

FINANCE AND ADMINISTRATION COMMITTEE

Approved Minutes

DATE: July 20, 2010

TIME: 9:30 a.m.

PLACE: Fillmore Street Complex

PRESENT: Roger Rycenga, Gordon Schrotenboer, Dennis Swartout, Robert Karsten,
Donald Disselkoe

STAFF & GUESTS: Marie Waalkes, Human Resources Director; Mike Mikita, Road
Commission; Sherri Sayles, Deputy Clerk; Adam London, Environmental
Health Manager; Greg Rappleye, Corporation Counsel; Keith Van Beek,
Assistant Administrator; Robert Spaman, Fiscal Services Director; Alan
Vanderberg, Administrator; Bradley Slagh, Treasurer; David Hulst, IT
Director; Steve Namenye, Telecommunications Specialist; Lisa
Stefanovsky, Health Officer; Amy Oosterink, Health Dept.; Media

SUBJECT: CONSENT ITEMS

FC 10-090 Motion: To approve the agenda of today as presented and amended
adding Action Item #15 – Discussion of Adair v. State of Michigan.
Moved by: Karsten **UNANIMOUS**

FC 10-091 Motion: To approve the minutes of the June 15, 2010, meeting as
presented.
Moved by: Rycenga **UNANIMOUS**

**SUBJECT: BUDGET ADJUSTMENTS GREATER THAN
\$50,000**

FC 10-092 Motion: To approve budget adjustments #355, 356, 357, 358, 359, 360,
361, 393, 406, 407, 427 and 428.
Moved by: Schrotenboer **UNANIMOUS**

SUBJECT: MONTHLY BUDGET ADJUSTMENTS

FC 10-093 Motion: To approve and forward to the Board of Commissioners the
appropriation changes greater than \$50,000 and those approved by the
Administrator and Fiscal Services Director for \$50,000 or less which
changed the total appropriation from the amended budget for the month of
June 2010.
Moved by: Schrotenboer **UNANIMOUS**

SUBJECT: STATEMENT OF REVIEW

FC 10-094 Motion: To approve the Statement of Review for the month of June 2010.
Moved by: Schrottenboer UNANIMOUS

SUBJECT: QUARTERLY FINANCIAL STATUS REPORT

FC 10-095 Motion: To receive for information the Interim Financial Statement for
General Fund, Mental Health and Public Health as of June 30, 2010.
Moved by: Schrottenboer UNANIMOUS

SUBJECT: TELECOMMUNICATIONS SYSTEM

FC 10-096 Motion: To approve and forward to the Board of Commissioners the
recommendation to sign a contract with AT&T to upgrade the County
Voice Communications system, and to authorize the expenditure of funds
up to an amount of \$580,000 from the Telecommunications Reserve Fund
to complete this project.
Moved by: Schrottenboer UNANIMOUS

SUBJECT: PURCHASE OF MERS (MICHIGAN MUNICIPAL
EMPLOYEES RETIREMENT SYSTEM) MILITARY
SERVICE CREDITS FOR TERRY P.
ARCHAMBAULT

FC 10-097 Motion: To approve and forward to the Board of Commissioners the
purchase of four (4) years of military service credits for Terry P.
Archambault (Programmer/Analyst, Ottawa County Information
Technology Department).

County Cost:	\$62,670.71
Employee Cost:	\$13,344.29
Total Cost:	\$76,015.00

Moved by: Schrottenboer MOTION PASSED

Yeas: Schrottenboer, Rycenga, Disselkoen, Swartout. (4)
Nay: Karsten. (1)

SUBJECT: FISCAL SERVICES PERSONNEL REQUEST FOR
ASSISTANT FISCAL SERVICES DIRECTOR

FC 10-098 Motion: To approve and forward to the Board of Commissioners the
proposal from Fiscal Services to eliminate one (1) full-time Senior

Accountant position and create one (1) full-time Assistant Fiscal Services Director at a cost of \$25,157 (per recommendation on the Plante Moran Study).

Moved by: Schrotenboer

UNANIMOUS

SUBJECT: TREASURER'S INVESTMENT REPORT

FC 10-099 Motion: To receive for information the Treasurer's Quarterly Investment Report as of June 2010.

Moved by: Rycenga

UNANIMOUS

SUBJECT: NORTHWEST OTTAWA WATER SYSTEM
REFUNDING BONDS

FC 10-100 Motion: To approve and forward to the Board of Commissioners the Resolution authorizing County Road Commission to issue Act 342 Refunding Bonds, in the not-to-exceed amount of \$2,500,000, to refinance the Northwest Ottawa Water System 2001 Lake Michigan Intake No. 2 and Pump Station Project Bonds.

Moved by: Rycenga

UNANIMOUS

SUBJECT: SMOKE FREE AIR COMPLAINTS – PROPOSED
NEW FEE STRUCTURE FOR NON-FOOD
ESTABLISHMENT

FC 10-101 Motion: To approve and forward to the Board of Commissioners the Resolution establishing fees and procedures for enforcement of the County non-smoking regulation and State non-smoking law. (MCL 333.12601 et seq.)

Moved by: Schrotenboer

UNANIMOUS

SUBJECT: FEE FOR COSTS ASSOCIATED WITH
"BOOTING" MOTOR VEHICLE OF PERSONS
WHO DO NOT COMPLY WITH FOC SUPPORT
ORDERS

FC 10-102 Motion: To direct Corporation Counsel to prepare a Resolution for submission to the Board of Commissioners authorizing a fee of not to exceed \$250 for the costs associated with "booting" motor vehicles owned by persons who do not comply with FOC Support Orders.

Moved by: Schrotenboer

UNANIMOUS

SUBJECT: DISCUSSION ITEMS

1. 2011 Commissioner's Budget – The Fiscal Services Director handed out the proposed 2011 Commissioners budget for the Committee to review. The Administrator reported the County won't know what dollars will be received from the State until the State adopts their budget. No recommendation from Administration at this time.

2. Adair v. State of Michigan – Greg Rappleye explained that the Michigan Supreme Court held that a local governmental entity need not produce evidence to prove specific monetary damages to obtain declaratory relief in an “unfunded mandates” claim brought under the Headlee Amendment. Greg stated that this case raises an interesting question: May a local unit of governmental simply refuse to perform an unfunded mandate? He will be following developments on this.

SUBJECT: ADJOURNMENT

The meeting adjourned at 10:55 a.m.