

APPROVED
PROCEEDINGS OF THE OTTAWA COUNTY
BOARD OF COMMISSIONERS
APRIL SESSION – SECOND DAY

The Ottawa County Board of Commissioners met on Tuesday, April 27, 2010, at 1:30 p.m. and was called to order by the Chair.

Mr. Swartout pronounced the invocation.

The Ottawa County Honor Guard led in the Pledge of Allegiance to the Flag.

Present at roll call: Mrs. Kortman, Messrs. Kuyers, Swartout, Mrs. Ruiter, Messrs. Hehl, Rycenga, Schrotenboer, Disselkoe, Karsten, Holtrop, Holtvluwer. (11)

Presentation of Petitions and Communications

A. Government Finance Officers Association Certificate for Excellence in Financial Reporting – June Hagan, Fiscal Services Director, presented Connie VanderSchaaf, Budget/Audit Manager, with the Award of Financial Reporting Achievement. June also wanted to acknowledge Don Brookhouse, Mary Crafmeyer, Elizabeth Lyyski, Suzanne Kampenga and Shannon McGoran.

B/C 10-090 Mr. Schrotenboer moved to approve the agenda of today as presented and amended adding “Chad G. Klaver” to Action Item #14. The motion passed.

B/C 10-091 Mr. Holtrop moved to approve the following Consent Resolutions:

1. To approve the Minutes of the April 13, 2010, Board of Commissioners Meeting and April 13, 2010 Board of Commissioners Work Session.
2. To authorize the payroll of April 27, 2010 in the amount of \$578.00.
3. To approve the general claims in the amount of \$13,882,836.51 as presented by the summary report for April 1, 2010 through April 16, 2010.
4. To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of March 2010.

5. To receive for information the Ottawa County Sheriff's Office 2009 Annual Report.
6. To receive for information the Ottawa County Prosecuting Attorney's 2009 Annual Report.

The motion passed as shown by the following by the following votes:
Yeas: Mrs. Kortman, Messrs. Holtvluwer, Disselkoe, Holtrop, Mrs. Ruiter, Messrs. Karsten, Hehl, Rycenga, Swartout, Schrotenboer, Kuyers. (11)

- B/C 10-092 Mr. Rycenga moved to approve the following proposed policies for review: General Policies: 001- Administrator's Evaluation, 002 – Identify Theft Prevention; Fiscal Policies: 024 – Sale or Disposal of Used Equipment & Personal Property Policy, 025 – Travel and Meals Policy; Facilities Policies: 001 – Facilities Use Policy, 002 – Wellness Center Policy (Second Reading). The motion passed as shown by the following votes: Yeas: Mrs. Ruiter, Mrs. Kortman, Messrs. Hehl, Karsten, Swartout, Holtvluwer, Rycenga, Holtrop, Disselkoe, Schrotenboer, Kuyers. (11)
- B/C 10-093 Mr. Swartout moved to approve the 2010 Equalization Report and to appoint the Equalization Director to represent Ottawa County at State Equalization hearings. The motion passed as shown by the following votes: Yeas: Messrs. Hehl, Rycenga, Schrotenboer, Disselkoe, Holtvluwer, Mrs. Kortman, Messrs. Holtrop, Swartout, Karsten, Mrs. Ruiter, Mr. Kuyers. (11)
- B/C 10-094 Mr. Swartout moved to approve and authorize the Board Chair and Clerk to sign the Resolution to authorize Certification of a "Qualifying Statements" for bonding purposes. The motion passed as shown by the following votes: Yeas: Messrs. Swartout, Holtvluwer, Mrs. Kortman, Messrs. Holtrop, Karsten, Disselkoe, Schrotenboer, Rycenga, Hehl, Mrs. Ruiter, Mr. Kuyers. (11)
- B/C 10-095 Mr. Swartout moved to designate the Fiscal Services Director and the Fiscal Services Department Senior Accountant as witnesses for the cremation or disintegration by the County Treasurer of certain public bond documents and corresponding interest coupons, as provided for by the Bond Cremation Act, Act 56 of the Public Acts of 1962, MCL 129.122 et seq. The motion passed as shown by the following votes: Yeas: Mr. Holtvluwer, Mrs. Ruiter, Messrs. Holtrop, Rycenga, Disselkoe, Schrotenboer, Mrs. Kortman, Messrs. Karsten, Hehl, Swartout, Kuyers. (11)

B/C 10-096 Mr. Swartout moved to receive the Maximus Cost of Services Analysis Report for Ottawa County. The motion passed as shown by the following votes: Yeas: Messrs. Rycenga, Hehl, Karsten, Mrs. Ruiter, Mr. Schrotenboer, Mrs. Kortman, Messrs. Swartout, Holtvluwer, Disselkoen, Holtrop, Kuyers. (11)

B/C 10-097 Mr. Swartout moved to receive the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting for the County of Ottawa's December 31, 2008 Comprehensive Annual Financial Report. The motion passed as shown by the following votes: Yeas: Messrs. Holtrop, Holtvluwer, Swartout, Schrotenboer, Mrs. Kortman, Messrs. Disselkoen, Karsten, Mrs. Ruiter, Messrs. Rycenga, Hehl, Kuyers. (11)

B/C 10-098 Mr. Swartout moved to approve and designate \$464,096 of the 2009 General Fund unreserved undesignated fund balance for the 2010 budget. The motion passed as shown by the following votes: Yeas: Messrs. Karsten, Disselkoen, Holtrop, Mrs. Kortman, Messrs. Holtvluwer, Schrotenboer, Mrs. Ruiter, Messrs. Swartout, Rycenga, Hehl, Kuyers. (11)

B/C 10-099 Mr. Swartout moved to approve the purchase of one (1) year of MERS generic service credit for \$11,973 (total cost to be paid by Chad G. Klaver).

Total Cost:	\$11,973
Employer Cost:	\$0
Employee Cost:	\$11,973

The motion passed as shown by the following votes: Yeas: Messrs. Disselkoen, Hehl, Holtrop, Mrs. Kortman, Mr. Swartout, Mrs. Ruiter, Messrs. Rycenga, Holtvluwer, Schrotenboer, Kuyers. (10)

Nays: Mr. Karsten. (1)

B/C 10-100 Mr. Swartout moved to approve and authorize the Board Chair and Clerk to sign the proposal from MiWorks! to create three positions (two (2) Business Service Representatives and one (1) Workforce Intelligence Analyst) and increase the hours of a current position (Procurement Contract Coordinator) as listed below at a cost of \$205,649. All three positions will sunset as of June 30, 2011. The motion passed as shown by the following votes: Yeas: Mr. Schrotenboer, Mrs. Kortman, Messrs. Swartout, Holtvluwer, Mrs. Ruiter, Messrs. Disselkoen, Hehl, Holtrop, Karsten, Rycenga, Kuyers. (11)

B/C 10-101 Mr. Swartout moved to approve and authorize the Board Chair and Clerk to sign the Resolution authorizing the County Road Commission to issue Act 342 Refunding Bonds, in the not-to-exceed amount of \$2,350,000 to refinance the Holland Township 1998 Water & Refunding Bonds. The motion passed as shown by the following votes: Yeas: Mrs. Kortman, Messrs. Holtvluwer, Disselkoen, Holtrop, Mrs. Ruiter, Messrs. Karsten, Hehl, Rycenga, Swartout, Schrottenboer, Kuyers. (11)

B/C 10-102 Mrs. Ruiter moved to approve the name(s) of (* indicates recommendation of the Interview Subcommittee [third posting]):

*Jon Overway

To fill one (1) of two (2) Private Sector Representative vacancies on the Technology Committee beginning January 1, 2010, and ending December 31, 2011 (two year term).

*Valorie Putnam

To fill one (1) Education Sector vacancy on the Ottawa County Workforce Development Board beginning January 1, 2010, and ending December 31, 2012 (three year term).

*Randall S. Boss

To fill one (1) unexpired Business Sector vacancy on the Ottawa County Workforce Development Board beginning immediately and ending December 31, 2011.

* Marjorie DeBlaay

To fill one (1) unexpired Member vacancy on the Housing Commission beginning immediately and ending December 31, 2011.

* Edward Sowards

* Marjorie DeBlaay

To fill two (2) Private Sector vacancies on the Community Action Agency Advisory Board beginning immediately and ending September 30, 2011.

The motion passed as shown by the following votes: Yeas: Mrs. Ruiter, Mrs. Kortman, Messrs. Hehl, Karsten, Swartout, Holtvluwer, Rycenga, Holtrop, Disselkoen, Schrottenboer, Kuyers. (11)

Discussion Items:

1. Ottawa County Sheriff's Office 2009 Annual Report – The 2009 Ottawa County Sheriff's Office Annual Report was presented by Gary Rosema, Sheriff.

2. Ottawa County Prosecuting Attorney's 2009 Annual Report – The 2009 Prosecuting Attorney's Annual Report was presented by Ronald Frantz, Prosecuting Attorney.

The Administrator's Report was presented.

Several Commissioners commented on meetings attended and future meetings to be held.

B/C 10-103 Mr. Hehl moved to adjourn at 2:40 p.m. subject to the call of the Chair.
The motion passed.

DANIEL C. KRUEGER, Clerk
Of the Board of Commissioners

PHILIP, KUYERS, Chairman
Of the Board of Commissioners