

**PLANNING AND POLICY COMMITTEE**

**Approved Minutes**

DATE: October 14, 2010

TIME: 9:30 a.m.

PLACE: Fillmore Street Complex

PRESENT: Jane Ruiter, Roger Rycenga, Dennis Swartout, Joyce Kortman

ABSENT: Gordon Schrottenboer

STAFF & GUESTS: Keith VanBeek, Assistant Administrator; Sherri Sayles, Deputy Clerk; Alan Vandenberg, Administrator; John Scholtz, Parks & Recreation Director; Bill Raymond, MI Works!/CAA Director; David Hulst, IT Director, Greg Rappleye, Corporation Counsel; Media

SUBJECT: CONSENT ITEMS

Approve by consent the agenda of today as presented and approve by consent the minutes of the September 9, 2010, meeting as presented.

SUBJECT: DRAIN EASEMENT THROUGH RILEY TRAILS  
FOR PARK WEST DRAIN

PP 10-051 Motion: To approve and forward to the Board of Commissioners the Drain Easement for the Park West Drain through the Riley Trails property.  
Moved by: Swartout UNANIMOUS

SUBJECT: PROPOSED REVISIONS TO OTTAWA COUNTY  
HOUSING COMMISSION ORDINANCE; BY-LAWS

PP 10-052 Motion: To approve and forward to the Board of Commissioners the proposed amendments to the Ottawa County Housing Commission Ordinance and the re-drafted By-Laws of the Ottawa County Housing Commission.  
Moved by: Ruiter UNANIMOUS

SUBJECT: SOCIAL MEDIA POLICY

PP 10-053 Motion: To approve and forward to the Board of Commissioners the Social Media Policy for review and comment.  
Moved by: Swartout UNANIMOUS

**SUBJECT: LEGAL SERVICES POLICY**

PP 10-054 Motion: To approve and forward to the Board of Commissioners the Legal Services Policy for review and comment.  
Moved by: Swartout **UNANIMOUS**

**SUBJECT: DISCUSSION ITEMS**

1. Closed Session to Discuss Property Acquisition

PP 10-055 Motion: To go into a Closed Session at 9:53 a.m. to discuss property acquisition.  
Moved by: Swartout **UNANIMOUS**

Roll call vote: Yeas: Kortman, Ruitter, Swartout, Rycenga. (4)

PP 10-056 Motion: To rise from Closed Session at 10:06 a.m.  
Moved by: Swartout **UNANIMOUS**

**SUBJECT: ADJOURNMENT**

PP 10-057 Motion: To adjourn at 10:06 a.m.  
Moved by: Ruitter **UNANIMOUS**