



County of Ottawa

Board of Commissioners

Philip D. Kuyers
Chairperson

James C. Holtrop
Vice-Chairperson

12220 Fillmore Street, Room 310, West Olive, Michigan 49460

West Olive (616) 738-4898

Fax (616) 738-4888

Grand Haven (616) 846-8295

Grand Rapids (616) 662-3100

Website: www.miOttawa.org

May 20, 2011

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, May 24, 2011 at 1:30 p.m.**, for the regular **May** meeting of the Board at the Ottawa County Fillmore Street Complex in West Olive, Michigan.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation – Commissioner Swartout
3. Pledge of Allegiance to the Flag
4. Roll Call
5. Presentation of Petitions and Communications
6. Public Comments and Communications from County Staff
7. Approval of Agenda
8. Actions and Reports

A. Consent Resolutions:

From the County Clerk

1. Board of Commissioners Meeting Minutes
Suggested Motion:
To approve the Minutes of the May 10, 2011 Board of Commissioners Meeting and the May 10, 2011 Board of Commissioners Work Session.
2. Payroll
Suggested Motion:
To authorize the payroll of May 24, 2011 in the amount of \$_____.

Stuart P. Visser Dennis W. Swartout Jane M. Ruiter Greg J. DeJong Roger G. Rycenga
Joseph S. Baumann Robert W. Karsten James H. Holtvluwer Donald G. Disselkoen

From the Finance and Administration Committee

3. Monthly Accounts Payable for May 1, 2011 through May 13, 2011
Suggested Motion:
To approve the general claims in the amount of \$3,807,364.28 as presented by the summary report for May 1, 2011 through May 13, 2011.
4. Monthly Budget Adjustments
Suggested Motion:
To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of April 2011.
5. West Michigan Enforcement Team (W.E.M.E.T.) 2010 Annual Report
Suggested Motion:
To receive for information the West Michigan Enforcement Team (W.E.M.E.T.) 2010 Annual Report.

B. Action Items:

From Administration:

6. Ottawa County Strategic Plan and 2011 Business Plan
Suggested Motion:
To receive and approve the Ottawa County Strategic Plan and 2011 Business Plan.
7. POAM Non-312 MERS Pension Enhancement
Suggested Motion:
To approve and authorize the Board Chair to sign the resolution for changing MERS Benefits approving the POAM Non-312 MERS Pension Enhancement.

From the Planning and Policy Committee

8. Declaration of Restriction on Land Use at Eastmanville Bayou
Suggested Motion:
To approve and authorize the Board Chair and Clerk to sign the Declaration of Restriction on Land Use placing restrictions on wetlands at the Eastmanville Bayou Open Space property as requested by the Corps of Engineers in conjunction with granting a permit for improvements at this site.

From the Finance and Administration Committee

9. Circuit Court/Juvenile Services Personnel Request for a Contractual Treatment Specialist
Suggested Motion
To approve the request from Circuit Court/Juvenile Services for a .5 FTE Treatment Specialist Position through Outside Temporary Services (contractual, unbenefitted) at a cost of \$17,600. Position funded from a Grant through 9/30/2011.
10. Tax Allocation Recommendation
Suggested Motion:
To approve the recommendation that the Ottawa County millage allocation remains at 4.440 mills.
11. Resolution to Approve the 2011 Millage Rate for Ottawa County
Suggested Motion:

To approve and authorize the Board Chair and Clerk to sign the resolution to approve the 2011 Millage Rate for Ottawa County of 3.6 mills.

12. Resolution to Approve the 2011 Millage Rate for E-911

Suggested Motion:

To approve and authorize the Board Chair and Clerk to sign the resolution to approve the 2011 Millage Rate for E-911 of .4400 mills.

13. Resolution to Approve the 2011 Millage Rate for Parks

Suggested Motion:

To approve and authorize the Board Chair and Clerk to sign the resolution to approve the 2011 Millage Rate for Parks of .3165 mills.

14. Establish a New Financing Tool to Facilitate a Move from a Defined Benefit (DB) Plan to a Defined Contribution (DC) Plan for New Employees

Suggested Motion:

To approve the establishment of a new financing tool for the transfer of new hires from the current MERS Defined Benefit Plan to a MERS Defined Contribution Plan and to seed the new financing tool with a transfer from the Health Insurance Fund in the amount of \$400,000.

15. Community Mental Health Personnel Request to Create Two (2) Mental Health Nurses

Suggested Motion:

To approve the request from Community Mental Health to create two (2) FTE's Mental Health Nurses (Group T Paygrade 13, C Step) at a cost of \$127,100.00. Funding to come from Medicaid Funds.

16. Public Health Department Personnel Request to Increase a .75 FTE to a .8 FTE Environmental Health Specialist

Suggested Motion:

To approve the request from the Public Health Department to increase (1) .75 FTE Environmental Health Specialist (Group T, Paygrade 14) to a .8 FTE Environmental Health Specialist, at a cost of \$21,389.00. Funding to come from a grant through the Michigan Department of Environmental Quality. Position to sunset September 2012.

C. Appointments: None

D. Discussion Items:

17. West Michigan Enforcement Team (W.E.M.E.T.) 2010 Annual Report
(Presented by: Cameron Henke, Section Commander)

18. Purchase of Military Service Credits Policy, Marie Waalkes, Human Resources Director

9. Report of the County Administrator

10. General Information, Comments, and Meetings Attended

11. Public Comments

12. Adjournment