



County of Ottawa

Board of Commissioners

Philip D. Kuyers
Chairperson

James C. Holtrop
Vice-Chairperson

12220 Fillmore Street, Room 310, West Olive, Michigan 49460

West Olive (616) 738-4898

Fax (616) 738-4888

Grand Haven (616) 846-8295

Grand Rapids (616) 662-3100

Website: www.miOttawa.org

August 20, 2010

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, August 24, 2010 at 1:30 p.m.**, for the regular **August** meeting of the Board at the Ottawa County Fillmore Street Complex in West Olive, Michigan.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation – Commissioner Kortman
3. Pledge of Allegiance to the Flag
4. Roll Call
5. Presentation of Petitions and Communications
6. Public Comments and Communications from County Staff
7. Approval of Agenda
8. Actions and Reports

A. Consent Resolutions:

From the County Clerk

1. Board of Commissioners Meeting Minutes
Suggested Motion:
To approve the Minutes of the August 10, 2010 Board of Commissioners Meeting and the August 10, 2010 Board of Commissioners Work Session.
2. Payroll
Suggested Motion:
To authorize the payroll of August 24, 2010 in the amount of \$_____.

Joyce E. Kortman Dennis W. Swartout Jane M. Ruiter Matthew M. Hehl Roger G. Rycenga
Gordon D. Schrottenboer Robert W. Karsten James H. Holtvluwer Donald G. Disselkoen

From the Finance and Administration Committee

3. Monthly Accounts Payable for August 1, 2010 through August 13, 2010
Suggested Motion:
To approve the general claims in the amount of \$4,840,020.23 as presented by the summary report for August 1, 2010 through August 13, 2010.
4. Monthly Budget Adjustments
Suggested Motion:
To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of July, 2010.

From Administration

5. Ottawa County Community Mental Health 2009 Annual Report
Suggested Motion:
To receive for information the Ottawa County Community Mental Health 2009 Annual Report.

B. Action Items:

From Administration

6. WEMET Advance Funding Agreement
Suggested Motion:
To approve and authorize the Board Chair and Clerk to sign the WEMET Advance Funding Agreement between and among Ottawa County, Muskegon County and Allegan County.

From the Planning and Policy Committee

7. First Amendment to Lease for Suite 200, 115-119 Clover Commons, Holland, MI (Michigan Works!, etc.)
Suggested Motion:
To approve and authorize the Board Chair and Clerk to sign the first amendment to the Lease between Huntington National Bank and the County of Ottawa for Suite 200, 115-119 Clover Commons, Holland, MI (Michigan Works, etc.) for a two (2) year term, at an annual cost of \$39,987.50.
8. Second Amendment to Lease for 119 Clover Avenue, 115-119 Clover Commons, Holland, MI (Michigan Works!, etc.)
Suggested Motion:
To approve and authorize the Board Chair and Clerk to sign the second amendment to the Lease between Huntington National Bank and the County of Ottawa for 119 Clover Avenue, consisting of 22,900 square feet in Clover Commons, Holland, MI (Michigan Works, etc.) for a five (5) year term, at an annual cost of \$127,490.39.
9. Landscaping Improvement – Fifth and Franklin Street in Grand Haven
Suggested Motion:
To approve the plan to landscape the corner of 5th and Franklin Streets in Grand Haven across for the new Ottawa County Courthouse and to assign the project to the Ottawa County Building Authority.
10. Triick Farm Resolution
Suggested Motion:

To approve and authorize the Board Chair and Clerk to sign the resolution asking the Department of Natural Resources to review the proposed Pathway Park across the Trick Farm property, and for other relief.

From the Finance and Administration Committee

11. Government Finance Officers Association Distinguished Budget Presentation Award
Suggested Motion:
To receive the Government Finance Officers Association's Distinguished Budget Presentation Award for the fiscal year beginning January 1, 2010.
12. Officer and Employee Delegate for MERS Annual Meeting
Suggested Motion:
To approve the nomination of Robert Spaman as Officer Delegate, Marie Waalkes as Alternate Officer Delegate, Erin Rotman as Employee Delegate, and Robert Melamed as Alternate Employee Delegate to the MERS 64th Annual Meeting to be held September 15-17, 2010 in Kalamazoo, Michigan.
13. Purchase of MERS (Michigan Municipal Employees Retirement System) Generic Service Credits for Nora Jean Butcher
Suggested Motion:
To approve the purchase of three (3) years of MERS generic service credit for \$29,243 (total cost to be paid by employee, Nora Jean Butcher).

Total Cost: \$29,243
Employer Cost: \$0
Employee Cost: \$29,243
14. Purchase of MERS (Michigan Municipal Employees Retirement System) Generic Service Credits for Steven M. Burgess
Suggested Motion:
To approve the purchase of two (2) years of MERS generic service credit for \$38,213 (total cost to be paid by employee, Steven M. Burgess).

Total Cost: \$38,213
Employer Cost: \$0
Employee Cost: \$38,213
15. Resolution Establishing Fee to Perform Marriage Ceremony
Suggested Motion:
To approve and authorize the Board Chair and Clerk to sign the resolution establishing a \$10.00 fee for the Ottawa County Clerk to perform a marriage ceremony.
16. Community Mental Health Personnel Request for Mental Health Nurse
Suggested Motion:
To approve the request from Community Mental Health to create one (1) full-time Mental Health Nurse at a cost of \$67,169.
17. Community Mental Health Personnel Request for Mental Health Nurse - Children's Services
Suggested Motion:
To approve the request from Community Mental Health to increase a .5 FTE Mental Health Nurse to one (1) full-time Mental Health Nurse at a cost of \$33,315.

18. Community Mental Health Personnel Request for Mental Health Program Coordinator
Suggested Motion:
To approve the request from Community Mental Health to create one (1) full-time Mental Health Program Coordinator at a cost of \$92,507.
19. Community Mental Health Personnel Request for Mental Health Clinician
Suggested Motion:
To approve the request from Community Mental Health to eliminate one (1) full-time Mental Health Specialist (Group T/paygrade 12) and to create one (1) full-time Mental Health Clinician at a cost of \$71,066.
20. Community Mental Health Personnel Request for Parent Peer Specialist
Suggested Motion:
To approve the request from Community Mental Health to create one (1) full-time Parent Peer Specialist at a cost of \$47,240.
21. Community Mental Health Personnel Request for Peer Specialist - ACT/IDDT
Suggested Motion:
To approve the request from Community Mental Health to create one (1) full-time Peer Specialist - ACT/IDDT at a cost of \$47,240.

C. Appointments: None

D. Discussion Items:

From Administration

22. Ottawa County Community Mental Health 2009 Annual Report
(Presented by: Dr. Michael Brashears, Mental Health Director)
9. Report of the County Administrator
10. General Information, Comments, and Meetings Attended
11. Public Comments
12. Adjournment