



County of Ottawa

Board of Commissioners

Philip D. Kuyers
Chairperson

James C. Holtrop
Vice-Chairperson

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January 21, 2011

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, January 25, 2011 at 1:30 p.m.**, for the regular **January** meeting of the Board at the Ottawa County Fillmore Street Complex in West Olive, Michigan.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation – Commissioner Swartout
3. Pledge of Allegiance to the Flag
4. Roll Call
5. Presentation of Petitions and Communications
 - A. Tribute to Loren Snippe
 - B. Tribute to Judge Calvin Bosman
6. Public Comments and Communications from County Staff
7. Approval of Agenda
8. Actions and Reports
 - A. Consent Resolutions:

From the County Clerk

1. Board of Commissioners Meeting Minutes

Suggested Motion:

To approve the Minutes of the January 3, 2011 Board of Commissioners Organizational Meeting, January 11, 2011 Board of Commissioners Meeting and January 11, 2011 Board of Commissioners Work Session.

Stuart P. Visser Dennis W. Swartout Jane M. Ruiter Greg J. DeJong Roger G. Rycenga
Joseph S. Baumann Robert W. Karsten James H. Holtvluwer Donald G. Disselkoen

2. Payroll
Suggested Motion:
To authorize the payroll of January 25, 2011 in the amount of \$_____.

From the Finance and Administration Committee

3. Monthly Accounts Payable for January 1, 2011 through January 14, 2011
Suggested Motion:
To approve the general claims in the amount of \$3,395,118.11 as presented by the summary report for January 1, 2011 through January 14, 2011.
4. Monthly Budget Adjustments
Suggested Motion:
To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of December 2010.

B. Action Items:

From the Planning and Policy Committee

5. Revisions to the Bylaws of the Ottawa County Community Action Agency Advisory Board
Suggested Motion:
To approve the revised bylaws of the Ottawa County Community Action Agency Advisory Board.
6. Musketawa-White Pine Trail
Suggested Motion:
To approve and authorize the Board Chair and Clerk to sign the Planning Commission resolution to support the Planning Department recommendations regarding the proposed trail connection adjacent to the Triick Family Farm.

From the Finance and Administration Committee

7. Budget Calendar
Suggested Motion:
To approve the 2012 Budget Calendar.
8. Government Finance Officers Association Certificate for Excellence in Financial Reporting
Suggested Motion:
To receive the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting for the County of Ottawa's December 31, 2009 Comprehensive Annual Financial Report.
9. Recycling Membership Fee
Suggested Motion:
To approve a Recycling Membership Fee increase of \$10 per year (from \$40.00 to \$50.00) to offset increased costs associated with the transport and processing of recyclable materials from the Resource Recovery Service Centers.
10. County of Ottawa, Holland Area Sewage Disposal System
Suggested Motion:
To approve and authorize the Board Chair and Clerk to sign the resolution authorizing the County Road Commission to issue Act 342 Refunding Bonds, in the not-to-exceed amount of \$3,200,000, to refinance the 2001 Holland Area Sewage Disposal Refunding Bonds.

11. Water Supply System Refunding Bonds – Wyoming/Ottawa County System
Suggested Motion:
To approve and authorize the Board Chair and Clerk to sign the resolution authorizing the County Road Commission to issue Act 342 Refunding Bonds, in the not-to-exceed amount of \$5,700,000, to refinance the 2002 Water Supply System Bonds – Wyoming/Ottawa County System.

12. 20th Circuit Court/Juvenile Services Proposal for Reclassification of Five (5) Positions
Suggested Motion:
To approve the proposal from the 20th Circuit Court/Juvenile Services to:
 - To reclassify the position of Juvenile Community Justice Coordinator (Assessment Unit Coordinator), paygrade 09A (Juvenile Court Employees Association Collective Bargaining Agreement) to Juvenile Community Justice Program Supervisor, Court Unclassified paygrade 10.
 - To reclassify the position of Treatment Specialist, paygrade 09 (Juvenile Court Employees Association Collective Bargaining Agreement) to Treatment Program Supervisor (Lighthouse Treatment Specialist), Court Unclassified paygrade 10.
 - To reclassify a Youth Specialist, paygrade 04 (Juvenile Court Employees Association Collective Bargaining Agreement) to Group Leader, paygrade 05 (Juvenile Court Employees Association Collective Bargaining Agreement).
 - To reclassify the position of Director of Juvenile Services, Unclassified paygrade 15 to Director of Juvenile Services, Unclassified paygrade 16.
 - To reclassify the position of Juvenile Court Clerk II, paygrade 03 (Juvenile Court Employees Association Collective Bargaining Agreement) to Circuit Court Administrative Assistant, Unclassified paygrade 04.

The net cost of these changes is: \$33,971.00 to be paid from the existing approved budget. Funding for these positions will be reimbursed fifty percent (50%) by the Child Care fund and 50% from the current 20th Circuit Court/Juvenile Services budget.

13. Position Request for Community Mental Health IT Program Coordinator
Suggested Motion:
To approve the proposal from the Information Technology Department and Community Mental Health to create one (1) full-time Information Technology Program Coordinator at Unclassified/paygrade 07, for an annual cost of \$90,883 with funding to come from Medicaid Funds.

14. Enterprise Resource Planning (ERP) Software System
Suggested Motion:
To approve that the County move forward with the implementation of a new Enterprise Resource Planning (ERP) software system at an estimated cost of approximately \$965,000.00.

C. Appointments: None

D. Discussion Items: None

9. Report of the County Administrator
10. General Information, Comments, and Meetings Attended
11. Public Comments
12. Adjournment