Office, email=avanderberg@miottawa.org
Reason: I am approving this document
Date: 2010.06.10 09:42:00 -0400

Committee/Governing/Advisory Board Approval Date: Finance and Administration Committee 6/15/2010

Ottawa County Road Commission

14110 Lakeshore Drive
P.O. Box 739
GRAND HAVEN, MI 49417
Phone (616) 842-5400 Fax (616) 850-7237

MEMORANDUM

TO: Ottawa County Board of Commissioners

FROM: Ken Zarzecki, P.E., Public Utilities Director

DATE: June 14, 2010

SUBJECT: **Grandville - Ottawa County 2010 Sewage Disposal System Improvements**

The City of Hudsonville, Georgetown Township, and Jamestown Township have approved resolutions requesting the County of Ottawa to issue Act 342 Bonds in the amount of \$21,000,000 to finance the 2010 Improvements Project to the Sewage Disposal System.

Enclosed is the Bond Resolution and suggested Board Motion. Attached to this Memorandum is a copy of the project description, the project map, the cost estimate, and the cost allocations. I would like to present this information at the June 22, 2010 meeting of the County Board.

Primary security for the bonds will be the full faith and credit pledge of the City of Hudsonville, Georgetown Township, and Jamestown Township. Secondary security is the full faith and credit pledge of Ottawa County. Both the primary and secondary pledges are subject to constitutional, statutory, and charter limitation.

Bonds are scheduled to be sold in July 2010. The Bond sale will be a negotiated sale and the Bonds may be designated as Tax-Exempt Bonds and/or "Build America Bonds" per the American Recovery and Reinvestment Act of 2009. Construction of the Project will commence in August 2010.

Also enclosed is a copy of the Improvement Project Highlights and a copy of the Indemnification Agreement. **The Indemnification Agreement has been approved and executed by Hudsonville, Georgetown Township, and Jamestown Township.**

KLZ/pp

Enclosures

Bond Resolution: Grandville – Ottawa County Sewage Disposal System

Motion: To approve the Resolution authorizing the County Road Commission to issue Act 342 Bonds in the amount of \$21,000,000 to finance the 2010 Sewage Disposal System Improvements Project.

EXHIBIT A-1 DESCRIPTION OF IMPROVEMENTS

GRANDVILLE TREATMENT PLANT RENOVATION AND EXPANSION

The improvements to the wastewater treatment plant of the City of Grandville (the "Grandville Plant"), located in the City of Grandville, will be constructed on the site of the Grandville Plant and will consist of renovations to the existing Grandville Plant and facilities that will expand the capacity of the Grandville Plant from its existing 4.4 million gallons per day to 10.0 million gallons per day (the "Plant Expansion").

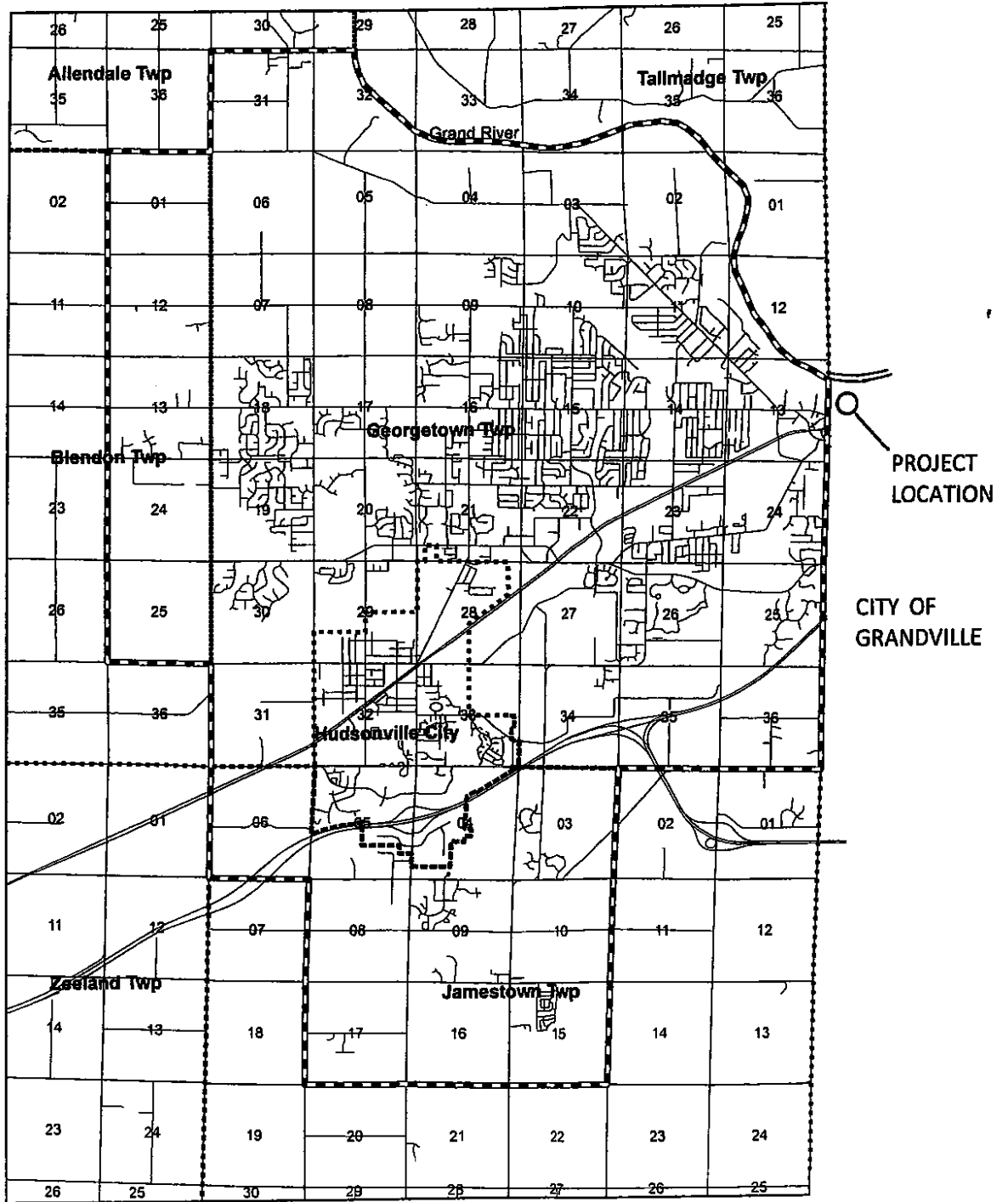
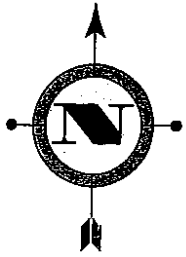
The renovation portion of the improvements will be financed by the City of Grandville and includes the following major items:

- A new Laboratory/Operations Building
- Renovation of the existing Control Building
- Renovation of the existing Maintenance Building
- A new Fine Screen #2 and Building
- Repair on the existing Grit Building
- Repairs on Primary Settling Tanks #1-4
- Replacement of slide gates and stop gates on Aeration Tanks #1-4
- Renovations to Aerobic Digesters #1 & 2
- Replace of three return sludge pumps at existing Control Building
- Replace of two existing raw sludge pumps
- Replace of two existing sludge drying beds and drainage system
- Replace the existing mixing system, install new thickened sludge mixing pump and building
- Upgrade the existing UV disinfection system

The Plant Expansion will be financed by the County of Ottawa and includes the following major items:

- A new Fine Screen #1 and Building
- Four new raw sewage pumps and flow meters
- A new Grit Chamber and Grit Building
- Four new Primary Settling Tanks
- Five new Aeration Tanks
- Two new Final Clarifiers
- A new second UV disinfection system
- A new egg shaped Anaerobic digester
- Three new 200 Hp air blowers
- A new Digester Blower Building
- A 280 kw biogas cogenerations system
- A new biogas cleaning system
- Two new return sludge pumps
- One new sieve drum concentrator for sludge thickening
- One new rotary fan press and building addition
- One dual membrane biogas storage cover

EXHIBIT A-2 MAP SHOWING LOCATION OF IMPROVEMENTS





-  Ottawa County Service Area
-  Local Unit Boundary

EXHIBIT B COST ESTIMATE – PLANT EXPANSION

Construction	\$17,800,000
Design Engineering	1,000,000
Construction Engineering & Inspection	1,000,000
Contingencies	900,000
Finance, Legal, and Administrative Expense	450,000
Capitalized Interest	<u>850,000</u>
Total Project Cost	\$22,000,000
Less Cash Contribution	<u>(1,000,000)</u>
AMOUNT OF BONDS TO BE ISSUED	\$21,000,000

The estimated useful life of this project is 30 years and upward.

MOORE & BRUGGINK, INC.
John E. Racek, P.E.

EXHIBIT C - COST ALLOCATIONS

Unit of Government	Capacity Allocation %	Plant Expansion Subcost	Adjust Engineering Services	Allocation of Plant Expansion Cost	% of Bond Amount
Georgetown Township	76.81%	\$16,130,100	\$5,500	\$16,135,600	76.84%
City of Hudsonville	13.28%	\$2,788,800	\$6,000	\$2,794,800	13.31%
Jamestown Township	<u>9.91%</u>	<u>\$2,081,100</u>	<u>(\$11,500)</u>	<u>\$2,069,600</u>	<u>9.85%</u>
	100.00%	\$21,000,000	0	\$21,000,000	100.00%

**RE: RUSH CREEK SANITARY SEWER SYSTEM - 2010 SEWAGE
DISPOSAL SYSTEM IMPROVEMENTS**

Submitted by Commissioner _____:

Mr. Chairman, Ladies, and Gentlemen:

I offer the following resolution:

WHEREAS, pursuant to the provisions of Act No. 342, Public Acts of Michigan, 1939, as amended (“Act 342”), the Board of Supervisors of the County of Ottawa (the “County”) authorized and directed that there be established, maintained and operated a countywide system or systems of water and sewer improvements and services and designated the Board of County Road Commissioners of the County to be the agency of the County (the “County Agency”) for the purposes set forth in Act 342; and

WHEREAS, by the terms of Act 342, the County and the Charter Township of Georgetown (“Georgetown”), the Charter Township of Jamestown (“Jamestown”) and the City of Hudsonville (“Hudsonville”) (Georgetown, Jamestown and Hudsonville are hereinafter sometimes individually referred to as a “Municipality” and collectively as the “Municipalities”) are authorized to enter into a contract for the acquisition, construction and financing of sewage disposal system improvements to serve the Municipalities, for the payment of the cost thereof by the Municipalities, with interest, and the County is then authorized to issue its bonds to provide the funds necessary therefor; and

WHEREAS, as part of the aforementioned county-wide system or systems of water and sewer improvements and services, the County has previously established a sewage disposal system designated as the Rush Creek Sanitary Sewer System (the “Rush Creek System”) to provide sewer services to the Municipalities; and

WHEREAS, the City of Grandville owns and operates a wastewater treatment plant (the “Grandville Plant”) that has an existing capacity of 4.4 million gallons per day (“MGD”) and provides sewage treatment and disposal services for itself and other units of government, including the Municipalities which are served by the Rush Creek System; and

WHEREAS, the County has entered into an agreement with the City of Grandville whereby the County has acquired for the benefit of the Municipalities and the Rush Creek System a beneficial ownership interest in 5.6 MGD of additional treatment capacity to be added to the Grandville Plant; and

WHEREAS, it is proposed that the Grandville Plant be improved by the construction of certain renovations to the existing plant (the “Plant Renovation”) and the construction of facilities that will expand the capacity of the Grandville Plant from 4.4 MGD to 10.0 MGD (the facilities providing the 5.6 MGD of additional capacity are hereinafter referred to as the “Plant Expansion”), that the City of Grandville pay for the cost of the Plant Renovation and that the County pay for the cost of the Plant Expansion to satisfy its obligation to the City of Grandville; and

WHEREAS, there has been submitted to this Board of Commissioners a proposed contract among the County, by and through its Board of County Road Commissioners, and the Municipalities, which contract provides for the acquisition and construction of the Plant Expansion to serve the Municipalities and the payment by the Municipalities of the cost of the Plant Expansion pursuant to Act 342, which contract is hereinafter set forth in full; and

WHEREAS, there has been submitted for approval and adoption by this Board an estimate of the cost of the Plant Expansion, and

WHEREAS, the contract provides for the issuance of bonds by the County to defray part of the cost of the Plant Expansion, said bonds to be secured by the contractual obligations of the Municipalities to pay to the County amounts sufficient to pay the principal of and interest on the bonds and to pay such paying agent fees and other expenses as may be incurred on account of the bonds and by the Refundable Credit (as hereinafter defined), if any.

THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Ottawa, Michigan, as follows:

1. DEFINITIONS. In addition to terms defined elsewhere herein, unless the context otherwise requires, the terms defined in this Section 1 shall, for all purposes of this Resolution and the recitals herein, have the following meanings:

- (a) "Act 34" means Act 34, Public Acts of Michigan, 2001, as amended.
- (b) "ARRA" means the American Recovery and Reinvestment Act of 2009, being Public Law No. 111-5, 123 Stat. 115 (2009), enacted on February 17, 2009 by the Congress of the United States.
- (c) "Bonds" means the County's bonds authorized by Sections 4 and 5 of this Resolution.
- (d) "Build America Bonds" means Bonds that meet the definition of a "build America bond" in Section 54AA(d) of the Code and the definition of a "qualified bond" under Section 54AA(g)(2) of the Code and for which the County will be allowed a Refundable Credit, all as authorized by Section 1531, Title 1 of Division B of ARRA.
- (e) "Code" means the Internal Revenue Code of 1986, as amended.
- (f) "Director of Utilities" means the Director of Utilities of the County.
- (g) "Refundable Credit" means with respect to the Build America Bonds, if any, an amount equal to 35 percent of the interest due on the Build America Bonds on each interest

payment date, to be paid to the County by the United States Department of Treasury in accordance with Sections 54AA and 6431 of the Code.

(h) "Sale Order" means the written order of the Director of Utilities approving the sale of the Bonds and making certain determinations regarding the final terms thereof within the parameters of this Resolution.

(i) "Tax-Exempt Bonds" means Bonds the interest on which is excludable from gross income for federal income tax purposes pursuant to Section 103 of the Code.

(j) "Underwriter" means Stifel, Nicolaus & Company, Incorporated.

2. ESTIMATES OF PERIOD OF USEFULNESS AND COST. The estimates of \$22,000,000 as the cost of the Plant Expansion to the County and 20 years and upwards as the period of usefulness of the Plant Expansion, as submitted to this Board of Commissioners, are approved and adopted.

3. APPROVAL OF CONTRACT. The 2010 Sewage Disposal System Improvements Contract dated as of April 1, 2010, among the County, by and through its Board of County Road Commissioners, and the Municipalities (the "Contract") is approved and adopted, and the Chairman and members of the Board of County Road Commissioners are authorized and directed to execute and deliver the same for and on behalf of the County, in as many counterparts as may be deemed advisable, after the Contract has been executed by the appropriate officials of the Municipalities. The Contract reads as follows:

COUNTY OF OTTAWA

2010 SEWAGE DISPOSAL SYSTEM IMPROVEMENTS CONTRACT

THIS CONTRACT, made as of April 1, 2010, by and among the COUNTY OF OTTAWA, a Michigan county corporation (hereinafter called the "County") by and through its Board of County Road Commissioners, the CHARTER TOWNSHIP OF GEORGETOWN, a Michigan charter township located in the County ("Georgetown"), the CHARTER TOWNSHIP OF JAMESTOWN, a Michigan charter township located in the County ("Jamestown"), and the CITY OF HUDSONVILLE, a Michigan home rule city located in the County ("Hudsonville") (Georgetown, Jamestown and Hudsonville are hereinafter sometimes individually referred to as a "Municipality" and collectively as the "Municipalities");

SPECIMEN

WITNESSETH

WHEREAS, pursuant to Act 342, Public Acts of Michigan, 1939, as amended (hereinafter sometimes referred to as "Act 342"), the Board of Supervisors of the County made the provisions of Act 342 applicable to the County, authorized and directed that there be established, maintained and operated under the provisions of Act 342 a county-wide system or systems of water and sewer improvements and services and designated the Board of County Road Commissioners of the County (hereinafter sometimes referred to as the "County Agency") to be the agency of the County for the purposes set forth in Act 342; and

WHEREAS, by the terms of Act 342, the County is authorized through its County Agency to acquire a sewage disposal system within the County and to improve, enlarge, extend, operate and maintain the same, and the County and the Municipalities are authorized to enter into a contract for the acquisition, enlargement or extension of such sewage disposal system and for the payment of the cost thereof by the Municipalities, with interest, over a period of not exceeding

forty (40) years, and the County is then authorized, pursuant to appropriate action of its Board of Commissioners, to issue its bonds to provide the funds therefor, secured by the full faith and credit contractual obligations of the Municipalities to pay the cost thereof; and

WHEREAS, as part of the aforementioned county-wide system or systems of water and sewer improvements and services, the County has previously established a sewage disposal system designated as the Rush Creek Sanitary Sewer System (the "Rush Creek System") to provide sewer services to the Municipalities; and

WHEREAS, the City of Grandville owns and operates a wastewater treatment plant (the "Grandville Plant") that has an existing capacity of 4.4 million gallons per day ("MGD") and provides sewage treatment and disposal services for itself and other units of government, including the Municipalities which are served by the Rush Creek System; and

WHEREAS, the County has entered into an agreement with the City of Grandville whereby the County has acquired for the benefit of the Municipalities and the Rush Creek System a beneficial ownership interest in 5.6 MGD of additional treatment capacity to be added to the Grandville Plant; and

WHEREAS, it is proposed that the Grandville Plant be improved by the construction of certain renovations to the existing plant (the "Plant Renovation") and the construction of facilities that will expand the capacity of the Grandville Plant from 4.4 MGD to 10.0 MGD (the facilities providing the 5.6 MGD of additional capacity are hereinafter referred to as the "Plant Expansion"), that the City of Grandville pay for the cost of the Plant Renovation and that the County pay for the cost of the Plant Expansion to satisfy its obligation to the City of Grandville; and

WHEREAS, it is proposed that the County pay the cost of the Plant Expansion from the proceeds of bonds to be issued by the County pursuant to Act 342, the bonds to be secured by the obligations of the Municipalities to pay their respective shares of the principal of and interest on the bonds as hereinafter provided, and if the bond resolution so provides, by the full faith and credit of the County; and

WHEREAS, in order to provide for the acquisition and construction of the Plant Expansion for the benefit of the Municipalities, to provide for the issuance of such bonds and to provide for other matters relative to the Grandville Plant, it is necessary for the County and the Municipalities to enter into this contract; and

NOW, THEREFORE, in consideration of the premises and the covenants of each other, the parties hereto agree as follows:

SPECIMEN

1. The County and the Municipalities hereby approve and agree to the acquisition and construction of the Plant Expansion and the payment by the County to the City of Grandville of the cost thereof in order for the County to acquire on behalf of the Municipalities a beneficial interest in the additional 5.6 MGD of sewage treatment capacity of the Grandville Plant. A description of the Plant Renovation and the Plant Expansion is set forth on Exhibit A-1 attached hereto and a map showing the location of the Plant Renovation and the Plant Expansion is set forth on Exhibit A-2 attached hereto.

2. The County and the Municipalities approve the estimate of the cost of the Plant Expansion as shown on Exhibit B attached hereto and by this reference made a part hereof. The cost of the Plant Expansion shall include the cost of acquiring and constructing the facilities constituting the Plant Expansion and all other costs, including the costs of issuing bonds, incurred by the County in connection with the Plant Expansion.

3. After execution of this contract by the County and the Municipalities, the County Agency shall take such of the following steps as theretofore have not been taken: (a) submit to the Board of Commissioners of the County such resolutions as may be necessary, duly approved and recommended by the County Agency, providing for the issuance and sale of the County bonds in one or more series (the "Bonds"), in the aggregate principal amount necessary to be borrowed (presently estimated to be \$21,000,000), the Bonds to mature as authorized by law, over a period of not to exceed forty (40) years and to be secured primarily by the obligations of the Municipalities to pay the cost of the Plant Expansion with interest and secured secondarily, if a majority of the members-elect of the Board of Commissioners affirmatively vote therefor, by the pledge of the full faith and credit of the County; (b) take all steps necessary to secure the adoption of such resolutions by the Board of Commissioners and the approval by the Treasurer of the State of Michigan for the issuance and sale of the Bonds; (c) sell and deliver the Bonds and apply the proceeds as herein provided; and (d) do all other things required of the County Agency under the provisions of Act 342. It is understood and agreed that the Bonds, if issued, will be supported by the pledge of the full faith and credit of the County and, subject to the provisions of Section 9 hereof, will be payable primarily from moneys received by the County from the Municipalities in performance of their contractual obligations to pay the cost of the Plant Expansion.

4. The cost of the Plant Expansion shall be paid by the Municipalities and shall be defrayed by the issuance of the Bonds. The cost of the Plant Expansion and the principal of and interest on the Bonds shall be allocated among the Municipalities as follows, as more fully set forth in attached Exhibit C:

<u>Municipality</u>	<u>Allocation</u>
Charter Township of Georgetown	76.84%
Charter Township of Jamestown	9.85%
City of Hudsonville	<u>13.31%</u>
	100.00%

The cost of the Plant Expansion to be paid by the Municipalities shall include all items of cost included in Exhibit B or such items of cost of a similar nature as may be set forth in any revision of Exhibit B agreed to by the parties and incurred by the County in connection with the acquisition and construction of the Plant Expansion.

5. As provided in Section 4 hereof, the cost of the Plant Expansion will be represented by one or more series of Bonds to be issued by the County in the aggregate principal amount necessary to be borrowed as determined or estimated at the time or times of issuance. In the event it shall become necessary to increase the estimated cost of the Plant Expansion for any reason, or if the actual cost of the Plant Expansion shall exceed the estimated cost, then (without execution of any further contract or amendment of this contract) additional Bonds (upon the adoption of an authorizing resolution therefor by the Board of Commissioners) shall be issued to defray such increased or excess cost to the extent that funds therefor are not available from other sources.

6. Each Municipality shall pay to the County its share of the cost of the Plant Expansion. The cost of the Plant Expansion will be defrayed by the issuance of the Bonds as provided in Sections 3, 4 and 5 hereof. The Municipalities covenant and agree to pay their respective share of the principal of and interest on the Bonds and all paying agency and transfer fees and other expenses and charges (including the County Agency's administrative expenses) that are payable on account of the Bonds (such fees, expenses and charges being herein called "bond service charges"). Such payments shall be made to the County in semi-annual installments that shall be due and payable at least thirty days prior to each interest payment date specified in the Bonds. Such semi-annual installments shall commence on the date that interest (other than capitalized interest) first becomes payable on the Bonds, and the aggregate amount of the installments shall be at least sufficient to pay, when due, all principal and interest on the Bonds and all bond service charges then due and payable. The County Agency, within thirty days after

delivery of the Bonds to the purchaser, shall furnish the treasurer of each Municipality with a schedule of the principal of and interest on the Bonds, and the County Agency also, at least thirty days before each payment is due to be made by the Municipalities, shall advise each treasurer of the amount payable to the County on such date. If any Municipality fails to make any payment to the County when due, the same shall be subject to a penalty of 1% thereof for each month or fraction thereof that such amount remains unpaid after due. Failure of the County Agency to furnish the schedule or give the notice as above required shall not excuse a Municipality from the obligation to make payment when due. Payments shall be made by the Municipalities when due whether or not the Plant Expansion has then been completed or placed in operation. The foregoing obligations shall apply to all Bonds issued by the County to defray the cost of the Plant Expansion.

7. If one or more of the Municipalities shall pay its share of the cost of the Plant Expansion, or any portion thereof, prior to the issuance of the Bonds, the obligations of such Municipality shall be adjusted accordingly. Any Municipality may pay in advance of maturity all or any part of an annual installment due the County on the Bonds by surrendering to the County bonds issued hereunder of a like principal amount maturing in the same calendar year.

8. The proceeds of sale of the Bonds shall be used solely and only to pay the cost of the Plant Expansion, and after completion of the Plant Expansion and payment of all costs in connection therewith, any surplus remaining from the sale of the Bonds shall be (1) used to purchase the Bonds on the open market or (2) retained by the County Agency as a reserve for the payment of the Bond principal and interest maturities next falling due, and in such event the contract obligation of each Municipality in respect to the Bonds or such maturities shall be reduced by its percentage (as specified in Section 4) of the principal amount of Bonds so purchased or of said reserve, said reduction, in case of the purchase of Bonds, to be applied as to year in accordance with the year of the maturity of the Bonds so purchased. Any Bonds so

purchased shall be canceled. In the alternative, such surplus may be used, on request of the Municipalities and approval by the County Agency, to extend, enlarge or improve the Rush Creek System or to acquire additional sewage treatment and disposal capacity.

9. Each Municipality, pursuant to the authorization of Section 5a of Act 342, hereby pledges its full faith and credit for the prompt and timely payment of its obligations expressed in this contract and, subject to applicable constitutional, statutory and charter tax limitations, each year shall levy a tax in an amount that, taking into consideration estimated delinquencies in tax collections, will be sufficient to pay its obligations under this contract becoming due before the time of the following year's tax collections: provided, however, that the annual tax levy may be reduced by the amount of cash or other funds which the Municipality has on hand (or to its credit in the hands of the County) and available for the payment of such obligations. Such other funds may be raised in any manner permitted by law.

10. In the event that a Municipality shall fail for any reason to pay to the County Agency at the times herein specified the amounts herein required to be paid, the state treasurer or other official charged with the disbursement of unrestricted state funds returnable to the defaulting Municipality pursuant to the Michigan constitution hereby is authorized to withhold sufficient funds to make up any default or deficiency in funds. In addition to the foregoing, the County shall have all other rights and remedies provided by law to enforce the obligations of each Municipality to make payments in the manner and at the times required by this contract. It is specifically recognized by the Municipalities that the payments required to be made by them pursuant to the terms of this contract are to be pledged for the payment of the principal of and interest on the Bonds, and each Municipality covenants and agrees that it will make its required payments to the County promptly and at the times herein specified, without regard as to whether the Plant Expansion herein contemplated is actually completed or placed in operation; provided

that nothing herein contained shall limit the obligation of the County to perform in accordance with the covenants contained herein.

11. No change in the jurisdiction over territory in a Municipality shall in any manner impair the obligations of this contract. In the event all or any part of the territory of a Municipality is incorporated as a new municipality or is annexed to or becomes a part of the territory of another municipality, the municipality into which such territory is incorporated or to which such territory is annexed, shall assume the proper proportionate share of the contractual obligations and right to capacity in the Grandville Plant for the territory that is taken, based upon a division determined by the County Agency that shall make such determination after taking into consideration all factors necessary to make the division equitable, and in addition, prior to such determination, shall receive a written recommendation as to proper division from a committee composed of one representative designated by the governing body of the Municipality from which the territory is taken, one designated by the governing body of the new municipality or the municipality annexing such territory, and one independent registered engineer appointed by the County Agency. The Municipality and the new or annexing municipality shall appoint their representatives within fifteen (15) days after being notified to do so by the County Agency and within a like time the County Agency shall appoint the engineer third member. If either the Municipality or the new or annexing municipality shall fail to appoint its representative within the time above provided, the County Agency may proceed without such recommendation. If the committee shall not make its recommendation within forty-five (45) days after its appointment or within any extension thereof by the County Agency, the County Agency may proceed without such recommendation.

12. The County shall not be obligated to acquire or construct any facilities other than the Plant Expansion. The responsibility for providing any additional sewage disposal facilities as may be needed shall be that of the Municipalities which shall have the right to cause to be

constructed and maintained, either directly or through the County, such necessary additional facilities.

13. After completion, the operation and maintenance of the Plant Expansion shall be in accordance with the Sewage Disposal Agreement, dated February 20, 1968, between the City of Grandville and the County, as the same has been amended through the date hereof and as may be amended from time to time thereafter.

14. The County and the Municipalities expressly agree that the County and the County Agency shall not be liable and the Municipalities shall pay, indemnify and save the County and the County Agency harmless of, from and against all liability of any nature whatever regardless of the nature in which such liability may arise, for any and all claims, actions, demands, expenses, damages and losses of every conceivable kind whatsoever (including, but not limited to, liability for injuries to or death of persons and damages to or loss of property) asserted by or on behalf of any person, firm, corporation or governmental authority arising out of, resulting from, or in any way connected with the ownership, acquisition and construction of the Plant Expansion, this contract, or the issuance, sale and delivery by the County of the Bonds. In connection with any proceeding brought about by reason of any such claim or demand, the Municipalities shall also pay, indemnify and save the County and the County Agency harmless from and against all costs, reasonable attorneys' fees and disbursements of any kind or nature incidental to or incurred in said defense, and will likewise pay all sums required to be paid by reason of said claims, demands, or any of them, in the event it is determined that there is any liability on the part of the County or the County Agency. Upon the entry of any final judgment or a final award by an arbitration panel against the County or the County Agency on any claim, action, demand, expense, damage or loss contemplated by this Section 14 and notwithstanding that the County or the County Agency has not paid the same, the Municipalities shall be obligated to pay to the County or the County Agency, as the case may be, upon written demand therefor, the amount thereof not more than

sixty (60) days after such demand is made. In the event that any action or proceeding is brought against the County or the County Agency by reason of any such claims or demands, whether such claims or demands are groundless or not, the Municipalities shall, upon written notice and demand from the County or the County Agency, resist and defend such action or proceeding on behalf of the County or the County Agency, as the case may be, but will not settle any such action or proceeding without the consent of the County or the County Agency, as the case may be. Notwithstanding the foregoing, nothing contained in this Section 14 shall be construed to indemnify or release the County or the County Agency against or from any liability which it would otherwise have arising from the wrongful or negligent actions or failure to act on the part of the County's or the County Agency's employees, agents or representatives with respect to matters related to the ownership, acquisition or construction of the Plant Expansion, this contract or the issuance, sale or delivery of the Bonds. The payments required to be made by the Municipalities pursuant to this Section 14 shall be in the same proportion as is required for the payment of the costs of the Plant Expansion set forth in Section 4 hereof. This Section 14 shall not apply to a lawsuit instituted by any Municipality to enforce its rights under this contract.

Notwithstanding any other provisions contained in this Section 14, the County Agency's covenants, duties, obligations and responsibilities contained in that certain Agreement between the County, by and through the County Agency, and Georgetown and Hudsonville dated June 1, 1973, as amended and as may be further amended from time to time, shall remain effective and shall not become void or be superseded by the above provisions of this Section 14.

15. All powers, duties and functions vested by this contract in the County shall be exercised and performed by the County Agency, for and on behalf of the County, unless otherwise provided by law or in this contract. The County Agency, prior to the submission of County financial information to a rating agency, shall consult with the Controller/Administrator and the County Treasurer with respect to the accuracy of such information.

16. In the event that any one or more of the provisions of this contract shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions hereof, and this contract shall be construed as if such invalid, illegal or unenforceable provisions had never been contained herein.

17. The County and the Municipalities recognize that the holders from time to time of the Bonds issued by the County under the provisions of Act 342, and secured by the full faith and credit pledges of the Municipalities to the payment of their respective shares of the principal of and interest on the Bonds as set forth in this contract, will have contractual rights in this contract, and it is covenanted and agreed by each of them that so long as any of the Bonds shall remain outstanding and unpaid, the provisions of this contract shall not be subject to any alteration or revision that would affect adversely either the security for the Bonds or the prompt payment of the principal of or interest on the Bonds. The right to make changes in this contract, by amendment, supplemental contract or otherwise, nevertheless is reserved insofar as the same do not have such adverse affect. The Municipalities and the County Agency further covenant and agree that they will comply with their respective duties and obligations under the terms of this contract promptly, at the times and in the manner herein set forth and will not suffer to be done any act that would in any way impair the Bonds, the security therefor or the prompt payment of the principal thereof and the interest thereon. It is declared that the terms of this contract, insofar as they pertain to the security of any Bonds, shall be deemed to be for the benefit of the holders of the Bonds.

18. This contract shall become effective after approval by the governing bodies of the Municipalities and the Board of Commissioners of the County, execution by the authorized officials of the parties, and the expiration of 45 days after the date of publication of the notice required by Section 5b of Act 342; provided, however, that if, within the 45-day period, a proper petition is filed with the Clerk of a Municipality in accordance with the provisions of Section 5b of

Act 342, this contract shall not become effective until approved by the vote of a majority of the electors of such Municipality qualified to vote and voting thereon at a general or special election. This contract shall terminate forty (40) years from its date or on such earlier date when the Municipalities are not in default hereunder and the principal, interest and bond service charges on the Bonds issued as hereinabove described are fully paid and discharged. This contract shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns. Nothing herein contained, however, shall require the County to finance the Plant Expansion if it is unable to sell the Bonds to finance the same. This contract may be executed in any number of counterparts.

SPECIMEN

[Signature pages to follow]

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed and delivered by their respective duly authorized officers, all as of the day and year first above written.

COUNTY OF OTTAWA

By: Its Board of County Road Commissioners as
County Agency

By: _____

SPECIMEN

And: _____

And: _____

Member

CHARTER TOWNSHIP OF GEORGETOWN

By: _____

Supervisor

And: _____

Township Clerk

CHARTER TOWNSHIP OF JAMESTOWN

By: _____

Supervisor

And: _____

Township Clerk

SPECIMEN

CITY OF HUDSONVILLE

By: _____

Mayor

And: _____

City Clerk

EXHIBIT A-1 DESCRIPTION OF IMPROVEMENTS

GRANDVILLE TREATMENT PLANT RENOVATION AND EXPANSION

The improvements to the wastewater treatment plant of the City of Grandville (the "Grandville Plant"), located in the City of Grandville, will be constructed on the site of the Grandville Plant and will consist of renovations to the existing Grandville Plant and facilities that will expand the capacity of the Grandville Plant from its existing 4.4 million gallons per day to 10.0 million gallons per day (the "Plant Expansion").

The renovation portion of the improvements will be financed by the City of Grandville and includes the following major items:

- A new Laboratory/Operations Building
- Renovation of the existing Control Building
- Renovation of the existing Maintenance Building
- A new Fine Screen #2 and Building
- Repair on the existing Grit Building
- Repairs on Primary Settling Tanks #1-4
- Replacement of slide gates and stop gates on Aeration Tanks #1-4
- Renovations to Aerobic Digesters #1 & 2
- Replace of three return sludge pumps at existing Control Building
- Replace of two existing raw sludge pumps
- Replace of two existing sludge drying beds and drainage system
- Replace the existing mixing system, install new thickened sludge mixing pump and building
- Upgrade the existing UV disinfection system

The Plant Expansion will be financed by the County of Ottawa and includes the following major items:

- A new Fine Screen #1 and Building
- Four new raw sewage pumps and flow meters
- A new Grit Chamber and Grit Building
- Four new Primary Settling Tanks
- Five new Aeration Tanks
- Two new Final Clarifiers
- A new second UV disinfection system
- A new egg shaped Anaerobic digester
- Three new 200 Hp air blowers
- A new Digester Blower Building
- A 280 kw biogas cogenerations system
- A new biogas cleaning system
- Two new return sludge pumps
- One new sieve drum concentrator for sludge thickening
- One new rotary fan press and building addition
- One dual membrane biogas storage cover

EXHIBIT A-2 MAP SHOWING LOCATION OF IMPROVEMENTS

SPECIMEN

EXHIBIT B COST ESTIMATE – PLANT EXPANSION

Construction	\$17,800,000
Design Engineering	1,000,000
Construction Engineering & Inspection	1,000,000
Contingencies	900,000
Finance, Legal, and Administrative Expense	450,000
Capitalized Interest	<u>850,000</u>

Total Project Cost	\$22,000,000
Less Cash Contribution	<u>(1,000,000)</u>
AMOUNT OF BONDS TO BE ISSUED	\$21,000,000

The undersigned hereby estimates the period of usefulness for the Plant Expansion to be thirty (30) years.

MOORE & BRUGGINK, INC.

By _____

EXHIBIT C - COST ALLOCATIONS

Unit of Government	Capacity Allocation %	Plant Expansion Subcost	Adjust Engineering Services	Allocation of Plant Expansion Cost	% of Bond Amount
Georgetown Township	76.81%	\$16,130,100	\$5,500	\$16,135,600	76.84%
City of Hudsonville	13.28%	\$2,788,800	\$6,000	\$2,794,800	13.31%
Jamestown Township	<u>9.91%</u>	<u>\$2,081,100</u>	<u>(\$11,500)</u>	<u>\$2,069,600</u>	<u>9.85%</u>

S
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100.00%
\$21,000,000
0
\$21,000,000
100.00%

4. AUTHORIZATION OF BONDS – PURPOSE. Subsequent to execution of the Contract by the parties thereto, bonds of the County aggregating the principal sum of not to exceed Twenty-One Million Dollars (\$21,000,000) (the “Bonds”), as determined by the Director of Utilities in the Sale Order, shall be issued and sold in one series pursuant to the provisions of Act 342, and other applicable statutory provisions, for the purpose of defraying part of the cost of the Plant Expansion. The Bonds may be issued as Tax-Exempt Bonds or as Build America Bonds, as determined and designated by the Director of Utilities in the Sale Order. The interest on the Build America Bonds, if issued, will be includable in gross income for federal income tax purposes.

5. BOND DETAILS. The Bonds shall be designated “Ottawa County Sewage Disposal System Bonds, Series 2010.” The Bonds shall be dated as of such date set forth in the Sale Order; shall be issued as serial bonds or term bonds, or a combination thereof, as set forth in the Sale Order; shall be numbered from 1 upwards; shall be fully registered; shall be in the denomination of \$5,000 each or any integral multiple thereof not exceeding the aggregate principal amount for each maturity at the option of the purchaser thereof; shall bear interest at a rate or rates not exceeding 6.50% per annum, in the case of Tax-Exempt Bonds, if any, and 8.00% per annum, in the case of Build America Bonds, if any, to be determined by the Director of Utilities in the Sale Order, payable on such dates as shall be determined by the Director of Utilities in the Sale Order; shall mature in such principal amounts and on such dates as shall be determined by the Director of Utilities in the Sale Order; and shall be sold at a purchase price to be determined by the Director of Utilities in the Sale Order.

6. PRIOR REDEMPTION.

(a) Optional and Mandatory Sinking Fund Redemption. The Bonds may be subject to optional redemption and mandatory sinking fund redemption prior to maturity as provided in the Sale Order. The Bonds subject to optional redemption may be redeemed on any date at least ten (10) years after the date of issuance thereof at a redemption price of 100% of the principal amount thereof plus accrued interest to the redemption date. Bonds subject to mandatory sinking fund redemption shall be redeemed at a redemption price equal to 100% of the principal amount thereof plus accrued interest to the redemption date. Bonds to be so redeemed shall be selected as provided in the Sale Order.

(b) Extraordinary Optional Redemption. If the Bonds are designated as Build America Bonds and if for any reason other than one attributable to the action or inaction of the County, the County is held by the United States Department of Treasury to be ineligible to receive all or part of the Refundable Credit payable with respect to the Bonds or if the United States Department of Treasury or any agency of the United States of America at any time ceases to remit to the County all or any part of the Refundable Credit payable with respect to the Bonds in accordance with the Code, the Bonds shall be subject to redemption at the option of the County, in whole or in part in multiples of \$5,000 within a single maturity in such order of maturity as the County shall determine and by lot within a single maturity, at a redemption price not to exceed 103% of the principal amount thereof, as determined by the Director of Utilities in the Sale Order, plus accrued interest to the redemption date.

(c) Notice of Redemption. Not less than thirty days' notice of redemption shall be given by mail to the registered owners of Bonds to be called at the registered address. Bonds or portions of Bonds called for redemption shall not bear interest after the date fixed for redemption, provided funds are on hand with the bond registrar and paying agent to redeem the same.

7. PAYMENT OF PRINCIPAL AND INTEREST. The principal of and interest on the Bonds shall be payable in lawful money of the United States. Principal shall be payable upon presentation and surrender of the Bonds to the bond registrar and paying agent as they severally mature. Interest shall be paid to the registered owner of each Bond as shown on the registration books at the close of business on the 15th day of the calendar month preceding the month in which the interest payment is due. Interest shall be paid when due by check or draft drawn upon and mailed by the bond registrar and paying agent to the registered owner at the registered address.

8. BOOK-ENTRY SYSTEM. Initially, one fully-registered Bond for each maturity, in the aggregate amount of such maturity, shall be issued in the name of Cede & Co., as nominee of The Depository Trust Company ("DTC") for the benefit of other parties (the "Participants") in the book-entry-only transfer system of DTC. In the event the County determines that it is in the best interest of the County not to continue the book-entry system of transfer or that the interests of the holders of the Bonds might be adversely affected if the book-entry system of transfer is continued, the County may notify DTC and the bond registrar and paying agent, whereupon DTC will notify the Participants of the availability through DTC of bond certificates. In such event, the bond registrar and paying agent shall deliver, transfer and exchange bond certificates as requested by DTC and any Participant or "beneficial owner" in appropriate amounts in accordance with this Resolution. DTC may determine to discontinue providing its services with respect to the Bonds at any time by giving notice to the County and the bond registrar and paying agent and discharging its responsibilities with respect thereto under applicable law or the County may determine that DTC is incapable of discharging its duties and may so advise DTC. In either such event, the County shall use reasonable efforts to locate another securities depository. Under such circumstances (if there is no successor securities depository), the County and the bond registrar and paying agent shall be obligated to deliver bond certificates in accordance with the procedures established by this Resolution. In the event bond certificates are issued, the provisions of this Resolution shall apply to, among other things, the transfer and exchange of such certificates and

the method of payment of principal of and interest on such certificates. Whenever DTC requests the County and the bond registrar and paying agent to do so, the County and the bond registrar and paying agent shall cooperate with DTC in taking appropriate action after reasonable notice to make available one or more separate certificates evidencing the Bonds to any Participant having Bonds certified to its DTC account or to arrange for another securities depository to maintain custody of certificates evidencing the Bonds.

Notwithstanding any other provision of this Resolution to the contrary, so long as any Bond is registered in the name of Cede & Co., as nominee of DTC, all payments with respect to the principal of, interest on and redemption premium, if any, on such Bonds and all notices with respect to the Bonds shall be made and given, respectively, to DTC as provided in the Blanket Issuer Letter of Representations between the County and DTC, and the Director of Utilities is authorized to sign such additional documents on behalf of the County as may be requested by DTC, in such form as the Director of Utilities deems necessary to accomplish the issuance of the Bonds in accordance with law and this Resolution.

9. BOND REGISTRAR AND PAYING AGENT. The Director of Utilities shall designate, and may enter into an agreement with, a bond registrar and paying agent for the Bonds that shall be a bank or trust company located in the State of Michigan that is qualified to act in such capacity under the laws of the United States of America or the State of Michigan. The Director of Utilities from time to time as required may designate a similarly qualified successor bond registrar and paying agent.

10. EXECUTION, AUTHENTICATION AND DELIVERY OF BONDS. The Bonds shall be executed in the name of the County by the facsimile signatures of the Chairman of the Board of Commissioners and the County Clerk and authenticated by the manual signature of an authorized representative of the bond registrar and paying agent, and the seal of the County (or

a facsimile thereof) shall be impressed or imprinted on the Bonds. After the Bonds have been executed and authenticated for delivery to the original purchaser thereof, they shall be delivered by the County Treasurer to the purchaser upon receipt of the purchase price. Additional Bonds bearing the facsimile signatures of the Chairman of the Board of Commissioners and the County Clerk and upon which the seal of the County (or a facsimile thereof) is impressed or imprinted may be delivered to the bond registrar and paying agent for authentication and delivery in connection with the exchange or transfer of Bonds. The bond registrar and paying agent shall indicate on each Bond the date of its authentication.

11. EXCHANGE AND TRANSFER OF BONDS. Any Bond, upon surrender thereof to the bond registrar and paying agent with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the registered owner or his duly authorized attorney, at the option of the registered owner thereof, may be exchanged for Bonds of any other authorized denominations of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered Bond.

Each Bond shall be transferable only upon the books of the County, which shall be kept for that purpose by the bond registrar and paying agent, upon surrender of such Bond together with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the registered owner or his duly authorized attorney.

Upon the exchange or transfer of any Bond, the bond registrar and paying agent on behalf of the County shall cancel the surrendered Bond and shall authenticate and deliver to the transferee a new Bond or Bonds of any authorized denomination of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered Bond. If, at the time the bond registrar and paying agent authenticates and delivers a new Bond pursuant to this section, payment of interest on the Bonds is in default, the bond registrar and paying agent shall

endorse upon the new bond the following: "Payment of interest on this bond is in default. The last date to which interest has been paid is _____, ____."

The County and the bond registrar and paying agent may deem and treat the person in whose name any Bond shall be registered upon the books of the County as the absolute owner of such Bond, whether such Bond shall be overdue or not, for the purpose of receiving payment of the principal of and interest on such Bond and for all other purposes, and all payments made to any such registered owner, or upon his order, in accordance with the provisions of Section 7 of this Resolution shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid, and neither the County nor the bond registrar and paying agent shall be affected by any notice to the contrary. The County agrees to indemnify and save the bond registrar and paying agent harmless from and against any and all loss, cost, charge, expense, judgment or liability incurred by it, acting in good faith and without negligence hereunder, in so treating such registered owner.

For every exchange or transfer of Bonds, the County or the bond registrar and paying agent may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to such exchange or transfer, which sum or sums shall be paid by the person requesting such exchange or transfer as a condition precedent to the exercise of the privilege of making such exchange or transfer.

The bond registrar and paying agent shall not be required to transfer or exchange Bonds or portions of Bonds which have been selected for redemption.

12. FORM OF BONDS. The Bonds shall be in substantially the following form:

[Bond Form]

UNITED STATES OF AMERICA
STATE OF MICHIGAN
COUNTY OF OTTAWA

OTTAWA COUNTY SEWAGE DISPOSAL SYSTEM BOND, SERIES 2010

INTEREST RATE MATURITY DATE DATE OF ORIGINAL ISSUE CUSIP

Registered Owner:

Principal Amount:

SPECIMEN

The County of Ottawa, State of Michigan (the "County") acknowledges itself indebted to and for value received hereby promises to pay to the Registered Owner identified above, or registered assigns, the Principal Amount set forth above on the Maturity Date specified above, unless redeemed prior thereto as hereinafter provided, upon presentation and surrender of this bond at _____, Michigan, the bond registrar and paying agent, and to pay to the Registered Owner, as shown on the registration books at the close of business on the 15th day of the calendar month preceding the month in which an interest payment is due, by check or draft drawn upon and mailed by the bond registrar and paying agent by first class mail postage prepaid to the Registered Owner at the registered address, interest on such Principal Amount from the Date of Original Issue or such later date through which interest shall have been paid until the County's obligation with respect to the payment of such Principal Amount is discharged at the rate per annum specified above. Interest is payable on the first days of _____ and _____ in each year, commencing _____ 1, 201___. Principal and interest are payable in lawful money of the United States of America.

This bond is one of a series of bonds aggregating the principal sum of _____ Dollars (\$ _____) issued by the County under and pursuant to and in full conformity with the Constitution and Statutes of Michigan (especially Act No. 342, Public Acts of 1939, as amended) and a bond authorizing resolution adopted by the Board of Commissioners of the County (the "Resolution") for the purpose of defraying part of the cost of acquiring and constructing sewage disposal system improvements to

serve the Charter Township of Georgetown, the Charter Township of Jamestown and the City of Hudsonville (collectively the "Municipalities"). The bonds of this series are issued in anticipation of and secured by payments to be made by the Municipalities in the aggregate principal amount of _____ Dollars (\$ _____) pursuant to a contract among the County and the Municipalities [and by certain refundable tax credits to be received from the United States Department of Treasury]. The full faith and credit of the Municipalities have been pledged to the prompt payment of their respective share of the foregoing amount and the interest thereon as the same become due. As additional security the full faith and credit of the County have been pledged for the prompt payment of the principal of and interest on the bonds of this series. Taxes levied by the Municipalities and the County to pay the principal of and interest on the bonds of this series are subject to constitutional tax limitations.

This bond is transferable, as provided in the Resolution, only upon the books of the County kept for that purpose by the bond registrar and paying agent, upon the surrender of this bond together with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the Registered Owner or his attorney duly authorized in writing. Upon the exchange or transfer of this bond a new bond or bonds of any authorized denomination, in the same aggregate principal amount and of the same interest rate and maturity, shall be authenticated and delivered to the transferee in exchange therefor as provided in the Resolution, and upon payment of the charges, if any, therein provided. Bonds so authenticated and delivered shall be in the denomination of \$5,000 or any integral multiple thereof not exceeding the aggregate principal amount for each maturity.

The bond registrar and paying agent shall not be required to transfer or exchange bonds or portions of bonds which have been selected for redemption.

MANDATORY PRIOR REDEMPTION

Bonds maturing in the year _____ are subject to mandatory prior redemption at par and accrued interest as follows:

<u>Redemption Date</u>	<u>Principal Amount of Bonds to be Redeemed</u>
------------------------	-------------------------------------------------

Bonds or portions of bonds to be redeemed by mandatory redemption shall be selected by lot.

OPTIONAL PRIOR REDEMPTION

Bonds maturing prior to _____ 1, 20__, are not subject to optional redemption prior to maturity. Bonds maturing on and after _____ 1, 20__, are subject to redemption prior to maturity at the option of the County, in such order as shall be determined by the County, on any date on and after _____ 1, 20__. Bonds of a denomination greater than \$5,000 may be partially redeemed in the amount of \$5,000 or any integral multiple thereof. If less than all of the bonds maturing in any year are to be so redeemed, the bonds or portions of bonds to be redeemed shall be selected by lot. The redemption price shall be the par value of the bond or portion of the bond called to be redeemed plus interest to the date fixed for redemption without premium.

EXTRAORDINARY OPTIONAL REDEMPTION

If for any reason other than one attributable to the action or inaction of the County, the County is held by the United States Department of Treasury to be ineligible to receive all or part of the refundable tax credits to be received from the United States Department of Treasury with respect to the bonds or if the United States Department of Treasury or any agency of the United States of America at any time ceases to remit to the County all or any part of such refundable tax credits in accordance with the Internal Revenue Code of 1986, as amended, the bonds shall be subject to redemption at the option of the County, in whole or in part in multiples of \$5,000 within a single maturity in such order of maturity as the County shall determine and by lot within a single maturity, at a redemption price equal to ___% of the principal amount thereof plus accrued interest to the redemption date.]

Not less than thirty days notice of redemption shall be given to the holders of bonds called to be redeemed by mail to the registered holder at the registered address. Bonds or portions of bonds called for redemption shall not bear interest after the date fixed for redemption, provided funds are on hand with the bond registrar and paying agent to redeem the same.

It is hereby certified, recited and declared that all acts, conditions and things required to exist, happen and be performed precedent to and in the issuance of the bonds of this series, existed, have happened and have been performed in due time, form and manner as required by law, and that the total indebtedness of the County, including the series of bonds of which this bond is one, does not exceed any constitutional or statutory limitation.

IN WITNESS WHEREOF, the County of Ottawa, Michigan, by its Board of Commissioners, has caused this bond to be executed in its name by facsimile signatures of the Chairman of the Board of Commissioners and the County Clerk and its corporate seal (or a facsimile thereof) to be impressed or imprinted hereon. This bond shall not be valid unless the Certificate of Authentication has been manually executed by an authorized representative of the bond registrar and paying agent.

COUNTY OF OTTAWA

By: _____

Its: Chairman, Board of Commissioners

[SEAL]

And: _____
Its: Clerk

SPECIMEN

CERTIFICATE OF AUTHENTICATION

This bond is one of the bonds described in the within mentioned Resolution.

Bond Registrar and Paying Agent

By: _____
Authorized Representative

AUTHENTICATION DATE:

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto

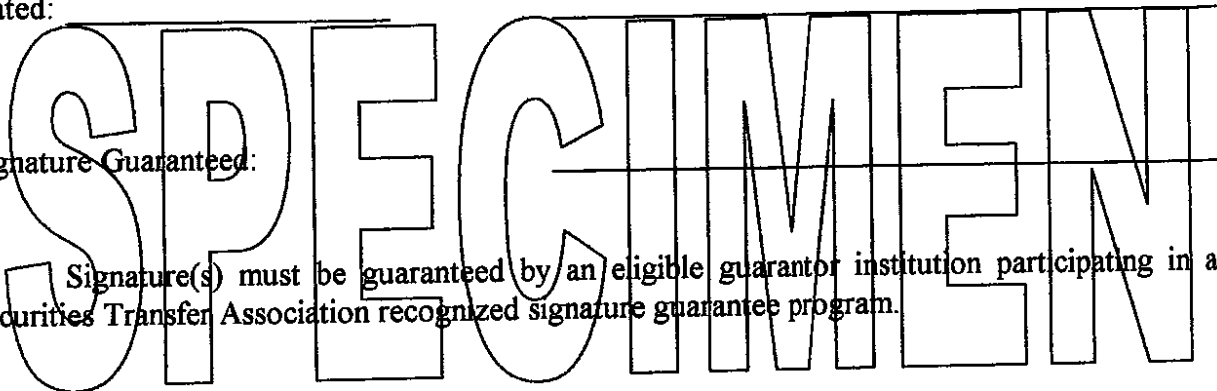
(please print or type name, address and taxpayer identification number of transferee) the within
bond and all rights thereunder and hereby irrevocably constitutes and appoints

attorney to transfer the within bond on the books kept for registration thereof, with full power of
substitution in the premises.

Dated:

Signature Guaranteed:

Signature(s) must be guaranteed by an eligible guarantor institution participating in a
Securities Transfer Association recognized signature guarantee program.



[End of Bond Form]

13. SECURITY. The Bonds shall be issued in anticipation of payments to be made by the Municipalities pursuant to the Contract. The Bonds shall be secured primarily by the full faith and credit pledges made by the Municipalities in the Contract pursuant to the authorization contained in Act 342 and, if all or any part of the Bonds are designated as Build America Bonds, by the Refundable Credit. As additional and secondary security the full faith and credit of the County are pledged for the prompt payment of the principal of and interest on the Bonds as the same shall become due. If a Municipality shall fail to make a payment to the County which is sufficient to pay its share of the principal of, premium, if any, and interest on the Bonds as the same shall become due, then an amount sufficient to pay the deficiency shall be advanced from the general fund of the County. Taxes imposed by the County shall be subject to constitutional limitations.

14. DEFEASANCE. In the event cash or direct obligations of the United States or obligations the principal of and interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay, at maturity or irrevocable call for earlier optional redemption, the principal of, premium, if any, and interest on the Bonds, or any portion thereof, shall have been deposited in trust, this Resolution shall be defeased with respect to such bonds, and the owners of the Bonds shall have no further rights under this Resolution except to receive payment of the principal of, premium, if any, and interest on such Bonds from the cash or securities deposited in trust and the interest and gains thereon and to transfer and exchange Bonds as provided herein.

15. PRINCIPAL AND INTEREST FUND. There shall be established for the Bonds a Principal and Interest Fund which shall be kept in a separate bank account. From the proceeds of the sale of the Bonds there shall be set aside in the Principal and Interest Fund any accrued interest received from the purchaser of the Bonds at the time of delivery of the same. All

payments received from the Municipalities pursuant to the Contract and all amounts representing the Refundable Credit, if any, are pledged for payment of the principal of and interest on the Bonds and expenses incidental thereto and as received shall be placed in the Principal and Interest Fund. The Municipalities shall receive a credit in an amount equal to the Refundable Credit, if any, on their obligations under the Contract to pay their respective share of the principal of and interest on the Bonds.

16. CONSTRUCTION FUND. The remainder of the proceeds of the sale of the Bonds shall be set aside in a construction fund for the Plant Expansion and used to defray the cost of the Plant Expansion in accordance with the provisions of the Contract.

17. APPROVAL OF MICHIGAN DEPARTMENT OF TREASURY. The issuance and sale of the Bonds shall be subject to permission being granted therefor by the Department of Treasury of the State of Michigan pursuant to Act 34 and, if necessary, the Director of Utilities is authorized and directed to make application to the Department of Treasury for permission to issue and sell the Bonds as provided by the terms of this Resolution.

18. SALE, ISSUANCE, DELIVERY, TRANSFER AND EXCHANGE OF BONDS. The Bonds shall be sold pursuant to a negotiated sale to the Underwriter as hereinafter provided, and it is hereby determined that such negotiated sale is in the best interests of the County and is calculated to provide the maximum flexibility in pricing the Bonds. The Director of Utilities is authorized to enter into a Bond Purchase Agreement with the Underwriter, which shall be approved in the Sale Order. The Sale Order shall be executed by the Director of Utilities at the time of sale of the Bonds and shall set forth the number of the series of the Bonds to be issued and, with respect to each such series of the Bonds, the principal amount, principal maturities and dates, interest rates and interest payment dates, redemption provisions, if any, purchase price to be paid by the Underwriter and compensation to be paid to the Underwriter, designation as Tax-

Exempt Bonds and/or Build America Bonds, as the case may, as well as such other terms and provisions as the Director of Utilities determines to be necessary or appropriate in connection with the sale of the Bonds. The members of the Board of County Road Commissioners, the Director of Utilities and other appropriate County officials are authorized to do all things necessary to effectuate the sale, issuance, delivery, transfer and exchange of the Bonds in accordance with the provisions of this Resolution. In making the determination in the Sale Order with respect to principal maturities and dates, interest rates, redemption provisions, purchase price of the Bonds, compensation to be paid to the Underwriter, and designation of the Bonds as Tax-Exempt Bonds or Build America Bonds, or both, the Director of Utilities shall be limited as follows:

(a) The interest rate on any Tax-Exempt Bond shall not exceed 6.50% per annum and the interest rate on any Build America Bond shall not exceed 8.00% per annum.

(b) The final maturity date of the Bonds shall not be later than December 1, 2040.

(c) The purchase price of the Bonds shall not be less than 98% of the principal amount thereof.

(d) The Underwriter's discount with respect to the Bonds or the compensation to be paid to the Underwriter shall not exceed 1% of the principal amount of the Bonds.

(e) The Director of Utilities shall be authorized to make an irrevocable election to designate all of the Bonds as Build America Bonds, as provided in Section 54AA of the Code, only if he shall determine in the Sale Order that, based on information furnished to him at the time of sale, that the true interest cost of the Build America Bonds, after taking into account the Refundable Credit, would be less than the true interest cost on the Bonds if the Bonds were otherwise sold as Tax-Exempt Bonds.

19. REPLACEMENT OF BONDS. Upon receipt by the County Agency of proof of ownership of an unmatured Bond, of satisfactory evidence that the Bond has been lost, apparently destroyed or wrongfully taken and of security or indemnity which complies with applicable law and is satisfactory to the County Agency, the County Agency may authorize the bond registrar

and paying agent to deliver a new executed Bond to replace the Bond lost, apparently destroyed or wrongfully taken in compliance with applicable law. In the event an outstanding matured bond is lost, apparently destroyed or wrongfully taken, the County Agency may authorize the bond registrar and paying agent to pay the Bond without presentation upon the receipt of the same documentation required for the delivery of a replacement Bond. The bond registrar and paying agent, for each new Bond delivered or paid without presentation as provided above, shall require the payment of expenses, including counsel fees, which may be incurred by the bond registrar and paying agent and the County in the premises. Any Bond delivered pursuant to the provisions of this Section 19 in lieu of any Bond lost, apparently destroyed or wrongfully taken shall be of the same form and tenor and be secured in the same manner as the Bond in substitution for which such Bond was delivered.

20. TAX COVENANT. (a) The County covenants to comply with all requirements of the Code necessary to assure that the interest on the Tax-Exempt Bonds, if any, will be and will remain excludable from gross income for federal income tax purposes. The Board of County Road Commissioners and other appropriate County officials are authorized to do all things necessary to assure that the interest on the Tax-Exempt Bonds, if any, will be and will remain excludable from gross income for federal income tax purposes.

(b) The County covenants to comply with all requirements of the Code necessary to assure that the Build America Bonds, if any, will be and will remain “build America bonds” within the meaning of Section 54AA(d) of the Code and “qualified bonds” under Section 54AA(g)(2) of the Code. In furtherance thereof, the County covenants (i) to comply with all requirements of the Code necessary to assure that the interest on the Build America Bonds, if any, but for the provisions of Section 54AA of the Code, would be and would remain excludable from gross income for federal income tax purposes under Section 103 of the Code, and (ii) to use 100% of the available Plant Expansion proceeds of the Build America Bonds, if any, only for capital

expenditures. The Board of County Road Commissioners and other appropriate County officials are authorized to do all things necessary to assure (i) that the interest on the Build America Bonds, if any, but for the provisions of Section 54AA of the Code, would be and would remain excludable from gross income for federal income tax purposes and (ii) that 100% of the available Plant Expansion proceeds of the Build America Bonds, if any, will be used only for capital expenditures.

21. QUALIFIED TAX EXEMPT OBLIGATIONS. The Tax-Exempt Bonds, if any, are hereby designated as Qualified Tax Exempt Obligations as described in Section 265(b)(3)(B) of the Code.

22. OFFICIAL STATEMENT. The Board of County Road Commissioners is authorized to cause the preparation of an official statement for the Bonds for the purpose of enabling compliance with Rule 15c2-12 issued under the Securities Exchange Act of 1934, as amended (the "Rule") and shall do all other things necessary to enable compliance with the Rule. After the award of the Bonds, the County will provide copies of a "final official statement" (as defined in paragraph (e)(3) of the Rule) on a timely basis and in reasonable quantity as requested by the successful bidder or bidders to enable such bidder or bidders to comply with paragraph (b)(4) of the Rule and the rules of the Municipal Securities Rulemaking Board.

23. CONTINUING DISCLOSURE. The County Treasurer is hereby authorized to execute and deliver in the name and on behalf of the County (i) a certificate of the County to comply with the requirements for a continuing disclosure undertaking of the County pursuant to subsection (b)(5) of the Rule and (ii) amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the "Continuing Disclosure Certificate"). The County hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing

Disclosure Certificate. The remedies for any failure of the County to comply with and carry out the provisions of the Continuing Disclosure Certificate shall be as set forth therein.

24. BOND INSURANCE. The Director of Utilities is authorized and directed to take any actions that may be necessary or appropriate to purchase a policy or policies of municipal bond insurance with respect to the Bonds to the extent that the Director of Utilities determines in the Sale Order that the purchase of such municipal bond insurance is in the best interests of the County. If the Director of Utilities makes such a determination, the purchase of a policy or policies and the payment of premiums therefor and the execution by the Director of Utilities of any necessary commitments or other documents with respect thereto are hereby authorized.

25. CONFLICTING RESOLUTIONS. All resolutions and parts of resolutions insofar as they may be in conflict herewith are hereby rescinded.

YEAS: _____

NAYS: _____

ABSENT: _____

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
)ss
COUNTY OF OTTAWA)

I hereby certify that the foregoing is a true and complete copy of a resolution duly adopted by the Board of Commissioners of the County of Ottawa at a regular meeting held on _____, 2010, the original of which resolution is on file in my office. I further certify that notice of said meeting was given in accordance with the provisions of the open meetings act.

Clerk
County of Ottawa

GRANDVILLE – OTTAWA COUNTY 2010 SEWAGE DISPOSAL SYSTEM IMPROVEMENTS PROJECT

Grandville Wastewater Treatment Plant Renovation and Expansion Project Highlights

Current Conditions

- 4.4 million gallon per day (MGD) capacity at the Grandville Plant plus 3.0 MGD Bypass Sewer capacity at the Wyoming WWTP – 7.4 MGD Total.
- Current average day sewer flows of 6.3+ MGD exceed 85% of total capacity.
- 2008-09 Audit shows capacity of Grandville plant at 106% and total capacity at 88%.
- 90 days in 2009 exceeded 90% of total capacity.
- Sewer Use Projection for the 30 year design period is 10 MGD.
- Cost of sewer treatment at the Wyoming facility is estimated to be \$1,000,000 per year more than if treated at the expanded Grandville facility.
- NPDES permit requires more stringent treatment.
- Treatment process inefficiencies exist.
- Engineers and MDNRE have identified approximately \$6M of renovation required at the existing Grandville facility.
- Sludge (biosolids) land applied in liquid form.
- Methane release from existing biosolids process.

2008 New Agreement

- Following a 2006 engineering evaluation, Grandville and the Ottawa County Public Utilities Department negotiated and completed a new agreement on behalf of Georgetown Township, Jamestown Township and the City of Hudsonville that include:
- Renovation of the existing 4.4 MGD Grandville facility.
- 5.6 MGD \$22,000,000 Expansion of the Wastewater plant to a 10 MGD total.
- Ottawa County, on behalf of the Ottawa County communities, will finance the expansion acquiring beneficial ownership and rights to treatment.
- Provides for the future expansion of the Ottawa County service area and expansion of the treatment plant.
- Ottawa County communities use of approximately 1 MGD of capacity of the existing facility's 4.4 MGD expansion.
- The Ottawa County communities control the rates and charges for debt retirement.
- Establishes an Advisory Committee to oversee maintenance, operation, and budget issues of the wastewater treatment system.

2010 Improvements Project

- Approximately \$6M Renovation to the existing facility per the attached description.
- \$22,000,000 Expansion of the wastewater facility per the attached description.
- Eliminates the sewer flow to the Wyoming facility resulting in an approximately \$1,000,000 annual savings.
- Eliminate liquid biosolids land application and the methane release from the biosolids process by the implementation of a "green" process utilizing an egg shaped digester, bio-gas production, and a heat and power cogeneration system per the attached description.

GRANDVILLE TREATMENT PLANT RENOVATION AND EXPANSION

The improvements to the wastewater treatment plant of the City of Grandville (the “Grandville Plant”), located in the City of Grandville, will be constructed on the site of the Grandville Plant and will consist of renovations to the existing Grandville Plant and facilities that will expand the capacity of the Grandville Plant from its existing 4.4 million gallons per day to 10.0 million gallons per day (the “Plant Expansion”).

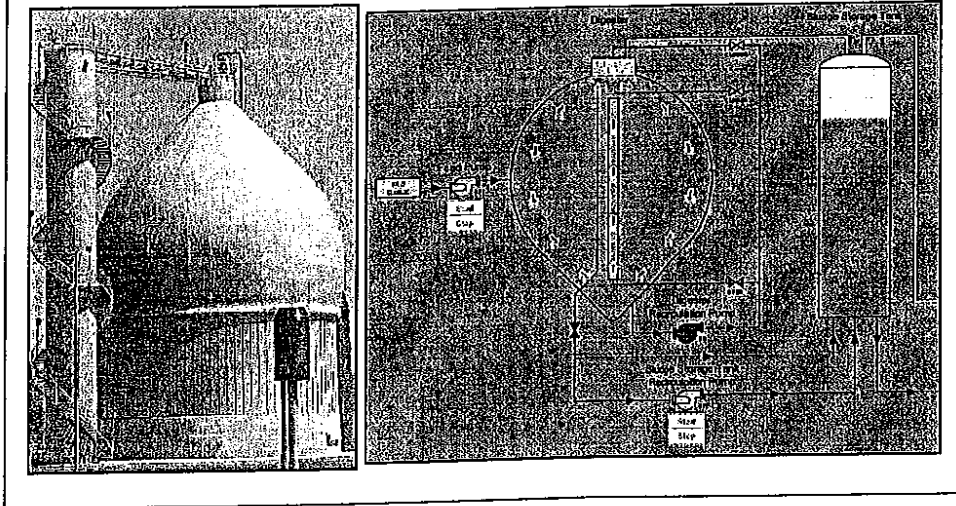
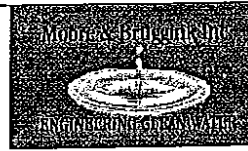
The renovation portion of the improvements will be financed by the City of Grandville and includes the following major items:

- A new Laboratory/Operations Building
- Renovation of the existing Control Building
- Renovation of the existing Maintenance Building
- A new Fine Screen #2 and Building
- Repair on the existing Grit Building
- Repairs on Primary Settling Tanks #1-4
- Replacement of slide gates and stop gates on Aeration Tanks #1-4
- Renovations to Aerobic Digesters #1 & 2
- Replace of three return sludge pumps at existing Control Building
- Replace of two existing raw sludge pumps
- Replace of two existing sludge drying beds and drainage system
- Replace the existing mixing system, install new thickened sludge mixing pump and building
- Upgrade the existing UV disinfection system

The Plant Expansion will be financed by the County of Ottawa and includes the following major items:

- A new Fine Screen #1 and Building
- Four new raw sewage pumps and flow meters
- A new Grit Chamber and Grit Building
- Four new Primary Settling Tanks
- Five new Aeration Tanks
- Two new Final Clarifiers
- A new second UV disinfection system
- A new egg shaped Anaerobic digester
- Three new 200 Hp air blowers
- A new Digester Blower Building
- A 280 kw biogas cogenerations system
- A new biogas cleaning system
- Two new return sludge pumps
- One new sieve drum concentrator for sludge thickening
- One new rotary fan press and building addition
- One dual membrane biogas storage cover

Egg Shaped Anaerobic Digester



This is the first Egg Shaped Anaerobic digester in Michigan. – Built by CB&I

Egg at Grandville will be 1 million gallons, 85 ft tall and 63 ft round at widest point

Note Flare In Picture: Grandville currently is “belching” harmful Methane into the atmosphere. With expansion, this currently wasted energy will be utilized for heat and power.

How it works:

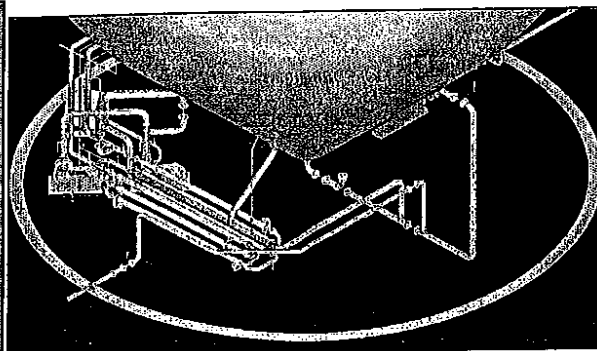
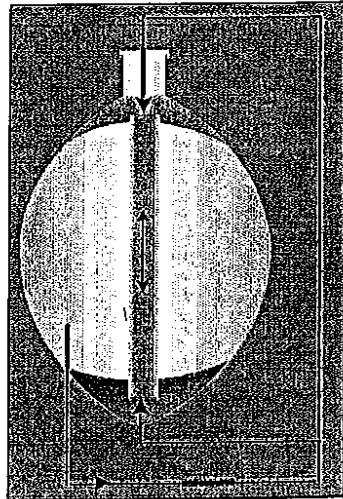
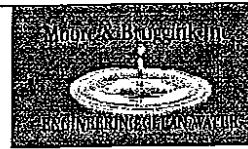
Grandville CWP will produce a Class B biosolid (can apply to designated farm fields, but doesn't have the pathogen destruction to handle like “mill-organite”

Primary sludge, and aerobically digested waste sludge enters as a batch process several times per day.

Sludge is maintained at 95-98 deg F by recirculation through exchangers to promote proper digestion and maximize gas production.

As ESD is filled, digested sludge overflows into day storage tank and then pumped to storage prior to thickening.

Egg Shaped Anaerobic Digester



View of piping gallery below ESD

Why ESD versus conventional digesters?

its double-curvature shape, small top liquid surface area and liquid mixing system help reduce scum, grit build-ups and dead zones.

Jet pump draft tube mixing

- Increases mixing efficiency, leading to increased digestion, less chance of solids deposition, greater production of Bio-gas
- Can go into top or bottom of mixing tube
- help knockdown scum or foam on top, or stir up bottom

Small Footprint versus conventional digester

Client Comfort Level

Life cycle cost (value engineered) – lowest life cycle of the three options (conventional, IBES, joining grand rapids biosolids)

Flexibility to upgrade to Class A biosolids in future

Egg Shaped Anaerobic Digester



Expected VSS reduction:

- shape and efficiency of ESD lead to expected VSS reduction of 60%, although in some ESD installations, it has been documented as higher.

Expected Bio-Gas Production:

- Due to high VSS reduction efficiency, gas production is expected to be in the range of 117,000 cu ft/day.

VSS is the measure of organic solids to be reduced and digested

- greater reduction/digestion = more gas

VSS reduction reduces quantity of solids, which help lower costs of disposal of biosolids

Combined Heat and Power System



Utilize Digester Gas for 3 beneficial re-uses:

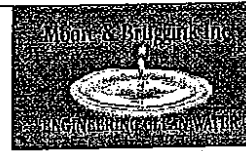
- 1. Heat Digester**
- 2. Produce power to offset plant energy needs**
- 3. Heat new Lab/Ops building**

Utilizing Biogas vs. venting to atmosphere (Belching) minimizes our carbon footprint

Looked at several possibilities of cogeneration:

-Microturbine, Internal Combustion engine, Fuel cell

Combined Heat and Power System



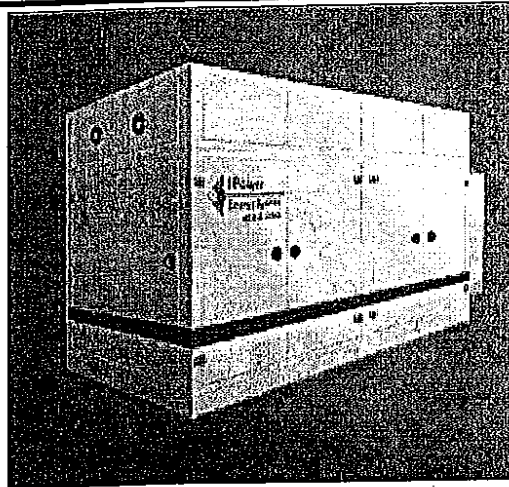
I-power 280 cogen unit

-Dual Fuel (bio-gas and natural gas)

280 kW using Bio-gas,
360 kW using Nat Gas

Internal exchangers to capture heat from engine cooling jacket and exhaust

Efficiency of 86%



Gas will be used to create power and heat and efficiency of the power generation unit can be increased by using the heat produced.

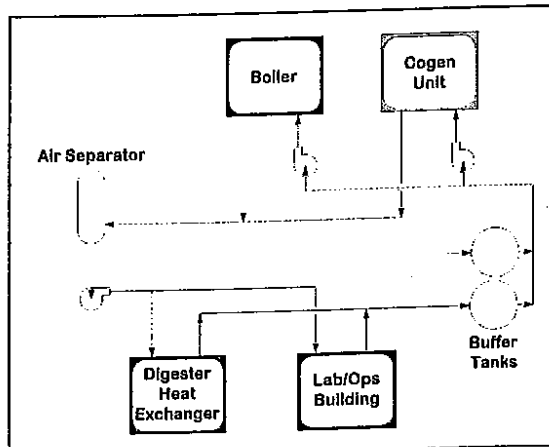
Dual fuel so we can use as a backup generator (eliminates need for an additional one on-site)

Approximately 5 ft by 12 ft by 8 ft tall

Combined Heat and Power System



Flow diagram of "Integrated Energy Management System"



Discuss Bio-gas flow

Power produced will power blowers, pumps, and other equipment in the new digester/blower building

Utility power will be "backup" in case cogen unit is out of service

Power will be isolated from the grid by a series of transfer switches (basically a reverse of how you would set up an emergency generator)

- this scenario eliminated need for an expensive study by utility

Discuss Hot water system flow and where it's going (bring up site plan)

Combined Heat and Power System



Expected power savings per year at startup rates: \$95,000

Expected gas savings per year at startup rates: \$47,000

Total expected savings per year at startup rates: \$142,000

**Expected payback for cogeneration system:
7.8 years (maximum)**

Expected System cost = \$850,000

Gets better if electricity costs rise

Gets better if gas cost rise

Gets better if flow or digestion rates increase faster than expected

assumes \$.07c/kWh

assumes \$1/therm

assumes discount rate of 5%

**AGREEMENT
REGARDING SEWER SYSTEM**

This Agreement is made among the County of Ottawa ("Ottawa"), Charter Township of Georgetown ("Georgetown"), Charter Township of Jamestown ("Jamestown") and the City of Hudsonville ("Hudsonville"):

**SECTION I
PURPOSE**

Jamestown, Georgetown and Hudsonville (collectively, the "Local Units") own and operate or cause to be operated a municipal sewer system ("System") within the Local Units and which collects and transports sewage to the City of Grandville's treatment plant in Kent County, Michigan. The Local Units contract with the Ottawa County Road Commission, a legal entity separate from Ottawa, to provide the System with certain operational services.

Over the years, the Local Units have requested from time to time that Ottawa provide bond financing for certain System fixtures and improvements (collectively, "Improvements") under the authority of Act 342, Public Acts of Michigan, 1939 ("Act 342"), as amended. While such bonds are outstanding and as a condition thereof, the Improvements acquired thereby, must be owned by Ottawa. Notwithstanding this fact, the Local Units agree to pay all of the costs of the bond repayment, bond financings and all operational costs of the System. After the bonds have been paid, there is no reason for Ottawa to own the Improvements and the parties have no desire for Ottawa to own the Improvements.

The Local Units are requesting that Ottawa further bond finance certain improvements to the System in 2010. The purpose of this Agreement is to clarify the ownership status of the Improvements upon the complete repayment of any bonds previously issued by Ottawa, presently to be issued or that might be issued in the future, as well as to provide defense and indemnification to Ottawa before, during and after the pendency of bond payments.

SECTION II **OWNERSHIP**

Upon repayment of the Act 342 bonds, title to any and all Improvements financed thereby shall immediately and without further documentation or action, pass from Ottawa to one or more of the Local Units. The Local Units may agree among themselves to further define their individual or joint ownership of the Improvements and may have such agreements currently in place as to specific ; however, independent and irrespective of the existence or nonexistence of any such further agreement or understanding, Ottawa will not own the Improvements and one or more of the Local Units will own it. Nothing in this Agreement shall preclude one or more of the Local Units from further assigning or alienating its ownership interest in the Improvements. Nothing in this Agreement shall preclude Ottawa from issuing or the Local Units from accepting documentation regarding the passage of title.

SECTION III **DEFENSE, RELEASE AND INDEMNIFICATION**

In consideration for Ottawa's bonding of certain Improvements to the System Plant in 2010, the Local Units agree, jointly and/or severally, to indemnify and save Ottawa harmless from all liability of any nature whatsoever regardless of how such liability

arises, and from all claims, actions demands, expenses, damages and losses of every conceivable kind whatsoever (including, but not limited to, liability for injuries or death of persons and damages to or loss of property) asserted by or on behalf of any person, firm, corporation or governmental authority arising out of, resulting from, or in any way connected with the operation, maintenance, repair, ownership, acquisition, construction or reconstruction of the System or the sale and delivery by Ottawa of any bonds to finance Improvements for the System.

In connection with any proceedings brought as a result of any such claim or demand, the Local Units shall also pay, indemnify and save Ottawa harmless from and against all costs, reasonable attorneys' fees and disbursements of any kind or nature incidental to or incurred in said defense, and will likewise pay all sums required to be paid by reason of said claims, demands, or any of them, in the event it is determined that there is any liability on the party of Ottawa.

Upon the entry of any final judgment or a final award by an arbitration panel against Ottawa on any claim, action, demand, expense, damage or loss contemplated by this provision and notwithstanding that Ottawa has not paid the same, the Local Units shall be obligated to pay Ottawa upon written demand therefore, the amount thereof not more than sixty (60) days after such demand is made. In the event that any action or proceeding is brought against Ottawa by reason of any such claims or demands, whether such claims or demands are groundless or not, the Local Units shall, upon written notice and demand from Ottawa, resist and defend such action or proceeding on behalf of Ottawa, but will not settle any such action or proceeding without the consent of Ottawa.

The Local Units expressly recognize and stipulate, individually and jointly, that they are not relying on Ottawa for any Improvements design, recommendation, construction management, operations, operational management, or other activities associated with the System, including but not limited to any decision as to whether or not the System needs any Improvements and they covenant not to sue or otherwise assert any claim against Ottawa for any such action or inaction.

As to the parties to this Agreement, the provisions of this Section take precedence over any provision contained in any past or future bond related agreement or other Improvements or other understanding unless this Agreement and this Section is expressly identified, described and modified.

The parties recognize that this Agreement and this Section does not involve the Ottawa County Road Commission, which is a separate legal entity, and that any defense, indemnification, release, waiver or other stipulation pertaining to the Ottawa County Road Commission's potential liability for the System's management or operation shall be addressed separately, and the Ottawa County Road Commission's covenants, duties, obligations and responsibilities contained in the Agreement dated June 1, 1973, as amended and as may be amended, between the Ottawa County Road Commission and Georgetown and Hudsonville and/or other agreements shall continue to remain in effect unless terminated by the parties thereto pursuant to the terms thereof.

The parties recognize that this Section applies to the claims asserted against Ottawa by the plaintiffs in *Randall Velsen, et al, v. Ottawa County, et al*, Ottawa County Circuit Court Case No. Case No: 09 – 01319 – NZ and any other claim currently pending, threatened, asserted or unasserted regarding the System's design, operation and/or

maintenance. The Local Units agree that they will provide a defense to the claims asserted in this case to Ottawa within thirty (30) days of the complete execution of this Agreement and reimburse the Ottawa County, Michigan, Insurance Authority for all expenses and fees that it has incurred in defense of this claim until the date that the Local Units assume responsibility for that defense.

Notwithstanding the foregoing, nothing contained in this Section shall be construed to require the Local Units to defend, indemnify or release Ottawa against and from any liability which Ottawa might have directly to a Local Unit or the Local Units as a result of Ottawa's negligent actions or the failure of Ottawa to act with respect to the ownership, acquisition or construction of the Improvements financed by Ottawa's bonds, provided that this exception to the Local Units' defense, indemnification and hold harmless obligation shall not apply to any reimbursement for, contribution towards, or defense and indemnification against any third party liability asserted against the Local Units or that they may incur.

Notwithstanding the foregoing, Ottawa will honor any pro-rata allocation agreement between or among the Local Units as to their duty to provide Ottawa indemnification under this Section, provided that the allocated shares total one hundred (100%) percent, and will limit its right to indemnification from each Local Unit to the pro-rata share to which each Local Unit has agreed in such an agreement.

SECTION IV **NO JOINT VENTURE OR THIRD PARTY AGREEMENT**

The parties to this Agreement recognize that no joint venture is created by this Agreement or by Ottawa's financing of any Improvements and that it does not inure to the

benefit of any third party, with the sole exception of the Ottawa County, Michigan, Insurance Authority.

SECTION V **MISCELANEOUS**

5.1 MERGER

This Agreement and any indemnification provision contained in sewage disposal contract signed in conjunction with any bond financing constitute the complete expression of the understanding between the parties on these subjects and there are no other oral or written agreements or understandings between the entities concerning these subjects. Any prior agreements or understandings on the matters addressed in this Agreement are hereby rescinded, revoked or terminated. This Agreement may only be modified or amended by subsequent written agreement approved by each party's governing body.

5.2 SEVERABILITY

This Agreement shall be interpreted in a manner consistent with applicable law. If any portion is held to be illegal, invalid or unenforceable, the remainder of the Agreement shall be deemed severable and shall remain in full force and effect.

5.3 ASSIGNMENT

This Agreement may not be assigned by any party without the express, written agreement of the parties.

5.4 TERM

This Agreement shall remain in effect indefinitely, unless terminated by resolution or subsequent written Agreement duly approved and executed by all of the parties.

EXECUTION

OTTAWA COUNTY

Attest: Daniel C. Krueger
Ottawa County Clerk

By _____
Phillip D. Kuyers, Chairperson
Ottawa County Board of
Commissioners

CERTIFICATION

I, Daniel C. Krueger, Ottawa County Clerk, hereby certify that its legislative body duly approved this Agreement and directed that it be executed by the Chairperson of the Board of Commissioners, whose signature has been applied above.

Daniel C. Krueger

Dated: _____

CITY OF HUDSONVILLE

Jan Wiersum
Attest: Jan Wiersum, City Clerk

By Donald Van Doeselaar
Donald Van Doeselaar, Mayor

CERTIFICATION

I, Jan Wiersum, Hudsonville City Clerk, hereby certify that its legislative body duly approved this Agreement and directed that it be executed by the City's Mayor, whose signature has been applied above.

Jan Wiersum
Jan Wiersum

Dated: 10/10/10

CHARTER TOWNSHIP OF GEORGETOWN

Del South
Attest: Del South, Clerk

By D. Dale Mohr
D. Dale Mohr, Supervisor

CERTIFICATION

I, Del South, Clerk of the Charter Township of Georgetown, hereby certify that its legislative body duly approved this Agreement and directed that it be executed by the Supervisor, whose signature has been applied above.

Del South
Del South

Dated: June 10, 2010

CHARTER TOWNSHIP OF JAMESTOWN

Ruth Pruis
Attest: Ruth Pruis, Clerk

By James Miedema
James Miedema, Supervisor

CERTIFICATION

I, Ruth Pruis, Clerk of the Charter Township of Jamestown, hereby certify that its legislative body duly approved this Agreement and directed that it be executed by the Supervisor, whose signature has been applied above.

Ruth Pruis
Ruth Pruis

Dated: June 8, 2010

Action Request



Committee: Board of Commissioners

Meeting Date: 6/22/2010

Requesting Department: Corporate Counsel

Submitted By: Greg Rappleye

Agenda Item: Ottawa County Sewer System Indemnification Agreement

SUGGESTED MOTION:

To approve and authorize the Board Chair and Clerk to sign the Ottawa County Sewer System Indemnification Agreement between and among the County of Ottawa, Georgetown Charter Township, Jamestown Charter Township, and the City of Hudsonville.

SUMMARY OF REQUEST:

This agreement provides that in return for Ottawa County pledging its full faith and credit to Georgetown Charter Township, Jamestown Charter Township, and the City of Hudsonville in connection with the Grandville Treatment plant expansion project, the two (2) townships and the City of Hudsonville will indemnify and hold Ottawa County harmless against claim for sewer system overflows, flooding and similar claims. The agreement also clarifies past-bonding ownership and other issues. The primary purpose of the agreement is to protect Ottawa County from such claims.

FINANCIAL INFORMATION:

Total Cost: \$0.00 | County Cost: \$0.00 | Included in Budget: Yes | No

If not included in budget, recommended funding source: N/A

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated | Non-Mandated | New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: #1

Objective: #5 and #6

ADMINISTRATION RECOMMENDATION:

Recommended

Not Recommended

County Administrator:

Alan G. Vanderberg

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, c=US, o=County of Ottawa, ou=Administrator's Office, email=avanderberg@mottawa.org
Reason: I am approving this document
Date: 2010.06.16 16:57:20 -0400

Committee/Governing/Advisory Board Approval Date:

TRANSMITTAL

To: Al Vanderberg, County Administrator

From: Ken Zarzecki, P.E. Director of Utilities

Date: June 11, 2010

Subject: Grandville – Ottawa County Wastewater Treatment System Improvements Project
Proposed \$ 21,000,000 Bond Issue

Enclosed are 4 signature copies of the Indemnification Agreement prepared by Attorney Doug Van Essen.

They have been executed by the City of Hudsonville, Georgetown Township, and Jamestown Township.
(Hudsonville approved the Agreement on May 11, Georgetown on May 24, and Jamestown on June 7).

Please present them to the County Board for approval.

As you know, local unit approval of this Agreement was a prerequisite for the approval of the Grandville Bond Issue. The Bond Resolution is on the June 15 agenda of the Finance and Administration Committee. With the local unit approval of this Agreement and its delivery to the County, I presume the Finance Committee and County Board will be in a position to approve the Bond Resolution.

Thank you for your assistance in this matter.

C. Mr. Doug Van Essen



P.S. Please return 3 copies to me when completed.

**AGREEMENT
REGARDING SEWER SYSTEM**

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**SECTION I
PURPOSE**

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EXECUTION

OTTAWA COUNTY

Attest: Daniel C. Krueger
Ottawa County Clerk

By _____
Phillip D. Kuyers, Chairperson
Ottawa County Board of
Commissioners

CERTIFICATION

I, Daniel C. Krueger, Ottawa County Clerk, hereby certify that its legislative body duly approved this Agreement and directed that it be executed by the Chairperson of the Board of Commissioners, whose signature has been applied above.

Daniel C. Krueger

Dated: _____

CITY OF HUDSONVILLE

Jan Wiersum
Attest: Jan Wiersum, City Clerk

By Donald Van Doeselaar
Donald Van Doeselaar, Mayor

CERTIFICATION

I, Jan Wiersum, Hudsonville City Clerk, hereby certify that its legislative body duly approved this Agreement and directed that it be executed by the City's Mayor, whose signature has been applied above.

Jan Wiersum
Jan Wiersum

Dated: 10/10/10

CHARTER TOWNSHIP OF GEORGETOWN

Del South
Attest: Del South, Clerk

By D. Dale Mohr
D. Dale Mohr, Supervisor

CERTIFICATION

I, Del South, Clerk of the Charter Township of Georgetown, hereby certify that its legislative body duly approved this Agreement and directed that it be executed by the Supervisor, whose signature has been applied above.

Del South
Del South

Dated: June 10, 2010

CHARTER TOWNSHIP OF JAMESTOWN

Ruth Pruis
Attest: Ruth Pruis, Clerk

By James Miedema
James Miedema, Supervisor

CERTIFICATION

I, Ruth Pruis, Clerk of the Charter Township of Jamestown, hereby certify that its legislative body duly approved this Agreement and directed that it be executed by the Supervisor, whose signature has been applied above.

Ruth Pruis
Ruth Pruis

Dated: June 8, 2010