



County of Ottawa

Board of Commissioners

Philip D. Kuyers
Chairperson

James C. Holtrop
Vice-Chairperson

12220 Fillmore Street, Room 310, West Olive, Michigan 49460

West Olive (616) 738-4898

Fax (616) 738-4888

Grand Haven (616) 846-8295

Grand Rapids (616) 662-3100

Website: www.miOttawa.org

September 24, 2010

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, September 28, 2010 at 1:30 p.m.**, for the regular **September** meeting of the Board at the Ottawa County Fillmore Street Complex in West Olive, Michigan.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation – Commissioner Karsten
3. Pledge of Allegiance to the Flag
4. Roll Call
5. Presentation of Petitions and Communications
6. Public Comments and Communications from County Staff
7. Approval of Agenda
8. Actions and Reports

A. Consent Resolutions:

From the County Clerk

1. Board of Commissioners Meeting Minutes
Suggested Motion:
To approve the Minutes of the September 14, 2010 Board of Commissioners Meeting.
2. Payroll
Suggested Motion:
To authorize the payroll of September 28, 2010 in the amount of \$_____.

Joyce E. Kortman Dennis W. Swartout Jane M. Ruiter Matthew M. Hehl Roger G. Rycenga
Gordon D. Schrottenboer Robert W. Karsten James H. Holtvluwer Donald G. Disselkoen

From the Finance and Administration Committee

3. Monthly Accounts Payable for August 16, 2010 through August 31, 2010
Suggested Motion:
To approve the general claims in the amount of \$4,784,397.84 as presented by the summary report for August 16, 2010 through August 31, 2010.
4. Monthly Budget Adjustments
Suggested Motion:
To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of August, 2010.

B. Action Items:

From Administration

5. Benefit Adjustment for All County and Court Employees for 2011
Suggested Motion:
To approve and authorize the Board Chair and Clerk to sign the resolution directing the County Administrator to retain an agent of record and to finalize and implement the Health Plan including appropriate health, dental and vision programs.

From the Finance and Administration Committee

6. 2009 Cost Allocation Plan
Suggested Motion:
To approve the 2009 Cost Allocation Plan for implementation in the 2011 budget.
7. IT Billing Rate Study for 2011
Suggested Motion:
To approve the Information Technology Billing Rate Study for 2011 for implementation in the 2011 budget.
8. Resolution Regarding the Distribution of Convention Facility Tax Revenues to Counties Under Public Acts 106 and 107 of 1985
Suggested Motion:
To approve and authorize the Board Chair and Clerk to sign the resolution Regarding the Distribution of Convention Facility Tax Revenues to Counties Under Public Acts 106 and 107 of 1985.
9. Resolution Regarding the Distribution of Cigarette Tax Revenues to Counties Under Public Acts 219 and 264 of 1987
Suggested Motion:
To approve and authorize the Board Chair and Clerk to sign the resolution Regarding the Distribution of Cigarette Tax Revenues to Counties Under Public Acts 219 and 264 of 1987.
10. Setting of Public Hearing on the 2011 Ottawa County Budget
Suggested Motion:
To set a public hearing on the 2011 Ottawa County budget for Tuesday, October 12, 2010, to be held in the Ottawa County Board Room, 12220 Fillmore Street, West Olive, at 1:30 p.m.
11. Ottawa County Renewable Energy Renaissance Zone (RERZ) Designation
Recommendation for Energetx Composites, LLC

Suggested Motion:

To approve and authorize the Board Chair and Clerk to sign the resolution designating approximately 26 acres of vacant property in Holland Township as an Energy Renaissance Zone (RERZ).

12. Community Mental Health Personnel Request to Increase a .6 FTE Unclassified, Paygrade 7E to 1 FTE Unclassified, Paygrade 7E

Suggested Motion:

To approve the request from Community Mental Health to increase a .6 FTE Program Coordinator - Evidence Based Practices (Unclassified, Paygrade 7E) to 1 FTE Program Coordinator - EBP (Unclassified, Paygrade 7E) at a cost of \$41,434.00. Funding to come from State Medicaid funds.

13. Public Health Personnel Request to Eliminate a .9 LPN (Group T Paygrade 09) and to create a .6 Community Health Nurse (MNA)

Suggested Motion:

To approve the request from Public Health to eliminate (1) .9 FTE LPN (Group T Paygrade 09) and to create (1) .6 FTE Community Health Nurse (MNA Paygrade G Step) at a savings of \$7,598.

14. Tuition Reimbursement

Suggested Motion:

To approve the recommendation to suspend Tuition Reimbursement for the year 2011 and to review this recommendation in 2011 for the 2012 budget year.

15. Benefit Adjustments for County and Court Unclassified and Group T Employees for 2011

Suggested Motion:

To approve a 0% wage increase for County and Court Unclassified (Excluding Elected Officials, Judges and the Board of Commissioners) and Group T Employees for 2011.

C. Appointments: None

D. Discussion Items:

16. Final Overview of the 2011 Budget

9. Report of the County Administrator
10. General Information, Comments, and Meetings Attended
11. Public Comments
12. Adjournment