



County of Ottawa

Board of Commissioners

Philip D. Kuyers
Chairperson

James C. Holtrop
Vice-Chairperson

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March 18, 2011

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, March 22, 2011 at 1:30 p.m.**, for the regular **March** meeting of the Board at the Ottawa County Fillmore Street Complex in West Olive, Michigan.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation – Commissioner Karsten
3. Pledge of Allegiance to the Flag
4. Roll Call
5. Presentation of Petitions and Communications
6. Public Comments and Communications from County Staff
7. Approval of Agenda
8. Actions and Reports

A. Consent Resolutions:

From the County Clerk

1. Board of Commissioners Meeting Minutes

Suggested Motion:

To approve the Minutes of the March 8, 2011 Board of Commissioners Meeting.

2. Payroll

Suggested Motion:

To authorize the payroll of March 22, 2011 in the amount of \$_____.

Stuart P. Visser Dennis W. Swartout Jane M. Ruiter Greg J. DeJong Roger G. Rycenga
Joseph S. Baumann Robert W. Karsten James H. Holtvluwer Donald G. Disselkoen

From the Finance and Administration Committee

3. Monthly Accounts Payable for March 1, 2011 through March 11, 2011
Suggested Motion:
To approve the general claims in the amount of \$3,546,653.72 as presented by the summary report for March 1, 2011 through March 11, 2011.
4. Monthly Budget Adjustments
Suggested Motion:
To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of February 2011.

B. Action Items:

From the Planning and Policy Committee

5. Update Park Rules
Suggested Motion:
To approve the revised Park Rules to be adopted as Ordinance No. 11-1.
6. Update to Open Space Rules
Suggested Motion:
To approve the revised Open Space Rules to be adopted as Ordinance No. 11-2.
7. Grant Application – Historic Ottawa Beach Waterfront Walkway
Suggested Motion:
To approve and authorize the Board Chair and Clerk to sign the resolution authorizing submittal of the Historic Ottawa Beach Waterfront Walkway grant proposal to the Michigan Natural Resources Trust Fund.
8. Resolution Authorizing Proceedings to Establish Lake Level Special Assessment Districts
Suggested Motion:
To approve and authorize the Board Chair and Clerk to sign the Resolution to authorize the Ottawa County Drain Commissioner to establish lake level special assessment districts for Kenowa Lake, Rushmore Lake and Sunnyview Lake, all located within Georgetown Charter Township, Ottawa County, Michigan, as provided for in Part 307 of the Natural Resources and Environmental Protection Act, MCL 324.30701 et seq., as amended.

From the Finance and Administration Committee

9. Agreement for Veterans Services
Suggested Motion:
To approve and authorize the Board Chair and Clerk to sign the Agreement for Veterans Services with Social Services Resources LLC in the amount of \$18,749.97.
10. Appointment to Ottawa County Tax Allocation Board
Suggested Motion:
To approve the name of Roger Cotner for appointment to the Ottawa County Tax Allocation Board, pursuant to MCL 211.205(e).
11. Purchasing Card Policy (First Reading)
Suggested Motion:
To receive for comment the Purchasing Card Policy. (First Reading)

12. 20th Circuit Court Personnel Request to Create one (1) full-time (1.0 FTE) Felony Collections Clerk
Suggested Motion:
To approve the request from the 20th Circuit Court/Trial Division to create one (1) full-time (1.0 FTE) Felony Collections Clerk (Group T, Paygrade 10) at a cost of \$51,264. Funding to come from the funds collected by this position (General Fund). Position to be sunsetted March 22, 2012, and reviewed at that time to determine if sufficient funds were collected to continue this position.

13. Community Mental Health Personnel Request to Reclassify a full-time Program Supervisor to a full-time Program Coordinator
Suggested Motion:
To approve the request to reclassify the position of full-time (1.0 FTE) Program Coordinator (Unclassified, Paygrade 07) to full-time (1.0 FTE) Program Supervisor (Unclassified, Paygrade 08) at a cost of \$7190. Funding for this position to come from Medicaid funding.

C. Appointments: None

D. Discussion Items: None

9. Report of the County Administrator
10. General Information, Comments, and Meetings Attended
11. Public Comments
12. Adjournment