

FINANCE AND ADMINISTRATION COMMITTEE

Proposed Minutes

DATE: December 21, 2010

TIME: 9:30 a.m.

PLACE: Fillmore Street Complex

PRESENT: Roger Rycenga, Gordon Schrotenboer, Donald Disselkoen, Robert Karsten

ABSENT: Dennis Swartout

STAFF& GUESTS: Alan Vanderberg, Administrator; Greg Rappleye, Corporation Counsel; Robert Spaman, Fiscal Services Director; Keith VanBeek, Assistant Administrator; Bradley Slagh, Treasurer; Sherri Sayles, Deputy Clerk; Media

SUBJECT: CONSENT ITEMS

FC 10-153 Motion: To approve the agenda of today as presented and amended adding Budget Adjustment #856 to Action Item #4 and to approve the minutes of the November 16, 2010, meeting as presented.
Moved by: Schrotenboer UNANIMOUS

SUBJECT: MONTHLY BUDGET ADJUSTMENTS

FC 10-154 Motion: To approve and forward to the Board of Commissioners the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of November 2010.
Moved by: Schrotenboer UNANIMOUS

SUBJECT: BUDGET ADJUSTMENTS GREATER THAN \$50,000

FC 10-155 Motion: To approve budget adjustments #781, 782, 783, 784, 841, 842, 843, 854, 855, and 856.
Moved by: Karsten UNANIMOUS

SUBJECT: STATE OF REVIEW

FC 10-156 Motion: To approve the Statement of Review for the month of November 2010.
Moved by: Schrotenboer UNANIMOUS

SUBJECT: FUNDING FOR EECBG BUSINESS RETROFIT PROGRAM

FC 10-157 Motion: To approve and forward to the Board of Commissioners the Resolution regarding the distribution of \$100,000 in grant funding for local businesses in Ottawa County.
Moved by: Schrottenboer UNANIMOUS

SUBJECT: VETERAN AFFAIRS REPORT AND FUNDING

FC 10-158 Motion: To approve and forward to the Board of Commissioners the Veterans Affairs Report and appropriation of \$25,000 in the General Fund beginning in FY 2011 to provide staffing for a Department of Veterans Affairs, piloted for three (3) years.
Moved by: Schrottenboer UNANIMOUS

SUBJECT: APPROVAL OF THE BY-LAWS OF THE LAND BANK AUTHORITY BOARD

FC 10-159 Motion: To approve and forward to the Board of Commissioners the Land Bank Authority Board By-Laws.
Moved by: Schrottenboer UNANIMOUS

SUBJECT: DISCUSSION ITEMS

1. Treasurer's Financial Month End Update for November 2010 – The monthly update was presented by Bradley Slagh. He reported nationwide six more banks were closed over the weekend. Five banks have consolidated in Michigan this year.

SUBJECT: ADJOURNMENT

FC 10-160 Motion: To adjourn at 9:55 a.m.
Moved by: Disselkoen UNANIMOUS