



County of Ottawa

Board of Commissioners

Philip D. Kuyers
Chairperson

James C. Holtrop
Vice-Chairperson

12220 Fillmore Street, Room 310, West Olive, Michigan 49460

West Olive (616) 738-4898

Fax (616) 738-4888

Grand Haven (616) 846-8295

Grand Rapids (616) 662-3100

Website: www.miOttawa.org

August 6, 2010

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, August 10, 2010 at 1:30 p.m.**, for the regular **August** meeting of the Board at the Ottawa County Fillmore Street Complex in West Olive, Michigan.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation – Commissioner Disselkoen
3. Pledge of Allegiance to the Flag
4. Roll Call
5. Presentation of Petitions and Communications
 - A. Hudsonville Girls Softball Team
6. Public Comments and Communications from County Staff
7. Approval of Agenda
8. Actions and Reports

A. Consent Resolutions:

From the County Clerk

1. Board of Commissioners Meeting Minutes
Suggested Motion:
To approve the Minutes of the July 27, 2010 Board of Commissioners Meeting.
2. Payroll
Suggested Motion:
To authorize the payroll of August 10, 2010 in the amount of \$_____.

Joyce E. Kortman Dennis W. Swartout Jane M. Ruiter Matthew M. Hehl Roger G. Rycenga
Gordon D. Schrottenboer Robert W. Karsten James H. Holtvluwer Donald G. Disselkoen

3. Correspondence Log 406
Suggested Motion:
To receive for information the Correspondence Log.

From the Finance and Administration Committee

4. Monthly Accounts Payable for July 19, 2010 through July 31, 2010
Suggested Motion:
To approve the general claims in the amount of \$3,451,092.32 as presented by the summary report for July 19, 2010 through July 31, 2010.

B. Action Items: None

C. Appointments: None

D. Discussion Items: None

9. Report of the County Administrator
10. General Information, Comments, and Meetings Attended
11. Public Comments
12. Adjournment

**PROPOSED
PROCEEDINGS OF THE OTTAWA COUNTY
BOARD OF COMMISSIONERS
JULY SESSION – SECOND DAY**

The Ottawa County Board of Commissioners met on Tuesday, July 27, 2010, at 1:30 p.m. and was called to order by the Chair.

Mr. Holtrop pronounced the invocation.

The Clerk led in the Pledge of Allegiance to the Flag.

Present at roll call: Mrs. Kortman, Messrs. Kuyers, Swartout, Mrs. Ruiter, Messrs. Hehl, Rycenga, Schrottenboer, Disselkoen, Karsten, Holtrop, Holtvluwer. (11)

Presentation of Petitions and Communications

The Clerk read a note from D & L Barbier thanking the Board for the Grand Haven Medical Clinic. The Chair so noted and accepted.

Public Comments and Communications from County Staff

Chris Triick, 4805 Hayes St., Triick Farm, addressed the Board on concerns over the Musketawa Trail extension project and how it has potential to put Triick Farm's out-of-business. She requested a Resolution from the Board stating this so it can be presented to Senator Kuipers. Corporation Counsel recommended that the Triick's contact the Michigan Department of Natural Resources Commission and the Board Chair stated this will be brought up at Planning and Policy Committee.

B/C 10-172 Mr. Holtvluwer moved to approve the agenda of today as presented. The motion passed.

B/C 10-173 Mr. Holtrop moved to approve the following Consent Resolutions:

1. To approve the Minutes of the July 13, 2010, Board of Commissioners Meeting and the July 13, 2010, Board of Commissioners Work Session.
2. To authorize the payroll of July 27, 2010, in the amount of \$578.00.
3. To approve the general claims in the amount of \$3,910,874.50 as presented by the summary report for July 1, 2010, through July 16, 2010.
4. To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for

\$50,000 or less which changed the total appropriation from the amended budget for the month of June, 2010.

The motion passed as shown by the following votes: Yeas: Messrs. Hehl, Rycenga, Schrotenboer, Disselkoen, Holtvluwer, Mrs. Kortman, Messrs. Holtrop, Swartout, Karsten, Mrs. Ruiter, Mr. Kuyers. (11)

B/C 10-174 Mr. Swartout moved to approve in whole or in part and authorize the Board Chair and Clerk to sign the Resolution regarding the determination of the Ottawa County Officers' Compensation Commission for 2011 and 2012. The motion passed as shown by the following votes: Yeas: Messrs. Swartout, Holtvluwer, Mrs. Kortman, Messrs. Holtrop, Karsten, Disselkoen, Schrotenboer, Rycenga, Hehl, Mrs. Ruiter, Mr. Kuyers. (11)

B/C 10-175 Mr. Holtrop moved to approve and authorize the Board Chair and Clerk to sign the Resolution approving the Senior Resources Annual Implementation Plan FY 2011. The motion passed as shown by the following votes: Yeas: Mr. Holtvluwer, Mrs. Ruiter, Messrs. Holtrop, Rycenga, Disselkoen, Schrotenboer, Mrs. Kortman, Messrs. Karsten, Hehl, Swartout, Kuyers. (11)

B/C 10-176 Mr. Swartout moved to approve and authorize the Board Chair and Clerk to sign a contract with AT&T to upgrade the County Voice Communications System and to authorize the expenditure of funds up to an amount of \$580,000 from the Telecommunications Reserve Fund to complete this project. The motion passed as shown by the following votes: Yeas: Messrs. Rycenga, Hehl, Karsten, Mrs. Ruiter, Mr. Schrotenboer, Mrs. Kortman, Messrs. Swartout, Holtvluwer, Disselkoen, Holtrop, Kuyers. (11)

B/C 10-177 Mr. Swartout moved to approve the purchase of four (4) years of military service credits for Terry P. Archambault (Programmer/Analyst, Ottawa County Information Technology Department).

| | |
|----------------|-------------|
| County Cost: | \$62,670.71 |
| Employee Cost: | \$13,344.29 |
| Total Cost: | \$76,015.00 |

The motion passed as shown by the following votes: Yeas: Messrs. Holtrop, Holtvluwer, Swartout, Schrotenboer, Mrs. Kortman, Messrs. Disselkoen, Mrs. Ruiter, Messrs. Rycenga, Hehl, Kuyers. (10)

Nays: Mr. Karsten. (1)

B/C 10-178 Mr. Swartout moved to approve the proposal from Fiscal Services to eliminate one (1) full-time Senior Accountant position and create one (1) full-time Assistant Fiscal Services Director at a cost of \$25,157 (per recommendation of the Plante Moran Study). The motion passed as

shown by the following votes: Yeas: Messrs. Karsten, Disselkoen, Holtrop, Mrs. Kortman, Messrs. Holtvluwer, Schrotenboer, Mrs. Ruiter, Messrs. Swartout, Rycenga, Hehl, Kuyers. (11)

B/C 10-179 Mr. Swartout moved to approve and authorize the Board Chair and Clerk to sign the Resolution authorizing County Road Commission to issue Act 342 Refunding Bonds, in the not-to-exceed amount of \$2,500,000, to refinance the Northwest Ottawa Water System 2001 Lake Michigan Intake No. 2 and Pump Station Project Bonds. The motion passed as shown by the following votes: Yeas: Messrs. Disselkoen, Karsten, Hehl, Holtrop, Mrs. Kortman, Mr. Swartout, Mrs. Ruiter, Messrs. Rycenga, Holtvluwer, Schrotenboer, Kuyers. (11)

B/C 10-180 Mr. Swartout moved to approve and authorize the Board Chair and Clerk to sign the Resolution establishing fees and procedures for enforcement of the County non-smoking regulation and State non-smoking law. (MCL 333.12601 et seq.) The motion passed as shown by the following votes: Yeas: Mr. Schrotenboer, Mrs. Kortman, Messrs. Swartout, Holtvluwer, Disselkoen, Hehl, Holtrop, Karsten, Rycenga, Kuyers. (10)

Nays: Mrs. Ruiter. (1)

B/C 10-181 Mr. Swartout moved to approve and authorize the Board Chair and Clerk to sign a Resolution authorizing a fee of not to exceed \$250 for the costs associated with “booting” motor vehicles owned by persons who do not comply with FOC Support Orders. The motion passed as shown by the following votes: Yeas: Mrs. Kortman, Messrs. Holtvluwer, Disselkoen, Holtrop, Mrs. Ruiter, Messrs. Karsten, Hehl, Rycenga, Swartout, Schrotenboer, Kuyers. (11)

B/C 10-182 Mr. Rycenga moved to approve and authorize the Board Chair and Clerk to sign the Agreement for Conservation Easement with the Michigan Department of Natural Resources and Environment for approximately 21 acres at the Holland Country Club property as required for the Request Foods wetland mitigation project. The motion passed as shown by the following votes: Yeas: Mrs. Ruiter, Mrs. Kortman, Messrs. Hehl, Karsten, Swartout, Holtvluwer, Rycenga, Holtrop, Disselkoen, Schrotenboer, Kuyers. (11)

Several Commissioners commented on meetings attended and future meetings to be held.

B/C 10-183 Mr. Disselkoen moved to adjourn at 2:15 p.m. subject to the call of the Chair. The motion passed.

DANIEL C. KRUEGER, Clerk
Of the Board of Commissioners

PHILIP KUYERS, Chairman
Of the Board of Commissioners

Action Request



Committee: Board of Commissioners

Meeting Date: 8/10/2010

Requesting Department: County Clerk

Submitted By: Bob Spaman

Agenda Item: Payroll

SUGGESTED MOTION:

To authorize the payroll of August 10, 2010 in the amount of \$_____.

SUMMARY OF REQUEST:

To pay the current payroll of the members of the Ottawa County Board of Commissioners. Pursuant to MCL 46.11, the Board of Commissioners is authorized to provide for and manage the ongoing business affairs of the County.

FINANCIAL INFORMATION:

Total Cost: _____ County Cost: _____ Included in Budget: Yes No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated Non-Mandated New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: #1-4

Objective:

ADMINISTRATION RECOMMENDATION: Recommended Not Recommended

County Administrator: **Alan G. Vanderberg**

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, c=US, o=County of Ottawa, ou=Administrator's Office, email=avanderberg@mottawa.org
Reason: I am approving this document
Date: 2010.08.09 10:13:15 -0400

Committee/Governing/Advisory Board Approval Date:

Action Request



Committee: Board of Commissioners
Meeting Date: 8/10/2010
Requesting Department: County Clerk
Submitted By: Keith Van Beek
Agenda Item: Correspondence Log 406

SUGGESTED MOTION:

To receive for information the Correspondence Log.

SUMMARY OF REQUEST:

FINANCIAL INFORMATION:

Total Cost: \$0.00 | County Cost: \$0.00 | Included in Budget: Yes | No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated | Non-Mandated | New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal:

Objective:

ADMINISTRATION RECOMMENDATION: Recommended | Not Recommended

County Administrator: **Alan G. Vanderberg**

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, c=US, o=County of Ottawa, ou=Administrator's Office, email=avanderberg@miottawa.org
Reason: I am approving this document
Date: 2010.08.05 10:09:54 -0400

Committee/Governing/Advisory Board Approval Date:

Log 406

CORRESPONDENCE LOG

***e-mailed**

| DATE | CORRESPONDENT | CONTENT | REFERRED TO |
|----------|------------------------------------|---|---------------------------------|
| 07-08-10 | Silver & VanEssen | Confidential Ltr | Administrator & Commissioners |
| 07-16-10 | Antrim Co. Bd of Commissioners | Resolution: Opposing increase for Juvenile Residential Programs | Administrator & Commissioners |
| 07-22-10 | Lenawee Co. Bd of Commissioners | Resolution: Asian Carp – Great Lakes Protection | Administrator & Commissioners |
| 07-24-10 | Jackson Co. Bd of Commissioners | Resolution: Supporting adoption of SB 449 | Administrator & Commissioners * |
| 07-28-10 | Carolyn Boersma, Spring Lake Clerk | Public Notice | Administrator, Ruiter |

Action Request



Committee: Board of Commissioners

Meeting Date: 8/10/2010

Requesting Department: Fiscal Services

Submitted By: Bob Spaman

Agenda Item: Monthly Accounts Payable for July 19, 2010 through July 31, 2010

SUGGESTED MOTION:

To approve the general claims in the amount of \$3,451,092.32 as presented by the summary report for July 19, 2010 through July 31, 2010.

SUMMARY OF REQUEST:

Approve vendor payments in accordance with the Ottawa County Purchasing Policy.

FINANCIAL INFORMATION:

Total Cost: \$3,451,092.32 | County Cost: \$3,451,092.32 | Included in Budget: Yes | No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated | Non-Mandated | New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: # 1

Objective: #1-6

ADMINISTRATION RECOMMENDATION:

Recommended

Not Recommended

County Administrator:

Alan G. Vanderberg

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, o=US, ou=County of Ottawa, ou=Administrator's Office, email=avanderberg@miottawa.org
Reason: I am approving this document
Date: 2010.08.05 10:11:40 -0400

Committee/Governing/Advisory Board Approval Date:



County of Ottawa

Fiscal Services Department

Robert Spaman
Director

12220 Fillmore Street, Room 331, West Olive, Michigan 49460

West Olive (616) 738-4849
Fax (616) 738-4098
Grand Haven (616) 846-8295
Grand Rapids (616) 662-3100
e-mail: rspaman@miottawa.org

To: Board of Commissioners
From: Robert Spaman, Fiscal Services Director
Subject: Accounts Payable Listing – July 19, 2010 to July 31, 2010
Date: August 2, 2010

I have reviewed the Accounts Payable Listing for July 19 through July 31, 2010. The following information will give you the detail of some of the purchases made in specific funds during this period:

Fund 6641 – Equipment Pool Fund

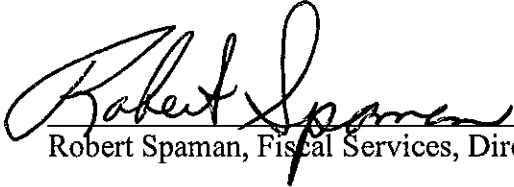
| Equipment Purchase – Cannon Color Scanner | |
|---|------------|
| Prosecuting Attorney | \$5,264.00 |
| Sheriff Department | \$5,264.00 |
| Probate Court | \$5,264.00 |
| Holland District Court | \$5,264.00 |

If you have any additional questions, please feel free to contact me.

Total Checks/Automated Clearing House (ACH) 07/19/2010 through 07/31/2010

I hereby certify that to the best of my knowledge the List of Audit Claims, a summary of which is attached, constitutes all claims received and audited for payment. The List of Claims shows the name of claimant, amount of claim, check number, ACH number, check date and ACH date. The net amount of checks/ACH written during the period was \$3,427,288.53. The amount of claims to be approved totals \$3,451,092.32.

*Adjustments are voided checks or ACH.


Robert Spaman, Fiscal Services, Director

8/2/10
Date

We hereby certify that the Board of Commissioners has approved the claims on this 10th day of August, 2010.

Philip Kuyers, Chairperson
Board of Commissioners

Daniel Krueger, Clerk

ACCOUNTS PAYABLE CHECKS/ACH 07/19/2010 THROUGH 07/31/2010

| <u>FUND NUMBER</u> | <u>FUND NAME</u> | <u>CLAIMS TO BE APPROVED</u> | <u>ADJUSTMENTS*</u> | <u>NET CHECK/ACH TOTALS</u> |
|--------------------|-----------------------------------|------------------------------|---------------------|-----------------------------|
| 1010 | GENERAL FUND | 452,130.45 | (195.50) | 451,934.95 |
| 1500 | CEMETERY TRUST | 0.00 | 0.00 | 0.00 |
| 2081 | PARKS & RECREATION | 35,351.09 | 0.00 | 35,351.09 |
| 2082 | PARK 12 | 0.00 | 0.00 | 0.00 |
| 2160 | FRIEND OF COURT | 8,975.16 | 0.00 | 8,975.16 |
| 2170 | 9/30 JUDICIAL GRANTS | 338.84 | 0.00 | 338.84 |
| 2210 | HEALTH | 34,094.95 | 0.00 | 34,094.95 |
| 2220 | MENTAL HEALTH | 894,486.32 | (155.28) | 894,331.04 |
| 2271 | SOLID WASTE CLEAN-UP | 56,541.14 | 0.00 | 56,541.14 |
| 2272 | LANDFILL TIPPING FEES | 2,803.67 | 0.00 | 2,803.67 |
| 2320 | TRANSPORTATION SYSTEM | 0.00 | 0.00 | 0.00 |
| 2420 | PLANNING COMMISSION | 155.20 | 0.00 | 155.20 |
| 2444 | INFRASTRUCTURE FUND | 0.00 | 0.00 | 0.00 |
| 2450 | PUBLIC IMPROVEMENT | 0.00 | 0.00 | 0.00 |
| 2550 | HOMESTEAD PROPERTY TAX | 11,998.33 | 0.00 | 11,998.33 |
| 2560 | REGISTER OF DEEDS AUTOMATION FUND | 2,236.05 | 0.00 | 2,236.05 |
| 2590 | LIPPERT GRANT | 0.00 | 0.00 | 0.00 |
| 2601 | PROSECUTING ATTORNEY GRANTS | 40.19 | 0.00 | 40.19 |
| 2602 | WEMET | 129,507.26 | 0.00 | 129,507.26 |
| 2603 | WEED AND SEED | 0.00 | 0.00 | 0.00 |
| 2605 | COPS-AHEAD-GEORGETOWN | 0.00 | 0.00 | 0.00 |
| 2606 | COPS-FAST-GEORGETOWN | 0.00 | 0.00 | 0.00 |
| 2608 | COPS-FAST-ALLENDALE | 0.00 | 0.00 | 0.00 |
| 2609 | SHERIFF GRANT PROGRAMS | 0.00 | 0.00 | 0.00 |

ACCOUNTS PAYABLE CHECKS/ACH 07/19/2010 THROUGH 07/31/2010

| <u>FUND NUMBER</u> | <u>FUND NAME</u> | <u>CLAIMS TO BE APPROVED</u> | <u>ADJUSTMENTS*</u> | <u>NET CHECK/ACH TOTALS</u> |
|--------------------|-----------------------------------|------------------------------|---------------------|-----------------------------|
| 2610 | COPS-UNIVERSAL | 9,763.47 | 0.00 | 9,763.47 |
| 2640 | EMT HOLLAND-PARK | 0.00 | 0.00 | 0.00 |
| 2650 | EMT GEORGETOWN TOWNSHIP | 0.00 | 0.00 | 0.00 |
| 2661 | SHERIFF ROAD PATROL | 1,441.40 | 0.00 | 1,441.40 |
| 2690 | LAW LIBRARY | 1,976.17 | 0.00 | 1,976.17 |
| 2740 | WIA-ADMIN. COST POOL | 733.36 | 0.00 | 733.36 |
| 2741 | WIA-YOUTH | 1,360.42 | (8,984.36) | -7,623.94 |
| 2742 | WIA-ADULT | 2,083.99 | (3,433.37) | -1,349.38 |
| 2743 | WIA-6/30 GRANT PROGRAMS | 60,996.66 | (9,957.78) | 51,038.88 |
| 2744 | WIA-12/31 GRANT PROGRAMS | 2,187.99 | 0.00 | 2,187.99 |
| 2747 | WIA-WORK FIRST YOUTH | 0.00 | 0.00 | 0.00 |
| 2748 | WIA-9/30 GRANT PROGRAMS | 32,108.84 | (880.00) | 31,228.84 |
| 2749 | WIA-3/31 GRANT PROGRAMS | 0.00 | 0.00 | 0.00 |
| 2750 | GRANT PROGRAMS-PASS THRU | 37,578.06 | 0.00 | 37,578.06 |
| 2800 | EMERGENCY FEEDING | 463.14 | 0.00 | 463.14 |
| 2810 | FEMA | 0.00 | 0.00 | 0.00 |
| 2850 | COMMUNITY CORRECTIONS PROG. GRANT | 2,266.73 | 0.00 | 2,266.73 |
| 2870 | COMMUNITY ACTION AGENCY (CAA) | 13,051.74 | 0.00 | 13,051.74 |
| 2890 | WEATHERIZATION | 56,115.01 | 0.00 | 56,115.01 |
| 2900 | DEPT OF HUMAN SERVICES | 0.00 | 0.00 | 0.00 |
| 2901 | DEPT OF HUMAN SERVICES | 642.50 | 0.00 | 642.50 |
| 2920 | CHILD CARE - PROBATE | 61,445.63 | 0.00 | 61,445.63 |
| 2921 | CHILD CARE - SOCIAL SERVICES | 0.00 | 0.00 | 0.00 |
| 2930 | SOLDIER & SAILORS RELIEF | 0.00 | 0.00 | 0.00 |

ACCOUNTS PAYABLE CHECKS/ACH 07/19/2010 THROUGH 07/31/2010

| <u>FUND NUMBER</u> | <u>FUND NAME</u> | <u>CLAIMS TO BE APPROVED</u> | <u>ADJUSTMENTS*</u> | <u>NET CHECK/ACH TOTALS</u> |
|--------------------|-------------------------------------|------------------------------|----------------------|-----------------------------|
| 2940 | VETERANS TRUST | 0.00 | 0.00 | 0.00 |
| 2941 | VETERANS TRUST | 0.00 | 0.00 | 0.00 |
| 5160 | DELINQUENT TAXES | 34,930.51 | 0.00 | 34,930.51 |
| 6360 | INFORMATION TECHNOLOGY | 28,521.88 | 0.00 | 28,521.88 |
| 6410 | WATER & SEWER REVOLVING | 0.00 | 0.00 | 0.00 |
| 6450 | DUPLICATING | 409.05 | 0.00 | 409.05 |
| 6550 | TELECOMMUNICATIONS | 7,145.78 | 0.00 | 7,145.78 |
| 6641 | EQUIPMENT POOL | 21,056.00 | 0.00 | 21,056.00 |
| 6770 | PROTECTED SELF-FUNDED INSURANCE | 0.00 | 0.00 | 0.00 |
| 6771 | PROTECTED SELF-FUNDED HEALTH INS. | 81,326.08 | 0.00 | 81,326.08 |
| 6772 | PROTECTED SELF-FUNDED UNEMPL INS. | 0.00 | 0.00 | 0.00 |
| 6775 | LONG-TERM DISABILITY INSURANCE | 19,581.96 | 0.00 | 19,581.96 |
| 6776 | PROTECTED SELF-FUNDED DENTAL INS. | 0.00 | 0.00 | 0.00 |
| 6777 | PROTECTED SELF-FUNDED VISION | 0.00 | 0.00 | 0.00 |
| 6782 | PROTECTED SELF-FUNDED INS PROG M.H. | 0.00 | 0.00 | 0.00 |
| 7010 | AGENCY | 162,100.93 | (197.50) | 161,903.43 |
| 7040 | IMPREST PAYROLL | 21,553.85 | 0.00 | 21,553.85 |
| 7210 | LIBRARY PENAL FINE | 1,161,592.52 | 0.00 | 1,161,592.52 |
| 7300 | EMPLOYEE SICK PAY BANK | 0.00 | 0.00 | 0.00 |
| | | <u>\$3,451,092.32</u> | <u>(\$23,803.79)</u> | <u>\$3,427,288.53</u> |