



# County of Ottawa

## *Board of Commissioners*

**Philip D. Kuyers**  
*Chairperson*

**James C. Holtrop**  
*Vice-Chairperson*

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February 18, 2011

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, February 22, 2011 at 1:30 p.m.**, for the regular **February** meeting of the Board at the Ottawa County Fillmore Street Complex in West Olive, Michigan.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation – Commissioner Rycenga
3. Pledge of Allegiance to the Flag
4. Roll Call
5. Presentation of Petitions and Communications
6. Public Comments and Communications from County Staff
  - A. 2011 State of the County Address, County Administrator Alan G. Vanderberg
7. Approval of Agenda
8. Actions and Reports
  - A. Consent Resolutions:

From the County Clerk

1. Board of Commissioners Meeting Minutes  
Suggested Motion:  
To approve the Minutes of the February 8, 2011 Board of Commissioners Meeting and the February 8, 2011 Board of Commissioners Work Session.
2. Payroll  
Suggested Motion:  
To authorize the payroll of February 22, 2011 in the amount of \$\_\_\_\_\_.

Stuart P. Visser      Dennis W. Swartout      Jane M. Ruiter      Greg J. DeJong      Roger G. Rycenga  
Joseph S. Baumann      Robert W. Karsten      James H. Holtvluwer      Donald G. Disselkoen

From the Finance and Administration Committee

3. Monthly Accounts Payable for February 1, 2011 through February 11, 2011  
Suggested Motion:  
To approve the general claims in the amount of \$3,385,836.61 as presented by the summary report for February 1, 2011 through February 11, 2011.
  
4. Monthly Budget Adjustments  
Suggested Motion:  
To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of January 2011.

B. Action Items:

From the Planning and Policy Committee

5. Adopt the "2011 Ottawa County Parks, Recreation and Open Space Plan"  
Suggested Motion:  
To approve and authorize the Board Chair and Clerk to sign the resolution adopting the 2011 Ottawa County Parks, Recreation and Open Space Plan as a reference document for future decision-making and recommending transmittal of the plan to the Michigan Department of Natural Resources.

From the Finance and Administration Committee

6. Purchase of MERS (Michigan Municipal Employees Retirement System) Military Service Credits for Paul M. Geerlings  
Suggested Motion:  
To approve the purchase of one (1) year eleven (11) months of military service credits for Paul M. Geerlings (Drain Commissioner, Ottawa County Drain Commission) for a total cost of \$41,256.00. The County cost of \$32,538.79 to be funded from contingency and \$7,717.21 to be paid by Paul M. Geerlings.

County Cost:     \$32,538.79  
Employee Cost:   \$ 7,717.21  
Total Cost:       \$41,256.00

7. Purchase of MERS (Michigan Municipal Employees Retirement System) Generic Service Credits for Paul M. Geerlings  
Suggested Motion:  
To approve the purchase of one (1) month of MERS generic service credit for \$1,752.00 (total cost to be paid by employee, Paul M. Geerlings).

Total Cost:       \$1,752  
Employer Cost:   \$0  
Employee Cost:   \$1,752

8. Public Health Department Personnel Request to Create a .75 FTE Environmental Health Specialist  
Suggested Motion:  
To approve the request from the Public Health Department to create (1) .75 FTE Environmental Health Specialist (Group T, Paygrade 14) at a cost of \$48,326. Funding to come from a grant through the Michigan Department of Environmental Quality. Position to sunset September 2012.

9. 20<sup>th</sup> Circuit Court Personnel Request to Create a .8 FTE Legal Self-Help Center Coordinator  
Suggested Motion:  
To approve the request from the, 20<sup>th</sup> Circuit Court, Friend of the Court, to create (1) .8 FTE Legal Self-Help Center Coordinator (Unclassified 05A) at a cost of \$40,926. Funding to come from a grant through the Grand Haven Area and Holland/Zeeland Community Foundations and the Michigan State Bar Foundation. Position to sunset August 2011.
10. 58<sup>th</sup> District Court/Community Corrections Personnel Requests  
Suggested Motion:  
To approve the request from the 58<sup>th</sup> District Court/Community Corrections to eliminate (1) .625 FTE Court Services Officer (Group T, Paygrade 11), to create (2) .475 FTE Court Services Officers (Temporary Wage Schedule) and increase (1) .450 FTE to a .475 FTE Court Services Officer (Temporary Wage Schedule) at a savings of \$2,800.
11. Intergovernmental Agreement & Resolution - Lakeshore Behavioral Health Care Alliance (Muskegon County)  
Suggested Motion:  
To approve and authorize the Board Chair and Clerk to sign the proposed Intergovernmental Agreement and Resolution to provide for a continuation of the Lakeshore Behavioral Health Care Alliance for Mental Health Services through September 30, 2011.
12. Department of Housing & Urban Development Rural Innovation Fund Grant  
Suggested Motion:  
To approve a \$71,002 in kind contribution, a \$250,000 cash match and a letter of commitment that will be used in conjunction with a \$350,000 cash match from the Michigan Economic Development Corp. for the purpose of obtaining a \$300,000 Dept. of Housing & Urban Development Rural Innovation Fund Grant to establish a Business Revolving Loan Fund for economic development purposes within the agricultural sector and the creation of low-moderate income jobs. The \$250,000 cash match will be allocated from the Infrastructure Program Fund.

C. Appointments:

From the Human Resources Committee

13. Board Appointments  
Suggested Motion:  
To place into nomination the name(s) of (\*indicates recommendation of the Interview Subcommittee):
  - \*Bill Miller  
To fill one (1) Local Conservation Interest Vacancy on the Agricultural Preservation Board beginning immediately and ending December 31, 2013 (three year term).
  - \*Clifford Meeuwsen  
To fill one (1) Agricultural Vacancy on the Agricultural Preservation Board beginning immediately and ending December 31, 2013 (three year term).
  - \*David D. Mohr  
To fill one (1) Supervisor/Assessor Vacancy on the Remonumentation Committee beginning immediately and ending December 31, 2012 (two year term).

\*Randall Schipper

To fill one (1) Real Estate Attorney Vacancy on the Remonumentation Committee beginning immediately and ending December 31, 2012 (two year term).

\*Don Schiele

To fill one (1) of two (2) Surveyor Vacancies on the Remonumentation Committee beginning immediately and ending December 31, 2012 (two year term).

\*James Szejda

To fill one (1) Member Vacancy on the Appeals Board for Sanitary Code beginning immediately and ending December 31, 2013 (three year term).

14. Board Appointments

Suggested Motion:

To place into nomination the name(s) of (\*indicates recommendation of the Interview Subcommittee):

\*Michelle Cassens

Andrew Brown

Richard Cypher

\*Keith Van Zoeren

\*Albert Serrano

Bruce Campbell

To fill three (3) of four (4) General Public Vacancies on the Community Mental Health Board beginning April 1, 2011, and ending March 31, 2014 (three year term).

15. Board Appointments

Suggested Motion:

To place into nomination the name(s) of (\*indicates recommendation of the Interview Subcommittee):

\*Rebecca Gretzner

Kirk Czuhai

To fill one (1) Primary Consumer Section Vacancy on the Community Mental Health Board beginning April 1, 2011, and ending March 31, 2014 (three year term).

D. Discussion Items:

From the Planning and Policy Committee

16. Closed Session to Discuss Property Acquisition

Suggested Motion:

To go into closed session for the purpose of discussing property acquisition.  
(2/3 roll call vote required)

9. Report of the County Administrator

10. General Information, Comments, and Meetings Attended

11. Public Comments

12. Adjournment