

Agenda
Finance and Administration Committee
West Olive Administration Building
12220 Fillmore, West Olive, MI 49460
Tuesday, December 21, 2010
9:30 a.m.

Consent Items:

1. Approval of the Agenda
2. Approval of Minutes from the November 16, 2010 Meeting.

Action Items:

3. Monthly Budget Adjustments
Suggested Motion:
To approve and forward to the Board of Commissioners the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of November 2010.
4. Budget Adjustments Greater than \$50,000
Suggested Motion:
To approve budget adjustments #781, #782, #783, #784, #841, #842, #843, #854, #855 and #856.
5. Statement of Review
Suggested Motion:
To approve the Statement of Review for the month of November 2010.
6. Funding for EECEBG Business Retrofit Program
Suggested Motion:
To approve and forward to the Board of Commissioners the resolution regarding the distribution of \$100,000 in grant funding for local businesses in Ottawa County.
7. Veteran Affairs Report and Funding
Suggested Motion:
To approve and forward to the Board of Commissioners the Veterans Affairs Report and appropriation of \$25,000 in the General Fund beginning in FY 2011 to provide staffing for a Department of Veterans Affairs, piloted for three (3) years.
8. Approval of the By-Laws of the Land Bank Authority Board
Suggested Motion:
To approve and forward to the Board of Commissioners the Land Bank Authority Board By-Laws.

Discussion Items:

9. Treasurer's Financial Month End Update for November 2010.

Adjournment

Comments on the day's business are to be limited to three (3) minutes.

FINANCE AND ADMINISTRATION COMMITTEE

Proposed Minutes

DATE: November 16, 2010

TIME: 9:30 a.m.

PLACE: Fillmore Street Complex

PRESENT: Gordon Schrottenboer, Robert Karsten, Dennis Swartout, Donald Disselkoen

ABSENT: Roger Rycenga

STAFF & GUESTS: Robert Spaman, Fiscal Services Director; Dr. Michael Brashears, CMH Director; Bradley Slagh, Treasurer; Sherri Sayles, Deputy Clerk; Michael Galligan, Equalization Director; Keith VanBeek, Assistant Administrator; Greg Rappleye, Corporation Counsel; David Hulst, IT Director

SUBJECT: CONSENT ITEMS

Approve by consent the agenda of today as presented and approve by consent the minutes of the October 19, 2010, meeting as presented.

SUBJECT: MONTHLY BUDGET ADJUSTMENTS

FC 10-146 Motion: To approve and forward to the Board of Commissioners the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of October 2010.

Moved by: Schrottenboer

UNANIMOUS

SUBJECT: BUDGET ADJUSTMENTS GREATER THAN \$50,000

FC 10-147 Motion: To approve budget adjustments #701, 702, 703, 704, 705, 706, 746, 747, 748 and 767.

Moved by: Schrottenboer

UNANIMOUS

SUBJECT: STATEMENT OF REVIEW

FC 10-148 Motion: To approve the Statement of Review for the month of October 2010.

Moved by: Disselkoen

UNANIMOUS

SUBJECT: AMENDED 2010 APPORTIONMENT REPORT

FC 10-149 Motion: To approve and forward to the Board of Commissioners the Amended 2010 Apportionment Report.

Moved by: Karsten

UNANIMOUS

SUBJECT: WEBTECS, INCORPORATED CONTRACT

FC 10-150 Motion: To approve and forward to the Board of Commissioners, the Contract with WebTecs, Incorporated to provide web services for the period January 1 – December 31, 2011, in the amount of \$234,000.
Moved by: Schrotenboer UNANIMOUS

SUBJECT: COMMUNITY MENTAL HEALTH PERSONNEL REQUEST FOR DD PROGRAM COORDINATOR

FC 10-151 Motion: To approve and forward to the Board of Commissioners the proposal from the Community Mental Health Department to eliminate a full-time Mental Health Specialist and a full-time Mental Health Aide and to create one (1) full-time DD Program Coordinator position at a cost of \$90,727.
Moved by: Schrotenboer UNANIMOUS

SUBJECT: PURCHASE OF MERS (MICHIGAN MUNICIPAL EMPLOYEES RETIREMENT SYSTEM) GENERIC SERVICE CREDITS FOR KENT D. ENGLE

FC 10-152 Motion: To approve and forward to the Board of Commissioners the purchase of two (2) years, three (3) months of MERS generic service credit for a cost of \$85,425 (total cost to be paid by employee, Kent D. Engle).

Total Cost: \$85,425
Employer Cost: \$0
Employee Cost: \$85,425

Moved by: Schrotenboer MOTION PASSED

Yeas: Disselkoen, Schrotenboer, Swartout. (3)
Nays: Karsten. (1)

SUBJECT: DISCUSSION ITEMS

- 1. Treasurer’s Financial Month End Update for October 2010 – The October 2010 financial update was presented by Bradley Slagh.

SUBJECT: ADJOURNMENT

The meeting adjourned at 9:57 a.m.

Action Request



Committee: Finance and Administration Committee

Meeting Date: 12/21/2010

Requesting Department: Fiscal Services

Submitted By: Bob Spaman

Agenda Item: Monthly Budget Adjustments

SUGGESTED MOTION:

To approve and forward to the Board of Commissioners the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of November 2010.

SUMMARY OF REQUEST:

Approve budget adjustments processed during the month for appropriation changes and line item adjustments.

Mandated action required by PA 621 of 1978, the Uniform Budget and Accounting Act.

Compliance with the Ottawa County Operating Budget Policy.

FINANCIAL INFORMATION:

Total Cost: \$0.00 General Fund Cost: \$0.00 Included in Budget: Yes No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated Non-Mandated New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: 1: To Maintain and Improve the Strong Financial Position of the County.

Objective:

- 1: Advocate on legislative issues to maintain and improve the financial position of the County.
- 2: Implement processes and strategies to deal with operational budget deficits.
- 3: Reduce the negative impact of rising employee benefit costs on the budget.
- 4: Maintain or improve bond ratings.

ADMINISTRATION RECOMMENDATION: Recommended Not Recommended Without Recommendation

County Administrator: **Alan G. Vanderberg**

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, o=US, ou=County of Ottawa, ou=Administrator's Office, email=avanderberg@ottawa.org
Reason: I am approving this document
Date: 2010.12.16 10:16:57 -0500

Committee/Governing/Advisory Board Approval Date:

County of Ottawa
Fiscal Services Department
Changes to Total Appropriations and Adjustments
Budget Adjustments From Date: 11/01/2010 Thru 11/30/2010

Adjustment Number	G/L Date	Fund	Dept	Sub Dept	Account Number	Account Name	Adjustment Amount
<u>TO ESTABLISH JCIM GRANT</u>							
BA 701	11/16/2010	2743	7496		5610.0000	State Of Mich - Welfare	315,000.00-
BA 701	11/16/2010	2743	7496		7040.0000	Salaries - Regular	9,273.00
BA 701	11/16/2010	2743	7496		7150.0000	Social Security	709.00
BA 701	11/16/2010	2743	7496		7160.0000	Hospitalization	2,404.00
BA 701	11/16/2010	2743	7496		7160.0020	OPEB - Health Care	146.00
BA 701	11/16/2010	2743	7496		7170.0000	Life Insurance	31.00
BA 701	11/16/2010	2743	7496		7180.0000	Retirement & Sick Leave	1,482.00
BA 701	11/16/2010	2743	7496		7180.0010	457 Plan Contribution	253.00
BA 701	11/16/2010	2743	7496		7190.0000	Dental Insurance	124.00
BA 701	11/16/2010	2743	7496		7200.0000	Worker'S Compensation	2.00
BA 701	11/16/2010	2743	7496		7220.0000	Unemployment	7.00
BA 701	11/16/2010	2743	7496		7230.0000	Optical Insurance	29.00
BA 701	11/16/2010	2743	7496		7240.0000	Disability Insurance	40.00
BA 701	11/16/2010	2743	7496		8080.0000	Service Contracts	300,000.00
BA 701	11/16/2010	2743	7496		8600.0000	Travel - Mileage	500.00
<u>DR. SALVA'S TEMP REPLC</u>							
BA 702	11/16/2010	2220	6493	3244	7040.0000	Salaries - Regular	52,636.00-
BA 702	11/16/2010	2220	6493	3244	7150.0000	Social Security	2,430.00-
BA 702	11/16/2010	2220	6493	3244	7160.0000	Hospitalization	3,534.00-
BA 702	11/16/2010	2220	6493	3244	7180.0000	Retirement & Sick Leave	8,900.00-
BA 702	11/16/2010	2220	6493	3244	8210.0050	Psychiatrist	67,500.00
<u>TO ESTABLISH CONTINUA</u>							
BA 703	11/16/2010	2748	7431	0031	5610.0000	State Of Mich - Welfare	47,667.00-
BA 703	11/16/2010	2748	7431	0031	7040.0000	Salaries - Regular	18,584.00
BA 703	11/16/2010	2748	7431	0031	7150.0000	Social Security	1,526.00
BA 703	11/16/2010	2748	7431	0031	7160.0000	Hospitalization	9,032.00
BA 703	11/16/2010	2748	7431	0031	7160.0020	OPEB - Health Care	579.00
BA 703	11/16/2010	2748	7431	0031	7170.0000	Life Insurance	94.00
BA 703	11/16/2010	2748	7431	0031	7180.0000	Retirement & Sick Leave	3,614.00
BA 703	11/16/2010	2748	7431	0031	7180.0010	457 Plan Contribution	242.00
BA 703	11/16/2010	2748	7431	0031	7190.0000	Dental Insurance	477.00
BA 703	11/16/2010	2748	7431	0031	7200.0000	Worker'S Compensation	15.00
BA 703	11/16/2010	2748	7431	0031	7220.0000	Unemployment	40.00
BA 703	11/16/2010	2748	7431	0031	7230.0000	Optical Insurance	108.00
BA 703	11/16/2010	2748	7431	0031	7240.0000	Disability Insurance	105.00
BA 703	11/16/2010	2748	7431	0031	7270.0000	Office Supplies	169.00
BA 703	11/16/2010	2748	7431	0031	7280.0000	Printing & Binding	700.00
BA 703	11/16/2010	2748	7431	0031	7300.0000	Postage	200.00
BA 703	11/16/2010	2748	7431	0031	7390.0000	Operational Supplies	330.00

County of Ottawa
Fiscal Services Department
Changes to Total Appropriations and Adjustments
Budget Adjustments From Date: 11/01/2010 Thru 11/30/2010

Adjustment Number	G/L Date	Fund	Dept	Sub Dept	Account Number	Account Name	Adjustment Amount
BA 703	11/16/2010	2748	7431	0031	8080.0000	Service Contracts	16,134.00
BA 703	11/16/2010	2748	7431	0031	8300.0000	Memberships & Dues	12.00
BA 703	11/16/2010	2748	7431	0031	8310.0000	Administrative Expense	1,798.00
BA 703	11/16/2010	2748	7431	0031	8310.0020	Data Processing Services	2,500.00
BA 703	11/16/2010	2748	7431	0031	8500.0000	Telephone	300.00
BA 703	11/16/2010	2748	7431	0031	8600.0000	Travel - Mileage	2,000.00
BA 703	11/16/2010	2748	7431	0031	8610.0000	Conferences & Othr Travel	759.00
BA 703	11/16/2010	2748	7431	0031	9010.0000	Advertising	7,000.00
BA 703	11/16/2010	2748	7431	0031	9100.0000	Insurance & Bonds	1,000.00
BA 703	11/16/2010	2748	7431	0031	9390.0000	Building Rental	423.00
BA 703	11/16/2010	2748	7431	0031	9400.0000	Equipment Rental	94.00
BA 703	11/16/2010	2748	7431	0031	8080.0000	Service Contracts	190,993.00
BA 703	11/16/2010	2748	7433	0031	7040.0000	Salaries - Regular	138,118.00
BA 703	11/16/2010	2748	7433	0031	7150.0000	Social Security	10,567.00
BA 703	11/16/2010	2748	7433	0031	7160.0000	Hospitalization	34,497.00
BA 703	11/16/2010	2748	7433	0031	7160.0020	PEEB - Health Care	2,088.00
BA 703	11/16/2010	2748	7433	0031	7170.0000	Life Insurance	401.00
BA 703	11/16/2010	2748	7433	0031	7180.0000	Retirement & Sick Leave	18,503.00
BA 703	11/16/2010	2748	7433	0031	7180.0010	457 Plan Contribution	935.00
BA 703	11/16/2010	2748	7433	0031	7190.0000	Dental Insurance	1,771.00
BA 703	11/16/2010	2748	7433	0031	7200.0000	Worker's Compensation	32.00
BA 703	11/16/2010	2748	7433	0031	7220.0000	Unemployment	111.00
BA 703	11/16/2010	2748	7433	0031	7230.0000	Optical Insurance	408.00
BA 703	11/16/2010	2748	7433	0031	7240.0000	Disability Insurance	596.00
BA 703	11/16/2010	2748	7433	0031	7270.0000	Office Supplies	679.00
BA 703	11/16/2010	2748	7433	0031	7280.0000	Printing & Binding	1,007.00
BA 703	11/16/2010	2748	7433	0031	7300.0000	Postage	642.00
BA 703	11/16/2010	2748	7433	0031	7390.0000	Operational Supplies	4,277.00
BA 703	11/16/2010	2748	7433	0031	8080.0000	Service Contracts	2,425.00
BA 703	11/16/2010	2748	7433	0031	8300.0000	Memberships & Dues	406.00
BA 703	11/16/2010	2748	7433	0031	8310.0000	Administrative Expense	7,331.00
BA 703	11/16/2010	2748	7433	0031	8310.0020	Data Processing Services	5,604.00
BA 703	11/16/2010	2748	7433	0031	8440.0040	Other Training	32,901.00
BA 703	11/16/2010	2748	7433	0031	8500.0000	Telephone	800.00
BA 703	11/16/2010	2748	7433	0031	8600.0000	Travel - Mileage	1,722.00
BA 703	11/16/2010	2748	7433	0031	8610.0000	Conferences & Othr Travel	1,451.00
BA 703	11/16/2010	2748	7433	0031	9010.0000	Advertising	2,782.00
BA 703	11/16/2010	2748	7433	0031	9100.0000	Insurance & Bonds	2,101.00
BA 703	11/16/2010	2748	7433	0031	9310.0000	Equipment Repair	2.00
BA 703	11/16/2010	2748	7433	0031	9390.0000	Building Rental	4,760.00
BA 703	11/16/2010	2748	7433	0031	9400.0000	Equipment Rental	46.00

TO ESTABLISH CONTINUA

County of Ottawa
Fiscal Services Department
Changes to Total Appropriations and Adjustments
Budget Adjustments From Date: 11/01/2010 Thru 11/30/2010

Adjustment Number	G/L Date	Fund	Dept	Sub Dept	Account Number	Account Name	Adjustment Amount
<u>TO ENTR BDG FOR GF/GP</u>							
<u>TO ENTR BDG FOR GF/GP</u>							
BA 704	11/16/2010	2748	7431	0003	5610.0100	Most-Allegan DSS Revenue	72,639.00-
BA 704	11/16/2010	2748	7431	0003	8080.0000	Service Contracts	13,800.00
BA 704	11/16/2010	2748	7433	0007	7390.0000	Operational Supplies	12,300.00-
BA 704	11/16/2010	2748	7433	0007	8440.0050	Administration-Sub Agents	71,139.00
<u>TO ADJ FOR DHS REVENUE</u>							
BA 705	11/16/2010	2748	7438	0003	5610.0100	Most-Allegan DSS Revenue	80,000.00-
BA 705	11/16/2010	2748	7438	0007	8590.0000	Transportation Charges	80,000.00
<u>ALGN CSGB BDG W/STATE</u>							
BA 706	11/16/2010	2870	7470		5610.0060	Comm. Serv. Block Grant	263,407.00
BA 706	11/16/2010	2870	7472		7040.0000	Salaries - Regular	141,582.00-
BA 706	11/16/2010	2870	7472		7150.0000	Social Security	10,566.00-
BA 706	11/16/2010	2870	7472		7160.0000	Hospitalization	49,870.00-
BA 706	11/16/2010	2870	7472		7160.0020	OPBB - Health Care	3,021.00-
BA 706	11/16/2010	2870	7472		7170.0000	Life Insurance	305.00-
BA 706	11/16/2010	2870	7472		7180.0000	Retirement & Sick leave	12,684.00-
BA 706	11/16/2010	2870	7472		7180.0010	457 Plan Contribution	387.00-
BA 706	11/16/2010	2870	7472		7190.0000	Dental Insurance	2,564.00-
BA 706	11/16/2010	2870	7472		7200.0000	Worker's Compensation	35.00-
BA 706	11/16/2010	2870	7472		7210.0000	Longevity	279.00-
BA 706	11/16/2010	2870	7472		7220.0000	Unemployment	96.00-
BA 706	11/16/2010	2870	7472		7230.0000	Optical Insurance	591.00-
BA 706	11/16/2010	2870	7472		7240.0000	Disability Insurance	597.00-
BA 706	11/16/2010	2870	7472		7270.0000	Office Supplies	1,273.00-
BA 706	11/16/2010	2870	7472		7280.0000	Printing & Binding	1,888.00-
BA 706	11/16/2010	2870	7472		7300.0000	Postage	1,205.00-
BA 706	11/16/2010	2870	7472		7390.0000	Operational Supplies	1,634.00
BA 706	11/16/2010	2870	7472		8020.0000	Employment Physicals	36.00-
BA 706	11/16/2010	2870	7472		8080.0000	Service Contracts	5,785.00-
BA 706	11/16/2010	2870	7472		8300.0000	Memberships & Dues	269.00-
BA 706	11/16/2010	2870	7472		8310.0000	Administrative Expense	17,908.00-
BA 706	11/16/2010	2870	7472		8310.0020	Data Processing Services	20,954.00-
BA 706	11/16/2010	2870	7472		8420.0010	Supportive Services	10,000.00
BA 706	11/16/2010	2870	7472		8500.0000	Telephone	500.00-
BA 706	11/16/2010	2870	7472		8600.0000	Travel - Mileage	3,229.00-
BA 706	11/16/2010	2870	7472		8610.0000	Conferences & Othr Travel	1,374.00-
BA 706	11/16/2010	2870	7472		9010.0000	Advertising	5,823.00
BA 706	11/16/2010	2870	7472		9100.0000	Insurance & Bonds	2,566.00-
BA 706	11/16/2010	2870	7472		9310.0000	Equipment Repair	6.00-

County of Ottawa
Fiscal Services Department
Changes to Total Appropriations and Adjustments
Budget Adjustments From Date: 11/01/2010 Thru 11/30/2010

Adjustment Number	G/L Date	Fund	Dept	Sub Dept	Account Number	Account Name	Adjustment Amount
<u>ALGN CSGE BDG W/STATE</u>							
BA 706	11/16/2010	2870	7472		9390.0000	Building Rental	1,350.00-
BA 706	11/16/2010	2870	7472		9400.0000	Equipment Rental	56.00
<u>MEM BENFT PUR SCOOTER</u>							
BA 731	11/02/2010	1010	3310		6760.0000	Reimbursements	4,535.00-
BA 731	11/02/2010	1010	3310		7390.0000	Operational Supplies	4,535.00
<u>REV RCVD CNTRY DAIRY</u>							
BA 733	11/02/2010	1010	7211		6760.0000	Reimbursements	17,246.00-
BA 733	11/02/2010	1010	7211		7270.0000	Office Supplies	1,266.00
<u>RSTRCTD DNATNS CRRYOV</u>							
BA 735	11/02/2010	2210	6061		6750.0013	Donations-Elmer DENSE Fun	91.00-
BA 735	11/02/2010	2210	6061		6750.0014	Donations-Amer Lung Assoc	960.00-
BA 735	11/02/2010	2210	6061		7640.0013	P.A.E.-Elmer DENSE Fund	91.00
BA 735	11/02/2010	2210	6061		7640.0014	PAE-American Lung Assoc.	960.00
<u>HUD GRANT EFF 10-1-10</u>							
BA 736	11/02/2010	2220	6492	5610	5160.0000	Federal Grants - Health	15,787.00-
BA 736	11/02/2010	2220	6492	5610	7040.0000	Salaries - Regular	467.00
BA 736	11/02/2010	2220	6492	5610	7150.0000	Social Security	36.00
BA 736	11/02/2010	2220	6492	5610	7160.0000	Hospitalization	177.00
BA 736	11/02/2010	2220	6492	5610	7160.0020	OPEB - Health Care	11.00
BA 736	11/02/2010	2220	6492	5610	7170.0000	Life Insurance	1.00
BA 736	11/02/2010	2220	6492	5610	7180.0000	Retirement & Sick Leave	46.00
BA 736	11/02/2010	2220	6492	5610	7190.0000	Dental Insurance	9.00
BA 736	11/02/2010	2220	6492	5610	7200.0000	Worker'S Compensation	1.00
BA 736	11/02/2010	2220	6492	5610	7230.0000	Optical Insurance	2.00
BA 736	11/02/2010	2220	6492	5610	7240.0000	Disability Insurance	2.00
BA 736	11/02/2010	2220	6492	5610	8210.0000	Contractual - Other	275.00
BA 736	11/02/2010	2220	6492	5610	8270.0130	Client Care-Housing Assis	14,760.00
<u>ADDL ST REDUCTN ON SWA</u>							
BA 738	11/02/2010	2743	7431	0024	5610.0000	State Of Mich - Welfare	794.00
BA 738	11/02/2010	2743	7431	0024	8080.0000	Service Contracts	79.00-
BA 738	11/02/2010	2743	7433	0024	8440.0050	Administration-Sub Agents	715.00-

County of Ottawa
Fiscal Services Department
Changes to Total Appropriations and Adjustments
Budget Adjustments From Date: 11/01/2010 Thru 11/30/2010

Adjustment Number	G/L Date	Fund	Dept	Sub Dept	Account Number	Account Name	Adjustment Amount
<u>COR REV FOR STRGC PL</u>							
<u>COR REV FOR STRGC PL</u>							
BA 742	11/02/2010	2743	7489		5610.0000	State Of Mich - Welfare	48,405.00
<u>ADJ FOR ADDL ST REDCT</u>							
BA 744	11/02/2010	2748	7431	0003	5610.0100	Most-Allegan DSS Revenue	2,540.00
BA 744	11/02/2010	2748	7431	0003	8080.0000	Service Contracts	305.00-
BA 744	11/02/2010	2748	7433	0007	8440.0050	Administration-Sub Agents	2,235.00-
<u>ADJ FOR ADDL ST REDCT</u>							
BA 745	11/02/2010	2748	7438	0003	5610.0100	Most-Allegan DSS Revenue	10,719.00
BA 745	11/02/2010	2748	7438	0007	9390.0000	Building Rental	10,719.00-
<u>TO ESTBL TAA SVCS BDG</u>							
BA 746	11/16/2010	2748	7430	0014	5610.0000	State Of Mich - Welfare	671,000.00-
BA 746	11/16/2010	2748	7430	0014	8430.0000	Client Assistance Pymts	20,000.00
BA 746	11/16/2010	2748	7430	0014	8440.0050	Administration-Sub Agents	650,000.00
BA 746	11/16/2010	2748	7430	0014	8440.0060	Job Search	1,000.00
<u>TO ESTBL PIP EST REV</u>							
BA 747	11/16/2010	2870	7470		5610.0130	MSHDA - Revenue	75,000.00-
BA 747	11/16/2010	2870	7472		8210.0000	Contractual - Other	75,000.00
<u>PHR FUNDING EXTENSION</u>							
BA 748	11/16/2010	2210	6016		5550.0000	State Of MI - Health	55,600.00-
BA 748	11/16/2010	2210	6016		7390.0000	Operational Supplies	22,200.00
BA 748	11/16/2010	2210	6016		8210.0000	Contractual - Other	33,400.00
BA 748	11/16/2010	2210	6017		5550.0000	State Of MI - Health	2,249.00-
BA 748	11/16/2010	2210	6017		7040.0000	Salaries - Regular	1,124.00
BA 748	11/16/2010	2210	6017		7150.0000	Social Security	82.00
BA 748	11/16/2010	2210	6017		7160.0000	Hospitalization	264.00
BA 748	11/16/2010	2210	6017		7160.0020	OPEB - Health Care	11.00
BA 748	11/16/2010	2210	6017		7170.0000	Life Insurance	3.00
BA 748	11/16/2010	2210	6017		7180.0000	Retirement & Sick Leave	139.00
BA 748	11/16/2010	2210	6017		7180.0010	457 Plan Contribution	6.00
BA 748	11/16/2010	2210	6017		7190.0000	Dental Insurance	15.00
BA 748	11/16/2010	2210	6017		7200.0000	Worker'S Compensation	2.00
BA 748	11/16/2010	2210	6017		7220.0000	Unemployment	1.00
BA 748	11/16/2010	2210	6017		7230.0000	Optical Insurance	4.00

Adjustment Number	G/L Date	Fund	Dept	Sub Dept	Account Number	Account Name	Adjustment Amount
<u>PHER_FUNDING_EXTNSION</u>							
BA 748	11/16/2010	2210	6017		7240.0000	Disability Insurance	4.00
<u>UPGRDE SQI SERVERS</u>							
BA 762	11/08/2010	2560	2360		7390.0000	Operational Supplies	15,500.00
<u>TO_ADJ_WEATHRZTN_PROG</u>							
BA 767	11/16/2010	2890	7297		5720.0000	St Of MI-Energy Coordin.	96,645.00-
BA 767	11/16/2010	2890	7298		7040.0000	Salaries - Regular	65,931.00
BA 767	11/16/2010	2890	7298		7150.0000	Social Security	2,105.00
BA 767	11/16/2010	2890	7298		7160.0000	Hospitalization	21,737.00
BA 767	11/16/2010	2890	7298		7160.0020	OPEB - Health Care	1,316.00
BA 767	11/16/2010	2890	7298		7170.0000	Life Insurance	69.00
BA 767	11/16/2010	2890	7298		7180.0000	Retirement & Sick Leave	3,042.00
BA 767	11/16/2010	2890	7298		7180.0010	457 Plan Contribution	789.00
BA 767	11/16/2010	2890	7298		7190.0000	Dental Insurance	1,117.00
BA 767	11/16/2010	2890	7298		7200.0000	Worker'S Compensation	29.00
BA 767	11/16/2010	2890	7298		7210.0000	Longevity	112.00
BA 767	11/16/2010	2890	7298		7220.0000	Unemployment	21.00
BA 767	11/16/2010	2890	7298		7230.0000	Optical Insurance	258.00
BA 767	11/16/2010	2890	7298		7240.0000	Disability Insurance	119.00
<u>CVR_UNANTCPTD_LGL_EXP</u>							
BA 769	11/15/2010	1010	2010		6070.0090	Fees - Out County Housing	2,800.00-
BA 769	11/15/2010	1010	2010		8600.0000	Travel - Mileage	300.00
BA 769	11/15/2010	1010	2100		8070.0000	Legal/Trial Ct Apt Att Fe	2,500.00
<u>COR_OVRBDG/ALW_PAYROL</u>							
BA 775	11/15/2010	1010	4263		6710.0000	Other Revenue	500.00-
BA 775	11/15/2010	1010	4263		7040.0000	Salaries - Regular	840.00
BA 775	11/15/2010	1010	4263		7180.0010	457 Plan Contribution	47.00
BA 775	11/15/2010	1010	4263		7390.0000	Operational Supplies	387.00-
<u>ADJ_TO_ACTL_\$'S_AVAIL</u>							
BA 776	11/15/2010	2740	7431	0006	5610.0000	State Of Mich - Welfare	24,040.00
BA 776	11/15/2010	2740	7431	0006	8080.0000	Service Contracts	24,040.00-
<u>ADJ_TO_STATE_ALLOCATN</u>							

Adjustment Number	G/L Date	Fund	Dept	Sub Dept	Account Number	Account Name	Adjustment Amount
<u>ADJ TO STATE ALLOCMTN</u>							
BA 778	11/15/2010	2748	7445		5610.0000	State Of Mich - Welfare	28,749.00-
BA 778	11/15/2010	2748	7445		7040.0000	Salaries - Regular	2,582.00-
BA 778	11/15/2010	2748	7445		7150.0000	Social Security	198.00-
BA 778	11/15/2010	2748	7445		7160.0000	Hospitalization	707.00-
BA 778	11/15/2010	2748	7445		7160.0020	OPEB - Health Care	43.00-
BA 778	11/15/2010	2748	7445		7170.0000	Life Insurance	6.00-
BA 778	11/15/2010	2748	7445		7180.0000	Retirement & Sick Leave	238.00-
BA 778	11/15/2010	2748	7445		7180.0010	457 Plan Contribution	26.00-
BA 778	11/15/2010	2748	7445		7190.0000	Dental Insurance	36.00-
BA 778	11/15/2010	2748	7445		7200.0000	Worker's Compensation	1.00-
BA 778	11/15/2010	2748	7445		7220.0000	Unemployment	2.00-
BA 778	11/15/2010	2748	7445		7230.0000	Optical Insurance	8.00-
BA 778	11/15/2010	2748	7445		7240.0000	Disability Insurance	11.00-
BA 778	11/15/2010	2748	7445		8420.0010	Supportive Services	1,586.00
BA 778	11/15/2010	2748	7445		8440.0050	Administration-Sub Agents	31,021.00
<u>TO ESTBLSH CARRY OVER</u>							
BA 779	11/15/2010	2748	7460	0006	5610.0000	State Of Mich - Welfare	13,762.00-
BA 779	11/15/2010	2748	7460	0006	8080.0000	Service Contracts	13,762.00
<u>MAY SCHL ELECTN REIMB</u>							
BA 785	11/22/2010	1010	1920		6760.0000	Reimbursements	1,100.00-
BA 785	11/22/2010	1010	1920		8030.0220	Committee Per Diem Fee	1,100.00
<u>RECVD FDS FROM OASID</u>							
BA 790	11/22/2010	2210	6310		6710.0000	Other Revenue	1,300.00-
BA 790	11/22/2010	2210	6310		7390.0000	Operational Supplies	1,300.00
<u>TO ESTBLSH TAA BDGT</u>							
BA 797	11/22/2010	2748	7430	0014	8440.0050	Administration-Sub Agents	1,000.00
<u>ADJ BDG FOR TRNSPRATN</u>							
BA 799	11/22/2010	2748	7431	0003	5610.0100	Most-Allegan DSS Revenue	30,000.00
BA 799	11/22/2010	2748	7438	0007	8590.0000	Transportation Charges	30,000.00-
<u>CVR PRSNL CST THRU YE</u>							
BA 809	11/29/2010	1010	2010		6999.3900	Rev. (Over) Under Expend.	500.00

County of Ottawa
Fiscal Services Department
Changes to Total Appropriations and Adjustments
Budget Adjustments From Date: 11/01/2010 Thru 11/30/2010

Adjustment Number	G/L Date	Fund	Dept	Sub Dept	Account Number	Account Name	Adjustment Amount
<u>CVR_PERSNL_CST_THRU_YE</u>							
BA 809	11/29/2010	1010	4263		5820.0000	Contrib Local-Pub. Safety	560.00-
BA 809	11/29/2010	1010	4263		7040.0000	Salaries - Regular	318.00
BA 809	11/29/2010	1010	4263		7150.0000	Social Security	50.00
BA 809	11/29/2010	1010	4263		7170.0000	Life Insurance	6.00
BA 809	11/29/2010	1010	4263		7180.0000	Retirement & Sick Leave	215.00
BA 809	11/29/2010	1010	4263		7180.0010	457 Plan Contribution	10.00
BA 809	11/29/2010	1010	4263		7200.0000	Worker'S Compensation	5.00
BA 809	11/29/2010	1010	4263		7220.0000	Unemployment	5.00
BA 809	11/29/2010	1010	4263		7240.0000	Disability Insurance	10.00

BSD_ON_ACTL_DONATIONS

BA 811	11/29/2010	2901	6700		6750.0010	Donations	31.00-
BA 811	11/29/2010	2901	6700		7290.0000	Other Supplies	31.00

Action Request



Committee: Finance and Administration Committee

Meeting Date: 12/21/2010

Requesting Department: Fiscal Services

Submitted By: Bob Spaman

Agenda Item: Budget Adjustments Greater than \$50,000

SUGGESTED MOTION:

To approve budget adjustments # 781, #782, #783, #784, #841, #842, #843, #854 #855 and #856.

SUMMARY OF REQUEST:

Approve budget adjustments processed during the month for appropriation changes and line item adjustments.

Mandated action required by PA 621 of 1978, the Uniform Budget and Accounting Act.

Compliance with the Ottawa County Operating Budget Policy.

FINANCIAL INFORMATION:

Total Cost: \$0.00 | General Fund Cost: \$0.00 | Included in Budget: Yes | No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated | Non-Mandated | New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: 1: To Maintain and Improve the Strong Financial Position of the County.

Objective:

- 1: Advocate on legislative issues to maintain and improve the financial position of the County.
- 2: Implement processes and strategies to deal with operational budget deficits.
- 3: Reduce the negative impact of rising employee benefit costs on the budget.
- 4: Maintain or improve bond ratings.

ADMINISTRATION RECOMMENDATION: Recommended | Not Recommended | Without Recommendation

County Administrator: **Alan G. Vanderberg**

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, o=US, ou=County of Ottawa, ou=Administrator's Office, email=avanderberg@miottawa.org
Reason: I am approving this document
Date: 2010.12.16 10:34:14 -0500

Committee/Governing/Advisory Board Approval Date:

Budget Adjustments Over \$50,000

BA Number	Fund	Department	Explanation	Adjustment
781	General	CC Legal Self Help Center	Additional Funding to continue operation of the center.	\$ 59,325
782	6/30 Grant Programs	Michigan Registered Apprenticeship Program	To establish Registered Apprenticeship Program (MRAP).	\$ 60,000
783	9/30 Gant Program	Michigan Prison Reentry Initiative	To adjust Michigan Prison Reentry Initiative (MPRI) budget to State approved	\$ 150,000
784	3/31 Grant Programs	Various	To establish with Kalamazoo-St. Joseph, On the Job Training, National Emergency Training and American Reinvestment Recovery Act	\$ 92,923
841	Mental Health	Various	Reconciling Community Mental Health Board approved Fiscal Year 2010 Final Budget to General Ledger	\$ 3,577,293
842	Parks	Parks & Recreation	Received more revenues than anticipated.	\$ 66,500
843	General	County Treasurer	Various year end adjustments.	\$ 550,223
854	General	Various	Adjust salaries and fringes in anticipation of year end.	\$ 443,551
855	General	Various	Adjust revenues in anticipation of year end.	\$ 1,002,144
856	General	Various	Adjust other expenditures for year end.	\$ 2,106,447

Action Request



Committee: Finance and Administration Committee

Meeting Date: 12/21/2010

Requesting Department: Fiscal Services

Submitted By: Bob Spaman

Agenda Item: Statement of Review

SUGGESTED MOTION:

To approve the Statement of Review for the month of November 2010.

SUMMARY OF REQUEST:

Per Diem and mileage payments to Commissioners per the Officers Compensation Commission

FINANCIAL INFORMATION:

Total Cost: \$0.00 General Fund Cost: \$0.00 Included in Budget: Yes No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated Non-Mandated New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: 1: Maintain and Improve the Strong Financial Position of the County.

Objective:

- 1: Advocate on legislative issues to maintain and improve the financial position of the County.
- 2: Implement processes and strategies to deal with operational budget deficits.
- 3: Reduce the negative impact of rising employee benefit costs on the budget.
- 4: Maintain or improve bond ratings.

ADMINISTRATION RECOMMENDATION: Recommended Not Recommended Without Recommendation

County Administrator: **Alan G. Vanderberg**

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, c=US, o=County of Ottawa, ou=Administrator's Office, email=avanderberg@mottawa.org
Reason: I am approving this document
Date: 2010.12.16 10:20:52 -0500

Committee/Governing/Advisory Board Approval Date:

STATEMENT OF REVIEW FOR THE MONTH OF: November

Disselkoen	<u> / </u>
Hehl	<u> / </u>
Holtrop	<u> / </u>
Holtvluwer	<u> / </u>
Karsten	<u> / </u>
Kortman	<u> / </u>
Kuyers	<u> / </u>
Ruiter	<u> / </u>
Rycenga	<u> / </u>
Schrotenboer	<u> / </u>
Swartout	<u> / </u>

**Board of Commissioners
Per Diem and Mileage Voucher**

Commissioner: **Donald Disselkoen** For the month beginning November 01, 2010
Status: **Submitted to Fiscal Services**

Date	Time	Purpose	Mileage	Per Diem
11/01/2010	03:00 PM - 04:30 PM	Lakeshore Coordinating Council	46.0	\$40.00
11/03/2010	09:00 AM - 04:30 PM	MDOT Asset Management Council	.0	\$70.00
11/05/2010	09:00 AM - 10:45 AM	Lakeshore Coordinating Council	23.0	\$40.00
11/09/2010	01:00 PM - 01:10 PM	Human Resources Committee	23.0	\$40.00
-	01:30 PM - 03:13 PM	Board of Commissioners Meeting	.0	-
11/15/2010	11:30 AM - 12:15 PM	West Michigan Airport Authority (Tulip City Airport)	13.0	\$40.00
11/16/2010	09:30 AM - 09:57 AM	Finance & Administration Committee	23.0	\$40.00
11/18/2010	08:30 AM - 02:00 PM	MDOT Asset Management Council	.0	\$70.00
11/19/2010	09:30 AM - 11:30 AM	West Michigan Regional Planning Committee	56.0	\$40.00
11/22/2010	03:00 PM - 03:45 PM	Community Mental Health Board	6.0	\$40.00
-	03:50 PM - 05:00 PM	CMH Board Executive Committee	.0	-
11/23/2010	01:30 PM - 02:50 PM	Board of Commissioners Meeting	23.0	\$40.00
11/29/2010	08:15 AM - 12:15 PM	Personnel Interview Committee	23.0	\$40.00
11/30/2010	08:00 AM - 01:00 PM	Personnel Interview Committee	23.0	\$70.00
-	-	-	-	-
			Total Per Diem:	\$570.00
			Total Mileage:	259.0 \$129.50
			Total Voucher:	\$699.50

12/07/2010

Revision History

Created by Elizabeth Lyyski on 12/06/2010 12:53:48 PM

Per diem
 2220-6495-5020 \$20
 - 5029 20
 1010-1010 330

 \$570

Mileage
 3mi = \$1.50
 3mi = 1.50
 253mi = 126.50

 \$129.50

**Board of Commissioners
Per Diem and Mileage Voucher**

Commissioner: **Matthew Hehl** For the month beginning November 01, 2010
Status: **Submitted to Fiscal Services**

Date	Time	Purpose	Mileage	Per Diem
11/09/2010	01:00 PM - 01:04 PM	Human Resources Committee	32.0	\$40.00
-	01:30 PM - 03:13 PM	Board of Commissioners Meeting	.0	-
11/10/2010	08:33 AM - 09:25 AM	Health & Human Services Committee	32.0	\$40.00
11/23/2010	01:30 PM - 02:50 PM	Board of Commissioners Meeting	32.0	\$40.00
-	-	-	-	-
			Total Per Diem:	\$120.00
			Total Mileage:	96.0 \$48.00
			Total Voucher:	\$168.00

12/07/2010

Revision History

Created by Elizabeth Lyyski on 12/06/2010 01:09:48 PM

10/0 - 10/0

**Board of Commissioners
Per Diem and Mileage Voucher**

Commissioner: **James Holtrop** For the month beginning November 01, 2010
Status: **Submitted to Fiscal Services**

Date	Time	Purpose	Mileage	Per Diem
11/09/2010	09:00 AM - 10:15 AM	Technology Committee	37.0	\$40.00
-	01:00 PM - 01:04 PM	Human Resources Committee	37.0	-
-	01:30 PM - 03:13 PM	Board of Commissioners Meeting	.0	\$30.00
11/10/2010	08:33 AM - 09:25 AM	Health & Human Services Committee	37.0	\$40.00
11/16/2010	07:00 PM - 08:30 PM	Road Commission informational meeting - Grand Haven - mileage only	53.0	-
11/18/2010	08:00 AM - 09:00 AM	Breakfast with township officials - mileage only	2.0	-
11/23/2010	01:30 PM - 02:50 PM	Board of Commissioners Meeting	37.0	\$40.00
11/29/2010	08:15 AM - 12:15 PM	Personnel Interview Committee	37.0	\$40.00
11/30/2010	08:00 AM - 01:00 PM	Personnel Interview Committee	37.0	\$70.00
-	-	-	-	-
Total Per Diem:				\$260.00
Total Mileage:			277.0	\$138.50
Total Voucher:				\$398.50

12/07/2010

1010-1010

Revision History

Created by James Holtrop on 11/09/2010 11:16:36 AM
 Modified by James Holtrop on 11/16/2010 09:49:36 PM
 Modified by James Holtrop on 11/18/2010 09:48:48 AM
 Modified by James Holtrop on 11/29/2010 02:57:31 PM
 Modified by James Holtrop on 11/30/2010 02:53:31 PM
 Modified by Elizabeth Lyyski on 12/06/2010 01:21:14 PM

**Board of Commissioners
Per Diem and Mileage Voucher**

Commissioner: **James Holtvluwer** For the month beginning November 01, 2010
Status: **Submitted to Fiscal Services**

Date	Time	Purpose	Mileage	Per Diem
11/08/2010	03:30 PM - 04:30 PM	CMH Board QI/Planning/Program Committee	50.0	\$40.00
11/09/2010	01:30 PM - 03:13 PM	Board of Commissioners Meeting	32.0	\$40.00
11/10/2010	08:33 AM - 09:25 AM	Health & Human Services Committee	32.0	\$40.00
11/22/2010	03:00 PM - 04:00 PM	Community Mental Health Board	50.0	\$40.00
11/23/2010	01:30 PM - 02:50 PM	Board of Commissioners Meeting	32.0	\$40.00
-	-	-	-	-
Total Per Diem:				\$200.00
Total Mileage:			196.0	\$98.00
Total Voucher:				\$298.00

12/07/2010

Revision History

Created by James Holtvluwer on 11/10/2010 04:35:35 PM
Modified by James Holtvluwer on 11/26/2010 11:36:01 AM
Modified by Elizabeth Lyyski on 12/06/2010 01:23:00 PM

Per diem

2220-6495-5020	\$40
- 5029	40
1010-1010	120
	\$200

Mileage

50mi =	\$25.00
50mi =	25.00
96mi =	48.00
	\$98.00

**Board of Commissioners
Per Diem and Mileage Voucher**

Commissioner: **Robert Karsten** For the month beginning November 01, 2010
Status: **Submitted to Fiscal Services**

Date	Time	Purpose	Mileage	Per Diem
11/09/2010	01:30 PM - 03:13 PM	Board of Commissioners Meeting	24.0	\$40.00
11/10/2010	08:33 AM - 09:25 AM	Health & Human Services Committee	24.0	\$40.00
11/15/2010	03:15 PM - 03:40 PM	CMH Board Administrative & Finance Committee	6.0	\$40.00
11/16/2010	09:30 AM - 09:57 AM	Finance & Administration Committee	24.0	\$40.00
11/22/2010	03:00 PM - 03:45 PM	Community Mental Health Board	6.0	\$40.00
11/23/2010	01:30 PM - 02:50 PM	Board of Commissioners Meeting	24.0	\$40.00
-	-	-	-	-
			Total Per Diem:	\$240.00
			Total Mileage:	108.0 \$54.00
			Total Voucher:	\$294.00

12/07/2010

Revision History

Created by Robert Karsten on 11/15/2010 08:31:57 PM
Modified by Robert Karsten on 11/22/2010 10:33:54 PM
Modified by Elizabeth Lyyski on 12/06/2010 01:25:15 PM

Per diem
 2220-6495-5020 \$40
 - 5029 40
 1010-1010 160.
 \$240

Mileage
 6mi = \$3.00
 6mi = 3.00
 96mi = 48.00
 \$54.00

**Board of Commissioners
Per Diem and Mileage Voucher**

Commissioner: **Joyce Kortman** For the month beginning November 01, 2010
Status: **Submitted to Fiscal Services**

Date	Time	Purpose	Mileage	Per Diem
11/03/2010	04:00 PM - 06:00 PM	Parks & Recreation Commission	30.0	\$40.00
11/05/2010	09:00 AM - 10:45 AM	Lakeshore Coordinating Council	33.0	\$40.00
11/09/2010	01:30 PM - 03:13 PM	Board of Commissioners Meeting	30.0	\$40.00
11/10/2010	08:30 AM - 09:45 AM	Health & Human Services Committee	30.0	\$40.00
-	03:00 PM - 04:45 PM	Parks & Rec Public Relations Committee	30.0	\$30.00
11/11/2010	09:30 AM - 10:30 AM	Planning and Policy Committee	30.0	\$40.00
11/15/2010	03:15 PM - 04:30 PM	CMH Board Administrative & Finance Committee	15.0	\$40.00
11/18/2010	03:00 PM - 07:00 PM	Parks & Recreation Commission	30.0	\$40.00
11/22/2010	03:00 PM - 04:00 PM	Community Mental Health Board	15.0	\$40.00
11/23/2010	01:30 PM - 02:50 PM	Board of Commissioners Meeting	30.0	\$40.00
11/30/2010	10:30 AM - 11:00 AM	Radio with Juke (for commission) - mileage only	16.0	-
-	-	-	-	-
Total Per Diem:				\$390.00
Total Mileage:			289.0	\$144.50
Total Voucher:				\$534.50

12/07/2010

Revision History

Created by Joyce Kortman on 12/01/2010 01:59:28 PM
Modified by Joyce Kortman on 12/02/2010 10:29:22 AM
Modified by Elizabeth Lyyski on 12/06/2010 01:26:13 PM

Per diem

2220-6495-5020	\$40
- 5029	40
2081-7510	110
1010-1010	200
	\$390

Mileage

15 mi =	\$7.50
15 mi =	7.50
90 mi =	45.00
169 mi =	84.50
	\$144.50

**Board of Commissioners
Per Diem and Mileage Voucher**

Commissioner: **Philip Kuyers** For the month beginning November 01, 2010
Status: **Submitted to Fiscal Services**

Date	Time	Purpose	Mileage	Per Diem
11/03/2010	04:00 PM - 06:00 PM	Parks & Recreation Commission	2.0	\$40.00
11/09/2010	01:30 PM - 03:13 PM	Board of Commissioners Meeting	2.0	\$40.00
11/17/2010	05:30 PM - 07:30 PM	GCSI invitation - mileage only	45.0	-
11/18/2010	03:00 PM - 07:00 PM	Parks & Recreation Commission	2.0	\$40.00
11/23/2010	01:30 PM - 02:50 PM	Board of Commissioners Meeting	2.0	\$40.00
-	-	-	-	-
			Total Per Diem:	\$160.00
			Total Mileage:	53.0 \$26.50
			Total Voucher:	\$186.50

12/07/2010

Revision History

Created by Philip Kuyers on 11/05/2010 07:19:04 AM
Modified by Philip Kuyers on 11/19/2010 06:33:23 PM
Modified by Elizabeth Lyyski on 12/06/2010 01:27:13 PM

Per diem
2081-7510 \$80
1010-1010 80
\$160

Mileage
4m: = \$2.00
49m: = 24.50
\$26.50

**Board of Commissioners
Per Diem and Mileage Voucher**

Commissioner: **Jane Ruiters** For the month beginning November 01, 2010
 Status: **Submitted to Fiscal Services**

Date	Time	Purpose	Mileage	Per Diem
11/09/2010	01:00 PM - 01:20 PM	Human Resources Committee	.0	\$40.00
-	01:30 PM - 03:13 PM	Board of Commissioners Meeting	30.0	-
11/11/2010	09:30 AM - 10:30 AM	Planning and Policy Committee	30.0	\$40.00
11/23/2010	01:30 PM - 02:50 PM	Board of Commissioners Meeting	30.0	\$40.00
-	-	-	-	-
			Total Per Diem:	\$120.00
			Total Mileage:	90.0 \$45.00
			Total Voucher:	\$165.00

12/07/2010

Revision History

Created by Jane Ruiters on 11/14/2010 07:10:42 PM
 Modified by Elizabeth Lyyski on 12/06/2010 01:32:35 PM

1010-1010

**Board of Commissioners
Per Diem and Mileage Voucher**

Commissioner: **Roger Rycenga** For the month beginning November 01, 2010
Status: **Submitted to Fiscal Services**

Date	Time	Purpose	Mileage	Per Diem
11/01/2010	08:30 AM - 04:00 PM	water quality forum - mileage only	14.0	-
11/08/2010	09:00 AM - 09:27 AM	Veterans' Affairs Committee	14.0	\$40.00
11/09/2010	01:30 PM - 03:13 PM	Board of Commissioners Meeting	14.0	\$40.00
11/11/2010	09:30 AM - 10:30 AM	Planning and Policy Committee	14.0	\$40.00
11/23/2010	01:30 PM - 02:50 PM	Board of Commissioners Meeting	14.0	\$40.00
11/29/2010	01:00 PM - 03:00 PM	Land Bank Authority - mileage only	14.0	-
-	-	-	-	-
Total Per Diem:				\$160.00
Total Mileage:			84.0	\$42.00
Total Voucher:				\$202.00

12/07/2010

Revision History

Created by Roger Rycenga on 11/30/2010 11:14:20 AM
Modified by Elizabeth Lyyski on 12/07/2010 08:57:03 AM

1010-1010

**Board of Commissioners
Per Diem and Mileage Voucher**

Commissioner: **Gordon Schrotenboer** For the month beginning November 01, 2010
 Status: **Submitted to Fiscal Services**

Date	Time	Purpose	Mileage	Per Diem
11/08/2010	09:00 AM - 09:27 AM	Veterans' Affairs Committee	26.0	\$40.00
11/09/2010	09:00 AM - 10:16 AM	Technology Committee	26.0	\$40.00
-	01:30 PM - 03:13 PM	Board of Commissioners Meeting	26.0	\$30.00
11/11/2010	09:32 AM - 10:16 AM	Planning and Policy Committee	26.0	\$40.00
11/16/2010	09:30 AM - 09:57 AM	Finance & Administration Committee	26.0	\$40.00
11/19/2010	10:00 AM - 11:45 AM	Michigan Association of Counties - Steering	180.0	\$70.00
11/22/2010	12:00 PM - 01:40 PM	Michigan Association of Counties - Conference	13.0	\$40.00
11/23/2010	01:30 PM - 02:50 PM	Board of Commissioners Meeting	26.0	\$40.00
11/30/2010	01:30 PM - 02:15 PM	OCCDA Policy Board	26.0	\$40.00
-	-	-	-	-
Total Per Diem:				\$380.00
Total Mileage:			375.0	\$187.50
Total Voucher:				\$567.50

12/08/2010

Revision History

Created by Elizabeth Lyyski on 12/06/2010 01:30:21 PM

1010 - 1010

**Board of Commissioners
Per Diem and Mileage Voucher**

Commissioner: **Dennis Swartout** For the month beginning November 01, 2010
 Status: **Submitted to Fiscal Services**

Date	Time	Purpose	Mileage	Per Diem
11/09/2010	01:30 PM - 03:13 PM	Board of Commissioners Meeting	26.0	\$40.00
11/11/2010	09:32 AM - 10:16 AM	Planning and Policy Committee	26.0	\$40.00
11/16/2010	09:30 AM - 09:57 AM	Finance & Administration Committee	26.0	\$40.00
11/23/2010	01:30 PM - 02:50 PM	Board of Commissioners Meeting	26.0	\$40.00
-	-	-	-	-
			Total Per Diem:	\$160.00
			Total Mileage:	104.0 \$52.00
			Total Voucher:	\$212.00

12/07/2010

Revision History

Created by Elizabeth Lyyski on 12/06/2010 01:35:07 PM

1010-1010

Action Request



Committee: Finance and Administration Committee

Meeting Date: 12/21/2010

Requesting Department: Administrator's Office

Submitted By: Keith Van Beek

Agenda Item: Funding for EECBG Business Retrofit Program

SUGGESTED MOTION:

To approve and forward to the Board of Commissioners the resolution regarding the distribution of \$100,000 in grant funding for local businesses in Ottawa County.

SUMMARY OF REQUEST:

As part of the EECBG (Energy Efficiency and Conservation Block Grant) program local businesses were eligible to apply for and receive energy audits. A total of fifteen (15) businesses received these audits from US Energy Engineers, the contractor hired by Ottawa County with grant funding. Similar to the companion local government program, businesses needed to participate in the audit stage to qualify for funding in the retrofit program.

Upon the recommendation of US Energy Engineers, we are submitting Exhibit "A" which outlines the specific distribution of the \$100,000 between the fifteen eligible businesses. It is not the intent that the grant funding would cover the full cost of the retrofit projects, but rather leverage efficiency projects. Each business is recommended to receive some funding based upon the size and costs of projects, type of project and payback expected. The maximum amount of funding is suggested to be \$10,000 per business.

Upon approval, local businesses will be notified and will be required to execute a contract with Ottawa County that outlines their responsibilities in using grant money in accordance with federal requirements.

FINANCIAL INFORMATION:

Total Cost: \$100,000.00 General Fund Cost: \$0.00 Included in Budget: Yes No

If not included in budget, recommended funding source: Grant

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated Non-Mandated New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: 4: To Continually Improve the County's Organization and Services.

Objective: 4: Examine opportunities for service-delivery with local units of government.

ADMINISTRATION RECOMMENDATION: Recommended Not Recommended Without Recommendation

County Administrator: **Alan G. Vanderberg**

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, o=US, ou=County of Ottawa, ou=Administrator's Office, email=avanderberg@mottawa.org
Reason: I am approving this document.
Date: 2010.12.16 10:23:13 -0500

Committee/Governing/Advisory Board Approval Date:

COUNTY OF OTTAWA

STATE OF MICHIGAN

RESOLUTION

At a regular meeting of the Board of Commissioners of the County of Ottawa, Michigan, held at the Fillmore Street Complex in the Township of Olive, Michigan on the ___ day of _____, 2010 at _____ o'clock p.m. local time.

PRESENT: Commissioners: _____

ABSENT: Commissioners: _____

It was moved by Commissioner _____ and supported by Commissioner _____ that the following Resolution be adopted:

WHEREAS, the County of Ottawa qualified for an Energy Efficiency and Conservation Block Grant (EECBG) from the United States Department of Energy, funded through the American Recovery and Reinvestment Act of 2009, in the amount of \$2,052,800, which award has been accepted by the Ottawa County Board of Commissioners (“the Grant Proposal”); and,

WHEREAS, as part of the Grant Proposal, approximately \$100,000 was set aside to implement specific recommendations based upon energy audits conducted at the facilities of participating businesses within Ottawa County; and,

WHEREAS, fifteen (15) local businesses within Ottawa County participated in the energy audit program and submitted requests for implementation funding from the Grant Proposal; and,

WHEREAS, the Ottawa County Administrator has worked with the County consultant, US Energy Engineers, to review the energy audits and projects eligible for funding and recommends an initial distribution of implementation funding from the Grant Proposal in the amount of \$100,000, as set forth in Exhibit "A," hereto, with recommendations for the distribution of any remaining, unallocated funds to be made at a later date;

NOW THEREFORE BE IT RESOLVED that funding in the amount of \$100,000 received by Ottawa County from the Energy Efficiency and Conservation Block Grant (EECBG) to implement recommended projects resulting from the energy audits conducted for local businesses within Ottawa County shall be distributed among the fifteen (15) participating local businesses in the amounts and in accordance with the schedule set forth in Exhibit "A" hereto, with recommendations for any unallocated amounts to be made to the Ottawa County Board of Commissioners at a later date; and,

BE IT FURTHER RESOLVED, that all resolutions and parts of resolutions insofar as they conflict with this Resolution are hereby repealed.

YEAS: Commissioners: _____

NAYS: Commissioners: _____

ABSTENTIONS: Commissioners: _____

RESOLUTION ADOPTED:

Chairperson, Ottawa County
Board of Commissioners

Ottawa County Clerk

Ottawa County EECGB Private Industry Log - Report Status

Number	Report Name	Calculated Amounts			Total	Recommendations	
		Electrical	Mechanical	Compressed Air		Amount	Notes
1	Plascore	\$0	\$123,600	\$15,425	\$139,025	\$4,500	Compressed Air High Payback for Fairview Bldg - (4.51 yrs).
2	Innotec	\$148,885	\$497,880	\$158,000	\$804,765	\$7,800	Electrical Retrofit costs for Furniture Plant. About 1.5 Yr payback
3	Gentex	\$49,781	\$753,100	\$34,500	\$837,381	\$10,000	Electrical Costs
4	Tennant	\$0	\$198,450	\$7,200	\$205,650	\$5,630	Compressed Air - Average payback of 1.35 yrs
5	LS Mold	\$3,479	\$25,010	\$0	\$28,489	\$3,479	Electrical costs
6	Great Lake Wood	\$10,852	\$176,880	\$10,000	\$197,732	\$5,000	Part of Electrical costs. Payback of 2.06 yrs
7	Jost International	\$0	\$32,680	\$24,000	\$56,680	\$6,000	For Compressed Air Upgrades
8	Sara Lee	\$0	\$85,000	\$30,000	\$115,000	\$9,080	Compressed Air Leak repair
9	Woodways	\$2,365	\$176,880	\$0	\$179,245	\$2,365	Electrical Upgrades
10	Pi Optima	\$6,299	\$60,800	\$0	\$67,099	\$5,000	Electrical Upgrades
11	Sybesma's Electronics	\$4,146	\$58,160	\$0	\$62,306	\$4,146	Electrical Upgrades
12	Trendway	\$0	\$5,048	\$17,250	\$22,298	\$10,000	Compressed Air Upgrades - 0.47 Yr Payback
13	Mead Johnson	\$65,300	\$435,000	\$44,000	\$544,300	\$9,000	For replacement of T12 lighting
14	Automatic Spring	\$0	\$21,820	\$0	\$21,820	\$8,000	Part of Mechanical costs
15	Vertellus Chemical	\$13,630	\$139,925	\$0	\$153,555	\$10,000	Electrical/HVAC
		#####	\$2,790,233	\$340,375	\$3,435,345	\$100,000	

Action Request



Committee: Finance and Administration Committee

Meeting Date: 12/21/2010

Requesting Department: Administrator's Office

Submitted By: Keith Van Beek

Agenda Item: Veteran Affairs Report and Funding

SUGGESTED MOTION:

To approve and forward to the Board of Commissioners the Veterans Affairs Report and appropriation of \$25,000 in the General Fund beginning in FY 2011 to provide staffing for a Department of Veterans Affairs, piloted for three (3) years.

SUMMARY OF REQUEST:

As outlined in detail in the attached Veterans Affairs Report and Recommendation, it is recommended to allocate \$25,000 to provide staffing for a Department of Veterans Affairs. If this appropriation is approved, staff will study and bring back for additional approval the appropriate staffing model to accomplish the stated goals and objectives.

FINANCIAL INFORMATION:

Total Cost: \$25,000.00 General Fund Cost: \$25,000.00 Included in Budget: Yes No
If not included in budget, recommended funding source: 2010 Carryover from unfilled Financial Analyst Position

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated Non-Mandated New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: 4: To Continually Improve the County's Organization and Services.

Objective: 1: Review and evaluate the organization, contracts, programs, and services for potential efficiencies.

ADMINISTRATION RECOMMENDATION: Recommended Not Recommended Without Recommendation

County Administrator: Alan G. Vanderberg

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, o=OSB, ou=County of Ottawa, ou=Administrator's Office, email=avanderberg@miottawa.org
Reason: I am approving this document
Date: 2010.12.16 10:28:52 -0500

Committee/Governing/Advisory Board Approval Date:



VETERANS AFFAIRS REPORT AND RECOMMENDATION

HISTORY & INTRODUCTION

In 2006 the Board of Commissioners acted to create a Veterans Affairs Committee and an associated Department of Veterans Affairs following concerns regarding the then Soldiers and Sailors Relief Commission. Both structures are authorized by state law as a means to administer county programs and funding for veterans. It was determined that a Veterans Affairs Committee, under the direction and control of the Board of Commissioners and County Administrator, would bring greater attention to the needs of veterans, better organize and administer county programs for veterans, and lead to greater public accountability in the area of appropriate county veterans services and funding.

VETERAN SERVICES BROADLY DESCRIBED

The structure and funding for veterans services and benefits can best be described as being complex. As outlined below, many different organizations are involved in the funding and provision of services to veterans.

There are four primary organizations that provide direct services and benefits to veterans;

- U.S. Department of Veterans Affairs (USDVA)
- Michigan Department of Military and Veterans Affairs (MDMVA)
- Ottawa County Veterans Affairs Committee (OCVAC)
- Veteran Service Organizations, such as;
 - Disabled American Veterans (DAV)
 - Veterans of Foreign Wars (VFW)
 - Vietnam Veterans of America (VVA)
 - AMVETS (American Veterans)
 - American Legion

Funding for these organizations comes from four primary sources;

- The federal government provides direct benefits to individuals and also grants to veteran service organizations. The direct benefits for individuals are accessed through claims filed directly to the USDVA. In Michigan the USDVA employees are all based in the Detroit area.
- The State of Michigan funds two state veterans' homes, one of which is the Grand Rapids Home for Veterans. There also is the Michigan Veterans Trust Fund (MVTF), which provides emergency financial assistance for certain expenses to veterans that meet certain criteria. The MVTF has its own separate committee in our county that approves applications, but checks are distributed through the County from funds provided by the State. The expenditures for this

purpose in recent years are as follows; 2008 - \$26,484, 2009 - \$25,981 and 2010 - \$29,852 (budget). The state also funds local veteran service organizations to help pay for employees, commonly referred to as local service officers, that assist veterans apply for federal veterans' benefits.

- Ottawa County provides a general fund appropriation each year (per the County Department of Veterans' Affairs Act 192 of 1953) to support the work of the OCVAC, which provides emergency financial assistance to indigent veterans with experience in foreign wars or military conflicts and their families. The expenditures for this purpose in recent years are as follows; 2008 - \$34,274, 2009 - \$36,426 and 2010 - \$42,140 (budget). Additionally, Ottawa County provides a general fund appropriation for state-mandated burial allowances for veterans that meet certain financial criteria. The budget expenditures for this purpose in recent years are as follows; 2008 - \$40,905, 2009 - \$50,178 and 2010 - \$55,000 (budget).
- Private donations and support to veterans' organizations and other veterans' assistance services, each of them unique to the particular organization raising the money.

While significant funding is secure for ongoing benefit levels for veterans that meet established criteria through the federal government and also for the emergency needs through the MVTF at the state, the same level of funding does not exist for the administrative staff to assist veterans through the complex process to apply for this funding. There are many different types of employees that work within the system to assist veterans to understand and apply for benefits. This system is briefly described below;

- At the federal level employees work for the USDVA, or simply the VA, to process paperwork relating to benefits. These employees do not directly assist veterans in Ottawa County in any meaningful face-to-face way. The USDVA is currently criticized for significant backlogs of applications, resulting in multiple year delays in veterans receiving benefits after applying.
- At the state level employees work for the MDMVA, but again do not spend any time directly in Ottawa County to assist veterans. As described in more detail below, the MDMVA does work with veteran service organizations to have local service officers administer the MVTF.
- Many counties have historically employed "County Veterans Counselors" to work within the existing structures to assist veterans in accessing services and funding. These County Veterans Counselors typically administer any county programs, such as burial assistance and our OCVAC. Additionally, County Veterans Counselors can become certified national service officers, which allows them to assist veterans in filing for federal benefits.
- Veteran service organizations often have area employees or local volunteers to assist veterans with a wide range of services. These are typically called local service officers, but often have slightly different titles. These local service officers often become certified national service officers and can then assist veterans file for federal benefits.

It should be noted that Ottawa County is limited in providing funding for benefits outside of that allowed for indigent veterans and their families. While state statute allows for the levy

of a mill of 0.1 mills to support this work, most counties support the expenditure from the county general fund and do not levy the allowed millage. Many counties do, however, support a Department of Veterans Affairs and County Veterans Counselors to make services to veterans in their county easier to access. The latest update I had received was that Ottawa County was one of 14 counties in Michigan that did not have a County Veterans Counselor.

CURRENT STATUS

The implementation of the OCVAC accomplished the primary objectives it was meant to achieve. While the expenditures of the prior structure had risen to over \$100,000 in 2006 with limited structure and accountability, the OCVAC now meets regularly and administers a budget of approximately \$40,000 within a set of policies and proper financial accounting.

The creation of the new structure established a Department of Veterans Affairs, but in reality no such administrative entity has been formed. The members of the OCVAC, primarily former member Roger Jansen, took calls and applications for benefits from indigent veterans or their families who qualified for benefits as outlined in the policies of the OCVAC. The only administrative expenses incurred under this process are per diem payments for OCVAC members and mileage costs. There is currently no dedicated staff for the Department of Veterans Affairs.

The OCVAC has experienced a growing inability to meet the demand of veterans requesting emergency assistance. Roger Jansen stepped down from his role on the OCVAC after many years of dedicated service, and strongly urged the OCVAC and County Administration to consider a different administrative structure. While it has been understandably difficult to find other OCVAC members with the time and dedication to perform these tasks, the situation has been further exacerbated by state funding cuts. The MDMVA has experienced a 25% decrease in funding that supports both MVTF local service officers and grants made to veteran service organizations to provide local service officers to assist eligible veterans in determining eligibility and to apply for various forms of assistance. Within Ottawa County this cut in funding has resulted in fewer qualified individuals and office hours to assist veterans in pursuing assistance.

This loss in funding and available services has come at a time when the demand for services to assist veterans has increased. While we have no raw data to support the anecdotal evidence, our OCVAC and others that provide veterans services attest that the poor economy and high unemployment have negatively impacted our veteran population.

Additionally, Ottawa County has historically not had a high rate of securing federal benefits for our veterans. As indicated in Attachment A, Ottawa County ranks last among Michigan counties in the amount of federal veterans' affairs expenditures per veteran. Some of this can certainly be attributed to the relatively secure financial status of county residents who may not qualify for or otherwise pursue various benefits. But it has long been the position of many within the veterans community that the lack of certified national service officers to assist veterans through the complicated applications process has contributed to this low ranking. Other counties have seen an increase in the federal benefits received by veterans after funding for a County Veterans Counselor has been supplied.

INFORMATION GATHERED

As mentioned previously, this is a matter of consideration in many counties. Currently Oceana County is conducting a study to consider additional funding for a County Veterans Counselor position. Kent County reorganized in 2008 from a Soldiers and Sailors Relief Commission into a Veterans Affairs Committee, staffed by a County Veterans Affairs Department. Allegan County added a part-time County Veterans Counselor in 2007 and has since expanded to a full-time Veteran Services Coordinator.

Contacts with these counties, the MDMVA and the state association of County Veterans Counselors indicate similar perspectives.

- First, we are correctly organized as a Veterans Affairs Committee/Department of Veterans Affairs as outlined under PA 192 of 1953. This arrangement allows the county to operate most effectively with other veterans organizations and potentially merge operations with the MDMVA to become a “one-stop shop” for veterans within the county.
- Second, the needs within the veteran community have increased while funding for administrative support for veterans benefits and services have decreased.
- Third, it is reasonable to extrapolate that veterans who could otherwise qualify for federal benefits but are not currently receiving those benefits may be placing a strain on other social services in the county if their needs are not currently being met.
- Fourth, it is relatively simple to put into place effective performance measures to evaluate the program. Ultimately, the best measure would be to demonstrate an increase in the number of veterans receiving federal benefits and the overall amount of benefits received. It was pointed out that there would be at least an 18-month “tail” from the time a program was implemented to when an improvement could be indicated. This “tail” results from both the length of time to move a veterans through the application process to actual receipt of funds, but also the yearly reporting method found in Attachment A.

The current participants and related processes for veterans’ services in Ottawa County are many. I have attempted to capture below a snapshot of the current services in place for veterans in Ottawa County.

- William Haynes and Randy Cope are current members of the OCVAC and volunteer their time to take applications and handle a large portion of the administration for the county emergency assistance program. They also handle much of the administration of the burial assistance program. Between them, Mr. Haynes and Mr. Cope provide a very limited number of hours of service, and are looking to reduce that number of hours in their volunteer capacity. Currently Mr. Haynes offers 3 hours per week from the Grand Haven MiWorks offices.
- Russ Hopkins works with the DAV as a local service officer, and handles the applications for and majority of the administration of the MVTF. In addition to the MVTF, Mr. Hopkins is also a certified national service officer and can assist veterans in applying for federal benefits, although he does this on a very limited basis. Mr. Hopkins offers 3 hours per week from the Holland MiWorks office.
- Bob Erickson works with the VVA as a volunteer local service officer, focusing on providing assistance as a certified national service officer to assist veterans in

applying for federal benefits. Mr. Erickson offers 2 hours per week from the VVA location in Holland.

- Martha Wieland works as a local service officer with the American Legion. She is also a certified national service officer and can assist veterans in applying for federal benefits. She works at Legion posts throughout West Michigan, and offers 3 hours per month at the Holland post and 4 hours each month at the Grand Haven post.
- Steve Pruitt works as a local service officer with the DAV. He is also a certified national service officer and can assist veterans in applying for federal benefits. He works out of Grand Rapids but offers 6 hours of service a month at the Holland DAV. It should be noted, however, that this is technically in Allegan County and this time is spent serving veterans from both counties.
- Jim Stelter is a state employee working at the MiWorks offices. He provides specialized assistance to veterans looking for employment, and is not involved with other forms of services to veterans.

RECOMMENDATIONS

The change in 2006 to a Veterans Affairs Committee was positive. However, with decreased funding from other sources and increased need in the veteran community, now is the time to functionally implement a Department of Veterans Affairs to complement the Veterans Affairs Committee.

In order to advance the services to veterans in Ottawa County, it is recommended that a Department of Veterans Affairs be staffed with an allocation of \$25,000 from the General Fund. This allocation would be used to further determine the appropriate staffing arrangement to provide part-time hours of up to 19.5 hours per week in a pilot program for three years, to be further evaluated as part of the 2014 budget. Reports will be provided to the Planning and Policy Committee until 2014.

There are many ways the County could provide staffing for a Department of Veterans Affairs. While some Counties have either part-time or full-time staff solely dedicated to veterans' services, we could also investigate utilizing an existing employee to provide these services. Specifically, staff in the Community Action Agency that deal with interviews and determining eligibility for various benefits could be looked at for this purpose. It has also been suggested that sharing a County Veterans Counselor with another county might be feasible. This report and recommendation does not look to provide the final answer on how to staff this function, but rather recommend that we pursue an ultimate solution to the staffing question if funding is approved. If funding is allocated, county staff would come with another recommendation and request for approval to finalize a staffing model.

While an amount of staffing is recommended for a Department of Veterans Affairs, I would recommend doing so only on a part-time basis and for a trial period. The primary focus of the proposed staffing would be to handle the administrative duties related to the OCVAC and burial assistance program. We anticipate that with part-time hours staffing could handle these duties and also begin to help coordinate and function as a clearinghouse for information on veterans' services in Ottawa County. Having an office with regular hours

and updated information on miOttawa.org will help connect veterans to services in the county, whether they are provided by the county or not. Closer cooperation with the other veterans' service providers should enhance the overall provision of services to veterans. In time, we could further evaluate an integrated approach with the State in processing MVTF claims, but this is not recommended initially. We could also further evaluate providing staff with training to become a certified national service officer, which would allow staff to assist veterans in filing for federal benefits. While the county would benefit from dedicated staffing for the OCVAC and burial assistance program, the primary responsibility for other veterans' services resides with other entities, but county staffing would be beneficial to cooperate with those entities and assist in coordinating how veterans can access those services.

During the recommended three year trial period, staffing and county administration would be responsible to develop specific goals, responsibilities and performance measurements to demonstrate success. A partial list is provided below;

- Goal – customer satisfaction
 - Responsibility – veterans staff
 - Measurement – surveys of veterans who receive assistance
- Goal – appropriate disbursement of funds for services
 - Responsibility – veterans staff and OCVAC
 - Measurement – budget, adherence to policies and procedures
- Goal – improved coordination and cooperation with other veterans entities
 - Responsibility - veterans staff
 - Measurement – number of referrals to other entities
- Goal – efficient use of staff time meeting the needs of veterans
 - Responsibility – veterans staff
 - Measurements
 - Outputs: # of veterans request received, # of veterans services provided by category (OCVAC, burials, referrals)
 - Efficiencies: # of veterans requests handled per staff hour worked, # of connections and contacts made in the community
- Goal – increased federal benefits to county veterans
 - Responsibility – veterans staff, other veteran entities and OCVAC
 - Measurement – federal benefits received per county veteran, total dollars received, ranking in comparison to other counties

FY09 GEOGRAPHIC DISTRIBUTION OF VA EXPENDITURES (GDX)

MICHIGAN												
Expenditures in \$000s												
County/ Congressional District	Veteran Population*	Total Expenditure	Compensation & Pensions	Constru ction [±]	Education & Vocational Rehabilitation/ Employment	Loan Guaranty	General Operating Expenses	Insurance & Indemnities	Medical Care	Unique Patients**	Per Veteran	County Ranking
ALCONA	1,707	\$ 6,911	\$ 3,755	\$ -	\$ 152	\$ -	\$ -	\$ 36	\$ 2,969	497	\$ 4,049	16
ALGER	1,046	\$ 4,790	\$ 2,766	\$ -	\$ 99	\$ -	\$ -	\$ 71	\$ 1,854	315	\$ 4,581	8
ALLEGAN	8,610	\$ 18,863	\$ 9,312	\$ -	\$ 576	\$ -	\$ -	\$ 454	\$ 8,520	1,304	\$ 2,191	75
ALPENA	3,132	\$ 10,394	\$ 5,257	\$ -	\$ 343	\$ -	\$ -	\$ 266	\$ 4,528	873	\$ 3,318	34
ANTRIM	2,685	\$ 6,497	\$ 4,026	\$ -	\$ 59	\$ -	\$ -	\$ 150	\$ 2,262	469	\$ 2,420	67
ARENAC	1,702	\$ 6,020	\$ 2,969	\$ -	\$ 79	\$ -	\$ -	\$ 99	\$ 2,872	362	\$ 3,537	26
BARAGA	977	\$ 3,965	\$ 1,788	\$ -	\$ 104	\$ -	\$ -	\$ 15	\$ 2,057	273	\$ 4,059	14
BARRY	5,151	\$ 15,904	\$ 7,019	\$ -	\$ 366	\$ -	\$ -	\$ 214	\$ 8,305	932	\$ 3,087	41
BAY	9,495	\$ 29,442	\$ 14,198	\$ -	\$ 1,085	\$ -	\$ -	\$ 304	\$ 13,856	1,819	\$ 3,101	40
BENZIE	1,883	\$ 5,122	\$ 3,030	\$ -	\$ 78	\$ -	\$ -	\$ 171	\$ 1,843	373	\$ 2,720	53
BERRIEN	12,448	\$ 32,813	\$ 16,142	\$ -	\$ 930	\$ -	\$ -	\$ 669	\$ 15,073	2,848	\$ 2,636	58
BRANCH	3,820	\$ 12,908	\$ 6,187	\$ -	\$ 275	\$ -	\$ -	\$ 388	\$ 6,059	742	\$ 3,380	29
CALHOUN	11,846	\$ 81,511	\$ 27,197	\$ -	\$ 1,309	\$ -	\$ -	\$ 761	\$ 52,244	3,174	\$ 6,881	3
CASS	4,737	\$ 10,600	\$ 5,468	\$ -	\$ 314	\$ -	\$ -	\$ 213	\$ 4,605	1,137	\$ 2,238	72
CHARLEVOIX	2,861	\$ 5,521	\$ 2,811	\$ -	\$ 171	\$ -	\$ -	\$ 217	\$ 2,322	527	\$ 1,929	80
CHEBOYGAN	2,622	\$ 10,639	\$ 6,251	\$ -	\$ 205	\$ -	\$ -	\$ 110	\$ 4,074	634	\$ 4,058	15
CHIPPEWA	3,890	\$ 13,101	\$ 8,246	\$ -	\$ 480	\$ -	\$ -	\$ 166	\$ 4,209	926	\$ 3,368	31
CLARE	3,656	\$ 14,914	\$ 6,680	\$ -	\$ 280	\$ -	\$ 1,356	\$ 160	\$ 6,437	844	\$ 4,079	12
CLINTON	5,077	\$ 9,200	\$ 5,377	\$ -	\$ 734	\$ -	\$ -	\$ 232	\$ 2,857	542	\$ 1,812	82
CRAWFORD	1,816	\$ 4,819	\$ 2,679	\$ -	\$ 84	\$ -	\$ -	\$ 62	\$ 1,995	356	\$ 2,654	57
DELTA	4,195	\$ 20,791	\$ 9,633	\$ -	\$ 480	\$ -	\$ -	\$ 354	\$ 10,324	1,344	\$ 4,956	7
DICKINSON	2,739	\$ 26,692	\$ 7,253	\$ 14	\$ 248	\$ -	\$ 1,339	\$ 144	\$ 17,693	1,278	\$ 9,744	1
EATON	8,650	\$ 18,976	\$ 11,447	\$ -	\$ 1,011	\$ -	\$ -	\$ 604	\$ 5,914	1,053	\$ 2,194	74
EMMET	3,087	\$ 6,433	\$ 4,021	\$ -	\$ 232	\$ -	\$ -	\$ 164	\$ 2,017	512	\$ 2,084	78
GENESEE	32,258	\$ 79,685	\$ 45,248	\$ -	\$ 3,545	\$ -	\$ -	\$ 2,060	\$ 28,833	3,713	\$ 2,470	63
GLADWIN	2,897	\$ 10,574	\$ 5,080	\$ -	\$ 207	\$ -	\$ -	\$ 56	\$ 5,231	630	\$ 3,650	24
GOGEBIC	2,180	\$ 8,887	\$ 4,317	\$ -	\$ 151	\$ -	\$ -	\$ 112	\$ 4,308	774	\$ 4,077	13
GRAND TRAVERSE	7,529	\$ 21,326	\$ 12,183	\$ -	\$ 1,038	\$ -	\$ -	\$ 1,016	\$ 7,089	1,389	\$ 2,832	47
GRATIOT	3,082	\$ 9,274	\$ 5,268	\$ -	\$ 321	\$ -	\$ -	\$ 175	\$ 3,509	602	\$ 3,009	43
HILLSDALE	3,715	\$ 11,631	\$ 5,664	\$ -	\$ 242	\$ -	\$ -	\$ 165	\$ 5,560	765	\$ 3,131	39
HOUGHTON	3,011	\$ 12,360	\$ 5,725	\$ -	\$ 561	\$ -	\$ -	\$ 378	\$ 5,695	875	\$ 4,104	11
HURON	2,969	\$ 8,085	\$ 4,243	\$ -	\$ 242	\$ -	\$ -	\$ 223	\$ 3,376	661	\$ 2,723	52
INGHAM	16,299	\$ 43,796	\$ 23,424	\$ -	\$ 3,260	\$ -	\$ -	\$ 1,261	\$ 15,851	2,330	\$ 2,687	56
IONIA	4,507	\$ 11,322	\$ 5,496	\$ -	\$ 415	\$ -	\$ -	\$ 208	\$ 5,203	643	\$ 2,512	62
IOSCO	3,933	\$ 14,433	\$ 7,176	\$ -	\$ 206	\$ -	\$ -	\$ 168	\$ 6,882	981	\$ 3,669	22
IRON	1,422	\$ 10,255	\$ 4,079	\$ -	\$ 97	\$ -	\$ -	\$ 176	\$ 5,903	651	\$ 7,212	2

FY09 GEOGRAPHIC DISTRIBUTION OF VA EXPENDITURES (GDX)

MICHIGAN Expenditures in \$000s												
County/ Congressional District	Veteran Population*	Total Expenditure	Compensation & Pensions	Constru ction [±]	Education & Vocational Rehabilitation/ Employment	Loan Guaranty	General Operating Expenses	Insurance & Indemnities	Medical Care	Unique Patients**	Per Veteran	County Ranking
ISABELLA	4,009	\$ 11,301	\$ 5,936	\$ -	\$ 816	\$ -	\$ -	\$ 106	\$ 4,444	644	\$ 2,819	48
JACKSON	12,782	\$ 40,911	\$ 20,883	\$ -	\$ 1,342	\$ -	\$ -	\$ 605	\$ 18,082	2,499	\$ 3,201	36
KALAMAZOO	15,554	\$ 52,396	\$ 21,538	\$ 14	\$ 3,268	\$ -	\$ 4,386	\$ 1,220	\$ 21,971	2,802	\$ 3,369	30
KALKASKA	1,870	\$ 5,699	\$ 3,193	\$ -	\$ 105	\$ -	\$ -	\$ 109	\$ 2,292	396	\$ 3,047	42
KENT	36,875	\$ 101,853	\$ 56,577	\$ -	\$ 5,464	\$ -	\$ -	\$ 2,404	\$ 37,408	7,258	\$ 2,762	50
KEWEENAW	312	\$ 989	\$ 505	\$ -	\$ 3	\$ -	\$ -	\$ 11	\$ 471	104	\$ 3,175	38
LAKE	1,350	\$ 4,773	\$ 2,726	\$ -	\$ 74	\$ -	\$ -	\$ 26	\$ 1,946	308	\$ 3,535	27
LAPEER	7,402	\$ 14,813	\$ 8,748	\$ -	\$ 777	\$ -	\$ -	\$ 378	\$ 4,910	959	\$ 2,001	79
LEELANAU	2,539	\$ 4,769	\$ 3,232	\$ -	\$ 123	\$ -	\$ -	\$ 68	\$ 1,346	415	\$ 1,878	81
LENAWEE	8,645	\$ 28,843	\$ 12,564	\$ -	\$ 770	\$ -	\$ -	\$ 468	\$ 15,041	1,568	\$ 3,336	33
LIVINGSTON	12,830	\$ 29,713	\$ 14,613	\$ -	\$ 1,137	\$ -	\$ -	\$ 782	\$ 13,180	1,470	\$ 2,316	71
LUCE	769	\$ 2,089	\$ 1,400	\$ -	\$ 38	\$ -	\$ -	\$ 15	\$ 636	105	\$ 2,717	54
MACKINAC	1,137	\$ 4,209	\$ 2,585	\$ -	\$ 99	\$ -	\$ -	\$ 114	\$ 1,411	281	\$ 3,701	20
MACOMB	60,694	\$ 140,744	\$ 83,565	\$ -	\$ 5,808	\$ -	\$ -	\$ 3,352	\$ 48,019	7,136	\$ 2,319	70
MANISTEE	2,598	\$ 7,377	\$ 4,402	\$ -	\$ 158	\$ -	\$ -	\$ 51	\$ 2,766	575	\$ 2,839	46
MARQUETTE	6,966	\$ 30,354	\$ 19,097	\$ -	\$ 1,456	\$ -	\$ -	\$ 391	\$ 9,409	1,709	\$ 4,358	9
MASON	3,083	\$ 7,496	\$ 4,703	\$ -	\$ 396	\$ -	\$ -	\$ 240	\$ 2,156	458	\$ 2,432	66
MECOSTA	3,887	\$ 8,529	\$ 5,081	\$ -	\$ 699	\$ -	\$ -	\$ 288	\$ 2,462	519	\$ 2,194	73
MENOMINEE	2,787	\$ 13,971	\$ 6,199	\$ -	\$ 215	\$ -	\$ -	\$ 90	\$ 7,468	1,013	\$ 5,014	5
MIDLAND	6,335	\$ 18,277	\$ 8,700	\$ -	\$ 748	\$ -	\$ -	\$ 350	\$ 8,478	1,076	\$ 2,885	45
MISSAUKEE	1,395	\$ 4,662	\$ 2,807	\$ -	\$ 91	\$ -	\$ -	\$ 54	\$ 1,709	283	\$ 3,341	32
MONROE	12,418	\$ 26,243	\$ 14,111	\$ -	\$ 1,095	\$ -	\$ -	\$ 512	\$ 10,524	1,494	\$ 2,113	77
MONTCALM	5,175	\$ 12,700	\$ 7,433	\$ -	\$ 467	\$ -	\$ -	\$ 142	\$ 4,659	805	\$ 2,454	64
MONTMORENCY	1,124	\$ 4,673	\$ 2,540	\$ -	\$ 64	\$ -	\$ -	\$ 45	\$ 2,023	291	\$ 4,156	10
MUSKEGON	14,937	\$ 36,487	\$ 21,989	\$ -	\$ 1,730	\$ -	\$ -	\$ 523	\$ 12,245	2,685	\$ 2,443	65
NEWAYGO	4,408	\$ 12,244	\$ 6,868	\$ -	\$ 311	\$ -	\$ 1,592	\$ 146	\$ 4,919	898	\$ 2,778	49
OAKLAND	72,822	\$ 187,611	\$ 102,024	#####	\$ 6,772	\$ -	\$ -	\$ 7,717	\$ 62,358	9,478	\$ 2,576	60
OCEANA	2,565	\$ 5,612	\$ 3,518	\$ -	\$ 184	\$ -	\$ -	\$ 145	\$ 1,765	381	\$ 2,187	76
OGEMAW	2,568	\$ 9,843	\$ 4,479	\$ -	\$ 176	\$ -	\$ -	\$ 69	\$ 5,118	613	\$ 3,833	18
ONTONAGON	1,035	\$ 5,162	\$ 2,605	\$ -	\$ 75	\$ -	\$ -	\$ 77	\$ 2,404	387	\$ 4,989	6
OSCEOLA	2,224	\$ 7,081	\$ 3,529	\$ -	\$ 194	\$ -	\$ -	\$ 105	\$ 3,254	445	\$ 3,184	37
OSCODA	1,150	\$ 4,248	\$ 2,315	\$ -	\$ 44	\$ -	\$ -	\$ 4	\$ 1,886	285	\$ 3,695	21
OTSEGO	2,356	\$ 6,372	\$ 3,731	\$ -	\$ 155	\$ -	\$ -	\$ 90	\$ 2,396	466	\$ 2,704	55
OTTAWA	16,583	\$ 29,802	\$ 15,784	\$ -	\$ 1,662	\$ -	\$ -	\$ 980	\$ 11,377	2,462	\$ 1,797	83
PRESQUE ISLE	1,963	\$ 5,359	\$ 2,720	\$ -	\$ 165	\$ -	\$ -	\$ 114	\$ 2,360	434	\$ 2,730	51
ROSCOMMON	2,936	\$ 10,545	\$ 5,070	\$ -	\$ 170	\$ -	\$ -	\$ 139	\$ 5,165	651	\$ 3,591	25

FY09 GEOGRAPHIC DISTRIBUTION OF VA EXPENDITURES (GDX)

MICHIGAN Expenditures in \$000s												
County/ Congressional District	Veteran Population*	Total Expenditure	Compensation & Pensions	Constru ction [†]	Education & Vocational Rehabilitation/ Employment	Loan Guaranty	General Operating Expenses	Insurance & Indemnities	Medical Care	Unique Patients**	Per Veteran	County Ranking
SAGINAW	15,463	\$ 59,570	\$ 23,593	\$ -	\$ 1,529	\$ -	\$ 2,040	\$ 556	\$ 31,853	3,478	\$ 3,852	17
SANILAC	3,576	\$ 11,832	\$ 6,103	\$ -	\$ 275	\$ -	\$ -	\$ 192	\$ 5,261	962	\$ 3,309	35
SCHOOLCRAFT	1,059	\$ 3,882	\$ 2,053	\$ -	\$ 26	\$ -	\$ -	\$ 25	\$ 1,779	247	\$ 3,665	23
SHIAWASSEE	5,856	\$ 14,746	\$ 8,061	\$ -	\$ 630	\$ -	\$ -	\$ 170	\$ 5,884	867	\$ 2,518	61
ST. CLAIR	14,422	\$ 34,218	\$ 20,311	\$ -	\$ 1,349	\$ -	\$ -	\$ 763	\$ 11,795	2,609	\$ 2,373	69
ST. JOSEPH	4,649	\$ 11,243	\$ 5,106	\$ -	\$ 327	\$ -	\$ -	\$ 142	\$ 5,668	867	\$ 2,418	68
TUSCOLA	4,808	\$ 14,389	\$ 7,056	\$ -	\$ 484	\$ -	\$ -	\$ 111	\$ 6,739	910	\$ 2,993	44
VAN BUREN	6,382	\$ 16,687	\$ 8,607	\$ -	\$ 654	\$ -	\$ -	\$ 433	\$ 6,993	1,017	\$ 2,614	59
WASHTENAW	17,847	\$ 90,380	\$ 25,554	\$ 799	\$ 3,415	\$ -	\$ 7,759	\$ 2,058	\$ 50,795	2,871	\$ 5,064	4
WAYNE	116,758	\$ 442,783	\$ 175,887	\$ 227	\$ 11,869	\$ -	\$ 29,237	\$ 7,049	\$ 218,514	21,445	\$ 3,792	19
WEXFORD	2,831	\$ 9,818	\$ 5,312	\$ -	\$ 308	\$ -	\$ -	\$ 93	\$ 4,104	644	\$ 3,468	28
MICHIGAN (Totals)	723,368	\$ 2,225,748	\$ 1,076,829	\$ 8,202	\$ 77,697	\$ -	\$ 47,710	\$ 45,542	\$ 969,769	126,432	\$ 3,077	N/A
Notes:												
* Veteran population estimates, as of September 30, 2009, are produced by the VA Office of the Actuary (VetPop 2007).												
# Prior to FY 08, "Loan Guaranty" expenditures were included in the Education & Vocational Rehabilitation and Employment (E&VRE) programs. Currently, all "Loan Guaranty" expenditures are attributed to Travis, TX, where all Loan Guaranty payments are processed. VA will continue to improve data collection for future GDX reports to better distribute loan expenditures at the state, county and congressional district levels.												
** Unique patients are patients who received treatment at a VA health care facility. Data are provided by the Allocation Resource Center (ARC). Expenditure data sources: Federal Assistance Awards Data System (FAADS) for Compensation & Pension (C&P) and Vocational Rehabilitation and Employment (VRE) Benefits; Veterans Benefits Administration Insurance Center for the Insurance costs; the VA Financial Management System (FMS) for Construction, Medical Research, General Operating Expenses, and certain C&P and Readjustment data; and the Allocation Resource Center (ARC) for Medical Care costs.												
1. Expenditures are rounded to the nearest thousand dollars. For example, \$500 to \$1,000 are rounded to \$1; \$0 to \$500 are rounded to \$0; and "\$ -" = 0 or no expenditures.												
2. The Compensation & Pension expenditures include dollars for the following programs: veterans' compensation for service-connected disability; dependency and indemnity compensation for service-connected deaths; veterans' pension for nonservice-connected disabilities; and burial and other benefits to veterans and their survivors.												
3. Medical Care expenditures include dollars for medical services, medical administration, facility maintenance, educational support, research support, and other overhead items. Medical Care expenditures do not include dollars for construction or other non-medical support.												
4. Medical Care expenditures are based on where patients live instead of where care is delivered.												
5. Congressional District data will be available in the near future.												

Action Request



Committee: Finance and Administration Committee

Meeting Date: 12/21/2010

Requesting Department: Treasurer

Submitted By: Bob Spaman

Agenda Item: Approval of the By-Laws of the Land Bank Authority Board

SUGGESTED MOTION:

To approve and forward to the Board of Commissioners the Land Bank Authority Board By-Laws.

SUMMARY OF REQUEST:

Funding for the LBA is designed to come from the eventual sale of properties, and at this time, there is no request for General Fund disbursements. The Board has enabled the LBA to borrow up to \$50,000 from the Sale of Foreclosed Properties funds as needed, and for those funds to be repaid without interest.

FINANCIAL INFORMATION:

Total Cost: \$0.00 | General Fund Cost: \$0.00 | Included in Budget: Yes | No

If not included in budget, recommended funding source:

ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated | Non-Mandated | New Activity

ACTION IS RELATED TO STRATEGIC PLAN:

Goal: 1: To Maintain and Improve the Strong Financial Position of the County.

3: To Contribute to a Healthy Physical, Economic, & Community Environment.

Objective: 1: Advocate on legislative issues to maintain and improve the financial position of the County.

4: Continue initiatives to positively impact the community.

ADMINISTRATION RECOMMENDATION: Recommended | Not Recommended | Without Recommendation

County Administrator: Alan G. Vanderberg

Digitally signed by Alan G. Vanderberg
DN: cn=Alan G. Vanderberg, o=US, ou=County of Ottawa, ou=Administrator's Office, email=avanderberg@mottawa.org
Reason: I am approving this document
Date: 2010.12.16 16:52:14 -0500

Committee/Governing/Advisory Board Approval Date:



Memorandum

BRADLEY SLAGH **Ottawa County Treasurer**

DATE: December 16, 2010
TO: Finance & Administration Committee
FROM: Bradley Slagh
RE: Land Bank Authority By-Laws

The Ottawa County Land Bank Authority (LBA) has approved the attached By-Laws regarding the structure and general services for the Authority and is requesting that the County Board ratify them.

Funding for the LBA is designed to come from the eventual sale of properties, and at this time, there is no request for General Fund disbursements. The Board has enabled the LBA to borrow up to \$50,000 from the Sale of Foreclosed Properties funds as needed, and for those funds to be repaid without interest.

The Land Bank Authority is a non-mandated service already approved by the County Board.

The LBA is devoted to enabling property to be reintroduced to the tax roles at a value that is higher than when first touched by the LBA. This fits within the first goal of the County's Strategic Plan by helping to build value for tax revenue. Additionally, the Land Bank Authority's focus fits well with Goal #3 of the Strategic Plan, as there will be many opportunities to be involved in either economic development or the maintenance of properties within the county.

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BYLAWS

OTTAWA COUNTY LAND BANK AUTHORITY

Incorporated under the laws of the State of Michigan

ARTICLE ONE

NAME, LOCATION AND OFFICES

1.1 Name. The name of this corporation shall be "Ottawa County Land Bank Authority" (hereinafter referred to as the "Corporation"). The Corporation may also elect to be identified simply as the "Ottawa County Land Bank"

1.2 Office and Agent. The Corporation shall maintain an office in the State of Michigan, and shall have an agent whose address is 12220 Fillmore St. West Olive, Michigan 49460. The initial agent of the Corporation shall be Brad Slagh, Treasurer, Ottawa County, Michigan.

1.3 Other Offices. The principal office of the Corporation shall be located in West Olive, Ottawa County, Michigan. The Corporation may have other offices at such place or places, within the State of Michigan, as the Board of Directors may determine from time to time or the affairs of the Corporation may require or make desirable.

ARTICLE TWO

PURPOSE AND GOVERNING INSTRUMENTS

2.1 Public Body Corporate. The Corporation shall be organized and operated as a land bank authority under the provisions of the Michigan Land Bank Fast Track Act, 2003 P.A. 258, 124.751 (the "Land Bank Act") and the Intergovernmental Agreement by and between the Michigan Land Bank Fast Track Authority and the Treasurer of the County of Ottawa, Michigan, dated January 28, 2010, (hereinafter referred to as the Intergovernmental Agreement"). The Corporation is an authority governed by a Board of Directors.

2.2 Governing Instruments. The Corporation shall be governed by its articles of incorporation and its bylaws, with specific direction from Priorities and Policies document.

ARTICLE THREE

BOARD OF DIRECTORS

3.1 Powers and Duties of the Board of Directors

- (a) Except as otherwise provided in the articles of incorporation of the Corporation or in these bylaws, all the powers, duties, and functions of the Corporation conferred by the Land Bank, Act, the Intergovernmental Agreement, the articles of incorporation, these bylaws, other state statutes, common law, court decisions, or otherwise shall be exercised, performed, or controlled by the Board of Directors.
- (b) The Board of Directors shall be the governing body of the Corporation and shall have general charge of the affairs, property and assets of the Corporation. It shall be the duty of the Board of Directors to determine the policies of the Corporation or changes therein, actively to prosecute the purposes and objectives of the Corporation, and, to this end, to manage and control all of its property and assets and to supervise the disbursement of its funds. The Board of Directors may adopt, by majority vote, such rules and regulations for the conduct of its business and the

business of the Corporation as shall be deemed advisable, and, in the execution of the powers granted, may delegate certain of its authority and responsibility to an executive committee. Under no circumstances, however, shall any actions be taken which are inconsistent with the articles of incorporation and these bylaws, or the understanding that Local Unit control of property and developmental direction is foundational. Members of the Board of Directors shall receive no compensation for service as a member of the Board of Directors, but shall be entitled to be reimbursed by the Corporation for actual and necessary expenses incurred in connection with performance of official functions of the Corporation subject to available appropriations.

- (c) The Board of Directors may, from time to time, appoint, as advisors, persons whose advice, assistance, and support may be deemed helpful in determining policies and formulating programs for carrying out the purposes and functions of the Corporation.

3.2 Initial and Regular Board of Directors. The Board of Directors of the Ottawa County Land Bank shall consist of nine (9) members including:

- (a) The Treasurer of Ottawa County;

And,

- (b) Eight (8) members appointed by the Ottawa County Board of Commissioners all of whom must be residents of Ottawa County;

1. Two (2) representatives of the Cities & Villages – one from a large and one from a small municipality (from senior elective or appointed officials);
2. Two (2) representatives of the Townships - one from a large and one from a small municipality (from senior elective or appointed officials);
3. A member of the Ottawa County Board of Commissioners;
4. A representative from Ottawa County Administration;
5. A representative from the Ottawa County Economic Development Office OCEDO;
6. A person not married to or directly related to an Ottawa County employee.

3.3 Term of Office. The Treasurer of Ottawa County shall serve as a member of the Board of Directors without a term. Other members on a six year rotation basis.

3.4 Removal. Other than the Treasurer of Ottawa County a director may be removed from office for cause by the Board of Commissioners of Ottawa County, and shall be automatically terminated from any “ex officio” appointment upon leaving the office which was the basis for appointment.

3.5 Vacancies. Any vacancy in the Board of Directors, other than the Treasurer, arising at any time and from any cause, may be filled for the unexpired term by the Board of Commissioners of Ottawa County. Each director so appointed shall hold office until the

expiration of his term, or the unexpired term of his predecessor, as the case may be, and until his successor is appointed.

3.6 Conflict of Interest. A director who has a direct or indirect personal or financial interest in any matter before the Corporation shall disclose his or her interest prior to any action on the matter by the Corporation, which disclosure shall become part of the record of the Corporation's official proceedings. The disclosure shall be made by written instrument, and copies of the disclosure form shall be filed with the Secretary of the Board of Directors. The interested director shall further refrain from participation in the Corporation's action relating to the matter. Each director, upon taking office and annually thereafter, shall acknowledge in writing that they have read and agreed to abide by this section.

ARTICLE FOUR

MEETINGS OF THE BOARD OF DIRECTORS

4.1 Regular Meetings. Regular meetings of the Board of Directors shall be held from time to time at such times and at such places as the Board of Directors may prescribe. Notice of the time and place of each such regular meeting shall be given by the secretary either personally or by telephone or by mail not less than seven (7) nor more than thirty (30) days before such regular meeting. The meetings of the Board of Directors shall be public, and the appropriate notice of such meetings provided to the public. Notice of any and all meetings of the Board of Directors shall be given in accordance with the Open Meetings Act, 1976 P.A. 267, as amended. The Board of Directors shall meet at least annually.

4.2 Special Meetings. Special meetings of the Board of Directors may be called by or at the request of the Chairperson or by any three (3) of the directors in office at that time. Notice of the time, place and purpose of any special meeting of the Board of Directors shall be given by the secretary either personally or by telephone or by mail at least twenty-four (24) hours before such meeting.

4.3 Annual Meeting. The first meeting of the Board of Directors in each calendar year shall be deemed to be the annual meeting of the Board of Directors. All officers of the Board of Directors shall be elected at the annual meeting by the Board of Directors, unless a vacancy in such office occurs prior to the annual meeting, and each officer shall hold such office until the following annual meeting.

4.4 Waiver. Attendance by a director at a meeting shall constitute waiver of notice of such meeting, except where a director attends a meeting for the express purpose of objecting to the transaction of business because the meeting is not lawfully called.

4.5 Quorum. A majority of the Board of Directors shall be required to constitute a quorum for the transaction of business. The Board of Directors shall act by a majority vote at a meeting at which a quorum is present. A quorum shall be necessary for the transaction of business. Presence in person for both quorum and voting may include electronic communication by which such member is both seen and heard.

4.6 Vote Required for Action. Except as otherwise provided in these bylaws or by law, the act of a majority of the directors present at a meeting at which a quorum is present at the time shall be the act of the Board of Directors. Adoption, amendment and repeal of a bylaw are provided for in Article Twelve of these bylaws. Vacancies in the Board of Directors may be filled as provided in Section 3.5 of these bylaws.

4.7 Adjournments. A meeting of the Board of Directors, whether or not a quorum is present, may be adjourned by a majority of the directors present to reconvene at a specific time and place. Notice of any reconvened meeting of the Board of Directors shall be given in accordance with the Open Meetings Act, MCL 15.261 et seq., as amended. At any such reconvened meeting at which a quorum is present, any business may be transacted which could have been transacted at the meeting which was adjourned.

ARTICLE FIVE NOTICE AND WAIVER

5.1 Procedure. Whenever these bylaws require notice to be given to any director, the notice shall be given as prescribed in Article Four. Whenever notice is given to a director by mail, the notice shall be sent first-class mail by depositing the same in a post office or letter box in a postage prepaid sealed envelope addressed to the director at his or her address as it appears on the books of the Corporation; and such notice shall be deemed to have been given at the time the same is deposited in the United States mail.

5.2 Waiver. Whenever any notice is required to be given to any director by the articles of incorporation or by these bylaws a waiver thereof in writing signed by the director entitled to such notice, whether before or after the meeting to which the waiver pertains, shall be deemed equivalent thereto but only in those circumstances in which such notice is not required by law.

ARTICLE SIX BOARD OF ADVISORS

6.1 Appointment. The Board of Directors may appoint such persons as it reasonably deems necessary or desirable to act as the Board of Advisors of the Corporation. To the extent possible, the Board of Advisors should consist of representatives of the community who have demonstrated an interest in and commitment to the redevelopment of properties within the geographical boundaries of Ottawa County. The number of persons appointed to constitute the Board of Advisors shall be determined in the sole discretion of the Board of Directors.

6.2 Purpose. It shall be the function and purpose of the Board of Advisors to advise the Board of Directors on matters relating to the business and affairs of the Corporation, and to suggest or be available for consultation with regard to projects or activities which the Corporation may undertake, consistent with its purposes, in furtherance of its goals and objectives. The Board of Advisors shall serve solely in an advisory capacity.

ARTICLE SEVEN

OFFICERS

7.1 Number and Qualifications. The officers of the Corporation shall be members of the Board of Directors and shall consist of a Chairperson, who shall act as the chairperson of the Board of Directors, a secretary, a treasurer, and such other officers as may be designated by the Board of Directors. The Chairperson of the Corporation shall be the Treasurer of Ottawa County.

7.2 Removal. Any officer of the Corporation other than the Chairperson may be removed as an officer by the Board of Directors of the Corporation with or without cause at any time.

7.3 Chairperson. The Chairperson shall be the principal executive officer of the Corporation and shall preside at all meetings of the Board of Directors. Subject to any policies adopted by the Board of Directors, the Chairperson shall have the right to supervise and direct the management and operation of the Corporation and to make all decisions as to policy and otherwise which may arise between meetings of the Board of Directors, and the other officers and employees of the Corporation shall be under the Chairperson's supervision and control during such interim. The Chairperson shall perform such other duties and have such other authority and powers as the Board of Directors may from time to time prescribe.

7.4 Vice-Chairperson. The Vice-Chairperson, if such office has been designated by the Board of Directors, shall, in the absence or disability of the Chairperson, perform the duties and have the authority and exercise the powers of the Chairperson. The Vice Chairperson shall perform such other duties and have such other authority and powers as the Board of Directors may from time to time prescribe or as the Chairperson may from time to time delegate.

7.5 Secretary. The secretary shall attend all meetings of the Board of Directors and record all votes, actions and the minutes of all proceedings in a book, to be kept for that purpose and shall perform like duties for the executive and other committees when required.

- (a) The Secretary shall give, or cause to be given, notice of all meetings of the Board of Directors.
- (b) The Secretary shall keep in safe custody the seal of the Corporation and, when authorized by the Board of Directors or the Chairperson, affix it to any instrument requiring it. When so affixed, it shall be attested by his or her signature or by the signature of the treasurer.
- (c) The Secretary shall be under the supervision of the Chairperson. He or she shall perform such other duties and have such other authority and powers as the Board of Directors may from time to time delegate.

7.5 Treasurer.

- (a) The Treasurer shall have the custody of the corporate funds and securities and shall keep full and accurate accounts of receipts and disbursements of the Corporation and shall deposit all monies and other valuables in the name and to the credit of the Corporation into depositories designated by the Board of Directors.
- (b) The Treasurer shall disburse the funds of the Corporation as ordered by the Board of Directors, and prepare financial statements each month or at such other intervals as the Board of Directors shall direct.

- (c) The Treasurer shall be under the supervision of the Chairperson. The Treasurer shall perform such other duties and have such other authority and powers as the Board of Directors may from time to time prescribe or as the Chairperson may from time to time delegate.

ARTICLE EIGHT

COMMITTEES OF DIRECTORS

8.1 Executive Committee. By resolution adopted by a majority of the directors in office, the Board of Directors may designate from among its members an executive committee which shall consist of three (3) or more directors, including the Chairperson or a Vice Chairperson of the Corporation, which executive committee, to the extent provided in such resolution, shall have and exercise the authority of the Board of Directors in the management of the affairs of the Corporation; provided, however, the designation of such executive committee and the delegation thereto of authority shall not operate to relieve the Board of Directors, or any individual director, of any responsibility imposed upon it or him by law and such executive committee may not do the following:

- (a) Approve the dissolution or the sale, pledge, or transfer of all or substantially all of the Corporation's assets;
- (b) Elect, appoint, or remove directors or fill vacancies on the Board of Directors or on any of its committees; or
- (c) Adopt, amend, or repeal the Corporation's Articles of Incorporation or these Bylaws.

8.2 Other Committees of Directors. Other committees, each consisting of two (2) or more directors, not having and exercising the authority of the Board of Directors in the management of the Corporation may be designated by a resolution adopted by a majority of directors present at a meeting at which a quorum is present. Such resolution shall assign the duties and responsibilities of such committees. Except as otherwise provided in such resolution, members of each such committee shall be appointed by the Chairperson of the Corporation. Any member of any committee may be removed by the person or persons authorized to appoint such member whenever in their judgment the best interests of the Corporation shall be served by such removal.

8.3 Term of Appointment. Each member of a committee shall continue as such until his successor is appointed, unless the committee shall be sooner terminated, or unless such member shall be removed from such committee, or unless such member shall cease to qualify as a member thereof.

8.4 Chairman. One member of each committee shall be appointed chairman thereof.

8.5 Vacancies. Vacancies in the membership of any committee may be filled by appointments made in the same manner as provided in the case of the original appointments.

8.6 Quorum. Unless otherwise provided in the resolution of the Board of Directors designating a committee, a majority of the whole committee shall constitute a quorum; and the act of a majority of members present at a meeting at which a quorum is present shall be the act of the committee.

8.7 Rules. Each committee may adopt rules for its own government, so long as such rules are not inconsistent with these bylaws or with rules adopted by the Board of Directors.

ARTICLE NINE

EMPLOYEES, CONTRACTED SERVICES

9.1 Employees. The Corporation may employ or otherwise contract for the services of any staff deemed necessary to carry out the duties and responsibilities of the Corporation. Such staff may be employed as employees of the Corporation, or the services of such staff may be retained pursuant to contracts with Ottawa County, with the Treasurer of Ottawa County, or other public or private entities.

9.2 Executive Director. The Board of Directors may select and retain an Executive Director. An Executive Director selected and retained by the Board of Directors shall administer the Corporation in accordance with the operating budget adopted by the Board of Directors, general policy guidelines established by the Board of Directors, other applicable governmental procedures and policies, and the Intergovernmental Agreement. The Executive Director shall be responsible for the day-to-day operations of the Corporation, the control, management, and oversight of the Corporation's functions; and supervision of all Corporation employees. All terms and conditions of the Executive Director's length of service shall be specified in a written contract between the Executive Director and the Board of Directors, provided that the Executive Director shall serve at the pleasure of the Board of Directors.

ARTICLE TEN

CONTRACTS, CHECKS, DEPOSITS AND FUNDS

10.1 Contracts. The Board of Directors may authorize any officer or officers, agent or agents of the Corporation, in addition to the officers so authorized by these bylaws, to enter into any contract or execute and deliver any instrument in the name and on behalf of the Corporation. Such authority must be in writing and may be general or confined to specific instances. In the absence of such express authority granted by the Board of Directors, or a vacancy in the office to which the authority is delegated by the Board of Directors, the Chairperson shall have all authority necessary and appropriate to execute any and all documents, instruments and agreements on behalf of the Corporation.

10.2 Checks, Drafts, Notes, Etc. All checks, drafts or other orders for the payment of money, notes or other evidences of indebtedness issued in the name of the Corporation shall be signed by such officer or officers, agent or agents, of the Corporation and in such other manner as may from time to time be determined by resolution of the Board of Directors. In the absence of such determination by the Board of Directors, such instruments shall be signed by the treasurer or an assistant treasurer and countersigned by the Chairperson or the Vice-Chairperson of the Corporation. The Board of Directors shall require all individuals who handle funds of the Corporation to qualify for a security bond to be obtained by the Corporation, at the expense of the Corporation, in an amount not less than \$100,000.00.

10.3 Deposits. All funds of the Corporation shall be deposited from time to time to the credit of the Corporation in such banks, trust companies or other depositories as the Board of Directors may select.

10.4 Gifts. The Corporation may acquire by gift, bequest, or devise any real or personal property or interests in real or personal property for the general purposes or for any special purpose of the Corporation on terms and conditions and in a manner the Board of Directors considers appropriate.

ARTICLE ELEVEN

MISCELLANEOUS

11.1 Books and Records. The Corporation shall keep and maintain at the principal office of the Corporation all documents and records of the Corporation. The records of the Corporation shall include, but not be limited to, a copy of the Intergovernmental Agreement along with any amendments to the Intergovernmental Agreement. The records shall also include correct and complete books and records of accounts and minutes of the proceedings of its Board of Directors and committees having any of the authority of the Board of Directors. All records of the Corporation shall be made available to the public to the extent required by the Michigan Freedom of Information Act, 1976 P.A. 442, as amended. Not less than annually the Corporation shall file with the parties to the Intergovernmental Agreement, and with the Board of commissioners of Ottawa County a report detailing the activities of the Corporation and any additional information as requested by such parties.

11.2 Corporate Seal. The corporate seal (of which there may be one or more exemplars) shall be in such form as the Board of Directors may from time to time determine.

11.3 Fiscal Year. The fiscal year of the Corporation shall begin on January 1 of each year and end on the following December 31.

11.4 Budget. The Board of Directors shall adopt annually a budget for all operations, income, expenses and assets. The Corporation shall be subject to and comply with the Budget Act, 1968 PA 2, MCL 14 1.421 to 141 .440a. The Chairperson or Executive Director shall prepare and the Board of Directors shall approve a budget for the Corporation for each Fiscal Year. Each budget shall be approved by the November 1 immediately preceding the beginning of the Fiscal Year of the Corporation.

11.5 Audit. The Corporation shall provide for the conduct of audits in accordance with section 6 to 13 of the Budget Act, 1968 PA 2, MCL 141.421 to 141 .440a, which shall be made available to the parties to the Intergovernmental Agreement. The Corporation shall establish a dedicated audit committee of the Board of Directors for the purpose of overseeing the accounting and financial reporting processes of the Corporation and audits of its financial statements. The Corporation shall establish specific duties and obligations of the audit committee and standards and qualifications for membership on the audit committee. The Corporation may require at least one member to be specifically knowledgeable about financial reports.

11.6 Construction. Whenever the context so requires, the masculine shall include the feminine and neuter, and the singular shall include the plural, and conversely. If any portion of these bylaws shall be invalid or inoperative, then, so far as is reasonable and possible:

(a) The remainder of these bylaws shall be considered valid and operative.

(b) Effect shall be given to the intent manifested by the portion held invalid or inoperative.

11.7 Table of Contents Headings. The table of contents and headings are for organization, convenience and clarity. In interpreting these bylaws, they shall be subordinated in importance to the other written material.

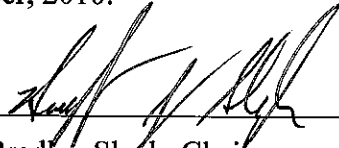
11.8 Relation to Articles of Incorporation. These bylaws are subject to, and governed by, the articles of incorporation and the Land Bank Act.

ARTICLE TWELVE
AMENDMENTS

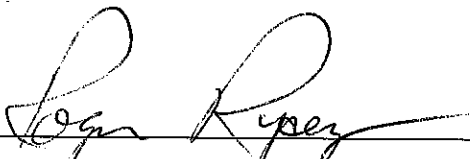
12.1 Power to Amend Bylaws. The Board of Directors being directed by the “Policies and Procedures for Property Acquisition and Disposition” shall have the power to alter, amend, or repeal these bylaws, or adopt new bylaws; provided, however, that the Board of Directors shall have no power or authority to make any changes in the bylaws which would be inconsistent with the Land Bank Act or the Intergovernmental Agreement.

12.2 Conditions. Action by the Board of Directors with respect to these bylaws shall be taken by the affirmative vote of a majority of all directors then holding office.

Whereas those Bylaws of the Ottawa County Land Bank Authority were adopted by the Board of Directors on the 29th day of November, 2010.



Bradley Slagh, Chairperson,
Ottawa County Land Bank Authority



Roger Rycenga, Secretary,
Ottawa County Land Bank Authority



County of Ottawa

Office of the Treasurer

Bradley J. Slagh
County Treasurer

Cheryl Clark
Chief Deputy Treasurer

Steven Brower
Deputy Treasurer

12220 Fillmore St., Room 155, West Olive, MI 49460

bslagh@miottawa.org

Phone: (616) 994-4501
1-800-764-4111, ext. 4501

Fax: (616) 994-4509

Web Site: www.miOttawa.org

Report To: Ottawa County Finance & Administration Committee

From: Bradley Slagh

Date: December 11, 2010

Re: Financial month end update for November 2010

Attached are the graphs representing an overview of the status of the General Fund portfolio for the County as of November 30, 2010. As depicted in the graphs the asset distribution of the General Pooled Funds by percentage and maturity continues to meet the requirements of the County's Investment Policy.

County Tax Forfeiture & Foreclosure process:

In 2010, we had 974 properties move into the Forfeiture process in March, which was down from 1290 properties the prior year. In 2010 at the end of November 50% of that 974 have been paid off, while last year at this point over 60% had already completely paid and were off our list. I have provided a spreadsheet that identifies by Local Unit the number and type of properties we are continuing to working with.

For your information, I am attaching a copy of an article on potential distress for local units of government as a result of reduced property tax revenue. While the basic concept is obviously not new to any of you, I thought you would be interested in the perspective of the Bloomberg Financial News service. The article was forwarded to me by one of my brokers.

I anticipate being at the Finance Committee meeting to answer any questions. Please feel free to call or email me if you have any questions during your review of this material.

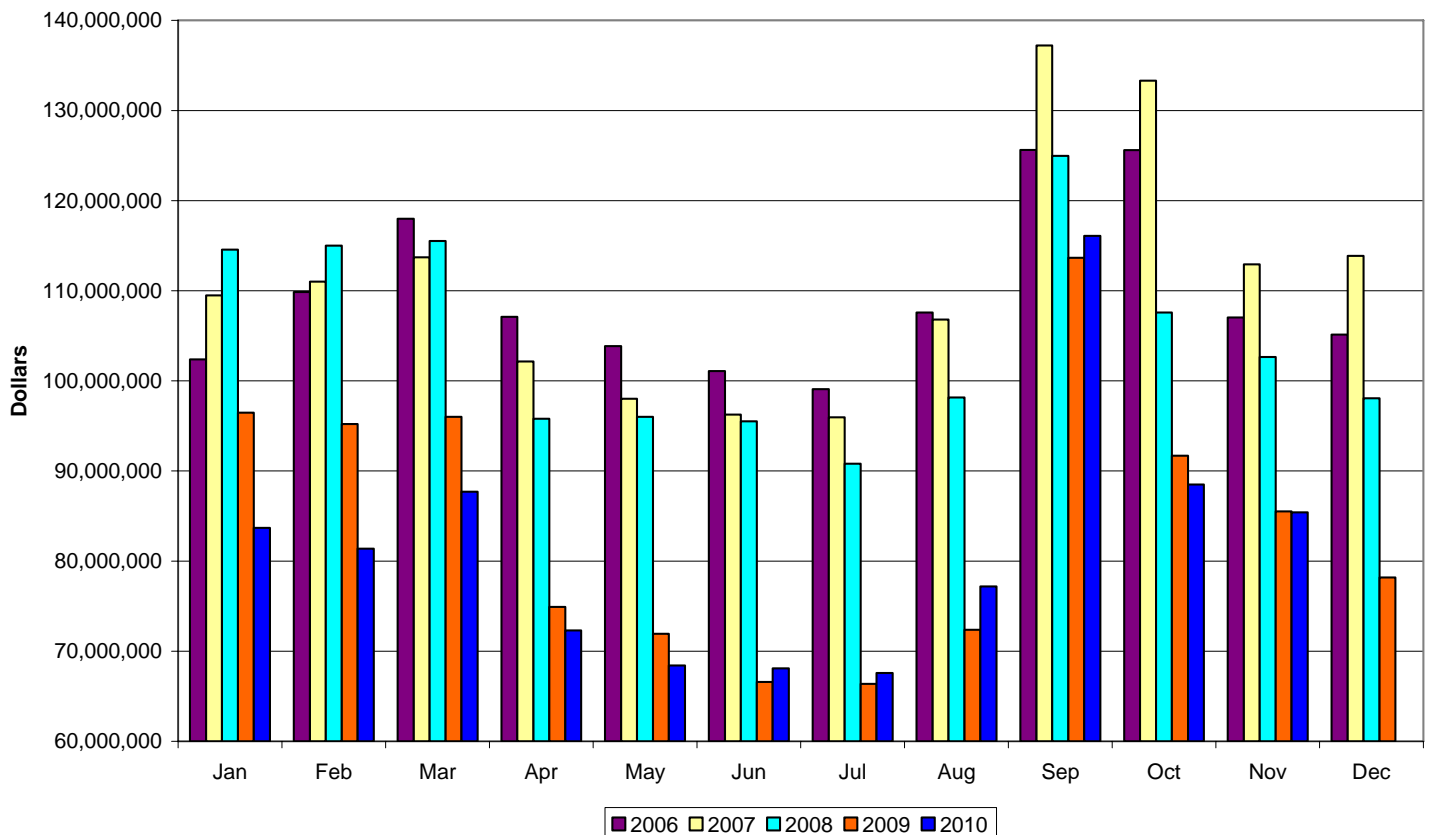
Ottawa County General Pooled Funds

Current Portfolio Size

November 30, 2010

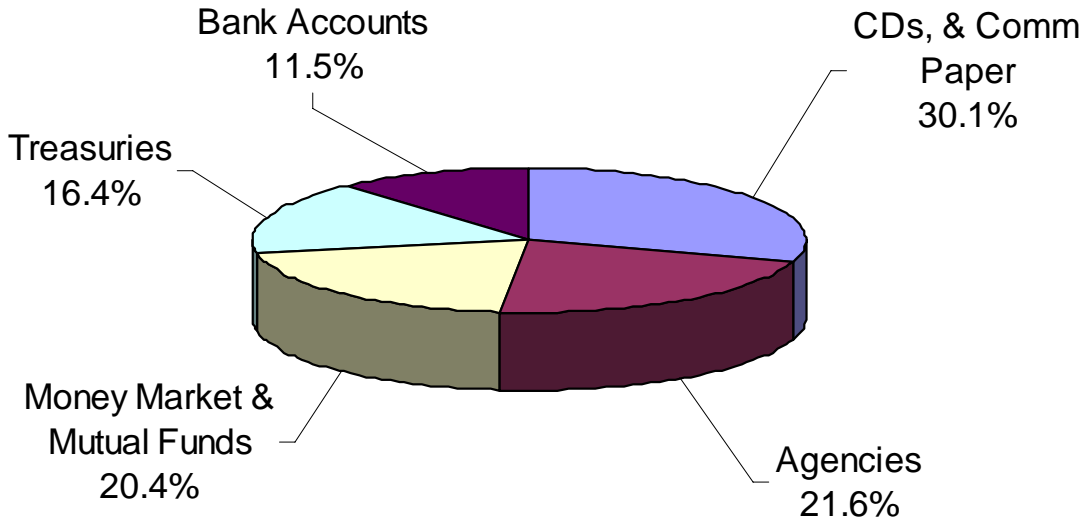
<i>CDs, & Comm Paper</i>	\$25,774,539.96
<i>Agencies</i>	\$18,438,866.23
<i>Money Market & Mutual Funds</i>	\$17,424,747.08
<i>Treasuries</i>	\$14,025,902.50
<i>Bank Accounts</i>	\$9,856,379.75
<i>Total</i>	\$85,520,435.52

Historical Comparison By Month

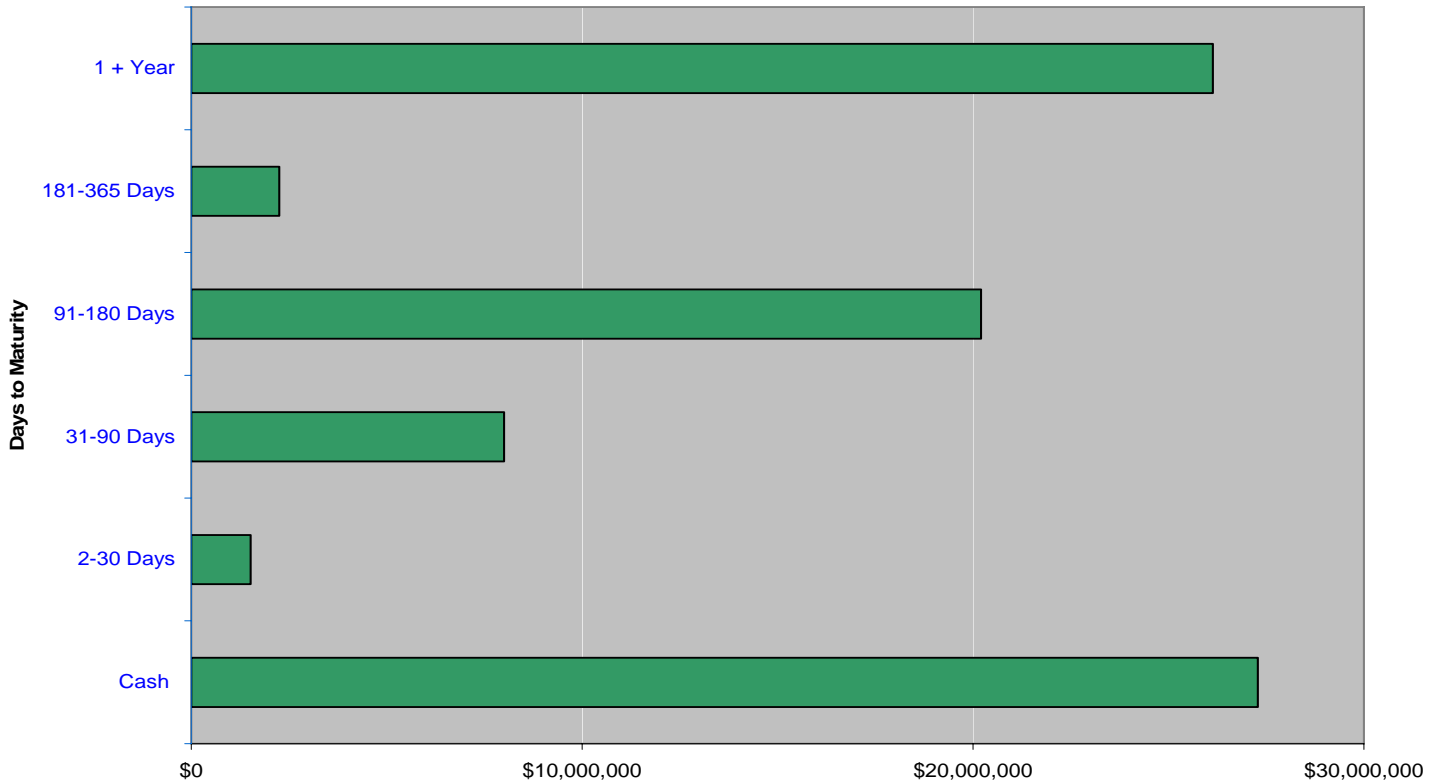


Ottawa County General Pooled Funds

Diversification by Investment November 30, 2010



Diversification By Maturity Date - November 30, 2010



Local Unit	# of properties forfeited on 3/1/10	Buildings			House/Condo			Vacant Other			% Still Owing	% Paid	
		1	3	1	1	1	1	1	1	1			
Spring Lake Village ⁷	14	1	3	1	1	1	1	1	1	6	42.86%	8	57.14%
Allendale Twp ¹¹	100	1	11	3	3	0	0	0	0	15	15.00%	85	85.00%
Blendon Twp ¹²	23	0	7	1	1	0	0	0	0	8	34.78%	15	65.22%
Chester Twp ¹³	10	0	6	0	0	0	0	0	0	6	60.00%	4	40.00%
Crockery Twp ¹⁴	48	1	13	6	6	6	6	6	6	26	54.17%	22	45.83%
Georgetown Twp ¹⁵	169	7	22	16	16	84	84	84	84	129	76.33%	40	23.67%
Grand Haven Twp ¹⁶	53	3	13	11	11	0	0	0	0	27	50.94%	26	49.06%
Holland Twp ¹⁷	109	5	41	3	3	3	3	3	3	52	47.71%	57	52.29%
Jamestown Twp ¹⁸	16	0	4	4	4	0	0	0	0	8	50.00%	8	50.00%
Olive Twp ¹⁹	21	1	9	1	1	1	1	1	1	12	57.14%	9	42.86%
Park Twp ²⁰	45	0	11	3	3	3	3	3	3	17	37.78%	28	62.22%
Polkton Twp ²¹	10	0	4	1	1	0	0	0	0	5	50.00%	5	50.00%
Port Sheldon Twp ²²	17	0	6	2	2	0	0	0	0	8	47.06%	9	52.94%
Robinson Twp ²³	32	0	11	5	5	0	0	0	0	16	50.00%	16	50.00%
Spring Lake Twp ²⁴	58	6	16	7	7	1	1	1	1	30	51.72%	28	48.28%
Tallmadge Twp ²⁵	25	1	6	3	3	0	0	0	0	10	40.00%	15	60.00%
Wright Twp ²⁶	26	1	5	3	3	0	0	0	0	9	34.62%	17	65.38%
Zeeland Twp ²⁷	8	0	1	1	1	0	0	0	0	2	25.00%	6	75.00%
Coopersville City ⁴⁴	10	1	2	0	0	0	0	0	0	3	30.00%	7	70.00%
Ferrysburg City ⁵¹	25	1	7	1	1	0	0	0	0	9	36.00%	16	64.00%
Grand Haven City ⁵⁸	55	1	29	4	4	1	1	1	1	35	63.64%	20	36.36%
Holland City ⁶⁵	94	7	37	6	6	0	0	0	0	50	53.19%	44	46.81%
Hudsonville City ⁷²	10	1	5	1	1	0	0	0	0	7	70.00%	3	30.00%
Zeeland City ⁷⁹	10	0	3	0	0	0	0	0	0	3	30.00%	7	70.00%
Sub Total	974	37	269	82	82	99	99	99	99	487	50.00%	487	50.00%

2009 - At this time already had 60% paid



FW: (BN) 'Real Bad' Cash Jam May Make Michigan Towns Borrow or Default
Daniele X Driscoll to: Undisclosed recipients;;

11/30/2010 08:30 AM

On Bloomberg this am.

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J.P. Morgan Securities Inc.
*Please note my email has changed

'Real Bad' Cash Jam May Make Michigan Towns Borrow or Default
2010-11-30 05:01:53.1 GMT

By Tim Jones and Jeff Green

Nov. 30 (Bloomberg) -- Cities and towns across Michigan have seen property-tax collections plunge as much as 20 percent in the past year, the steepest drop since a 1994 state tax rewrite, forcing scores of communities to choose by March whether to borrow to pay bills or risk default on bonds.

The municipalities rely on property taxes for as much as 60 percent of their revenue, according to the Michigan Municipal League. State support that typically composes another 20 percent to 35 percent of city budgets has been slashed by almost a third in the past year, during the longest recession since the 1930s.

The end of a three-year federal stimulus worth \$3.1 billion to Michigan -- a sum roughly equal to two annual budgets for Detroit -- will force "fundamental decisions," according to a memorandum by the Michigan Senate Fiscal Agency.

"This gets real bad in about 90 to 150 days," said Robert Daddow, deputy executive of Oakland County, which is adjacent to Detroit's Wayne County and has a per-capita income 146.8 percent of the state average, according to Moody's Investors Service. "The question becomes whether they can secure enough cash from banks and whether banks are willing to lend in a credit-crunch situation."

Down, Down, Down

The value of taxable housing in Oakland County, which is home to the headquarters of Chrysler Group LLC, fell 11.8 percent this year, Moody's said in a Nov. 23 report. It will drop 10 percent further in 2011 and 5 percent more in 2012, Moody's said.

"Declining housing values and a growing unemployment rate within the county demonstrates the county's exposure to the challenges in this region," Moody's said.

State unemployment in October was 12.8 percent; it has been as high as 14.5 percent in December 2009 as the auto industry contracted.

The state in October trailed only California and Florida in its number of foreclosure filings, according to RealtyTrac Inc., an Irvine, California-based data firm. A total of 19,288 properties in the state, or one in 235 households, received a

default or auction filing or were seized by banks last month, the company said. The rate was up 17 percent from a year earlier.

"It'll take us a decade or more for cities to be collecting what they were a decade earlier," Summer Minnick, director of state affairs for the Ann Arbor-based Municipal League, said in a telephone interview. Some municipalities have seen property-tax revenue drop by a fifth, she said. "Right now, we have several communities on the brink of severe problems."

At the Edge

The recession has pushed many U.S. communities to the edge of Chapter 9 bankruptcy, or, in the case of Vallejo, California, into it. Harrisburg, Pennsylvania, averted a bond default only because the state accelerated an aid payment.

Under state law, Michigan has the final say on whether a municipality can enter bankruptcy. Detroit said in March it was considering moving toward a filing. Hamtramck, where General Motors manufactures the Chevrolet Volt, has also pressed state officials for a bankruptcy, saying that Detroit, which largely surrounds it, owes it money.

Southfield, an Oakland County city with what Moody's in 2008 called a "satisfactory financial position," anticipates \$19.9 million from its general operating tax levy this fiscal year, a 16.7 percent drop from three years ago, when it budgeted for \$23.9 million. Its administrator and treasurer asked the state Legislature in September for permission to sell \$50 million in bonds to cover operational costs.

Emergency Calls

Under a 1990 law, a Michigan governor can declare a financial emergency for a city and install a manager to run its business. Of the seven such declarations, four have occurred since December 2008.

"Hundreds of jurisdictions" in the state may face financial collapse in the next three to five years, Rick Snyder, Michigan's newly elected Republican governor, said Nov. 19.

Nationwide, the value of defaulted municipal securities fell to \$2.48 billion through October, compared with \$7.28 billion in 2009 and a record \$8.15 billion in 2008, according to Richard Lehmann, publisher of Distressed Debt Securities Newsletter.

Lehmann told Bloomberg News on Nov. 23 there may be a "new wave" of defaults in 2011 as federal economic-stimulus aid declines and budget pressures mount.

Rich Town, Poor Town

The number of local governments on Michigan's three-year-old financial watch list, which measures stresses by debt, tax collections, cash flow and population changes, totaled 68 in 2008, the most recent accounting.

Cities on the Michigan Department of Treasury's list include the industrial centers of Detroit, River Rouge, Jackson and Benton Harbor. Wealthier suburbs are also in danger, Minnick said.

"These are upscale suburban bedroom communities that had new homes and tremendous price spikes," Minnick said. "Some are communities you would not have expected."

The Michigan Legislature has cut revenue-sharing payments to

localities by almost one-third in the past year and by \$4 billion in the past 10 years, the Municipal League said.

The financial strain on cities is compounded by voter-approved constitutional limits on the growth of property taxes, which restrain annual increases to 5 percent or the rate of inflation, whichever is less.

Holding the Bag

Falling property-tax collections will create gaps starting next year in the "hundreds of millions of dollars" for cities and townships, said Eric Scorsone, senior economist for the Michigan Senate Fiscal Agency.

Michigan counties reimburse local governments for unpaid property taxes and charge fees and interest as the county attempts to collect delinquent amounts for three years, Scorsone said. If the county cannot collect, the city or township can be billed for the uncollectable tax value.

Scorsone said the financial liability is "certainly going to be a big number and it's going to hit a lot of places that aren't aware of the problem."

"A lot of governments are going to get squeezed pretty hard," Scorsone said.

The fall in property-tax collections comes even as Michigan is beginning to emerge from a long economic slump. The University of Michigan on Nov. 19 forecast a net increase in jobs in 2011, the first gain in more than a decade. The state's economic activity in September reached its highest level since June 2008, driven by resurgent manufacturing, according to a Comerica Bank report.

Dangerous Mix

Meanwhile, the combination of foreclosures, falling tax revenue and unfunded municipal pension liabilities is becoming unmanageable, said Charles Moore, senior managing director at Conway MacKenzie Inc., which works with municipalities on financial restructuring.

"I think there's a very high likelihood we'll see defaults in 2011 and I expect it will only increase in 2012 and 2013," said Moore, who is based in Birmingham, Michigan, a Detroit suburb.

Communities are trying to persuade the Legislature to refinance their bond debt that was initially sold on the assumption that property values -- and property taxes -- would continue to increase at pre-2008 levels, Minnick said.

"I hope we can do the refinancing so we can prevent defaults. I don't know if, at the end of the day, that will be enough," she said.

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--With assistance from Dan Levy in San Francisco. Editors:
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