

Agenda
Finance and Administration Committee
West Olive Administration Building
12220 Fillmore, West Olive, MI 49460
Tuesday, November 16, 2010
9:30 a.m.

Consent Items:

1. Approval of the Agenda
2. Approval of Minutes from the October 19, 2010 Meeting.

Action Items:

3. Monthly Budget Adjustments
Suggested Motion:
To approve and forward to the Board of Commissioners the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of October 2010.
4. Budget Adjustments Greater than \$50,000
Suggested Motion:
To approve budget adjustments #701, #702, #703, #704, #705, #706, #746, #747, #748, and #767.
5. Statement of Review
Suggested Motion:
To approve the Statement of Review for the month of October 2010.
6. Amended 2010 Apportionment Report
Suggested Motion:
To approve and forward to the Board of Commissioners the Amended 2010 Apportionment Report.
7. WebTecs, Incorporated Contract
Suggested Motion:
To approve and forward to the Board of Commissioners, the Contract with WebTecs, Incorporated to provide web services for the period January 1 - December 31, 2011.
8. Community Mental Health Personnel Request for DD Program Coordinator
Suggested Motion:
To approve and forward to the Board of Commissioners the proposal from the Community Mental Health Department to eliminate a full-time Mental Health Specialist and a full-time Mental Health Aide and to create one (1) full-time DD Program Coordinator position at a cost of \$90,727.

9. Purchase of MERS (Michigan Municipal Employees Retirement System) Generic Service Credits for Kent D. Engle

Suggested Motion:

To approve and forward to the Board of Commissioners the purchase of two (2) years, three (3) months of MERS generic service credit for a cost of \$85,425 (total cost to be paid by employee, Kent D. Engle).

Total Cost	\$85,425
Employer Cost	\$0
Employee Cost	\$85,425

Discussion Items:

10. Treasurer's Financial Month End Update for October 2010.

Adjournment

Comments on the day's business are to be limited to three (3) minutes.