



County of Ottawa

Board of Commissioners

Philip D. Kuyers
Chairperson

James C. Holtrop
Vice-Chairperson

12220 Fillmore Street, Room 310, West Olive, Michigan 49460

West Olive (616) 738-4898

Fax (616) 738-4888

Grand Haven (616) 846-8295

Grand Rapids (616) 662-3100

Website: www.miOttawa.org

June 23, 2011

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, June 28, 2011 at 1:30 p.m.**, for the regular **June** meeting of the Board at the Ottawa County Fillmore Street Complex in West Olive, Michigan.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation – Commissioner Rycenga
3. Pledge of Allegiance to the Flag
4. Roll Call
5. Presentation of Petitions and Communications
6. Public Comments and Communications from County Staff
7. Approval of Agenda
8. Actions and Reports

A. Consent Resolutions:

From the County Clerk

1. Board of Commissioners Meeting Minutes
Suggested Motion:
To approve the Minutes of the June 14, 2011 Board of Commissioners Meeting.
2. Payroll
Suggested Motion:
To authorize the payroll of June 28, 2011 in the amount of \$_____.

From the Finance and Administration Committee

3. Monthly Accounts Payable for June 1, 2011 through June 17, 2011
Suggested Motion:

Stuart P. Visser Dennis W. Swartout Jane M. Ruiter Greg J. DeJong Roger G. Rycenga
Joseph S. Baumann Robert W. Karsten James H. Holtvluwer Donald G. Disselkoen

To approve the general claims in the amount of \$5,129,005.08 as presented by the summary report for June 1, 2011 through June 17, 2011.

4. Monthly Budget Adjustments

Suggested Motion:

To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of May 2011.

From Administration

5. Resolution of Tribute – Juke Van Oss

Suggested Motion:

To approve and authorize the Board Chair and Clerk to sign the resolution honoring Juke Van Oss for sixty (60) years of broadcasting at WHTC – AM, Holland, Michigan.

6. Resolution of Tribute – Denny Swartout

Suggested Motion:

To approve and authorize the Board Chair and Clerk to sign the resolution honoring Denny Swartout for his sixteen (16) years of service at the Tri-Cities Historical Museum, Grand Haven, Michigan.

B. Action Items:

From the Finance and Administration Committee

7. Treasurer’s Annual “Balance in Land Sale Proceeds Account” Report

Suggested Motion:

To receive for information the Annual “Balance in Land Sale Proceeds Account” Report.

8. Ottawa County Drain Commission’s Annual Financial Report – Vredeveld Haefner LLC

Suggested Motion:

To receive the Ottawa County Drain Commission’s Annual Financial Report for the year ended December 31, 2010.

9. County of Ottawa Annual Financial Report – Vredeveld Haefner LLC

Suggested Motion:

To receive for information the Comprehensive Annual Financial Report (CAFR) of the County of Ottawa for the year ended December 31, 2010.

10. County of Ottawa’s Single Audit Report – Vredeveld Haefner LLC

Suggested Motion:

To receive for information the County of Ottawa’s Single Audit Report for the year ended December 31, 2010.

11. Personnel Request to Downgrade a Community Mental Health (CMH) Programmer/Analyst (06A) to Programmer (04A)

Suggested motion:

To approve the proposal from the Information Technology Department and Community Mental Health to downgrade one (1) FTE Programmer/Analyst Unclassified (06A) position supporting CMH to one (1) FTE Programmer Unclassified (04A) at a savings of \$11,407.00.

12. Community Mental Health Personnel Request to Create One (1) Mental Health Clinician

Suggested Motion:

To approve the request from Community Mental Health to create one (1) FTE Mental Health Clinician, (Unclassified, Paygrade 14, C Step) at a cost of \$34,089.00. Funding to come from Medicaid Funds.

13. Community Mental Health Personnel Request to Create One (1) Mental Health Specialist
Suggested Motion:

To approve the request from Community Mental Health to create one (1) FTE Mental Health Specialist (Unclassified, Paygrade 12, C Step) at a cost of \$29,352.00. Funding to come from Medicaid Funds.

14. Community Mental Health Personnel Request to Create One (1) Mental Health Clerk
Suggested Motion:

To approve the request from Community Mental Health to create one (1) FTE Mental Health Clerk (Temporary Unbenefitted) at a cost of \$8,095.00. Funding to come from Medicaid Funds.

15. Study with the City of Grand Haven to Implement Collaborated Services
Suggested Motion:

To approve the proposal from Plante and Moran, PLLC to study and implement collaborative services with the City of Grand Haven including Finance, Assessing, Treasury and Information Technology.

C. Appointments: None

D. Discussion Items:

16. Employee Survey - Presented by: RDA Group

9. Report of the County Administrator
10. General Information, Comments, and Meetings Attended
11. Public Comments
12. Adjournment