

Agenda
Finance and Administration Committee
West Olive Administration Building
12220 Fillmore, West Olive, MI 49460
Tuesday, May 17, 2011
9:30 a.m.

Consent Items:

1. Approval of the Agenda
2. Approval of Minutes from the May 10, 2011 Meeting.

Action Items:

3. Circuit Court/Juvenile Services Personnel Request for a Contractual Treatment Specialist
Suggested Motion
To approve and forward to the Board of Commissioners a request from the Circuit Court/Juvenile Services for a .5 FTE Treatment Specialist Position through Outside Temporary Services (contractual, unbenefitted) at a cost of \$17,600. Position funded from a Grant through 9/30/2011.
4. Monthly Budget Adjustments
Suggested Motion:
To approve and forward to the Board of Commissioners the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of April 2011.
5. Statement of Review for April
Suggested Motion:
To approve the Statement of Review for the month of April, 2011.
6. Tax Allocation Recommendation
Suggested Motion:
To approve and forward to the Board of Commissioners the recommendation that the Ottawa County millage allocation remains at 4.440 mills.
7. Resolution to Approve the 2011 Millage Rate for Ottawa County
Suggested Motion:
To approve and forward to the Board of Commissioners the resolution to approve the 2011 Millage Rate for Ottawa County of 3.6 mills.
8. Resolution to Approve the 2011 Millage Rate for E-911
Suggested Motion:
To approve and forward to the Board of Commissioners the resolution to approve the 2011 Millage Rate for E-911 of .4400 mills.
9. Resolution to Approve the 2011 Millage Rate for Parks
Suggested Motion:
To approve and forward to the Board of Commissioners the resolution to approve the 2011 Millage Rate for Parks of .3165 mills.

10. Establish a New Financing Tool to Facilitate a Move from a Defined Benefit (DB) Plan to a Defined Contribution (DC) Plan for New Employees

Suggested Motion:

To approve and forward to the Board of Commissioners establishment of a new financing tool for the transfer of new hires from the current MERS Defined Benefit Plan to a MERS Defined Contribution Plan and to seed the new financing tool with a transfer from the Health Insurance Fund in the amount of \$400,000.

11. Community Mental Health Personnel Request to Create Two (2) Mental Health Nurses

Suggested Motion:

To approve and forward to the Board of Commissioners the request from Community Mental Health to create two (2) FTE's Mental Health Nurses (Group T Paygrade 13, C Step) at a cost of \$127,100.00. Funding to come from Medicaid Funds.

12. Purchase of Military Service Credits Policy

Suggested Motion:

To approve and forward to the Board of Commissioners the Purchase of Military Service Credits Policy (HR -16) for review and comment.

Discussion Items:

13. Treasurer's Financial Month End Update for April 2011

Adjournment

Comments on the day's business are to be limited to three (3) minutes.

Addition to Agenda
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Action Items:

14. Public Health Department Personnel Request to Increase a .75 FTE to a .8 FTE Environmental Health Specialist
Suggested Motion:
To approve and forward to the Board of Commissioners the request from the Public Health Department to increase (1) .75 FTE Environmental Health Specialist (Group T, Paygrade 14) to a .8 FTE Environmental Health Specialist, at a cost of \$21,389.00. Funding to come from a grant through the Michigan Department of Environmental Quality. Position to sunset September 2012.

Comments on the day's business are to be limited to three (3) minutes.