

**Agenda**  
**Human Resources Committee**  
**West Olive Administration Building – Board Room**  
**12220 Fillmore Street, West Olive, Michigan 49460**  
**Tuesday, February 22, 2011**  
**1:00 p.m.**

**Consent Items:**

1. Approval of the Agenda.
2. Approval of the Minutes from the January 11, 2011, meeting.

**Action Items:**

3. Board Appointments  
Suggested Motion:  
To place into nomination and forward to the Board of Commissioners the name(s) of (\*indicates recommendation of the Interview Subcommittee):  
  
\*Bill Miller  
To fill one (1) Local Conservation Interest Vacancy on the Agricultural Preservation Board beginning immediately and ending December 31, 2013 (three year term).  
  
\*Clifford Meeuwssen  
To fill one (1) Agricultural Vacancy on the Agricultural Preservation Board beginning immediately and ending December 31, 2013 (three year term).  
  
\*David D. Mohr  
To fill one (1) Supervisor/Assessor Vacancy on the Remonumentation Committee beginning immediately and ending December 31, 2012 (two year term).  
  
\*Randall Schipper  
To fill one (1) Real Estate Attorney Vacancy on the Remonumentation Committee beginning immediately and ending December 31, 2012 (two year term).  
  
\*Don Schiele  
To fill one (1) of two (2) Surveyor Vacancies on the Remonumentation Committee beginning immediately and ending December 31, 2012 (two year term).  
  
\*James Szejda  
To fill one (1) Member Vacancy on the Appeals Board for Sanitary Code beginning immediately and ending December 31, 2013 (three year term).
4. Board Appointments  
Suggested Motion:  
To place into nomination and forward to the Board of Commissioners the name(s) of (\*indicates recommendation of the Interview Subcommittee):

\*Michelle Cassens  
Andrew Brown  
Richard Cypher  
\*Keith Van Zoeren  
\*Albert Serrano  
Bruce Campbell

To fill three (3) of four (4) General Public Vacancies on the Community Mental Health Board beginning April 1, 2011, and ending March 31, 2014 (three year term).

5. Board Appointments

Suggested Motion:

To place into nomination and forward to the Board of Commissioners the name(s) of (\*indicates recommendation of the Interview Subcommittee):

\*Rebecca Gretzner  
Kirk Czuhai

To fill one (1) Primary Consumer Section Vacancy on the Community Mental Health Board beginning April 1, 2011, and ending March 31, 2014 (three year term).

**Discussion Items:**

None

**Adjournment**

**Comments on the day's business are to be limited to three (3) minutes.**

## HUMAN RESOURCES COMMITTEE

### Proposed Minutes

DATE: January 11, 2011

TIME: 1:00 p.m.

PLACE: Fillmore Street Complex

PRESENT: Jane Ruiters, James Holtrop, Joseph Baumann, Greg DeJong

ABSENT: Donald Disselkoe

STAFF & GUESTS: Keith VanBeek, Assistant Administrator; Sherri Sayles, Deputy Clerk; Alan Vanderberg, Administrator

#### SUBJECT: CONSENT ITEMS

HR 11-001 Motion: To approve the agenda of today as presented and to approve the minutes of the December 28, 2010, meeting as presented.

Moved by: Holtvluwer

UNANIMOUS

Donald Disselkoe arrived at 1:03 p.m.

#### SUBJECT: ELECTION OF COMMITTEE VICE CHAIR

HR 11-002 Motion: To elect James Holtrop as Vice Chairperson of the Human Resources Committee for 2011.

Moved by: Disselkoe

UNANIMOUS

#### SUBJECT: DISCUSSION ITEMS

1. 2011 Meeting Schedule – It was agreed upon to meet the second Monday of each month at 1:30 p.m.

#### SUBJECT: ADJOURNMENT

The meeting adjourned at 1:04 p.m.

# Action Request



**Committee:** Human Resources Committee

**Meeting Date:** 2/22/2011

**Requesting Department:** County Administration

**Submitted By:** Keith Van Beek

**Agenda Item:** Board Appointments

## SUGGESTED MOTION:

To place into nomination and forward to the Board of Commissioners the name(s) of (\*indicates recommendation of the Interview Subcommittee):

\*Bill Miller

To fill one (1) Local Conservation Interest Vacancy on the Agricultural Preservation Board beginning immediately and ending December 31, 2013 (three year term).

\*Clifford Meeuwsen

To fill one (1) Agricultural Vacancy on the Agricultural Preservation Board beginning immediately and ending December 31, 2013 (three year term).

\*David D. Mohr

To fill one (1) Supervisor/Assessor Vacancy on the Remonumentation Committee beginning immediately and ending December 31, 2012 (two year term).

\*Randall Schipper

To fill one (1) Real Estate Attorney Vacancy on the Remonumentation Committee beginning immediately and ending December 31, 2012 (two year term).

\*Don Schiele

To fill one (1) of two (2) Surveyor Vacancies on the Remonumentation Committee beginning immediately and ending December 31, 2012 (two year term).

\*James Szejda

To fill one (1) Member Vacancy on the Appeals Board for Sanitary Code beginning immediately and ending December 31, 2013 (three year term).

**SUMMARY OF REQUEST:** The Board of Commissioners makes appointments to the various Boards and Commissions of the County per Administrative Policy – Appointments to Boards and Commissions.

## FINANCIAL INFORMATION:

Total Cost: \$0.00      General Fund Cost: \$0.00      Included in Budget:       Yes       No

If not included in budget, recommended funding source:

## ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated       Non-Mandated       New Activity

## ACTION IS RELATED TO STRATEGIC PLAN:

Goal: 2: To Maintain and Enhance Communication with Citizens, Employees, and Other Stakeholders.

Objective: 5: Evaluate communication with other key stakeholders.

**ADMINISTRATION**       Recommended       Not Recommended       Without Recommended

County Administrator: Alan G. Vanderberg

Digitally signed by Alan G. Vanderberg  
DN: cn=Alan G. Vanderberg, c=US, o=County of Ottawa, ou=Administrator's Office, email=avanderberg@miottawa.org  
Date: 2011.02.16 09:36:31 -0500

Committee/Governing/Advisory Board Approval Date:

**APPLICATION FOR POSITION ON A BOARD  
COMMISSION, OR ADVISORY BODY APPOINTED  
BY THE OTTAWA COUNTY BOARD OF COMMISSIONERS**

Date 12/01/2010

Position Applying For Agricultural Preservation Board/Local Conservation Interest

Position Applying For \_\_\_\_\_

Position Applying For \_\_\_\_\_

Name William E Miller

Address 17829 40th ave

City Conklin ST MI Zip 49403

Last 4 digits of social security number 1768 Birth Month 5 Birth Day 24

**Contact Information:**

Home Phone 616-899-2678

Work Phone 616-262-5168

E-mail RAFD53@aol.com

Fax Number 616-899-2678

**Education:**

School Coopersville High School

School Grand Rapids Com College

Degree Diploma

Degree Assoc.

**Employment Background:**

Current Employer Rolling Acres Fruit and Dairy Position Owner/Operator

Responsibilities

Day to day operations and management of 450 acre diversified livestock and cash crop operation

Previous Employer None Position \_\_\_\_\_

Responsibilities

Length of Residency in Ottawa County 57

Does the County of Ottawa or any other unit of government employ any members of your family?

Yes  No

If so, describe

What is your past experience in serving on governmental boards, or the boards of civic and other similar organizations?

County Planning Commission,  
Farmland Preservation Brd,  
Ottawa County Conservation Dist.,  
Ottawa County Farm Bureau Brd.

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance? Yes  No

If not, why not? \_\_\_\_\_

Why do you want to be considered for this appointment?

To represent agriculture/conservation on the county level for issues that pertain to farmland preservation.

Do you desire to have your name kept on file up to one year in the office of the County Clerk and be sent applications for future appointment openings? Yes  No

If yes, please enter the Boards, Commissions or Advisory Bodies you are interested in:

**Thank you for your interest in Ottawa County Government**

APPLICATION FOR POSITION ON A BOARD  
COMMISSION, OR ADVISORY BODY APPOINTED  
BY THE OTTAWA COUNTY BOARD OF COMMISSIONERS

Date 12-3-2010

Position Applying for Ottawa County Preservation Board

Position Applying for \_\_\_\_\_

Position Applying for \_\_\_\_\_

Name Clifford Gene Meesusen  
(First) (Middle) (Last)

Address 107 Crestwood Dr

City Holland ST Mich Zip 49424

Last 4 digits of social security number 5782 Birth Day (MM/DD) 10 / 02

Contact Information:

E-mail CLIFFMPZFSInc.com Phone (616) 283-7101

Alternate Phone (616) 772-9042 Fax Number ( ) \_\_\_\_\_

Education:

School Michigan State School Davenport College

Degree \_\_\_\_\_ Degree \_\_\_\_\_

Employment Background :

Current Employer Zeeland Farm Service Position President

Responsibilities \_\_\_\_\_

Previous Employer None Position \_\_\_\_\_

Responsibilities \_\_\_\_\_

**FILED**

DEC 6 2010

DANIEL C. KRUEGER  
OTTAWA COUNTY CLERK

Length of Residency in Ottawa County 60 years

Does the County of Ottawa or any other unit of government employ any members of your immediate family? If so, describe:

No

What is your past experience in serving on governmental boards, or the boards of civic and other similar organizations?

Church

Corp Bd

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance? A copy of that Policy is attached.

If not, why not?

Yes

Why do you want to be considered for this appointment?

Desire To See Proper Land Use In Ottawa County

Do you desire to have your name kept on file up to one year in the office of the County Clerk?

     Yes

  X   No



**If yes, please check the Boards, Commissions or Advisory Bodies you are interested in:**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Agricultural Preservation Board               | <input type="checkbox"/> Lakeshore Coordinating Council Board                        |
| <input type="checkbox"/> Appeals Board for Sanitary Code                          | <input type="checkbox"/> Land Bank Authority   |
| <input type="checkbox"/> Board of Canvassers                                      | <input type="checkbox"/> Officers Compensation Commission                            |
| <input type="checkbox"/> Boundary Commission                                      | <input type="checkbox"/> Ottawa County Central Dispatch Authority Policy Board       |
| <input type="checkbox"/> Brownfield Redevelopment Auth. Board                     | <input type="checkbox"/> Ottawa County Central Dispatch Technical Advisory Committee |
| <input type="checkbox"/> Building Authority                                       | <input type="checkbox"/> Ottawa County Housing Commission                            |
| <input type="checkbox"/> Community Action Agency Advisory Board                   | <input type="checkbox"/> Parks and Recreation Commission                             |
| <input type="checkbox"/> Community Corrections Advisory Board                     | <input type="checkbox"/> Planning Commission   |
| <input type="checkbox"/> Community Mental Health Board                            | <input type="checkbox"/> Plat Board  |
| <input type="checkbox"/> Concealed Weapons Licensing Board                        | <input type="checkbox"/> Remonumentation Committee                                   |
| <input type="checkbox"/> Department of Human Services Board                       | <input type="checkbox"/> Road Commission   |
| <input type="checkbox"/> Drain Board  | <input type="checkbox"/> Tax Allocation Board  |
| <input type="checkbox"/> Economic Development Corporation                         | <input type="checkbox"/> Technology Committee  |
| <input type="checkbox"/> Insurance Authority                                      | <input type="checkbox"/> Veteran's Affairs   |
| <input type="checkbox"/> Jury Board   | <input type="checkbox"/> Workforce Development Board                                 |
| <input type="checkbox"/> Kent, Ottawa, Muskegon (K.O.M.) Foreign Trade Zone Auth. |  |
| <input type="checkbox"/> Lakeshore Coord. Council Advisory Comm.                  | Other _____  |

**Return To: Ottawa County Clerk's Office  
 12220 Fillmore Street, Room 130  
 P.O. Box 296  
 West Olive, MI 49460  
 (616) 994-4533 or (616) 846-8107  
 Fax (616) 994-4538**

**Thank you for your interest in Ottawa County Government**

**APPLICATION FOR POSITION ON A BOARD  
COMMISSION, OR ADVISORY BODY APPOINTED  
BY THE OTTAWA COUNTY BOARD OF COMMISSIONERS**

Date 12/03/2010

Position Applying For Remonumentation Committee/Supervisor/Assessor

Position Applying For \_\_\_\_\_

Position Applying For \_\_\_\_\_

Name David D Mohr

Address 1515 Baldwin

City Jenison ST MI Zip 49428

Last 4 digits of social security number 7495 Birth Month 12 Birth Day 15

**Contact Information:**

Home Phone 616-457-0482

Work Phone 616-457-2340

E-mail ddmdds@sbcglobal.net

Fax Number 616-457-0482

**Education:**

School Grand Rapids Jr. College

School University of Michigan

Degree Associate

Degree DDS

**Employment Background:**

Current Employer Georgetown Charter Township Position Supervisor

Responsibilities  
Inherent duties as per statute except duties a-o.

Previous Employer Self Position Owner

Responsibilities  
Dental practice.



**CUNNINGHAM**  
**DALMAN PC**  
ATTORNEYS AT LAW

James A. Bidol  
Andrew J. Mulder  
Joel G. Bouwens  
Kenneth B. Breese  
Jeffrey K. Helder  
Ronald J. Vander Veen  
David M. Zessin  
Randall S. Schipper  
Susan E. Vroegop  
Gregory J. McCoy  
P. Haans Mulder

Vincent L. Duckworth  
Kenneth M. Horjus  
Nicholas R. Dekker

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Of Counsel:  
Gordon H. Cunningham  
Ronald L. Dalman  
Max R. Murphy

December 2, 2010

Ottawa County Clerk's Office  
414 Washington, Room 301  
Grand Haven, MI 49417

RE: Ottawa County Remonumentation Committee

Dear Sir or Madam:

Enclosed please find my application for a position on the Ottawa County Remonumentation Committee.

Should you have any questions, please feel free to contact me.

Very truly yours,

CUNNINGHAM DALMAN, P.C.

*Randy Schipper*

By

Randall S. Schipper

RSS/ts  
Enclosure

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[E-mail schipper@holland-law.com](mailto:schipper@holland-law.com)  
Website: [www.holland-law.com](http://www.holland-law.com)

321 Settlers Road, PO Box 1767, Holland, Michigan 49422-1767 - Voice 616-392-1821 - Fax 616-392-4769

**APPLICATION FOR POSITION ON A BOARD  
COMMISSION, OR ADVISORY BODY APPOINTED  
BY THE OTTAWA COUNTY BOARD OF COMMISSIONERS**

Date 12/02/2010

Position Applying For Remonumentation Committee/Real Estate Attorney

Position Applying For \_\_\_\_\_

Position Applying For \_\_\_\_\_

Name Randall S Schipper

Address 321 Settlers Road

City Holland ST MI Zip 49423

Last 4 digits of social security number 4502 Birth Month 3 Birth Day 13

**Contact Information:**

Home Phone 616-392-1821

Work Phone 616-566-6017

E-mail schipper@holland-law.com

Fax Number 616-392-1821

**Education:**

School University of Illinois

School \_\_\_\_\_

Degree JD, Magna Cum Laude, 1987

Degree \_\_\_\_\_

**Employment Background:**

Current Employer Cunningham Dalman, PC Position Shareholder

Responsibilities

Head of Real Estate and Environmental Practice Group. Focus of practice in those areas

Previous Employer Warner Norcross & Judd Position Associate

Responsibilities

practice of law in the areas of real estate and environmental

Length of Residency in Ottawa County 17

Does the County of Ottawa or any other unit of government employ any members of your family?

Yes  No

If so, describe

I am a trustee on the Board of Education of West Ottawa Public Schools

What is your past experience in serving on governmental boards, or the boards of civic and other similar organizations?

member of Ottawa County Remonumentation Committee for several years; member of West Ottawa Board of Education 2005 to present

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance? Yes  No

If not, why not? \_\_\_\_\_

Why do you want to be considered for this appointment?

To help assure the remonumentation process is done properly. That is important to legal title to land throughout the county,

Do you desire to have your name kept on file up to one year in the office of the County Clerk and be sent applications for future appointment openings? Yes  No

If yes, please enter the Boards, Commissions or Advisory Bodies you are interested in:

Business Sector/Workforce Development Board/

**Thank you for your interest in Ottawa County Government**

**APPLICATION FOR POSITION ON A BOARD  
COMMISSION, OR ADVISORY BODY APPOINTED  
BY THE OTTAWA COUNTY BOARD OF COMMISSIONERS**

Date 12/06/2010

Position Applying For Remonumentation Committee/Surveyor

Position Applying For \_\_\_\_\_

Position Applying For \_\_\_\_\_

Name Donald W Schiele

Address 15306 State Rd

City Spring Lake ST Mi Zip 49456

Last 4 digits of social security number 6875 Birth Month 9 Birth Day 26

**Contact Information:**

Home Phone 616-847-0928

Work Phone 616-846-2549

E-mail d.schiele@yahoo.com

Fax Number 616-847-0928

**Education:**

School Coopersville High School

School \_\_\_\_\_

Degree Graduate

Degree \_\_\_\_\_

**Employment Background:**

Current Employer Self

Position Owner

Responsibilities

All facets of a small surveying company

No employees

Previous Employer John Kistler Assoc.

Position Surveyor

Responsibilities

Supervising a field crew

Length of Residency in Ottawa County 65

Does the County of Ottawa or any other unit of government employ any members of your family?

Yes  No

If so, describe

What is your past experience in serving on governmental boards, or the boards of civic and other similar organizations?

*I have previously served on the Ottawa County Remonumentation Committee*

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance? Yes  No

If not, why not? \_\_\_\_\_

Why do you want to be considered for this appointment?

*I have been contracted as a Ottawa County Remonumentation Surveyor since 1993 and consider the project to be important to the future development of the county*

Do you desire to have your name kept on file up to one year in the office of the County Clerk and be sent applications for future appointment openings? Yes  No

If yes, please enter the Boards, Commissions or Advisory Bodies you are interested in:

**Thank you for your interest in Ottawa County Government**



EXHIBIT "A"  
APPLICATION FOR POSITION ON A BOARD,  
COMMISSION, OR ADVISORY BODY APPOINTED  
BY THE OTTAWA COUNTY BOARD OF COMMISSIONERS

Date: 10/26/09

Position Applied For: APPEALS BOARD FOR SANITARY CODE

Names: James Szejda

Address: 13314 8th Ave.

Grand Rapids, MI 49534

Contact Information - Home Telephone: 616 677 2073

Work Telephone: \_\_\_\_\_

E-mail Address: JimShada@a.o.c. dot com

Fax Number: \_\_\_\_\_

Educational and Employment Background:

B.S. - Environmental Health - Ferris State University  
Ottawa County Health Department - Environmental  
Health Division 1969-2004. Director of Environmental  
Health (last position held)

Length of Residency in Ottawa County: 16 yrs.

Does the County of Ottawa or any other unit of government employ any members of your immediate family? No.

If so, describe:

**FILED**

NOV 02 2009

DANIEL C. KRUEGER  
OTTAWA COUNTY CLERK

What is your past experience in serving on governmental boards, or the boards of civic and other similar organizations?

Various governmental Boards, both County & State  
Current member of Tallmadge Twp. Board of Review  
and Planning Commission

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance? A copy of that Policy is attached.

*Yes*

If not, why not?

Why do you want to be considered for this appointment?

my interest and concern for a healthy environment  
as evidenced by my long term presence in the  
Environmental Health Division.

Do you desire to have your name kept on file up to one year in the office of the County Clerk and be sent applications for future appointment openings?  Yes  No

If yes, please check the Boards, Commissions or Advisory Bodies you are interested in:

Community Action Agency \_\_\_\_\_ Parks & Recreation Commission   
Mental Health Board \_\_\_\_\_ Others: Planning \_\_\_\_\_  
Workforce Development \_\_\_\_\_

Return To: Ottawa County Clerk's Office  
12220 Fillmore Street, Room 130  
P.O. Box 296  
West Olive, MI 49460  
(616) 994-4533 or (616) 846-8107

**THANK YOU FOR YOUR INTEREST IN OTTAWA COUNTY GOVERNMENT!**

**FILED**

OCT 28 2009

DANIEL

REC'D

# Action Request



**Committee:** Human Resources Committee

**Meeting Date:** 2/22/2011

**Requesting Department:** County Administration

**Submitted By:** Keith Van Beek

**Agenda Item:** Board Appointments

## SUGGESTED MOTION:

To place into nomination and forward to the Board of Commissioners the name(s) of (\*indicates recommendation of the Interview Subcommittee):

\*Michelle Cassens

Andrew Brown

Richard Cypher

\*Keith Van Zoeren

\*Albert Serrano

Bruce Campbell

To fill three (3) of four (4) General Public Vacancies on the Community Mental Health Board beginning April 1, 2011, and ending March 31, 2014 (three year term).

**SUMMARY OF REQUEST:** The Board of Commissioners makes appointments to the various Boards and Commissions of the County per Administrative Policy – Appointments to Boards and Commissions.

## FINANCIAL INFORMATION:

Total Cost: \$0.00      General Fund Cost: \$0.00      Included in Budget:     Yes     No

If not included in budget, recommended funding source:

## ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated       Non-Mandated       New Activity

## ACTION IS RELATED TO STRATEGIC PLAN:

Goal: 2: To Maintain and Enhance Communication with Citizens, Employees, and Other Stakeholders.

Objective: 5: Evaluate communication with other key stakeholders.

**ADMINISTRATION**       Recommended       Not Recommended       Without Recommended

County Administrator: Alan G. Vanderberg

Committee/Governing/Advisory Board Approval Date:

Digitally signed by Alan G. Vanderberg  
DN: cn=Alan G. Vanderberg, ou=County of Ottawa, ou=Administrator's Office, email=avanderberg@ottawacounty.org  
Reason: I am approving this document  
Date: 2011.02.16 09:20:18 -0500

**APPLICATION FOR POSITION ON A BOARD  
COMMISSION, OR ADVISORY BODY APPOINTED  
BY THE OTTAWA COUNTY BOARD OF COMMISSIONERS**

Date 11/22/2010

Position Applying For Community Mental Health Board/General Public

Position Applying For \_\_\_\_\_

Position Applying For \_\_\_\_\_

Name Michelle M Cassens

Address 13411 Trail Creek Pass

City Eastmanville ST MI Zip 49404

Last 4 digits of social security number 3906 Birth Month 4 Birth Day 26

**Contact Information:**

Home Phone 616-581-0628

Work Phone --

E-mail mmcassens@charter.net

Fax Number 616-581-0628

**Education:**

School Davenport University

School Lansing Community College

Degree BAS Management

Degree A.A.S. Nursing

**Employment Background:**

Current Employer Shoreline Vision Surgery Center Position Nurse Administrator

Responsibilities

Responsible for the day-to-day operations of ambulatory surgery center

Previous Employer West Michigan Gastroenterology Position Administrator

Responsibilities

Responsible for the day-to-day operations of physician practice

Length of Residency in Ottawa County 21

Does the County of Ottawa or any other unit of government employ any members of your family?

Yes  No

If so, describe

What is your past experience in serving on governmental boards, or the boards of civic and other similar organizations?

[Have served for the past three years on the CMHOC Board of Directors](#)

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance? Yes  No

If not, why not? \_\_\_\_\_

Why do you want to be considered for this appointment?

[I wish to continue to serve persons with Mental Illness and Developmental Disabilities in Ottawa County](#)

Do you desire to have your name kept on file up to one year in the office of the County Clerk and be sent applications for future appointment openings? Yes  No

If yes, please enter the Boards, Commissions or Advisory Bodies you are interested in:

**Thank you for your interest in Ottawa County Government**

Andrew Brown  
287 Greenwood Dr.  
Holland, MI 49424

Home Phone: 616-738-7714  
E-mail: [apbrown09@gmail.com](mailto:apbrown09@gmail.com)

January 24, 2011

Ottawa County Administrative Offices  
12220 Fillmore Street  
West Olive, MI 49460

Dear Board of Commissioners,

Thank you for the opportunity to apply for an appointment to the *Community Mental Health Board* as announced on the Ottawa County website at [www.miottawa.org](http://www.miottawa.org). I currently work as a Program Coordinator for the 20<sup>th</sup> Judicial Circuit Adult Drug Treatment Court and hold a Master's Degree in Public Administration.

I seek appointment to the Community Mental Health Board knowing that I will be a personally invested board member and someone who is capable of making ethical and responsible policy decisions. As the brother to a developmentally disabled sister, who is a consumer of services rendered by Ottawa County Community Mental Health, I have a deep interest in being involved in the processes by which services are developed, funded, and made available to persons with developmental disabilities in Ottawa County. Furthermore, my graduate education and work experience have afforded me pertinent experience in strategic planning, policy analysis, program design and evaluation, grant writing, and facilitation that will allow me to be an asset to the Community Mental Health Board.

Attached you will find my resume further detailing my work experience, academic qualifications, and other personal interests. I appreciate your taking the time to review this information and look forward to further discussing the opportunity to serve on the *Community Mental Health Board*.

Sincerely,

Andrew Brown

# ANDREW BROWN

287 Greenwood Drive ▪ Holland, MI 49424 ▪ (616) 738-7714 ▪ apbrown09@gmail.com

## KEY QUALIFICATIONS

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- Master's Degree in Public Administration; concentration in Public Management.
- Extensive grant writing experience; received over \$300,000 in grant funding for public and non-profit organizations.
- Over 3 years experience with program design, management, and evaluation.
- Consulting experience facilitating meetings and trainings for public, private, and non-profit organizations.

## EXPERIENCE

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### **20<sup>TH</sup> JUDICIAL CIRCUIT COURT ▪ Grand Haven, MI**

**March 2010-present**

#### ***Program Coordinator – Adult Drug Treatment Court***

- Responsible for managing the daily operations of an Adult Drug Treatment Court with an operating budget of \$271,000, three staff members, and eight partnering agencies.
- Administer grant funding, prepare grant funding proposals and program reports to federal state, and local grant-making agencies.
- Facilitate business meetings, supervise courtroom operations, create policy and procedures with the presiding judge, and monitor pertinent federal and state legislation impacting drug courts.
- Collaborate with community-based organizations to access social services and promote the mission of the Adult Drug Treatment Court.
- Developing a comprehensive evaluation framework to measure management efficiency, cost-benefit analysis, and recidivism rates among participants who have been involved in the Adult Drug Treatment Court.
- Facilitated a strategic program review resulting in the development of a new policy and procedure manual, program handbook, and strengthened judicial and administrative operations.
- Drafted grant proposals awarded in the amounts of \$175,000 and \$91,500 by the Michigan State Court Administrative Office, \$5,000 awarded by 1<sup>st</sup> Presbyterian Church of Grand Haven, Michigan, and a training grant from the National Association of Drug Court Professionals.
- Attended professional training seminars related to methamphetamine use, drug testing programs, co-occurring disorders, and drug treatment court operations.

### **UNITED STATES PEACE CORPS ▪ Washington, DC**

**2007-2009**

#### ***Community Development Volunteer - Mae Ai, Thailand***

- Certified as speaking Thai at the Advanced-High level according to the guidelines of the American Council for the Teaching of Foreign Languages. Capable of reading and writing Thai at an Advanced level.
- Assisted the Association of Volunteers in International Service by establishing office operations and protocol for a student sponsorship program in Northern Thailand (Chiang Mai and Mae Sariang).
- Collaborated with Non-Governmental Organizations to provide development assistance and resource support to village level organizations.
- Created the framework for a Thai local government office to conduct an economic, land-use, and social impact analysis for the proposed construction of a large water reservoir estimated in cost to be between 250-400 million Baht (8-12.5 million dollars).
- Drafted a grant proposal for \$35,000, in partnership with a community church, which was awarded in full for fiscal year 2008/2009 by the Four-Square Church Foundation.
- Facilitated organizational planning sessions, business-skills training, and computer education for a women's agricultural cooperative.
- Reunited a Thai woman and her sister, who lives in the United States, after a 20 year lapse in communication. This story was a feature article in the highly popular magazine Koo Sang Koo Som.

## PREVIOUS EMPLOYMENT

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58 <sup>th</sup> District Court ▪ <i>Probation Officer</i> ▪ Holland, MI	2005-2006
Congressman Peter Hoekstra; MI 2 <sup>nd</sup> District ▪ <i>Intern</i> ▪ Holland, MI	2005
City of Holland Police Department ▪ <i>Police Cadet</i> ▪ Holland, MI	2002-2004

## EDUCATION

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<b>MICHIGAN STATE UNIVERSITY ▪ Lansing, MI</b>	<b>2011</b>
<i>Certificate in Judicial Administration</i>	

Material content of the certificate centered on the 10 Core Competencies of court management as established by the National Association for Court Management. Particular attention was given to caseload management, court and community relations, and role of the judiciary.

<b>GRAND VALLEY STATE UNIVERSITY ▪ Grand Rapids, MI</b>	<b>2006</b>
<i>Masters of Public Administration – Public Management Concentration</i>	

Academic focus on strategic management and planning, policy analysis, program design and evaluation, grant writing, research methodologies, human resources and financial management. Research projects included an assessment of the budget process for the City of Holland Police Department, Residential Traffic Study for the City of Norton Shores Police Department, and an Impact analysis of Michigan's Click-it-or-Ticket Legislation on reducing traffic fatalities.

<b>GRAND VALLEY STATE UNIVERSITY ▪ Grand Rapids, MI</b>	<b>2002</b>
<i>Bachelors of Arts in Criminal Justice and History</i>	

## COMMUNITY ENGAGEMENT

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- |   |                        |
|---|------------------------|
| ▪ Board Member – Mars Hill Bible Church Refugee Ministry    | <b>2009-present</b>    |
| ▪ Community Investment Volunteer – Ottawa County United Way | <b>2005 &amp; 2011</b> |

## PROFESSIONAL AFFILIATIONS

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- National Association for Court Management
- International Association for Court Administration
- National Association of Drug Court Professionals
- Michigan Association of Drug Court Professionals

## HONORS & ACHIEVEMENTS

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- |  |             |
|--|-------------|
| ▪ 2,658 Mile Thru-Hike of the Pacific Crest Trail.               | <b>2006</b> |
| ▪ 2,174 Mile Thru-Hike of the Appalachian Trail.                 | <b>2004</b> |
| ▪ Community Service Award from Greater Ottawa County United Way. | <b>2003</b> |

## PERSONAL INTERESTS

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- Enjoy studying Southeast Asian culture, history, religion, politics, and the Thai Language.
- Enjoy outdoor activities including running, hiking, snowshoeing, scuba diving, rock climbing.
- Enjoy reading and following global politics and world affairs.



**APPLICATION FOR POSITION ON A BOARD  
COMMISSION, OR ADVISORY BODY APPOINTED  
BY THE OTTAWA COUNTY BOARD OF COMMISSIONERS**

Date 01/23/2011

Position Applying For Community Mental Health Board/General Public

Position Applying For \_\_\_\_\_

Position Applying For \_\_\_\_\_

Name Andrew P Brown

Address 287 Greenwood Dr.

City Holland ST MI Zip 49424

Last 4 digits of social security number 8712 Birth Month 6 Birth Day 19

**Contact Information:**

Home Phone 616-638-5787

Work Phone 616-846-8352

E-mail apbrown09@gmail.com

Fax Number 616-638-5787

**Education:**

School Grand Valley State University

School \_\_\_\_\_

Degree Master's of Public Administration

Degree \_\_\_\_\_

**Employment Background:**

Current Employer 20th Judicial Circuit Court

Position Program Coordinator - Adult Drug Treatment Court

Responsibilities

[Please see resume](#)

Previous Employer \_\_\_\_\_

Position \_\_\_\_\_

Responsibilities

Length of Residency in Ottawa County 29

Does the County of Ottawa or any other unit of government employ any members of your family?

Yes  No

If so, describe

What is your past experience in serving on governmental boards, or the boards of civic and other similar organizations?

I have not served on a government board before. I have been a volunteer with United Way's Community Investment Panels.

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance? Yes  No

If not, why not? \_\_\_\_\_

Why do you want to be considered for this appointment?

I have an interest in policy issues affecting Ottawa County Community Mental Health and the organization's ability to develop programs and deliver services to residents in Ottawa County.

Do you desire to have your name kept on file up to one year in the office of the County Clerk and be sent applications for future appointment openings? Yes  No

If yes, please enter the Boards, Commissions or Advisory Bodies you are interested in:

General Public/Community Mental Health Board/

**Thank you for your interest in Ottawa County Government**

**APPLICATION FOR POSITION ON A BOARD  
COMMISSION, OR ADVISORY BODY APPOINTED  
BY THE OTTAWA COUNTY BOARD OF COMMISSIONERS**

Date 12/01/2010

Position Applying For Community Mental Health Board/General Public

Position Applying For \_\_\_\_\_

Position Applying For \_\_\_\_\_

Name Richard Cypher

Address 7434 Green Tree Dr

City Jenison ST MI Zip 49428

Last 4 digits of social security number 1762 Birth Month 10 Birth Day 6

**Contact Information:**

Home Phone 616-669-0567

Work Phone --

E-mail richzero@sbcglobal.net

Fax Number 616-669-0567

**Education:**

School Aquinas College

School Cedarville University

Degree Master of Management MM

Degree BA

**Employment Background:**

Current Employer Retired 2010 Position Claims Adjuster

**Responsibilities**

Licensed and certified Claims Adjuster for 39 years for six companies including Donnelly Corporation 1995-2003. Certified Human Resources Professional.

Previous Employer Citizens Insurance Company Position Claims Adjuster

**Responsibilities**

Workers Compensation Claims Adjuster

Length of Residency in Ottawa County 32

Does the County of Ottawa or any other unit of government employ any members of your family?

Yes  No

If so, describe

What is your past experience in serving on governmental boards, or the boards of civic and other similar organizations?

I attended and presented insurance information to many boards for many years including MI Association of Counties, MI Association of School Boards and MI Association of Rehabilitation Facilities.

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance? Yes  No

If not, why not? \_\_\_\_\_

Why do you want to be considered for this appointment?

I recently retired and now have time and interest in serving my community.

Do you desire to have your name kept on file up to one year in the office of the County Clerk and be sent applications for future appointment openings? Yes  No

If yes, please enter the Boards, Commissions or Advisory Bodies you are interested in:

County Resident/Department of Human Services Board/, General Public/Community Mental Health Board/

**Thank you for your interest in Ottawa County Government**

RECEIVED

SEP 06 2007

FILED

AUG 30 2007

EXHIBIT "A"  
APPLICATION FOR POSITION ON A BOARD,  
COMMISSION, OR ADVISORY BODY APPOINTED  
BY THE OTTAWA COUNTY BOARD OF COMMISSIONERS

DANIEL C. FEUEGER  
OTTAWA COUNTY CLERK

Date: 8/29/07

Position Applied For: Community Mental Health Board

Names: Keith Van Zeeven

Address: 246 Woodlawn  
Zeeland, Mi 49464

Contact Information - Home Telephone: 616-748-1555

Work Telephone: —

E-mail Address: KVanZeeven@Jserc.net

Fax Number: —

Educational and Employment Background:

B.A Hope College

M.A. Mich. State University

Pine Rest Christian Mental Health Service - Administrator

for 29 years (retired)

Length of Residency in Ottawa County: 13 years

Does the County of Ottawa or any other unit of government employ any members of your immediate family?

If so, describe: No

\_\_\_\_\_

What is your past experience in serving on governmental boards, or the boards of civic and other similar organizations?

Current Member of CMH Board

Board Member Huron Park Nursing Home

Board Member Christ Memorial Church

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance? A copy of that Policy is attached.

Yes

If not, why not?

Why do you want to be considered for this appointment?

I have enjoyed my current term on the Mental Health Board. I also have a

passion for serving those who are suffering from mental illness and cognitive disorders.

Do you desire to have your name kept on file up to one year in the office of the County Clerk and be sent applications for future appointment openings? Yes No

If yes, please check the Boards, Commissions or Advisory Bodies you are interested in:

Community Action Agency

Parks & Recreation Commission

Mental Health Board

Others:

Workforce Development

Return To: Ottawa County Clerk's Office  
414 Washington Avenue, Room 301  
Grand Haven, Michigan 49417

(616) 846-8324 or (616) 846-8107

**THANK YOU FOR YOUR INTEREST IN OTTAWA COUNTY GOVERNMENT!**

**APPLICATION FOR POSITION ON A BOARD  
COMMISSION, OR ADVISORY BODY APPOINTED  
BY THE OTTAWA COUNTY BOARD OF COMMISSIONERS**

Date 10/06/2010

Position Applying For Community Mental Health Board/General Public

Position Applying For \_\_\_\_\_

Position Applying For \_\_\_\_\_

Name Alberto R Serrano

Address 1189 South Shore Dr.

City Holl ST MI Zip 49423

Last 4 digits of social security number 9222 Birth Month 7 Birth Day 14

**Contact Information:**

Home Phone 616-355-1322

Work Phone 616-335-8823

E-mail a.serrano@cityofholland.com

Fax Number 616-355-1322

**Education:**

School Michigan State University

School \_\_\_\_\_

Degree BA

Degree \_\_\_\_\_

**Employment Background:**

Current Employer City of Holland Position Community/Human Relations Coordinator

**Responsibilities**

Supervise the Human Relations Department and conduct civil rights investigations in housing, education, employment, and public services.

Provide staff support for the City International Relations Commission.

City EEO Director/responsibilities

City ADA Director/responsibilities

Supervise the City Youth Services Program.

Previous Employer El Centro Position Director

**Responsibilities**

Administer and implement the Hispanic Family Counseling and Therapy Services.

Budget and raise funds for the agency.

Supervise Therapist

Length of Residency in Ottawa County 56

Does the County of Ottawa or any other unit of government employ any members of your family?

Yes  No

If so, describe

What is your past experience in serving on governmental boards, or the boards of civic and other similar organizations?

Currently serving on the following: Ottawa/Allegan Mediation Center Board

Hope College CASA Board

Ottawa Fair Housing Board

Past Service:

Ottawa Co. Red Cross Bd.

Lakeshore Ethnic Diversity Alliance Bd.

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance? Yes  No

If not, why not? \_\_\_\_\_

Why do you want to be considered for this appointment?

I believe that the Hispanic population of Ottawa Co. needs to have Hispanic representation on the Mental Health Board, a vital service for all in our community.

Do you desire to have your name kept on file up to one year in the office of the County Clerk and be sent applications for future appointment openings? Yes  No

If yes, please enter the Boards, Commissions or Advisory Bodies you are interested in:

**Thank you for your interest in Ottawa County Government**



**APPLICATION FOR POSITION ON A BOARD  
COMMISSION, OR ADVISORY BODY APPOINTED  
BY THE OTTAWA COUNTY BOARD OF COMMISSIONERS**

Date 12/02/2010

Position Applying For Community Mental Health Board/General Public

Position Applying For \_\_\_\_\_

Position Applying For \_\_\_\_\_

Name Bruce H Campbell

Address 6557 West Meadowlark Drive

City Jenison ST MI Zip 49428

Last 4 digits of social security number 6598 Birth Month 2 Birth Day 4

**Contact Information:**

Home Phone 616-510-6471

Work Phone --

E-mail bhcamp47@yahoo.com

Fax Number 616-510-6471

**Education:**

School Rodney B. Wilson High School

School Michigan State University

Degree diploma

Degree Bachelor of Arts

**Employment Background:**

Current Employer retired since 3-09 Position volunteer

**Responsibilities**

Currently teach teenagers and serve as Elder. Involved in music (sing and play).  
Care-giver for relatives and church members.

Previous Employer United States Postal Services Position window clerk, dispatch, carrier

**Responsibilities**

Worked with public, sold products, loaded mail in trucks, sorted mail, carried mail. Drove left hand vehicle. Managed money and reports. OIC at Jamestown. Worked at many locations: Holland, Allegan, Hamilton, etc. Taught others how to sort, dispatch or work computer.

Length of Residency in Ottawa County 11

Does the County of Ottawa or any other unit of government employ any members of your family?

Yes  No

If so, describe

What is your past experience in serving on governmental boards, or the boards of civic and other similar organizations?

teacher, social worker careers

set up Senior Citizen homes, Operation Mainstream: job development, Keep MI Beautiful chapter president, (Governor's Award) Sr. Warden of vestry, Right to Life, Secretary and union steward. Currently serve as an Elder. Church boards: stewardship, hiring and firing, member and secretary. Started a woman's shelter, Started a child abuse committee, State delegate to Republican and Libertarian Parties.

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance? Yes  No

If not, why not? \_\_\_\_\_

Why do you want to be considered for this appointment?

Roads: Representation should be from all parts of county.

Relatives worked for Allegan Roads. Fiscal responsibility should be at all levels of government. Working with less revenue in the current economy would be a challenge.

Mental Health: Care-giver, social work, compassion, working with professionals, and a lifetime of experience are talents that I bring to the table. Adequate resources to help individuals and families to cope with mental health issues are priority.

Do you desire to have your name kept on file up to one year in the office of the County Clerk and be sent applications for future appointment openings? Yes  No

If yes, please enter the Boards, Commissions or Advisory Bodies you are interested in:

**Thank you for your interest in Ottawa County Government**

# Action Request



**Committee:** Human Resources Committee

**Meeting Date:** 2/22/2011

**Requesting Department:** County Administration

**Submitted By:** Keith Van Beek

**Agenda Item:** Board Appointments

## SUGGESTED MOTION:

To place into nomination and forward to the Board of Commissioners the name(s) of (\*indicates recommendation of the Interview Subcommittee):

\*Rebecca Gretzner  
Kirk Czuhai

To fill one (1) Primary Consumer Section Vacancy on the Community Mental Health Board beginning April 1, 2011, and ending March 31, 2014 (three year term).

**SUMMARY OF REQUEST:** The Board of Commissioners makes appointments to the various Boards and Commissions of the County per Administrative Policy – Appointments to Boards and Commissions.

## FINANCIAL INFORMATION:

Total Cost: \$0.00      General Fund Cost: \$0.00      Included in Budget:     Yes     No

If not included in budget, recommended funding source:

## ACTION IS RELATED TO AN ACTIVITY WHICH IS:

Mandated       Non-Mandated       New Activity

## ACTION IS RELATED TO STRATEGIC PLAN:

Goal: 2: To Maintain and Enhance Communication with Citizens, Employees, and Other Stakeholders.

Objective: 5: Evaluate communication with other key stakeholders.

**ADMINISTRATION**       Recommended       Not Recommended       Without Recommended

County Administrator: Alan G. Vanderberg

Digitally signed by Alan G. Vanderberg  
DN: cn=Alan G. Vanderberg, o=U.S., ou=County of Ottawa, ou=Administrator's Office, email=avanderberg@miottawa.org  
Reason: I am approving this document  
Date: 2011.02.16 08:42:01 -0500

Committee/Governing/Advisory Board Approval Date:

RECEIVED

SEP 06 2007

EXHIBIT "A"  
APPLICATION FOR POSITION ON A BOARD,  
COMMISSION, OR ADVISORY BODY APPOINTED  
BY THE OTTAWA COUNTY BOARD OF COMMISSIONERS

Date: 8/31/07

Position Applied For: Ottawa County Mental Health Board  
(primary consumer)

Names: Rebecca Gretzner (Shanabelt-Gretzner)

Address: 156 W. 19th St  
Holland, MI 49423

Contact Information - Home Telephone: 616 ~~394 9161~~ 748 0310

Work Telephone: N/A

E-mail Address: www.bekki\_gretzner@yahoo.com

Fax Number: N/A

resumé on file

Educational and Employment Background:

3 yrs OCCMH Board, 6 yrs Disability Network Board  
Home Health Aide for paraplegic woman, 2006 President  
NAMI Board, 8 yrs quality inspection in food and drug industry  
B.A.S (Public Relations) BA-(Journalism) Western Ill. Univ.

Length of Residency in Ottawa County: 20+ years

Does the County of Ottawa or any other unit of government employ any members of your immediate family? No

If so, describe:

\_\_\_\_\_

What is your past experience in serving on governmental boards, or the boards of civic and other similar organizations?

Presently Serve Ottawa Co. Community <sup>mental</sup> Health Disability Network (2002-7) Board, NAMI Board Chair/Fundraising Holland Public Schools PTA, and other non-civic organizations

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance? A copy of that Policy is attached. yes

If not, why not?

Why do you want to be considered for this appointment? Since serving on the OCCMH Board my passion for helping and being involved with the mentally ill and developmentally disabled citizens has grown even more. I believe that we all deserve an equal and important part in our society and I see this as an opportunity to help assure that.

Do you desire to have your name kept on file up to one year in the office of the County Clerk and be sent applications for future appointment openings? Yes No

If yes, please check the Boards, Commissions or Advisory Bodies you are interested in:

Community Action Agency X Parks & Recreation Commission X  
Mental Health Board X Others: Housing Commission  
Workforce Development \_\_\_\_\_

Return To: Ottawa County Clerk's Office  
414 Washington Avenue, Room 301  
Grand Haven, Michigan 49417

(616) 846-8324 or (616) 846-8107

**THANK YOU FOR YOUR INTEREST IN OTTAWA COUNTY GOVERNMENT!**

**APPLICATION FOR POSITION ON A BOARD  
COMMISSION, OR ADVISORY BODY APPOINTED  
BY THE OTTAWA COUNTY BOARD OF COMMISSIONERS**

Date 12/03/2010

Position Applying For Community Mental Health Board/Primary Consumer

Position Applying For \_\_\_\_\_

Position Applying For \_\_\_\_\_

Name kirk g czuhai

Address 11369 caberfae ave

City allendale ST mi Zip 49401

Last 4 digits of social security number 1253 Birth Month 1 Birth Day 16

**Contact Information:**

Home Phone 616-895-5933

Work Phone 616-212-5925

E-mail churches@altelco.net

Fax Number 616-895-5933

**Education:**

School MICHIGAN TECHNOLOGICAL UNIV

School GRJC

Degree MS PHYSICS

Degree Associate Science

**Employment Background:**

Current Employer Heaven Sense Position pastor/owner/ceo/tech.

Responsibilities

<http://kirk.here.ws>

<http://googlegroups.here.ws> , etc.

Previous Employer Wallin Church Position Sunday School/custodian volunteer

Responsibilities

4th, 5th, 6th coed sunday school teacher, assist main custodian in cleaning restrooms, sanctuary, yard work, etc.

Length of Residency in Ottawa County 10

Does the County of Ottawa or any other unit of government employ any members of your family?

Yes  No

If so, describe

wife, lynn, elections inspector

What is your past experience in serving on governmental boards, or the boards of civic and other similar organizations?

brief spell serving Kent county as consumer member of board

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance? Yes  No

If not, why not? yes, but transportation to and from could be a problem

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Why do you want to be considered for this appointment?

i think i could help you with some of my skills and ideas.

Do you desire to have your name kept on file up to one year in the office of the County Clerk and be sent applications for future appointment openings? Yes  No

If yes, please enter the Boards, Commissions or Advisory Bodies you are interested in:

Business Community/Community Corrections Advisory Board/

**Thank you for your interest in Ottawa County Government**