

Agenda
Finance and Administration Committee
West Olive Administration Building
12220 Fillmore, West Olive, MI 49460
Tuesday, July 20, 2010
9:30 a.m.

Consent Items:

1. Approval of the Agenda
2. Approval of Minutes from the June 15, 2010 Meeting.

Action Items:

3. Budget Adjustments Greater than \$50,000
Suggested Motion:
To approve budget adjustments #355, #356, #357, #358, #359, #360, #361, #393, #406 #407, #427 and #428.
4. Monthly Budget Adjustments
Suggested Motion:
To approve and forward to the Board of Commissioners the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of June, 2010.
5. Statement of Review
Suggested Motion:
To approve the Statement of Review for the month of June, 2010.
6. Quarterly Financial Status Report
Suggested Motion:
To receive for information the Interim Financial Statement for General Fund, Mental Health and Public Health as of June 30, 2010.
7. Telecommunications System
Suggested Motion:
To approve and forward to the Board of Commissioners the recommendation to sign a contract with AT&T to upgrade the County Voice Communications system, and to authorize the expenditure of funds up to an amount of \$580,000 from the Telecommunications Reserve Fund to complete this project.
8. Purchase of MERS (Michigan Municipal Employees Retirement System) Military Service Credits for Terry P. Archambault
Suggested Motion:
To approve and forward to the Board of Commissioners the purchase of four (4) years of military service credits for Terry P. Archambault (Programmer/Analyst, Ottawa County Information Technology Department).

County Cost:	\$62,670.71
Employee Cost:	\$13,344.29
Total Cost:	\$76,015.00

9. Fiscal Services Personnel Request for Assistant Fiscal Services Director
Suggested Motion:
To approve and forward to the Board of Commissioners the proposal from Fiscal Services to eliminate one (1) full-time Senior Accountant position and create one (1) full-time Assistant Fiscal Services Director at a cost of \$25,157 (per recommendation of the Plante Moran Study).
10. Treasurer's Investment Report
Suggested Motion:
To receive for information the Treasurer's Quarterly Investment Report as of June 2010.
11. Northwest Ottawa Water System Refunding Bonds
Suggested Motion:
To approve and forward to the Board of Commissioners the Resolution authorizing County Road Commission to issue Act 342 Refunding Bonds, in the not-to-exceed amount of \$2,500,000, to refinance the Northwest Ottawa Water System 2001 Lake Michigan Intake No. 2 and Pump Station Project Bonds.
12. Smoke Free Air Complaints – Proposed New Few Structure for Non-Food Establishment
Suggested Motion:
To approve and forward to the Board of Commissioners the resolution establishing fees and procedures for enforcement of the County non-smoking regulation and State non-smoking law. (MCL 333.12601 et seq.)
(Presentation by Amy Oosterink, Tobacco Compliance Coordinator and Adam London, Environmental Health Services Manager)
13. Fee for Costs Associated with “Booting” Motor Vehicle of persons who do not comply with FOC Support Orders
Suggested Motion:
To direct Corporation Counsel to prepare a resolution for submission to the Board of Commissioners authorizing a fee of not to exceed \$250 for the costs associated with “booting” motor vehicles owned by persons who do not comply with FOC Support Orders.

Discussion Items:

14. 2011 Commissioner's Budget

Adjournment

Comments on the day's business are to be limited to three (3) minutes.