



County of Ottawa

Board of Commissioners

Philip D. Kuyers
Chairperson

James C. Holtrop
Vice-Chairperson

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November 19, 2010

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, November 23, 2010 at 1:30 p.m.**, for the regular **November** meeting of the Board at the Ottawa County Fillmore Street Complex in West Olive, Michigan.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation – Commissioner Holtvluwer
3. Pledge of Allegiance to the Flag
4. Roll Call
5. Presentation of Petitions and Communications
6. Public Comments and Communications from County Staff
 - A. Public Hearing on the Proposal to Expand the Membership of the Board of Ottawa County Road Commissioners From Three (3) to Five (5) Members
Suggested Motions:
 - a. To open the Public Hearing to receive comments on the Proposal to Expand the Membership of the Board of Ottawa County Road Commissioners From Three (3) to Five (5) Members.
 - b. To close the Public Hearing on the Proposal to Expand the Membership of the Board of Ottawa County Road Commissioners From Three (3) to Five (5) Members.
7. Approval of Agenda
8. Actions and Reports

Joyce E. Kortman Dennis W. Swartout Jane M. Ruiter Matthew M. Hehl Roger G. Rycenga
Gordon D. Schrottenboer Robert W. Karsten James H. Holtvluwer Donald G. Disselkoen

A. Consent Resolutions:

From the County Clerk

1. Board of Commissioners Meeting Minutes
Suggested Motion:
To approve the Minutes of the November 9, 2010 Board of Commissioners Meeting.
2. Payroll
Suggested Motion:
To authorize the payroll of November 23, 2010 in the amount of \$_____.

From the Finance and Administration Committee

3. Monthly Accounts Payable for November 1, 2010 through November 12, 2010
Suggested Motion:
To approve the general claims in the amount of \$2,850,144.46 as presented by the summary report for November 1, 2010 through November 12, 2010.
4. Monthly Budget Adjustments
Suggested Motion:
To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of October 2010.

B. Action Items:

From Administration

5. Resolution to Combine the Offices of Ottawa County Clerk and Ottawa County Register of Deeds
Suggested Motion:
To approve and authorize the Board Chair and Clerk to sign the resolution to combine the Offices of Ottawa County Clerk and Ottawa County Register of Deeds into the "Office of Ottawa County Clerk – Ottawa County Register of Deeds" effective January 1, 2013.
6. Resolution to Expand the Membership of the Board of Ottawa County Road Commissioners From Three (3) to Five (5) Members
Suggested Motion:
To approve and authorize the Board Chair and Clerk to sign the resolution to expand the appointed membership of the Board of Ottawa County Road Commissioners from three (3) to five (5) members, and to fix total wage compensation for the five (5) person membership of the Board of Ottawa County Road Commissioners at an amount not to exceed the total amount of compensation paid to the members of the Board of Ottawa County Road Commissioners in 2010, effective January 1, 2011.

From the Health and Human Services Committee

7. Michigan State Housing Development Authority Funds
Suggested Motion:
To approve and authorize the Board Chair and Clerk to sign the resolution authorizing an application by the Ottawa County Community Action Agency for Michigan State Housing Development Authority funds in the amount of \$300,000.

From the Planning and Policy Committee

8. Amendment to Great Lakes Fishery Trust Grant Agreement
Suggested Motion:
To approve the Grant Amendment with the Great Lakes Fishery Trust for the Holland Harbor Fishing Access Project.

9. Local Units of Government Zoning Resolution
Suggested Motion:
To approve and authorize the Board Chair and Clerk to sign a resolution to waive the statutory requirements to compel local units of government to submit proposed township zoning ordinances, proposed zoning text changes, and township rezoning requests. The Commission recommends having a five-year sunset period, at which time the submission requirements will be reviewed.

10. Appointments to Boards and Commissions Policy (First Reading)
Suggested Motion:
To receive for comment the proposed changes to the Appointments to Boards and Commissions Policy. (First Reading)

11. County Technology Plan Update (2010)
Suggested Motion:
To approve The County Technology Plan Update (2010).

From the Finance and Administration Committee

12. Amended 2010 Apportionment Report
Suggested Motion:
To approve the Amended 2010 Apportionment Report.

13. WebTecs, Incorporated Contract
Suggested Motion:
To approve and authorize the Board Chair and Clerk to sign the contract with WebTecs, Incorporated to provide web services for the period January 1 - December 31, 2011 in the amount of \$234,000.

14. Community Mental Health Personnel Request for Developmental Disability (DD) Program Coordinator
Suggested Motion:
To approve the proposal from the Community Mental Health Department to eliminate a full-time Mental Health Specialist and a full-time Mental Health Aide and to create one (1) full-time DD Program Coordinator position at a cost of \$90,727.

15. Purchase of MERS (Michigan Municipal Employees Retirement System) Generic Service Credits for Kent D. Engle
Suggested Motion:
To approve the purchase of two (2) years, three (3) months of MERS generic service credit for a cost of \$85,425 (total cost to be paid by employee, Kent D. Engle).

Total Cost	\$85,425
Employer Cost	\$0
Employee Cost	\$85,425

C. Appointments: None

D. Discussion Items: None

9. Report of the County Administrator
10. General Information, Comments, and Meetings Attended
11. Public Comments
12. Adjournment

OTTAWA COUNTY BOARD OF COMMISSIONERS

ADDITION TO AGENDA

Tuesday, November 23, 2010

1:30 PM

B. Action Items:

From the Finance and Administration Committee

15. Proposed, Revised Investment Policy for Ottawa County (Second Reading)

Suggested Motion:

To adopt the proposed, revised Investment Policy for Ottawa County.
(Second Reading)