

Agenda
Finance and Administration Committee
West Olive Administration Building
12220 Fillmore, West Olive, MI 49460
Tuesday, April 20, 2010
9:30 a.m.

Consent Items:

1. Approval of the Agenda
2. Approval of Minutes from the March 16, 2010 Meeting

Action Items:

3. Budget Adjustments Greater than \$50,000
Suggested Motion:
To approve budget adjustments #153, 154, 155, 156, 207, 208, 209, 217, 218 and 222.
4. Monthly Budget Adjustments
Suggested Motion:
To approve and forward to the Board of Commissioners the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of March 2010.
5. Statement of Review
Suggested Motion:
To approve the Statement of Review for the month of March 2010.
6. Equalization Report
Suggested Motion:
To approve and forward to the Board of Commissioners the 2010 Equalization Report and to appoint the Equalization Director to represent Ottawa County at State Equalization hearings.
7. Treasurer's Investment Report
Suggested Motion:
To receive for information the Treasurer's Quarterly Investment Report as of March 2010.
8. Quarterly Financial Status Report
Suggested Motion:
To receive for information the Interim Financial Statement for the General Fund, Mental Health Fund and Public Health Fund as of March 31, 2010.
9. Resolution to Authorize "Qualifying Statements" for Bonding Purposes
Suggested Motion:
To approve and forward to the Board of Commissioners the Resolution to authorize Certification of a "Qualifying Statement" for bonding purposes.

10. Resolution – Juror Mileage Rates

Suggested Motion:

To approve and forward to the Board of Commissioners the Resolution regarding juror mileage rates at the Michigan State Employee Travel Standard Rate.

11. Bond Cremation Project

Suggested Motion:

To recommend to the Board of Commissioners the disintegration of the records be witnessed by the County Treasurer and the Fiscal Services Department Senior Accountant in addition to the Fiscal Services Director, as required by MLL 129.124, Sec 4.

12. Cost of Service Analysis Report

Suggested Motion:

To accept and forward to the Board of Commissioners the Maximus Cost of Services Analysis Report for Ottawa County.

13. Government Finance Officers Association Certificate for Excellence in Financial Reporting

Suggested Motion:

To receive and forward to the Board of Commissioners the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting for the County of Ottawa's December 31, 2008 Comprehensive Annual Financial Report.

14. Allocation of 2009 Unreserved Undesignated Fund Balance

Suggested Motion:

To approve and recommend to the Board of Commissioners that \$464,096 of the 2009 General Fund fund balance be designated for the 2010 budget shortfall in tax revenue.

15. Purchase of MERS (Michigan Municipal Employees Retirement System) Generic Service Credits for Chad G. Klaver

Suggested Motion:

To approve and forward to the Board of Commissioners the purchase of one (1) year of MERS generic service credit for \$11,973 (total cost to be paid by employee).

Total Cost	\$11,973
Employer Cost	\$0
Employee Cost	\$11,973

16. MIWorks! Personnel Requests

Suggested Motion:

To approve and forward to the Board of Commissioners the proposal from MiWorks! to create three positions (two (2) Business Service Representatives and one (1) Workforce Intelligence Analyst) and increase the hours of a current position (Procurement Contract Coordinator) as listed below at a cost of \$205,649. All three positions will sunset as of June 30, 2011.

17. Bond Resolution – Holland Township

Suggested Motion:

To approve and forward to the Board of Commissioners the Resolution authorizing the County Road Commission to issue Act 342 Refunding Bonds, in the not-to-exceed amount of \$2,350,000 to refinance the Holland Township 1998 Water & Refunding Bonds.

Discussion Items:

None

Adjournment

Comments on the day's business are to be limited to three (3) minutes.

FINANCE & ADMINISTRATION COMMITTEE

Proposed Minutes

DATE: March 16, 2010

TIME: 9:30 a.m.

PLACE: Fillmore Street Complex

PRESENT: Gordon Schrottenboer, Robert Karsten, Donald Disselkoen, Roger Rycenga, Dennis Swartout

STAFF & GUESTS: June Hagan, Fiscal Services Director; Sherri Sayles, Deputy Clerk; Linda Brown, Deputy Drain Commissioner; Greg Rappleye, Corporation Counsel; Keith VanBeek, Assistant Administrator; Bradley Slagh, Treasurer; Ken Rizzio, Economic Development; Connie Knap, Request Foods; Steve DeWitt, Request Foods; William Rysdyk, Request Foods; Don Komejan, Holland Township Manager; Kurt Brauer, Warner, Norcross & Judd; Media

SUBJECT: CONSENT ITEMS

FC 10-028 Motion: To approve the agenda of today as presented and to approve the minutes of the February 16, 2010, meeting as presented.
Moved by: Disselkoen **UNANIMOUS**

**SUBJECT: OTTAWA COUNTY AGRICULTURAL
PROCESSING RENAISSANCE ZONE (APRZ)
DESIGNATION RECOMMENDATION FOR
REQUEST FOODS, INC./PRESENTATION**

FC 10-029 Motion: To approve the Resolution designating 24 acres of vacant property in Holland Township as an Agricultural Processing Renaissance Zone (APRZ).
Moved by: Rycenga **UNANIMOUS**

SUBJECT: MONTHLY BUDGET ADJUSTMENTS

FC 10-030 Motion: To approve and forward to the Board of Commissioners the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of February 2010.
Moved by: Schrottenboer **UNANIMOUS**

**SUBJECT: BUDGET ADJUSTMENTS GREATER THAN
\$50,000**

FC 10-031 Motion: To approve budget adjustments #92, 93, 94, 95, 114, 125, 126,
127 and 128.
Moved by: Karsten **UNANIMOUS**

SUBJECT: STATEMENT OF REVIEW FOR FEBRUARY

FC 10-032 Motion: To approve the Statement of Review for the month of February
2010.
Moved by: Karsten **UNANIMOUS**

**SUBJECT: APPOINTMENT TO OTTAWA COUNTY TAX
ALLOCATION BOARD**

FC 10-033 Motion: To approve and forward to the Board of Commissioners the
name of Roger Cotner for appointment to the Ottawa County Tax
Allocation Board, pursuant to MCL 211.205(e).
Moved by: Rycenga **UNANIMOUS**

SUBJECT: MUNN DRAIN PROJECT

FC 10-034 Motion: to approve and forward to the Board of Commissioners the
Resolution pledging the County's full faith and credit for bonds to be
issued by the County Drain Commissioner in an amount not to exceed
\$805,000.00 to finance the Munn Drain Project.
Moved by: Schrotenboer **UNANIMOUS**

**SUBJECT: AGREEMENT FOR ADMINISTRATIVE
SERVICES – OTTAWA COUNTY LAND BANK
AUTHORITY**

FC 10-035 Motion: To approve and forward to the Board of Commissioners the
proposed agreement between Ottawa County and the Ottawa County Land
Bank Authority for the provision of administrative services.
Moved by: Schrotenboer **UNANIMOUS**

SUBJECT: DISCUSSION ITEMS

1. Treasurer's Investment Report for February 2010 – The February 2010
Financial Month End update was presented by Bradley Slagh.

2. Budget Balancing Options – June Hagan reviewed with the Committee the budget balancing survey options from last year and asked if there was anything else that needed to be reviewed and analyzed. Some of last year’s options included lump sum payment, personnel reductions, eliminate the 457 match, reducing business hours, changes to the health plan, straight across the board cuts, millage increase and eliminating training and conferences. June reported the County is looking at a \$5.3 million deficit this year if 100% if the revenue sharing comes through. 59% of the general fund is personnel cost. She is concerned with some of the financing tools being used because investments are down. It was suggested to survey the employees for their input. Further discussion will take place at a Board Work Session to review options and impacts.

SUBJECT: ADJOURNMENT

FC 10-036 Motion: To adjourn at 10:38 a.m.
Moved by: Karsten

UNANIMOUS

Action Request



Committee: Finance and Administration Committee

Meeting Date: 4/20/2010

Requesting Department: Fiscal Services

Submitted By: June Hagan

Agenda Item: Budget Adjustments Greater than \$50,000

SUGGESTED MOTION:

To approve budget adjustments #153, 154, 155, 156, 207, 208, 209, 217, 218 and 222.

SUMMARY OF REQUEST:

Approve budget adjustments processed during the month for appropriation changes and line item adjustments.

Mandated action required by PA 621 of 1978, the Uniform Budget and Accounting Act.

Compliance with the Ottawa County Operating Budget Policy.

FINANCIAL INFORMATION:

Total Cost: _____ County Cost: _____ Included in Budget: Yes No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated Non-Mandated New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: #1

Objective: #1-6

ADMINISTRATION RECOMMENDATION:

Recommended Not Recommended

County Administrator: Alan G. Vanderberg

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, o=County of Ottawa, ou=Administrator's Office, email=avanderberg@ottawacounty.org
Reason: I am approving this document
Date: 2010.04.19 15:47:43 -0400

Committee/Governing/Advisory Board Approval Date:

Budget Adjustments Over \$50,000

BA Number	Fund	Department	Explanation	Adjustment
153	General	Fiscal Services	Reflect tower management fees, associated tower maintenance fee to Telerad, payments from BizStream and the net change in the Technology reserve.	\$57,000
154	General	Various	Carry over 2009 dollars for Plante & Moran Fiscal Services Study and Maximus User Fee Study.	\$76,500
155	Mental Health	Various	Use of Carry Forward from fiscal year 2009 and Redetermination of funding from the State of Michigan.	\$151,867
156	6/30 Grant Programs	Reemployment	To adjust budget for deobligation to Muskegon Community College	\$57,060
207	Parks	Parks & Recreation	Purchase of Holland Country Club Property	\$375,000
208	Health	Immunization	Adjust VFC vaccine value to estimated based on fiscal year 2009	\$300,000
209	6/30 Grant Programs	National Energy Grant	To adjust National Energy Grant budget for extra money given from State.	\$356,201
217	W.E.M.E.T.	W.E.M.E.T. Grant	Establish the W.E.M.E.T. ARRA Grant Program for 2010	\$400,000
218	Health	Various	Revised spending plans for H1N1 Influenza funding	\$306,760
222	9/30 Judicial Grants	District Court	Reductions were made in 1010 and 2850 to facilitate the continuation of the Drug Court Program due to reduced grant funds	\$70,685

Action Request



Committee: Finance and Administration Committee

Meeting Date: 4/20/2010

Requesting Department: Fiscal Services

Submitted By: June Hagan

Agenda Item: Monthly Budget Adjustments

SUGGESTED MOTION:

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Compliance with the Ottawa County Operating Budget Policy.

FINANCIAL INFORMATION:

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ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated Non-Mandated New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: #1

Objective: #1-6

ADMINISTRATION RECOMMENDATION:

Recommended

Not Recommended

County Administrator: Alan G. Vanderberg

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, o=OCB, ou=County of Ottawa, ou=Administrator's Office, email=avanderberg@ottawacounty.org
Reason: I am approving this document
Date: 2010.04.15 10:42:13 -0400

Committee/Governing/Advisory Board Approval Date:

Adjustment Number	G/L Date	Fund	Dept	Sub Dept	Account Number	Account Name	Adjustment Amount
<u>ADJ FOR ADDL ST. REV</u>							
BA 114	3/16/2010	2748	7431	0003	5610.0100	Most-Allegan DSS Revenue	54,850.00-
BA 114	3/16/2010	2748	7431	0003	7390.0000	Operational Supplies	3,291.00
BA 114	3/16/2010	2748	7431	0003	8080.0000	Service Contracts	3,291.00
BA 114	3/16/2010	2748	7433	0007	8440.0050	Administration-Sub Agents	48,268.00
<u>REV 09-10 SPP/SIG GR</u>							
BA 116	3/01/2010	2210	6046		6710.0000	Other Revenue	12,543.00
BA 116	3/01/2010	2210	6046		7270.0000	Office Supplies	500.00
BA 116	3/01/2010	2210	6046		7280.0000	Printing & Binding	430.00
BA 116	3/01/2010	2210	6046		7300.0000	Postage	5.00-
BA 116	3/01/2010	2210	6046		7390.0000	Operational Supplies	2,925.00-
BA 116	3/01/2010	2210	6046		8210.0000	Contractual - Other	6,800.00-
BA 116	3/01/2010	2210	6046		8600.0000	Travel - Mileage	628.00-
BA 116	3/01/2010	2210	6046		9010.0000	Conferences & Other Travel	2,565.00-
BA 116	3/01/2010	2210	6046		9010.0000	Advertising	550.00-
<u>REC MONEY FRM MIMWORKS</u>							
BA 117	3/01/2010	2210	6310		6710.0000	Other Revenue	2,000.00-
BA 117	3/01/2010	2210	6310		7390.0000	Operational Supplies	1,135.00
BA 117	3/01/2010	2210	6310		8210.0000	Contractual - Other	865.00
<u>TO ADJ EDGT-ADDL JET</u>							
BA 121	3/01/2010	2748	7438	0003	5610.0100	Most-Allegan DSS Revenue	49,510.00-
BA 121	3/01/2010	2748	7438	0003	8310.0000	Administrative Expense	2,000.00
BA 121	3/01/2010	2748	7438	0003	8310.0020	Data Processing Services	1,000.00
BA 121	3/01/2010	2748	7438	0003	8610.0000	Conferences & Other Travel	1,000.00
BA 121	3/01/2010	2748	7438	0003	9010.0000	Advertising	1,000.00
BA 121	3/01/2010	2748	7438	0003	9100.0000	Insurance & Bonds	941.00
BA 121	3/01/2010	2748	7438	0007	8440.0050	Administration-Sub Agents	43,569.00
<u>PRIVATE DONATIONS</u>							
BA 124	3/01/2010	2901	6700		6750.0010	Donations	2,000.00-
BA 124	3/01/2010	2901	6700		7290.0000	Other Supplies	2,000.00
<u>ADJ FOR NEW, HIGHR PRJ</u>							
BA 125	3/16/2010	2271	5260		9670.0010	Landfill Clean-Up	147,000.00
BA 125	3/16/2010	2271	5260		9740.0000	Land Improvements	157,953.00

Adjustment Number	G/L Date	Fund	Dept	Sub Dept	Account Number	Account Name	Adjustment Amount
<u>BRYNE JAG ST. FY 2010</u>							
BRYNE JAG ST. FY 2010							
BA 126	3/16/2010	2602	3110		5430.0000	St Of MI-Public Safety	324,750.00-
BA 126	3/16/2010	2602	3110		8080.0000	Service Contracts	324,750.00
<u>ADJ TAA BDGT FOR SVCS</u>							
BA 127	3/16/2010	2748	7430	0014	5610.0000	State Of Mich - Welfare	75,000.00-
BA 127	3/16/2010	2748	7430	0014	8440.0050	Administration-Sub Agents	75,000.00
<u>ADJ BDG FOR CPTL ASSTS</u>							
BA 128	3/16/2010	2750	2930		8080.0000	Service Contracts	942,105.00-
BA 128	3/16/2010	2750	2930		9800.0000	Office Furniture & Equip.	942,105.00
<u>HOUSEKEEPING SVC CNTR</u>							
BA 129	3/08/2010	1010	2667		8080.0000	Service Contracts	2,377.00-
BA 129	3/08/2010	1010	2668		6670.0000	Rent	3,583.00-
BA 129	3/08/2010	1010	2668		6670.2900	Rent -Social Services	12,606.00-
BA 129	3/08/2010	1010	2668		8080.0000	Service Contracts	18,566.00
<u>TO ADD PART OF 2ND YR</u>							
BA 138	3/08/2010	2890	7297		5720.0000	St Of MI-Energy Coordin.	15,539.00-
BA 138	3/08/2010	2890	7297		7040.0000	Salaries - Regular	11,713.00
BA 138	3/08/2010	2890	7297		7150.0000	Social Security	448.00
BA 138	3/08/2010	2890	7297		7160.0000	Hospitalization	2,039.00
BA 138	3/08/2010	2890	7297		7160.0020	OPEB - Health Care	75.00
BA 138	3/08/2010	2890	7297		7170.0000	Life Insurance	18.00
BA 138	3/08/2010	2890	7297		7180.0000	Retirement & Sick Leave	890.00
BA 138	3/08/2010	2890	7297		7180.0010	457 Plan Contribution	168.00
BA 138	3/08/2010	2890	7297		7190.0000	Dental Insurance	114.00
BA 138	3/08/2010	2890	7297		7200.0000	Worker'S Compensation	2.00
BA 138	3/08/2010	2890	7297		7220.0000	Unemployment	21.00
BA 138	3/08/2010	2890	7297		7230.0000	Optical Insurance	28.00
BA 138	3/08/2010	2890	7297		7240.0000	Disability Insurance	23.00
<u>TRANSFR BAL FROM 2009</u>							
BA 139	3/08/2010	6550	2890		8010.0000	Consultants	9,400.00
<u>ROLL_OVR BDG FOR 2007</u>							

Adjustment Number	G/L Date	Fund	Dept	Sub Dept	Account Number	Account Name	Adjustment Amount
ROLL OVR BDG FOR 2007							
BA 141	3/16/2010	1010	4262		5050.0000	Fed. Grants-Public Safety	10,500.00-
BA 141	3/16/2010	1010	4262		7040.0000	Salaries - Regular	4,092.00
BA 141	3/16/2010	1010	4262		7090.0000	Overtime	200.00
BA 141	3/16/2010	1010	4262		7150.0000	Social Security	329.00
BA 141	3/16/2010	1010	4262		7160.0000	Hospitalization	882.00
BA 141	3/16/2010	1010	4262		7160.0020	OPEB - Health Care	36.00
BA 141	3/16/2010	1010	4262		7170.0000	Life Insurance	10.00
BA 141	3/16/2010	1010	4262		7180.0010	Retirement & Sick Leave	400.00
BA 141	3/16/2010	1010	4262		7190.0010	457 Plan Contribution	147.00
BA 141	3/16/2010	1010	4262		7190.0000	Dental Insurance	50.00
BA 141	3/16/2010	1010	4262		7200.0000	Worker'S Compensation	8.00
BA 141	3/16/2010	1010	4262		7220.0000	Unemployment	5.00
BA 141	3/16/2010	1010	4262		7230.0000	Optical Insurance	13.00
BA 141	3/16/2010	1010	4262		7240.0000	Disability Insurance	17.00
BA 141	3/16/2010	1010	4262		7390.0000	Operational Supplies	3,000.00
BA 141	3/16/2010	1010	4262		8500.0000	Telephone	123.00
BA 141	3/16/2010	1010	4262		8600.0000	Travel - Mileage	700.00
BA 141	3/16/2010	1010	4262		8610.0000	Conferences & Othr Travel	488.00
2008 HLS GRNT-PLANNER							
BA 142	3/16/2010	1010	4265		5050.0000	Fed. Grants-Public Safety	21,775.00-
BA 142	3/16/2010	1010	4265		7040.0000	Salaries - Regular	14,125.00
BA 142	3/16/2010	1010	4265		7150.0000	Social Security	1,138.00
BA 142	3/16/2010	1010	4265		7160.0000	Hospitalization	3,116.00
BA 142	3/16/2010	1010	4265		7160.0020	OPEB - Health Care	124.00
BA 142	3/16/2010	1010	4265		7170.0000	Life Insurance	40.00
BA 142	3/16/2010	1010	4265		7180.0000	Retirement & Sick Leave	1,573.00
BA 142	3/16/2010	1010	4265		7180.0010	457 Plan Contribution	524.00
BA 142	3/16/2010	1010	4265		7190.0000	Dental Insurance	176.00
BA 142	3/16/2010	1010	4265		7200.0000	Worker'S Compensation	24.00
BA 142	3/16/2010	1010	4265		7220.0000	Unemployment	11.00
BA 142	3/16/2010	1010	4265		7230.0000	Optical Insurance	43.00
BA 142	3/16/2010	1010	4265		7240.0000	Disability Insurance	71.00
BA 142	3/16/2010	1010	4265		7280.0000	Printing & Binding	200.00-
BA 142	3/16/2010	1010	4265		8500.0000	Telephone	369.00
BA 142	3/16/2010	1010	4265		8610.0000	Conferences & Othr Travel	641.00
2009 CARYOVR-ECON DEV							
BA 143	3/16/2010	1010	2010		6999.3900	Rev. (Over)Under Expend.	12,000.00-
BA 143	3/16/2010	1010	7211		8010.0000	Consultants	12,000.00

Adjustment Number	G/L Date	Fund	Dept	Sub Dept	Account Number	Account Name	Adjustment Amount
<u>ADJUST LCC GRANT</u>							
<u>ADJUST LCC GRANT</u>							
BA 144	3/16/2010	2210	6048		7150.0000	Social Security	73.00-
BA 144	3/16/2010	2210	6048		7180.0010	457 Plan Contribution	39.00-
BA 144	3/16/2010	2210	6048		7390.0000	Operational Supplies	222.00
BA 144	3/16/2010	2210	6049		7150.0000	Social Security	3.00-
<u>REV FRM SAMSHA-SUPPLY</u>							
BA 145	3/16/2010	2210	6049		6710.0000	Other Revenue	500.00-
BA 145	3/16/2010	2210	6049		7390.0000	Operational Supplies	500.00
<u>ADDL FDS REC FOR CVRM</u>							
BA 148	3/16/2010	2601	2320		6710.0000	Other Revenue	140.00-
BA 148	3/16/2010	2601	2320		7270.0000	Office Supplies	140.00
<u>FNDG FOR BIZSTRM ENHA</u>							
BA 152	3/16/2010	2920	6620		5610.0010	State Charges Child Care	16,667.00-
BA 152	3/16/2010	2920	6624		8080.0000	Service Contracts	33,334.00
<u>CVR PROBATE CRT FEES</u>							
BA 157	3/24/2010	1010	1480		8030.0020	Juror Fees	490.00
<u>RECV'D MRE REV-FCN CR</u>							
BA 159	3/24/2010	2081	7510		6670.0010	Rent - Concessions	15,000.00-
<u>REE SURVEY EXP/REIMBU</u>							
BA 166	3/24/2010	2220	6495	5020	6710.0000	Other Revenue	559.00-
BA 166	3/24/2010	2220	6495	5020	7390.0000	Operational Supplies	559.00
<u>REDUCTN BSD ON CY BDG</u>							
BA 182	3/29/2010	2210	6010		7180.0010	457 Plan Contribution	1,283.00
BA 182	3/29/2010	2210	6012		7180.0010	457 Plan Contribution	2,156.00
BA 182	3/29/2010	2210	6045		7180.0010	457 Plan Contribution	1,295.00
BA 182	3/29/2010	2210	6053		7180.0010	457 Plan Contribution	1,630.00
BA 182	3/29/2010	2210	6058		7180.0010	457 Plan Contribution	5.00

County of Ottawa
Fiscal Services Department
Changes to Total Appropriations and Adjustments
Budget Adjustments From Date: 3/01/2010 Thru 3/31/2010

Adjustment Number	G/L Date	Fund	Dept	Sub Dept	Account Number	Account Name	Adjustment Amount
REV CRRYOVR FROM FY09							
REV CRRYOVR FROM FY09							
BA 188	3/29/2010	2210	6311		6710.0000	Other Revenue	185.00-
BA 188	3/29/2010	2210	6311		7390.0000	Operational Supplies	185.00
<u>TO ALW WAL-MRT DONATN</u>							
BA 191	3/29/2010	2610	3114		6750.0010	Donations	2,000.00-
BA 191	3/29/2010	2610	3114		7390.0000	Operational Supplies	2,000.00
<u>TO ALW DNATN TO PURCH</u>							
BA 193	3/29/2010	2610	3135		6750.0010	Donations	456.00-
BA 193	3/29/2010	2610	3135		7390.0000	Operational Supplies	456.00
<u>TO ALLOW TARGET DNATN</u>							
BA 196	3/29/2010	2610	3146		6750.0010	Donations	500.00-
BA 196	3/29/2010	2610	3146		7390.0000	Operational Supplies	500.00
<u>TO ADJ ACP ARRA</u>							
BA 197	3/29/2010	2740	7431	0006	5610.0000	State Of Mich - Welfare	39,373.00
BA 197	3/29/2010	2740	7431	0006	8080.0000	Service Contracts	39,373.00-
<u>TO MVE ACP \$ INTO TRN</u>							
BA 201	3/29/2010	2742	7454		5610.0000	State Of Mich - Welfare	39,373.00-
BA 201	3/29/2010	2742	7454	1320	8440.0040	Other Training	39,373.00
<u>TO EST COMM FNDTN GRT</u>							
BA 203	3/29/2010	2744	7293	0020	6750.0050	G H Community Foundation	3,362.00-
BA 203	3/29/2010	2744	7293	0020	8080.0000	Service Contracts	3,362.00
<u>FINAL EXP & OP TRANSF</u>							
BA 92	3/16/2010	1010	2010		6999.3900	Rev. (Over)Under Expend.	311,139.00-
BA 92	3/16/2010	1010	9650		9990.5695	OCBA-Grand Haven/West Olv	311,139.00
<u>EST CIRCUIT CT ADTC BU</u>							
BA 93	3/16/2010	2170	1372		5410.0040	State of MI - Judicial	200,140.00-
BA 93	3/16/2010	2170	1372		7040.0000	Salaries - Regular	106,179.00

Adjustment Number	G/L Date	Fund	Dept	Sub Dept	Account Number	Account Name	Adjustment Amount
<u>EST CIRCUIT CT ADYC BU</u>							
BA 93	3/16/2010	2170	1372		7050.0000	Salaries - Temporary	8,924.00
BA 93	3/16/2010	2170	1372		7150.0000	Social Security	12,025.00
BA 93	3/16/2010	2170	1372		7160.0000	Hospitalization	15,496.00
BA 93	3/16/2010	2170	1372		7160.0020	OPEB - Health Care	1,016.00
BA 93	3/16/2010	2170	1372		7170.0000	Life Insurance	245.00
BA 93	3/16/2010	2170	1372		7180.0000	Retirement & Sick Leave	9,082.00
BA 93	3/16/2010	2170	1372		7180.0010	457 Plan Contribution	1,684.00
BA 93	3/16/2010	2170	1372		7190.0000	Dental Insurance	690.00
BA 93	3/16/2010	2170	1372		7200.0000	Worker'S Compensation	268.00
BA 93	3/16/2010	2170	1372		7210.0000	Longevity	574.00
BA 93	3/16/2010	2170	1372		7220.0000	Unemployment	232.00
BA 93	3/16/2010	2170	1372		7230.0000	Optical Insurance	170.00
BA 93	3/16/2010	2170	1372		7240.0000	Disability Insurance	443.00
BA 93	3/16/2010	2170	1372		7390.0000	Operational Supplies	20,309.00
BA 93	3/16/2010	2170	1372		8080.0000	Service Contracts	10,163.00
BA 93	3/16/2010	2170	1372		8500.0000	Telephone	1,728.00
BA 93	3/16/2010	2170	1372		8600.0000	Travel - Mileage	10,912.00
<u>ESTABLISH 2010 BUDGET</u>							
BA 94	3/16/2010	2750	1320		5050.0000	Fed. Grants-Public Safety	350,000.00-
BA 94	3/16/2010	2750	1320		8080.0000	Service Contracts	350,000.00
<u>FINAL EXP & OP TRNSFR</u>							
BA 95	3/16/2010	5695	2614		6990.1010	Oper Trans-General Fund	311,139.00-
BA 95	3/16/2010	5695	2614		9750.0000	Building & Improvements	301,765.00
BA 95	3/16/2010	5695	2614		9800.0000	Office Furniture & Equip.	9,374.00

Action Request



Committee: Finance and Administration Committee

Meeting Date: 4/20/2010

Requesting Department: Fiscal Services

Submitted By: June Hagan

Agenda Item: Statement of Review for March

SUGGESTED MOTION:

To approve the Statement of Review for the month of March 2010

SUMMARY OF REQUEST:

Per Diem and mileage payments to Commissioners per the Officers Compensation Commission

FINANCIAL INFORMATION:

Total Cost: \$0.00 | County Cost: \$0.00 | Included in Budget: Yes | No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated | Non-Mandated | New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: All Goals

Objective:

ADMINISTRATION RECOMMENDATION:

Recommended | Not Recommended

County Administrator: Alan G. Vanderberg

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, c=US, ou=County of Otsewa, ou=Administrator's Office, email=vanderberg@otsewa.org
Reason: I am approving this document
Date: 2010.04.15 10:00:36 -0400

Committee/Governing/Advisory Board Approval Date:

STATEMENT OF REVIEW FOR THE MONTH OF: March, 2010

Disselkoen	<u>✓</u>
Hehl	<u>✓</u>
Holtrop	<u>✓</u>
Holtvluwer	<u>✓</u>
Karsten	<u>✓</u>
Kortman	<u>✓</u>
Kuyers	<u>✓</u>
Ruiter	<u>✓</u>
Rycenga	<u>✓</u>
Schrotenboer	<u>✓</u>
Swartout	<u>✓</u>

**Board of Commissioners
Per Diem and Mileage Voucher**

Commissioner: **Donald Disselkoe** For the month beginning March 01, 2010
Status: **Submitted to Fiscal Services**

Date	Time	Purpose	Mileage	Per Diem
03/03/2010	08:30 AM - 05:15 PM	MDOT Asset Management Council	.0	✓ \$70.00
03/05/2010	09:00 AM - 11:00 AM	Lakeshore Coordinating Council	24.0	✓ \$40.00
03/08/2010	11:30 AM - 01:00 PM	West Michigan Airport Authority (Tulip City Airport)	10.0	✓ \$40.00
03/09/2010	10:00 AM - 11:30 AM	Lakeshore Coordinating Council	46.0	✓ \$40.00
-	01:30 PM - 01:53 PM	Board of Commissioners Meeting	23.0	✓ -
03/11/2010	09:30 AM - 11:30 AM	MDOT Asset Management Council	.0	✓ \$70.00
03/15/2010	01:00 PM - 02:30 PM	CMH Board Executive Committee	7.0	✓ \$40.00 x
03/16/2010	09:30 AM - 10:38 AM	Finance & Administration Committee	23.0	✓ \$40.00
03/19/2010	09:30 AM - 11:30 AM	West Michigan Regional Planning Committee	59.0	✓ \$40.00
03/22/2010	03:00 PM - 04:00 PM	Community Mental Health Board	7.0	✓ \$40.00 x
03/23/2010	01:30 PM - 02:41 PM	Board of Commissioners Meeting	23.0	✓ \$40.00
03/26/2010	11:00 AM - 12:15 PM	Lakeshore Coordinating Council	46.0	✓ \$40.00
03/29/2010	06:00 PM - 08:00 PM	Travel to MAC Conference - mileage only	178.0	✓ -
03/30/2010	08:00 AM - 05:00 PM	Michigan Association of Counties - Conference	.0	✓ \$70.00
03/31/2010	08:00 AM - 05:00 PM	Michigan Association of Counties - Conference	.0	✓ \$70.00
-	-	-	-	-
Total Per Diem:				\$640.00 ✓
Total Mileage:			446.0	\$223.00 ✓
Total Voucher:				\$863.00

04/12/2010

Revision History

Created by Karen Echter on 04/12/2010 11:02:17 AM
Modified by Karen Echter on 04/12/2010 11:24:58 AM

Per Diem

2220-6495-5020	\$ 40.00
2220-6495-5029	40.00
1010-1010	560.00
	<u>\$ 640.00</u>

Mileage

7 miles = \$ 3.50
7 miles = 3.50
432 miles = 216.00
<u>\$ 223.00</u>

**Board of Commissioners
Per Diem and Mileage Voucher**

Commissioner: **Matthew Hehl** For the month beginning March 01, 2010
Status: **Submitted to Fiscal Services**

Date	Time	Purpose	Mileage	Per Diem
03/01/2010	07:30 AM - 09:00 AM	farm bureau leg. breakfast - mileage only	15.0	✓ -
03/08/2010	07:00 PM - 08:30 PM	cheaster township meeting - mileage only	36.0	✓ -
03/09/2010	10:00 AM - 11:30 AM	Purchase of Development Rights Study Committee	.0	✓ \$40.00
-	01:30 PM - 01:53 PM	Board of Commissioners Meeting	32.0	✓ -
03/10/2010	08:30 AM - 10:06 AM	Health & Human Services Committee	32.0	✓ \$40.00
03/17/2010	08:00 AM - 04:00 PM	Michigan Association of Counties - Steering	10.0	✓ \$70.00
03/23/2010	01:30 PM - 02:41 PM	Board of Commissioners Meeting	32.0	✓ \$40.00
03/29/2010	07:00 PM - 09:15 PM	Ottawa County Planning Commission	32.0	✓ \$40.00
03/30/2010	06:30 AM - 05:30 PM	Michigan Association of Counties - Conference	204.0	✓ \$70.00
03/31/2010	08:00 AM - 04:00 PM	Michigan Association of Counties - Conference	.0	✓ \$70.00
-	-	-	-	-
Total Per Diem:				\$370.00 ✓
Total Mileage:			393.0	\$196.50 ✓
Total Voucher:				\$566.50

04/12/2010

Revision History

Created by Matthew Hehl on 04/08/2010 09:28:38 AM
Modified by Karen Echter on 04/12/2010 11:28:20 AM

Per Diem

2420-7210 \$40.00
1010-1010 330.00
\$370.00

Mileage

32 miles = \$16.00
361 miles = 180.50
\$196.50

**Board of Commissioners
Per Diem and Mileage Voucher**

Commissioner: **James Holtrop** For the month beginning March 01, 2010
Status: **Submitted to Fiscal Services**

Date	Time	Purpose	Mileage	Per Diem
03/03/2010	09:30 AM - 10:30 AM	GVMC Technical Committee	35.0	✓ \$40.00
03/04/2010	08:30 AM - 09:45 AM	Grand Valley Metro Council	28.0	✓ \$40.00
03/08/2010	09:00 AM - 10:00 AM	Elected Officials Meeting - mileage only	37.0	✓ -
03/09/2010	01:30 PM - 01:53 PM	Board of Commissioners Meeting	37.0	✓ \$40.00
03/10/2010	08:30 AM - 10:06 AM	Health & Human Services Committee	37.0	✓ \$40.00
03/23/2010	01:30 PM - 02:41 PM	Board of Commissioners Meeting	37.0	✓ \$40.00
03/25/2010	02:00 PM - 02:30 PM	Quadrant Meeting - Georgetown - mileage only	10.0	✓ -
03/29/2010	06:45 PM - 08:00 PM	Drive to MIAC Legislative Conference - Lansing - mileage only	79.0	✓ -
03/30/2010	08:00 AM - 05:00 PM	Michigan Association of Counties - Conference	.0	✓ \$70.00
03/31/2010	08:00 AM - 02:15 PM	Michigan Association of Counties - Conference	78.0	✓ \$70.00
-	-	-	-	-
Total Per Diem:				\$340.00
Total Mileage:			378.0	\$189.00
Total Voucher:				\$529.00

✓
1010-1010
✓

04/08/2010

Revision History

Created by James Holtrop on 03/03/2010 11:53:54 AM
Modified by James Holtrop on 03/04/2010 01:12:48 PM
Modified by James Holtrop on 03/08/2010 11:36:08 AM
Modified by James Holtrop on 03/25/2010 05:10:34 PM
Modified by James Holtrop on 03/31/2010 05:45:01 PM
Modified by Karen Echter on 04/08/2010 03:56:43 PM
Modified by Karen Echter on 04/08/2010 04:01:57 PM

**Board of Commissioners
Per Diem and Mileage Voucher**

Commissioner: **James Holtvluwer** For the month beginning March 01, 2010
Status: **Submitted to Fiscal Services**

Date	Time	Purpose	Mileage	Per Diem
03/09/2010	01:30 PM - 01:53 PM	Board of Commissioners Meeting	32.0 ✓	\$40.00
03/10/2010	08:30 AM - 10:06 AM	Health & Human Services Committee	32.0 ✓	\$40.00
03/22/2010	03:00 PM - 04:00 PM	Community Mental Health Board	40.0 ✓	\$40.00 X
03/23/2010	01:30 PM - 02:41 PM	Board of Commissioners Meeting	32.0 ✓	\$40.00
03/29/2010	07:00 PM - 08:45 PM	Ottawa County Planning Commission	32.0 ✓	\$40.00 X
			Total Per Diem:	\$200.00 ✓
			Total Mileage:	168.0 \$84.00 ✓
			Total Voucher:	\$284.00

04/12/2010

Revision History

Created by James Holtvluwer on 04/05/2010 07:53:02 PM
Modified by Karen Echter on 04/08/2010 04:08:08 PM
Modified by Karen Echter on 04/12/2010 11:33:10 AM
Modified by Karen Echter on 04/12/2010 01:55:54 PM

Per Diem

2220-6495-5020 \$ 20.00
2220-6495-5029 20.00
2420-2210 40.00
1010-1010 120.00

\$ 200.00

Mileage

20 miles = \$ 10.00
20 miles = 10.00
32 miles = 16.00
96 miles = 48.00

\$ 84.00

**Board of Commissioners
Per Diem and Mileage Voucher**

Commissioner: **Robert Karsten** For the month beginning March 01, 2010
Status: **Submitted to Fiscal Services**

Date	Time	Purpose	Mileage	Per Diem
03/09/2010	01:30 PM - 01:53 PM	Board of Commissioners Meeting	24.0	✓ \$40.00
03/10/2010	08:30 AM - 10:06 AM	Health & Human Services Committee	24.0	✓ \$40.00
03/16/2010	09:30 AM - 10:38 AM	Finance & Administration Committee	24.0	✓ \$40.00
03/23/2010	07:30 AM - 08:30 AM	Community Corrections Advisory Board	24.0	✓ \$40.00
-	01:30 PM - 02:41 PM	Board of Commissioners Meeting	24.0	✓ \$30.00
-	-	-	-	-
Total Per Diem:				\$190.00 ✓
Total Mileage:			120.0	\$60.00 ✓
Total Voucher:				\$250.00

✓
1010-1010
✓

04/12/2010

Revision History

Created by Robert Karsten on 03/23/2010 09:22:16 AM
Modified by Karen Echter on 04/12/2010 11:38:08 AM

**Board of Commissioners
Per Diem and Mileage Voucher**

Commissioner: **Joyce Kortman** For the month beginning March 01, 2010
Status: **Submitted to Fiscal Services**

Date	Time	Purpose	Mileage	Per Diem
03/22/2010	03:00 PM - 04:00 PM	Community Mental Health Board	15.0 ✓	\$40.00 X
03/23/2010	01:30 PM - 02:41 PM	Board of Commissioners Meeting	30.0 ✓	\$40.00
03/25/2010	02:00 PM - 04:15 PM	Parks & Rec Public Relations Committee	30.0 ✓	\$40.00 XX
03/26/2010	11:00 AM - 12:00 PM	Lakeshore Behavioral Health Alliance-substance Abuse Services - mileage only	38.0 ✓	.
03/30/2010	08:30 AM - 05:00 PM	Michigan Association of Counties - Conference	94.0 ✓	\$70.00
-	12:00 PM - 01:30 PM	Michigan Association for Local Public Health (MALPH)	.0 ✓	.
03/31/2010	08:15 AM - 12:45 PM	Michigan Association of Counties - Conference	95.0 ✓	\$40.00
-	04:00 PM - 06:30 PM	Parks & Recreation Commission	30.0 ✓	\$30.00 XX
-	-	-	-	-
Total Per Diem:				\$260.00 ✓
Total Mileage:			332.0	\$166.00 ✓
Total Voucher:				\$426.00

04/12/2010

Revision History

Created by Joyce Kortman on 03/24/2010 12:08:55 PM
Modified by Joyce Kortman on 03/26/2010 03:49:01 PM
Modified by Joyce Kortman on 03/31/2010 09:28:38 PM
Modified by Karen Echter on 04/12/2010 11:40:20 AM

Per Diem	Mileage
2220-6495-5620 \$20.	7.5 miles = \$3.75
2220-6495-5029 20.	7.5 miles = 3.75
2081-7510 70.	60 miles = 30.00
1010-1010 150.	257 miles = 128.50
\$260.	\$166.00

**Board of Commissioners
Per Diem and Mileage Voucher**

Commissioner: **Philip Kuyers** For the month beginning March 01, 2010
Status: **Submitted to Fiscal Services**

Date	Time	Purpose	Mileage	Per Diem
03/03/2010	03:00 PM - 04:30 PM	Ottawa County Economic Development Office Board (Qtrly)	16.0	✓ \$40.00
-	04:45 PM - 06:00 PM	Parks & Recreation Commission	2.0	✓ -
03/09/2010	01:30 PM - 01:53 PM	Board of Commissioners Meeting	2.0	✓ \$40.00
03/12/2010	04:00 PM - 06:00 PM	LG Chem battery plant - mileage only	26.0	✓ -
03/17/2010	10:00 AM - 12:15 PM	Michigan Association of Counties - Steering	192.0	✓ \$70.00
03/23/2010	01:30 PM - 02:41 PM	Board of Commissioners Meeting	2.0	✓ \$40.00
03/24/2010	09:30 AM - 11:00 AM	Parks & Rec Finance & Personnel Committee	2.0	✓ \$40.00
03/30/2010	08:00 AM - 04:30 PM	Michigan Association of Counties - Conference	102.0	✓ \$70.00
03/31/2010	08:00 AM - 02:30 PM	Michigan Association of Counties - Conference	102.0	✓ \$70.00
-	04:00 PM - 06:45 PM	Parks & Recreation Commission	2.0	✓ -
-	-	-	-	-
Total Per Diem:				\$370.00 ✓
Total Mileage:			448.0	\$224.00 ✓
Total Voucher:				\$594.00

04/12/2010

Revision History

Created by Philip Kuyers on 03/06/2010 01:14:32 PM
Modified by Philip Kuyers on 03/13/2010 08:03:43 AM
Modified by Philip Kuyers on 03/21/2010 10:26:32 PM
Modified by Philip Kuyers on 03/24/2010 09:26:02 PM
Modified by Philip Kuyers on 04/03/2010 08:38:03 PM
Modified by Karen Echter on 04/12/2010 11:45:20 AM

<p><i>Per Diem</i></p> <p>2081-7510 \$ 40.</p> <p>1010-1010 330.</p> <hr style="width: 50%; margin-left: auto; margin-right: 0;"/> <p style="text-align: right;">\$ 370.</p>	<p><i>Mileage</i></p> <p>6 miles = \$ 3.00</p> <p>442 miles = 221.00</p> <hr style="width: 50%; margin-left: auto; margin-right: 0;"/> <p style="text-align: right;">\$ 224.00</p>
--	--

**Board of Commissioners
Per Diem and Mileage Voucher**

Commissioner: **Jane Ruiter** For the month beginning March 01, 2010
Status: **Submitted to Fiscal Services**

Date	Time	Purpose	Mileage	Per Diem
03/09/2010	01:30 PM - 01:53 PM	Board of Commissioners Meeting	30.0	✓ \$40.00
			Total Per Diem:	\$40.00
			Total Mileage:	30.0 \$15.00
			Total Voucher:	\$55.00

✓
1010-1010
✓

04/12/2010

Revision History

Created by Jane Ruiter on 04/04/2010 12:52:22 PM
Modified by Karen Echter on 04/12/2010 11:47:20 AM

**Board of Commissioners
Per Diem and Mileage Voucher**

Commissioner: **Roger Rycenga** For the month beginning March 01, 2010
Status: **Submitted to Fiscal Services**

Date	Time	Purpose	Mileage	Per Diem
03/03/2010	03:00 PM - 04:45 PM	Ottawa County Economic Development Office Board (Qtrly)	5.0	✓ \$40.00
03/05/2010	07:30 AM - 09:00 AM	Farm Bureau Breakfast - mileage only	7.0	✓ -
03/09/2010	01:30 PM - 01:53 PM	Board of Commissioners Meeting	14.0	✓ \$40.00
03/11/2010	09:45 AM - 10:01 AM	Planning and Policy Committee	14.0	✓ \$40.00
03/16/2010	09:30 AM - 10:38 AM	Finance & Administration Committee	14.0	✓ \$40.00
03/23/2010	01:30 PM - 02:41 PM	Board of Commissioners Meeting	14.0	✓ \$40.00
03/30/2010	08:00 AM - 04:00 PM	Michigan Association of Counties - Conference	186.0	✓ \$70.00
03/31/2010	08:00 AM - 02:30 PM	Michigan Association of Counties - Conference	.0	✓ \$70.00
-	-	-	-	-
Total Per Diem:				\$340.00
Total Mileage:			254.0	\$127.00
Total Voucher:				\$467.00

✓
10 10 - 10 10
✓

04/12/2010

Revision History

Created by Roger Rycenga on 04/07/2010 05:49:54 PM
Modified by Karen Echter on 04/12/2010 11:50:21 AM

**Board of Commissioners
Per Diem and Mileage Voucher**

Commissioner: **Gordon Schrotenboer** For the month beginning March 01, 2010
 Status: **Submitted to Fiscal Services**

Date	Time	Purpose	Mileage	Per Diem
03/06/2010	11:30 AM - 05:30 PM	National Association of Counties - Steering	30.0 ✓	\$70.00
03/07/2010	09:00 AM - 05:00 PM	National Association of Counties - Steering	.0 ✓	\$70.00
03/08/2010	09:00 AM - 05:00 PM	National Association of Counties - Conference	.0 ✓	\$70.00
03/09/2010	09:00 AM - 03:30 PM	National Association of Counties - Conference	30.0 ✓	\$70.00
03/11/2010	09:45 AM - 10:00 AM	Planning and Policy Committee	26.0 ✓	\$40.00
03/16/2010	09:30 AM - 10:38 AM	Finance & Administration Committee	26.0 ✓	\$40.00
03/17/2010	08:00 AM - 12:20 PM	Local Emergency Planning Commission (LEPC)	26.0 ✓	\$40.00
03/18/2010	07:00 PM - 07:55 PM	H/TWP Bd. Meeting - mileage only	.0 ✓	-
03/22/2010	12:01 PM - 01:15 PM	Macatawa Area Coordinating Council Policy Board	16.0 ✓	\$40.00
03/23/2010	01:30 PM - 02:41 PM	Board of Commissioners Meeting	26.0 ✓	\$40.00
03/25/2010	09:00 AM - 09:45 AM	OCCDA Policy Board	26.0 ✓	\$40.00
03/30/2010	08:00 AM - 04:00 PM	Michigan Association of Counties - Conference	180.0 ✓	\$70.00
03/31/2010	07:30 AM - 01:15 PM	Michigan Association of Counties - Conference	180.0 ✓	\$70.00
-	-	-	-	-
Total Per Diem:				\$660.00 ✓
Total Mileage:			566.0	\$283.00 ✓
Total Voucher:				\$943.00 ✓

1010-1010 ✓

04/12/2010

Revision History

Created by Gordon Schrotenboer on 04/05/2010 09:18:42 AM
 Modified by Karen Echter on 04/12/2010 11:53:22 AM

**Board of Commissioners
Per Diem and Mileage Voucher**

Commissioner: **Dennis Swartout** For the month beginning March 01, 2010
Status: **Submitted to Fiscal Services**

Date	Time	Purpose	Mileage	Per Diem
03/09/2010	01:30 PM - 01:53 PM	Board of Commissioners Meeting	26.0	✓ \$40.00
03/11/2010	09:45 AM - 10:01 AM	Planning and Policy Committee	26.0	✓ \$40.00
03/16/2010	09:30 AM - 10:38 AM	Finance & Administration Committee	26.0	✓ \$40.00
03/23/2010	01:30 PM - 02:41 PM	Board of Commissioners Meeting	26.0	✓ \$40.00
03/25/2010	12:30 AM - 01:00 PM	Mtg. with AI regarding wind energy - mileage only	26.0	✓ -
-	-	-	-	-
			Total Per Diem:	\$160.00 ✓
			Total Mileage:	130.0 \$65.00 ✓
			Total Voucher:	\$225.00 ✓

1010-1010 ✓

04/12/2010

Revision History

Created by Dennis Swartout on 03/28/2010 10:04:58 AM
Modified by Karen Echter on 04/12/2010 11:55:50 AM

Action Request



Committee: Finance and Administration Committee

Meeting Date: 4/20/2010

Requesting Department: Equalization Department

Submitted By: June Hagan

Agenda Item: Equalization Report

SUGGESTED MOTION:

To approve and forward to the Board of Commissioners the 2010 Equalization Report and to appoint the Equalization Director to represent Ottawa County at State Equalization hearings.

SUMMARY OF REQUEST:

State law requires the County Board to ensure that assessments are fair and equitable throughout the County. The department determines the total equalized value for each class of property. The Board of Commissioners must approve the Equalization report prior to the first Monday of May.

FINANCIAL INFORMATION:

Total Cost: \$0.00 | County Cost: \$0.00 | Included in Budget: Yes | No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated | Non-Mandated | New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: #1

Objective: #2

ADMINISTRATION RECOMMENDATION:

Recommended | Not Recommended

County Administrator: Alan G. Vanderberg

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, o=County of Ottawa, ou=Administrator's Office, email=avanderberg@ottawac.org
Reason: I am approving this document
Date: 2010.04.15 15:42:22 -0400

Committee/Governing/Advisory Board Approval Date:



County of Ottawa

Equalization Department

Michael R. Galligan
Director

James J. Bush
Deputy Director

12220 Fillmore Street • West Olive, Michigan 49460
E-mail Director: mgallig@co.ottawa.mi.us

(616) 738-4826
Fax (616) 738-4009

April 27, 2010

Board of Commissioners
Ottawa County, Michigan

Ladies and Gentlemen:

The Ottawa County Equalization Department has prepared this report as required by statute to report our findings to the Board of Commissioners in culmination of our equalization activities for the year. An Equalization Study was conducted in every real property class plus the aggregate personal class in each of the 23 primary assessment units of Ottawa County for 2010, the results of which are incorporated into this report.

This book begins with the required "Certification of Recommended County Equalized Valuations by Equalization Director" followed by an unsigned copy of the "L4024" report to be approved by the Board of Commissioners. Third is the familiar Ottawa County Equalization Summary, showing the Assessed Value, Equalized Value, Recommended Factor, and the Taxable Value for each class in each unit.


The remainder of the book presents statistical data setting forth the major class comparisons for the entire county and the individual units. Charts and graphs near the front show the percent change by local unit and the total county by class. Also included are school district valuations by units and unit valuations by school districts. Amounts under Act 198 (Industrial Facilities Exemptions), DNR lands and neighborhood enterprise zones are not included in these computations but are separately reported at the back of the book.

Please note that any class of property with a ratio between 49.00% and 50.00% will be considered to be at 50.00% according to Michigan State Tax Commission guidelines. Each class of real property plus the aggregate of personal property is separately equalized in each local unit of government. All County Equalization values are subject to review and change by the Michigan State Tax Commission through the process of State Equalization in May.

We are again pleased to report that all classes in all units are being equalized as assessed. The last time the County Equalization Report recommended added value to a unit was in 1998.

Establishing property values this year in these volatile times has been particularly challenging for local unit assessors and Equalization staff. I would like to thank the local unit assessors and the Equalization staff for their commitment, dedication and cooperation.

Respectfully submitted,


Michael R. Galligan, M.M.A.C., Director

Certification of Recommended County Equalized Valuations by Equalization Director

This form is issued under the authority of MCL 211.148. Filing is mandatory.

TO: State Tax Commission
FROM: Equalization Director of Ottawa County
RE: State Assessor Certification of Preparer of the required Recommended County Equalized Valuations
for Ottawa County for year 2010

The Recommended County Equalized Valuations for the above referenced county and year were prepared under my direct supervision and control in my role as Equalization Director.

I am certified as an assessor at the level required for the county by Michigan Compiled Laws 211.10d and the rules of the State Tax Commission.

The State Tax Commission requires a Level M.M.A.O (IV) State Assessor Certification for this county.

I am certified as a Level M.M.A.O (IV) State Certified Assessing Officer by the State Tax Commission.

The following are my total Recommended County Equalized Valuations for each separately equalized class of property in Ottawa County:

Agricultural	<u>612,995,867</u>	Timber-Cutover	<u>0</u>
Commercial	<u>1,320,574,090</u>	Developmental	<u>2,406,800</u>
Industrial	<u>844,725,800</u>	Total Real Property	<u>10,398,705,976</u>
Residential	<u>7,618,003,419</u>	Personal Property	<u>592,168,876</u>
		Total Real and Personal Property	<u>10,990,874,852</u>

Please mail this form to the address below within fifteen days of submission of the Recommended County Equalized Valuations to the County Board of Commissioners.

Michigan Department of Treasury
Assessment and Certification Division
Local Assessment Review
P.O. Box 30790
Lansing, Michigan 48909

Signature of Equalization Director <i>Michael R. Halligan</i>	Date <i>April 16, 2010</i>
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Personal and Real Property - TOTALS

The instructions for completing this form are on the reverse side of page 3.

**L-4024
Page 1**

Ottawa County

Statement of acreage and valuation in the year 2010 made in accordance with Sections 209.1 - 209.8 of the Michigan Compiled Laws.

Township or City	Number of Acres Assessed (Col. 1) Acres Hundredths	Total Real Property Valuations (Totals from pages 2 and 3)		Personal Property Valuations		Total Real Plus Personal Property	
		Assessed (Col. 2)	Equalized Valuations (Col. 3)	Assessed (Col. 4)	Equalized Valuations (Col. 5)	Assessed (Col. 6)	Equalized Valuations (Col. 7)
Allendale	16,892	441,882,457	441,882,457	26,935,500	26,935,500	468,817,957	468,817,957
Blendon	22,148	251,686,700	251,686,700	7,058,300	7,058,300	258,745,000	258,745,000
Chester	21,814	104,954,600	104,954,600	7,069,500	7,069,500	112,024,100	112,024,100
Crockery	18,989	153,565,700	153,565,700	6,083,700	6,083,700	159,649,400	159,649,400
Georgetown	16,979	1,415,363,300	1,415,363,300	41,374,300	41,374,300	1,456,737,600	1,456,737,600
Grand Haven	14,916	737,661,269	737,661,269	32,829,500	32,829,500	770,490,769	770,490,769
Holland	13,336	1,080,997,300	1,080,997,300	105,145,100	105,145,100	1,186,142,400	1,186,142,400
Jamestown	20,631	315,296,700	315,296,700	22,265,600	22,265,600	337,562,300	337,562,300
Olive	21,030	191,582,500	191,582,500	11,130,300	11,130,300	202,712,800	202,712,800
Park	9,392	1,083,295,500	1,083,295,500	8,944,800	8,944,800	1,092,240,300	1,092,240,300
Polkton	23,330	133,631,800	133,631,800	5,429,000	5,429,000	139,060,800	139,060,800
Port Sheldon	11,613	755,705,800	755,705,800	21,171,500	21,171,500	776,877,300	776,877,300
Robinson	23,025	243,683,500	243,683,500	6,087,400	6,087,400	249,770,900	249,770,900
Spring Lake	8,043	747,179,000	747,179,000	33,367,041	33,367,041	780,546,041	780,546,041
Tallmadge	18,767	277,691,600	277,691,600	23,908,285	23,908,285	301,599,885	301,599,885
Wright	21,499	132,958,550	132,958,550	8,430,900	8,430,900	141,389,450	141,389,450
Zeeland	18,942	365,526,000	365,526,000	21,849,600	21,849,600	387,375,600	387,375,600
Ferensburg	1,372	186,735,300	186,735,300	4,504,400	4,504,400	191,239,700	191,239,700
Grand Haven	1,883	559,037,100	559,037,100	54,714,150	54,714,150	613,751,250	613,751,250
Holland	3,200	671,253,600	671,253,600	57,695,700	57,695,700	728,949,300	728,949,300
Hudsonville	1,702	217,669,100	217,669,100	18,215,900	18,215,900	235,885,000	235,885,000
Zeeland	1,454	226,982,200	226,982,200	59,538,800	59,538,800	286,521,000	286,521,000
Coopersville	2,531	104,366,400	104,366,400	8,419,600	8,419,600	112,786,000	112,786,000
Totals for County	313,488	10,398,705,976	10,398,705,976	592,168,876	592,168,876	10,990,874,852	10,990,874,852

OFFICE OF THE COUNTY BOARD OF COMMISSIONERS OF OTTAWA COUNTY

WE HEREBY CERTIFY that the foregoing is a true statement of the number of acres of land in each township and city in the County of Ottawa and of the value of the real property and of the personal property in each township and city in said county as assessed in the year 2010, and of the aggregate valuation of the real property and personal property in each township and city in said county as equalized by the Board of Commissioners of said county on the 27th day of April 2010, at a meeting of said board held pursuant to the provisions of Sections 209.1 - 209.8, MCL. We further certify that said statement does not embrace any property taxed under P.A. 77 of 1951; P.A. 68 of 1963; P.A. 198 of 1974; P.A. 255 of 1978; P.A. 385 of 1984; P.A. 224 of 1985; P.A. 147 of 1992 or Section 5 of Article IX of the Constitution of the State.

Dated at West Olive, Michigan this 27th day of April, 2010.

Equalization
Michael R. Galligan

Clerk of the Board of Commissioners
Daniel C. Krueger

Chairperson of Board of Commissioners
Philip D. Kuyers

Equalized Valuations - REAL

The instructions for completing this form are on the reverse side of page 3.

Ottawa County

Statement of acreage and valuation in the year 2010 made in accordance with Sections 209.1 - 209.8 of the Michigan Compiled Laws.

Township or City	Real Property Equalized by County Board of Commissioners							(Col. 7) Total Real Property
	(Col. 1) Agricultural	(Col. 2) Commercial	(Col. 3) Industrial	(Col. 4) Residential	(Col. 5) Timber-Cutover	(Col. 6) Developmental	(Col. 7) Total Real Property	
Allendale	33,776,967	119,417,890	13,259,400	275,428,200	0	0	441,882,457	
Blendon	53,880,000	4,082,700	3,212,600	190,511,400	0	0	251,686,700	
Chester	58,207,300	1,506,600	1,578,900	43,661,800	0	0	104,954,600	
Crockery	22,741,000	10,703,700	4,810,600	115,310,400	0	0	153,565,700	
Georgetown	7,021,400	143,401,700	28,534,300	1,236,405,900	0	0	1,415,363,300	
Grand Haven	16,085,600	59,253,400	18,647,200	643,675,069	0	0	737,661,269	
Holland	22,402,000	297,390,500	119,730,400	641,474,400	0	0	1,080,997,300	
Jamestown	67,199,600	13,362,500	11,650,300	223,084,300	0	0	315,296,700	
Olive	72,116,400	15,165,600	18,859,100	83,252,100	0	2,189,300	191,582,500	
Park	11,330,600	31,555,700	0	1,040,409,200	0	0	1,083,295,500	
Polkton	55,787,200	3,640,800	2,974,500	71,229,300	0	0	133,631,800	
Port Sheldon	13,998,600	11,360,600	355,030,400	375,316,200	0	0	755,705,800	
Robinson	35,299,100	4,512,500	3,878,900	199,993,000	0	0	243,683,500	
Spring Lake	2,685,800	48,696,200	31,422,400	664,374,600	0	0	747,179,000	
Tallmadge	27,651,400	15,875,700	12,786,100	221,378,400	0	0	277,691,600	
Wright	48,498,600	8,603,800	6,825,400	69,030,750	0	0	132,958,550	
Zeeland	56,671,600	57,567,400	19,515,300	231,771,700	0	0	365,526,000	
Ferrysburg	0	13,728,300	8,883,100	164,123,900	0	0	186,735,300	
Grand Haven	0	136,431,900	43,209,200	379,396,000	0	0	559,037,100	
Holland	1,880,300	193,047,200	35,354,200	440,754,400	0	217,500	671,253,600	
Hudsonville	392,500	64,019,300	15,866,400	137,390,300	0	0	217,669,100	
Zeeland	861,100	39,100,700	76,879,100	110,141,300	0	0	226,982,200	
Coopersville	4,508,800	28,148,800	11,818,000	59,890,800	0	0	104,366,400	
Total for County	612,995,867	1,320,574,090	844,725,800	7,618,003,419	0	2,406,800	10,398,705,976	

OFFICE OF THE COUNTY BOARD OF COMMISSIONERS OF OTTAWA COUNTY

WE HEREBY CERTIFY that the foregoing is a true statement of the equalized valuations of real property classifications in each township and city in the County of Ottawa in the year 2010, as determined by the Board of Commissioners of said county on the 27th day of April 2010, at a meeting of said board held in pursuant to the provisions of Sections 209.1-209.8, MCL. We further certify that said statement does not embrace any property taxed under P.A. 77 of 1951; P.A. 68 of 1963; P.A. 198 of 1974; P.A. 255 of 1978; P.A. 385 of 1984; P.A. 224 of 1985; P.A. 147 of 1992 or Section 5 of Article IX of the Constitution of the State.

Dated at West Olive, Michigan this 27th day of April, 2010.

Equalization
Michael R. Galligan

Clerk of the Board of Commissioners
Daniel C. Krueger

Chairperson of Board of Commissioners
Philip D. Kuyers

The instructions for completing this form are on the reverse side of page 3.

Ottawa County

Statement of acreage and valuation in the year 2010 made in accordance with Sections 209.1 - 209.8 of the Michigan Compiled Laws.

Township or City	(Col. 1) Agricultural	(Col. 2) Commercial	(Col. 3) Industrial	(Col. 4) Residential	(Col. 5) Timber-Cutover	(Col. 6) Developmental	(Col. 7) Total Real Property
Allendale	33,776,967	119,417,890	13,259,400	275,428,200	0	0	441,882,457
Blendon	53,880,000	4,082,700	3,212,600	190,511,400	0	0	251,686,700
Chester	58,207,300	1,506,600	1,578,900	43,661,800	0	0	104,954,600
Crockery	22,741,000	10,703,700	4,810,600	115,310,400	0	0	153,565,700
Georgetown	7,021,400	143,401,700	28,534,300	1,236,405,900	0	0	1,415,363,300
Grand Haven	16,085,600	59,253,400	18,647,200	643,675,069	0	0	737,661,269
Holland	22,402,000	297,390,500	119,730,400	641,474,400	0	0	1,080,997,300
Jamestown	67,199,600	13,362,500	11,650,300	223,084,300	0	0	315,296,700
Olive	72,116,400	15,165,600	18,859,100	83,252,100	0	2,189,300	191,582,500
Park	11,330,600	31,555,700	0	1,040,409,200	0	0	1,083,295,500
Polkton	55,787,200	3,640,800	2,974,500	71,229,300	0	0	133,631,800
Port Sheldon	13,998,600	11,360,600	355,030,400	375,316,200	0	0	755,705,800
Robinson	35,299,100	4,512,500	3,878,900	199,993,000	0	0	243,683,500
Spring Lake	2,685,800	48,696,200	31,422,400	664,374,600	0	0	747,179,000
Tallmadge	27,651,400	15,875,700	12,786,100	221,378,400	0	0	277,691,600
Wright	48,498,600	8,603,800	6,825,400	69,030,750	0	0	132,958,550
Zeeland	56,671,600	57,567,400	19,515,300	231,771,700	0	0	365,526,000
Ferrysburg	0	13,728,300	8,883,100	164,123,900	0	0	186,735,300
Grand Haven	0	136,431,900	43,209,200	379,396,000	0	0	559,037,100
Holland	1,880,300	193,047,200	35,354,200	440,754,400	0	217,500	671,253,600
Hudsonville	392,500	64,019,900	15,866,400	137,390,300	0	0	217,669,100
Zeeland	861,100	39,100,700	76,879,100	110,141,300	0	0	226,982,200
Coopersville	4,508,800	28,148,800	11,818,000	59,890,800	0	0	104,366,400
Total for County	612,995,867	1,320,574,090	844,725,800	7,618,003,419	0	2,406,800	10,398,705,976

OFFICE OF THE COUNTY BOARD OF COMMISSIONERS OF OTTAWA COUNTY

WE HEREBY CERTIFY that the foregoing is a true statement of the assessed valuations of real property classifications in each township and city in the County of Ottawa in the year 2010, as determined by the Board of Commissioners of said county on the 27th day of April 2010, at a meeting of said board held in pursuant to the provisions of Sections 209.1 -209.8, MCL. We further certify that said statement does not embrace any property taxed under P.A. 77 of 1951; P.A. 68 of 1963; P.A. 198 of 1974; P.A. 255 of 1978; P.A. 385 of 1984; P.A. 224 of 1985; P.A. 147 of 1992 or Section 5 of Article IX of the Constitution of the State.

Dated at West Olive, Michigan this 27th day of April, 2010.

Equalization
Michael R. Galligan

Clerk of the Board of Commissioners
Daniel C. Krueger

Chairperson of Board of Commissioners
Philip D. Kuyers

2010 OTTAWA COUNTY EQUALIZATION SUMMARY (PAGE 1)

Unit	Agricultural Real Property			Commercial Real Property			Industrial Real Property					
	Assessed	Equalized	Equalization Factor	Taxable	Assessed	Equalized	Equalization Factor	Taxable	Assessed	Equalized	Equalization Factor	Taxable
TOWNSHIPS												
Allendale Ch	33,776,967	33,776,967	1.00000	12,371,650	119,417,890	119,417,890	1.00000	101,392,702	13,259,400	13,259,400	1.00000	11,651,586
Blendon	53,880,000	53,880,000	1.00000	26,545,760	4,082,700	4,082,700	1.00000	3,560,684	3,212,600	3,212,600	1.00000	1,752,088
Chester	58,207,300	58,207,300	1.00000	28,807,556	1,506,600	1,506,600	1.00000	1,399,359	1,578,900	1,578,900	1.00000	759,201
Crockery	22,741,000	22,741,000	1.00000	10,605,494	10,703,700	10,703,700	1.00000	7,935,906	4,810,600	4,810,600	1.00000	3,634,476
Georgetown Ch	7,021,400	7,021,400	1.00000	6,598,372	143,401,700	143,401,700	1.00000	137,522,623	28,534,300	28,534,300	1.00000	27,175,080
Grand Haven Ch	16,085,600	16,085,600	1.00000	7,657,726	59,253,400	59,253,400	1.00000	53,049,470	18,647,200	18,647,200	1.00000	17,307,293
Holland Ch	22,402,000	22,402,000	1.00000	10,001,924	297,390,500	297,390,500	1.00000	289,752,670	119,730,400	119,730,400	1.00000	117,015,214
Jamestown Ch	67,199,600	67,199,600	1.00000	25,395,765	13,362,500	13,362,500	1.00000	12,420,381	11,650,300	11,650,300	1.00000	7,987,263
Olive	72,116,400	72,116,400	1.00000	29,897,615	15,165,600	15,165,600	1.00000	13,641,231	18,859,100	18,859,100	1.00000	16,772,445
Park	11,330,600	11,330,600	1.00000	5,621,395	31,555,700	31,555,700	1.00000	27,571,341	0	0	NA	0
Polkton Ch	55,787,200	55,787,200	1.00000	27,655,817	3,640,800	3,640,800	1.00000	2,961,666	2,974,500	2,974,500	1.00000	2,575,501
Port Sheldon	13,998,600	13,998,600	1.00000	6,689,186	11,360,600	11,360,600	1.00000	10,563,652	355,030,400	355,030,400	1.00000	335,415,984
Robinson	35,299,100	35,299,100	1.00000	15,936,450	4,512,500	4,512,500	1.00000	3,525,195	3,878,900	3,878,900	1.00000	1,747,299
Spring Lake	2,685,800	2,685,800	1.00000	1,581,318	48,696,200	48,696,200	1.00000	44,809,175	31,422,400	31,422,400	1.00000	30,269,957
Tallmadge Ch	27,651,400	27,651,400	1.00000	11,661,355	15,875,700	15,875,700	1.00000	13,399,007	12,786,100	12,786,100	1.00000	9,867,561
Wright	48,498,600	48,498,600	1.00000	23,032,239	8,603,800	8,603,800	1.00000	6,138,529	6,825,400	6,825,400	1.00000	4,914,893
Zeeland Ch	56,671,600	56,671,600	1.00000	21,718,491	57,567,400	57,567,400	1.00000	51,127,914	19,515,300	19,515,300	1.00000	14,880,448
CITIES												
Coopersville	4,508,800	4,508,800	1.00000	1,584,094	28,148,800	28,148,800	1.00000	24,989,104	11,818,000	11,818,000	1.00000	10,183,680
Ferrysburg	0	0	NA	0	13,728,300	13,728,300	1.00000	11,761,947	8,883,100	8,883,100	1.00000	7,849,829
Grand Haven	0	0	NA	0	136,431,900	136,431,900	1.00000	126,471,894	43,209,200	43,209,200	1.00000	42,786,045
Holland	1,880,300	1,880,300	1.00000	820,614	193,047,200	193,047,200	1.00000	175,932,185	35,354,200	35,354,200	1.00000	34,532,576
Hudsonville	392,500	392,500	1.00000	297,716	64,019,900	64,019,900	1.00000	59,799,141	15,866,400	15,866,400	1.00000	15,158,138
Zeeland	861,100	861,100	1.00000	47,410	39,100,700	39,100,700	1.00000	36,272,125	76,879,100	76,879,100	1.00000	75,239,380
COUNTY TOTALS	612,995,867	612,995,867		274,527,947	1,320,574,090	1,320,574,090		1,215,997,901	844,725,800	844,725,800		789,475,937

2010 OTTAWA COUNTY EQUALIZATION SUMMARY (PAGE 2)

Unit	Residential Real Property			Timber-Cutover Real Property			Developmental Real Property			
	Assessed	Equalized	Equalization Factor	Assessed	Equalized	Equalization Factor	Assessed	Equalized	Equalization Factor	
TOWNSHIPS										
Allendale Ch	275,428,200	275,428,200	1.00000	0	0	NA	0	0	NA	0
Blendon	190,511,400	190,511,400	1.00000	0	0	NA	0	0	NA	0
Chester	43,661,800	43,661,800	1.00000	0	0	NA	0	0	NA	0
Crockery	115,310,400	115,310,400	1.00000	0	0	NA	0	0	NA	0
Georgetown Ch	1,236,405,900	1,236,405,900	1.00000	0	0	NA	0	0	NA	0
Grand Haven Ch	643,675,069	643,675,069	1.00000	0	0	NA	0	0	NA	0
Holland Ch	641,474,400	641,474,400	1.00000	0	0	NA	0	0	NA	0
Jamestown Ch	223,084,300	223,084,300	1.00000	0	0	NA	0	0	NA	0
Olive	83,252,100	83,252,100	1.00000	0	0	NA	0	2,189,300	1.00000	890,474
Park	1,040,409,200	1,040,409,200	1.00000	0	0	NA	0	0	NA	0
Polkton Ch	71,229,300	71,229,300	1.00000	0	0	NA	0	0	NA	0
Port Sheldon	375,316,200	375,316,200	1.00000	0	0	NA	0	0	NA	0
Robinson	199,993,000	199,993,000	1.00000	0	0	NA	0	0	NA	0
Spring Lake	664,374,600	664,374,600	1.00000	0	0	NA	0	0	NA	0
Tallmadge Ch	221,378,400	221,378,400	1.00000	0	0	NA	0	0	NA	0
Wright	69,030,750	69,030,750	1.00000	0	0	NA	0	0	NA	0
Zeeland Ch	231,771,700	231,771,700	1.00000	0	0	NA	0	0	NA	0
CITIES										
Coopersville	59,890,800	59,890,800	1.00000	0	0	NA	0	0	NA	0
Ferrysburg	164,123,900	164,123,900	1.00000	0	0	NA	0	0	NA	0
Grand Haven	379,396,000	379,396,000	1.00000	0	0	NA	0	0	NA	0
Holland	440,754,400	440,754,400	1.00000	0	0	NA	0	217,500	1.00000	122,414
Hudsonville	137,390,300	137,390,300	1.00000	0	0	NA	0	0	NA	0
Zeeland	110,141,300	110,141,300	1.00000	0	0	NA	0	0	NA	0
COUNTY TOTALS	7,618,003,419	7,618,003,419		0	0		0	2,406,800		1,012,888

2010 OTTAWA COUNTY EQUALIZATION SUMMARY (PAGE 3)

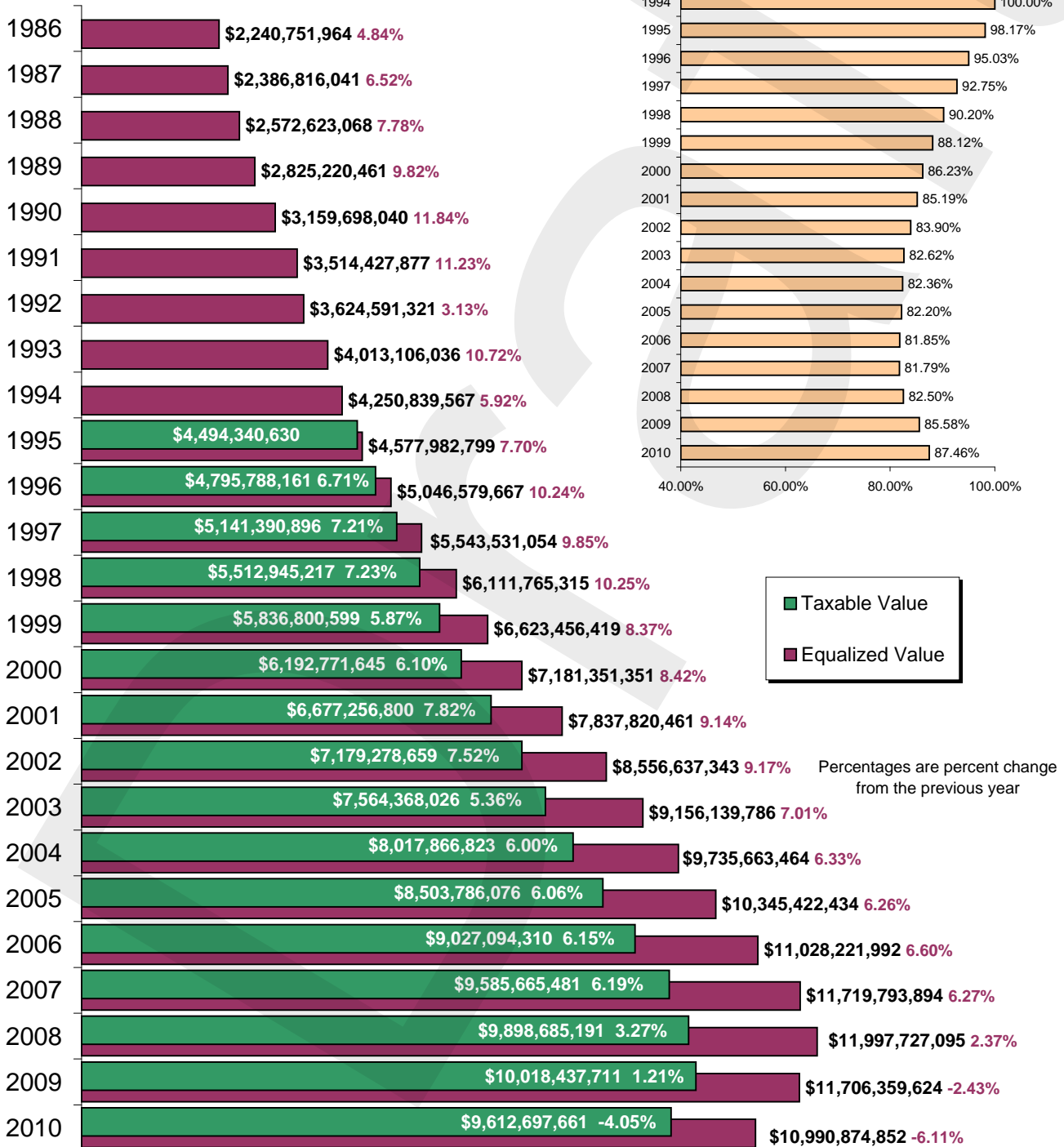
Unit	Total Real			Personal Property			Total Real and Personal			Percent of County Total		
	Assessed	Equalized	Taxable	Assessed	Equalized	Equalization Factor	Taxable	Assessed	Equalized	Taxable	Equalized	Taxable
TOWNSHIPS												
Allendale Ch	441,882,457	441,882,457	358,931,433	26,935,500	26,935,500	1.00000	26,935,500	468,817,957	468,817,957	385,866,933	4.27%	4.01%
Blendon	251,686,700	251,686,700	199,593,695	7,058,300	7,058,300	1.00000	7,058,300	258,745,000	258,745,000	206,651,995	2.35%	2.15%
Chester	104,954,600	104,954,600	68,201,154	7,069,500	7,069,500	1.00000	7,069,500	112,024,100	112,024,100	75,270,654	1.02%	0.78%
Crockery	153,565,700	153,565,700	116,561,286	6,083,700	6,083,700	1.00000	6,083,700	159,649,400	159,649,400	122,581,374	1.45%	1.28%
Georgetown Ch	1,415,363,300	1,415,363,300	1,370,572,918	41,374,300	41,374,300	1.00000	41,374,300	1,456,737,600	1,456,737,600	1,411,947,218	13.26%	14.68%
Grand Haven Ch	737,661,269	737,661,269	606,066,465	32,829,500	32,829,500	1.00000	32,829,500	770,490,769	770,490,769	638,895,965	7.01%	6.65%
Holland Ch	1,080,997,300	1,080,997,300	1,041,174,653	105,145,100	105,145,100	1.00000	105,145,100	1,186,142,400	1,186,142,400	1,146,236,399	10.79%	11.92%
Jamestown Ch	315,296,700	315,296,700	249,439,908	22,265,600	22,265,600	1.00000	22,265,600	337,562,300	337,562,300	271,705,508	3.07%	2.83%
Olive	191,582,500	191,582,500	135,281,414	11,130,300	11,130,300	1.00000	11,130,300	202,712,800	202,712,800	146,082,470	1.84%	1.52%
Park	1,083,295,500	1,083,295,500	885,479,241	8,944,800	8,944,800	1.00000	8,944,800	1,092,240,300	1,092,240,300	894,424,041	9.94%	9.30%
Polkton Ch	133,631,800	133,631,800	91,101,582	5,429,000	5,429,000	1.00000	5,429,000	139,060,800	139,060,800	96,530,582	1.27%	1.00%
Port Sheldon	755,705,800	755,705,800	615,166,908	21,171,500	21,171,500	1.00000	21,171,500	776,877,300	776,877,300	636,322,456	7.07%	6.62%
Robinson	243,683,500	243,683,500	197,654,554	6,087,400	6,087,400	1.00000	6,087,400	249,770,900	249,770,900	203,713,151	2.27%	2.12%
Spring Lake	747,179,000	747,179,000	652,024,359	33,367,041	33,367,041	1.00000	33,367,041	780,546,041	780,546,041	685,391,920	7.10%	7.13%
Tallmadge Ch	277,691,600	277,691,600	234,281,491	23,908,285	23,908,285	1.00000	23,908,285	301,599,885	301,599,885	258,189,776	2.74%	2.69%
Wright	132,958,550	132,958,550	96,994,066	8,430,900	8,430,900	1.00000	8,430,900	141,389,450	141,389,450	105,424,966	1.29%	1.10%
Zealand Ch	365,526,000	365,526,000	304,153,661	21,849,600	21,849,600	1.00000	21,849,600	387,375,600	387,375,600	326,003,261	3.52%	3.39%
CITIES												
Coopersville	104,366,400	104,366,400	95,094,987	8,419,600	8,419,600	1.00000	8,419,600	112,786,000	112,786,000	103,514,587	1.03%	1.08%
Ferrysburg	186,735,300	186,735,300	154,881,149	4,504,400	4,504,400	1.00000	4,504,400	191,239,700	191,239,700	159,385,549	1.74%	1.66%
Grand Haven	559,037,100	559,037,100	495,372,384	54,714,150	54,714,150	1.00000	54,714,150	613,751,250	613,751,250	550,086,534	5.58%	5.72%
Holland	671,253,600	671,253,600	625,489,465	57,695,700	57,695,700	1.00000	57,695,700	728,949,300	728,949,300	683,186,665	6.63%	7.11%
Hudsonville	217,669,100	217,669,100	208,738,794	18,215,900	18,215,900	1.00000	18,215,900	235,885,000	235,885,000	226,943,939	2.15%	2.36%
Zeeland	226,982,200	226,982,200	218,802,918	59,538,800	59,538,800	1.00000	59,538,800	286,521,000	286,521,000	278,341,718	2.61%	2.90%
COUNTY TOTALS	10,398,705,976	10,398,705,976	9,021,058,485	592,168,876	592,168,876		591,639,176	10,990,874,852	10,990,874,852	9,612,697,661	100.00%	100.00%

County of Ottawa

County Equalized and Taxable Values By Year

Dollars as Equalized (County)

Taxable Value as a Percent of Assessed Value from 1994 to present



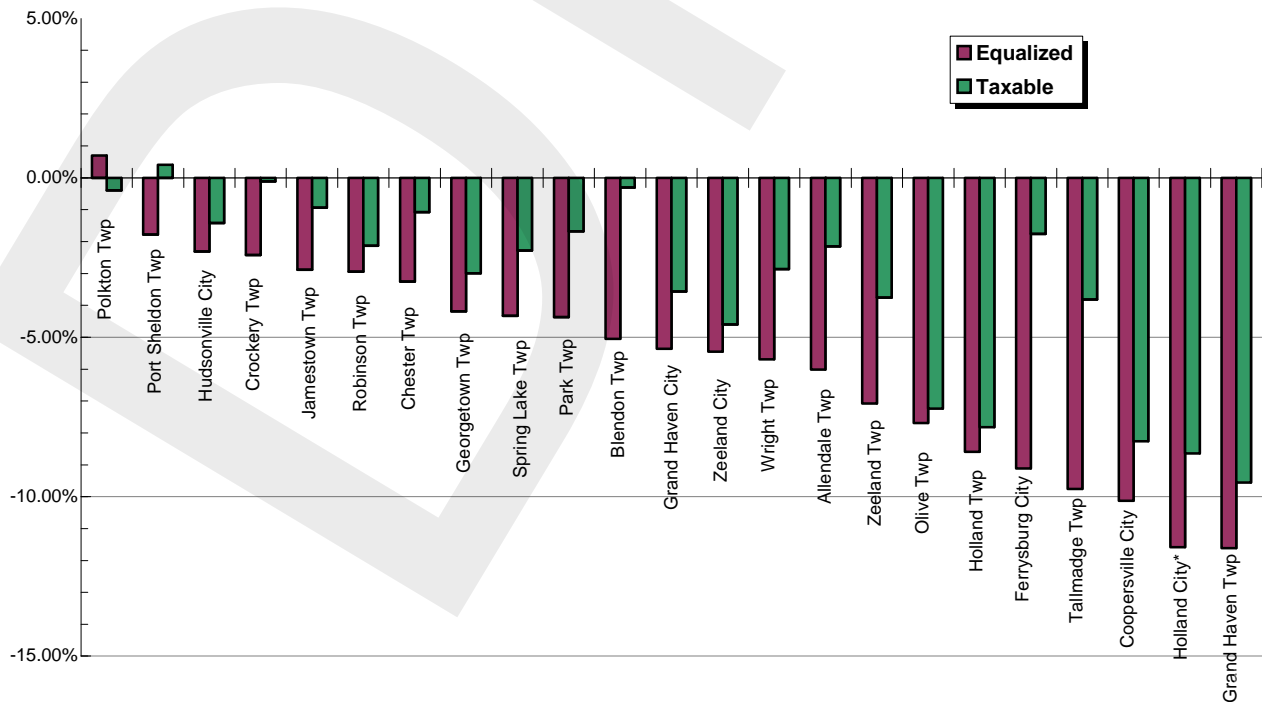
OTTAWA COUNTY PERCENT CHANGE - 2009 TO 2010

Includes New, Loss and Adjustment
By Local Unit

Township / City	2009 Equalized Value	2010 Equalized Value	C.E.V. % Change	2009 Taxable Value	2010 Taxable Value	Taxable % Change
Allendale Twp	498,788,300	468,817,957	-6.01%	394,349,450	385,866,933	-2.15%
Blendon Twp	272,504,500	258,745,000	-5.05%	207,290,001	206,651,995	-0.31%
Chester Twp	115,794,800	112,024,100	-3.26%	76,090,973	75,270,654	-1.08%
Crockery Twp	163,617,900	159,649,400	-2.43%	122,720,616	122,581,374	-0.11%
Georgetown Twp	1,520,422,500	1,456,737,600	-4.19%	1,455,553,586	1,411,947,218	-3.00%
Grand Haven Twp	871,692,250	770,490,769	-11.61%	706,390,099	638,895,965	-9.55%
Holland Twp	1,297,616,500	1,186,142,400	-8.59%	1,243,403,732	1,146,236,399	-7.81%
Jamestown Twp	347,567,500	337,562,300	-2.88%	274,264,204	271,705,508	-0.93%
Olive Twp	219,593,425	202,712,800	-7.69%	157,474,063	146,082,470	-7.23%
Park Twp	1,142,147,500	1,092,240,300	-4.37%	909,729,156	894,424,041	-1.68%
Polkton Twp	138,089,400	139,060,800	0.70%	96,915,178	96,530,582	-0.40%
Port Sheldon Twp	790,934,200	776,877,300	-1.78%	633,730,286	636,322,456	0.41%
Robinson Twp	257,344,900	249,770,900	-2.94%	208,152,870	203,713,151	-2.13%
Spring Lake Twp	815,873,635	780,546,041	-4.33%	701,416,460	685,391,920	-2.28%
Tallmadge Twp	334,216,614	301,599,885	-9.76%	268,421,924	258,189,776	-3.81%
Wright Twp	149,915,750	141,389,450	-5.69%	108,535,551	105,424,966	-2.87%
Zeeland Twp	416,874,300	387,375,600	-7.08%	338,722,973	326,003,261	-3.76%
Coopersville City	125,497,400	112,786,000	-10.13%	112,836,002	103,514,587	-8.26%
Ferrysburg City	210,417,400	191,239,700	-9.11%	162,236,002	159,385,549	-1.76%
Grand Haven City	648,515,550	613,751,250	-5.36%	570,391,535	550,086,534	-3.56%
Holland City*	824,442,300	728,949,300	-11.58%	747,839,220	683,186,665	-8.65%
Hudsonville City	241,452,800	235,885,000	-2.31%	230,207,300	226,943,939	-1.42%
Zeeland City	303,040,200	286,521,000	-5.45%	291,766,530	278,341,718	-4.60%
Total County	11,706,359,624	10,990,874,852	-6.11%	10,018,437,711	9,612,697,661	-4.05%

*Holland City - Ottawa County Portion Only

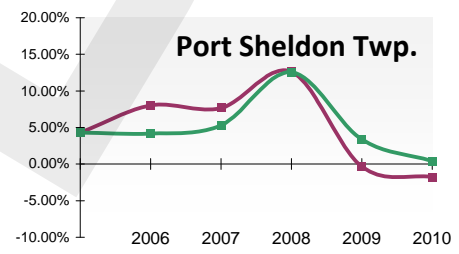
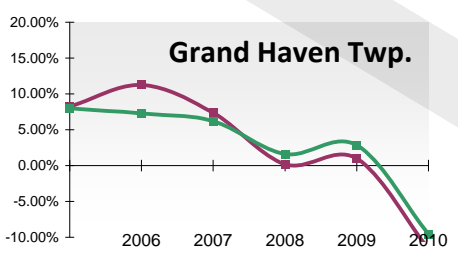
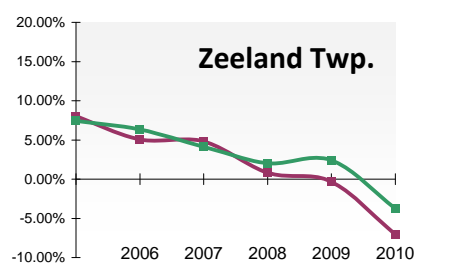
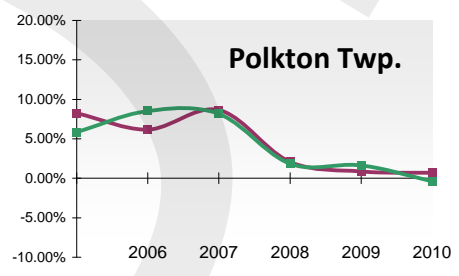
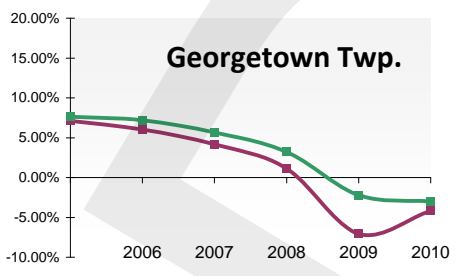
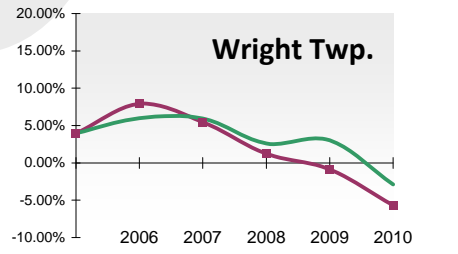
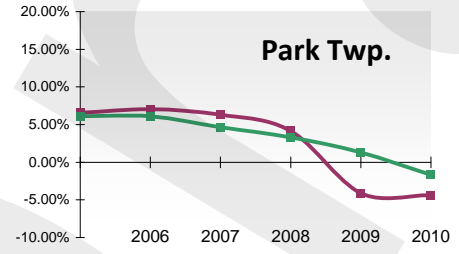
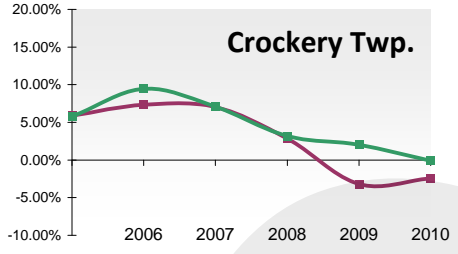
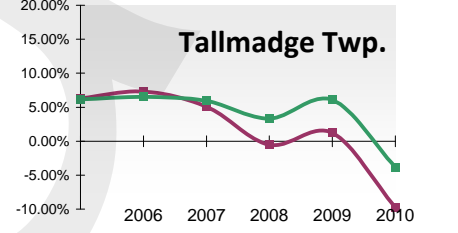
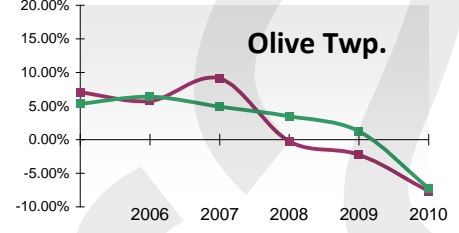
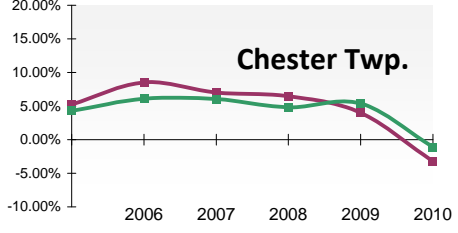
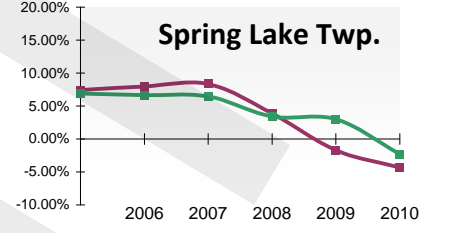
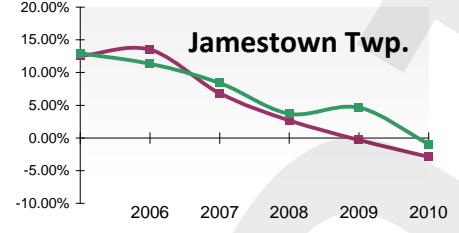
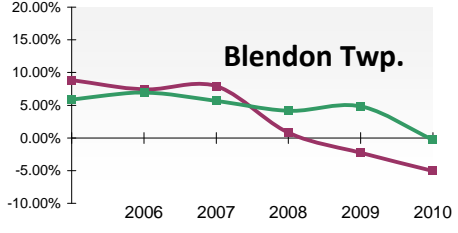
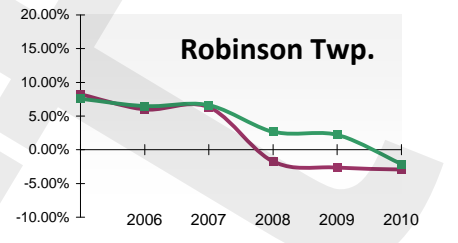
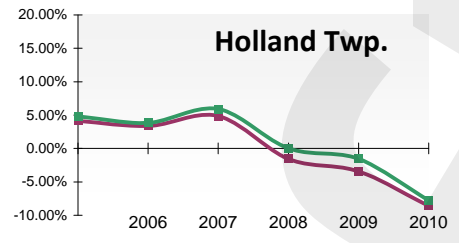
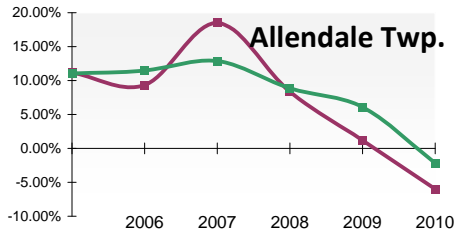
Arranged by Local Unit Equalized Value Change



OTTAWA COUNTY

PERCENT CHANGE IN VALUE FROM YEAR TO YEAR BY LOCAL UNIT

Includes New, Loss and Adjustment

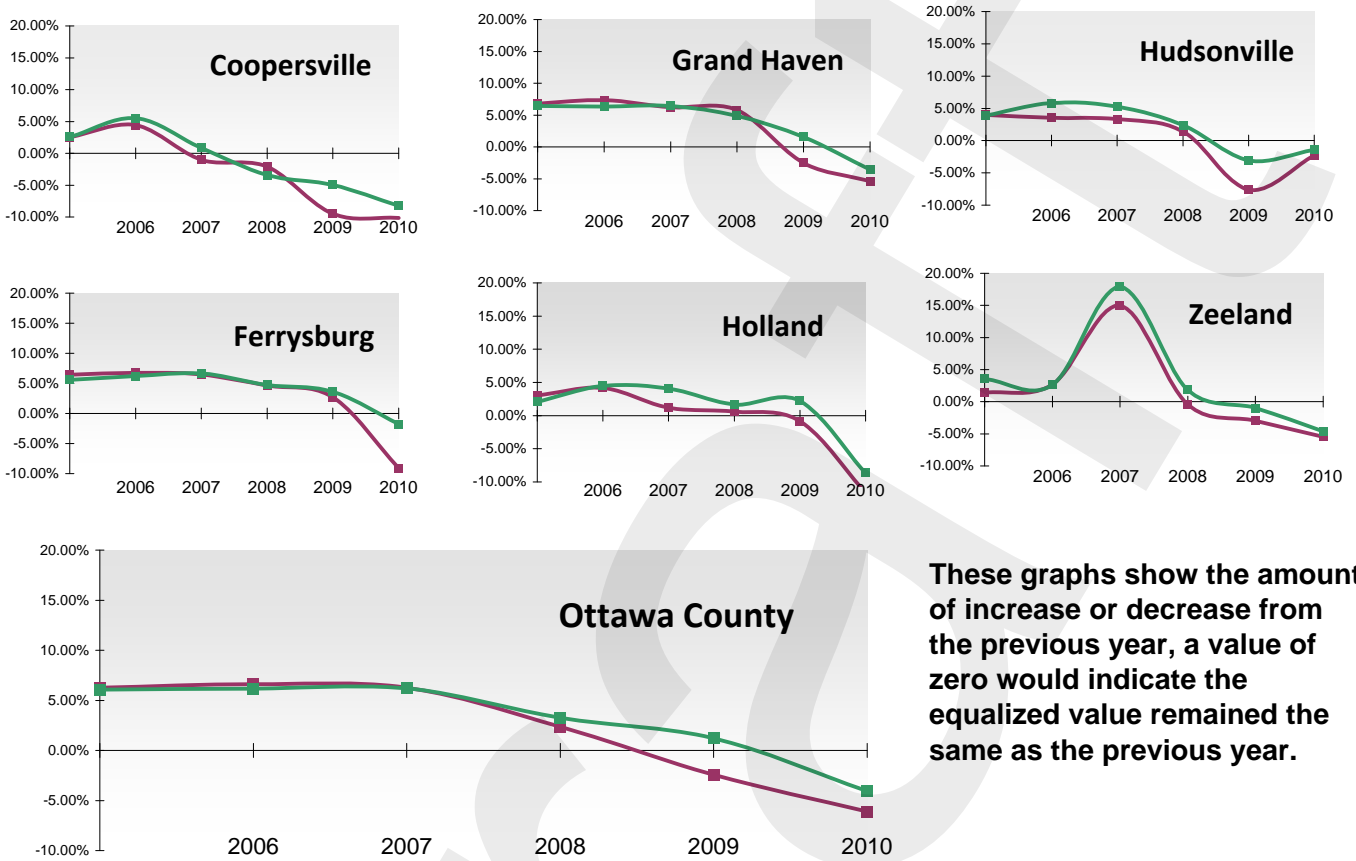


Equalized Value Change
 Taxable Value Change

OTTAWA COUNTY

PERCENT CHANGE IN VALUE FROM YEAR TO YEAR BY LOCAL UNIT

Includes New, Loss and Adjustment



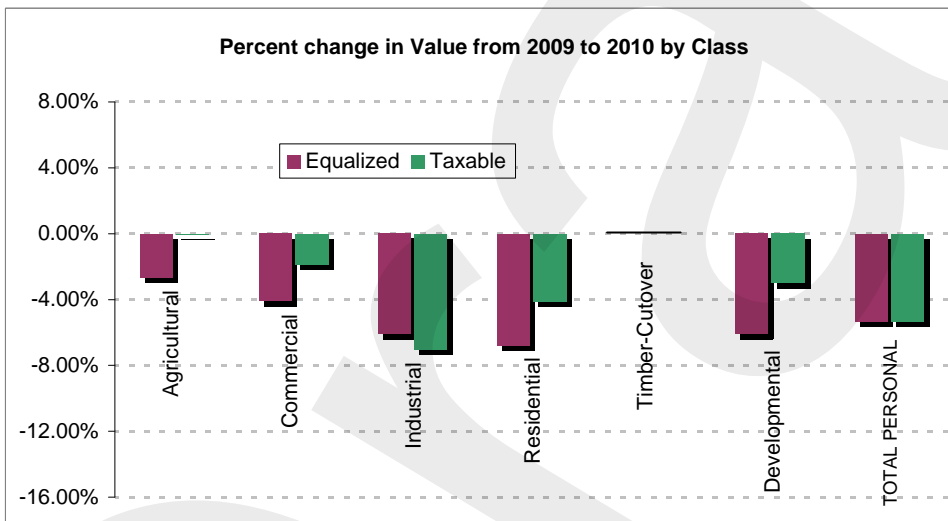
Unit	County Equalized Value					Taxable Value				
	2005-06	2006-07	2007-08	2008-09	2009-10	2005-06	2006-07	2007-08	2008-09	2009-10
Allendale Twp	9.35%	18.48%	8.35%	1.20%	-6.01%	11.48%	12.86%	8.86%	6.08%	-2.15%
Blendon Twp	7.41%	7.92%	0.80%	-2.27%	-5.05%	6.95%	5.64%	4.14%	4.82%	-0.31%
Chester Twp	8.52%	7.01%	6.48%	4.02%	-3.26%	6.11%	6.02%	4.82%	5.38%	-1.08%
Crockery Twp	7.34%	7.06%	2.82%	-3.20%	-2.43%	9.45%	7.10%	3.18%	2.05%	-0.11%
Georgetown Twp	6.01%	4.17%	1.14%	-7.06%	-4.19%	7.18%	5.65%	3.22%	-2.21%	-3.00%
Grand Haven Twp	11.27%	7.35%	0.19%	0.97%	-11.61%	7.28%	6.18%	1.59%	2.87%	-9.55%
Holland Twp	3.37%	4.84%	-1.54%	-3.44%	-8.59%	3.87%	5.90%	0.02%	-1.56%	-7.81%
Jamestown Twp	13.51%	6.85%	2.68%	-0.30%	-2.88%	11.36%	8.39%	3.68%	4.62%	-0.93%
Olive Twp	5.77%	9.11%	-0.22%	-2.22%	-7.69%	6.37%	4.89%	3.47%	1.24%	-7.23%
Park Twp	7.06%	6.31%	4.15%	-4.11%	-4.37%	6.09%	4.66%	3.31%	1.30%	-1.68%
Polkton Twp	6.19%	8.64%	2.07%	0.88%	0.70%	8.53%	8.14%	1.83%	1.65%	-0.40%
Port Sheldon Twp	8.02%	7.67%	12.59%	-0.31%	-1.78%	4.19%	5.33%	12.58%	3.39%	0.41%
Robinson Twp	5.99%	6.33%	-1.75%	-2.66%	-2.94%	6.48%	6.61%	2.66%	2.19%	-2.13%
Spring Lake Twp	7.97%	8.35%	3.90%	-1.70%	-4.33%	6.63%	6.47%	3.40%	3.01%	-2.28%
Tallmadge Twp	7.28%	5.07%	-0.55%	1.19%	-9.76%	6.53%	5.90%	3.33%	6.06%	-3.81%
Wright Twp	7.93%	5.49%	1.24%	-0.85%	-5.69%	5.97%	5.92%	2.59%	3.04%	-2.87%
Zeeland Twp	5.07%	4.83%	0.83%	-0.31%	-7.08%	6.31%	4.14%	2.05%	2.42%	-3.76%
Coopersville City	4.42%	-1.02%	-2.13%	-9.52%	-10.13%	5.53%	0.85%	-3.40%	-4.95%	-8.26%
Ferrysburg City	6.75%	6.50%	4.62%	2.71%	-9.11%	6.22%	6.67%	4.71%	3.59%	-1.76%
Grand Haven City	7.36%	6.22%	5.78%	-2.52%	-5.36%	6.35%	6.44%	4.87%	1.56%	-3.56%
Holland City	4.19%	1.18%	0.63%	-0.83%	-11.58%	4.45%	4.09%	1.66%	2.22%	-8.65%
Hudsonville City	3.53%	3.36%	1.43%	-7.63%	-2.31%	5.83%	5.25%	2.41%	-3.04%	-1.42%
Zeeland City	2.70%	14.96%	-0.43%	-2.96%	-5.45%	2.66%	17.93%	1.85%	-1.00%	-4.60%
Ottawa County	6.60%	6.27%	2.37%	-2.43%	-6.11%	6.15%	6.19%	3.27%	1.21%	-4.05%

OTTAWA COUNTY

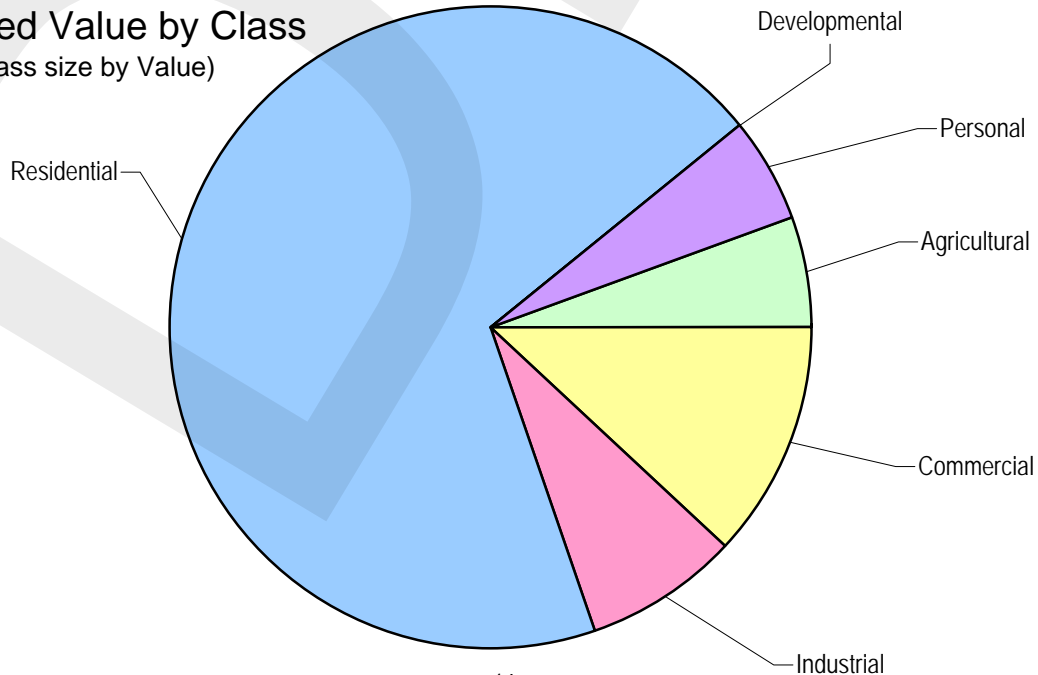
PERCENT CHANGE - 2009 TO 2010

Includes New, Loss and Adjustment
Total County by Class of Property

Class	2009 County Equalized Value	2010 County Equalized Value	C. E V. % Change	2009 Taxable Value	2010 Taxable Value	Taxable % Change
Agricultural	629,661,200	612,995,867	-2.65%	274,617,646	274,527,947	-0.03%
Commercial	1,376,645,059	1,320,574,090	-4.07%	1,238,996,775	1,215,997,901	-1.86%
Industrial	899,350,700	844,725,800	-6.07%	848,988,821	789,475,937	-7.01%
Residential	8,170,901,810	7,618,003,419	-6.77%	7,029,007,529	6,740,043,812	-4.11%
Timber-Cutover	1,804,600	0	N.A.	876,569	0	N.A.
Developmental	2,562,300	2,406,800	-6.07%	1,044,011	1,012,888	-2.98%
TOTAL REAL	11,080,925,669	10,398,705,976	-6.16%	9,393,531,351	9,021,058,485	-3.97%
TOTAL PERSONAL	625,433,955	592,168,876	-5.32%	624,906,360	591,639,176	-5.32%
GRAND TOTAL	11,706,359,624	10,990,874,852	-6.11%	10,018,437,711	9,612,697,661	-4.05%



Equalized Value by Class
(Class size by Value)

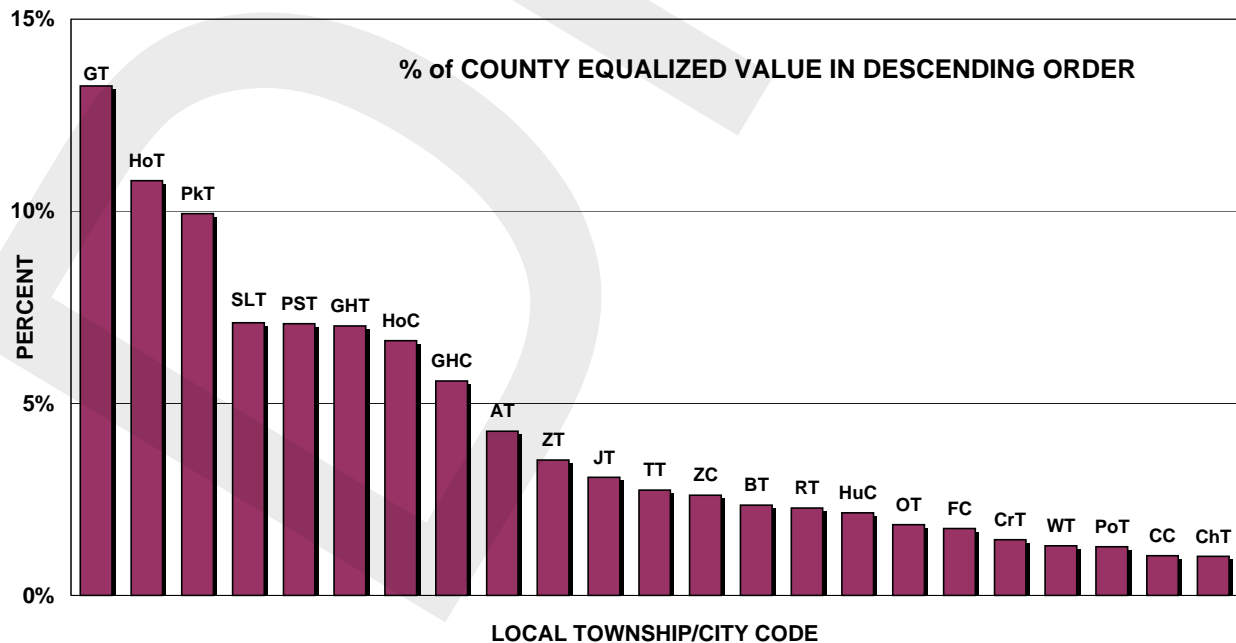


OTTAWA COUNTY PERCENT OF COUNTY SHARE

(COUNTY EQUALIZED VALUES - 2010)

TOWNSHIP/CITY NAME	CODE	RANK BY VALUE	PERCENT
ALLENDALE TWP.	AT	9	4.27%
BLENDON TWP.	BT	14	2.35%
CHESTER TWP.	ChT	23	1.02%
CROCKERY TWP.	CrT	19	1.45%
GEORGETOWN TWP.	GT	1	13.26%
GRAND HAVEN TWP.	GHT	6	7.01%
HOLLAND TWP.	HoT	2	10.79%
JAMESTOWN TWP.	JT	11	3.07%
OLIVE TWP.	OT	17	1.84%
PARK TWP.	PkT	3	9.94%
POLKTON TWP.	PoT	21	1.27%
PORT SHELTON TWP.	PST	5	7.07%
ROBINSON TWP.	RT	15	2.27%
SPRING LAKE TWP.	SLT	4	7.10%
TALLMADGE TWP.	TT	12	2.74%
WRIGHT TWP.	WT	20	1.29%
ZEELAND TWP.	ZT	10	3.52%
COOPERSVILLE CITY	CC	22	1.03%
FERRYSBURG CITY	FC	18	1.74%
GRAND HAVEN CITY	GHC	8	5.58%
HOLLAND CITY*	HoC	7	6.63%
HUDSONVILLE CITY	HuC	16	2.15%
ZEELAND CITY	ZC	13	2.61%
			100.00%

* Ottawa County portion only. Holland City is also partially in Allegan County.



OTTAWA COUNTY

THE DECLINING EFFECT OF PROPOSAL A

Taxable Value For Those Parcels Where Assessed Value Equals Taxable Value

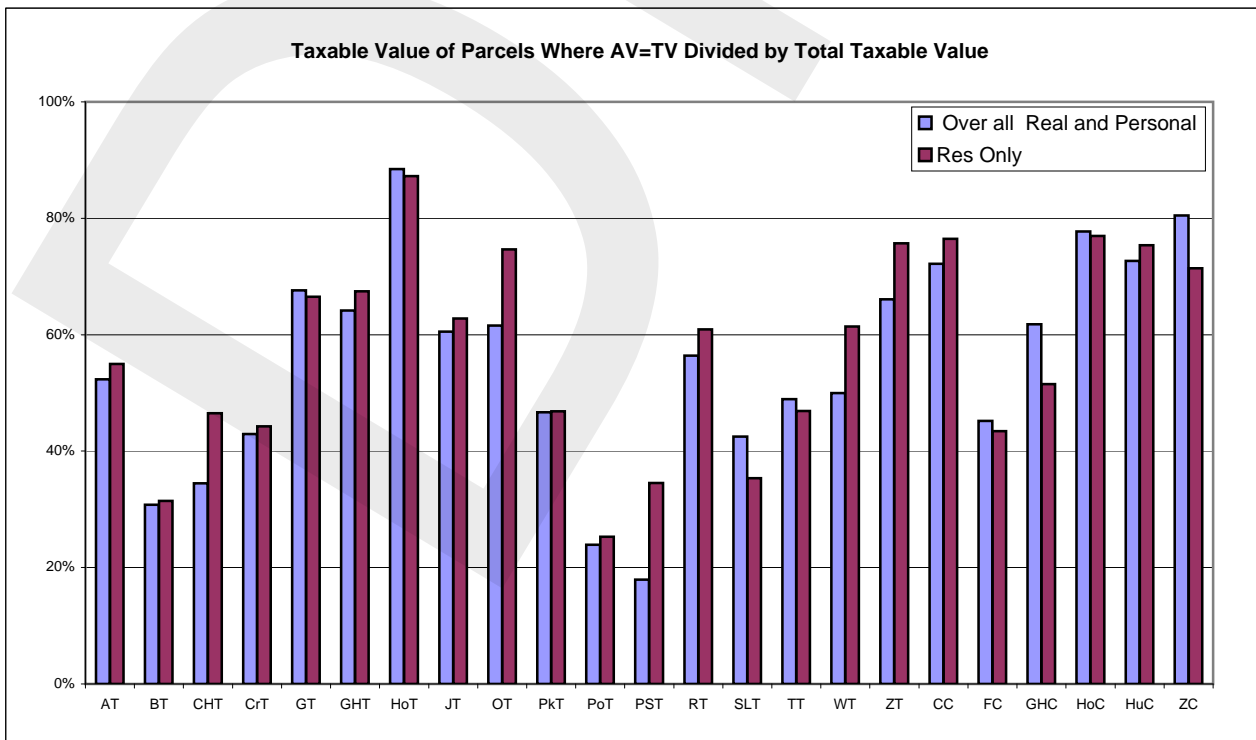
TOWNSHIP/CITY NAME	Code	Over all Real and Personal			Res Only		
		Total Taxable	AV=TV Only	% of Total	Total Taxable	AV=TV Only	% of Total
Allendale Twp	AT	385,866,933	201,969,600	52%	233,515,495	128,391,300	55%
Blendon Twp	BT	206,651,995	63,662,700	31%	167,735,163	52,784,800	31%
Chester Twp	CHT	75,270,654	25,954,200	34%	37,235,038	17,312,800	47%
Crockery Twp	CrT	122,581,374	52,598,300	43%	94,385,410	41,748,400	44%
Georgetown Twp	GT	1,411,947,218	954,408,900	68%	1,199,276,843	797,784,800	67%
Grand Haven Twp	GHT	638,895,965	409,943,269	64%	528,051,976	356,165,269	67%
Holland Twp	HoT	1,146,236,399	1,014,013,600	88%	624,404,845	544,618,700	87%
Jamestown Twp	JT	271,705,508	164,520,200	61%	203,636,499	127,865,700	63%
Olive Twp	OT	146,082,470	89,926,956	62%	74,079,649	55,307,400	75%
Park Twp	PKT	894,424,041	417,706,700	47%	852,286,505	399,035,400	47%
Polkton Twp	PoT	96,530,582	23,074,500	24%	57,908,598	14,632,300	25%
Port Sheldon Twp	PST	636,322,456	113,958,600	18%	262,498,086	90,656,800	35%
Robinson Twp	RT	203,713,151	114,925,500	56%	176,445,610	107,495,400	61%
Spring Lake Twp	SLT	685,391,920	291,318,221	43%	575,363,909	203,263,900	35%
Tallmadge Twp	TT	258,189,776	126,396,785	49%	199,353,568	93,462,500	47%
Wright Twp	WT	105,424,966	52,663,250	50%	62,908,405	38,644,450	61%
Zeeland Twp	ZT	326,003,261	215,460,000	66%	216,426,808	163,881,800	76%
Coopersville City	CC	103,514,587	74,723,500	72%	58,338,109	44,597,000	76%
Ferrysburg City	FC	159,385,549	72,045,800	45%	135,269,373	58,733,500	43%
Grand Haven City	GHC	550,086,534	339,911,200	62%	326,114,445	167,911,950	51%
Holland City*	HoC	683,186,665	530,933,800	78%	414,081,676	318,592,600	77%
Hudsonville City	HuC	226,943,939	164,928,600	73%	133,483,799	100,607,300	75%
Zeeland City	ZC	278,341,718	223,948,400	80%	107,244,003	76,581,900	71%
Total County		9,612,697,661	5,738,992,581	60%	6,740,043,812	4,000,075,969	59%

Total County (Res. Only) - % for 2009 54%

Total County (Res. Only) - % for 2008 36%

Total County (Res. Only) - % for 2007 28%

Total County (Res. Only) - % for 2006 19%



MICHIGAN RENAISSANCE ZONE ACT (Act 376 of 1996)
 OTTAWA COUNTY EQUALIZATION DEPARTMENT
 Addendum to 2010 Equalization Report

All Figures listed below are included in figures listed elsewhere in this report.

- 211.7ff Real and personal property located in renaissance zone.
- (1) For taxes levied after 1996, except as otherwise provided in subsections (2) and (3) and except as limited in subsections (4), (5), and (6), real property in a renaissance zone and personal property located in a renaissance zone is exempt from taxes collected under this act to the extent and for the duration provided pursuant to the Michigan renaissance zone act, 1996 PA 376, MCL 125.2681 to 125.2696
- (2) Real and personal property in a renaissance zone is not exempt from collection of the following:
 (a) A special assessment levied by the local tax collecting unit in which the property is located.
 (b) Ad valorem property taxes specifically levied for the payment of principal and interest of obligations approved by the electors or obligations pledging the unlimited taxing power of the local governmental unit
 (c) A tax levied under section 705, 1211c, or 1212 of the revised school code, 1976 PA 451, MCL 380.705, 380.1211c, and 380.1212
- 380.705 ...a regional enhancement property tax may be levied by an intermediate school district at a rate not to exceed 3 mills
 380.1211c ...a school district may levy, in addition to the millage authorized under section 1211, not more than 3 additional mills for enhancing operating revenue
 380.1212 ...the board of a school district may levy a tax of not to exceed 5 mills on the state equalized valuation of the school district ...for the purpose of creating a sinking fund

UNIT	ZONE TYPE	SCHOOL DISTRICT	Ad-Valorem Included in Equalized Values				IFT Included in IFT Values				Ad-Valorem & IFT					
			#	REAL	PERSONAL	TOTAL	#	REAL	PERSONAL	TOTAL	#	TOTAL				
11 Allendale Twp	Agricultural	70040 Allendale	1	1,618,500	2	864,500	3	2,483,000	1	8,521,000	1	20,177,900	2	28,698,900	5	31,181,900
	Taxable															
	Assessed			1,591,112		864,500		2,455,612		8,521,000		20,177,900		28,698,900		31,154,512
	Taxable			35,400	1	45,100	2	80,500	0	0	0	0	0	0	2	80,500
16 GrandHaven Twp	Tool/Die	70040 Allendale		4,208		45,100		49,308		0		0		0	49,308	
	Assessed			1,653,900	3	909,600	5	2,563,500	1	8,521,000	1	20,177,900	2	28,698,900	7	31,262,400
	Taxable			1,595,320		909,600		2,504,920		8,521,000		20,177,900		28,698,900		31,203,820
	Assessed			425,000	1	96,600	2	521,600	0	0	0	0	0	0	2	521,600
24 Spring Lake Twp	Tool/Die	70010 Grand Haven		351,350		96,600		447,950		0		0		0	447,950	
	Assessed			287,800	1	91,700	2	379,500	1	24,900	2	156,800	3	181,700	5	561,200
	Taxable			287,800		91,700		379,500		24,900		156,800		181,700		561,200
	Assessed			79,200	1	245,967	2	325,167	0	0	0	0	0	0	2	325,167
25 Tallmadge Twp	Tool/Die	41145 Kenowa Hills		79,200		245,967		325,167		0		0		0	325,167	
	Assessed			2,302,700	2	2,222,345	11	4,525,045	4	673,200	7	5,518,542	11	6,191,742	22	10,716,787
	Taxable			1,929,844		2,222,345		4,152,189		671,179		5,518,542		6,189,721		10,341,910
	Assessed			2,009,044		2,468,312		4,477,356		671,179		5,518,542		6,189,721		10,667,077
26 Wright Twp	Tool/Die	41145 Kenowa Hills		494,600	2	964,600	4	1,459,200	1	144,700	0	0	1	144,700	5	1,603,900
	Assessed			371,574		964,600		1,342,174		144,700		0		144,700		1,486,874
	Taxable			624,100	1	1,958,100	3	2,582,200	0	0	0	0	0	0	3	2,582,200
	Assessed			601,703		1,958,100		2,559,803		0		0		0		2,559,803
27 Zeeland Twp	Tool/Die	70350 Zeeland		119,000	1	490,100	3	609,100	4	655,900	4	261,600	8	917,500	11	1,526,600
	Assessed			110,801		490,100		600,901		626,853		261,600		888,453		1,489,354
	Taxable			743,100	2	2,448,200	6	3,191,300	4	655,900	4	261,600	8	917,500	14	4,108,800
	Assessed			712,504		2,448,200		3,160,704		626,853		261,600		888,453		4,049,157
44 Coopersville City	Tool/Die	70120 Coopersville		502,600	6	697,100	10	1,199,700	2	1,169,200	5	349,800	7	1,519,000	17	2,718,700
	Assessed			450,018		697,100		1,147,118		1,165,532		349,800		1,515,332		2,662,450
	Taxable			280,600	2	202,500	4	483,100	0	0	1	38,200	1	38,200	5	521,300
	Assessed			259,064		202,500		461,564		0		38,200		38,200		499,764
County Total	Assessed		26	6,769,500	20	7,878,612	46	14,648,112	13	11,188,900	20	26,502,842	33	37,691,742	79	52,339,854
	Taxable			6,042,674		7,878,612		13,921,286		11,154,164		26,502,842		37,657,006		51,578,292

INDUSTRIAL FACILITIES EXEMPTIONS (Act 198 of 1974)
OTTAWA COUNTY EQUALIZATION DEPT.
 Addendum to 2010 Equalization Report

Equivalent State Equalized Values
 as of December 31, 2009
 NOT INCLUDED IN EQUALIZED VALUES

TOWNSHIPS	Act 198 Active Cert.	Act 198 New Facility				Act 198 Rehabilitated Facility				TOTAL				New Certificates for 2009		
		Parcels	Eq. S.E.V.	Parcels	Eq. S.E.V.	Parcels	Eq. S.E.V.	Parcels	Eq. S.E.V.	Parcels	Eq. S.E.V.	Parcels	Eq. S.E.V.	Parcels	Eq. S.E.V.	True Cash Value of Exemption Granted
Allendale Ch.	19	15	14,327,400	13	22,004,300	0	0	0	0	28	36,331,700	2	1,845,983	3,010,000	0	0
Blendon	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Chester	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Crockery	1	0	0	1	94,400	0	0	0	0	1	94,400	0	0	0	0	0
Georgetown Ch.	21	8	2,370,300	19	3,512,800	0	0	0	0	27	5,883,100	2	3,207,218	85,000	0	0
Grand Haven Ch.	17	15	4,758,200	11	4,443,400	0	0	0	0	26	9,201,600	0	0	0	0	0
Holland Ch.	270	106	26,411,500	207	74,868,500	3	1,626,500	0	0	316	102,906,500	11	972,113	15,441,020	0	0
Jamestown Ch.	11	8	11,842,500	11	5,008,500	0	0	0	0	19	16,851,000	1	98,000	700,050	0	0
Olive	16	3	601,300	14	21,600,560	1	217,100	0	0	18	22,418,960	2	7,222,731	14,395,000	0	0
Park	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Polkton	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Port Sheldon	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robinson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Spring Lake	58	29	5,252,200	54	20,224,100	1	36,000	0	0	84	25,512,300	4	10,000	1,901,176	0	0
Tallmadge Ch.	19	14	4,933,700	19	8,002,360	0	0	0	0	33	12,936,060	0	0	0	0	0
Wright	6	5	1,829,000	5	534,100	0	0	0	0	10	2,363,100	0	0	0	0	0
Zeeland Ch.	60	33	11,598,200	49	8,624,200	0	0	0	0	82	20,222,400	3	953,483	892,112	0	0
CITIES																
Coopersville	19	14	4,603,700	18	9,304,300	0	0	0	0	32	13,908,000	1	41,000,000	49,800,000	0	0
Ferrysburg	2	1	39,100	1	31,700	0	0	0	0	2	70,800	0	0	0	0	0
Grand Haven	32	32	7,015,100	25	7,490,300	0	0	0	0	57	14,505,400	1	0	471,369	0	0
Holland	28	8	2,089,500	24	11,492,700	1	244,900	0	0	33	13,827,100	0	0	0	0	0
Hudsonville	17	9	5,179,800	17	2,858,600	0	0	0	0	26	8,038,400	1	0	1,335,000	0	0
Zeeland	126	53	250,829,300	117	110,218,100	1	354,100	0	0	171	361,401,500	7	2,824,090	31,165,676	0	0
TOTAL COUNTY	722	353	353,680,800	605	310,312,920	7	2,478,600	0	0	965	666,472,320	35	58,133,618	119,196,403	50	21,336,708

Last Year 700,319,010 50 21,336,708 191,453,958

INDUSTRIAL FACILITIES EXEMPTIONS (Act 198 of 1974)
OTTAWA COUNTY EQUALIZATION DEPT.
 Addendum to 2010 Equalization Report

Equivalent Taxable Values
 as of December 31, 2009
 NOT INCLUDED IN MAJOR CLASS COMPARISON TAXABLE VALUES

TOWNSHIPS	Act 198 Active Cert.	Act 198 New Facility				Act 198 Rehabilitated Facility				TOTAL	
		Parcels	Real Taxable	Personal Parcels	Personal Taxable	Parcels	Real Taxable	Personal Parcels	Personal Taxable	Parcels	New & Rehab Taxable
Allendale Ch.	19	15	14,143,936	13	22,004,300	0	0	0	0	28	36,148,236
Blendon	0	0	0	0	0	0	0	0	0	0	0
Chester	0	0	0	0	0	0	0	0	0	0	0
Crockery	1	0	0	1	94,400	0	0	0	0	1	94,400
Georgetown Ch.	21	8	2,286,055	19	3,512,800	0	0	0	0	27	5,798,855
Grand Haven Ch.	17	15	4,758,200	11	4,443,400	0	0	0	0	26	9,201,600
Holland Ch.	270	106	26,401,137	207	74,868,500	3	1,626,500	0	0	316	102,896,137
Jamestown Ch.	11	8	11,834,097	11	5,008,500	0	0	0	0	19	16,842,597
Olive	16	3	601,300	14	21,600,560	1	217,100	0	0	18	22,418,960
Park	0	0	0	0	0	0	0	0	0	0	0
Polkton	0	0	0	0	0	0	0	0	0	0	0
Port Sheldon	0	0	0	0	0	0	0	0	0	0	0
Robinson	0	0	0	0	0	0	0	0	0	0	0
Spring Lake	58	29	5,239,705	54	20,224,100	1	36,000	0	0	84	25,499,805
Tallmadge Ch.	19	14	4,824,080	19	8,002,360	0	0	0	0	33	12,826,440
Wright	6	5	1,798,354	5	534,100	0	0	0	0	10	2,332,454
Zeeland Ch.	60	33	10,877,985	49	8,624,200	0	0	0	0	82	19,502,185
CITIES											
Coopersville	19	14	4,516,829	18	9,304,300	0	0	0	0	32	13,821,129
Ferrysburg	2	1	38,783	1	31,700	0	0	0	0	2	70,483
Grand Haven	32	32	7,011,694	25	7,490,300	0	0	0	0	57	14,501,994
Holland	28	8	2,089,500	24	11,492,700	1	244,900	0	0	33	13,827,100
Hudsonville	17	9	5,070,036	17	2,858,600	0	0	0	0	26	7,928,636
Zeeland	126	53	250,829,300	117	110,218,100	1	354,100	0	0	171	361,401,500
TOTAL COUNTY	722	353	352,320,991	605	310,312,920	7	2,478,600	0	0	965	665,112,511

Last Year 698,708,836

Additional Rolls

Addendum to 2010 Ottawa County Equalization Report as of December 31, 2009
NOT INCLUDED IN MAJOR CLASS COMPARISON

DNR-PILT Rolls

TOWNSHIP	SCHOOL DISTRICT	# of Parcels	TAXABLE REAL
ALLENDALE	70-040 Allendale	9	1,835,836
Total			1,835,836
BLENDON	70-350 Zeeland	4	84,772
Total			84,772
CHESTER	61-210 Ravenna	1	8,219
	70-120 Coopersville	4	15,532
Total			23,751
CROCKERY	70-300 Spring Lake	5	83,291
Total			83,291
GRAND HAVEN TWP	70-010 Grand Haven	2	42,893
Total			42,893
OLIVE	70-070 West Ottawa	2	117,427
Total			117,427
PARK	70-070 West Ottawa	7	1,844,020
Total			1,844,020
ROBINSON	70-010 Grand Haven	7	347,366
Total			347,366
SPRING LAKE	70-010 Grand Haven	3	1,365,704
	70-300 Spring Lake	4	175,843
Total			1,541,547
WRIGHT	70-120 Coopersville	9	50,925
	41-145 Kenowa Hills	2	8,577
Total			59,502
GRAND HAVEN CITY	70-010 Grand Haven	3	163,736
Total			163,736
GRAND TOTALS			6,144,141

Neighborhood Enterprise Zone Roll

LOCAL UNIT	SCHOOL DISTRICT	# of Parcels	S E V REAL	FROZEN TAXABLE REAL
Baker Loft (Re-hab) Buildings only - Land on Ad Valorem Roll				
HOLLAND CITY	70-020 Holland	100	\$ 267,500	\$ 263,116
70-91-32-279-701 Through 70-91-32-279-804				
Scrap Yard Lofts (Re-Hab) Buildings only - Land on Ad Valorem Roll				
HOLLAND CITY	70-020 Holland	23	\$ 32,100	\$ 27,975
70-91-29-176-701 Through 70-91-29-176-722				
GRAND TOTALS			299,600	291,091

Action Request



Committee: Finance and Administration Committee

Meeting Date: 4/20/2010

Requesting Department: Treasurer

Submitted By: June Hagan

Agenda Item: Treasurer's Investment Report

SUGGESTED MOTION:

To receive for information the Treasurer's Quarterly Investment Report as of March 2010.

SUMMARY OF REQUEST:

The Treasurer provides a variety of quarterly investment reports. They include:

- Open Investments Report
- Earnings and Yields Summary
- GASB31 Compliance – Unamortized Book Value
- GASB40 Compliance – Unamortized Book Value
- Interest Yield
- Current Portfolio
- OPEB Trust

FINANCIAL INFORMATION:

Total Cost: \$0.00 | County Cost: \$0.00 | Included in Budget: Yes | No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated | Non-Mandated | New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: #1

Objective: #1-6

ADMINISTRATION RECOMMENDATION: Recommended | Not Recommended

County Administrator: Alan G. Vanderberg

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, ou=County of Ottawa, ou=Administrator's Office, email=avanderberg@ottawa.org
Reason: I am approving this document
Date: 2010.04.15 16:01:28 -0400

Committee/Governing/Advisory Board Approval Date:



County of Ottawa

Office of the Treasurer

Bradley J. Slagh
County Treasurer

Cheryl Clark
Chief Deputy Treasurer

Steven Brower
Deputy Treasurer

12220 Fillmore St., Room 155, West Olive, MI 49460

Phone: (616) 994-4501
1-800-764-4111, ext. 4501

Fax: (616) 994-4509

Web Site: www.miOttawa.org

Report To: Ottawa County Finance & Administration Committee

From: Bradley Slagh

Date: April 12, 2010

Re: Financial update for month & quarter end March 31, 2010

Attached are graphs representing the current status of the General Fund portfolio for Ottawa County as of March 31, 2010. The asset distribution of the General Pooled Funds by maturity continues to meet the requirements of the County's Investment Policy.

Quarterly, the Treasurer's report provides a copy of GASB 31 listing open investments of the general pooled funds as of quarter end; detailing the type of investment, coupon interest rate, maturity date, purchase date, yield to maturity along with a lot of other information.

Highlighted information from this report includes:

\$ 87,713,445.44	Par Value (6 th column from right)
\$ 88,431,898.59	Fair Market Value (4 th column from right)
\$ 118,721.66	Interest earned YTD (2 nd column from right)

The net change in fair market value for the first 3 months of 2010 shows a negative \$ **-157,692.20** (3rd column from the right), this includes unrealized capital gains/losses. The yield earned YTD including unrealized gains/losses was **-0.5267%** (7th column from left).

In this month's graphs, you will notice that a larger percentage of our portfolio shows up as Cash. This is a direct result of preparing to cut checks for purchasing the Delinquent Tax parcels from the local units. The checks are to be distributed on April 13.

I plan to be at the Finance Committee meeting to answer questions. Please feel free to contact me before or after the meeting if you have any questions during your review of this material.

GASB 31 Compliance Ottawa County Treasurer Unamortized Book Value Receipts for Period 03/01/10 - 03/31/10															
Security Description	Purchase Date	Sale Date	Valuation Method	Yield Earned	Price Source 03/01/10	Beginning Unit Price	Par Value On 03/01/10	Reported Value 03/01/10	Purchase Cost	Sales Proceeds	Ending Unit Price	Par Value On 03/31/10	Price Source 03/31/10	Reported Value 03/31/10	Change in Fair Value
44-01 C.D. 0.35 03/05/10	12/30/09	03/05/10	Amort Value	0.3500	1.000000	250,238.89	250,238.89	250,238.89	0.00	250,238.89	0.000000	0.00	0.00	0.00	0.00
45-01 C.D. 3.65 0.40 03/05/10	12/30/09	03/05/10	Amort Value	0.4000	1.000000	250,235.62	250,235.62	250,235.62	0.00	250,235.62	0.000000	0.00	0.00	0.00	0.00
46-01 C.D. 3.65 0.50 03/05/10	12/31/09	03/05/10	Amort Value	0.5003	1.000000	250,378.28	250,378.28	250,378.28	0.00	250,378.28	0.000000	0.00	0.00	0.00	0.00
47-01 C.D. 0.35 03/05/10	12/30/09	03/05/10	Amort Value	0.3500	1.000000	250,268.75	250,268.75	250,268.75	0.00	250,268.75	0.000000	0.00	0.00	0.00	0.00
48-01 C.D. 0.60 03/12/10	04/15/10	03/12/10	Amort Value	0.6003	1.000000	250,000.00	250,000.00	250,000.00	0.00	250,000.00	0.000000	0.00	0.00	0.00	0.00
49-01 C.D. 3.65 0.45 03/12/10	04/15/10	03/12/10	Amort Value	0.4502	1.000000	250,000.00	250,000.00	250,000.00	0.00	250,000.00	0.000000	0.00	0.00	0.00	0.00
50-01 C.D. 3.65 0.45 03/19/10	04/15/10	03/19/10	Amort Value	0.4502	1.000000	250,000.00	250,000.00	250,000.00	0.00	250,000.00	0.000000	0.00	0.00	0.00	0.00
51-01 C.D. 0.60 03/19/10	04/15/10	03/19/10	Amort Value	0.6004	1.000000	250,000.00	250,000.00	250,000.00	0.00	250,000.00	0.000000	0.00	0.00	0.00	0.00
52-01 C.D. 0.65 03/26/10	04/15/10	03/26/10	Amort Value	0.6507	1.000000	250,000.00	250,000.00	250,000.00	0.00	250,000.00	0.000000	0.00	0.00	0.00	0.00
53-01 C.D. 3.65 0.45 03/26/10	04/15/10	03/26/10	Amort Value	0.4502	1.000000	250,000.00	250,000.00	250,000.00	0.00	250,000.00	0.000000	0.00	0.00	0.00	0.00
54-01 C.D. 3.65 1.40 05/14/10	05/14/09	Open	Amort Value	1.4000	1.000000	1,500,000.00	1,500,000.00	1,500,000.00	0.00	0.00	1.000000	1,500,000.00	0.00	1,500,000.00	0.00
55-01 C.D. 3.65 1.00 07/23/10	09/01/09	Open	Amort Value	1.0000	1.000000	1,000,000.00	1,000,000.00	1,000,000.00	0.00	0.00	1.000000	1,000,000.00	0.00	1,000,000.00	0.00
56-01 C.D. 3.65 0.25 04/16/10	10/05/09	Open	Amort Value	0.2500	1.000000	1,000,000.00	1,000,000.00	1,000,000.00	0.00	0.00	1.000000	1,000,000.00	0.00	1,000,000.00	0.00
57-01 C.D. 3.65 0.30 04/23/10	10/05/09	Open	Amort Value	0.3000	1.000000	1,500,000.00	1,500,000.00	1,500,000.00	0.00	0.00	1.000000	1,500,000.00	0.00	1,500,000.00	0.00
58-01 C.D. 3.65 0.36 04/30/10	10/05/09	Open	Amort Value	0.3600	1.000000	1,000,000.00	1,000,000.00	1,000,000.00	0.00	0.00	1.000000	1,000,000.00	0.00	1,000,000.00	0.00
59-01 C.D. 3.65 0.75 04/30/10	10/05/09	Open	Amort Value	0.7500	1.000000	1,500,000.00	1,500,000.00	1,500,000.00	0.00	0.00	1.000000	1,500,000.00	0.00	1,500,000.00	0.00
60-01 C.D. 3.65 0.95 05/28/10	10/07/09	Open	Amort Value	0.9500	1.000000	250,000.00	250,000.00	250,000.00	0.00	0.00	1.000000	250,000.00	0.00	250,000.00	0.00
61-01 C.D. 3.65 0.68 05/28/10	10/07/09	Open	Amort Value	0.6819	1.000000	250,000.00	250,000.00	250,000.00	0.00	0.00	1.000000	250,000.00	0.00	250,000.00	0.00
62-01 C.D. 3.65 0.75 05/28/10	10/07/09	Open	Amort Value	0.7500	1.000000	250,000.00	250,000.00	250,000.00	0.00	0.00	1.000000	250,000.00	0.00	250,000.00	0.00
63-01 C.D. 3.65 0.44 05/28/10	10/07/09	Open	Amort Value	0.4400	1.000000	250,000.00	250,000.00	250,000.00	0.00	0.00	1.000000	250,000.00	0.00	250,000.00	0.00
64-01 C.D. 3.65 0.29 06/04/10	10/07/09	Open	Amort Value	0.2900	1.000000	250,000.00	250,000.00	250,000.00	0.00	0.00	1.000000	250,000.00	0.00	250,000.00	0.00
65-01 C.D. 3.65 0.95 06/04/10	10/07/09	Open	Amort Value	0.9500	1.000000	250,000.00	250,000.00	250,000.00	0.00	0.00	1.000000	250,000.00	0.00	250,000.00	0.00
66-01 C.D. 3.65 0.68 06/04/10	10/07/09	Open	Amort Value	0.6819	1.000000	250,000.00	250,000.00	250,000.00	0.00	0.00	1.000000	250,000.00	0.00	250,000.00	0.00
67-01 C.D. 3.65 0.75 06/04/10	10/07/09	Open	Amort Value	0.7500	1.000000	250,000.00	250,000.00	250,000.00	0.00	0.00	1.000000	250,000.00	0.00	250,000.00	0.00
68-01 C.D. 3.65 0.44 06/04/10	10/07/09	Open	Amort Value	0.4400	1.000000	250,000.00	250,000.00	250,000.00	0.00	0.00	1.000000	250,000.00	0.00	250,000.00	0.00
69-01 C.D. 3.65 0.95 06/04/10	10/07/09	Open	Amort Value	0.9500	1.000000	250,000.00	250,000.00	250,000.00	0.00	0.00	1.000000	250,000.00	0.00	250,000.00	0.00
70-01 C.D. 3.65 0.68 05/14/10	10/19/09	Open	Amort Value	0.6817	1.000000	250,000.00	250,000.00	250,000.00	0.00	0.00	1.000000	250,000.00	0.00	250,000.00	0.00
71-01 C.D. 3.65 0.50 05/14/10	10/19/09	Open	Amort Value	0.5000	1.000000	250,000.00	250,000.00	250,000.00	0.00	0.00	1.000000	250,000.00	0.00	250,000.00	0.00
72-01 C.D. 3.65 0.45 05/14/10	10/19/09	Open	Amort Value	0.4500	1.000000	250,000.00	250,000.00	250,000.00	0.00	0.00	1.000000	250,000.00	0.00	250,000.00	0.00
73-01 C.D. 3.65 0.92 05/14/10	10/19/09	Open	Amort Value	0.9200	1.000000	250,000.00	250,000.00	250,000.00	0.00	0.00	1.000000	250,000.00	0.00	250,000.00	0.00
74-01 C.D. 3.65 0.75 07/01/10	10/27/09	Open	Amort Value	0.7520	1.000000	250,000.00	250,000.00	250,000.00	0.00	0.00	1.000000	250,000.00	0.00	250,000.00	0.00
75-01 C.D. 3.65 0.85 07/01/10	01/22/10	Open	Amort Value	0.8500	1.000000	250,000.00	250,000.00	250,000.00	0.00	0.00	1.000000	250,000.00	0.00	250,000.00	0.00
76-01 C.D. 1.02 06/11/10	02/26/10	Open	Amort Value	1.0200	1.000000	250,402.78	250,402.78	250,402.78	0.00	0.00	1.000000	250,402.78	0.00	250,402.78	0.00
77-01 C.D. 0.60 06/11/10	02/26/10	Open	Amort Value	0.6000	1.000000	250,181.25	250,181.25	250,181.25	0.00	0.00	1.000000	250,181.25	0.00	250,181.25	0.00
78-01 C.D. 3.65 0.75 06/11/10	02/26/10	Open	Amort Value	0.7501	1.000000	250,202.09	250,202.09	250,202.09	0.00	0.00	1.000000	250,202.09	0.00	250,202.09	0.00
79-01 C.D. 3.65 0.90 06/11/10	02/26/10	Open	Amort Value	0.9000	1.000000	250,377.40	250,377.40	250,377.40	0.00	0.00	1.000000	250,377.40	0.00	250,377.40	0.00
80-01 C.D. 3.65 0.60 07/01/10	03/11/10	Open	Amort Value	0.6000	0.000000	0.00	0.00	0.00	250,000.00	0.00	1.000000	250,000.00	0.00	250,000.00	0.00
81-01 C.D. 0.55 06/18/10	03/31/10	Open	Amort Value	0.5500	0.000000	0.00	0.00	0.00	250,000.00	0.00	1.000000	250,000.00	0.00	250,000.00	0.00
82-01 C.D. 0.72 06/18/10	03/31/10	Open	Amort Value	0.7198	0.000000	0.00	0.00	0.00	250,000.00	0.00	1.000000	250,000.00	0.00	250,000.00	0.00
83-01 C.D. 0.70 06/18/10	03/31/10	Open	Amort Value	0.7000	0.000000	0.00	0.00	0.00	250,000.00	0.00	1.000000	250,000.00	0.00	250,000.00	0.00
84-01 C.D. 3.65 0.45 06/18/10	03/31/10	Open	Amort Value	0.4500	0.000000	0.00	0.00	0.00	250,000.00	0.00	1.000000	250,000.00	0.00	250,000.00	0.00
85-01 C.D. 3.65 0.55 04/02/10	02/12/10	Open	Amort Value	0.5500	1.000000	250,000.00	250,000.00	250,000.00	0.00	0.00	1.000000	250,000.00	0.00	250,000.00	0.00
86-01 C.D. 0.65 04/02/10	02/12/10	Open	Amort Value	0.6500	1.000000	250,000.00	250,000.00	250,000.00	0.00	0.00	1.000000	250,000.00	0.00	250,000.00	0.00
87-01 C.D. 1.03 04/02/10	02/12/10	Open	Amort Value	1.0300	1.000000	250,000.00	250,000.00	250,000.00	0.00	0.00	1.000000	250,000.00	0.00	250,000.00	0.00
88-01 C.D. 0.45 04/02/10	02/12/10	Open	Amort Value	0.4501	1.000000	250,000.00	250,000.00	250,000.00	0.00	0.00	1.000000	250,000.00	0.00	250,000.00	0.00
89-01 C.D. 3.65 0.70 04/09/10	09/17/09	Open	Amort Value	0.7000	1.000000	1,000,000.00	1,000,000.00	1,000,000.00	0.00	0.00	1.000000	1,000,000.00	0.00	1,000,000.00	0.00
90-01 C.D. 3.65 0.65 04/09/10	09/17/09	Open	Amort Value	0.6519	1.000000	1,000,000.00	1,000,000.00	1,000,000.00	0.00	0.00	1.000000	1,000,000.00	0.00	1,000,000.00	0.00

GASB 31 Compliance

Ottawa County Treasurer

Unamortized Book Value Receipts for Period 03/01/10 - 03/31/10

Security Description	Purchase Date	Sale Date	Valuation Method	Yield Earned	Price Source 03/01/10	Beginning Unit Price	Par Value On 03/01/10	Reported Value 03/01/10	Purchase Cost	Sales Proceeds	Ending Unit Price	Par Value On 03/31/10	Price Source 03/31/10	Reported Value 03/31/10	Change in Fair Value
C.D. 365 0.60 04/09/10	10/19/09	Open	Amort Value	0.6013	1.000000	250,000.00	250,000.00	0.00	0.00	0.00	1.000000	250,000.00		250,000.00	0.00
C.D. 365 0.50 04/09/10	10/19/09	Open	Amort Value	0.5000	1.000000	250,000.00	250,000.00	0.00	0.00	0.00	1.000000	250,000.00		250,000.00	0.00
C.D. 365 0.45 04/09/10	10/19/09	Open	Amort Value	0.4500	1.000000	250,000.00	250,000.00	0.00	0.00	0.00	1.000000	250,000.00		250,000.00	0.00
C.D. 365 0.36 04/09/10	10/19/09	Open	Amort Value	0.3600	1.000000	250,000.00	250,000.00	0.00	0.00	0.00	1.000000	250,000.00		250,000.00	0.00
C.D. 0.55 04/09/10	02/12/10	Open	Amort Value	0.5500	1.000000	250,267.36	250,267.36	0.00	0.00	0.00	1.000000	250,267.36		250,267.36	0.00
C.D. 0.65 04/09/10	02/12/10	Open	Amort Value	0.6502	1.000000	250,000.00	250,000.00	0.00	0.00	0.00	1.000000	250,000.00		250,000.00	0.00
C.D. 1.03 04/09/10	02/12/10	Open	Amort Value	1.0300	1.000000	251,238.61	251,238.61	0.00	0.00	0.00	1.000000	251,238.61		251,238.61	0.00
C.D. 0.45 04/09/10	02/12/10	Open	Amort Value	0.4501	1.000000	250,218.81	250,218.81	0.00	0.00	0.00	1.000000	250,218.81		250,218.81	0.00
C.D. 365 0.25 04/10/10	09/25/09	Open	Amort Value	0.2500	1.000000	1,000,000.00	1,000,000.00	0.00	0.00	0.00	1.000000	1,000,000.00		1,000,000.00	0.00
C.D. 365 0.25 04/12/10	09/25/09	Open	Amort Value	0.2500	1.000000	1,000,000.00	1,000,000.00	0.00	0.00	0.00	1.000000	1,000,000.00		1,000,000.00	0.00
				0.6290	1.000000	22,004,009.84	22,004,009.84	1,250,000.00	1,250,000.00	2,501,121.54	1.000000	20,752,888.30		20,752,888.30	0.00
FFCB 1.20 03/15/12	12/15/09	Open	Fair Value	-1.0440	FTI	2,000,000.00	2,000,000.00	0.00	0.00	0.00	0.998130	2,000,000.00	FTI	1,996,260.00	-3,740.00
				-1.0440	1.000000	2,000,000.00	2,000,000.00	0.00	0.00	0.998130	0.998130	2,000,000.00		1,996,260.00	-3,740.00
Agency - FHLB 4.35 08/15/12	12/04/08	Open	Fair Value	0.2160	FTI	2,000,000.00	2,035,000.00	0.00	0.00	0.00	1.014060	2,000,000.00	FTI	2,028,120.00	-6,880.00
Agency - FHLB 2.625 02/11/13	02/13/09	Open	Fair Value	-1.1190	FTI	2,000,000.00	2,030,000.00	0.00	0.00	0.00	1.011880	2,000,000.00	FTI	2,023,760.00	-6,240.00
Agency-FHLB 2.875 03/11/11	02/19/08	Open	Fair Value	-0.8838	FTI	1,200,000.00	1,229,256.00	0.00	0.00	0.00	1.021250	1,200,000.00	FTI	1,225,500.00	-3,756.00
Agency-FHLB 4.70 05/14/15	08/15/08	Open	Fair Value	0.5745	FTI	2,000,000.00	2,016,880.00	0.00	0.00	0.00	1.005500	2,000,000.00	FTI	2,010,000.00	-6,880.00
				-0.2357	1.015436	7,200,000.00	7,311,136.00	0.00	0.00	0.00	1.012136	7,200,000.00		7,287,380.00	-23,756.00
Agency - PHLMC 2.85 01/02/14	02/19/09	Open	Fair Value	0.5020	FTI	2,000,000.00	2,004,040.00	0.00	0.00	0.00	1.000060	2,000,000.00	FTI	2,000,120.00	-3,920.00
Agency-FHLMC 4.00 04/08/11	04/08/04	Open	Fair Value	-0.6920	FTI	1,500,000.00	1,556,190.00	0.00	0.00	0.00	1.033550	1,500,000.00	FTI	1,550,325.00	-5,865.00
Agency-FHLMC 4.00 04/08/11	04/08/04	Open	Fair Value	-0.6920	FTI	1,500,000.00	1,556,190.00	0.00	0.00	0.00	1.033550	1,500,000.00	FTI	1,550,325.00	-5,865.00
				-0.2167	1.023284	5,000,000.00	5,116,420.00	0.00	0.00	0.00	1.020154	5,000,000.00		5,100,770.00	-15,650.00
Agency - FNMA 4.00 04/15/13	12/05/08	Open	Fair Value	-5.4739	FTI	2,135,000.00	2,290,449.35	0.00	0.00	0.00	1.064690	2,135,000.00	FTI	2,273,113.15	-17,336.20
Agency-FNMA 3.40 12/07/16	12/07/09	Open	Fair Value	-8.2181	FTI	2,000,000.00	2,010,000.00	0.00	0.00	0.00	0.995310	2,000,000.00	FTI	1,990,620.00	-19,380.00
				-6.7691	1.040012	4,135,000.00	4,300,449.35	0.00	0.00	0.00	1.031133	4,135,000.00		4,263,733.15	-36,716.20
Pooled Fund #34 (S.E.T.)	01/31/98	Open	Fair Value	0.0500	Manual	234,254.99	234,254.99	0.00	0.00	134,425.59	1.000000	99,829.40	Manual	99,829.40	0.00
Pooled Fund #40 (Class) GF	12/31/98	Open	Fair Value	0.1591	Manual	821,329.12	821,329.12	0.00	0.00	-1,000,241.81	1.000000	1,821,570.93	Manual	1,821,570.93	0.00
Pooled Fund #41 (Class) Lib.	08/04/00	Open	Fair Value	0.4726	Manual	201,311.08	201,311.08	0.00	0.00	148,508.09	1.000000	52,802.99	Manual	52,802.99	0.00
Pooled Fund - GF Sweep	03/28/05	Open	Fair Value	0.0377	Manual	5,150,656.70	5,179,656.70	0.00	0.00	-28,664.02	1.000000	5,179,320.72	Manual	5,179,320.72	0.00
Pooled Fund #5 (Gen Fund)	10/06/08	Open	Fair Value	0.0199	Manual	1,026,238.42	1,026,238.42	0.00	0.00	-17.36	1.000000	1,026,255.78	Manual	1,026,255.78	0.00
Pooled Fund #6 (GF)	12/04/09	Open	Fair Value	1.0097	Manual	1,003,101.83	1,003,101.83	0.00	0.00	-501,288.96	1.000000	1,504,390.79	Manual	1,504,390.79	0.00
Pooled Fund #7 (GF)	01/08/10	Open	Fair Value	1.2900	Manual	3,033,563.92	3,033,563.92	0.00	0.00	-1,166,055.13	1.000000	4,199,619.05	Manual	4,199,619.05	0.00
Pooled Fund #8 (GF)	01/08/10	Open	Fair Value	1.4655	Manual	2,787,422.31	2,787,422.31	0.00	0.00	-1,166,368.57	1.000000	3,953,790.88	Manual	3,953,790.88	0.00
				0.7503	1.000000	14,257,878.37	14,257,878.37	0.00	0.00	-3,579,702.17	1.000000	17,837,580.54		17,837,580.54	0.00
Ambassador Cap. Mgmt - HF/MW	06/14/04	Open	Fair Value	0.0440	Manual	2,358,964.85	2,358,964.85	0.00	0.00	-88.25	1.000000	2,359,053.10	Manual	2,359,053.10	0.00
				0.0440	1.000000	2,358,964.85	2,358,964.85	0.00	0.00	-88.25	1.000000	2,359,053.10		2,359,053.10	0.00
GF Savings 2 (MW/HB)	11/19/04	Open	Fair Value	0.6500	Manual	5,917,891.40	5,917,891.40	0.00	0.00	-3,004,887.55	1.000000	8,922,778.95	Manual	8,922,778.95	0.00
GF Savings (Private Bank NOW)	12/02/09	Open	Fair Value	0.4055	Manual	750,801.33	750,801.33	0.00	0.00	-250,730.75	1.000000	1,001,532.08	Manual	1,001,532.08	0.00
GF Savings (Consumers CU)	01/08/10	Open	Fair Value	0.2500	Manual	25.00	25.00	0.00	0.00	0.00	1.000000	25.00	Manual	25.00	0.00
GF Savings (Wolverine Bank NOW)	01/15/10	Open	Fair Value	0.3691	Manual	750,368.17	750,368.17	0.00	0.00	-500,795.87	1.000000	1,251,164.04	Manual	1,251,164.04	0.00
GF Savings (Paragon Bank NOW)	02/12/10	Open	Fair Value	0.4500	Manual	500,104.79	500,104.79	0.00	0.00	-191.14	1.000000	500,295.93	Manual	500,295.93	0.00

GASB 31 Compliance Ottawa County Treasurer Unamortized Book Value Receipts for Period 03/01/10 - 03/31/10

Security Description	Purchase Date	Sale Date	Valuation Method	Yield Earned	Price Source	Beginning Unit Price	Par Value On 03/01/10	Reported Value 03/01/10	Purchase Cost	Sales Proceeds	Ending Unit Price	Par Value On 03/31/10	Price Source 03/31/10	Reported Value 03/31/10	Change in Fair Value
GF Svcs Guardian (Mercantile)	02/19/10	Open	Fair Value	0.5215 <u>0.5869</u>	Manual	1.000000 <u>1.000000</u>	502,794.05 <u>8,421,984.74</u>	502,794.05 <u>8,421,984.74</u>	0.00 <u>0.00</u>	-250,333.45 <u>-4,006,938.76</u>	1.000000 <u>1.000000</u>	753,127.50 <u>12,428,923.50</u>	Manual	753,127.50 <u>12,428,923.50</u>	0.00 <u>0.00</u>
Treasury Note 4.25 01/15/11	09/17/07	Open	Fair Value	-0.2584	FTI	1.034490	2,000,000.00	2,088,980.00	0.00	0.00	1.030630	2,000,000.00	FTI	2,061,260.00	-7,720.00
Treasury Note 1.375 04/15/12	07/16/09	Open	Fair Value	-3.2275	FTI	1.010860	2,000,000.00	2,021,720.00	0.00	0.00	1.006950	2,000,000.00	FTI	2,013,900.00	-7,820.00
Treasury Note 3.875 09/15/10	09/18/07	Open	Fair Value	-0.0845	FTI	1.019770	2,000,000.00	2,039,540.00	0.00	0.00	1.016410	2,000,000.00	FTI	2,032,820.00	-6,720.00
Treasury Note 2.125 04/30/10	05/22/08	Open	Fair Value	0.1179	FTI	1.003280	2,000,000.00	2,006,560.00	0.00	0.00	1.001560	2,000,000.00	FTI	2,003,120.00	-3,440.00
Treasury Note 2.50 03/31/13	09/22/08	Open	Fair Value	-6.2432	FTI	1.034770	3,000,000.00	3,104,310.00	0.00	0.00	1.027420	3,000,000.00	FTI	3,082,260.00	-22,050.00
Treasury Note 1.125 01/15/12	01/29/09	Open	Fair Value	-2.7323	FTI	1.006950	2,000,000.00	2,013,900.00	0.00	0.00	1.003670	2,000,000.00	FTI	2,007,340.00	-6,560.00
Treasury Note 4.00 11/15/12	08/27/07	Open	Fair Value	-4.8460	FTI	1.076250	2,000,000.00	2,132,500.00	0.00	0.00	1.068750	2,000,000.00	FTI	2,137,500.00	-15,000.00
Treasury Note 3.875 02/15/13	11/27/07	Open	Fair Value	-6.0007	FTI	1.075630	1,000,000.00	1,075,630.00	0.00	0.00	1.067110	1,000,000.00	FTI	1,067,110.00	-8,520.00
				<u>-2.9188</u>		<u>1.030196</u>	<u>16,000,000.00</u>	<u>16,483,140.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.025532</u>	<u>16,000,000.00</u>		<u>16,405,310.00</u>	<u>-77,690.00</u>
				<u>-0.5267</u>		<u>1.010766</u>	<u>91,377,837.80</u>	<u>82,253,983.15</u>	<u>1,250,000.00</u>	<u>-5,085,607.64</u>	<u>1.008191</u>	<u>87,713,445.44</u>		<u>88,431,898.59</u>	<u>-157,692.20</u>

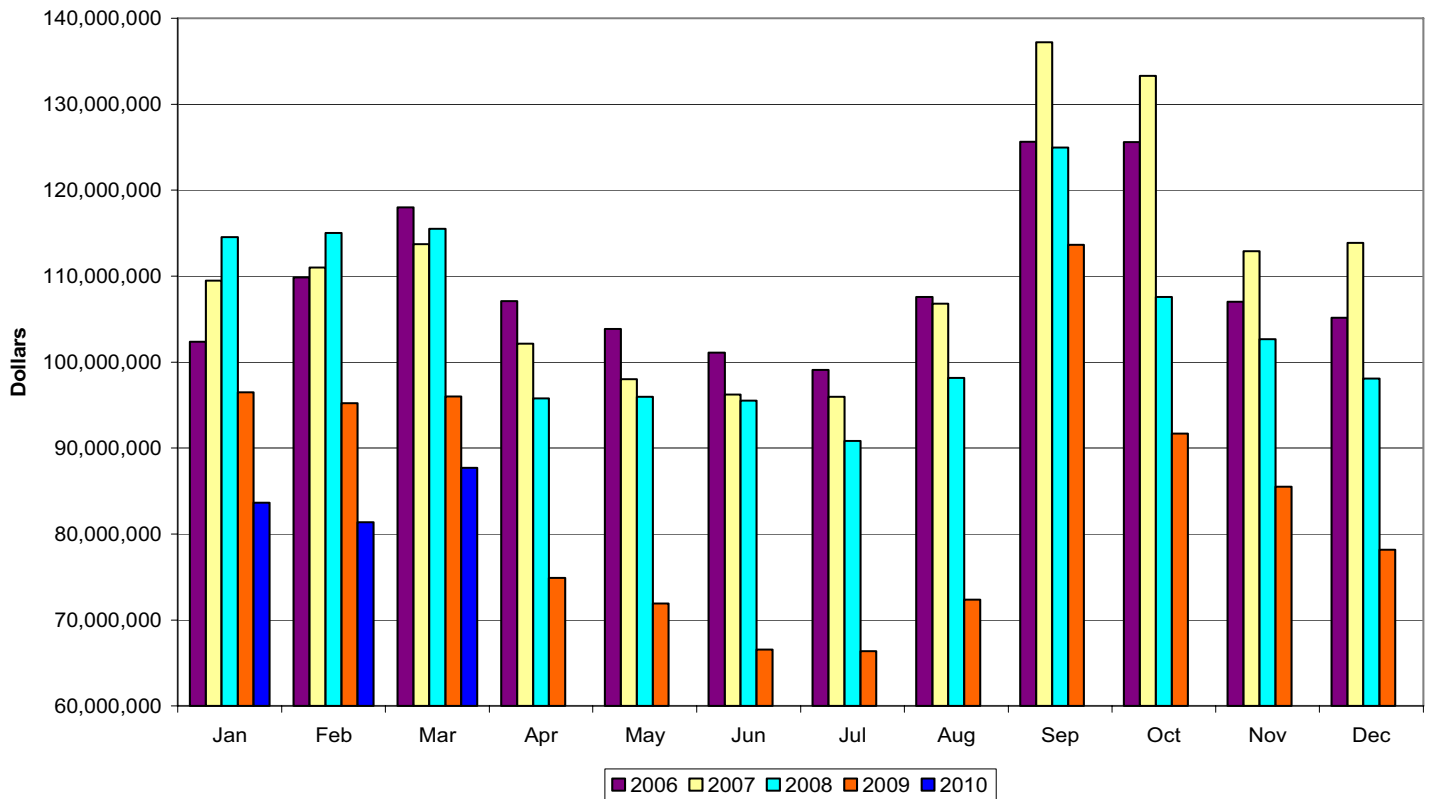
Ottawa County General Pooled Funds

Current Portfolio Size

March 31, 2010

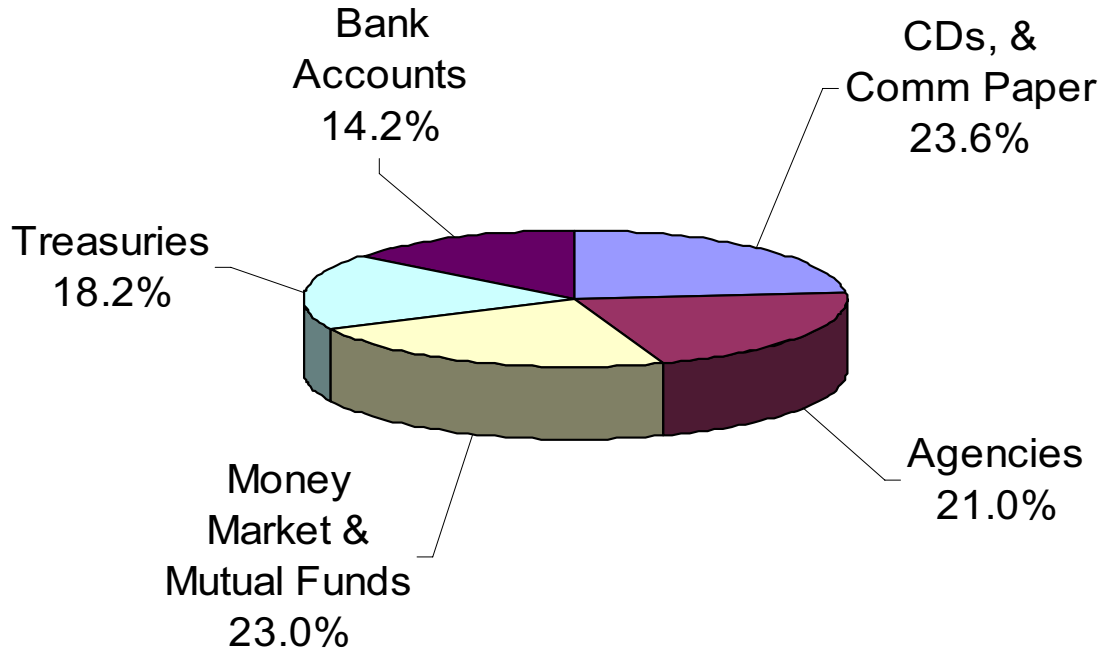
<i>CDs, & Comm Paper</i>	\$20,752,888.30
<i>Agencies</i>	\$18,470,116.23
<i>Money Market & Mutual Funds</i>	\$20,196,633.64
<i>Treasuries</i>	\$15,937,817.50
<i>Bank Accounts</i>	\$12,428,923.50
<i>Total</i>	\$87,786,379.17

Historical Comparison By Month

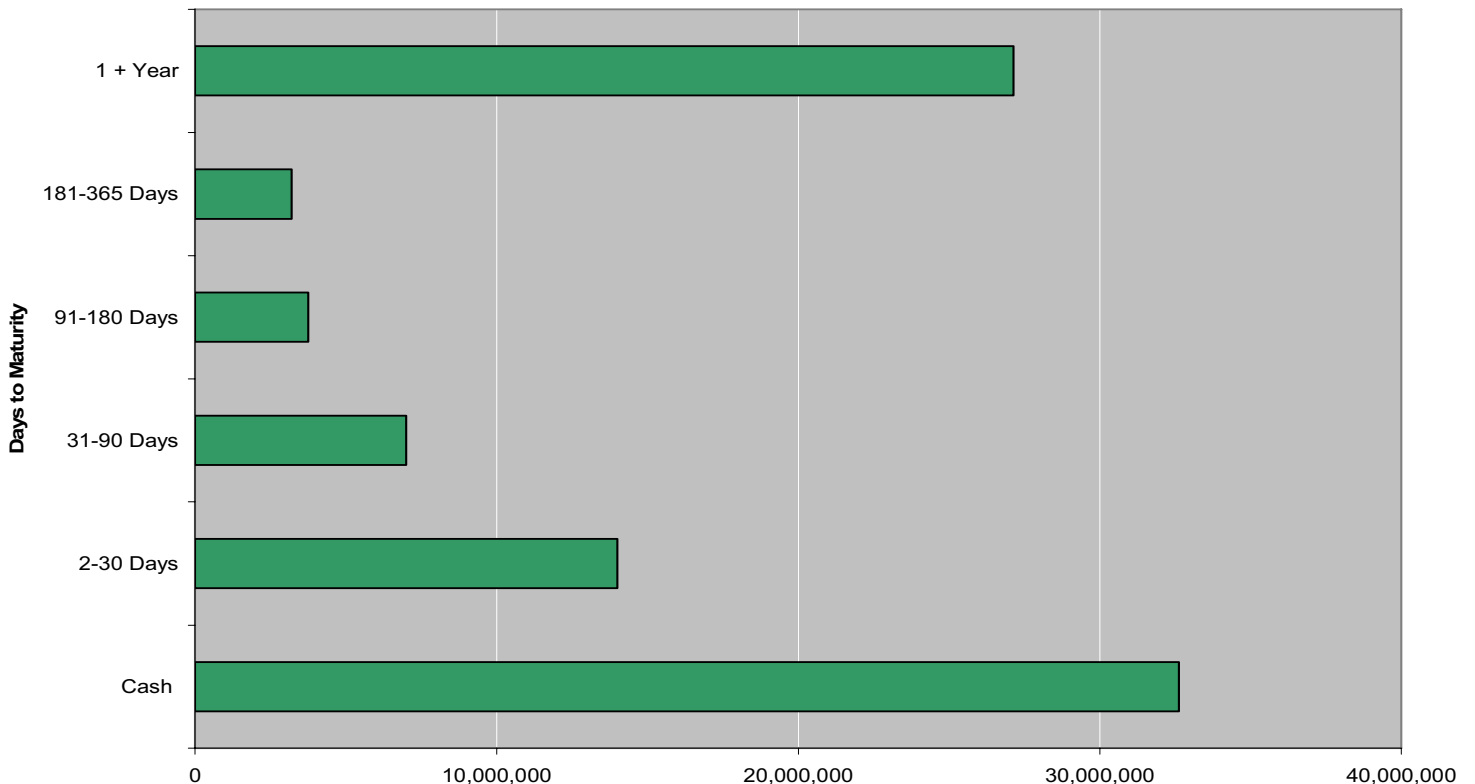


Ottawa County General Pooled Funds

Diversification by Investment March 31, 2010



Diversification By Maturity Date - March 31, 2010





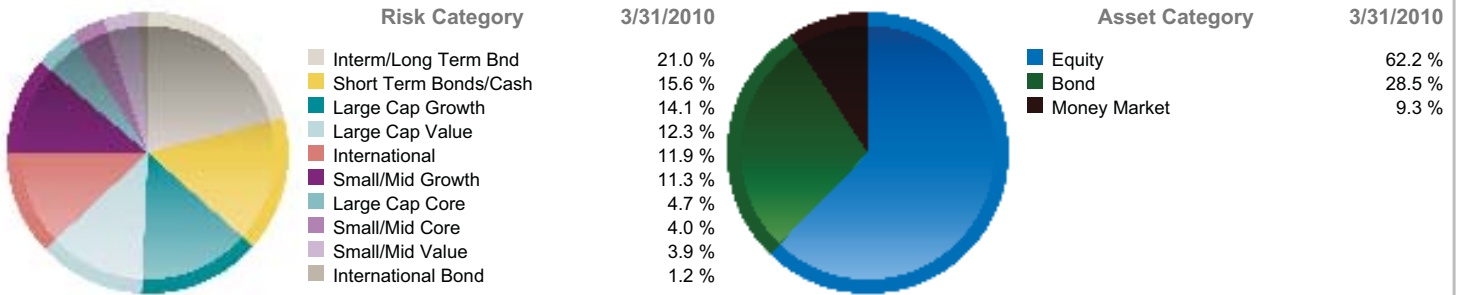
Portfolio Valuation

Household: The Ottawa County Section 115 Trust
 Period: 3/1/2010 to 3/31/2010

About This Report

The Portfolio Valuation report displays various details about an account or group of accounts during the specified date range. This report can show a summary of the account activity that occurred during certain time frames. It can also show information about each asset, including whether it is underweight or overweight. Finally, this report can illustrate the portfolio's composition with a pie chart and the change in market value relative to the net amount invested with a bar graph. This report can run at the household (client), registration, or account level. All of these details are displayed at the level for which this report was created.

Portfolio Composition



Activity Summary

	Period (3/1/2010 to 3/31/2010)	Month To Date (3/1/2010 to 3/31/2010)	Quarter To Date (1/1/2010 to 3/31/2010)	Year To Date (1/1/2010 to 3/31/2010)	Since Inception (11/20/2008 to 3/31/2010)
Beginning Market Value	\$1,878,711.18	\$1,878,711.18	\$1,890,604.15	\$1,890,604.15	\$0.00
Contributions	\$140,448.00	\$140,448.00	\$140,448.00	\$140,448.00	\$1,622,178.00
Distributions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers In/Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Net Dividends/Interest/Gains Withdrawn	\$0.00	\$0.00	\$0.00	\$0.00	\$6,021.23
Miscellaneous Charges	\$0.00	\$0.00	(\$0.83)	(\$0.83)	(\$4.86)
Advisory Fees Paid	\$0.00	\$0.00	(\$4,607.86)	(\$4,607.86)	(\$15,770.15)
Market Value Increase/Decrease	\$80,147.81	\$80,147.81	\$72,863.53	\$72,863.53	\$486,882.77
Ending Market Value	\$2,099,306.99	\$2,099,306.99	\$2,099,306.99	\$2,099,306.99	\$2,099,306.99
Performance	4.19%	4.19%	3.55%	3.55%	26.69%

Action Request



Committee: Finance and Administration Committee

Meeting Date: 4/20/2010

Requesting Department: Fiscal Services

Submitted By: June Hagan

Agenda Item: Quarterly Financial Status Report

SUGGESTED MOTION:

To receive for information the Interim Financial Statement for General Fund, Mental Health and Public Health as of March 31, 2010.

SUMMARY OF REQUEST:

The reports are distributed in department level detail for the quarterly revenue and expenditure budgets and actual activity. The activity is summarized at the end of each report to reflect the total revenues, total expenditures, and fund balance.

FINANCIAL INFORMATION:

Total Cost: \$0.00 | County Cost: \$0.00 | Included in Budget: Yes | No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated | Non-Mandated | New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: #1

Objective: #1-6

ADMINISTRATION RECOMMENDATION:

Recommended

Not Recommended

County Administrator: Alan G. Vanderberg

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, ou=County of Otsewa, ou=Administrator's Office, email=avanderberg@otsewa.org
Reason: I am approving this document
Date: 2010.04.15 10:08:57 -0400

Committee/Governing/Advisory Board Approval Date:

**GENERAL FUND (1010) - INTERIM STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE - BUDGET AND ACTUAL**

For the Quarter Ended March 31, 2010

(with comparative actual amounts for the quarter ended March 31, 2009 and year ended December 31, 2009)

	2010					2009 Total at 3/31/2009	2009 Actual
	Original Budget	Amended Budget	Actual	Actual as a % of Budget	Variance		
Revenues:							
Taxes	\$39,292,953	\$39,292,953	\$4,554,136	11.6%	(\$34,738,817)	\$4,413,227	\$40,532,402
Intergovernmental	4,467,497	4,499,772	147,085	3.3%	(4,352,687)	110,394	4,485,655
Charges for services	9,106,981	9,108,981	2,227,468	24.5%	(6,881,513)	2,101,878	5,899,480
Fines and forfeits	979,800	979,800	265,009	27.0%	(714,791)	192,883	1,000,406
Interest on investments	526,400	526,400	37,629	7.1%	(488,771)	30,415	241,526
Licenses and permits	253,525	253,525	122,886	48.5%	(130,639)	123,139	248,054
Rental income	3,152,369	3,168,558	592,275	18.7%	(2,576,283)	488,909	2,657,536
Other	359,812	406,361	89,266	22.0%	(317,095)	55,266	312,324
Total revenues	58,139,337	58,236,350	8,035,755	13.8%	(50,200,595)	7,516,111	55,377,383
Expenditures:							
Current operations:							
Legislative	530,254	530,254	155,749	29.4%	374,505	158,360	540,483
Judicial	9,926,879	9,963,392	2,237,700	22.5%	7,725,692	2,354,222	9,943,059
General government	15,816,801	15,839,950	3,516,756	22.2%	12,323,194	3,681,928	12,791,133
Public safety	23,790,713	23,822,988	4,423,452	18.6%	19,399,536	4,460,985	23,512,373
Public works	466,500	466,500	42,796	9.2%	423,704	0	283,211
Health and welfare	1,610,144	1,618,981	284,239	17.6%	1,334,742	104,543	1,336,871
Community and economic development	641,711	653,711	136,572	20.9%	517,139	147,748	631,388
Other governmental functions	902,351	894,851	35,085	3.9%	859,766	37,005	149,627
Total expenditures	53,685,353	53,790,627	10,832,349	20.1%	42,958,278	10,944,791	49,188,145
Revenues over expenditures	4,453,984	4,445,723	(2,796,594)		(7,242,317)	(3,428,680)	6,189,238
Other Financing Sources (Uses):							
Transfers from other funds	5,761,213	5,761,213	0	0.0%	(5,761,213)	0	5,299,447
Transfers to other funds	(10,662,181)	(11,000,613)	(3,382,339)	30.7%	7,618,274	(4,093,056)	(16,860,154)
Total other financing sources (uses)	(4,900,968)	(5,239,400)	(3,382,339)	64.6%	1,857,061	(4,093,056)	(11,560,707)
Net change in fund balance	(446,984)	(793,677)	(6,178,933)		(5,385,256)	(7,521,736)	(5,371,469)
Fund balance, beginning of year	16,712,957	16,712,957	16,712,957		0	22,084,426	22,084,426
Fund balance, end of year	\$16,265,973	\$15,919,280	\$10,534,024		(\$5,385,256)	\$14,562,690	\$16,712,957

This schedule does not include accruals and other adjustments compliant with Generally Accepted Accounting Principals. Consequently, the fund balance may be overstated or understated.

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DEPT	NAME	ACTUAL 2009	ORIGINAL BUDGET 2010	BUDGET ADJMTS 2010	AMENDED BUDGET 2010	YTD ACTUAL 2010	% OF BUDGET COLLECTED/ USED	YTD ACTUAL (OVER) UNDER AMENDED BUDGET
1310	CIRCUIT COURT	\$226,731	\$243,700	\$0	\$243,700	\$73,619	30.21%	\$170,081
1360	DISTRICT COURT	\$2,889,338	\$3,124,000	\$0	\$3,124,000	\$779,074	24.94%	\$2,344,926
1361	DISTRICT COURT SCOA DRUG CT GRT	\$0	\$0	\$0	\$0	\$0	N/A	\$0
1370	DRUG COURT	\$26,000	\$0	\$27,273	\$27,273	\$330	1.21%	\$26,943
1371	SCAO ADULT DRUG COURT GRANT	\$0	\$0	\$0	\$0	\$0	N/A	\$0
1380	CC-STRATEGIC PLAN INITIATIVE	\$52,073	\$0	\$0	\$0	\$2,100	N/A	(\$2,100)
1480	PROBATE COURT	\$60,064	\$66,989	\$0	\$66,989	\$18,349	27.39%	\$48,641
1490	FAMILY COURT-JUVENILE SERVICES	\$124,703	\$130,556	\$4,500	\$135,056	\$16,260	12.04%	\$118,796
1492	JUVENILE ACCOUNT. INCENT.	\$10,254	\$0	\$0	\$0	\$1,363	N/A	(\$1,363)
1660	FAMILY COUNSELING SERVICE	\$23,505	\$20,000	\$0	\$20,000	\$2,895	14.48%	\$17,105
1910	ELECTIONS	\$22,910	\$11,500	\$0	\$11,500	\$291	2.53%	\$11,209
1920	CANVASSING BOARD	\$0	\$100	\$0	\$100	\$0	0.00%	\$100
2010	FISCAL SERVICES	\$3,601,223	\$3,638,136	\$0	\$3,638,136	\$919,853	25.28%	\$2,718,283
2120	BUDGET	\$0	\$0	\$0	\$0	\$0	N/A	\$0
2150	COUNTY CLERK	\$526,234	\$618,500	\$0	\$618,500	\$143,118	23.14%	\$475,382
2250	EQUALIZATION	\$1,608	\$100	\$0	\$100	\$22	22.00%	\$78
2290	PROSECUTING ATTORNEY	\$176,109	\$181,580	\$0	\$181,580	\$14,900	8.21%	\$166,680
2330	ADMINISTRATIVE SERVICES	\$0	\$0	\$0	\$0	\$0	N/A	\$0
2360	REGISTER OF DEEDS	\$1,593,248	\$1,365,200	\$0	\$1,365,200	\$340,495	24.94%	\$1,024,705
2430	PROPERTY DES/MAPPING	\$0	\$0	\$0	\$0	\$0	N/A	\$0
2450	SURVEY & REMONUMENTATION	\$33,594	\$68,000	\$0	\$68,000	(\$128,291)	-188.66%	\$196,291
2530	COUNTY TREASURER	\$38,246,217	\$37,313,892	\$0	\$37,313,892	\$441,911	1.18%	\$36,871,981
2570	COOPERATIVE EXTENSION	\$31,195	\$7,800	\$16,776	\$24,576	\$5,000	20.35%	\$19,576
2590	GEOGRAPHIC INFORM. SYSTEM	\$96,981	\$94,450	\$0	\$94,450	\$72,936	77.22%	\$21,514
2651	B/G HUD. HUMAN SERVICE	\$63,268	\$69,333	\$0	\$69,333	\$16,281	23.48%	\$53,052
2652	B/G HOLLAND HUMAN SERVICE	\$200,789	\$223,214	\$0	\$223,214	\$45,448	20.36%	\$177,766
2653	B/G FULTON STREET	\$67,679	\$79,557	\$0	\$79,557	\$15,589	19.59%	\$63,968
2654	B/G GRAND HAVEN	\$0	\$0	\$0	\$0	\$0	N/A	\$0
2655	B/G HOLLAND HEALTH FACILITY	\$200,302	\$205,870	\$0	\$205,870	\$43,283	21.02%	\$162,587
2658	B/G GH HEALTH FACILITY	\$136,876	\$153,727	\$0	\$153,727	\$36,364	23.65%	\$117,363
2659	B/G COMM. MH FACILITY	\$231,194	\$256,628	\$0	\$256,628	\$55,810	21.75%	\$200,818
2660	B/G COOPERSVILLE HUMAN SERVICE	\$0	\$0	\$0	\$0	\$0	N/A	\$0
2665	B/G JUVENILE SERV COMPLEX	\$1,474,617	\$1,561,164	\$0	\$1,561,164	\$318,859	20.42%	\$1,242,305
2667	B/G ADMIN. ANNEX	\$49,509	\$344,697	\$0	\$344,697	\$8,750	2.54%	\$335,947
2668	B/G FIA	\$236,386	\$262,179	\$16,189	\$278,368	\$52,612	18.90%	\$225,756
2750	DRAIN COMMISSION	\$26,123	\$37,500	\$0	\$37,500	\$3,315	8.84%	\$34,185
3020	SHERIFF	\$225,654	\$183,028	\$0	\$183,028	\$34,809	19.02%	\$148,219
3100	WEMET OPERATIONS	\$2,944	\$14,672	\$0	\$14,672	\$0	0.00%	\$14,672
3110	C.O.P.S. GEARGE TWN/JAMESTOWN	\$0	\$0	\$0	\$0	\$0	N/A	\$0
3112	C.O.P.S. GEORGETOWN TWP	\$0	\$0	\$0	\$0	\$0	N/A	\$0
3113	C.O.P.S. HOLLAND/ W OTTAWA	\$55,026	\$65,812	\$0	\$65,812	\$6,053	9.20%	\$59,759
3119	CITY OF COOPERSVILLE	\$502,923	\$532,162	\$0	\$532,162	\$76,282	14.33%	\$455,880
3120	CITY OF HUDSONVILLE	\$552,304	\$610,364	\$0	\$610,364	\$93,981	15.40%	\$516,383
3130	ZONING ENFORCEMT COMM POLICING	\$0	\$0	\$0	\$0	\$0	N/A	\$0
3160	S.C.A.T.	\$0	\$0	\$0	\$0	\$0	N/A	\$0
3170	BLENDON/HOLL/ROBINSON/ZEELAND	\$42,296	\$44,771	\$0	\$44,771	\$11,200	25.02%	\$33,571
3200	SHERIFF TRAINING	\$27,511	\$30,000	\$0	\$30,000	\$0	0.00%	\$30,000
3250	CENTRAL DISPATCH	\$4,374,008	\$4,412,196	\$0	\$4,412,196	\$4,403,205	99.80%	\$8,991
3310	MARINE SAFETY	\$210,789	\$141,821	\$0	\$141,821	\$0	0.00%	\$141,821
3510	JAIL	\$769,334	\$875,773	\$0	\$875,773	\$113,453	12.95%	\$762,320
3540	LOCAL CORR ACADEMY GRANT	\$0	\$0	\$0	\$0	\$0	N/A	\$0
3550	EXCELLING - CORR ENVIRONMENT GR	\$0	\$0	\$0	\$0	\$0	N/A	\$0
4260	EMERGENCY SERVICES	\$62,277	\$30,000	\$0	\$30,000	(\$14,086)	-46.95%	\$44,086
4261	SHSGP - EXERCISE GRANT	\$0	\$0	\$0	\$0	\$0	N/A	\$0
4262	SOLUTION AREA PLANNER GRANT	\$93,854	\$0	\$10,500	\$10,500	(\$14,593)	-138.98%	\$25,093
4263	HAZ-MAT RESPONSE TEAM	\$38,720	\$29,055	\$0	\$29,055	(\$0)	0.00%	\$29,055
4264	TRAINING GRANT	\$0	\$0	\$0	\$0	\$0	N/A	\$0
4265	HOMELAND SECURITY EQUIPMT GRANT	\$0	\$60,000	\$21,775	\$81,775	\$0	0.00%	\$81,775
6039	JAIL HEALTH SERVICES	\$9,954	\$18,367	\$0	\$18,367	\$4,211	22.93%	\$14,156
6300	SUBSTANCE ABUSE	\$944,420	\$1,000,944	\$0	\$1,000,944	\$0	0.00%	\$1,000,944
6480	MEDICAL EXAMINERS	\$14,460	\$12,000	\$0	\$12,000	\$4,705	39.21%	\$7,295
7210	PLANNING & TRANSPORTATION	\$25,007	\$0	\$0	\$0	\$0	N/A	\$0
7211	PLANNER - GRANTS	\$441	\$0	\$0	\$0	\$16,000	N/A	(\$16,000)
7212	PROJECT IMPACT	\$0	\$0	\$0	\$0	\$0	N/A	\$0
9300	TRANSFERS IN CONTROL	\$5,299,447	\$5,761,213	\$0	\$5,761,213	\$0	0.00%	\$5,761,213
TOTAL REVENUES		\$63,680,099	\$63,900,550	\$97,013	\$63,997,563	\$8,035,755	12.56%	\$55,961,808

COUNTY OF OTTAWA
 GENERAL FUND EXPENDITURES - 1010
 THREE MONTHS ENDED MARCH 31, 2009

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DEPT	NAME	ACTUAL 2009	ORIGINAL BUDGET 2010	BUDGET ADJMTS 2010	AMENDED BUDGET 2010	YTD ACTUAL 2010	% OF BUDGET COLLECTED/ USED	YTD ACTUAL (OVER) UNDER AMENDED BUDGET
1010	COMMISSIONERS	\$539,272	\$528,829	\$0	\$528,829	\$155,749	29.45%	\$373,080
1290	REAPPORTIONMENT/TAX ALLOC.	\$1,208	\$1,425	\$0	\$1,425	\$0	0.00%	\$1,425
	TOTAL LEGISLATIVE	\$540,480	\$530,254	\$0	\$530,254	\$155,749	29.37%	\$374,505
1310	CIRCUIT COURT	\$2,129,696	\$2,206,563	\$2,400	\$2,208,963	\$473,725	21.45%	\$1,735,238
1360	DISTRICT COURT	\$6,043,707	\$5,972,118	\$0	\$5,972,118	\$1,361,573	22.80%	\$4,610,545
1361	DISTRICT COURT SCOA DRUG CT GRT	\$0	\$0	\$0	\$0	\$0	N/A	\$0
1370	DRUG TREATMT CRT PLAN GRANT	\$902	\$0	\$27,273	\$27,273	\$4,721	17.31%	\$22,552
1371	SCAO ADULT DRUG COURT GRANT	\$0	\$0	\$0	\$0	\$0	N/A	\$0
1380	CC - STRATEGIC PLAN INITIATIVE	\$50,679	\$0	\$0	\$0	\$0	N/A	\$0
1480	PROBATE COURT	\$773,901	\$805,344	\$1,690	\$807,034	\$178,044	22.06%	\$628,990
1490	FAMILY COURT-JUVENILE SERVICES	\$826,102	\$818,088	\$5,150	\$823,238	\$193,251	23.47%	\$629,987
1491	FAMILY COURT-TREATMENT	\$0	\$0	\$0	\$0	\$0	N/A	\$0
1492	JUVENILE ACCOUNT. INCENT.	\$11,394	\$0	\$0	\$0	\$1,514	N/A	(\$1,514)
1520	ADULT PROBATION	\$64,621	\$78,101	\$0	\$78,101	\$18,541	23.74%	\$59,560
1660	FAMILY COUNSELING SERVICE	\$38,530	\$35,645	\$0	\$35,645	\$2,087	5.85%	\$33,558
1670	JURY BOARD	\$3,530	\$11,020	\$0	\$11,020	\$4,243	38.50%	\$6,777
	TOTAL JUDICIAL	\$9,943,062	\$9,926,879	\$36,513	\$9,963,392	\$2,237,699	22.46%	\$7,725,693
1910	ELECTIONS	\$76,813	\$265,168	(\$13,066)	\$252,102	\$36,401	14.44%	\$215,701
1920	CANVASSING BOARD	\$0	\$6,000	\$0	\$6,000	\$0	0.00%	\$6,000
2010	FISCAL SERVICES	\$1,277,387	\$1,201,973	\$2,750	\$1,204,723	\$286,855	23.81%	\$917,868
2020	AUDITING	\$0	\$0	\$0	\$0	\$0	N/A	\$0
2100	CORPORATE COUNSEL	\$212,297	\$211,735	\$0	\$211,735	\$50,586	23.89%	\$161,149
2120	BUDGET	\$0	\$0	\$0	\$0	\$0	N/A	\$0
2150	COUNTY CLERK	\$1,674,809	\$1,630,524	\$0	\$1,630,524	\$392,330	24.06%	\$1,238,194
2230	ADMINISTRATOR	\$427,489	\$455,119	\$0	\$455,119	\$106,438	23.39%	\$348,681
2250	EQUALIZATION	\$1,026,795	\$1,019,446	\$0	\$1,019,446	\$243,121	23.85%	\$776,325
2260	HUMAN RESOURCES	\$553,385	\$563,197	\$0	\$563,197	\$139,393	24.75%	\$423,804
2290	PROSECUTING ATTORNEY	\$3,204,687	\$3,314,218	\$0	\$3,314,218	\$784,684	23.68%	\$2,529,534
2330	ADMINISTRATIVE SERVICES	\$0	\$0	\$0	\$0	\$0	N/A	\$0
2360	REGISTER OF DEEDS	\$665,013	\$663,726	\$0	\$663,726	\$166,063	25.02%	\$497,663
2430	PROPERTY DES/MAPPING	\$0	\$0	\$0	\$0	\$0	N/A	\$0
2450	SURVEY & REMONUMENTATION	\$349,932	\$160,732	\$0	\$160,732	\$4,781	2.97%	\$155,951
2470	PLAT BOARD	\$474	\$2,731	\$0	\$2,731	\$421	15.42%	\$2,310
2530	COUNTY TREASURER	\$867,806	\$884,429	\$0	\$884,429	\$188,800	21.35%	\$695,629
2570	COOPERATIVE EXTENSION	\$538,910	\$366,478	\$17,276	\$383,754	\$81,937	21.35%	\$301,817
2590	GEOGRAPHIC INFORMATION SYSTEMS	\$486,371	\$505,095	\$0	\$505,095	\$125,607	24.87%	\$379,488
2610	BUILDING AUTHORITY-ADMIN.	\$866	\$2,250	\$0	\$2,250	\$0	0.00%	\$2,250
2651	B/G HUD. HUMAN SERVICE	\$170,010	\$178,555	\$0	\$178,555	\$41,306	23.13%	\$137,249
2652	B/G HOLLAND HUMAN SERVICE	\$184,246	\$198,867	\$0	\$198,867	\$39,412	19.82%	\$159,455
2653	B/G FULTON STREET	\$63,005	\$71,141	\$0	\$71,141	\$13,504	18.98%	\$57,637
2654	B/G GRAND HAVEN	\$703,837	\$700,572	\$0	\$700,572	\$134,876	19.25%	\$565,696
2655	B/G HOLLAND HEALTH FACILITY	\$203,597	\$205,664	\$0	\$205,664	\$42,394	20.61%	\$163,270
2656	B/G HOLLAND DIST CT	\$224,700	\$225,405	\$0	\$225,405	\$41,960	18.62%	\$183,445
2657	B/G JAIL	\$0	\$0	\$0	\$0	\$0	N/A	\$0
2658	B/G GH HEALTH FACILITY	\$65,869	\$79,671	\$0	\$79,671	\$17,872	22.43%	\$61,799
2659	B/G COMM. MH FACILITY	\$184,892	\$201,961	\$0	\$201,961	\$42,205	20.90%	\$159,756
2660	B/G COOPERSVILLE	\$34,828	\$29,843	\$0	\$29,843	\$5,779	19.36%	\$24,064
2661	B/G EMERG SERV	\$1,881	\$3,700	\$0	\$3,700	\$375	10.14%	\$3,325
2662	B/G COMM. HAVEN	\$0	\$0	\$0	\$0	\$0	N/A	\$0
2664	B/G 4TH & CLINTON	\$26,263	\$0	\$0	\$0	\$157	N/A	(\$157)
2665	B/G JUVENILE SERV COMPLEX	\$908,282	\$946,126	\$0	\$946,126	\$164,458	17.38%	\$781,668
2666	B/G 434 FRANKLIN	\$0	\$0	\$0	\$0	\$0	N/A	\$0
2667	B/G ADMIN. ANNEX	\$700,329	\$702,546	(\$2,377)	\$700,169	\$138,934	19.84%	\$561,235
2668	B/G FIA	\$286,265	\$324,993	\$18,566	\$343,559	\$60,335	17.56%	\$283,224
2750	DRAIN COMMISSION	\$644,777	\$665,020	\$0	\$665,020	\$160,772	24.18%	\$504,248
2800	SOIL & WATER CONSERV	\$28,596	\$29,916	\$0	\$29,916	\$5,000	16.71%	\$24,916
	TOTAL GENERAL GOVERNMENT	\$15,794,411	\$15,816,801	\$23,149	\$15,839,950	\$3,516,756	22.20%	\$12,323,194

DEPT	NAME	ACTUAL 2009	ORIGINAL BUDGET 2010	BUDGET ADJMTS 2010	AMENDED BUDGET 2010	YTD ACTUAL 2010	% OF BUDGET COLLECTED/ USED	YTD ACTUAL (OVER) UNDER AMENDED BUDGET
3020	SHERIFF	\$8,158,446	\$8,332,240	\$0	\$8,332,240	\$1,925,567	23.11%	\$6,406,673
3100	WEMET OPERATIONS	\$620,976	\$642,891	\$0	\$642,891	\$184,823	28.75%	\$458,068
3112	C.O.P.S. GEORGETOWN TWP	\$0	\$0	\$0	\$0	\$0	N/A	\$0
3113	C.O.P.S. HOLLAND/ W OTTAWA	\$82,128	\$98,728	\$0	\$98,728	\$22,319	22.61%	\$76,409
3119	CITY OF COOPERSVILLE	\$502,923	\$532,162	\$0	\$532,162	\$117,510	22.08%	\$414,652
3120	CITY OF HUDSONVILLE	\$552,304	\$610,364	\$0	\$610,364	\$145,916	23.91%	\$464,448
3130	ZONING ENFORCEMENT COMM POLICING	\$0	\$0	\$0	\$0	\$0	N/A	\$0
3160	S.C.A.T.	\$0	\$0	\$0	\$0	\$0	N/A	\$0
3170	BLENDON/HOLL/ROBINSON/ZEELEND	\$85,965	\$90,766	\$0	\$90,766	\$21,381	23.56%	\$69,385
3200	SHERIFF TRAINING	\$27,511	\$30,000	\$0	\$30,000	\$1,997	6.66%	\$28,003
3250	CENTRAL DISPATCH	\$4,369,930	\$4,412,396	\$0	\$4,412,396	(\$23,978)	-0.54%	\$4,436,374
3310	MARINE SAFETY	\$328,975	\$220,874	\$0	\$220,874	\$30,645	13.87%	\$190,229
3510	JAIL	\$7,938,115	\$7,993,460	\$0	\$7,993,460	\$1,811,548	22.66%	\$6,181,912
3540	LOCAL CORR ACADEMY GRANT	\$0	\$0	\$0	\$0	\$0	N/A	\$0
3550	EXCELLING - CORR ENVIRONMENT GR	\$0	\$0	\$0	\$0	\$0	N/A	\$0
4260	EMERGENCY SERVICES	\$305,573	\$309,896	\$0	\$309,896	\$76,627	24.73%	\$233,269
4262	SOLUTION AREA PLANNER GRANT	\$92,054	\$0	\$10,500	\$10,500	\$5,820	55.43%	\$4,680
4263	HAZ-MAT RESPONSE TEAM	\$74,892	\$58,046	\$0	\$58,046	\$13,410	23.10%	\$44,636
4264	TRAINING GRANT	\$0	\$0	\$0	\$0	\$0	N/A	\$0
4265	HOMELAND SECURITY EQUIPMENT GR	\$0	\$60,000	\$21,775	\$81,775	\$15,597	19.07%	\$66,178
4300	ANIMAL CONTROL	\$372,576	\$398,890	\$0	\$398,890	\$74,270	18.62%	\$324,620
	TOTAL PUBLIC SAFETY	\$23,512,368	\$23,790,713	\$32,275	\$23,822,988	\$4,423,452	18.57%	\$19,399,536
4450	DRAIN ASSESSMENTS	\$283,210	\$466,500	\$0	\$466,500	\$42,796	9.17%	\$423,704
4490	ROAD COMMISSION	\$0	\$0	\$0	\$0	\$0	N/A	\$0
	TOTAL PUBLIC WORKS	\$283,210	\$466,500	\$0	\$466,500	\$42,796	9.17%	\$423,704
6039	JAIL HEALTH SERVICES	\$627,250	\$866,125	\$8,837	\$874,962	\$142,922	16.33%	\$732,040
6300	SUBSTANCE ABUSE	\$407,929	\$432,472	\$0	\$432,472	\$76,689	17.73%	\$355,783
6480	MEDICAL EXAMINERS	\$251,513	\$256,547	\$0	\$256,547	\$46,448	18.11%	\$210,099
6810	VETERANS BURIAL	\$50,178	\$55,000	\$0	\$55,000	\$18,180	33.05%	\$36,820
6890	SOILDERS & SAILORS RELIEF	\$0	\$0	\$0	\$0	\$0	N/A	\$0
	TOTAL HEALTH AND WELFARE	\$1,336,870	\$1,610,144	\$8,837	\$1,618,981	\$284,239	17.56%	\$1,334,742
7210	PLANNING & TRANSPORTATION	\$24,973	\$0	\$0	\$0	\$0	N/A	\$0
7211	PLANNER - GRANTS	\$600,397	\$635,778	\$12,000	\$647,778	\$136,572	21.08%	\$511,206
7212	ROAD SALT MANAGEMENT PLAN	\$6,018	\$5,933	\$0	\$5,933	\$0	0.00%	\$5,933
	TOTAL COMMUNITY & ECON DEV	\$631,388	\$641,711	\$12,000	\$653,711	\$136,572	20.89%	\$517,139
8650	INSURANCE	\$149,627	\$119,489	\$0	\$119,489	\$35,085	29.36%	\$84,404
8900	CONTINGENCY	\$0	\$766,592	\$0	\$766,592	\$0	0.00%	\$766,592
9010	EQUIPMENT POOL	\$0	\$16,270	(\$7,500)	\$8,770	\$0	0.00%	\$8,770
	TOTAL OTHER	\$149,627	\$902,351	(\$7,500)	\$894,851	\$35,085	3.92%	\$859,766
9650	OPERATING TRANS OUT-INTERNAL	\$16,860,154	\$10,662,181	\$338,432	\$11,000,613	\$3,382,339	30.75%	\$7,618,274
	TOTAL EXPENDITURES	\$69,051,570	\$64,347,534	\$443,706	\$64,791,240	\$14,214,687	21.94%	\$50,576,553
	TOTAL REVENUES	\$63,680,099	\$63,900,550	\$97,013	\$63,997,563	\$8,035,755	12.56%	\$55,961,808
	FUND BALANCE <USE>	(\$5,371,471)	(\$446,984)	(\$346,693)	(\$793,677)	(\$6,178,932)		\$5,385,255

DEPT	NAME	ACTUAL 2009	ORIGINAL BUDGET 2010	BUDGET ADJUSTMENTS 2010	AMENDED BUDGET 2010	YTD ACTUAL 2010	% OF BUDGET COLLECTED/ USED	YTD ACTUAL (OVER) UNDER AMENDED BUDGET
6010	AGENCY SUPPORT	\$5,815,276	\$5,456,073	\$6,310	\$5,462,383	\$1,549,311	28.36%	\$3,913,072
6011	PUBLIC HLTH PREPAREDNESS	\$182,258	\$182,258	\$0	\$182,258	\$91,128	50.00%	\$91,130
6013	PHP - SURVEILLANCE	\$2,354	\$0	\$20,400	\$20,400	\$17,288	84.74%	\$3,112
6016	PHP - SURVEILLANCE	\$0	\$0	\$506,578	\$506,578	\$361,842	71.43%	\$144,736
6017	PANDEMIC INFLUENZA	\$24,608	\$0	\$271,719	\$271,719	\$135,858	50.00%	\$135,861
6020	ENVIRONMENTAL HLTH FIELD SERV	\$319,745	\$379,442	\$5,000	\$384,442	\$113,927	29.63%	\$270,516
6021	ENVIRONMENTAL FOOD SERVICE	\$359,711	\$339,630	\$0	\$339,630	\$67,173	19.78%	\$272,457
6031	HEARING/ VISION	\$37,582	\$23,000	\$0	\$23,000	\$10	0.04%	\$22,990
6032	SAFE ROUTES TO SCHOOL	\$0	\$0	\$10,400	\$10,400	\$0	0.00%	\$10,400
6033	COMMUNITY HEALTH PROMOTION	\$34,014	\$0	\$50,143	\$50,143	\$14,684	29.28%	\$35,459
6034	TOBACCO REDUCTION	\$24,549	\$0	\$25,000	\$25,000	\$12,498	49.99%	\$12,502
6039	JAIL HEALTH SERVICES	\$16,221	\$0	\$0	\$0	\$0	N/A	\$0
6042	FAMILY PLANNING	\$575,232	\$581,122	(\$61,357)	\$519,765	\$186,889	35.96%	\$332,876
6043	DENTAL GRANT	\$0	\$0	\$32,934	\$32,934	\$16,470	50.01%	\$16,464
6044	IMMUNIZATION CLINIC	\$1,067,243	\$1,600,229	\$0	\$1,600,229	\$442,961	27.68%	\$1,157,268
6045	HEALTHY CHILDREN'S CONTRACT	\$195,258	\$202,829	\$0	\$202,829	\$19,542	9.63%	\$183,287
6046	LCC -CHOOSE	\$35,019	\$28,790	(\$11,793)	\$16,997	(\$5,781)	-34.01%	\$22,778
6047	EPSDT SCREENING-WELL CHILD	\$482	\$0	\$0	\$0	\$0	N/A	\$0
6048	TOBACCO COMMUNITY/ AWARE	\$59,686	\$57,210	(\$16,892)	\$40,318	(\$1,233)	-3.06%	\$41,551
6049	SUBSTANCE ABUSE PREVENTION	\$5,316	\$0	\$51,138	\$51,138	\$20,639	40.36%	\$30,499
6050	CHILDRN'S SPECIAL HEALTH	\$312,412	\$272,129	\$5,000	\$277,129	\$90,898	32.80%	\$186,231
6052	EARLY ON	\$71,770	\$48,991	\$0	\$48,991	\$11,452	23.38%	\$37,539
6053	MATERNAL/INFANT SUPPT SERV	\$283,568	\$387,172	\$0	\$387,172	\$30,639	7.91%	\$356,533
6055	AIDS/STD	\$19,384	\$17,756	\$0	\$17,756	\$8,176	46.04%	\$9,580
6058	PNC ENROLL/COORDINATION	\$65,514	\$17,500	\$0	\$17,500	\$0	0.00%	\$17,500
6059	COMMUNICABLE DISEASE	\$9,581	\$1,424	\$0	\$1,424	\$15	1.05%	\$1,409
6060	PRENATAL EDUCATION	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6061	RESTRICTED DONATIONS	\$3,410	\$3,820	\$677	\$4,497	\$4,497	100.00%	(\$0)
6310	HEALTH EDUCATION	\$36,607	\$35,833	\$14,000	\$49,833	\$17,922	35.96%	\$31,911
6311	WELLNESS PROGRAM	\$60	\$0	\$185	\$185	\$185	100.00%	\$0
TOTAL REVENUE		\$9,556,860	\$9,635,208	\$909,442	\$10,544,650	\$3,206,989	30.41%	\$7,337,661

DEPT	DEPARTMENT NAME	ACTUAL 2009	ORIGINAL BUDGET 2010	BUDGET ADJUSTMENTS 2010	AMENDED BUDGET 2010	YTD ACTUAL 2010	% OF BUDGET COLLECTED/ USED	YTD ACTUAL (OVER) UNDER AMENDED BUDGET
6010	AGENCY SUPPORT	\$953,110	\$980,437	\$32,799	\$1,013,236	\$477,508	47.13%	\$535,728
6011	PUBLIC HEALTH PREPAREDNESS	\$115,676	\$118,905	(\$233)	\$118,672	\$61,118	51.50%	\$57,554
6012	ACCOUNTING/ MIS	\$956,164	\$921,922	\$2,156	\$924,078	\$468,708	50.72%	\$455,370
6013	PHP - SURVIELLANCE	\$2,354	\$0	\$20,400	\$20,400	\$6,818	33.42%	\$13,582
6014	PHP - COMMUNICATION & IT	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6015	PHP - RISK COMMUNICATION	\$19,505	\$22,593	\$0	\$22,593	\$0	0.00%	\$22,593
6016	PHP - EDUCATION & TRAINING	\$0	\$0	\$506,578	\$506,578	\$63,799	12.59%	\$442,779
6017	PANDEMIC INFLUENZA	\$12,871	\$0	\$240,094	\$240,094	\$136,851	57.00%	\$103,243
6020	ENVIRONMENTAL HLTH FIELD SERV	\$561,491	\$625,565	\$4,837	\$630,402	\$272,112	43.16%	\$358,290
6021	ENVIRONMENTAL FOOD SERVICE	\$567,814	\$610,304	\$205	\$610,509	\$275,508	45.13%	\$335,001
6030	DENTAL	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6031	VISION	\$285,721	\$286,922	\$15,430	\$302,352	\$156,280	51.69%	\$146,072
6032	HEARING	\$0	\$0	\$10,400	\$10,400	\$823	7.91%	\$9,577
6033	COMMUNITY HEALTH PROMOTION	\$34,014	\$0	\$50,144	\$50,144	\$19,538	38.96%	\$30,606
6034	TOBACCO REDUCTION	\$24,549	\$0	\$25,000	\$25,000	\$10,986	43.94%	\$14,014
6035	EPIDEMIOLOGY	\$302	\$0	\$0	\$0	\$0	N/A	\$0
6039	JAIL HEALTH SERVICES	\$268,752	\$0	\$0	\$0	\$0	N/A	\$0
6040	SCOLIOSIS	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6041	NURSING SUPERVISION	\$664,835	\$692,806	(\$9,227)	\$683,579	\$313,535	45.87%	\$370,044
6042	FAMILY PLANNING	\$770,346	\$854,838	(\$13,635)	\$841,203	\$352,169	41.86%	\$489,034
6043	DENTAL GRANT	\$0	\$0	\$32,934	\$32,934	\$16,028	48.67%	\$16,906
6044	IMMUNIZATION CLINIC	\$1,243,420	\$1,750,697	(\$57)	\$1,750,640	\$514,314	29.38%	\$1,236,326
6045	HEALTH CHILDREN'S CONTRACT	\$409,937	\$381,114	\$10,120	\$391,234	\$175,852	44.95%	\$215,382
6046	LCC - CHOOSE	\$34,969	\$28,790	(\$11,793)	\$16,997	\$850	5.00%	\$16,147
6047	EPSDT SCREENING - WELL CHILD	\$482	\$0	\$0	\$0	\$0	N/A	\$0
6048	TOBACCO COMMUNITY/AWARENESS	\$59,581	\$57,098	(\$16,780)	\$40,318	\$16,889	41.89%	\$23,429
6049	SUBSTANCE ABUSE PREVENTION	\$120,288	\$0	\$51,138	\$51,138	\$26,632	52.08%	\$24,506
6050	CHILDRENS SPECIAL HEALTH CARE	\$331,836	\$362,182	\$23,941	\$386,123	\$174,275	45.13%	\$211,848
6052	EARLY ON	\$112,374	\$61,240	\$3,309	\$64,549	\$38,157	59.11%	\$26,392
6053	MATERNAL/INFANT SUPPORT	\$872,894	\$817,394	\$1,472	\$818,866	\$381,627	46.60%	\$437,239
6055	AIDS/STD	\$309,478	\$361,357	(\$39,191)	\$322,166	\$148,309	46.04%	\$173,857
6058	PNC-ENROLL/COORDINATION	\$39,630	\$14,289	\$5	\$14,294	\$5,441	38.06%	\$8,853
6059	COMMUNICABLE DISEASE	\$331,729	\$356,063	\$3	\$356,066	\$155,830	43.76%	\$200,236
6060	PRENATAL EDUCATION	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6061	RESTRICTED DONATIONS	\$3,409	\$3,820	\$677	\$4,497	\$715	15.91%	\$3,782
6310	HEALTH EDUCATION	\$225,680	\$236,180	(\$16,007)	\$220,173	\$90,099	40.92%	\$130,074
6311	WELLNESS PROGRAM	\$223,648	\$183,218	(\$15,023)	\$168,195	\$73,326	43.60%	\$94,869
	TOTAL EXPENDITURES	\$9,556,860	\$9,727,734	\$909,696	\$10,637,430	\$4,434,095	41.68%	\$6,203,335
	TOTAL REVENUES	\$9,556,860	\$9,635,208	\$909,442	\$10,544,650	\$3,206,989	30.41%	\$7,337,661
	FUND BALANCE <USE>	\$0	(\$92,526)	(\$254)	(\$92,780)	(\$1,227,106)		\$1,134,326

DEPT	SUB-DEPT	NAME	ACTUAL 2009	ORIGINAL BUDGET 2010	BUDGET ADJUSTMENTS 2010	AMENDED BUDGET 2010	YTD ACTUAL 2010	% OF BUDGET COLLECTED/USED	YTD ACTUAL (OVER) UNDER AMENDED BUDGET
6491	0363	MT. PLEASANT CENTER	\$151,051	\$25,560	\$0	\$25,560	\$0	0.00%	\$25,560
6491	1240	DD CLINICAL SUPPORT	\$689,062	\$827,360	\$13,600	\$840,960	\$119,630	14.23%	\$721,330
6491	1245	DD OBRA SCREENING	\$49,991	\$61,242	\$0	\$61,242	\$27,636	45.13%	\$33,606
6491	1347	DD WORK ACTIVITIES	\$2,583,200	\$2,271,946	\$0	\$2,271,946	\$695,271	30.60%	\$1,576,675
6491	1349	DD SUPPORTED EMPLOYMENT	\$477,440	\$1,706,558	\$20,318	\$1,726,876	\$792,117	45.87%	\$934,759
6491	1357	DD COMMUN. BASED EXPERIENC	\$3,383,663	\$2,532,805	(\$100)	\$2,532,705	\$775,070	30.60%	\$1,757,635
6491	1358	DD KANDU SUPP EMPLOYMENT	\$20,649	\$23,739	\$0	\$23,739	\$5,433	22.89%	\$18,306
6491	1440	DD RESPITE CARE	\$242,887	\$396,029	\$0	\$396,029	\$33,313	8.41%	\$362,716
6491	1441	DD RES FOSTER CARE-CHILD	\$1,020	\$0	\$325	\$325	\$353	108.72%	(\$28)
6491	1442	DD CHILDREN'S WAIVER	\$919,194	\$813,540	(\$13,000)	\$800,540	\$272,601	34.05%	\$527,939
6491	1443	DD RES.SERV. - S.I.L.	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6491	1451	DD RES. SERV-FELCH AIS	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6491	1452	DD RES. SERV-PIERCE AIS	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6491	1453	DD RES. SERV-WAVERLY AIS	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6491	1454	DD RES. SERV-40TH ST CLF	\$1,161,795	\$1,126,573	\$0	\$1,126,573	\$345,659	30.68%	\$780,914
6491	1455	DD RES. SERV-OTHER RESIDENT S	\$745,990	\$796,916	\$0	\$796,916	\$215,171	27.00%	\$581,745
6491	1456	DD RES. SERV. LEGION CT. AIS	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6491	1457	DD RES. SERV.SETTLERS ROAD	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6491	1459	DD RES. SERV-MAGNOLIA DRIVE	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6491	1460	DD WAIVER RESIDENTIAL	\$7,581,117	\$8,699,481	\$1,500	\$8,700,981	\$2,513,056	28.88%	\$6,187,925
6491	1461	DD RES. SERV. - FERRIS STREET	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6491	1462	NON-WAIVER RESIDENTIAL	\$320	\$0	\$0	\$0	\$0	N/A	\$0
6491	5400	TRAINING	\$240	\$0	\$182	\$182	\$376	206.73%	(\$194)
6491	5401	GROUP HOME TRAINING	\$164,793	\$167,316	\$0	\$167,316	\$1,300	0.78%	\$166,016
6491	5510	DD CLIENT SVC MANAGEMENT	\$1,407,294	\$1,493,406	(\$40,000)	\$1,453,406	\$527,614	36.30%	\$925,792
6491	5514	RES. CLIENT SERV MGT-CLF	\$33,379	\$25,897	\$0	\$25,897	\$11,608	44.82%	\$14,289
6491	5522	CHILD CASE MANAGEMENT	\$240,460	\$442,696	\$40,000	\$482,696	\$144,312	29.90%	\$338,384
6492	5511	CHILD CASE MANAGEMENT	\$83,687	\$104,040	\$0	\$104,040	\$19,665	18.90%	\$84,376
6492	5540	NURSING HOME REVIEW	\$9,783	\$18,829	\$0	\$18,829	\$1,860	9.88%	\$16,969
6492	5541	HUD LEASING ASSISTANCE GRAN	\$224,387	\$234,619	\$0	\$234,619	\$51,116	21.79%	\$183,503
6493	0361	KALAMAZOO PSYCH HOSPITAL	\$19,581	\$63,547	\$0	\$63,547	\$0	0.00%	\$63,547
6493	3240	MI ADULT EMERGENCY SERVICES	\$736,928	\$847,109	\$1,603	\$848,712	\$270,315	31.85%	\$578,397
6493	3241	MI ADULT ACCESS CENTER	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6493	3242	MEDICATION CLINIC	\$966,218	\$0	\$0	\$0	\$40,436	N/A	(\$40,436)
6493	3243	MI ADULT OUTPATIENT	\$122,290	\$87,335	\$1,500	\$88,835	\$2,188	2.46%	\$86,647
6493	3244	MI ADULT GRAND HAVEN - MDT	\$908,299	\$1,638,808	(\$10,600)	\$1,628,208	\$454,980	27.94%	\$1,173,228
6493	3245	MI ADLT OUTPT COMM SUPPORT	\$801,242	\$0	\$0	\$0	\$93,327	N/A	(\$93,327)
6493	3246	MI ADLT OLDER ADULTS	\$136,438	\$248,136	\$5,000	\$253,136	\$52,131	20.59%	\$201,005
6493	3247	MI ADLT VOC.REHABILITATION	\$89,088	\$97,536	\$0	\$97,536	\$0	0.00%	\$97,536
6493	3248	MI ADULT-SPANISH OUTREACH	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6493	3249	ASSERTV COMM TREATMT-SOUT	\$942,179	\$1,052,930	\$10,150	\$1,063,080	\$273,991	25.77%	\$789,089
6493	3252	ASSERTV COMM TREATMT-NORT	\$20,795	\$16,186	\$0	\$16,186	\$1,175	7.26%	\$15,011
6493	3254	MI ADULT-MDT HOLLAND	\$504,689	\$1,792,302	(\$6,050)	\$1,786,252	\$765,344	42.85%	\$1,020,908
6493	3255	OBRA ACTIVE TREATMENT	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6493	3343	NEW HOPE HOUSE	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6493	3344	SOUTH COUNTY CLUBHOUSE	\$672,976	\$748,989	\$3,135	\$752,124	\$193,515	25.73%	\$558,609
6493	3345	MI DAY TREATMENT/KANDU	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6493	3346	MI PEER OPERATED SERVICES	\$74,081	\$82,273	\$0	\$82,273	\$0	0.00%	\$82,273
6493	3347	MI SUPPORTED IND. LIVING	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6493	3348	MI KANDU SUPPORTED EMPLOY	\$44,145	\$39,803	\$0	\$39,803	\$27,671	69.52%	\$12,132
6493	3349	MI ADULT SUPPORTED EMPLOY	\$44,419	\$0	\$0	\$0	\$0	N/A	\$0
6493	3450	MI RIVER VIEW RTC	\$663,514	\$0	\$0	\$0	(\$3,359)	N/A	\$3,359
6493	3451	MI HOSPITALS	\$189,404	\$220,467	\$1,050	\$221,517	\$85,690	38.68%	\$135,827
6493	3452	MI ROBERT BROWN CENTER	\$674,687	\$0	\$0	\$0	\$0	N/A	\$0
6493	3453	OTHER CRISIS RESIDENTIAL	\$15,333	\$733,700	\$0	\$733,700	\$187,706	25.58%	\$545,994
6493	3456	OTHER HOSPITALS-MI ADULT	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6493	3457	HACKELY HOSPITAL	\$943,194	\$1,027,059	\$1,024	\$1,028,083	\$217,070	21.11%	\$811,013
6493	3458	PINE REST	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6493	3459	ADULT ALTERNATIVE RESIDENTI	\$679,473	\$972,184	\$75	\$972,259	\$318,729	32.78%	\$653,530

DEPT	SUB-DEPT	NAME	ACTUAL 2009	ORIGINAL BUDGET 2010	BUDGET ADJUSTMENTS 2010	AMENDED BUDGET 2010	YTD ACTUAL 2010	% OF BUDGET COLLECTED/USED	YTD ACTUAL (OVER) UNDER AMENDED BUDGET
6493	5515	COMM SUPPORT CASE MGT	\$703,184	\$9,207	\$0	\$9,207	(\$174)	-1.89%	\$9,381
6493	5516	CASE MGMT - OLDER ADULTS	\$68,113	\$48,109	\$0	\$48,109	\$13,377	27.81%	\$34,732
6493	5519	MINORITY SERVICES-CASE MGT	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6494	4243	MI CHILD OUTPATIENT	\$145,461	\$140,023	(\$3,636)	\$136,387	\$25,891	18.98%	\$110,496
6494	4244	HOME BASED SERVICES	\$363,321	\$419,940	\$1,900	\$421,840	\$95,391	22.61%	\$326,449
6494	4245	EL CENTRO	\$120,068	\$487,124	\$0	\$487,124	\$89,293	18.33%	\$397,832
6494	4247	EMOTIONAL IMPAIRED	\$173	\$0	\$0	\$0	\$0	N/A	\$0
6494	4450	MI CRISIS RESIDENTIAL	\$637	\$4,222	\$0	\$4,222	\$0	0.00%	\$4,222
6494	4451	MI CHILD RESPITE SERVICES	\$71,043	\$103,094	\$50	\$103,144	\$15,280	14.81%	\$87,864
6494	4472	LOCAL INPATIENT	\$224,274	\$213,217	\$3,193	\$216,410	\$54,988	25.41%	\$161,422
6494	5800	PREVENTION-INDIRECT	\$3,405	\$0	\$0	\$0	\$0	N/A	\$0
6494	5801	PREVENTION-DIRECT	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6495	5020	MH ADMINISTRATION	\$614,116	\$601,410	\$1,359	\$602,769	\$382,854	63.52%	\$219,915
6495	5021	ADM. LIFE SUPPORT SERV.	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6495	5022	QUALITY IMPROVEMENT	\$4,253	\$3,375	\$0	\$3,375	\$1,431	42.39%	\$1,945
6495	5024	OFFICE-COMM RELATIONS	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6495	5025	RECEIVABLES/BILLING	\$630	\$0	\$0	\$0	\$0	N/A	\$0
6495	5026	FINANCE	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6495	5027	ALLOCATED COSTS	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6495	5028	DIVISION DIRECTORS	\$301	\$0	\$0	\$0	\$0	N/A	\$0
6495	5029	MCO ADMINISTRATION	\$301	\$0	\$0	\$0	\$0	N/A	\$0
TOTAL REVENUES			\$31,739,654	\$33,466,637	\$32,578	\$33,499,215	\$10,212,399	30.49%	\$23,286,816

COUNTY OF OTTAWA
 MENTAL HEALTH EXPENDITURES - 2220
 SIX MONTHS ENDING MARCH 31, 2010

04/07/10
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DEPT	SUB-DEPT	NAME	ACTUAL 2009	ORIGINAL BUDGET 2010	BUDGET ADJUSTMENTS 2010	AMENDED BUDGET 2010	YTD ACTUAL 2010	% OF BUDGET COLLECTED/ USED	YTD ACTUAL (OVER) UNDER AMENDED BUDGET
6491	0363	MT. PLEASANT CENTER	\$174,636	\$30,960	\$0	\$30,960	(\$4,745)	-15.33%	\$35,705
6491	1240	DD CLINICAL SUPPORT	\$520,050	\$631,099	(\$973)	\$630,126	\$311,200	49.39%	\$318,926
6491	1245	DD OBRA SCREENING	\$47,116	\$56,200	\$0	\$56,200	\$23,712	42.19%	\$32,488
6491	1347	DD WORK ACTIVITIES	\$2,402,669	\$2,075,433	(\$1,700)	\$2,073,733	\$935,924	45.13%	\$1,137,809
6491	1349	DD SUPPORTED EMPLOYMENT	\$349,096	\$1,292,746	(\$4,012)	\$1,288,734	\$590,197	45.80%	\$698,537
6491	1357	DD COMMUNITY BASED EXPERIENCE	\$2,662,911	\$1,950,697	(\$18,258)	\$1,932,439	\$916,314	47.42%	\$1,016,125
6491	1358	DD KANDU SUPPORTED EMPLOYMT	\$19,454	\$22,000	\$1,700	\$23,700	\$8,052	33.97%	\$15,648
6491	1440	DD RESPITE CARE	\$232,460	\$300,000	\$2,845	\$302,845	\$85,103	28.10%	\$217,742
6491	1441	DD RES FOSTER CARE-CHILD	\$961	\$0	\$275	\$275	\$203	73.94%	\$72
6491	1442	DD CHILDREN'S WAIVER	\$819,932	\$753,950	\$0	\$753,950	\$327,712	43.47%	\$426,238
6491	1443	DD RES.SERV.- S.I.L.	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6491	1454	DD RES. SERV-40TH ST CLF	\$1,095,340	\$1,044,054	(\$7,200)	\$1,036,854	\$423,066	40.80%	\$613,788
6491	1455	DD RES. SERV-OTHER RES SETTING	\$702,834	\$738,544	(\$20,000)	\$718,544	\$272,208	37.88%	\$446,336
6491	1460	DD WAIVER RESIDENTIAL	\$7,122,120	\$8,040,020	(\$20,000)	\$8,020,020	\$3,050,562	38.04%	\$4,969,458
6491	1462	NON-WAIVER RESIDENTIAL	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6491	5400	TRAINING	\$36,713	\$34,837	(\$1,573)	\$33,264	\$18,644	56.05%	\$14,620
6491	5401	GROUP HOME TRAINING	\$158,096	\$157,851	\$24,092	\$181,943	\$99,879	54.90%	\$82,064
6491	5510	DD CLIENT SVC MANAGEMENT	\$1,063,214	\$1,138,997	(\$5,064)	\$1,133,933	\$533,973	47.09%	\$599,960
6491	5514	DD RESID CLIENT SVC MGT-CLF	\$31,448	\$24,000	\$0	\$24,000	\$12,992	54.13%	\$11,008
6491	5522	CHILD CASE MANAGEMENT	\$217,630	\$336,240	(\$1,950)	\$334,290	\$91,195	27.28%	\$243,095
6492	5511	HUD LEASING GRANT 3	\$75,756	\$97,145	\$0	\$97,145	\$43,875	45.16%	\$53,270
6492	5540	NUSING HOME REVIEW	\$8,599	\$17,578	\$0	\$17,578	\$5,784	32.90%	\$11,794
6492	5541	HUD LEASING ASSISTANCE	\$217,062	\$219,048	\$0	\$219,048	\$119,679	54.64%	\$99,369
6493	0361	KALAMAZOO PSYCH HOSPITAL	\$24,478	\$86,975	\$0	\$86,975	(\$3,663)	-4.21%	\$90,638
6493	0362	FORENSIC CENTER	\$26,233	\$26,083	\$0	\$26,083	\$4,530	17.37%	\$21,553
6493	3240	MI ADULT EMERGENCY SERVICES	\$581,450	\$663,687	\$10,511	\$674,198	\$281,126	41.70%	\$393,072
6493	3241	MI ADULT ACCESS CENTER	\$547,186	\$824,333	(\$34,749)	\$789,584	\$332,396	42.10%	\$457,188
6493	3242	MEDICATION CLINIC	\$736,787	\$210,862	\$1,455	\$212,317	\$104,881	49.40%	\$107,436
6493	3243	MI ADULT OUTPATIENT	\$128,022	\$90,120	\$36,720	\$126,840	\$38,992	30.74%	\$87,848
6493	3244	MI ADULT GRAND HAVEN - MDT	\$705,040	\$1,154,512	\$21,799	\$1,176,311	\$551,533	46.89%	\$624,778
6493	3245	MI ADLT OUTPT COMM SUPPORT	\$594,969	\$0	\$0	\$0	\$0	N/A	\$0
6493	3246	MI ADLT OLDER ADULTS	\$128,909	\$239,595	\$0	\$239,595	\$31,614	13.19%	\$207,981
6493	3247	MI ADULT VOCATIONAL REHAB	\$93,261	\$100,435	(\$251)	\$100,184	\$46,151	46.07%	\$54,033
6493	3248	MI ADULT-SPANISH OUTREACH	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6493	3249	ASSERTIVE COMM TREATMT - SOUTH	\$722,182	\$787,964	\$1,338	\$789,302	\$298,469	37.81%	\$490,833
6493	3252	ASSERTIVE COMM TREATMT - NORTH	\$19,592	\$15,000	\$0	\$15,000	\$3,427	22.85%	\$11,573
6493	3253	OBRA SCREENING - MI ADULT	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6493	3254	MI ADULT MDT-HOLLAND	\$398,404	\$1,266,668	\$55,669	\$1,322,337	\$637,264	48.19%	\$685,073
6493	3343	NEW HOPE HOUSE	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6493	3344	SOUTH COUNTY CLUBHOUSE	\$528,637	\$553,201	(\$65,845)	\$487,356	\$207,660	42.61%	\$279,696
6493	3346	MI PEER OPERATED SERVICES	\$77,550	\$77,550	\$0	\$77,550	\$38,775	50.00%	\$38,775
6493	3347	MI SUPPORTED IND. LIVING	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6493	3348	MI KANDU SUPPORTED EMPLOY	\$41,974	\$37,425	\$27,000	\$64,425	\$42,318	65.69%	\$22,107
6493	3349	MI ADULT SUPP. EMPLOYMENT	\$46,500	\$0	\$0	\$0	\$0	N/A	\$0
6493	3450	MI RIVER VIEW RTC	\$515,538	\$0	\$0	\$0	\$0	N/A	\$0
6493	3451	MI HOSPITALS	\$178,668	\$204,318	\$0	\$204,318	\$109,751	53.72%	\$94,567
6493	3452	MI ROBERT BROWN CENTER	\$523,273	\$0	\$0	\$0	(\$103)	N/A	\$103
6493	3453	OTHER CRISIS RESIDENTIAL	\$14,446	\$679,958	\$0	\$679,958	\$233,856	34.39%	\$446,102
6493	3457	HACKLEY HOSPITAL	\$908,735	\$1,000,000	\$0	\$1,000,000	\$277,098	27.71%	\$722,902
6493	3459	ADULT ALTERNATIVE RESIDENTIAL	\$632,954	\$900,974	\$0	\$900,974	\$394,864	43.83%	\$506,110
6493	5515	COMM SUPPORT CASE MGT	\$535,577	\$8,800	(\$2,000)	\$6,800	\$3	0.05%	\$6,797
6493	5516	CASE MGT-OLDER ADULTS	\$64,417	\$45,000	\$0	\$45,000	\$19,924	44.28%	\$25,076
6494	4243	MI CHILD OUTPATIENT	\$138,399	\$130,720	\$0	\$130,720	\$40,490	30.97%	\$90,230
6494	4244	HOME BASED SERVICES	\$277,520	\$304,321	(\$6,500)	\$297,821	\$116,889	39.25%	\$180,932
6494	4245	EL CENTRO	\$93,300	\$358,291	\$8,547	\$366,838	\$175,195	47.76%	\$191,643
6494	4247	EMOTIONALLY IMPAIRED PROGRAM	\$163	\$0	\$500	\$500	\$135	27.00%	\$365
6494	4450	MI CHILD CRISIS RESIDENTIAL	\$600	\$3,913	(\$500)	\$3,413	\$0	0.00%	\$3,413
6494	4451	MI CHILD RESPITE SERVICES	\$67,411	\$78,096	(\$911)	\$77,185	\$33,387	43.26%	\$43,798

COUNTY OF OTTAWA
 MENTAL HEALTH EXPENDITURES - 2220
 SIX MONTHS ENDING MARCH 31, 2010

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DEPT	SUB-DEPT	NAME	ACTUAL 2009	ORIGINAL BUDGET 2010	BUDGET ADJUSTMENTS 2010	AMENDED BUDGET 2010	YTD ACTUAL 2010	% OF BUDGET COLLECTED/ USED	YTD ACTUAL (OVER) UNDER AMENDED BUDGET
6494	4472	LOCAL INPATIENT	\$213,736	\$200,000	\$0	\$200,000	\$94,612	47.31%	\$105,388
6494	5800	PREVENTION - INDIRECT	\$2,940	\$0	\$1,466	\$1,466	\$1,277	87.13%	\$189
6494	5801	PREVENTION - DIRECT	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6495	5020	MH ADMINISTRATION	\$1,984,428	\$2,093,978	\$33,738	\$2,127,716	\$1,030,541	48.43%	\$1,097,175
6495	5021	ADMIN. LIFE SUPPORT SERVICES	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6495	5022	QUALITY IMPROVEMENT	\$183,412	\$264,714	(\$12,090)	\$252,624	\$117,018	46.32%	\$135,606
6495	5023	RECIPIENT RIGHTS	\$130,636	\$138,437	(\$350)	\$138,087	\$68,631	49.70%	\$69,456
6495	5024	OFFICE-COMM. RELATIONS/ED	\$147,904	\$170,483	\$800	\$171,283	\$78,116	45.61%	\$93,167
6495	5025	RECEIVABLES/BILLING	\$0	\$0	\$0	\$0	\$0	N/A	\$0
6495	5026	FINANCE	\$428,254	\$490,485	(\$2,272)	\$488,213	\$207,792	42.56%	\$280,421
6495	5027	ALLOCATED COSTS	\$10	\$54,127	(\$17,020)	\$37,107	\$13,037	35.13%	\$24,070
6495	5028	DIVISION DIRECTORS	\$276,590	\$0	\$0	\$0	\$0	N/A	(\$0)
6495	5029	MCO ADMINISTRATION	\$976,193	\$1,094,092	\$16,264	\$1,110,356	\$537,343	48.39%	\$573,013
6495	5030	MEDICAL RECORDS	\$144,219	\$150,121	\$11,077	\$161,198	\$79,743	49.47%	\$81,455
TOTAL EXPENDITURES			\$31,798,594	\$33,466,637	\$32,578	\$33,499,215	\$14,110,600	42.12%	\$19,388,615
TOTAL REVENUE			\$31,739,654	\$33,466,637	\$32,578	\$33,499,215	\$10,212,399	30.49%	\$23,286,816
FUND BALANCE (USE)			(\$58,940)	\$0	\$0	\$0	(\$3,898,201)		\$3,898,201

Action Request



Committee: Finance and Administration Committee

Meeting Date: 4/20/2010

Requesting Department: Fiscal Services

Submitted By: June Hagan

Agenda Item: Resolution to Authorize "Qualifying Statements" for Bonding Purposes

SUGGESTED MOTION:

To approve and forward to the Board of Commissioners the Resolution to authorize certification of a "Qualifying Statement" for bonding purposes.

SUMMARY OF REQUEST:

Pursuant to the requirements of the Uniform Budgeting and Accounting Act, the Chief Administrative Officers of the County must certify and file a "qualifying statement" with the Michigan Department of Treasury. This qualifies the County to issue securities.

FINANCIAL INFORMATION:

Total Cost: \$0.00 | County Cost: \$0.00 | Included in Budget: Yes No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated Non-Mandated New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: #1

Objective: #4

ADMINISTRATION RECOMMENDATION:

Recommended Not Recommended

County Administrator: Alan G. Vanderberg

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, ou=County of Otsewa, ou=Administrator's Office, email=avanderberg@otsewa.org
Reason: I am approving this document
Date: 2010.04.15 15:58:11 -0400

Committee/Governing/Advisory Board Approval Date:

MEMORANDUM

TO: Ottawa County Administration & Finance Committee

FROM: Gregory Rapple, Ottawa County Corporation Counsel

DATE: April 11, 2010

RE: Resolution to Authorize Certification of a “Qualifying Statement”
For Bonding Purposes

Each year that Ottawa County contemplates selling municipal bonds, it must authorize the County Administrator, as Chief Administrative Officer of the County, to certify and file a “qualifying statement” with the Michigan Department of Treasury. A Resolution to accomplish this is attached.

cc: Alan Vanderberg, Ottawa County Administrator
June Hagan, Ottawa County Fiscal Services Director
Brad Slagh, Ottawa County Treasurer

COUNTY OF OTTAWA
STATE OF MICHIGAN

At a regular meeting of the Board of Commissioners of the County of Ottawa, Michigan, held at the Fillmore Street Complex in the Township of Olive, Michigan on the ___ day of _____, 2010 at _____ o'clock p.m. local time.

PRESENT: Commissioners: _____

ABSENT: Commissioners: _____

It was moved by Commissioner _____ and supported by Commissioner _____ that the following Resolution be adopted:

WHEREAS, the Ottawa County Board of Commissioners is required, by the Revised Municipal Finance Act, Act 34 of the Public Acts of 2001, as amended, MCLA 141.2101 et seq., to authorize the County Administrator, as Chief Administrative Officer of Ottawa County pursuant to the requirements of the Uniform Budgeting and Accounting Act, Act 2 of the Public Acts of 1968, as amended, MCLA 141.421 et seq., to certify and file a “qualifying statement” with the Michigan Department of Treasury, as provided for in Section 303 of Act 34, MCLA 141.2303, so that Ottawa County will be qualified to issue securities;

NOW THEREFORE BE IT RESOLVED, that Alan Vanderberg, County Administrator of Ottawa County, Michigan, as Chief Administrative Officer of Ottawa County under the provisions of the Uniform Budgeting and Accounting Act, Act 2 of the Public Acts of 1968, as

amended, MCLA 141.421 et seq., is hereby authorized to certify and file a “qualifying statement” with the Michigan Department of Treasury so that Ottawa County may issue securities under the laws of the State of Michigan and Act 34 of the Public Acts of 2001, as amended, MCLA 141.2101 et seq.; and,

BE IT FURTHER RESOLVED, that all resolutions and parts of resolutions insofar as they conflict with this Resolution are hereby repealed.

YEAS: Commissioners: _____

NAYS: Commissioners: _____

ABSTENTIONS: Commissioners: _____

RESOLUTION ADOPTED.

Chairperson, Ottawa County
Board of Commissioners

Ottawa County Clerk

Action Request



Committee: Finance and Administration Committee

Meeting Date: 4/20/2010

Requesting Department: Circuit Court

Submitted By: June Hagan

Agenda Item: Juror Mileage Rate

SUGGESTED MOTION:

To approve and forward to the Board of Commissioners the Resolution regarding juror mileage rates at the Michigan State Employee Travel Standard Rate

SUMMARY OF REQUEST:

Jurors are currently reimbursed the current IRS mileage rate per mile (\$.50 per mile). The Circuit Court, Probate Court and District Court judges have requested that the mileage rate reflect the State of Michigan Standard Rate (\$.362 per mile). The minimum required rate is \$.10 per mile per MLL 600.1344, 600.8351. For the period of October 1, 2008 to September 30, 2009, this reduction in the mileage rate would have reduced expenditures by approximately \$16,800 for the courts.

FINANCIAL INFORMATION:

Total Cost: _____ County Cost: \$0.00 _____ Included in Budget: Yes No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated Non-Mandated New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: #1

Objective: #1-2

ADMINISTRATION RECOMMENDATION:

Recommended Not Recommended

County Administrator: Alan G. Vanderberg

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, o=OS, ou=County of Otsewa, ou=Administrator's Office, email=avanderberg@otsewa.org
Reason: I am approving the document
Date: 2010.04.15 15:42:28 -0400

Committee/Governing/Advisory Board Approval Date:

COUNTY OF OTTAWA

STATE OF MICHIGAN

RESOLUTION

At a regular meeting of the Board of Commissioners of the County of Ottawa, Michigan, held at the Fillmore Street Complex in the Township of Olive, Michigan on the ____ day of _____, 2010 at _____ o'clock p.m. local time.

PRESENT: Commissioners: _____

ABSENT: Commissioners: _____

It was moved by Commissioner _____ and supported by Commissioner _____ that the following Resolution be adopted:

WHEREAS, the amounts stated in Exhibit "A" attached hereto represent the amounts approved hereby by the Ottawa County Board of Commissioners for mileage and the amount of juror compensation required by Act 739 of the Public Acts of 2002, MCL 600.1344;

NOW THEREFORE BE IT RESOLVED that the Ottawa County Board of Commissioners adopts the amounts set forth in the attached Exhibit "A" as the mileage rate for jury duty and as the juror compensation rates, all as required by Act 739 of the Public Acts of 2002; and,

BE IT FURTHER RESOLVED that these new juror mileage and compensation rates become effective May 1, 2010; and,

BE IT FURTHER RESOLVED, that all resolutions and parts of resolutions insofar as they conflict with this Resolution are hereby repealed.

YEAS: Commissioners: _____

NAYS: Commissioners: _____

ABSTENTIONS: Commissioners: _____

RESOLUTION ADOPTED.

Chairperson, Ottawa County
Board of Commissioners

Ottawa County Clerk

EXHIBIT "A"

JUROR MILEAGE AND COMPENSATION SCHEDULE

1. **JUROR MILEAGE**

The Michigan State Employee Travel Standard Rate per mile for traveling from the jurors residence to the place of holding court and return for each day or ½ day of actual attendance at a session of the court.

2. **JUROR COMPENSATION**

(a) For the first day or ½ day of actual attendance at the court, \$25 per day and \$12.50 per ½ day; and,

(b) For each subsequent day or ½ day of actual attendance at the court, \$40.00 per day and \$20.00 per ½ day.

Action Request



Committee: Finance and Administration Committee

Meeting Date: 4/20/2010

Requesting Department: Treasurer

Submitted By: June Hagan

Agenda Item: Bond Cremation Project

SUGGESTED MOTION:

To recommend to the Board of Commissioners the disintegration of the records be witnessed by the County Treasurer and the Fiscal Services Department Senior Accountant in addition to the Fiscal Services Director, as required by MLL 129.124, Sec 4.

SUMMARY OF REQUEST:

The Bond Cremation Act, ACT 56 of 1962, provides for the cremation or disintegration of public obligations. The Treasurer has several bond obligations and corresponding interest coupons to be destroyed.

FINANCIAL INFORMATION:

Total Cost: \$0.00 | County Cost: \$0.00 | Included in Budget: Yes | No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated | Non-Mandated | New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: #1

Objective: #1-6

ADMINISTRATION RECOMMENDATION:

Recommended | Not Recommended

County Administrator: Alan G. Vanderberg

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, o=US, ou=County of Otsewa, ou=Administrator's Office, email=avanderberg@otsewa.org
Reason: I am approving the document
Date: 2010.04.15 15:39:02 -0400

Committee/Governing/Advisory Board Approval Date:



County of Ottawa

Office of the Treasurer

Bradley J. Slagh
County Treasurer

Cheryl A. Clark
Chief Deputy Treasurer

Steven J. Brower
Deputy Treasurer

12220 Fillmore Street Room 155, P.O. Box 310, West Olive, Michigan 49460-310

Phone: (616) 994-4501
1-800-764-4111, ext. 8230

Fax: (616) 994-4509

Web Site: www.miottawa.org

Bond Cremation Project 2010

General Discussion: The Bond Cremation Act, Act 56 of 1962 provides for the cremation or disintegration of public obligations and matters incidental and necessary thereto. Encarta Dictionary: English translation defines disintegration as “Breaking into pieces” (irreversible breaking into components or fragments) and as “loss of unity” (the loss of unity, cohesion, or integrity). Cremation sites offering a Certificate of Cremation are not readily available in west Michigan in the year 2010. Shredding on site with the ability to obtain a Certificate of Destruction is possible.

The Ottawa County Treasurer has in his possession several separate bond obligations and corresponding interest coupons that were issued in paper form and that have been paid in full. It is intended to inventory the documents and prepare them for on-site shredding using the firm which has the County contract. The shredding process will comply with state statute and be finalized with a Certificate of Destruction issued by the shredding company.

Inventory Record: The report created showing the results of the inventory of the bond documentation is to include the information set forth in state statute to be included on the certificate of cremation or disintegration. “The certificate shall show the name of the public corporation, the designation or the title of the obligations cremated, which in the case of interest coupons shall include the title or designation of the obligations to which they pertain, the aggregate principal amount of obligations cremated, the denomination of each of the obligations cremated, the number of each of the obligations cremated, the name of the printer of the obligations or interest coupons cremated, and where interest coupons are cremated, the quantity of coupons cremated for each coupon maturity date and the face value of the coupons cremated.

Procedure:

1. Prepare an inventory record for each bond obligation series and related interest coupons.
2. Obtain quote for disintegration (shredding) from the contractor providing services to the county. The service quoted must follow the procedure set forth in state statute.
3. Obtain authorization to disintegrate the bond obligations and interest coupons listed on the inventory records. Ask the Board to authorize two persons in addition to the Director of Fiscal Services to be present and witness the disintegration (MCL 129.124 Sec. 4).
4. Obtain a Certificate of Destructions (Disintegration) from the firm providing the service within 24 hours of its execution and file the Certificate with the Fiscal Services Director (person having custody of the financial records of the county).
5. MCL 129.125 states that public bonds and interest coupons are obligations not considered public records.

Ottawa County Treasurer's Office
Index of Items for Destruction, 2010

Bond Issues:

- 1) County of Ottawa, Tax Anticipation Notes, \$2,750,00, dated 5/1/1979
- 2) County of Ottawa, General Obligation Limited Tax Notes, \$3,600,000, 6/1/1980
- 3) County of Ottawa, General Obligation Limited Tax Notes, \$5,790,000, 5/14/1981
- 4) County of Ottawa, General Obligation Limited Tax Notes, \$6,300,000, 4/21/1982
- 5) County of Ottawa, General Obligation Limited Tax Notes, \$6,850,000, 5/12/1983
- 6) County of Ottawa, General Obligation Limited Tax Notes, \$6,000,000, 5/15/1984
- 7) County of Ottawa, General Obligation Limited Tax Notes, \$6,000,000, 4/22/1985
- 8) County of Ottawa, General Obligation Limited Tax Notes, \$4,000,000, 5/12/1986
- 9) County of Ottawa, General Obligation Limited Tax Notes, \$5,000,000, 5/18/1988
- 10) County of Ottawa, General Obligation Limited Tax Notes, \$2,000,000, 5/31/1989
- 11) County of Ottawa, General Obligation Limited Tax Notes, \$10,000,000 4/9/1992
- 12) County of Ottawa, Tax Anticipation Notes, \$2,000,000, 5/1/1975
- 13) County of Ottawa, Tax Anticipation Notes, \$1,850,000, 5/1/1976
- 14) County of Ottawa, Tax Anticipation Notes, \$1,850,000, 5/1/1976
- 15) County of Ottawa, Tax Anticipation Notes, \$1,750,000, 5/1/1977
- 16) County of Ottawa, Tax Anticipation Notes, \$2,000,000, 5/1/1978
- 17) County of Ottawa, General Obligation Limited Tax Notes, \$2,000,000, 2/1/1974
- 18) County of Ottawa, General Obligation Limited Tax Notes, \$3,800,000, 5/1/1987
- 19) County of Ottawa, General Obligation Limited Tax Notes, Series 1980, \$5000
- 20) County of Ottawa, General Obligation Limited Tax Notes, Series 1980, \$5000
- 21) County of Ottawa, General Obligation Limited Tax Notes, Series 1981, \$5,790,000
- 22) County of Ottawa, General Obligation Limited Tax Notes, Series 1981, \$5000
- 23) County of Ottawa, General Obligation Limited Tax Notes, Series 1981, \$5000
- 24) County of Ottawa, General Obligation Limited Tax Notes, Series 1982, \$6,300,000
- 25) County of Ottawa, General Obligation Limited Tax Notes, Series 1982, \$5000
- 26) County of Ottawa, General Obligation Limited Tax Notes, Series 1982, \$5000
- 27) County of Ottawa, General Obligation Limited Tax Notes, Series 1983, \$5000
- 28) County of Ottawa, General Obligation Limited Tax Notes, Series 1983, \$5000
- 29) County of Ottawa, General Obligation Limited Tax Notes, Series 1983, \$5000
- 30) County of Ottawa, General Obligation Limited Tax Notes, Series 1983, \$5000
- 31) County of Ottawa, General Obligation Limited Tax Notes, Series 1983, \$6,850,000
- 32) County of Ottawa 1992 General Obligation Limited Tax Note, Series III, Date of Original Issue June 11, 1992

End of list

Action Request



Committee: Finance and Administration Committee

Meeting Date: 4/20/2010

Requesting Department: Fiscal Services

Submitted By: June Hagan

Agenda Item: Cost of Services Analysis Report

SUGGESTED MOTION:

To accept and forward to the Board of Commissioners the Maximus Cost of Services Analysis Report for Ottawa County.

SUMMARY OF REQUEST:

Goal 1, Objective 2 of the Board of Commissioners Strategic Plan includes implementing strategies to deal with operational deficits. The User Fee Analysis will be the basis for recommendations to the Board to increase fees for services provided by the County departments which will increase revenue for the County. The 2010 budget includes \$100,000 for increased revenues as a result of this study.

FINANCIAL INFORMATION:

Total Cost: | County Cost: (\$100,000.00) | Included in Budget: | Yes | No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated | Non-Mandated | New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: #1

Objective: #2

ADMINISTRATION RECOMMENDATION:

Recommended

Not Recommended

County Administrator: Alan G. Vanderberg

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, ou=County of Ottawa, ou=Administrator's Office, email=avanderberg@ottawa.org
Reason: I am approving this document
Date: 2010.04.15 15:41:28 -0400

Committee/Governing/Advisory Board Approval Date:

**OTTAWA COUNTY, MICHIGAN
COST OF SERVICE ANALYSIS**

**FINAL REPORT
APRIL 2010**

**BASED ON BUDGETED
EXPENDITURES FOR
FISCAL 2010**

MAXIMUS
HELPING GOVERNMENT SERVE THE PEOPLE™

**OTTAWA COUNTY, MICHIGAN
COST OF SERVICE ANALYSIS**

Table of Contents

Introduction and Summary of Results.....	A
Clerk.....	B
Drain Commissioner.....	C
Treasurer.....	D
Parks and Recreation.....	E
Geographic Information Systems.....	F
Prosecuting Attorney.....	G
Environmental Health.....	H
Clinical Health Services.....	I
Animal Control.....	J
Sheriff.....	K
Sheriff Corrections Division.....	L

OTTAWA COUNTY, MICHIGAN COST OF SERVICE ANALYSIS

Background

Ottawa County, Michigan engaged MAXIMUS to conduct a detailed cost of service analysis. The study focuses on an analysis of user fee services. The objectives were to:

- ◆ Calculate the full costs of providing specific services,
- ◆ Compare costs with the revenues received for these services, and
- ◆ Recommend levels to recover more of the full cost of services when such fees are practical.

As traditional revenue sources become increasingly more difficult to forecast and depend on, alternative methods of financing become necessary. One such alternative is the movement towards “user fee” related charges. This analysis reviews the current methods of providing user fee related services. Total costs are calculated and a cost versus revenue analysis is developed. MAXIMUS used a proprietary computer model to develop the full cost of providing the various services.

Project Scope

This cost of service report features the identification of service costs and fee levels when providing fee-for-service activities.

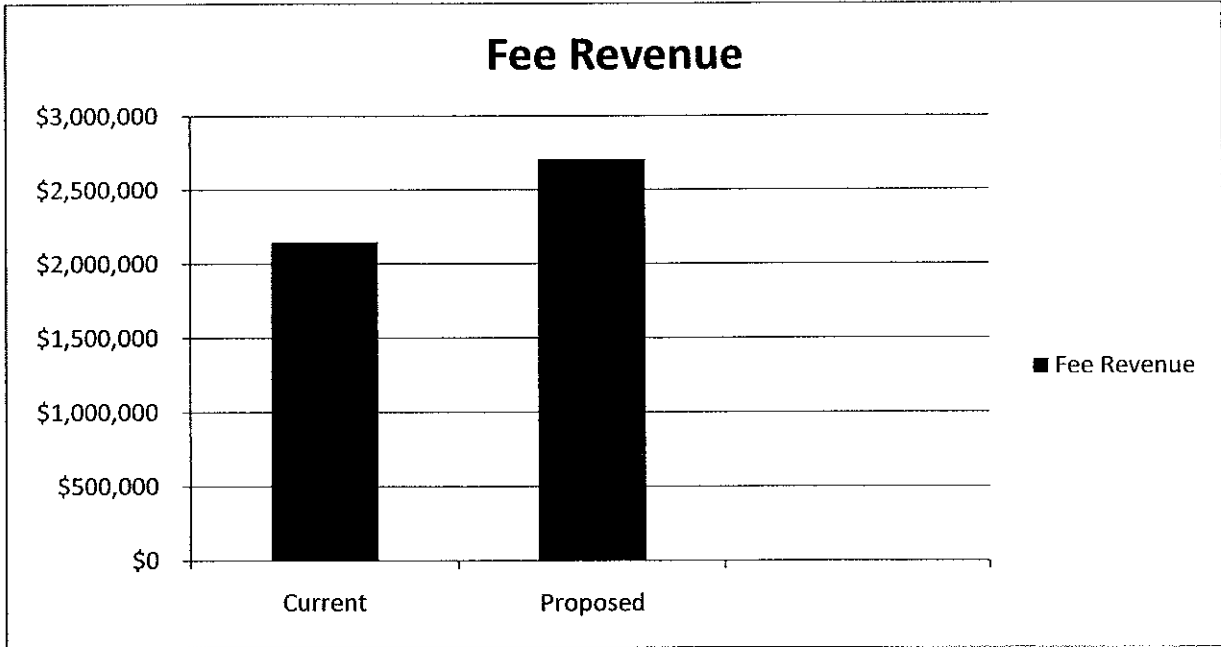
A service for which a user fee is charged can be viewed as the time and/or material costs paid by the government agency on behalf of a private citizen or group. The underlying assumption of user fees is that for services benefiting individuals, and not society as a whole, the individuals should pay for some portion of the cost of providing the service.

Full costs developed for services rendered include: direct labor costs, divisional and departmental supervision and administration, and supplies and material costs. All appropriate indirect, or overhead, costs are allocated from central service departments to the department or division performing the service.

Summary of Results

The analysis focuses on eleven departments or divisions of the County. Analysis of the services provided by these departments where the County is currently assessing fees or may have the ability or authority to adjust and collect fees indicates the County is spending \$11,971,335 to provide these services and recovering \$2,147,741 in related user fee revenue. The difference of \$9,823,594 is covered primarily by general tax dollars. Of this subsidy, it is believed that \$559,372 can be recovered through reasonable increases in the current fee schedules, thereby reducing the general fund subsidy to \$9,264,222. A large portion of the remaining subsidy is attributed to services where the user group may not be able to pay any significant increases, or where there are necessary high fixed costs with low cost recoveries from fees. In particular, the Jail accounts for nearly \$6 million of the remaining subsidy.

The following chart illustrates the **Proposed Fee Revenue Increase** if the County implements the MAXIMUS recommendations.



The table on the following page summarizes the cost and revenue findings for each of the departments involved in this cost of service analysis. The table details the full annual cost of user fee services analyzed within each department, the current annual revenue, the amount of subsidy, the percent of cost recovery, and the estimated additional revenue potential through recommended fee increases (and new fees).

DEPARTMENTAL COST / REVENUE SUMMARY

Department	Full Cost	Current Revenue	Difference (Subsidy)	% Cost Recovery	Proposed Additional Revenue
Clerk	\$755,331	\$226,123	(\$529,208)	29.9%	\$51,746
Drain Commissioner	\$243,147	\$39,501	(\$203,646)	16.2%	\$14,320
Treasurer	\$155,962	\$14,185	(\$141,777)	9.1%	\$2,890
Parks & Recreation	\$94,971	\$64,799	(\$30,172)	68.2%	\$2,700
Geographic Info Systems	\$683,268	\$84,640	(\$598,628)	12.4%	\$13,248
Prosecuting Attorney	\$60,864	\$21,668	(\$39,196)	35.6%	\$9,388
Environmental Health	\$1,457,900	\$530,426	(\$927,474)	36.4%	\$115,500
Clinical Health Services	\$349,981	\$189,830	(\$160,151)	54.2%	\$75,327
Animal Control	\$503,402	\$147,632	(\$355,770)	29.3%	\$116,713
Sheriff	\$861,574	\$289,562	(\$572,012)	33.6%	\$69,656
Jail	\$6,804,935	\$539,375	(\$6,265,560)	7.9%	\$87,884
Totals	\$11,971,335	\$2,147,741	(\$9,823,594)	17.9%	\$559,372

It is important to note that the recommended fee increases are provided only as options for the County's consideration. Any final fee adjustments will need to be addressed by County Officials. It is equally important to note that the additional revenue projections are based upon current levels of service, whereas actual activity for most services generally varies from year to year. Any reduction in demand for a particular service would result in the proposed additional revenue projections not being fully realized. It should be noted that the recommendations for fee adjustments include some areas that may need further legal interpretation. MAXIMUS recommends that the County request its legal advisor to research appropriate ordinances and statutes to determine if the County has the legal authority to establish new fees or adjust existing fees, as well as to identify any implementation procedures prior to any formal fee determinations. MAXIMUS further recommends that the County review any additional revenue projections with department and division heads, legal advisors, and administration prior to adjusting budgeted user fee revenue.

OTTAWA COUNTY, MICHIGAN COST OF SERVICE ANALYSIS COUNTY CLERK

Description of Department

The Ottawa County Clerk is responsible for the maintenance of County Records, County Board proceedings, and Court records. The Clerk's Office also maintains genealogical records, and provides passport services to individuals. The function of the Vital Records Division is to administer Michigan Statutes and public health codes as they pertain to the filing, storing, retaining, and issuing of records in an efficient and informed manner, while also providing the public with quality service. The following services were analyzed within the County Clerk's Office:

Service Area Descriptions

Genealogy Searches – No fee is currently charged for genealogy record searches by the Clerk's staff. These searches are often very involved and time consuming. The Office performs approximately 250 searches annually.

Full Annual Cost	\$6,790
Units	250
Full Unit Cost	\$27.16
Current Revenue	\$0
Percent of Cost Recovery	0%

DBA / Assumed Names – A fee of \$10.00 is charged for filing a DBA / Assumed Name with the County (this fee is set by State Statute). The process involves searching for similar names, completing forms, logging the name, and retaining the documents in the Clerk's files. It should be noted that this fee cannot be changed by the County, but is being included in this study for informational purposes only.

Full Annual Cost	\$17,479
Units	1,287
Full Unit Cost	\$13.58
Current Revenue	\$12,870
Percent of Cost Recovery	73.6%

Marriage Licenses – A fee of \$20.00 is charged for a marriage license (this fee is set by State Statute). The County retains \$5 of the fee and sends the remaining \$15 to the State. The process involves confirming documents, preparing forms, and filing the licenses with the State. It should be noted that this fee cannot be adjusted by the County, but is being included in this study for informational purposes only.

Full Annual Cost	\$30,765
Units	1,699
Full Unit Cost	\$18.11
Current Revenue	\$8,495
Percent of Cost Recovery	27.6%

Passports – The Clerk’s Office processes and transmits passport applications and fees to the passport agency. There are many strict guidelines and rules that must be followed when accepting these applications. The current fee collected is \$25.00.

Full Annual Cost	\$70,457
Units	2,594
Full Unit Cost	\$27.16
Current Revenue	\$64,850
Percent of Cost Recovery	92.0%

CCW Lost Permit Replacement – County residents that lose their Carrying a Concealed Weapons (CCW) permit can request that the Clerk provide them with a replacement copy. A fee of \$10.00 is charged to replace a lost CCW permit. It is estimated that the County issues 50 replacement CCW permits annually.

Full Annual Cost	\$679
Units	50
Full Unit Cost	\$13.58
Current Revenue	\$500
Percent of Cost Recovery	73.6%

Document Notarization – County residents may come to the Clerk’s Office and request that an official document be notarized. The Clerk’s Office notarizes approximately 700 documents annually. The Clerk does not currently charge a fee to notarize a document.

Full Annual Cost	\$3,803
Units	700
Full Unit Cost	\$5.43
Current Revenue	\$0
Percent of Cost Recovery	0%

Notary Certificates –An individual may request that the Clerk’s Office issue a certificate which verifies that a Notary Public who witnessed a signature was a current and duly commissioned Notary at the time that the document was signed. The County issued 80 certificates in 2008 and charged a \$1.00 fee for each certificate.

Full Annual Cost	\$579
Units	80
Full Unit Cost	\$7.24
Current Revenue	\$80
Percent of Cost Recovery	13.8%

Notary Bonds – County residents file papers and a bond to become a notary, or to maintain their notary status, at the Clerk’s Office. The Clerk processes 207 notary bonds annually and collects a \$10.00 fee.

Full Annual Cost	\$2,436
Units	207
Full Unit Cost	\$11.77
Current Revenue	\$2,070
Percent of Cost Recovery	85.0%

Certified Copies – A fee of \$10.00 for the first copy and \$4.00 for each additional copy is charged for a certified copy from the Clerk’s Office. The fee is currently set by State Statute, which defines a maximum fee of \$26.00 and \$12.00 that can be charged for this service. The following table represents the cost of making certified copies based only on the incremental cost of making copies.

First Copy

Full Annual Cost	\$39,163
Units	8,651
Full Unit Cost	\$4.53
Current Revenue	\$86,510
Percent of Cost Recovery	220.9%

Additional Copies

Full Annual Cost	\$22,973
Units	12,687
Full Unit Cost	\$1.81
Current Revenue	\$27,775
Percent of Cost Recovery	220.9%

In addition to the incremental cost of making certified copies, the cost of maintaining the files and records must be considered. The following table represents the full cost of making certified copies, including the cost of filing, upkeep, and maintaining the integrity of the documents.

First Copy

Full Annual Cost	\$118,494
Units	8,651
Full Unit Cost	\$13.70
Current Revenue	\$86,510
Percent of Cost Recovery	73.0%

Additional Copies

Full Annual Cost	\$139,316
Units	12,687
Full Unit Cost	\$10.98
Current Revenue	\$50,748
Percent of Cost Recovery	36.4%

Certified Copies Cost Comparison: With and Without Maintenance

Current Rate	Copy Cost Only	Full Cost w/ Maintenance
\$10.00 First Copy	\$4.53	\$13.70
\$4.00 Add'l Copy	\$1.81	\$10.98

CCW / Gun Board Representation - The County Clerk is required to be a member of the County Gun Board. The Gun Board representatives review all CCW (Carrying Concealed Weapon) applications that are filed with the County and interview the applicants. The Office spends time reviewing applications, attending monthly Gun Board meetings, and filing approved or denied CCW applications and permits. The County Clerk collects a CCW application fee which is set by State Statute. The County Clerk submits an annual report to the State on the cost of administering the Gun Board function. The County processed 1,008 CCW applications in 2008. The full cost of the Clerk's Office has been provided in the following table.

Fee Area	Full Annual Cost	Full Unit Cost
Clerk's CCW / Gun Board Representation	\$23,793	\$23.60

Qualified Voter File Maintenance – The Clerk's Office maintains a file of all registered voters in Ottawa County. New and updated voter registration data is processed by the Clerk's Office and forwarded to the local jurisdictions. There are 176,145 registered voters in Ottawa County.

Full Annual Cost	\$340,739
Units	176,145
Full Unit Cost	\$1.93
Current Revenue	\$0
Percent of Cost Recovery	0%

Recommendations

It is recommended that the following fees be established or increased within the Clerk's Office. It is further recommended that the County request its legal advisor research appropriate ordinances and statutes to determine if the County has the legal authority to adjust existing fees or establish new fees as well as to identify any implementation procedures prior to any formal fee determinations. The following section details the current fee, full cost, and recommended rate for each service area.

SERVICE	Current Fee	Full Cost	Recommended Fee
Genealogy Searches	No Fee	\$27.16	\$20.00
DBAs / Name Changes	\$10.00	\$13.58	Set by Statute
Marriage Licenses*	\$20.00	\$18.11	Set by Statute
Passports	\$25.00	\$27.16	Set by Statute
CCW Replacement Permits	\$10.00	\$13.58	\$15.00
Document Notarization	No Fee	\$5.43	\$5.00
Notary Certificates	\$1.00	\$7.24	\$5.00
Notary Bonds	\$10.00	\$11.77	Set by Statute
Certified Copies – 1 st page**	\$10.00	\$13.70	\$12.00
Certified Copies – add'l pages**	\$4.00	\$10.98	\$6.00

* The County only keeps \$5.00 of the \$20.00 Marriage License Fee, the remaining \$15.00 is sent to the State.

**Full cost for certified copies includes the cost of maintaining the files and records for the County.

Department Comments

The Clerk’s Office has reviewed the analysis. MAXIMUS has not received any additional comments regarding the cost analysis or recommendations presented in the report.

Cost / Revenue Summary

The following chart details the full cost of the service areas, the revenue generated under the current fee schedule, the difference, the percent of cost recovery, the current fee, the number of service units, the average cost per unit, and the estimated amount of potential additional revenue at the recommended prices.

DEPARTMENTAL COST / REVENUE SUMMARY
 Ottawa County, MI
 County Clerk
 2010

Service Fees	Full Cost	Current Revenue	Difference (Subsidy)	% Cost Recovery	Current Unit Rate	Current Units	Full Cost Rate	Recomm'd Fee	Proposed Additional Revenue
Genealogy Searches	\$6,790	\$0	(\$6,790)	0.0%	No Fee	250	\$27.16	\$20.00	\$5,000
D.B.A.s	\$17,479	\$12,870	(\$4,609)	73.6%	\$10.00	1,287	\$13.58	Set by Statute	\$0
Marriage Licenses*	\$30,765	\$8,495	(\$22,270)	27.6%	\$20.00	1,699	\$18.11	Set by Statute	\$0
Passports	\$70,457	\$64,850	(\$5,607)	92.0%	\$25.00	2,594	\$27.16	Set by Statute	\$0
CCW Lost Permit Replacement	\$679	\$500	(\$179)	73.6%	\$10.00	50	\$13.58	\$15.00	\$250
Document Notarization	\$3,803	\$0	(\$3,803)	0.0%	No Fee	700	\$5.43	\$5.00	\$3,500
Notary Certificates	\$579	\$80	(\$499)	13.8%	\$1.00	80	\$7.24	\$5.00	\$320
Notary Bonds	\$2,436	\$2,070	(\$366)	85.0%	\$10.00	207	\$11.77	Set by Statute	\$0
Certified Copy - 1st copy**	\$118,494	\$86,510	(\$31,984)	73.0%	\$10.00	8,651	\$13.70	\$12.00	\$17,302
Certified Copy - add'l copies**	\$139,316	\$50,748	(\$88,568)	36.4%	\$4.00	12,687	\$10.98	\$6.00	\$25,374
Gun Board	\$23,793	\$0	(\$23,793)	0.0%	\$0.00	1,008	\$23.60	\$0.00	\$0
QVF Maintenance	\$340,739	\$0	(\$340,739)	0.0%	\$0.00	176,145	\$1.93	\$0.00	\$0
T O T A L S	\$755,331	\$226,123	(\$529,208)						\$51,746

* The County only keeps \$5.00 of the \$20.00 Marriage License Fee, the remaining \$15.00 is sent to the State.

** The Full Cost for certified copies includes the cost of maintaining the files and records for the County.

MAXIMUS Consulting Services, Inc.

**OTTAWA COUNTY, MICHIGAN
COST OF SERVICE ANALYSIS
DRAIN COMMISSIONER**

Description of Department

The Ottawa County Drain Commissioner is responsible for protecting surface waters and the environment by providing stormwater management through flood control measures, development reviews, soil erosion control, and water quality programs. The Drain Commissioner has authority to ensure that established drains and natural watercourses be improved or protected to meet standards and specifications established by the County. The following service areas were examined. The table that follows each service area description displays the full annual cost, units, full unit cost, current revenue generated by fees only, and the percentage of cost recovery.

Service Area Descriptions

Soil Erosion Control – The Department is responsible for the enforcement of soil erosion laws and ordinances. A permit is required for all earth changes that disturb one acre or more of land or area within five hundred feet of a lake or stream. Over 200 permits were issued last year at variable fees based upon the type and size of the project.

Full Annual Cost	\$158,747
Units	204
Full Unit Cost	\$778.17 (Average)
Current Revenue	\$35,850
Percent of Cost Recovery	22.6 %

Development Review Administration Fee – The Drain Commissioner’s Office is also responsible for administration of the development review program. The County contracts with engineering firms that perform over 50 reviews annually for the Office. Costs related to the plan review by an engineering firm are paid by the developer. The County currently assesses an administration fee for the coordination of the reviews which varies depending on the type of review requested. The Drain Commissioner’s Office has identified two classifications

for development review administration: Plats and Site Condominium, and All Other.

Plats & Site Condominium Development Reviews Administration

Full Annual Cost	\$59,509
Units	5
Full Unit Cost	\$8,501.22
Current Revenue	\$1,400
Percent of Cost Recovery	2.4 %

All Other Development Reviews Administration

Full Annual Cost	\$19,836
Units	48
Full Unit Costs	\$413.25
Current Revenue	\$2,250
Percent of Cost Recovery	11.3 %

County Drain Use Permit – There are two types of Drain Use Permits, with the first involving a citizen requesting the use of a drain for water runoff. The second type of Drain Use Permit involves a request to install a culvert in a drain for a crossing over the drain. Each request requires the Department to review the requests and issue a permit to the individual that would like to use the county drain. The Department time is the same for both types of permits. A request for a culvert installation usually requires the assistance of an engineering firm to determine the required sizing of the culvert to ensure that the flow of drain water is not restricted. All engineering costs are paid by the individual making the request. The Department issued 37 permits last year and does not currently charge a fee to cover the administration costs of issuing the permits.

Full Annual Cost*	\$2,517
Units	37
Full Unit Cost	\$68.03
Current Revenue	\$0
Percent of Cost Recovery	0.0 %

* Does not include the engineering firm cost for determining the appropriate culvert size.

Licensing Agreement – The Department reviews requests and issues licenses to individuals that would like to place a structure such as a fence, shed, or pool within the County's drain easement. If the individual's request is granted, a legal document is drafted and recorded. The Department reviewed 10 license requests last year and does not currently charge a fee for this service.

Full Annual Cost	\$775
Units	10
Full Unit Cost	\$77.51
Current Revenue	\$0
Percent of Cost Recovery	0.0 %

No Permit Required Letter – Many local jurisdictions will not issue building permits to homeowners or contractors until a letter is provided from the Drain Commissioner’s Office stating that a soil erosion permit is not required for the construction project. The Department reviews requests and issues letters once it has been documented that the project will not disturb more than one acre of land or is within five hundred feet of a lake or stream. The Department issues approximately 100 No Permit Required Letters annually and does not currently charge a fee for this service.

Full Annual Cost	\$1,764
Units	100
Full Unit Cost	\$17.64
Current Revenue	\$0
Percent of Cost Recovery	0.0 %

Recommendations

It is recommended that the Ottawa County Drain Commissioner consider adjusting or establishing the following fees. MAXIMUS further recommends that the County request its legal advisor research appropriate ordinances and statutes to determine if the County has the legal authority to adjust existing fees or establish new fees, as well as to identify any implementation procedures prior to any formal fee determinations.

Service	Current Fee	Full Cost	Recomm'd Fee
Soil Erosion Control	\$175.74 Avg.	\$778.17 Avg.	20% Increase
Development Review Administration Fee: Plats & Site Condominiums	\$200.00	\$8,501.22	\$400.00

Development Review Administration Fee: All Others	\$50.00	\$413.25	\$100.00
County Drain Use Permit*	\$0	\$68.03	\$50.00
Licensing Agreement	\$0	\$77.51	\$50.00
No Permit Required Letter	\$0	\$17.64	\$10.00

*Does not include the engineering firm cost for determining the appropriate culvert size. It is recommended that the Department determine an average cost for the engineering firm's fee and include that cost with a County Drain Use Permit fee that involves a drain crossing which will require a culvert sizing analysis.

Department Comments

The Drain Commissioner has reviewed the analysis. MAXIMUS has not received any additional comments regarding the cost analysis or recommendations presented in the report.

Cost / Revenue Summary

The following chart details the full cost of the service areas, the revenue generated under the current fee schedule, the difference, the percent of cost recovery, the current fee, the number of service units, the average cost per unit, and the estimated amount of potential additional revenue at the recommended prices.

DEPARTMENTAL COST / REVENUE SUMMARY

Ottawa County, MI
 Drain Commissioner
 2010

Service Fees	Full Cost	Current Revenue	Difference (Subsidy)	% Cost Recovery	Current Unit Rate	Current Units	Full Cost Rate	Recomm'd Fee	Proposed Additional Revenue
Soil Erosion Permits	\$158,747	\$35,851	(\$122,896)	22.6%	Varies	204	\$778.17	20% Increase	\$7,170
Development Review Administration Fees									
Plat and Site Condo	\$59,509	\$1,400	(\$58,109)	2.4%	\$200.00	7	\$8,501.22	\$400.00	\$1,400
All Others	\$19,836	\$2,250	(\$17,586)	11.3%	\$50.00	48	\$413.25	\$100.00	\$2,400
County Drain Use Permits*	\$2,517	\$0	(\$2,517)	0.0%	\$0.00	37	\$68.03	\$50.00	\$1,850
Licensing Agreements	\$775	\$0	(\$775)	0.0%	\$0.00	10	\$77.51	\$50.00	\$500
No Permit Required Letter	\$1,764	\$0	(\$1,764)	0.0%	\$0.00	100	\$17.64	\$10.00	\$1,000
T O T A L S	\$243,147	\$39,501	(\$203,647)						\$14,320

* This fee does not include the cost of hiring a contractor to determine the appropriate culvert size required.

MAXIMUS Consulting Services, Inc.

**OTTAWA COUNTY, MICHIGAN
COST OF SERVICE ANALYSIS
TREASURER**

Description of Department

The Ottawa County Treasurer is responsible for receipting County monies, collecting County taxes, and disbursing tax funds to local units of government and school districts. The Treasurer is also responsible for the accounting of all revenue, the management of investments, and the issuance of dog licenses. The Treasurer also performs tax-related information searches upon request. The following services were analyzed within the Treasurer's Office:

Service Area Descriptions

Dog Licenses – The Treasurer's Office is responsible for the issuance of all dog licenses within the County. Duties include the mailing of notices and collection of dog license fees. The full annual cost associated with this service is \$55,768. The cost determined for this service has been incorporated in the Animal Control section of this report and is reflected in the full cost of services for that department.

Deed Certification – The Treasurer's Office is responsible for handling deed certification duties. A fee of \$1 is charged to certify the first 10 legal descriptions on a deed. An additional \$0.20 is charged for each legal description over 10 on a single deed. The typical number legal descriptions for each deed certification was unavailable, therefore, the cost information below represents the per unit average cost for the typical deed certification request.

1 Legal Description

Full Unit Cost	\$7.89
Current Fee	\$1
Percent of Cost Recovery	12.7%

Each Additional Legal Description after 1

Full Unit Cost	\$5.04
Current Fee	\$1 for first 10 legal descriptions; \$0.20 / each over 10
Percent of Cost Recovery	Varies on the number of legal descriptions

The following table compares the full unit cost, current fee, and percent of cost recovery for deeds with 1 legal description to deeds with 12 legal descriptions:

Number of Legal Descriptions / Deed	Full Unit Cost	Current Fee	% of Cost Recovery
1	\$7.89	\$1.00	12.7%
2	\$12.93	\$1.00	7.7%
3	\$17.97	\$1.00	5.6%
4	\$23.01	\$1.00	4.3%
5	\$28.05	\$1.00	3.6%
6	\$33.09	\$1.00	3.0%
7	\$38.13	\$1.00	2.6%
8	\$43.17	\$1.00	2.3%
9	\$48.21	\$1.00	2.1%
10	\$53.25	\$1.00	1.9%
11	\$58.29	\$1.20	2.1%
12	\$63.33	\$1.40	2.2%

Plat Certification – The Treasurer’s Office is also responsible for handling plat certifications. As with a deed certification, a fee of \$1 is charged to certify the first 10 legal descriptions; and an additional fee of \$0.20 is charged for each legal description over 10. There were three plat certifications completed during the last year.

Full Annual Cost	\$107
Units	3
Full Unit Cost	\$35.63
Current Revenue	\$3
Percent of Cost Recovery	2.8%

Tax History – The Treasurer’s Office handles requests for tax history information. Approximately 15 requests are processed annually at a fee of \$0.25 per parcel (with a minimum fee of \$0.50). This fee is set by statute.

Full Annual Cost	\$198
Units	14
Full Unit Cost	\$14.16
Current Revenue	\$7
Percent of Cost Recovery	3.5%

Tax Search – The Treasurer’s Office also performs tax searches on properties to provide tax information on a given parcel. Over 20,000 searches were provided during the last year at a fee of \$0.50 per parcel, which is set by statute.

Full Annual Cost	\$149,588
Units	22,248
Full Unit Cost	\$6.72
Current Revenue	\$11,124
Percent of Cost Recovery	7.4%

Returned Items Charge – The Treasurer’s Office currently charges \$25 for processing returned checks, money orders, and cashier’s checks. The department also handles returns on various electronic financial transactions that currently are not assessed a fee. However, the department would like to begin charging for these items as well. Last year 122 returned items were processed for a fee; while six returns were handled at no fee.

Full Annual Cost	\$3,899
Units	128
Full Unit Cost	\$30.46
Current Revenue	\$3,050
Percent of Cost Recovery	78.2%

Stop Payments on Checks – The Treasurer’s Office is responsible for handling requests for replacement checks. Before a new check can be provided, the department must order a stop payment on check request for the original lost or stolen check. The department receives over 50 requests annually and currently does not charge a fee for this service.

Full Annual Cost	\$2,162
Units	60
Full Unit Cost	\$36.03
Current Revenue	\$0
Percent of Cost Recovery	0.0%

Printed Materials – The Treasurer’s Office also receives requests for specific information that may require the staff to spend considerable time on in order to deliver a report that meets the customer’s criteria. For example, the Office may be asked to provide a mailing list for a particular group of individuals in a certain geographic region. The charge for such services is \$25 for the first hour of labor

and \$20 for each additional hour thereafter. The requestor is also assessed the cost of materials given to them; such as the cost of a compact disc if the report is provided in that format. The rate below not only includes the average hourly wages and benefits of the individuals most likely performing this service, but also incorporates an allocation of County-wide and Departmental administration costs, building-related costs, and other general overhead expenses.

Average Full Cost Hourly Rate	\$43.88
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Recommendations

It is recommended that the following fees be established or increased within the Treasurer's Office. It is further recommended that the County request its legal advisor to research appropriate ordinances and statutes to determine if the County has the legal authority to adjust existing fees or establish new fees as well as to identify any implementation procedures prior to any formal fee determinations. The following section details the current fee, full cost, and recommended rate for each service area.

Service	Current Fee	Full Cost	Recommended Fee
Deed Certification	\$1 for first 10 legal descriptions; \$0.20 for each legal description over 10	\$7.89	Set by Statute
Plat Certification		\$35.63	Set by Statute
Tax History	\$0.25 / parcel (\$0.50 minimum)	\$14.16 / parcel	Set by Statute
Tax Search	\$0.50 / parcel	\$6.72 / parcel	Set by Statute
Returned Items Charge	\$25	\$30.46	\$30
Stop Payments on Checks	No Fee	\$36.03	\$35

Cost / Revenue Summary

The following chart details the full cost of the service areas, the revenue generated under the current fee schedule, the difference, the percent of cost recovery, the current fee, the number of service units, the average cost per unit, and the estimated amount of potential additional revenue at the recommended prices.

DEPARTMENTAL COST / REVENUE SUMMARY
 Ottawa County, MI
 Treasurer
 2010

Service Fees	Full Cost	Current Revenue	Difference (Subsidy)	% Cost Recovery	Current Unit Rate	Current Units	Full Cost Rate	Recomm'd Fee	Proposed Additional Revenue
Deed Certification ⁽¹⁾	\$8	\$1	(\$7)	12.7%	Varies	N/A	\$7.89	Set by Statute	N/A
Plat Certification	\$107	\$3	(\$104)	2.8%	Varies	3	\$35.63	Set by Statute	N/A
Tax History ⁽²⁾	\$198	\$7	(\$191)	3.5%	\$0.50	14	\$14.16	Set by Statute	N/A
Tax Search	\$149,588	\$11,124	(\$138,464)	7.4%	\$0.50	22,248	\$6.72	Set by Statute	N/A
Returned Items Charge	\$3,899	\$3,050	(\$849)	78.2%	\$25.00	128	\$30.46	Set by Statute	\$790
Stop Payments on Checks	\$2,162	\$0	(\$2,162)	0.0%	No Fee	60	\$36.03	\$35.00	\$2,100
T O T A L S	\$155,962	\$14,185	(\$141,777)						\$2,890

1. The number of current units was unavailable, therefore, the cost information shown is based on the average service provided.

2. Even though the current unit rate is \$0.25 per parcel, there is a \$0.50 minimum.

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**OTTAWA COUNTY, MICHIGAN
COST OF SERVICE ANALYSIS
PARKS AND RECREATION COMMISSION**

Description of Department

The Ottawa County Parks and Recreation Commission enhances the quality of life for residents and visitors by preserving parks and open spaces and by providing natural resource-based recreation and education opportunities. The Commission oversees acquisition, development, operation, and maintenance of 22 County parks, several undeveloped park properties and ten Open Space lands, totaling 5,712 acres. The goal of the Parks and Recreation Commission cost study was to examine fee-supported Parks services to determine whether the County was providing the services at a taxpayer supported subsidy. The scope of this study focused on picnic buildings, picnic shelters, and other special facilities. The following service areas were examined:

Service Area Descriptions

Picnic Buildings – The Commission oversees and maintains several picnic buildings which are located within the 22 County parks. These fully enclosed structures have electricity, restrooms and picnic table seating. Reservation can be made up to 365 days in advance by either calling or visiting the Parks office or on-line at the Parks website. The current fees shown below are for residents and non-residents.

Picnic Buildings	Full Cost	Current Revenue	% of Cost Recovery	Current Unit Rate*	Current Units
Hager Park Picnic - Side A	\$3,180	\$2,070	65.1%	\$50 / \$80	39
Hager Park Picnic - Side B	\$2,530	\$1,650	65.2%	\$50 / \$80	30
Hager Park Picnic - Both	\$3,948	\$4,454	112.8%	\$100 / \$160	33
Grand River - Picnic Bldg	\$4,600	\$3,200	69.6%	\$70 / \$90	47
Kirk Park - Lodge Summer	\$1,629	\$820	50.3%	\$60 / \$90	14
Kirk Park - Lodge Winter	\$4,419	\$1,404	31.8%	\$40 / \$60	35
Spring Grove - Kitchen A	\$2,985	\$1,490	49.9%	\$50 / \$80	29
Spring Grove - Fireplace B	\$1,810	\$860	47.5%	\$50 / \$80	16
Spring Grove - Both	\$5,729	\$5,230	91.3%	\$100 / \$160	37

* Resident / Non-Resident Fee

Picnic Shelters – The Commission oversees and maintains several picnic shelters which are located within the 22 County parks. These are covered areas

with picnic tables. Reservations can be made up to 365 days in advance by either calling or visiting the Parks office or on-line at the Parks website. The current fees shown below are for residents and non-residents.

Picnic Shelters	Full Cost	Current Revenue	% of Cost Recovery	Current Unit Rate*	Current Units
Hager Park - Maples Shelter	\$3,036	\$1,965	64.7%	\$50 / \$80	37
Kirk Park - Shelter	\$2,424	\$1,440	59.4%	\$50 / \$80	25
North Beach Park - Shelter	\$3,340	\$2,035	60.9%	\$50 / \$80	38
Grose Park - Lake Shelter	\$3,387	\$1,390	41.0%	\$50 / \$80	30
Grose Park - Forest Shelter	\$2,954	\$1,134	38.4%	\$50 / \$80	24
Tunnel Park - North Shelter	\$4,084	\$2,629	64.4%	\$50 / \$80	48
Tunnel Park - South Shelter	\$3,795	\$2,410	63.5%	\$50 / \$80	44

* Resident / Non-Resident Fee

Special Facilities – The Commission oversees and maintains many other special facilities located within the 22 County parks. These facilities are usually indoor facilities that are heated or may be a historical building. Reservations can be made up to 365 days in advance by either calling or visiting the Parks office or on-line at the Parks website. The current fees shown below are for residents and non-residents.

Special Facilities	Full Cost	Current Revenue	% of Cost Recovery	Current Unit Rate*	Current Units
Hager Park - Vander Laan Rm	\$19,288	\$14,105	73.1%	\$110 / \$130	131
Hager Park - DeVries Rm	\$473	\$0	0.0%	\$110 / \$130	1
Hager Park - Maples Shelter	\$3,036	\$1,965	64.7%	\$50 / \$80	37
Pigeon Creek Park - Camp Area	\$6,575	\$1,580	24.0%	\$40 / \$60	39
Pigeon Creek Park - Lodge	\$4,177	\$2,878	68.9%	\$90 / \$110	30
Spring Grove Park - Trellis	\$2,747	\$7,840	285.5%	\$160 / \$190	33
Weaver House	\$7,863	\$4,215	53.6%	Varies	34

* Resident / Non-Resident Fee

Recommendations

General fund dollars are typically used to support the cost of maintaining and operating a county parks system in a usable and safe manner. Ottawa County has turned to the voters seeking financial support for the parks system through a special millage. In Ottawa County millage money is used to purchase additional

park property, make improvements to park lands, and to maintain and operate the current park facilities to ensure that they are available for the public when they want to use the facilities. In addition to the millage, a user fee is currently charged for the use of the park facilities to ensure that they are prepped and cleaned before and after each use. The fees listed in the table below include the cost of park supervision, prep and cleanup, reservation administration, and maintenance of the facilities. The Commission last adjusted the facility user fees in 2008. It is recommended that the Commission consider adjusting only the non-resident portion of the fees at this time.

It is further recommended that the County request its legal advisor to research appropriate ordinances and statutes to determine if the County has the legal authority to adjust existing fees or establish new fees as well as to identify any implementation procedures prior to any formal fee determinations. The following section details the current fee, full cost, and recommended rate for each service:

Service Area	Current Unit Rate*	Full Cost Rate	Recommended Fee
Hager Park Picnic - Side A	\$50 / \$80	\$81.53	\$50 / \$85
Hager Park Picnic - Side B	\$50 / \$80	\$84.32	\$50 / \$85
Hager Park Picnic - Both	\$100 / \$160	\$119.63	No Change
Hager Park - Vander Laan Rm	\$110 / \$130	\$147.23	\$110 / \$150
Hager Park - DeVries Rm	\$110 / \$130	\$472.73	\$110 / \$150
Hager Park - Maples Shelter	\$50 / \$80	\$82.04	\$50 / \$85
Grand River - Picnic Bldg	\$70 / \$90	\$97.87	\$70 / \$100
Kirk Park - Lodge Summer	\$60 / \$90	\$116.37	\$60 / \$120
Kirk Park - Lodge Winter	\$40 / \$60	\$126.27	\$40 / \$120
Kirk Park - Shelter	\$50 / \$80	\$96.94	\$50 / \$100
North Beach Park - Shelter	\$50 / \$80	\$87.89	\$50 / \$100
Grose Park - Lake Shelter	\$50 / \$80	\$112.89	\$50 / \$120
Grose Park - Forest Shelter	\$50 / \$80	\$123.08	\$50 / \$120
Tunnel Park - North Shelter	\$50 / \$80	\$85.08	\$50 / \$85
Tunnel Park - South Shelter	\$50 / \$80	\$86.26	\$50 / \$85
Spring Grove - Kitchen A	\$50 / \$80	\$102.94	\$50 / \$100
Spring Grove - Fireplace B	\$50 / \$80	\$113.14	\$50 / \$120
Spring Grove - Both	\$100 / \$160	\$154.85	No Change
Pigeon Creek Pk - Camp Area	\$40 / \$60	\$168.58	\$40 / \$150
Pigeon Creek Pk - Lodge	\$90 / \$110	\$139.24	\$90 / \$150
Spring Grove Pk - Trellis	\$160 / \$190	\$83.23	No Change
Weaver House	Varies	\$231.26	30% Increase

* Resident / Non-Resident Fee

Department Comments

The Parks and Recreation Commission Director has reviewed the analysis and would like to make the following notations:

- The department is reviewing recommendations specific to State and Federal grant funded properties because of grant mandates that prohibit excessive disparity between the resident and non-resident reservation fees for parks funded with grants.

- The ramifications of implementing the recommended non-resident fee increases could discourage non-resident park users from making future reservations. We need to assess whether the projected additional revenue is more important relative to the potential number of lost reservations resulting in a loss in overall revenue. It is possible the fee increases would price our facilities out of the market for non-residents based on our review of other park rental fees in the region.

Cost / Revenue Summary

The following chart details the full cost of the service areas, the revenue generated under the current fee schedule, the difference, the percent of cost recovery, the current fee, the number of service units, the average cost per unit, and the estimated amount of potential additional revenue at the recommended prices. The estimated amount of proposed additional revenue was calculated by assuming that nine percent of the reservations were made by non-residents. The additional revenue calculation was made by using the total number of reservations made by non-residents (nine percent) multiplied by the difference between the current and proposed non-resident reservation fees.

DEPARTMENTAL COST / REVENUE SUMMARY

Ottawa County, MI
Parks and Recreation Commission
2010

SERVICE FEES	Full Cost	Current Revenue	Difference (Subsidy)	% Cost Recovery	Current Unit Rate*	Current Units	Full Cost Rate	Recomm'd Fee*	Proposed Additional Revenue**
Hager Park Picnic - Side A	\$3,180	\$2,070	(\$1,110)	65.1%	\$50 / \$80	39	\$81.53	\$50 / \$85	\$18
Hager Park Picnic - Side B	\$2,530	\$1,650	(\$880)	65.2%	\$50 / \$80	30	\$84.32	\$50 / \$85	\$14
Hager Park Picnic - Both	\$3,948	\$4,454	\$506	112.8%	\$100 / \$160	33	\$119.63	No Change	n/a
Hager Park - Vander Laan Rm	\$19,288	\$14,105	(\$5,183)	73.1%	\$110 / \$130	131	\$147.23	\$110 / \$150	\$236
Hager Park - DeVries Rm	\$473	\$0	(\$473)	0.0%	\$110 / \$130	1	\$472.73	\$110 / \$150	n/a
Hager Park - Maples Shelter	\$3,036	\$1,965	(\$1,071)	64.7%	\$50 / \$80	37	\$82.04	\$50 / \$85	\$17
Grand River - Picnic Bldg	\$4,600	\$3,200	(\$1,400)	69.6%	\$70 / \$90	47	\$97.87	\$70 / \$100	\$42
Kirk Park - Lodge Summer	\$1,629	\$820	(\$809)	50.3%	\$60 / \$90	14	\$116.37	\$60 / \$120	\$38
Kirk Park - Lodge Winter	\$4,419	\$1,404	(\$3,015)	31.8%	\$40 / \$60	35	\$126.27	\$40 / \$120	\$189
Kirk Park - Shelter	\$2,424	\$1,440	(\$984)	59.4%	\$50 / \$80	25	\$96.94	\$50 / \$100	\$45
North Beach Park - Shelter	\$3,340	\$2,035	(\$1,305)	60.9%	\$50 / \$80	38	\$87.89	\$50 / \$100	\$68
Grose Park - Lake Shelter	\$3,387	\$1,390	(\$1,997)	41.0%	\$50 / \$80	30	\$112.89	\$50 / \$120	\$108
Grose Park - Forest Shelter	\$2,954	\$1,134	(\$1,820)	38.4%	\$50 / \$80	24	\$123.08	\$50 / \$120	\$86
Tunnel Park - North Shelter	\$4,084	\$2,629	(\$1,455)	64.4%	\$50 / \$80	48	\$85.08	\$50 / \$85	\$22
Tunnel Park - South Shelter	\$3,795	\$2,410	(\$1,385)	63.5%	\$50 / \$80	44	\$86.26	\$50 / \$85	\$20
Spring Grove - Kitchen A	\$2,985	\$1,490	(\$1,495)	49.9%	\$50 / \$80	29	\$102.94	\$50 / \$100	\$52
Spring Grove - Fireplace B	\$1,810	\$860	(\$950)	47.5%	\$50 / \$80	16	\$113.14	\$50 / \$120	\$58
Spring Grove - Both	\$5,729	\$5,230	(\$499)	91.3%	\$100 / \$160	37	\$154.85	No Change	n/a
Pigeon Creek Park - Camp Area	\$6,575	\$1,580	(\$4,995)	24.0%	\$40 / \$60	39	\$168.58	\$40 / \$150	\$316
Pigeon Creek Park - Lodge	\$4,177	\$2,878	(\$1,299)	68.9%	\$90 / \$110	30	\$139.24	\$90 / \$150	\$108
Spring Grove Park - Trellis	\$2,747	\$7,840	\$5,093	285.5%	\$160 / \$190	33	\$83.23	No Change	n/a
Weaver House	\$7,863	\$4,215	(\$3,648)	53.6%	Varies	34	\$231.26	30% Increase	\$1,265
TOTALS	\$94,971	\$64,799	(\$30,172)						\$2,700

* Resident / Non-Resident Fee

**Assumes that 9% of the reservations are made by non-residents

MAXIMUS Consulting Services, Inc.

**OTTAWA COUNTY, MICHIGAN
COST OF SERVICE ANALYSIS
GEOGRAPHIC INFORMATION SYSTEMS**

Description of Department

The Ottawa County Geographic Information Systems (GIS) Department is responsible for maintaining maps of the property ownership boundaries for all properties within the County. In addition, the Department provides maps such as aerial photography, hydrology and the County's road network. GIS printed maps are sold on a per map basis. The Department also sells digital data associated with the various data layers of the system. The following services were analyzed within the GIS Department:

Service Area Descriptions

GIS System – The County is spending \$642,505 annually to maintain the data in the GIS system, or \$6.06 per parcel. According to Public Act 462 of 1996, Enhanced Access to Public Records Act, a public body may charge a "reasonable fee" for the output from a geographical information system. Currently sales of the digital information amount to roughly \$70,000 per year, most of which is from other local units of government within the County.

The system cost of \$642,505 includes annual staff and resources needed to maintain the data, as well as a depreciated share of one-time costs such as capital equipment and aerial fly overs. While it is possible to identify the full annual cost to the County of maintaining the GIS system, and the full cost per parcel, it is not possible to identify the particular cost of any specific piece of data. The system is comprised on dozens of layers of data that take varying amounts of effort to annually maintain and update. It is however clear that the most costly data would relate to the base layers, i.e. parcels, roads, address points, and hydrology, since these require the most effort annually to maintain. The cost of the data would also be affected by the number of customers or users of the data over which costs could be allocated.

Since the current revenue from the sale of digital data is far less than the cost to the County, it would seem that material increases to fees could be implemented without violating the "reasonable fee" language of the statute. MAXIMUS is not making any specific recommendations for adjustments to the existing fee schedule for GIS digital data. It is our opinion that fees need to be based more

on market considerations rather than the actual cost of service. We do however recommend that the County and GIS staff review the current fee schedules in light of the full annual cost, and where practical, implement increases to recover a greater portion of that cost.

FEE AREA	FULL COST	CURRENT REVENUE
GIS System	\$642,505	\$68,464

Map Sales – The GIS Department sells over 2,400 printed maps annually. The Department has a policy of charging public bodies half the fee charged to the private sector. The annual cost of creating printed maps is over \$44,000 with revenue of approximately \$16,000.

FEE AREA	FULL COST	CURRENT REVENUE
Printed Map Sales	\$40,763	\$16,176

Recommendations

It is recommended that the following fees be established or increased within the GIS Department. It is further recommended that the County request its legal advisor to research appropriate ordinances and statutes to determine if the County has the legal authority to adjust existing fees or establish new fees as well as to identify any implementation procedures prior to any formal fee determinations. The following section details the current fee, full cost, and recommended rate for each service area.

SERVICE	Current Fee	Full Cost	Recommended Fee
TAX MAPS:			
30x34 Composite	\$15.00	\$23.72	\$24.00
30x34 Line	\$8.00	\$14.17	\$14.00
17x18 Line	\$5.00	\$13.12	\$13.00

SERVICE	Current Fee	Full Cost	Recommended Fee
8.5x11 Composite	\$12.00	\$11.50	\$12.00
CUSTOM MAPS:			
30X34 LiDAR	\$10.00	\$22.45	\$24.00
8.5x11 LiDAR	\$5.00	\$10.23	\$10.00
Other LiDAR (per sq inch)	\$0.02	\$0.05125	\$0.05
30x34 Historical Aerial	\$10.00	\$22.45	\$24.00
8.5x11 Historical Aerial	\$3.00	\$10.23	\$10.00
Other Historical Aerial (per sq inch)	\$0.015	\$0.04597	\$0.04
Current Aerial (per sq inch)	\$0.025	\$0.04597	\$0.04
30x34 Custom Zoom	\$30.00	\$30.05	\$30.00
8.5x11 Custom Zoom	\$12.00	\$17.83	\$18.00
Other Tax Lines (per sq inch)	\$0.015	\$0.04861	\$0.04
SPECIALTY MAPS:			
8.5X11	\$10.00	\$11.50	\$12.00
11X17	\$15.00	\$13.92	\$15.00
24X36	\$20.00	\$22.79	\$24.00
36X48	\$30.00	\$34.54	\$36.00
42X54	\$40.00	\$41.89	\$42.00

It should be noted that the full cost per map includes staff, materials and equipment resources required to generate the map. The costs *do not* include a share of cost of the GIS system from which the data is drawn. As discussed above, it is not possible to identify the GIS system costs associated with each map. However, it would seem reasonable, if the County desired to build a nominal system surcharge into the fee for each map.

Cost / Revenue Summary

The following chart details the full cost of the service areas, the revenue generated under the current fee schedule, the difference, the percent of cost recovery, the current fee, the number of service units, the average cost per unit, and the estimated amount of potential additional revenue at the recommended prices.

DEPARTMENTAL COST / REVENUE SUMMARY

Ottawa County, MI

GIS Department

2010

SERVICE FEES	Full Cost	Current Revenue	Difference (Subsidy)	% Cost Recovery	Current Unit Rate	Current Units	Full Cost Rate	Recomm'd Fee	Proposed Additional Revenue
GIS System	\$642,505	\$68,464	(\$574,041)	10.7%	Varies	1	\$642,505.00	N/A	\$0
Map Sales	\$40,763	\$16,176	(\$24,587)	39.7%	Varies	2460	Varies	Varies	\$13,248
TOTALS	\$683,268	\$84,640	-\$598,628						\$13,248

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The proposed additional revenue for Map Sales assumes that the County will continue the policy of charging public bodies half the fee charged to the private sector.

**OTTAWA COUNTY, MICHIGAN
COST OF SERVICE ANALYSIS
PROSECUTING ATTORNEY**

Description of Department

The Ottawa County Prosecuting Attorney's Office is responsible for a number of legal functions in the County. The Prosecutor acts as the chief law enforcement official in the County. The Prosecutor reviews, authorizes and prosecutes violations of felony and misdemeanor criminal laws of the State; authorizes and prosecutes felony and misdemeanor juvenile delinquency offenses; and files and prosecutes actions to establish paternity. The following services were analyzed within the Prosecuting Attorney's Office:

Service Area Descriptions

O.U.I.L/O.W.I. Offenses – According to State statute, the Prosecuting Attorney's Office has the authority to assess the cost of prosecution against individuals who are arrested and convicted of OUIL or OWI offenses. Ottawa County currently charges and collects fees from individuals who have been convicted of an alcohol related driving offense. The office handled 866 OUIL/OWI complaints during FY 2008. An additional 300 OUIL/OWI cases were handled on a ticket issued by the arresting police officer and never required any involvement of the Prosecuting Attorney's staff.

The cost of processing an OUIL/OWI complaint has been broken down into four components.

1. Processing a Formal Complaint & Defendant Pleads Guilty at the Initial Arraignment
2. Defendant Pleads Guilty at the Initial Pre-trial
3. Defendant Pleads Guilty on the Day of Trial
4. Trial Held and Defendant Convicted (assumes one day trial)

The following table includes the total cost for the prosecution of the offender, including allocations for departmental and countywide administration, general office supplies and services, as well as salaries, wages, and benefits.

Fee Area	Current Fee	Full Unit Cost
Guilty Plea at Initial Arraignment	\$25	\$64.67
Guilty Plea at Initial Pre-trial	\$50	\$97.01
Guilty Plea at Day of Trial	\$75	\$150.42
Trial Held and Defendant Found Guilty	\$100	\$742.00

Ottawa County has established an efficient method of assessing and collecting the cost of prosecution fees from offenders. In FY 2008 the County billed 751 offenders with the cost of prosecution and collected \$20,160. Additional fees for the cost of investigation by the Sheriff's Department were also assessed and collected.

Driver License Restoration Cases - The Prosecuting Attorney's Office is often called upon to represent the Michigan Department of State in cases where a driver is seeking restoration of their driving privileges that had previously been taken away due to an alcohol related offense. The Office entered appearance in 22 cases in FY 2008 and the Department of State pays the office \$52.00 for each matter handled.

Fee Area	Current Fee	Full Unit Cost
Driver License Restoration Cases	\$52	\$42.69

Prosecuting Allegan County Matters - The Prosecuting Attorney's Office handles matters which originated in the portion of the city of Holland in Allegan County, but are disposed of in the 58th District Court located in Ottawa County. The following table shows the full hourly rate cost for specific employees of the Office and can be used to calculate the cost of providing services to Allegan County cases.

Position	Full Hourly Rate
Chief Assistant Prosecutor	\$100.41
Assistant Prosecutor	\$84.31
Clerical Position	\$45.04

CCW / Gun Board Representation - The Prosecuting Attorney's Office is required to be a member of the County Gun Board. The Gun Board representatives review all CCW (Carrying Concealed Weapon) applications that are filed with the County and interview the applicants. The Office spends time reviewing applications, attending monthly Gun Board meetings, answering technical / legal questions that the Clerk's Office may have, and making recommendations on the approval or denial of CCW applications. The County Clerk collects a CCW application fee which is set by State statute. The County Clerk submits an annual report to the State on the cost of administering the Gun Board function. The County processed 1,008 CCW applications in 2008. The full cost of the Prosecuting Attorney's Office has been provided in the following table.

Fee Area	Full Annual Cost	Full Unit Cost
PAO CCW / Gun Board Representation	10,137	\$10.06

Recommendations

It is recommended that the following fees be established or increased within the Prosecuting Attorney's Office. It is further recommended that the County request its legal advisor research appropriate ordinances and statutes to determine if the County has the legal authority to adjust existing fees or establish new fees as well as to identify any implementation procedures prior to any formal fee determinations. The following section details the current fee, full cost, and recommended rate for each service area.

Service	Current Fee	Full Cost	Recommended Fee
OUIL Guilty Plea at Initial Arraignment	\$25	\$64.67	\$50.00
OUIL Guilty Plea at Initial Pretrial	\$50	\$97.01	\$75.00
OUIL Guilty Plea at Day of Trial	\$75	\$150.42	\$100.00
OUIL Trial Held and Defendant Found Guilty	\$100	\$742.00	\$250.00

Department Comments

The Prosecutor's Office has reviewed the analysis. MAXIMUS has not received any additional comments regarding the cost analysis or recommendations presented in the report.

Cost / Revenue Summary

The following chart details the full cost of the service areas, the revenue generated under the current fee schedule, the difference, the percent of cost recovery, the current fee, the number of service units, the average cost per unit, and the estimated amount of potential additional revenue at the recommended prices.

DEPARTMENTAL COST / REVENUE SUMMARY

Ottawa County, MI
 Prosecuting Attorney
 2010

Service Fees	Full Cost	Current Revenue	Difference (Subsidy)	% Cost Recovery	Current Unit Rate	Current Units	Full Cost Rate	Recomm'd Fee	Proposed Additional Revenue*
OUIL - Plea at Arraignment	\$48,589	\$20,160	(\$28,409)	41.5%	\$25.00	751	\$64.67	\$50.00	\$9,388
OUIL - Plea at Pre-Trial	\$97	\$0	(\$97)	0.0%	\$50.00	1	\$97.01	\$75.00	\$0
OUIL - Plea before Jury Selection	\$150	\$0	(\$150)	0.0%	\$75.00	1	\$150.42	\$100.00	\$0
OUIL - Jury Trial	\$742	\$0	(\$742)	0.0%	\$100.00	1	\$742.00	\$250.00	\$0
Drivers License Restoration Cases	\$939	\$1,508	\$569	160.6%	\$52.00	22	\$42.69	No Change	\$0
Hourly Rate - Chief Asst. Pros.	\$100	\$0	(\$100)	0.0%	\$0.00	1	\$100.41	\$0.00	\$0
Hourly Rate - Asst. Pros.	\$84	\$0	(\$84)	0.0%	\$0.00	1	\$84.31	\$0.00	\$0
Hourly Rate - Clerical	\$45	\$0	(\$45)	0.0%	\$0.00	1	\$45.04	\$0.00	\$0
CCW Gun Board	\$10,137	\$0	(\$10,137)	0.0%	\$0.00	1,008	\$10.06	N/A	\$0
TOTALS	\$60,864	\$21,668	(\$39,196)						\$9,388

* Total number of units and proposed OUIL revenue was calculated using only one level of fee for all cases and an assumed collection rate of 50%.

MAXIMUS Consulting Services, Inc.

**OTTAWA COUNTY, MICHIGAN
COST OF SERVICE ANALYSIS
HEALTH DEPARTMENT
ENVIRONMENTAL HEALTH DIVISION**

Description of Department

The Ottawa County Environmental Health Division is responsible for protecting the health of the community by controlling and preventing environmental health conditions which may endanger human health and safety. Services include food service establishment inspections, solid waste management, ground water protection, and toxic materials control. The following services were analyzed within the Environmental Health Division:

Service Area Descriptions

Food Services – The Environmental Health Division has staff strictly devoted to performing routine inspections, with emphasis on proper food handling and personal hygiene, at all licensed food service establishments. Such establishments include Fixed, Non-Profit, Vending and Temporary. The following table displays the current full annual cost, the current revenue from fees only, and the percent of cost recovery for the Food Services section of the Environmental Health Division. It is important to note that the cost information not only includes direct operating expenses, but also incorporates an allocation of both County-wide and Departmental administration costs, building-related costs, and other general overhead expenses.

Full Annual Cost	\$756,996
Current Revenue	\$344,556
Percent of Cost Recovery	45.5%

Field Services – The remaining responsibilities of the Environmental Health Division are performed by the Field Services staff. Duties include issuing sewage disposal and well permits, monitoring ground and surface water quality, and many other community-wide health initiatives. A large portion of the Field Services section's commitment is devoted to the protection of the general public's health, where user fees are not practical. The following table displays the current full annual cost, the current revenue from fees only, and the percent of cost recovery for the services provided for a fee only, such as; private sewage and well water permits, campground and swimming pool inspections, and

subdivision plan reviews. These activities typically benefit an individual or small user group where user fee charges are an appropriate means for funding a portion of the costs. As with the Food Services section above, the cost information not only includes direct operating expenses, but also incorporates an allocation of both County-wide and Departmental administration costs, building-related costs, and other general overhead expenses.

Full Annual Cost	\$700,904
Current Revenue	\$185,870
Percent of Cost Recovery	26.5%

Recommendations

The Environmental Health Division recommends that the following fees be established or increased. MAXIMUS further recommends that the County request its legal advisor to research appropriate ordinances and statutes to determine if the County has the legal authority to adjust existing fees or establish new fees as well as to identify any implementation procedures prior to any formal fee determinations. The following section details the current fee, full cost, and departmental recommendations for each service area.

Service	Current Fee	Full Cost Rate	Recomm'd Fee
Fixed Food License	\$575	\$1,340.33	\$585
Seasonal Food License	\$350	\$815.85	\$355
School Fixed Food License	\$225	\$524.48	\$230
Non-Profit Fixed Food License w/501C(3)	\$225	\$524.48	\$230
Non-Profit Fixed Food License w/o 501C(3)	\$225	\$524.48	\$230
Half Year Food License	\$350	\$815.85	\$355
Food Reinspection Fee	\$250	\$1,086.96	\$255
Food Compliance Conference	\$150	\$1,250.00	\$300
Food Informal Meeting	\$300	\$1,785.71	\$600
Food Formal Meeting	\$500	\$2,355.91	\$900

Service	Current Fee	Full Cost Rate	Recomm'd Fee
Food Sanitation Class (at another location)	\$200	\$1,235.92	\$300
Vacant Land Evaluation	\$125	\$675.68	\$340
Real Estate Evaluation - Private Sewage & Water Supply System	\$150	\$329.26	\$165
Real Estate Evaluation - Private Water Supply	\$100	\$226.99	\$115
Real Estate Evaluation - Reinspection	\$70	\$268.06	\$135
Real Estate - Resample (positive coliform result)	\$70	\$268.06	\$135
Well - Private Single Family New & Replacement	\$168	\$680.49	\$340
Well - Irrigation	\$137	\$554.66	\$280
Well - Test / Monitor	\$137	\$554.66	\$280
Well - Permit Renewal with no changes	\$25	\$101.21	\$50
Well - Type II (serves over 25 people)	\$168	N/A	\$400
Well - Type III	\$168	\$803.62	\$400
Private Sewage Disposal - New Single Family System	\$200	\$1,068.08	\$535
Private Sewage Disposal - Repair System	\$175	\$553.44	\$280
Private Sewage Disposal - Plan Review for Alternative System	\$300	\$949.37	\$475
Semi-Public Sewage - New / Repair	Varies	N/A	\$535
Pre-Subdivision Evaluation	\$250	\$516.53	\$500
Subdivision Review	\$500	\$1,033.06	\$1,000
Subdivision - Additional Lots (for each lot over 25)	\$10	\$20.66	\$20
Swimming Pool – Initial Opening	\$100	\$280.21	\$140
Swimming Pool – Annual Inspection	\$100	\$280.21	\$140

Cost / Revenue Summary

The following chart details the full cost of the service areas, the revenue generated under the current fee schedule, the difference, the percent of cost recovery, the current fee, the number of service units, the average cost per unit, and the estimated amount of potential additional revenue at the departmental recommended prices.

DEPARTMENTAL COST / REVENUE SUMMARY
 Ottawa County, MI
 Health Department - Environmental Health Division
 2010

Service Fees	Full Cost	Current Revenue	Difference (Subsidy)	% Cost Recovery	Current Unit Rate	Current Units	Full Cost Rate	Recomm'd Fee	Proposed Additional Revenue
Food Service Establishments	\$681,730	\$336,056	(\$345,674)	49.3%	Varies	1,428	Varies	1.4% Increase	\$4,705
Food Compliance Conference Meeting	\$49,809	\$6,000	(\$43,809)	12.0%	\$150	40	\$1,245.22	\$300	\$6,000
Food Informal Meeting	\$10,685	\$1,800	(\$8,885)	16.8%	\$300	6	\$1,780.81	\$600	\$1,800
Food Formal Meeting	\$2,356	\$500	(\$1,856)	21.2%	\$500	1	\$2,355.91	\$900	\$400
Food Sanitation Monthly Class	\$11,062	\$0	(\$11,062)	0.0%	No Fees	N/A	N/A	N/A	N/A
Food Sanitation Private Class	\$1,236	\$200	(\$1,036)	16.2%	\$200	1	\$1,235.92	\$300	\$100
Food Service Related Newsletter	\$118	\$0	(\$118)	0.0%	No Fees	N/A	N/A	N/A	N/A
Vacant Land Evaluation	\$20,992	\$3,875	(\$17,117)	18.5%	\$125	31	\$677.16	\$340	\$6,665
Real Estate Evaluation - Private Sewage System & Water Supply	\$108,326	\$49,350	(\$58,976)	45.6%	\$150	329	\$329.26	\$165	\$4,935
Real Estate Evaluation - Private Sewage System	\$42,237	\$24,200	(\$18,037)	57.3%	\$100	242	\$174.53	No Change	N/A
Real Estate Evaluation - Private Water Supply	\$7,718	\$3,400	(\$4,318)	44.1%	\$100	34	\$226.99	\$115	\$510
Resample - positive coliform result	\$11,795	\$3,080	(\$8,715)	26.1%	\$70	44	\$268.06	\$135	\$2,860
Private New & Replacement Well	\$104,796	\$25,872	(\$78,924)	24.7%	\$168	154	\$680.49	\$340	\$26,488
Type II Well Program	\$129,946	\$0	(\$129,946)	0.0%	\$168	N/A	N/A	\$400	N/A
Type III Well	\$804	\$168	(\$636)	20.9%	\$168	1	\$803.62	\$400	\$232
Private Sewage System - New	\$86,515	\$16,200	(\$70,315)	18.7%	\$200	81	\$1,068.08	\$535	\$27,135
Private Sewage System - Repair	\$116,223	\$36,750	(\$79,473)	31.6%	\$175	210	\$553.44	\$280	\$22,050
Private Sewage System - Lagoon	\$7,467	\$0	(\$7,467)	0.0%	No Fees	N/A	N/A	N/A	N/A
Semi-Public Sewage System - New / Repair	\$4,481	\$2,175	(\$2,306)	48.5%	Varies	9	Varies	\$535	\$2,640
Subdivision	\$3,098	\$0	(\$3,098)	0.0%	Varies	3	Varies	100% Increase	\$1,500
Campground	\$4,110	\$2,100	(\$2,010)	51.1%	Varies	21	Varies	No Change	N/A
Swimming / Spa Pool Annual / Open Inspection	\$52,399	\$18,700	(\$33,699)	35.7%	\$100	187	\$280.21	\$140	\$7,480
T O T A L S	\$1,457,900	\$530,426	(\$927,474)						\$115,500

*Current unit rates only include the Health Department's fees. Some services require additional State or Laboratory fees.

MAXIMUS Consulting Services, Inc.

**OTTAWA COUNTY, MICHIGAN
COST OF SERVICE ANALYSIS
HEALTH DEPARTMENT
ADMINISTRATIVE & CLINICAL HEALTH SERVICES DIVISIONS**

Description of Department

The Clinical Health Services Divisions of the Ottawa County Health Department is responsible for primary and preventive public health services for the County's community. Services are provided through various clinics, including the following; Dental, Hearing and Vision, Immunizations, Travel, Family Planning, and STD. The vast majority of revenues received by these clinics are set at predetermined rates according to Medicaid regulations. The Administrative Services Division is responsible for processing requests for various reports associated with the Medical Examiner's Office. The following services were analyzed because user fees are more prominent for them.

Service Area Descriptions

Autopsy Report - Scene Investigation – The Health Department's Administrative Services Division receives requests for copies of autopsy reports. A copy of only the scene investigation portion of the report costs \$25. There were 18 requests made for such reports last year.

Full Annual Cost	\$665
Units	18
Full Unit Cost	\$36.95
Current Revenue	\$450
Percent of Cost Recovery	67.7%

Autopsy Report - Full – For a fee of \$50 the Health Department's Administrative Services Division will provide a copy of the full autopsy report. Last year there were 13 requests for copies of full autopsy reports.

Full Annual Cost	\$751
Units	13
Full Unit Cost	\$57.75
Current Revenue	\$650

Percent of Cost Recovery	86.6%
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Autopsy Report - Local Agencies – Additionally, the Health Department's Administrative Services Division receives requests for copies of autopsy reports from other government agencies. Departments such as Police, Community Health, and MIOSHA request the reports. A copy is provided to these agencies at no charge. There were nearly 50 autopsy copies provided last year for no fee.

Full Annual Cost	\$2,830
Units	49
Full Unit Cost	\$57.75
Current Revenue	\$0
Percent of Cost Recovery	0.0%

Cremation Permit – The Health Officer must approve all cremation requests before they can be performed by local crematories. A fee of \$25 is collected, however, all of this revenue is given to a privately contracted pathologist who also must authorize the request. Nearly 500 cremation permits are issued annually.

Full Annual Cost	\$23,944
Units	481
Full Unit Cost	\$49.78
Current Revenue	\$12,025
Percent of Cost Recovery	50.2%

STD Office Visit – Patients at the STD Clinic are charged \$35 for an office visit. Over 2,000 office visits are handled each year.

Full Annual Cost	\$131,713
Units	2,069
Full Unit Cost	\$63.66
Current Revenue	\$72,415
Percent of Cost Recovery	55.0%

TIPS – A training course is provided by the Substance Abuse Prevention program for certifying advisers. About 50 classes are provided annually with an average of 12 attendees per class. A fee of \$20 is charged and only covers the cost of supplies each attendee receives as part of the training class.

Full Annual Cost	\$9,338
Units	250
Full Unit Cost	\$37.35
Current Revenue	\$5,000
Percent of Cost Recovery	53.5%

Travel Office Visit - Comprehensive – The Travel Clinic provides a variety of services for individuals traveling across international borders. In addition to recommending the proper travel vaccinations, the clinic consults with the traveler regarding the potential health risks they may be exposed to and the health care options at their destination. The Travel Clinic provided comprehensive travel office visits to approximately 500 individuals last year for a fee of \$65.

Full Annual Cost	\$38,819
Units	492
Full Unit Cost	\$78.90
Current Revenue	\$31,980
Percent of Cost Recovery	82.4%

Travel Office Visit - Comprehensive (per additional traveler) – Each additional traveler receiving the same comprehensive travel office visit services is assessed a reduced fee of \$30.

Full Annual Cost	\$17,847
Units	377
Full Unit Cost	\$47.34
Current Revenue	\$11,310
Percent of Cost Recovery	63.4%

Vaccination Administration Fee – The Immunization Clinic administers a variety of vaccinations for the community. Patients are charged the cost of the vaccine and an administration fee for the service. The current fee for administering vaccinations is \$16. Approximately 3,500 vaccinations were administered last year.

Full Annual Cost	\$124,075
Units	3,500
Full Unit Cost	\$35.45
Current Revenue	\$56,000
Percent of Cost Recovery	45.1%

Recommendations

It is recommended that the following fees be established or increased within the Administrative and Clinical Health Services Divisions of the Ottawa County Health Department. It is further recommended that the County request its legal advisor to research appropriate ordinances and statutes to determine if the County has the legal authority to adjust existing fees or establish new fees as well as to identify any implementation procedures prior to any formal fee determinations. The following section details the current fee, full cost, and recommended rate for each service area.

Service	Current Fee	Full Cost Rate	Recommended Fee
Autopsy Report – Scene Investigation	\$25	\$36.95	\$35
Full Autopsy Report	\$50	\$57.75	\$55
Cremation Permit	\$25	\$49.78	\$50
STD Office Visit	\$35	\$63.66	\$63
TIPS Class	\$20	\$37.35	\$30
Vaccination Administration Fee	\$16	\$35.45	\$16.75

Cost / Revenue Summary

The following chart details the full cost of the service areas, the revenue generated under the current fee schedule, the difference, the percent of cost recovery, the current fee, the number of service units, the average cost per unit, and the estimated amount of potential additional revenue at the recommended prices.

DEPARTMENTAL COST / REVENUE SUMMARY

Ottawa County, MI
 Health Department - Administrative and Clinical Health Services Divisions
 2010

Service Fees	Full Cost	Current Revenue	Difference (Subsidy)	% Cost Recovery	Current Unit Rate	Current Units	Full Cost Rate	Recomm'd Fee	Proposed Additional Revenue
Autopsy Report - Scene Investigation	\$665	\$450	(\$215)	67.7%	\$25	18	\$36.95	\$35.00	\$180
Full Autopsy Report	\$751	\$650	(\$101)	86.6%	\$50	13	\$57.75	\$55.00	\$65
Full Autopsy Report - free to local agencies	\$2,830	\$0	(\$2,830)	0.0%	N/A	49	\$57.75	N/A	N/A
Cremation Permit (1)	\$23,944	\$12,025	(\$11,919)	50.2%	\$25	481	\$49.78	\$50.00	\$12,025
STD Office Visit	\$131,713	\$72,415	(\$59,298)	55.0%	\$35	2,069	\$63.66	\$63.00	\$57,932
TIPS Class	\$9,338	\$5,000	(\$4,338)	53.5%	\$20	250	\$37.35	\$30.00	\$2,500
Travel Office Visit - Comprehensive	\$38,819	\$31,980	(\$6,839)	82.4%	\$65	492	\$78.90	N/A	N/A
Travel Office Visit - Comprehensive (per additional traveler)	\$17,847	\$11,310	(\$6,537)	63.4%	\$30	377	\$47.34	N/A	N/A
Vaccination Administration Fee	\$124,075	\$56,000	(\$68,075)	45.1%	\$16	3,500	\$35.45	\$16.75	\$2,625
T O T A L S	\$349,981	\$189,830	(\$160,151)						\$75,327

(1) The current fee of \$25 is entirely passed on to the County's contracted pathologist. Thus, the County does not receive any revenue to offset its direct costs for issuing cremation permits.

MAXIMUS Consulting Services, Inc.

**OTTAWA COUNTY, MICHIGAN
COST OF SERVICE ANALYSIS
ANIMAL CONTROL**

Description of Department

The Ottawa County Animal Control Department is responsible for the enforcement of local animal control ordinances, the pick up of stray, lost, or unlicensed animals, and the investigation of animal complaints. The following services were analyzed within the Animal Control Department:

Service Area Descriptions

Kennel Inspections (1-10 tags) – The Department is responsible for the inspection of kennels in Ottawa County. Animal Control Officers inspect nearly 25 kennels per year with 10 or less dogs. A fee of \$10 is charged for the inspection of kennels this size.

Full Annual Cost	\$2,658
Units	23
Full Unit Cost	\$115.57
Current Revenue	\$270
Percent of Cost Recovery	10.2%

Kennel Inspections (over 10 tags) – The Department also inspects about 25 kennels per year containing more than 10 dogs. A fee of \$25 is charged for inspecting kennels of this size.

Full Annual Cost	\$2,780
Units	22
Full Unit Cost	\$126.36
Current Revenue	\$600
Percent of Cost Recovery	21.6%

Enforcement / Dog License Fees – The balance of costs associated with the Animal Control Department are considered to be general enforcement of State and local animal laws. Also included are costs from the Treasurer’s Office related to the collection of dog license fees and issuing the dog licenses. The cost information below represents the full cost of enforcement spread over the total number of dog licenses issued. Over 19,000 dogs are licensed each year in Ottawa County. The County charges a fee of \$6 per year for spayed or neutered dogs and \$15 per year for unaltered dogs. Fees are doubled for delinquent licenses.

Full Annual Cost	\$497,964
Units	19,041
Full Unit Cost	\$26.15 avg. per licensed dog
Current Revenue	\$146,762
Percent of Cost Recovery	29.5%

Recommendations

It is recommended that the following fees be established or increased within the Animal Control Department. It is further recommended that the County request its legal advisor to research appropriate ordinances and statutes to determine if the County has the legal authority to adjust existing fees or establish new fees as well as to identify any implementation procedures prior to any formal fee determinations. The following section details the current fee, full cost, and recommended rate for each service area.

Service	Current Fee	Full Cost	Recommended Fee
Kennel Inspections (1-10 tags)	\$10 (\$20, if late)	\$115.57	\$25 (\$50, if late)
Kennel Inspections (over 10 tags)	\$25 (\$50, if late)	\$126.36	\$50 (\$100, if late)
Dog License Fees (1-year)	\$6 – Altered \$15 – Unaltered \$12 – Altered Late \$30 – Unaltered Late	\$26.15 avg.	\$11 – Altered \$25 – Unaltered \$22 – Altered Late \$50 – Unaltered Late
Dog License Fees (3-year)	Not Currently Offered	\$78.45 avg.	\$25 – Altered \$70 – Unaltered

Cost / Revenue Summary

The following chart details the full cost of the service areas, the revenue generated under the current fee schedule, the difference, the percent of cost recovery, the current fee, the number of service units, the average cost per unit, and the estimated amount of potential additional revenue at the recommended prices.

DEPARTMENTAL COST / REVENUE SUMMARY

Ottawa County, MI
Animal Control Department
2010

Service Fees	Full Cost	Current Revenue	Difference (Subsidy)	% Cost Recovery	Current Unit Rate	Current Units	Full Cost Rate	Recomm'd Fee	Proposed Additional Revenue
Kennel Inspections (1-10 tags)	\$2,658	\$270	(\$2,388)	10.2%	\$10.00	23	\$115.57	\$25.00	\$345
Kennel Inspections (over 10 tags)	\$2,780	\$600	(\$2,180)	21.6%	\$25.00	22	\$126.36	\$50.00	\$550
General Enforcement - Dog Licenses ⁽¹⁾	\$497,964	\$146,762	(\$351,202)	29.5%	Varies	19,041	\$26.15	Varies	\$115,818
TOTALS	\$503,402	\$147,632	(\$355,770)						\$116,713

1. Determining the effect a 3-year dog license option would have on revenue projections was not possible, therefore, the proposed additional revenue amount is based on current license counts.

MAXIMUS Consulting Services, Inc.

**OTTAWA COUNTY, MICHIGAN
COST OF SERVICE ANALYSIS
SHERIFF**

Description of Department

The mission of the Ottawa County Sheriff's Office is to preserve public order and support the constitution of the State of Michigan, through enforcement of state and local laws. The Sheriff provides 24-hour service to the community in the areas of criminal investigation, traffic enforcement, and general assistance to the public. The following service areas within the Sheriff's Office were examined:

Service Area Descriptions

Gun Purchase Permit – Currently the Sheriff's Office charges a fee of \$5.00 for processing a permit to purchase a handgun. The Office processed approximately 2,856 purchase permits last year.

Full Annual Cost	\$42,356
Units	2,856
Full Unit Cost	\$14.83
Current Revenue	\$14,280
Percent of Cost Recovery	33.7%

Sex Offender Registry – All convicted sex offenders must provide the local sheriff's office with their name and address when they move into a community. Additionally, offenders must quarterly or annually update their status with the registry. The Sheriff's Office currently collects a \$35.00 fee for updating the registry. The County retains \$10.00 of the fee and sends the remaining \$25.00 to the State. The fee is set by State statute. There are approximately 1,034 registry updates made each year at the Ottawa County Sheriff's Office.

Full Annual Cost	\$15,335
Units	1,034
Full Unit Cost	\$14.83
Current Revenue (County share \$10.00)	\$10,340
Percent of Cost Recovery	67.4%

Incident Reports – Incident reports (non-traffic / non-accident reports) are requested by citizens, attorneys, and insurance companies. The Sheriff's Office currently charges a fee of \$4.00 for the first page and \$1.00 for each additional page for a copy of an incident report.

Full Annual Cost	\$4,583
Units	618
Full Unit Cost	\$7.42
Current Revenue	\$2,472
Percent of Cost Recovery	53.9%

Accident Reports / UD-10's – Accident reports are often requested by citizens and insurance companies. The Sheriff's Office currently charges a fee of \$5.00 for a copy of an accident report.

Full Annual Cost	\$9,047
Units	1,220
Full Unit Cost	\$7.42
Current Revenue	\$6,100
Percent of Cost Recovery	67.4%

Background / Records Checks – The Sheriff's Office performs local records checks for individuals and companies for employment purposes, credit applications, adoption filings and applications for foster homes. This is a brief summary "background check" performed by a records clerk who searches Sheriff's records for arrests and arrest convictions. A report for an individual with a criminal history takes longer to process than a report for an individual with no criminal history. The Sheriff's Office currently charges \$5.00 for processing a record check for an individual with or without a criminal history. The following details the cost of processing a record check for an individual with and without a criminal history. Since the Office does not maintain statistical data on the number of record checks processed with or without criminal histories, cost information has been presented as if all record checks contained no criminal histories.

Background / Records Checks	Without a Criminal History	With a Criminal History
Full Annual Cost	\$1,063	n/a
Units	215	n/a
Full Unit Cost	\$4.94	\$6.92
Current Revenue	\$1,075	n/a
Percent of Cost Recovery	101.1%	n/a

Fingerprinting – The Sheriff’s Office will provide fingerprinting service to citizens that need to have their fingerprints submitted for employment, education, licensing, or other mandatory reasons, such as CCW permits. Two methods of fingerprinting are performed by the Office: LiveScan submission and the historical ink print method. The County charges a fee of \$10.00 for processing fingerprints with either method. The following details the cost of processing a fingerprint request for an individual using the LiveScan and ink methods. Since the Office does not maintain statistical data on the number of fingerprints done using the LiveScan verses ink method, the cost information for fingerprinting has been presented as if all non-CCW prints were done utilizing the LiveScan system.

Fingerprinting	CCW Prints	LiveScan Prints	Ink Prints
Full Annual Cost	\$7,247	\$8,898	n/a
Units	1,466	1,800	n/a
Full Unit Cost	\$4.94	\$4.94	\$9.89
Current Revenue	\$14,660	\$18,000	n/a
Percent of Cost Recovery	202.3%	202.3%	n/a

OWI Arrests –The Sheriff’s Office currently charges a fee for OWI arrests and bills any convicted offenders directly through the County Administration Office. The current fees charged are: \$350 for a regular OWI arrest; \$400 for an OWI arrest which involved a minor accident; and \$450 for an OWI arrest which required a blood draw. The County billed 627 offenders last year and had a 45% collection rate. The cost for a regular OWI arrest in the following table includes deputy time related to the arrest, court appearances, and back-up assistance from another deputy when needed. The total costs for the OWI with a minor accident, and an OWI with a blood draw, are included in the table below. Data was only available for the total number of OWI offenders that were billed. There was no data available for the breakdown between the types of OWI incidents that were billed, as shown below.

Background / Record Checks	Regular OWI Arrest	OWI with Minor Accident – Additional \$79.50	OWI with a Blood Draw – Additional \$119.26
Full Annual Cost	\$304,819	n/a	n/a
Units	627	n/a	n/a
Full Unit Cost	\$486.15	\$565.65	\$605.41
Current Revenue	\$219,450	n/a	n/a
Percent of Cost Recovery	72.0%	n/a	n/a

False Alarms – The Office currently charges a fee of \$25.00 upon the third response to a false alarm in a one-year a period. Each additional response also carries a fee of \$25.00. The Sheriff’s Office responded to 2,864 false alarm calls in 2008. It was reported that there were approximately 126 false alarm responses that were billed as a third or subsequent response. The full cost for responding to false alarms has been included in the table below.

Full Annual Cost	\$196,923
Units	2,864
Full Unit Cost	\$68.76
Current Revenue (126 x \$25)	\$3,150
Percent of Cost Recovery	1.6%

Evidence Reproduction – The Office currently charges various fees for evidence reproduction. Following is a table detailing the costs for Video and Audio CD reproductions and 8 x 10 digital photos.

Evidence Reproduction	Current Fee	Full Unit Cost
Video & Audio Reproductions	\$15.00	\$14.83
8 x 10 Digital Photos	\$5.00	\$9.89

Abandoned Vehicles – The Office receives approximately 1,500 requests for abandoned vehicle title processing from junkyards and wrecker companies each year. This service involves considerable time from the records clerks, who process the paperwork, as well as a deputy, who writes reports on the vehicles. There currently is no fee for this service.

Full Annual Cost	\$106,131
Units	1,500
Full Unit Cost	\$70.75
Current Revenue	\$0
Percent of Cost Recovery	0%

CCW / Gun Board Representation - The Sheriff’s Office is required to be a member of the County Gun Board. The Gun Board representatives review all CCW (Carrying Concealed Weapon) applications that are filed with the County and interview the applicants. The Office spends time reviewing applications, attending monthly Gun Board meetings and doing background checks on individuals that are applying for a CCW permit. The County Clerk submits an annual report to the State on the cost of administering the Gun Board function.

The County processed 1,008 CCW applications in 2008. The full cost of the Sheriff's Office has been provided in the following table.

Fee Area	Full Annual Cost	Full Unit Cost
Sheriff's CCW / Gun Board Representation	\$165,131	\$169.26

Hourly Rates – The Sheriff's Office currently charges hourly rates for some services. Hourly rates are often charged for prison escorts and activities where deputies may provide crowd control or direct traffic for private companies. The following are fully loaded average hourly rates for Deputies/Road Patrol, Sergeants, Lieutenants and Detectives. These rates include an allocation for administration, supplies, county overhead, and other expenditures.

Position	Full Hourly Rate
Deputy / Road Patrol	\$79.50
Sergeant	\$87.07
Lieutenant	\$95.52
Detective	\$83.21

Recommendations

It is recommended that the following fees be established or increased within the Sheriff's Office. It is further recommended that the County request its legal advisor research appropriate ordinances and statutes to determine if the County has the legal authority to adjust existing fees or establish new fees as well as to identify any implementation procedures prior to any formal fee determinations. The following section details the current fee, full cost, and recommended rate for each service area.

Service	Current Fee	Full Cost	Recommended Fee
Hand Gun Purchase	\$5.00	\$14.83	\$10.00
Sex Offender Registry	\$35.00 Fee – Split \$10.00 County and \$25.00 State	\$14.83	Set by Statute
Incident Reports	\$4.00 / 1 st page - \$1.00 each add'l page	\$7.42	\$5.00 / 1 st page - \$1.00 each add'l page

Service	Current Fee	Full Cost	Recommended Fee
Accident Reports	\$5.00	\$7.42	No Change
Background Check w/o record	\$5.00	\$4.94	No Change
Background Check w/ record	\$5.00	\$6.92	\$10.00
Fingerprinting LiveScan	\$10.00	\$4.94	No Change
Fingerprinting Ink	\$10.00	\$9.89	No Change
Regular OWI Conviction	\$350.00	\$486.15	\$400.00
OWI with a Minor Accident	\$400.00	\$565.65	\$450.00
OWI with a Blood Draw	\$450.00	\$605.41	\$500.00
False Alarms*	\$25.00	\$68.76	\$50.00
Audio / Video Reproductions	Varies	\$14.83	\$15.00
8x10 digital photo Reproduction	Varies	\$9.89	\$10.00
Abandoned Vehicles	No Fee	\$70.75	\$25.00

*False Alarm runs are currently billed upon the third response in a calendar year. Therefore, costs of \$137.52 have accumulated for the first two responses by the time any fee is charged. MAXIMUS is recommending that the initial fee for the third be increased to \$50.00, and that each subsequent response be increased by \$75.00. This will allow the County to recover a portion of the costs of false alarm responses and will also hold the alarm owner accountable for ensuring that their alarm systems are in proper working order.

Service	Full Cost	Recommended Fee
First False Alarm Call	\$68.76	No Charge
Second False Alarm Call	\$137.52	No Charge
Third False Alarm Call	\$206.28	\$50.00
Fourth False Alarm Call	\$275.04	\$125.00
Fifth False Alarm Call	\$343.80	\$200.00
Sixth False Alarm Call	\$412.56	\$275.00

Department Comments

The Sheriff's Office has reviewed the analysis. MAXIMUS has not received any additional comments regarding the cost analysis or recommendations presented in the report.

Cost / Revenue Summary

The following chart details the full cost of the service areas, the revenue generated under the current fee schedule, the difference, the percent of cost recovery, the current fee, the number of service units, the average cost per unit, and the estimated amount of potential additional revenue at the recommended prices.

DEPARTMENTAL COST / REVENUE SUMMARY
 Ottawa County, MI
 Sheriff
 2010

Service Fees	Full Cost	Current Revenue	Difference (Subsidy)	% Cost Recovery	Current Unit Rate	Current Units	Full Cost Rate	Recomm'd Fee	Proposed Additional Revenue
Hand Gun Purchase	\$42,356	\$14,280	(\$28,076)	33.7%	\$5.00	2,856	\$14.83	\$10.00	\$14,280
Sex Offender Registry	\$15,335	\$10,340	(\$4,995)	67.4%	\$10.00	1,034	\$14.83	no change	\$0
Incident Reports	\$4,583	\$2,472	(\$2,111)	53.9%	\$4 / \$1	618	\$7.42	\$5 / \$1	\$618
Accident Reports	\$9,047	\$6,100	(\$2,947)	67.4%	\$5.00	1,220	\$7.42	no change	\$0
Background Check w/ no record	\$1,063	\$1,075	\$12	101.1%	\$5.00	215	\$4.94	no change	\$0
Background Check w/ record	\$7	\$5	(\$2)	72.2%	\$5.00	1	\$6.92	\$10.00	\$0
Fingerprinting - CCW	\$7,247	\$14,660	\$7,413	202.3%	\$10.00	1,466	\$4.94	no change	\$0
Fingerprinting - LiveScan	\$8,898	\$18,000	\$9,102	202.3%	\$10.00	1,800	\$4.94	no change	\$0
Fingerprinting - Ink	\$10	\$10	\$0	101.1%	\$10.00	1	\$9.89	no change	\$0
OWI Arrest - Regular (1)	\$304,819	\$219,450	(\$85,369)	72.0%	\$350.00	627	\$486.15	\$400.00	\$14,108
False Alarm Calls (2)	\$196,923	\$3,150	(\$193,773)	1.6%	\$25.00	2,864	\$68.76	\$50.00	\$3,150
Evidence Video/Audio CD	\$15	\$15	\$0	101.1%	\$15.00	1	\$14.83	no change	\$0
Evidence Photo 8x10	\$10	\$5	(\$5)	50.6%	\$5.00	1	\$9.89	no change	\$0
Abandoned/Impound Vehicle	\$106,131	\$0	(\$106,131)	0.0%	\$0.00	1,500	\$70.75	\$25.00	\$37,500
Gun Board	\$165,131	\$0	(\$165,131)	0.0%	n/a	1,008	\$169.26	n/a	\$0
TOTALS	\$861,574	\$289,562	(\$572,012)						\$69,656

1. Proposed additional revenue for OWI Arrest - Regular recommended fee is based on a 45% collection rate.
 2. The full cost of responding to 2,864 False Alarms has been included. Only 126 responses were billed as a third or subsequent response.

MAXIMUS Consulting Services, Inc.

**OTTAWA COUNTY, MICHIGAN
COST OF SERVICE ANALYSIS
SHERIFF
CORRECTIONS DIVISION**

Description of Department

The Ottawa County Corrections Division is under the administration of the Sheriff's Office. The Corrections Division is responsible for the care and housing of County inmates and providing courthouse security. The following service areas of the Corrections Division within the Sheriff's Office were examined:

Service Area Descriptions

Day Rate – The Sheriff's Office has a policy of charging inmates who are sentenced to serve time in the County Jail. The average daily population for the Jail was 366.6 in 2008, representing 133,809 prisoner days. The current fee for the Day Rate is \$40/day; however, the Sheriff's Office charges inmates only \$20/day if they pay in a timely manner. If the inmates do not pay the jail, then their accounts are turned over to a collection agency and they are charged the entire \$40/day (the additional \$20/day, when sent to collection, is intended to cover the collection fees). The information below reflects costs associated with those inmates for whom the County has the authority to charge.

Full Annual Cost	\$6,159,462
Units	133,809
Full Unit Cost	\$46.03
Current Revenue	\$152,038
Percent of Cost Recovery	2.5%

Work Release – The Jail currently charges a fee of \$20/day or \$140/week for participation in the work release program. The Jail averages approximately two inmates on work release per week. It is estimated that the Jail handled 780 work release days last year. Costs associated with this program include time associated with the Officers processing the inmate in and out each day, security checks and the billing of inmates.

Full Annual Cost	\$157,408
Units	780 Work Release Days
Full Unit Cost	\$201.80
Current Revenue	\$34,150
Percent of Cost Recovery	21.7%

Sentence Work Abatement Program (SWAP) – The Corrections Division of the Sheriff’s Office is in charge of administering the SWAP program. The primary target population for SWAP is non-violent felons, misdemeanants, and probation violators who are incarcerated as minimum-security inmates.

While serving in the program, inmates provide buildings and grounds maintenance for local units of government and non-profit agencies within the County. The agencies pay various fees for inmate service; the established fee is \$6.10 per hour. The fees generated for these services are intended to offset SWAP operational requirements. Inmates who perform satisfactorily receive credit for time served at a rate of a one-day reduction in the jail sentence for every four days of work. This resulted in a room and board cost savings in 2008 of \$105,270.

Adjusted Annual Program Cost*	\$488,064
Units (hours)	66,186
Full Unit Cost	\$7.37
Current Revenue	\$353,187
Percent of Cost Recovery	72.4%

* This includes the room and board cost savings of \$105,270. The full program cost is \$593,334.

Recommendations

It is recommended that the following fees be adjusted within the Corrections Division of the Sheriff’s Office. It is further recommended that the County request its legal advisor research appropriate ordinances and statutes to determine if the County has the legal authority to adjust existing fees or establish new fees as well as to identify any implementation procedures prior to any formal fee determinations. The following section details the current fee, full cost, and recommended rate for each service area.

Service	Current Fee	Full Cost	Recommended Fee
Day Rate	\$40.00 (\$20.00 Initially Billed)	\$46.03/day	\$45.00 (\$25.00 Initially Billed)
Work Release	\$20/day or \$140/week	\$201.80/day	\$50/day or \$200/week
SWAP	\$6.10/hr	\$7.37/hr	\$6.50/hr

Department Comments

The Sheriff's Office has reviewed the analysis. MAXIMUS has not received any additional comments regarding the cost analysis or recommendations presented in the report.

Cost / Revenue Summary

The following chart details the full cost of the service areas, the revenue generated under the current fee schedule, the difference, the percent of cost recovery, the current fee, the number of service units, the average cost per unit, and the estimated amount of potential additional revenue at the recommended prices.

DEPARTMENTAL COST / REVENUE SUMMARY

Ottawa County, MI
 Sheriff - Corrections Division
 2010

SERVICE FEES	Full Cost	Current Revenue	Difference (Subsidy)	% Cost Recovery	Current Unit Rate	Current Units	Full Cost Rate	Recomm'd Fee	Proposed Additional Revenue
Day Rate (1)	\$6,159,463	\$152,038	(\$6,007,425)	2.5%	\$40/day - \$20/day	133,809	\$46.03	\$45/day - \$25/day	\$38,010
Work Release	\$157,408	\$34,150	(\$123,258)	21.7%	\$20/day or \$140/week	780	\$201.80	\$50/day or \$200/week	\$23,400
SWAP Program (2)	\$488,064	\$353,187	(\$134,876)	72.4%	\$6.10/hr	66,186	\$7.37	\$6.50/hr	\$26,474
T O T A L S	\$6,804,935	\$539,375	(\$6,265,560)						\$87,884

(1) The Proposed additional revenue for the Day Rate is based on the current rate of collections.

(2) The full cost of the SWAP program includes a \$105,270 credit for the room and board cost savings, which the jail saved as a result of not having the inmates in jail during the day.

MAXIMUS Consulting Services, Inc.

Action Request



Committee: Finance and Administration Committee

Meeting Date: 4/20/2010

Requesting Department: Fiscal Services

Submitted By: June Hagan

Agenda Item: Government Finance Officers Association Certificate for Excellence in Financial Reporting

SUGGESTED MOTION:

To receive and forward to the Board of Commissioners the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting for the County of Ottawa's December 31, 2008 Comprehensive Annual Financial Report.

SUMMARY OF REQUEST:

The Certificate of Achievement of Excellence in Financial Reporting has been rewarded to County of Ottawa by the Government Finance Officers Association of the United States and Canada (GFOA) for its comprehensive annual financial report (CAFR). The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

This is the twenty sixth consecutive year that the County has received this prestigious award.

FINANCIAL INFORMATION:

Total Cost: \$0.00 | County Cost: \$0.00 | Included in Budget: Yes | No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated | Non-Mandated | New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: #1

Objective: #4

ADMINISTRATION RECOMMENDATION:

Recommended | Not Recommended

County Administrator: Alan G. Vanderberg

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, o=County of Ottawa, ou=Administrator's Office, email=avanderberg@ottawacountymichigan.org
Reason: I am approving the document
Date: 2010.04.15 10:46:46 -0400

Committee/Governing/Advisory Board Approval Date:

Certificate of Achievement for Excellence in Financial Reporting

Presented to

County of Ottawa
Michigan

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended
December 31, 2008

A Certificate of Achievement for Excellence in Financial Reporting is presented by the Government Finance Officers Association of the United States and Canada to government units and public employee retirement systems whose comprehensive annual financial reports (CAFRs) achieve the highest standards in government accounting and financial reporting.



A stylized, handwritten signature in black ink, consisting of several loops and a long horizontal stroke at the end.

President

A handwritten signature in black ink that reads "Jeffrey R. Emer".

Executive Director



Government Finance Officers Association
203 N. LaSalle Street - Suite 2700
Chicago, IL 60601
Phone (312) 977-9700 Fax (312) 977-4806

12/30/2009

NEWS RELEASE

For Information contact:
Stephen Gauthier (312) 977-9700

(Chicago)--The Certificate of Achievement for Excellence in Financial Reporting has been awarded to **County of Ottawa** by the Government Finance Officers Association of the United States and Canada (GFOA) for its comprehensive annual financial report (CAFR). The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

An Award of Financial Reporting Achievement has been awarded to the individual(s), department or agency designated by the government as primarily responsible for preparing the award-winning CAFR. This has been presented to:

Connie Vander Schaaf, CMA, Budget/Audit Manager

The CAFR has been judged by an impartial panel to meet the high standards of the program including demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the CAFR.

The GFOA is a nonprofit professional association serving approximately 17,500 government finance professionals with offices in Chicago, IL, and Washington, D.C.

Action Request



Committee: Finance and Administration Committee

Meeting Date: 4/20/2010

Requesting Department: Fiscal Services

Submitted By: June Hagan

Agenda Item: Allocation of 2009 Unreserved Undesignated Fund Balance

SUGGESTED MOTION:

To approve and recommend to the Board of Commissioners to designate \$464,096 of the 2009 General Fund unreserved undesignated fund balance for the 2010 budget.

SUMMARY OF REQUEST:

The General Fund Budget Surplus Policy addresses the priority of uses for additional fund balance once the fund balance has been maintained by the policy.

Administrator's recommendation is to designate \$464,096 for the 2010 budget. This recommendation is the result of a decrease in the projected tax revenues, the loss of Jail Reimbursement revenue, and the possible additional cost for Jail Mental Health services.

FINANCIAL INFORMATION:

Total Cost: _____ County Cost: _____ Included in Budget: Yes No

If not included in budget, recommended funding source: _____

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated Non-Mandated New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: #1

Objective: #2, #4

ADMINISTRATION RECOMMENDATION:

Recommended

Not Recommended

County Administrator: Alan G. Vanderberg

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, o=County of Ottawa, ou=Administrator's Office, email=avanderberg@mottawa.org
Reason: I am approving this document
Date: 2010.04.16 14:57:25 -0400

Committee/Governing/Advisory Board Approval Date: _____



County of Ottawa

Fiscal Services Department

June A. Hagan
Director

12220 Fillmore Street, Room 331, West Olive, Michigan 49460

West Olive (616) 738-4849

Fax (616) 738-4098

Grand Haven (616) 846-8295

Grand Rapids (616) 662-3100

e-mail: jhagan@co.ottawa.mi.us

To: Board of Commissioners

From: June Hagan, Fiscal Services Director

Date: April 12, 2010

Subject: General Fund Unreserved Undesignated Fund Balance at December 31, 2009

The General Fund Budget Surplus Policy allows for an undesignated fund balance equivalent to the lesser of three months of the most recently adopted budget or 15% of the General Fund's expenditures from the most recently completed audit. I recommend that we continue to maintain the undesignated fund balance at 15% of the General Fund's expenditures from the most recently completed audit.

The policy also addresses the priority of uses for any additional fund balance once the fund balance has been maintained as described in the policy. Those priorities are as follows:

- 1) Such funds may be added to the Designated Fund Balance of the General Fund for a specified purpose
- 2) The Board may use the funds to fund the county financing tools
- 3) Such funds may be used to address emergency needs, concerns, or one time projects as designated by the Board
- 4) After funding the county financing tools, any remaining fund balance may be used toward a millage reduction factor to be applied to the next levied millage.

Historically at year end, the General Fund has unreserved undesignated fund balance to be allocated. At December 31, 2009, the amount of the General Fund undesignated fund balance available for allocation after maintaining the undesignated fund balance at 15% of expenditures of the most recent General Fund audit is \$464,096. This allocation is approximately .6% of the original expenditure budget of \$72M.

Administration's recommendation is to designate the \$464,095 for the 2010 budget. This recommendation is the result of a decrease in the projected tax revenue, the loss of Jail Reimbursement revenue, and the possible additional cost for Jail Mental Health services.

During the 2010 budget process, we projected a conservative decrease in taxable value and tax revenue. However, after completion of the 2010 Equalization Report, we know the taxable value decreased 4.05% from 2009. The 2010 budget reflects a 3.25% decrease in taxable value. The result is an estimated \$325,529 decrease in our tax revenue compared to our budget.

In addition, the funding for the Jail Reimbursement Program was removed from the State budget and as of this date has not been reinstated. The 2010 budget includes \$173,000 of revenue for this program. A bill has been introduced that would reinstate the program funding as of January, 2010, but it is unknown if it will pass. An Attorney General's Opinion, if enforced, will require the County to cover the costs of Mental Health services for inmates beginning October 1, 2010. The historical cost for these services has been approximately \$90,000 per year.

Due to the uncertainty of the impact of these two programs and the reduced tax revenue, we believe this recommendation best addresses the needs of the County in 2010. If you have any questions, please contact Al or myself.

Action Request



Committee: Finance and Administration Committee

Meeting Date: 4/20/2010

Requesting Department: Human Resources

Submitted By: Marie Waalkes

Agenda Item: Purchase of MERS (Michigan Municipal Employees Retirement System) Generic Service Credits for Chad G. Klaver

SUGGESTED MOTION:

To approve and forward to the Board of Commissioners the purchase of one (1) year of MERS generic service credit for \$11,973 (total cost to be paid by employee).

Total Cost \$11,973
Employer Cost \$0
Employee Cost \$11,973

SUMMARY OF REQUEST:

FINANCIAL INFORMATION:

Total Cost: \$11,973.00 County Cost: \$0.00 Included in Budget: Yes No

If not included in budget, recommended funding source: Employee

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated Non-Mandated New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal:

Objective:

ADMINISTRATION RECOMMENDATION: Recommended Not Recommended

County Administrator: Alan G. Vanderberg

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, o=County of Ottawa, ou=Administrator's Office, email=avanderberg@ottawacounty.org
Reason: I am approving this document
Date: 2010.04.15 15:52:21 -0400

Committee/Governing/Advisory Board Approval Date:



APPLICATION FOR ADDITIONAL CREDITED SERVICE
Member Certification and Governing Body Resolution

RECEIVED

MAR 29 2010

MUNICIPAL EMPLOYEE RETIREMENT SYSTEM

MEMBER

Name: Chad G Klaver
SSN: XXX-XX-7266
DOB: 6/9/1974
Age: 35 years, 9 months
Spouse's DOB: 12/14/1976

CALCULATION DATE - 4/1/2010
(Estimate Not Valid After 2 Months)

BENEFIT PROGRAMS

Benefit B-4 (80% max)
Benefit F50 (With 25 Years of Service)
Benefit FAC-5 (5 Year Final Average Compensation)
10 Year Vesting
E2 COLA Benefit

EMPLOYER

Name: Ottawa Co
Number/Div: 7003 / 21

9 years, 8 months of vesting and eligibility
service from the City of Hudsonville has been
included and is reported as Other MERS.

ESTIMATED FAC ON CALCULATION DATE: \$54,931.32

CREDITED SERVICE

Member's Service Credit as of Calculation Date:
Other Governmental Service used for Eligibility (MERS or Act 88):
Type of Credited Service to be Granted:
Amount of Credited Service to be Granted:
Total Estimated Actuarial Cost of Additional Credited Service:

3 years, 9 months
9 years, 8 months
Generic
1 year, 0 months
\$11,973.00 [Payment Options on Reverse]

BENEFIT CALCULATION ASSUMPTIONS

- 1. It is assumed that the Member will continue working until the earliest date for unreduced retirement benefits.
2. The Member's Final Average Compensation (FAC) is projected to increase 4.5% annually from the date of purchase to the date of retirement.
3. The Plan's Investment Return is projected to be 8% annually.

THE ADDITIONAL CREDITED SERVICE IS PROJECTED TO RESULT IN THE FOLLOWING CHANGES:

Table with 7 columns: Retirement Date, Age, Service Through, Total Service, FAC, Annual Benefit. Rows: Before Purchase, After Purchase.

Note: MERS is not responsible for any Member or Employer supplied information, or any losses which may result if actual experience differs from actuarial assumptions.

MEMBER CERTIFICATION

I certify that the above information is correct and accurate. If this is a purchase of qualifying "other governmental" service, I certify that the service has not and will not be recognized for the purpose of obtaining or increasing a pension under another defined benefit retirement plan.

Signature of Member (handwritten signature)

3/29/2010
Date

GOVERNING BODY RESOLUTION

As provided by the MERS Plan Document, and in accordance with the Employer's policy there under, the additional credited service described above is hereby granted this Member by Resolution of the Governing Body of _____, at its meeting on _____. The Employer understands this is an estimated cost, calculated using actuarial assumptions approved by the Retirement Board.

Signature of Authorized Official

Date

Action Request



Committee: Finance and Administration Committee

Meeting Date: 4/20/2010

Requesting Department: Human Resources

Submitted By: Marie Waalkes

Agenda Item: MIWorks! Personnel Requests

SUGGESTED MOTION:

To approve and forward to the Board of Commissioners the proposal from MiWorks! to create three positions (two (2) Business Service Representatives and one (1) Workforce Intelligence Analyst) and increase the hours of a current position (Procurement Contract Coordinator) as listed below at a cost of \$205,649. All three positions will sunset as of June 30, 2011.

SUMMARY OF REQUEST:

To create two (2) Business Service Representatives (Unclassified paygrade 03B) at a cost of \$62,098 each. Funding to come from Dislocated Worker, Adult, Youth, and Employment Services Grants. Position sunsetted June 30, 2011.

To create one (1) Workforce Intelligence Analyst (Group T paygrade 12B) at a cost of \$58,179. Funding to come from Dislocated Worker, Adult, Youth and Administrative Cost Pool funds. Position sunsetted June 30, 2011.

To increase the hours of the Procurement Contract Coordinator (Group T paygrade 12B) from .6 FTE to 1.0 FTE at a cost of \$23,274. Funding to come from Dislocated Worker, Adult and Youth grants. Position sunsetted June 30, 2011.

FINANCIAL INFORMATION:

Total Cost: County Cost: \$0.00 Included in Budget: Yes No

If not included in budget, recommended funding source: Dislocated Worker, Adult, Youth, and Employment Services Grants; and Administrative Cost Pool funds.

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated Non-Mandated New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: #4

Objective: #6

ADMINISTRATION RECOMMENDATION:

Recommended

Not Recommended

County Administrator: Alan G. Vanderberg

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, ou=County of Ottawa, ou=Administrator's Office, email=avanderberg@ottawa.org
Reason: I am approving this document
Date: 2010.04.19 15:11:44 -0400

Committee/Governing/Advisory Board Approval Date:

1
COUNTY OF OTTAWA
2010 REGULAR FULL-TIME OR PART-TIME (BENEFITED) POSITION
REQUEST FORM

Please Print Form and Return to the Fiscal Services Department

POSITION TITLE: Contract Coordinator
2320-2741-7464; 2742-7433 2320-2741-7483 7463

FUND/DEPARTMENT NUMBER: 2743-7433

CHECK ONE:

New Position:

Number of hours per week requested: 37.5

Expansion of Existing Hours: From: 24 To: 40 per week

GENERAL INFORMATION:

1. Bargaining Unit:

Group T (Rep. Mike DeYoung)

2. Proposed Pay Grade:

12B

3. Briefly describe the functions of this position:

Coordinates the process of procuring all subcontracted agencies and services; develops and manages all contracts with subcontractors, assists in the development of statements of work; assists in program monitoring preparation.

4. Describe the justification for this position (Provide supporting documentation if appropriate.)

We currently have this position on a part-time basis and need to expand the position due to service expansion and contracts with more providers

5. Please identify the goals in the Board of Commissioners' Strategic Plan that this position will help to fulfill.

Goal 3: To contribute to a healthy physical, economic and community environment. Goal 4: To continually improve the County's organization and services

6. Will the job functions of this position be for mandated or discretionary functions of the department?

Mandated federal funds. No county general funds will be used for these positions - all funding will be through federal workforce dollars.

7. How will this position specifically impact the department's performance measurements and what process will be used to measure the outcomes?

This position will help subcontractors maintain required levels of services through clear statements of work and help in meeting workforce board, state and federal outcomes.

(If the position being requested does not have an existing job description, please attach a description of anticipated duties.)

COST INFORMATION:

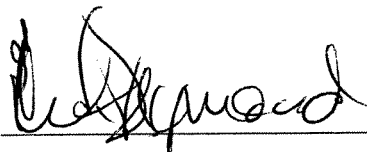
ESTIMATED SALARY COST FOR THE BUDGET YEAR: \$38,732.00

ESTIMATED FRINGE BENEFIT COSTS FOR THE BUDGET YEAR: \$19,227.00

ESTIMATED COST OF EQUIPMENT NEEDED IN CONJUNCTION WITH POSITION: \$1,000.00

(If equipment is required, please complete an equipment request form and indicate it is for a new position.)

SIGNED: _____



DATE: _____

3-29-10

BUDGET DATA: _____

Fiscal Services Department Use Only

CONTROL #: _____

5

Fiscal Services Department Use Only

COUNTY OF OTTAWA
2010 REGULAR FULL-TIME OR PART-TIME (BENEFITED) POSITION
REQUEST FORM

Please Print Form and Return to the Fiscal Services Department

POSITION TITLE: Workforce Intelligence Analyst **FUND/DEPARTMENT NUMBER:** 2743-7433
2320-2741-7464; 2742-7433 2320-2741-7483 7463, 2741-7464, 2740-7431120

CHECK ONE: New Position: Number of hours per week requested: 40
 Expansion of Existing Hours: From: _____ To: _____ per week

GENERAL INFORMATION:

1. Bargaining Unit: Group T
2. Proposed Pay Grade: 12B
3. Briefly describe the functions of this position:
Manages all research & data functions of MI Works - workforce intelligence/labor market, WIA, TANF, TAA performance, occupational level data for business planning. Oversees client database function for board/admin staff & federal reporting
4. Describe the justification for this position (Provide supporting documentation if appropriate.)
As workforce needs grow we need a dedicated position to research & analyze employer demand/need in order to have up to date & relevant data for planning and also for performance management.
5. Please identify the goals in the Board of Commissioners' Strategic Plan that this position will help to fulfill.
Goal 3: To contribute to a healthy physical, economic and community environment. Goal 4: To continually improve the County's organization and services
6. Will the job functions of this position be for mandated or discretionary functions of the department?
Mandated federal funds. No county general funds will be used for these positions - all funding will be through federal workforce dollars.
7. How will this position specifically impact the department's performance measurements and what process will be used to measure the outcomes?
This position will assist in meeting workforce board goal of up to date relevant data & "workforce intelligence".

(If the position being requested does not have an existing job description, please attach a description of anticipated duties.)

COST INFORMATION:

ESTIMATED SALARY COST FOR THE BUDGET YEAR: \$38,732.00

ESTIMATED FRINGE BENEFIT COSTS FOR THE BUDGET YEAR: \$19,227.00

ESTIMATED COST OF EQUIPMENT NEEDED IN CONJUNCTION WITH POSITION: \$1,000.00
(If equipment is required, please complete an equipment request form and indicate it is for a new position.)

SIGNED:  DATE: 3-29-10

BUDGET DATA: _____ **CONTROL #:** 4
Fiscal Services Department Use Only Fiscal Services Department Use Only

1
COUNTY OF OTTAWA
2010 REGULAR FULL-TIME OR PART-TIME (BENEFITED) POSITION
REQUEST FORM

Please Print Form and Return to the Fiscal Services Department

POSITION TITLE: Business Services Representative **FUND/DEPARTMENT NUMBER:** 2743-7433-2320, 2742-7433-2320, 2741-7464, 2741-7463, 2743-7460

CHECK ONE: New Position: Number of hours per week requested: 40
 Expansion of Existing Hours: From: _____ To: _____ per week

GENERAL INFORMATION:

1. Bargaining Unit: Unclassified

2. Proposed Pay Grade: U03, Step B

3. Briefly describe the functions of this position:
To coordinate with employers, economic development organization & educational institutions throughout the county in order to assist employers in meeting labor demand with qualified employees. We are proposing 2 FTE positions.
4. Describe the justification for this position (Provide supporting documentation if appropriate.)
These two positions are currently performed by subcontracted staff and we are taking the positions "in-house" in order to align better with businesses in the community. They will report directly to a MI Works Program Supervisor and by bringing the position in-house we will save money and stretch our dollars.
5. Please identify the goals in the Board of Commissioners' Strategic Plan that this position will help to fulfill.
Goal 3: To contribute to a healthy physical, economic and community environment.
6. Will the job functions of this position be for mandated or discretionary functions of the department?
Mandated federal funds. No county general funds will be used for these positions - all funding will be through federal workforce dollars.
7. How will this position specifically impact the department's performance measurements and what process will be used to measure the outcomes?
Performance is based on volume of placement of qualified workers with local companies. Performance will be tracked via the MI Works/DELEG/USDOL Management Information System

(If the position being requested does not have an existing job description, please attach a description of anticipated duties.)

COST INFORMATION:

ESTIMATED SALARY COST FOR THE BUDGET YEAR: \$39,255.00

ESTIMATED FRINGE BENEFIT COSTS FOR THE BUDGET YEAR: \$21,961.00

ESTIMATED COST OF EQUIPMENT NEEDED IN CONJUNCTION WITH POSITION: \$1,000.00
(If equipment is required, please complete an equipment request form and indicate it is for a new position.)

SIGNED:  DATE: 3 Feb 10

BUDGET DATA: _____ **CONTROL #:** 6
Fiscal Services Department Use Only Fiscal Services Department Use Only

COUNTY OF OTTAWA
**2010 REGULAR FULL-TIME OR PART-TIME (BENEFITED) POSITION
REQUEST FORM**

Please Print Form and Return to the Fiscal Services Department

POSITION TITLE: Business Services Representative **FUND/DEPARTMENT NUMBER:** 2743-7433-2320, 2742-7433-2320, 2741-7464, 2741-7463, 2743-7460

CHECK ONE: New Position: Number of hours per week requested: 40
 Expansion of Existing Hours: From: _____ To: _____ per week

GENERAL INFORMATION:

1. Bargaining Unit: Unclassified

2. Proposed Pay Grade: U03, Step B

3. Briefly describe the functions of this position:

To coordinate with employers, economic development organization & educational institutions throughout the county in order to assist employers in meeting labor demand with qualified employees. We are proposing 2 FTE positions.

4. Describe the justification for this position (Provide supporting documentation if appropriate.)

These two positions are currently performed by subcontracted staff and we are taking the positions "in-house" in order to align better with businesses in the community. They will report directly to a MI Works Program Supervisor and by bringing the position in-house we will save money and stretch our dollars.

5. Please identify the goals in the Board of Commissioners' Strategic Plan that this position will help to fulfill.

Goal 3: To contribute to a healthy physical, economic and community environment.

6. Will the job functions of this position be for mandated or discretionary functions of the department?

Mandated federal funds. No county general funds will be used for these positions - all funding will be through federal workforce dollars.

7. How will this position specifically impact the department's performance measurements and what process will be used to measure the outcomes?

Performance is based on volume of placement of qualified workers with local companies. Performance will be tracked via the MI Works/DELEG/USDOL Management Information System

(If the position being requested does not have an existing job description, please attach a description of anticipated duties.)

COST INFORMATION:

ESTIMATED SALARY COST FOR THE BUDGET YEAR: \$39,255.00

ESTIMATED FRINGE BENEFIT COSTS FOR THE BUDGET YEAR: \$21,961.00

ESTIMATED COST OF EQUIPMENT NEEDED IN CONJUNCTION WITH POSITION: \$1,000.00
(If equipment is required, please complete an equipment request form and indicate it is for a new position.)

SIGNED:  DATE: 3-JR-10

BUDGET DATA: _____ **CONTROL #:** 7
Fiscal Services Department Use Only Fiscal Services Department Use Only

County of Ottawa
WIA
2010 Position Costing Schedule

	Union code	W/C code	FTE	Salaries * Permanent	FICA	Hospi- talization	OPEB	Life	Retirement	Dental	W/C	Unempl.	Optical	Disability	Total Fringes	Salaries & fringes
Business Svcs Rep (2)	14	8810	1.0000	\$39,255	\$3,003	\$12,247	\$411	\$120	\$6,002	\$675	\$9	\$58	\$167	\$151	\$22,843	\$62,098
Workforce Intel Analyst	12	8810	1.0000	\$38,119	\$2,916	\$12,247	\$411	\$78	\$3,354	\$675	\$9	\$56	\$167	\$147	\$20,060	\$58,179
Contract Coordinator (increase from 24 to 40 hrs)	12	8810	0.4000	\$15,248	\$1,166	\$4,899	\$165	\$31	\$1,342	\$270	\$4	\$23	\$67	\$59	\$8,026	\$23,274
				7040.0000	7150.0000	7160.0000	7160.0020	7170.0000	7180.0000	7190.0000	7200.0000	7220.0000	7230.0000	7240.0000		

Action Request



Committee: Finance and Administration Committee

Meeting Date: 4/20/2010

Requesting Department: Fiscal Services

Submitted By: June Hagan

Agenda Item: Bond Resolution – Holland Township

SUGGESTED MOTION:

To approve and forward to the Board of Commissioners the Resolution authorizing the County Road Commission to issue Act 342 Refunding Bonds, in the not-to-exceed amount of \$2,350,000 to refinance the Holland Township 1998 Water & Refunding Bonds.

SUMMARY OF REQUEST:

The Holland Township Board will pass a resolution on April 15, 2010 to authorize the refunding of the bond issue. Estimated savings are \$145,233 or a 6.73% savings of the refunded bonds.

FINANCIAL INFORMATION:

Total Cost: County Cost: \$0.00 Included in Budget: Yes No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated Non-Mandated New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: #3

Objective: #4

ADMINISTRATION RECOMMENDATION:

Recommended Not Recommended

County Administrator: Alan G. Vanderberg

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, ou=County of Ottawa, ou=Administrator's Office, email=avanderberg@ottawacounty.org
Reason: I am approving this document
Date: 2010.04.15 10:48:23 -0400

Committee/Governing/Advisory Board Approval Date:

Ottawa County Road Commission

14110 Lakeshore Drive
P.O. Box 739
GRAND HAVEN, MI 49417
Phone (616) 842-5400 Fax (616) 850-7237

MEMORANDUM

To: Ottawa County Board of Commissioners
Finance Committee

From: Kenneth L. Zarzecki, P.E., Director of Utilities

Date: April 12, 2010

Subject: **County of Ottawa, Holland Township Refunding Bonds**

The current low interest rates on municipal bonds gives us an opportunity to refinance the Holland Township Water and Refunding Bonds issued August 1, 1998 that will result in a savings to Holland Township of approximately \$145,233.

I would like to present a resolution for this refunding at the April 20, 2010 meeting of the Finance & Administration Committee and at the April 27 meeting of the Board of Commissioners.

Enclosed is a brief summary of the proposed refunding. Please let me know if you need additional information.

KLZ: pp

Enclosure

SUMMARY OF PROPOSED REFUNDING HOLLAND TOWNSHIP WATER AND REFUNDING BONDS

ORIGINAL ISSUE

Water and Refunding Bonds were sold in 1998. The average interest rate of the outstanding bonds is 5.1%.

PROPOSED REFUNDING ISSUE

Refunding bonds will be issued in an amount not-to-exceed \$2,350,000 to refinance the 1998 bonds. The estimated interest rate will be 2.8%.

ANTICIPATED SAVINGS

The net savings after issuance costs is estimated to be approximately \$145,233.

SECURITY PLEDGE

As with the 1998 issue, primary security for the bonds is the full faith and credit pledge of Holland Township with the full faith and credit pledge of Ottawa County as secondary security. (Both pledges are subject to constitutional, statutory and charter limitations.)

SCHEDULE

The refunding bonds will be sold as soon as approval is obtained from the Michigan Department of Treasury.

RE: RESOLUTION TO AUTHORIZE THE ISSUANCE OF NOT TO EXCEED
\$2,350,000 OTTAWA COUNTY 2010 REFUNDING BONDS (HOLLAND
TOWNSHIP)

Submitted by Commissioner _____:

Mr. Chairman, Ladies, and Gentlemen:

I offer the following resolution:

WHEREAS, pursuant to the provisions of Act No. 342, Public Acts of Michigan, 1939, as amended ("Act 342"), the Board of Supervisors of the County of Ottawa (the "County") authorized and directed that there be established, maintained and operated a countywide system or systems of water and sewer improvements and services and designated the Board of County Road Commissioners of the County to be the agency of the County for the purposes set forth in Act 342; and

WHEREAS, pursuant to the provisions of Act 342, the Charter Township of Holland (the "Township") and the County of Ottawa (the "County"), acting by and through its Board of County Road Commissioners as county agency (the "County Agency"), have entered into the Holland Township Water Supply System and Sewage Collection System 1983 Extensions Contract, dated as of January 1, 1983 (the "1983 Contract"), the Holland Township Water Supply System and Sewage Collection System 1985 Extensions Contract, dated as of October 1, 1985 (the "1985 Contract"), and the Holland Township Water Supply System 1998 Extensions Contract, dated as of June 1, 1998 (the "1998 Contract" and together with the 1983 Contract and the 1985 Contract, collectively the "Contracts"); and

WHEREAS, pursuant to the 1983 Contract, the County issued its Ottawa County Water Supply and Sewage Collection Bonds (Holland Township 1983 Extensions) dated as of May 1, 1983 (the "1983 Bonds") in the original principal amount of \$2,580,000 to defray the cost of acquiring and constructing the Holland Township Water Supply System and Sewage Collection System 1983 Extensions and thereafter issued its Ottawa County Refunding Bonds (Holland Township 1983 Extensions) dated July 1, 1990 (the "1990 Bonds") in the original principal amount of \$1,880,000 to refund the 1983 Bonds; and

WHEREAS, pursuant to the 1985 Contract, the County issued its Ottawa County Water Supply and Sewage Collection Bonds (Holland Township System 1985 Extensions) dated as of January 1, 1986 (the "1985 Bonds") in the original principal amount of \$5,820,000 to defray part of the cost of acquiring and constructing the Holland Township Water Supply System and Sewage Collection System 1985 Extensions and thereafter issued its Ottawa County Refunding Bonds (Holland Township 1985 Extensions) dated May 1, 1991 (the "1991 Bonds") in the original principal amount of \$5,435,000 to refund the 1985 Bonds; and

WHEREAS, pursuant to the Contracts, the County issued its Ottawa County Water Supply and Refunding Bonds (Holland Township 1998) dated August 1, 1998 in the original principal amount of \$8,865,000 (hereinafter referred to as the "Prior Bonds") to defray the cost of the Holland Township Water Supply System 1998 Extensions and to refund the 1990 Bonds and the 1991 Bonds; and

WHEREAS, the Prior Bonds remain outstanding in the aggregate principal amount of \$2,210,000, mature in various principal amounts in the years 2010 through 2018 and bear interest at rates per annum which vary from 4.70% to 5.15%; and

WHEREAS, Part VI of Act No. 34, Public Acts of Michigan, 2001, as amended ("Act 34"), authorizes the County to refund all or any part of its outstanding securities; and

WHEREAS, the County has received a proposal from Stifel, Nicolaus & Company, Incorporated (the "Underwriter") to refund part of the outstanding Prior Bonds; and

WHEREAS, the governing body of the Township has adopted a resolution requesting and authorizing the County to issue its refunding bonds for the purpose of refunding all or part of the Prior Bonds and paying the costs of issuing the refunding bonds and agreeing to continue to make payments to the County in accordance with the Contracts in amounts sufficient to pay the principal of and interest on the refunding bonds and any of the Prior Bonds that are not refunded and all paying agency fees and other expenses and charges (including the County Agency's administrative expenses) which are payable on account of the refunding bonds and those Prior Bonds that are not refunded; and

WHEREAS, it is in the best interests of the County and the Township that bonds be sold to refund the Prior Bonds.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF OTTAWA:

1. AUTHORIZATION OF BONDS - PURPOSE. Bonds of the County of Ottawa, aggregating the principal sum of not to exceed Two Million Three Hundred Fifty Thousand Dollars (\$2,350,000) (the "Bonds") shall be issued and sold pursuant to the provisions of Act 342, Act 34, and other applicable statutory provisions, for the purpose of refunding all or part of the Prior Bonds.

2. BOND DETAILS. The Bonds shall be designated "Ottawa County 2010 Refunding Bonds (Holland Township)"; shall be dated as of such date as shall be approved by the Director of Utilities at the time of sale; shall be numbered from 1 upwards; shall be fully registered; shall be in the denomination of \$5,000 each or any integral multiple thereof not exceeding the aggregate principal amount for each maturity at the option of the purchaser thereof; shall bear interest at a rate or rates not exceeding 6% per annum to be determined by the Director of Utilities at the time of sale payable on such dates as shall be determined by the Director of Utilities at the time of sale; and shall mature in such principal amounts and on such dates and in such years as shall be determined by the Director of Utilities at the time of sale.

3. PAYMENT OF PRINCIPAL AND INTEREST. The principal of and interest on the Bonds shall be payable in lawful money of the United States. Principal shall be payable upon presentation and surrender of the Bonds to the bond registrar and paying agent as they severally mature. Interest shall be paid to the registered owner of each Bond as shown on the registration books at the close of business on the fifteenth day of the calendar month preceding the month in which the interest payment is due. Interest shall be paid when due by check or draft drawn upon and mailed by the bond registrar and paying agent to the registered owner at the registered address.

4. PRIOR REDEMPTION. The Bonds shall be subject to redemption prior to maturity, if so determined by the Director of Utilities at the time of sale, upon such terms and conditions as may be determined by the Director of Utilities.

5. BOND REGISTRAR AND PAYING AGENT. The Director of Utilities shall designate, and may enter into an agreement with, a bond registrar and paying agent for the Bonds which shall be a bank or trust company located in the State of Michigan which is qualified to act in such capacity under the laws of the United States of America or the State of Michigan. The Director of Utilities from time to time as required may designate a similarly qualified successor bond registrar and paying agent.

6. BOOK-ENTRY SYSTEM. Initially, one fully-registered Bond for each maturity, in the aggregate amount of such maturity, shall be issued in the name of Cede & Co., as nominee of The Depository Trust Company (“DTC”) for the benefit of other parties (the “Participants”) in the book-entry-only transfer system of DTC. In the event the County determines that it is in the best interest of the County not to continue the book-entry system of transfer or that the interests of the holders of the Bonds might be adversely affected if the book-entry system of transfer is continued, the County may notify DTC and the bond registrar and paying agent, whereupon DTC will notify the Participants of the availability through DTC of certificates evidencing the Bonds. In such event, the bond registrar and paying agent shall deliver, transfer and exchange such certificates as requested by DTC and any Participant or “beneficial owner” in appropriate amounts in accordance with this Bond Resolution. DTC may determine to discontinue providing its services with respect to the Bonds at any time by giving notice to the County and the bond registrar and paying agent and discharging its responsibilities with respect thereto under applicable law or the County may determine that DTC is incapable of discharging its duties and may so advise DTC. In either such event, the County shall use reasonable efforts to locate another securities depository. Under such circumstances (if there is no successor securities depository), the County and the bond registrar and paying agent shall be obligated to deliver certificates evidencing the Bonds in accordance with the procedures established by this Bond Resolution. In the event such certificates are issued, the provisions of this Bond Resolution shall apply to, among other things, the transfer and exchange of such certificates and the method of payment of principal of and interest on such certificates. Whenever DTC requests the County and the bond registrar and paying agent to do so, the County and the bond registrar and paying agent shall cooperate with DTC in taking appropriate action after reasonable notice to make available one or more separate certificates evidencing the Bonds to any Participant having Bonds certified to its DTC account or to arrange for another securities depository to maintain custody of certificates evidencing the Bonds.

Notwithstanding any other provision of this Bond Resolution to the contrary, so long as any Bond is registered in the name of Cede & Co., as nominee of DTC, all payments with respect to the principal of, interest on and redemption premium, if any, on such Bonds and all notices with respect to the Bonds shall be made and given, respectively, to DTC as provided in the Blanket Issuer Letter of Representations between the County and DTC. The Director of Utilities is

authorized to sign such other documents with DTC on behalf of the County, in such form as the Director of Utilities deems necessary or appropriate in order to accomplish the issuance of the Bonds in accordance with law and this Bond Resolution.

7. EXECUTION, AUTHENTICATION AND DELIVERY OF BONDS. The Bonds shall be executed in the name of the County by the facsimile signatures of the Chairman of the Board of Commissioners and the County Clerk and authenticated by the manual signature of an authorized representative of the bond registrar and paying agent, and the seal of the County (or a facsimile thereof) shall be impressed or imprinted on the Bonds. After the Bonds have been executed and authenticated for delivery to the original purchaser thereof, they shall be delivered by the County Treasurer to the Underwriter upon receipt of the purchase price. Additional Bonds bearing the facsimile signatures of the Chairman of the Board of Commissioners and the County Clerk and upon which the seal of the County (or a facsimile thereof) is impressed or imprinted may be delivered to the bond registrar and paying agent for authentication and delivery in connection with the exchange or transfer of the Bonds. The bond registrar and paying agent shall indicate on each Bond the date of its authentication.

8. EXCHANGE AND TRANSFER OF BONDS. Any Bond, upon surrender thereof to the bond registrar and paying agent with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the registered owner or his duly authorized attorney, at the option of the registered owner thereof, may be exchanged for Bonds of any other authorized denominations of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered Bond.

Each Bond shall be transferable only upon the books of the County, which shall be kept for that purpose by the bond registrar and paying agent, upon surrender of such Bond together with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the registered owner or his duly authorized attorney.

Upon the exchange or transfer of any Bond, the bond registrar and paying agent on behalf of the County shall cancel the surrendered Bond and shall authenticate and deliver to the transferee a new Bond or Bonds of any authorized denomination of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered Bond. If, at the time the bond registrar and paying agent authenticates and delivers a new Bond pursuant to this section, payment of interest on the Bonds is in default, the bond registrar and paying agent shall

endorse upon the new Bond the following: "Payment of interest on this bond is in default. The last date to which interest has been paid is _____."

The County and the bond registrar and paying agent may deem and treat the person in whose name any Bond shall be registered upon the books of the County as the absolute owner of such Bond, whether such Bond shall be overdue or not, for the purpose of receiving payment of the principal of and interest on such Bond and for all other purposes, and all payments made to any such registered owner, or upon his order, in accordance with the provisions of Section 3 of this Bond Resolution shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid, and neither the County nor the bond registrar and paying agent shall be affected by any notice to the contrary. The County agrees to indemnify and save the bond registrar and paying agent harmless from and against any and all loss, cost, charge, expense, judgment or liability incurred by it, acting in good faith and without negligence hereunder, in so treating such registered owner.

For every exchange or transfer of Bonds, the County or the bond registrar and paying agent may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to such exchange or transfer, which sum or sums shall be paid by the person requesting such exchange or transfer as a condition precedent to the exercise of the privilege of making such exchange or transfer.

The bond registrar and paying agent shall not be required to transfer or exchange Bonds or portions of Bonds which have been selected for redemption.

9. FORM OF BONDS. The Bonds shall be in substantially the following form:

UNITED STATES OF AMERICA
STATE OF MICHIGAN
COUNTY OF OTTAWA
OTTAWA COUNTY 2010 REFUNDING BOND
(HOLLAND TOWNSHIP)

INTEREST RATE MATURITY DATE DATE OF ORIGINAL ISSUE CUSIP

Registered Owner

Principal Amount

The County of Ottawa, State of Michigan (the "County") acknowledges itself indebted to, and for value received hereby promises to pay to, the Registered Owner identified above, or registered assigns, the Principal Amount set forth above on the Maturity Date specified above, unless redeemed prior thereto as hereinafter provided, upon presentation and surrender of this bond at _____ the bond registrar and paying agent, or at such successor bond registrar and paying agent as may be designated pursuant to the Resolutions, and to pay to the Registered Owner, as shown on the registration books at the close of business on the 15th day of the calendar month preceding the month in which an interest payment is due, by check or draft drawn upon and mailed by the bond registrar and paying agent by first class mail postage prepaid to the Registered Owner at the registered address, interest on such Principal Amount from _____, 201_ or such later date through which interest has been paid until the County's obligation with respect to the payment of such Principal Amount is discharged, at the rate per annum specified above. Interest is payable on the first days of _____ and _____ in each year, commencing on _____, 201_. Principal and interest are payable in lawful money of the United States of America.

This bond is one of a series of bonds aggregating the principal sum of _____ Thousand Dollars (\$ _____) issued by the County under and pursuant to and in full conformity with the Constitution and Statutes of Michigan (especially Act No. 342, Public Acts of 1939, as amended, and Act No. 34, Public Acts of 2001, as amended) and a resolution adopted by the Board of Commissioners of the County and an order executed by the Director of Utilities of the County (collectively, the "Resolutions") for the purpose of refunding the County's outstanding Ottawa County Water Supply and Refunding Bonds (Holland Township 1998) dated August 1, 1998 maturing in the years _____ through _____. The bonds of this series are issued in anticipation of, and the principal of and interest on the bonds are payable from, moneys to be received by the County from the Charter Township of Holland (the "Township") in payment of its obligations under separate contracts dated January 1, 1983,

October 1, 1985 and June 1, 1998, respectively, between the County and the Township. The full faith and credit of the Township have been pledged for the making of payments to the County in amounts sufficient to pay the principal of and interest on the bonds of this series when due. As additional security for the payment of the principal of and interest on the bonds of this series the full faith and credit of the County have been pledged. Taxes imposed by the Township and the County are subject to constitutional tax limitations.

This bond is transferable, as provided in the Resolutions, only upon the books of the County kept for that purpose by the bond registrar and paying agent, upon the surrender of this bond together with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the Registered Owner or his attorney duly authorized in writing. Upon the exchange or transfer of this bond a new bond or bonds of any authorized denomination, in the same aggregate principal amount and of the same interest rate and maturity, shall be authenticated and delivered to the transferee in exchange therefor as provided in the Resolutions, and upon payment of the charges, if any, therein provided. Bonds so authenticated and delivered shall be in the denomination of \$5,000 or any integral multiple thereof not exceeding the aggregate principal amount for each maturity.

The bond registrar and paying agent shall not be required to transfer or exchange bonds or portions of bonds which have been selected for redemption.

Bonds maturing prior to _____, _____, are not subject to redemption prior to maturity. Bonds maturing on and after _____, _____, are subject to redemption prior to maturity at the option of the County, in such order as shall be determined by the County, on any one or more interest payment dates on and after _____, _____. Bonds of a denomination greater than \$5,000 may be partially redeemed in the amount of \$5,000 or any integral multiple thereof. If less than all of the bonds maturing in any year are to be redeemed, the bonds or portions of bonds to be redeemed shall be selected by lot. The redemption price shall be the par value of the bond or portion of the bond called to be redeemed plus interest to the date fixed for redemption and a premium as follows:

% of the par value if called for redemption
on or after _____, _____, but prior
to _____, _____;

% of the par value if called for redemption
on or after _____, _____, but prior
to _____, _____;

Not less than thirty days but not more than sixty days notice of redemption shall be given to the registered owners of bonds called to be redeemed by mail to each registered owner at the registered address. Bonds or portions of bonds called for redemption shall not bear interest on and after the date fixed for redemption, provided funds are on hand with the bond registrar and paying agent to redeem the same.

It is hereby certified, recited and declared that all acts, conditions and things required to exist, happen and be performed precedent to and in the issuance of the bonds of this series, existed, have happened and have been performed in due time, form and manner as required by law, and that the total indebtedness of said County, including the series of bonds of which this bond is one, does not exceed any constitutional or statutory limitation.

IN WITNESS WHEREOF, the County of Ottawa, Michigan, by its Board of Commissioners, has caused this bond to be executed in its name by facsimile signatures of the Chairman of the Board of Commissioners and the County Clerk and its corporate seal (or a facsimile thereof) to be impressed or imprinted hereon. This bond shall not be valid unless the Certificate of Authentication has been manually executed by an authorized representative of the bond registrar and paying agent.

COUNTY OF OTTAWA

(SEAL)

By: _____
County Clerk

By: _____
Chairman,
Board of Commissioners

CERTIFICATE OF AUTHENTICATION

This bond is one of the bonds described in the within mentioned Resolutions.

Bond Registrar and Paying
Agent

By: _____
Authorized Representative

AUTHENTICATION DATE:

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____ (please print or type name, address and taxpayer identification number of transferee) the within bond and all rights thereunder and does hereby irrevocably constitute and appoint _____ attorney to transfer the within bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed: _____

Signature(s) must be guaranteed by an eligible guarantor institution participating in a Securities Transfer Association recognized signature guarantee program.

End of Bond Form

10. SECURITY. The Bonds shall be issued in anticipation of payments to be made by the Township pursuant to the Contracts. The Bonds shall be secured primarily by the full faith and credit pledges made by the Township in the Contracts. As additional and secondary security, the full faith and credit of the County are hereby pledged for the prompt payment of the principal of and interest on the Bonds as the same shall become due. If the Township shall fail to make payments to the County which are sufficient to pay the principal of and interest on the Bonds as the same shall become due, then an amount sufficient to pay the deficiency shall be advanced from the general fund of the County.

11. DEFEASANCE. In the event cash or direct obligations of the United States or obligations the principal of and interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay, at maturity or irrevocable call for earlier optional redemption, the principal of, premium, if any, and interest on the Bonds, or any portion thereof, shall have been deposited in trust, this Bond Resolution shall be defeased with respect to such Bonds and the owners of such Bonds shall have no further rights under this Bond Resolution except to receive payment of the principal of, premium, if any, and interest on such Bonds from the cash or securities deposited in trust and the interest and gains thereon and to transfer and exchange Bonds as provided herein.

12. PRINCIPAL AND INTEREST FUND. There has been established for each series of the Prior Bonds a Principal and Interest Fund and there is hereby established for the Bonds a Principal and Interest Fund. From the proceeds of the sale of the Bonds there shall be set aside in the Principal and Interest Fund any accrued interest received from the Underwriter at the time of delivery of the same. All payments received from the Township pursuant to the Contracts are pledged for the payment of the principal of and interest on the non-refunded Prior Bonds and the Bonds and expenses incidental thereto and as received shall be placed in the Principal and Interest Fund for the Bonds. The County Agency shall transfer moneys in the Principal and Interest Fund to the bond registrar and paying agent for the Prior Bonds and the bond registrar and paying agent for the Bonds as necessary for the payment of the principal of and interest on the non-refunded Prior Bonds and the Bonds.

13. PAYMENT OF ISSUANCE EXPENSES - ESCROW FUND. The remainder of the proceeds of the Bonds shall be used to pay the issuance expenses of the Bonds and to establish an escrow fund for the Prior Bonds that are refunded (the "Refunded Bonds"). After the issuance expenses have been paid or provided for the remaining proceeds shall be used, together with available funds of the Township, if any, to establish an escrow fund (the "Escrow Fund") consisting of cash and investments in direct obligations of, or obligations the principal of and interest on which are unconditionally guaranteed by, the United States of America or other obligations the principal of and interest on which are fully secured by the foregoing and used to pay the principal of, interest on and redemption premiums, if any, on the Refunded Bonds. The Escrow Fund shall be held by an escrow agent (the "Escrow Agent") in trust pursuant to an escrow agreement (the "Escrow Agreement"), which irrevocably shall direct the Escrow Agent to take all necessary steps to pay the interest on the Refunded Bonds when due and to call the Refunded Bonds for redemption at such time as shall be determined in the Escrow Agreement. The Director of Utilities is authorized to select the Escrow Agent and enter into the Escrow Agreement on behalf of the County. The amounts held in the Escrow Fund shall be such that the cash and the investments and the income received thereon will be sufficient without reinvestment to pay the principal of, interest on and redemption premiums, if any, on the Refunded Bonds when due at maturity or call for redemption as required by the Escrow Agreement.

14. APPROVAL OF DEPARTMENT OF TREASURY. The issuance and sale of the Bonds shall be subject to permission being granted therefor by the Department of Treasury of the State of Michigan pursuant to Act 34, and the Director of Utilities is authorized and directed, if necessary, to make application to the Department of Treasury for permission to issue and sell the Bonds as provided by the terms of this Bond Resolution.

15. SALE, ISSUANCE, DELIVERY, TRANSFER AND EXCHANGE OF BONDS. The Bonds shall be sold pursuant to a negotiated sale to the Underwriter as hereinafter provided, and it is hereby determined that such negotiated sale is in the best interests of the County and is calculated to provide the maximum flexibility in pricing the Bonds so as to achieve sufficient debt service savings with respect to the Prior Bonds. The Director of Utilities is authorized to determine which of the Prior Bonds shall be refunded and the principal amount of the Bonds to be sold and to enter into a Bond Purchase Agreement with the Underwriter, which Bond Purchase Agreement shall set forth the principal amount, principal maturities and dates, interest rates and

interest payment dates, redemption provisions, if any, purchase price to be paid by the Underwriter and compensation to be paid to the Underwriter, as well as such other terms and provisions as the Director of Utilities determines to be necessary or appropriate in connection with the sale of the Bonds.. The members of the Board of County Road Commissioners, the Director of Utilities and other appropriate County officials are authorized to do all things necessary to effectuate the sale, issuance, delivery, transfer and exchange of the Bonds in accordance with the provisions of this Bond Resolution. In making the determination in the Bond Purchase Agreement with respect to principal maturities and dates, interest rates, redemption provisions, purchase price of the Bonds and compensation to be paid to the Underwriter, the Director of Utilities shall be limited as follows:

- (a) The interest rate on any Bond shall not exceed 6% per annum.
- (b) The final maturity date of the Bonds shall not be later than August 1, 2018.
- (c) The redemption price to be paid in connection with any optional redemption of the Bonds shall not exceed 102% of the principal amount of the Bonds to be so redeemed.
- (d) The purchase price of the Bonds shall not be less than 98% of the principal amount thereof.
- (e) The Underwriter's discount with respect to the Bonds or the compensation to be paid to the Underwriter shall not exceed 1.0% of the principal amount of the Bonds.

16. REPLACEMENT OF BONDS. Upon receipt by the County Agency of proof of ownership of an unmatured Bond, of satisfactory evidence that the Bond has been lost, apparently destroyed or wrongfully taken and of security or indemnity which complies with applicable law and is satisfactory to the County Agency, the County Agency may authorize the bond registrar and paying agent to deliver a new executed Bond to replace the Bond lost, apparently destroyed or wrongfully taken in compliance with applicable law. In the event an outstanding matured Bond is lost, apparently destroyed or wrongfully taken, the County Agency may authorize the bond registrar and paying agent to pay the Bond without presentation upon the receipt of the same documentation required for the delivery of a replacement Bond. The bond registrar and paying agent, for each new Bond delivered or paid without presentation as provided above, shall require the payment of expenses, including counsel fees, which may be incurred by the bond registrar and paying agent and the County in the premises. Any Bond delivered pursuant to the provisions of this Section 16 in lieu of any Bond lost, apparently destroyed or wrongfully taken shall be of the

same form and tenor and be secured in the same manner as the Bond in substitution for which such Bond was delivered.

17. TAX COVENANT. The County covenants to comply with all applicable requirements of the Internal Revenue Code of 1986, as amended necessary to assure that the interest on the Bonds will be and will remain excludable from gross income for federal income tax purposes. The Board of County Road Commissioners, the Director of Utilities and other appropriate County officials are authorized to do all things necessary (including the making of such covenants of the County as shall be appropriate) to assure that the interest on the Bonds will be and will remain excludable from gross income for federal income tax purposes.

18. OFFICIAL STATEMENT. The Board of County Road Commissioners is authorized to cause the preparation of an official statement for the Bonds for the purpose of enabling compliance with Rule 15c2-12 issued under the Securities Exchange Act of 1934, as amended (the "Rule"), and to do all other things necessary to enable compliance with the Rule. After the award of the Bonds, the County will provide copies of a "final official statement" (as defined in paragraph (e)(3) of the Rule) on a timely basis and in reasonable quantity as requested by the Underwriter to enable the Underwriter to comply with paragraph (b)(4) of the Rule and the rules of the Municipal Securities Rulemaking Board.

19. CONTINUING DISCLOSURE. The County Treasurer is hereby authorized to execute and deliver in the name and on behalf of the County (i) a certificate of the County to comply with the requirements for a continuing disclosure undertaking of the County pursuant to subsection (b)(5) of the Rule and (ii) amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the "Continuing Disclosure Certificate"). The County hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate. The remedies for any failure of the County to comply with and carry out the provisions of the Continuing Disclosure Certificate shall be as set forth therein.

20. CONFLICTING RESOLUTIONS. All resolutions and parts of resolutions insofar as they may be in conflict herewith are hereby rescinded.

AYES: _____

NAYS: _____

ABSENT: _____

RESOLUTION ADOPTED.

